

*Vacant
Mayor*

*Guillermo Madrid, Jr.
At Large*

*Maria Reyes
District 1*



*Gloria M. Rodriguez
District 2*

*Mary B. Garcia
District 3/Mayor Pro-Tem*

*Jesús Gandara Jr.
District 4*

*Willie Norfleet, Jr.
City Manager*

**CITY OF SOCORRO
REGULAR COUNCIL MEETING MINUTES
NOVEMBER 1, 2012**

MEMBERS PRESENT:

Guillermo Madrid, Jr.
Gloria M. Rodriguez
Mary B. Garcia
María Reyes
Jesús Gandara Jr.

STAFF PRESENT:

Willie Norfleet, Jr., City Manager
Jerry Wallace, City Attorney
Sandra Hernandez, City Clerk
Sam Leony, Planning & Zoning Director

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

Pledge of allegiance was led by Anthony Gandara.

3. ESTABLISHMENT OF QUORUM

A roll call was held and a quorum was established with four members present.

4. PUBLIC COMMENT

Irma Chavez, Juan Castaneda and Joe De Turo addressed the council.

PROCLAMATION

5. **PROCLAMATION RECOGNIZING TEXAS MUNICIPAL COURT WEEK NOVEMBER 5, 2012 THROUGH NOVEMBER 9, 2012.**

WILLIE NORFLEET, JR.

Judge Vidales discussed the significance of Texas Municipal Court Week and read the proclamation. Mayor Pro-Tem acknowledge and recognized November 5 – 9, 2012 as Texas Municipal Court Week.

PRESENTATION

6. **PRESENTATION BY MUNICIPAL COURT.** **WILLIE NORFLEET, JR.**

Judge Vidales gave a brief presentation of the duties, goals, and upcoming projects of the Municipal Court.

7. **PRESENTATION OF POEM BY CRUZ ARANDA TO THE CITY OF SOCORRO TO BE USED AT THE FUTURE VETERAN'S PARK.**

GLORIA M. RODRIGUEZ

Cruz Aranda presented and read a poem to City Council.

CONSENT AGENDA

8. **APPROVAL OF REGULAR CITY COUNCIL MEETING MINUTES OF OCTOBER 18, 2012.** **WILLIE NORFLEET, JR.**

9. **APPROVAL OF SENDING CITY CLERK FOR TMCCP ELECTION LAW SEMINAR (01/16/2013 – 01/18/2013) IN IRVING, TEXAS.**

WILLIE NORFLEET, JR.

10. **APPROVAL OF SENDING OFFICER SCHULTZ, OFFICER MUNOZ, AND SPECIAL OPERATIONS DIVISION (TO EXCLUDE CODE ENFORCERS AND BAILIFF) FOR DEATH AND HOMICIDE TRAINING (1/28/2013 - 2/1/2013) IN NASHVILLE, TENNESSEE SPONSORED BY THE PUBLIC AGENCY TRAINING COUNCIL.**

JESUS GANDARA, JR.

11. **APPROVAL OF SENDING CITY COUNCIL AND CITY MANAGER FOR TEXAS MUNICIPAL LEAGUE 100TH ANNUAL CONFERENCE (11/13/2012 - 11/16/2012) IN GRAPEVINE, TEXAS.**

JESUS GANDARA, JR.

