

Jesus Ruiz
Mayor
Rene Rodriguez
At Large
Sergio Cox
District 1



Gloria M. Rodríguez
District 2
Victor Perez
District 3 / Mayor-Pro Tem
Joseph E. Bowling
District 4
Willie Norfleet, Jr.
City Manager

**NOTICE OF REGULAR COUNCIL MEETING
OF THE CITY COUNCIL
OF THE
CITY OF SOCORRO**

.....
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE
PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION
FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO
THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915)
858-2915 FOR FURTHER INFORMATION.
.....

.....
NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE CITY
COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON
THURSDAY THE 2nd DAY OF JANUARY, 2014 AT 6:00 P.M. AT THE CITY
HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH
TIME THE FOLLOWING WILL BE DISCUSSED:
.....

1. Call to order
2. Pledge of Allegiance and a Moment of Silence
3. Establishment of Quorum
4. **Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

NOTICE TO THE PUBLIC

ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.

ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.

ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.

CONSENT AGENDA

5. ***Approval*** of Regular Council Meeting Minutes of December 12, 2013 and Special City Council Meeting December 17, 2013. ***Sandra Hernandez***
6. ***Approval*** of travel for Human Resources Department, City Manager, and Civil Service Secretary to attend the Texas Public Employer Labor Relations Association Annual Workshop and 28th Annual Civil Service Workshop in San Antonio, Texas from February 5 through 7, 2014. ***Adriana Rodarte***
7. ***Excuse*** absent Council Members. ***Sandra Hernandez***

REGULAR AGENDA

PUBLIC COMMENTS ARE NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS WILL BE ALLOWED AT THE DATE OF THE SCHEDULED PUBLIC HEARING – ORDINANCE 320.

PLANNING AND ZONING

8. ***Public Hearing*** of Ordinance 325, an ordinance changing the zoning of TRACTS 1A, 1B, 1C, 1C1, 1D, 2A, 2C, AND 2E, BLOCK 10, and TRACTS 5A, 5B, 6A, AND 7B1, BLOCK 11, SOCORRO GRANT, from A-1 (Agricultural) to a combination of R-2 (Medium Density Residential) and C-2 (General Commercial). ***Sam Leony***
9. ***Second Reading and Adoption*** of Ordinance 325, an ordinance changing the zoning of TRACTS 1A, 1B, 1C, 1C1, 1D, 2A, 2C, AND 2E, BLOCK 10, and TRACTS 5A, 5B, 6A, AND 7B1, BLOCK 11, SOCORRO GRANT, from A-1 (Agricultural) to a combination of R-2 (Medium Density Residential) and C-2 (General Commercial). ***Sam Leony***

HUMAN RESOURCES DEPARTMENT

10. ***Discussion and action*** on amending police chief job description. ***Adriana Rodarte***

CITY MANAGER

11. ***Discussion and action*** on proposed capital improvement list. ***Willie Norfleet, Jr.***

MAYOR AND COUNCIL

12. ***Discussion and action*** on renewing City Manager's contract. ***Jesus Ruiz***

13. ***Discussion and action*** on proposed scheduled for City events for 2014.
Jesus Ruiz

14. ***Discussion and action*** on implementing media procedures. ***Jesus Ruiz***

15. ***Discussion and action*** on implementing meeting procedures. ***Jesus Ruiz***

CITY ATTORNEY

16. ***Discussion and action*** re annexation of land by the City of Socorro and a Resolution that the city will pursue annexation only of areas that are exempted from a municipal annexation plan pursuant to Chapter 43 of the Texas Local Government Code.
James A. Martinez

17. ***Consider, discuss, and/or take action*** upon acquisition of certain properties on and along Fray Olguin Road in connection with a right-of-way and road project, including without limitation through conveyance, dedication, or eminent domain.
James A. Martinez

18. ***Discussion and action*** re right-of-way acquisition for Old Hueco Tanks Road and update re communications with landowners, Texas Department of Transportation and Lower Valley Water District.
James A. Martinez

EXECUTIVE SESSION

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY

Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT

Section 551.074 PERSONNEL MATTERS

Section 551.076 DELIBERATION REGARDING SECURITY

Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

Discussion on the following:

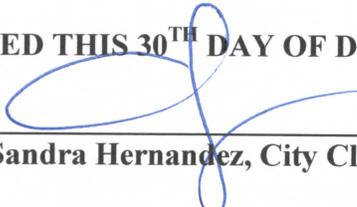
19. Discussion and action on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters. ***Willie Norfleet, Jr.***

20. Discussion and action on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters. ***Willie Norfleet, Jr.***

21. Discussion and action regarding pending litigation and receive status report regarding pending litigation. ***Willie Norfleet, Jr.***

22. Adjourn

DATED THIS 30TH DAY OF DECEMBER, 2013.

By: 

Sandra Hernandez, City Clerk

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

DATED THIS 30th DAY OF DECEMBER, 2013.

