

INSTRUCTIONS

In order to properly investigate and address your complaint/compliment, please complete the reverse side of this for as accurately and completely as possible. You do not have to give your name and you may remain anonymous if you desire.

There are two (2) types of complaints, *Formal and Informal*. **A Formal Complaint** must be made in a written, sworn to, and Notarized statement. This form is used to begin the process of a formal complaint. *The additional sworn statement must be also made*. You will be notified as to the findings of your complaint upon completion of an internal investigation of your allegations. For an **Informal Complaint**, this form alone is all that is necessary. You will be notified as to the results of an Informal or Anonymous complaint.

Upon completing this form, you may mail it to:

**Socorro Police Chief
670 Poona
Socorro, Texas 79927**

Or, drop it off at the Socorro Police Department, Socorro City Hall, or give it to any Socorro Police Department employee, who will forward your complaint/compliment to the Chief of Police.

For additional information

You may call: (915) 858-6986

or

Refer to our Citizen Complaint/Compliment Brochure

NOTICE

Your complaint is taken seriously and will be investigated. Please know that it is unlawful to submit a false report or make a materially false statement. To do so may result in criminal and/or civil penalties.