12. **APPROVAL OF SENDING CITY MANAGER FOR WILLIAM "KING" COLE EFFECTIVE LOCAL GOVERNMENT SERIES, SESSION 1 (1/24/2013 - 1/25/2013) IN AUSTIN, TEXAS SPONSORED BY THE TEXAS CITY MANAGEMENT ASSOCIATION.**
JESUS GANDARA, JR.
13. **APPROVAL OF NAMING DISTRICT 4 COUNCILMAN AS OFFICIAL LIAISON FOR THE SOCORRO CITY COUNCIL FOR THE DRIVEWAY PROGRAM.**
JESUS GANDARA, JR.
14. **APPROVAL OF CREATING "EMPLOYEE HEALTH INSURANCE COMMITTEE" TO BE TASKED WITH REVIEWING ALL HEALTH INSURANCE PLANS, WORKING WITH HEALTH INSURANCE BROKERS AND CITY STAFF TO REVIEW PLANS, CREATING AND IMPLEMENTING BY-LAWS FOR EMPLOYEE HEALTH INSURANCE COMMITTEE, AND MAKING FINAL RECOMMENDATIONS ON HEALTH INSURANCE ISSUES TO THE SOCORRO CITY COUNCIL. COMMITTEE MEMBERSHIP WILL BE ROSA I. GONZALEZ, JESUS GOMEZ, TOMAS SOLANO, JOSE A. FUENTES, TOMASITA REYES, REFUGIO ORTA III, ANNA R. ROBLES, AND SERGIO TORRES.**
JESUS GANDARA, JR.
15. **APPROVAL OF AUTHORIZING CITY MANAGER TO EXECUTE AN AGREEMENT AWARDDING CONSTRUCTION OF A ROCKWALL FOR 9-11 MEMORIAL PARK TO PRIDE GENERAL CONTRACTORS UNDER THE REGION 19 COOPERATIVE PURCHASING PROGRAM (RFP #12-6794).**
JESUS GANDARA, JR.
16. **APPROVAL OF AUTHORIZING CITY MANAGER TO EXECUTE AN AGREEMENT AUTHORIZING CONSTRUCTION OF A WROUGHT IRON FENCE FOR MAURO ROSAS PARK TO SANCHEZ WROUGHT IRON SUPPLY AND WAIVING THE SOCORRO PURCHASING POLICY.**
JESUS GANDARA, JR.
17. **APPROVAL OF AUTHORIZING CITY MANAGER TO PURCHASE 16 LARGE TREE BENCHES FOR AMISTAD PARK AND VALLE HERMOSOS PARK FROM EL PASO CONNECTION AND WAIVE THE SOCORRO PURCHASING POLICY.**
JESUS GANDARA, JR.
18. **APPROVAL OF AUTHORIZING CITY MANAGER AND CITY COUNCIL TO TRAVEL TO SAN ANTONIO, TX FOR A MEETING WITH THE SAN ANTONIO CHAMBER OF COMMERCE ON NOVEMBER 13, 2012.**
JESUS GANDARA, JR.
19. **APPROVAL OF APPOINTING JOSE ANTONIO GANDARA TO THE CIVIL SERVICE COMMISSION IN PLACE 5.**
JESUS GANDARA, JR.

20. APPROVAL OF APPOINTING JUAN CASTANEDA TO THE BOARD OF ADJUSTMENT.

GUILLERMO MADRID, JR.

21. APPROVAL OF APPOINTING ROMULO LUCERO TO THE PARK COMMISSION.

GUILLERMO MADRID, JR.

22. APPROVAL OF RE-APPOINTING ARNULFO SALAZAR TO THE PLANNING AND ZONING COMMISSION.

GUILLERMO MADRID, JR.

23. APPROVAL OF RE-APPOINTING MARY PEREZ TO MUSEUM COMMISSION.

GLORIA M. RODRIGUEZ

24. EXCUSE ABSENT COUNCIL MEMBERS.

WILLIE NORFLEET, JR.

A motion was made by Maria Reyes to move items 15, 16, 17 from the consent agenda to the regular agenda. A second motion was not made. Motion failed.

A motion was made by Jesus Gandara, Jr., seconded by Gloria M. Rodriguez to *approve items 8 through 24 of the consent agenda*. Motion carried with Guillermo Madrid, Jr., Gloria M. Rodriguez and Jesus Gandara Jr. voting aye and Maria Reyes voting nay. Motion passed 3-1.

REGULAR AGENDA

25. SWEARING IN OF NEWLY ELECTED OFFICIALS.

JESUS GANDARA, JR.

During this time, Jose Antonio Gandara and Juan Castaneda were sworn in to their respective boards/commissions by Mary B. Garcia.

26. DISCUSSION AND ACTION TO ESTABLISH THE DATE AND TIME FOR THE DECEMBER 2012 MEETING OF THE SOCORRO CITY COUNCIL.

WILLIE NORFLEET, JR.

A motion was made by Gloria M. Rodriguez, seconded by Jesus Gandara, Jr. to *schedule the December 2012 meeting to December 6, 2012*. Motion carried unanimously. Motion passed 4-0.

**27. DISCUSSION AND ACTION TO SELECT FRANKLIN LEGAL PUBLISHING
FOR CODIFICATION SERVICES. WILLIE NORFLEET, JR.**

A brief discussion was held regarding the qualifications of the vendors.

A motion was made by Jesus Gandara, Jr., seconded by Gloria M. Rodriguez *to approve Municipal Code Corporation as the vendor for codification services based on their level of experience dealing with other medium and large general cities, the fact that the city clerk is familiar with them and have been utilized before in the past, because they show good quality, and meet the scope as our first time codifying and we need that level of experience, based on those factors and others.* Motion carried unanimously. Motion passed 4-0.

28. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING ON AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS; ESTABLISHING COMPREHENSIVE RULES AND REGULATIONS RELATING TO THE CONTROL OF ANIMALS; PROVIDING FOR DEFINITIONS; PROVIDING FOR RABIES CONTROL; PROVIDING FOR HUMANS BITTEN OR SCRATCHED BY ANIMALS SUSCEPTIBLE TO RABIES; PROVIDING FOR QUARANTINE PROCEDURE FOR BITING/SCRATCHING ANIMALS; PROVIDING FOR DOG, CAT AND FERRET REGISTRATION; PROVIDING FOR FEES; PROVIDING FOR PROTECTION OF ANIMALS; PROVIDING FOR ANIMAL NUISANCES; PROVIDING FOR PROHIBITION OF CERTAIN ANIMALS; PROVIDING REQUIREMENTS FOR DANGEROUS ANIMALS; PROVIDING FOR PUBLICATION AND NOTICE WHERE DANGEROUS ANIMALS RESIDE, PROVIDING IMPOUNDMENT FEES; PROVIDING ANIMAL OWNERSHIP LIMITATION; PROVIDING FOR REQUIREMENTS OF CERTAIN FOWL; PROVIDING FOR TREATMENT OF ANIMALS; PROVIDING FOR SANITARY CONDITIONS; PROVIDING FOR TRAPS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; PROVIDING FOR INJUNCTIVE RELIEF; PROVIDING FOR EXEMPTION OF CITY OFFICIALS FROM LIABILITY; REPEALING INCONSISTENT REGULATIONS; PROVIDING FOR SAVINGS, REPEALING AND SEVERABILITY CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR THE PUBLICATION FOR THE CAPTION THEREOF.

GUILLERMO MADRID, JR.

A motion was made by Jesus Gandara, Jr., seconded by Gloria M. Rodriguez *to postpone the item for two weeks.* Motion carried unanimously. Motion passed 4-0.

29. DISCUSSION AND ACTION ON RECOMMENDATION OF REQUEST FOR QUALIFICATION (RFQ) FOR THE REPRESENTATIVE OF RECORD INSURANCE SERVICES FOR CITY OF SOCORRO'S HEALTH/LIFE INSURANCE BENEFIT COVERAGE.

WILLIE NORFLEET, JR.

A motion was made by Gloria M. Rodriguez, seconded by Maria Reyes to *postpone the item to a special city council meeting*. Motion carried unanimously. Motion passed 4-0.

30. DISCUSSION AND ACTION ON THE REVISION OF JOB DESCRIPTIONS FOR THE PLANNING AND ZONING DEPARTMENT.

WILLIE NORFLEET, JR.

A motion was made by Jesus Gandara, Jr., seconded by Gloria M. Rodriguez to *approve item 30*. Motion carried unanimously. Motion passed 4-0.

31. DISCUSSION AND ACTION OF SEASONAL OPENING AND CLOSING DATES FOR BULLDOG CHAMPIONSHIP PARK'S WATER PARK.

WILLIE NORFLEET, JR.

A motion was made by Gloria M. Rodriguez, seconded by Jesus Gandara, Jr. to *keep the park open for two more weeks and use same schedule that is being used*. Motion carried unanimously. Motion passed 4-0.

A motion was made by Gloria M. Rodriguez, seconded by Jesus Gandara, Jr., to *move into Executive Session at 7:37 p.m.* Motion carried unanimously. Motion passed 4-0.

THE CITY COUNCIL CONVENED INTO EXECUTIVE SESSION AT 7:37 P.M.

EXECUTIVE SESSION

THE CITY COUNCIL RECONVENED BACK IN SESSION AT 8:26 P.M.

EXECUTIVE SESSION:

OPEN SESSION:

36. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.

WILLIE NORFLEET, JR.

37. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.

WILLIE NORFLEET, JR.

A motion was made by Gloria Rodriguez, seconded by Jesus Gandara, Jr. to *delete items 36 and 37*. Motion carried unanimously. Motion passed 4-0.

38. DISCUSSION AND ACTION ON EVALUATION OF CITY MANAGER.

WILLIE NORFLEET, JR.

A motion was made by Gloria M. Rodriguez, seconded by Jesus Gandara, Jr. to *postpone the item to a special city council meeting*. Motion carried unanimously. Motion passed 4-0.

39. DISCUSSION AND ACTION ON MAURO ROSAS PARK DEVELOPMENT TO INCLUDE ARCHITECTURAL AND DEVELOPMENT CONTRACTS.

JESUS GANDARA, JR.

A motion was made by Jesus Gandara Jr., seconded by Gloria M. Rodriguez to *authorize City Manager to go into negotiations with Parkhill, Smith, and Cooper and execute all contracts and if negotiations aren't to benefit of City of Socorro to authorize him to go into negotiations with second in line Tera Design Architects and authorize City Manager to execute and sign contracts*. Motion carried unanimously. Motion passed 4-0.

40. ADJOURN

A motion was made by Maria Reyes, seconded by Gloria M. Rodriguez to *adjourn at 8:31 p.m.* Motion carried unanimously. Motion passed 4-0.



Mary B. Garcia, Mayor Pro-Tem



Sandra Hernandez, City Clerk

11-15-12

Date when minutes were approved