By: 

Sandra Hernandez, City Clerk

Agenda posted: 12-30-13 @ 2:15pm

Removed: _____ Time: _____ By: _____

Item 5

Jesús Ruiz
Mayor

Rene Rodríguez
Representative At-Large

Sergio Cox
Representative District 1



Gloria M. Rodríguez
Representative District 2

Victor Pérez
Representative District 3
Mayor Pro Tem

Joseph E. Bowling
Representative District 4

Willie Norfleet, Jr.
City Manager

REGULAR COUNCIL MEETING MINUTES DECEMBER 12, 2013

MEMBERS PRESENT:

Jesus Ruiz
Victor Perez
Rene Rodriguez
Joseph E. Bowling
Sergio Cox
Gloria Rodriguez

STAFF PRESENT:

Willie Norfleet, Jr., City Manager
Sandra Hernandez, City Clerk
Sam Leony, Planning and Zoning Director
James Martinez, City Attorney

1. CALL TO ORDER

The meeting was called to order at 6:05 p.m. by Mayor Jesus Ruiz

2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

Pledge of Allegiance was recited by Willie Norfleet, Jr.

3. ESTABLISHMENT OF QUORUM

A roll call was held and a quorum was established with all members present.

4. PUBLIC COMMENT

Luis Sigala, Sergio Jaime, Joe DeTuro, Lorenza Fraire, Ralph Duran and Maria Guerrero spoke during Public Comment.

Mayor acknowledged the presence of County Commissioner Vince Perez

PRESENTATION

5. **PRESENTATION BY EL PASO COUNTY JUDGE VERONICA ESCOBAR AND EL PASO FIRE DEPARTMENT CHIEF CALDERWOOD REGARDING EMERGENCY PREPAREDNESS AND MANAGEMENT.**

MAYOR JESUS RUIZ

Presentation made by County Commissioner Vince Perez and Chief Calderwood.

6. **PRESENTATION BY SAM LEONY REGARDING EMERGENCY FLOOD PREPAREDNESS.**

SAM LEONY

Presentation made by Sam Leony.

CONSENT AGENDA

7. **APPROVAL OF SPECIAL COUNCIL MEETING MINUTES OF NOVEMBER 14, 2013 AND REGULAR COUNCIL MEETING MINUTES OF NOVEMBER 21, 2013.**

SANDRA HERNANDEZ

8. **APPROVAL OF TRAVEL FOR POLICE DISPATCHERS, ANABEL DAVILA AND TRINITY JARA, TO ATTEND COMMUNICATIONS TRAINING OFFICER SEMINAR IN HOUSTON, TEXAS FROM APRIL 15 THROUGH 17, 2014.**

LT. MONTOYA

9. **APPROVAL OF TRAVEL FOR MAYOR JESUS RUIZ AND AT-LARGE CITY REPRESENTATIVE TO ATTEND THE UNITED STATES CONFERENCE OF MAYORS 82ND WINTER MEETING IN WASHINGTON, D.C. FROM JANUARY 22 THROUGH 24, 2014.**

JESUS RUIZ

10. **APPROVAL OF APPOINTMENT OF ALEX MIRANDA TO THE CIVIL SERVICE COMMISSION FOR PLACE 2.**

GLORIA M. RODRIGUEZ

11. **APPROVAL OF VOUCHERS PAID DURING THE MONTH OF NOVEMBER 2013.**

KARINA HAGELSIEB

12. **APPROVAL TO SUBMIT GRANT APPLICATION IN THE AMOUNT OF \$88,768.83 TO THE TEXAS DEPARTMENT OF PUBLIC SAFETY UNDER THE LOCAL BORDER SECURITY PROGRAM FY 2014.**

ANIBAL OLAGUE

13. **EXCUSE ABSENT COUNCIL MEMBERS.**

SANDRA HERNANDEZ

Motion was made by Rene Rodriguez seconded by Joseph E. Bowling to *approve the Consent Agenda*. Motion carried unanimously.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

REGULAR AGENDA

14. SWEARING IN OF COMMISSIONER.

GLORIA M. RODRIGUEZ

A motion was made by Rene Rodriguez seconded by Victor Perez to *delete item number fifteen (15)*. Motion carried unanimously.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

- 15. PUBLIC HEARING OF ORDINANCE 320, AMENDMENT NO. 2, AN ORDINANCE OF THE CITY OF SOCORRO, ESTABLISHING PROCEDURES AND RULES FOR CITY COUNCIL MEETINGS AND AGENDAS AS PROVIDED BY SECTION 3.08 OF THE SOCORRO CITY CHARTER, AND ESTABLISHING PROCEDURES AND RULES FOR CONDUCT OF THE SOCORRO CITY COUNCIL AND ALL OF THE CITY OF SOCORRO BOARDS AND COMMISSIONS AND REPEALING ORDINANCE NO. 304 AMENDMENT NO. 1 AND ORDINANCE 280 AMENDMENT NO. 1.**

MAYOR JESUS RUIZ

*Public Hearing Opened at 7:01 p.m.
Lorenza Fraire spoke during Public Hearing
Public Hearing Closed at 7:06 p.m.*

- 16. SECOND READING AND ADOPTION OF ORDINANCE 320, AMENDMENT NO. 2, AN ORDINANCE OF THE CITY OF SOCORRO, ESTABLISHING PROCEDURES AND RULES FOR CITY COUNCIL MEETINGS AND AGENDAS AS PROVIDED BY SECTION 3.08 OF THE SOCORRO CITY CHARTER, AND ESTABLISHING PROCEDURES AND RULES FOR CONDUCT OF THE SOCORRO CITY COUNCIL AND ALL OF THE CITY OF SOCORRO BOARDS AND COMMISSIONS AND REPEALING ORDINANCE NO. 304 AMENDMENT NO. 1 AND ORDINANCE 280 AMENDMENT NO. 1.**

MAYOR JESUS RUIZ

A motion was made by Rene Rodriguez seconded by Joseph E. Bowling to *approve item number sixteen (16)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, and Gloria M. Rodriguez.

Nays: Sergio Cox

Absent: None

17. PUBLIC HEARING OF ORDINANCE 322, AMENDMENT NO. 1 OF THE CITY OF SOCORRO, TEXAS ADOPTING AN AMENDED BUDGET FY 2013-2014.
KARINA HAGELSIEB

Public Hearing Opened at 7:19 p.m.

No speakers

Public Hearing closed at 7:19 p.m.

18. SECOND READING AND ADOPTION OF ORDINANCE 322, AMENDMENT NO. 1 OF THE CITY OF SOCORRO, TEXAS ADOPTING AN AMENDED BUDGET FY 2013-2014.
KARINA HAGELSIEB

A motion was made by Rene Rodriguez seconded by Joseph E. Bowling to *approve item number eighteen (18)*. Motion carried unanimously.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

19. PUBLIC HEARING OF ORDINANCE 324, AN ORDINANCE DESIGNATING TRANSPORTATION REINVESTMENT ZONE NUMBER ONE FOR THE CITY OF SOCORRO, TEXAS; DESCRIBING THE BOUNDARIES OF THE ZONE; PROVIDING FOR AN EFFECTIVE DATE AND A TERMINATION DATE FOR THE ZONE; NAMING THE ZONE "TRANSPORTATION REINVESTMENT ZONE NUMBER ONE, CITY OF SOCORRO, TEXAS"; ESTABLISHING A TAX INCREMENT FUND FOR THE ZONE; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

MAYOR JESUS RUIZ

Public Hearing Opened at 7:20

Public Hearing Closed at 7:20

Public Hearing Re-opened at 7:20

Lorenza Fraire spoke during Public Hearing

Public Hearing closed at 7:23 p.m.

20. SECOND READING AND ADOPTION OF ORDINANCE 324, AN ORDINANCE DESIGNATING TRANSPORTATION REINVESTMENT ZONE NUMBER ONE FOR THE CITY OF SOCORRO, TEXAS; DESCRIBING THE BOUNDARIES OF THE ZONE; PROVIDING FOR AN EFFECTIVE DATE AND A TERMINATION DATE FOR THE ZONE; NAMING THE ZONE "TRANSPORTATION REINVESTMENT ZONE NUMBER ONE, CITY OF SOCORRO, TEXAS"; ESTABLISHING A TAX INCREMENT FUND FOR THE ZONE; AND CONTAINING OTHER PROVISIONS RELATED THERETO.
MAYOR JESUS RUIZ

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *approve item number twenty (20)*. Motion carried unanimously

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

21. DISCUSSION AND ACTION ON STATUS OF (M1) PROPERTY/BUSINESS PREVIOUSLY KNOWN AS SIERRA METALS LOCATED AT 266 HORIZON BOULEVARD. *SERGIO COX*

A motion was made by Rene Rodriguez seconded by Victor Perez to *delete item number twenty-one (21)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

22. DISCUSSION AND ACTION TO PURCHASE EQUIPMENT FOR DISASTER PREPAREDNESS. *RENE RODRIGUEZ*

A motion was made by Gloria to approve, no second

A motion was made by Victor Perez seconded by Gloria M. Rodriguez to amend the motion to direct staff to research bids, Gloria M. Rodriguez accepts the amendments and accepts the motion. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

23. DISCUSSION AND ACTION ON UTILIZING AN EMERGENCY TELEPHONE NOTIFICATION SYSTEM. *RENE RODRIGUEZ*

A motion was made by Victor Perez seconded by Rene Rodriguez to *direct staff to obtain bids to upgrade the telephone system for the city*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

24. DISCUSSION AND ACTION ON IMPLEMENTING POLICIES AND PROCEDURES FOR THE DRIVEWAY PROGRAM. RENE RODRIGUEZ

Joe DeTuro spoke on this item.

A motion was made by Rene Rodriguez seconded by Victor Perez to *delete item number twenty-four (24)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

25. DISCUSSION AND ACTION ON IMPLEMENTING RAILROAD QUIET ZONES. GLORIA M. RODRIGUEZ

A motion was made by Sergio Cox to *delete*.

A motion was made by Victor Perez seconded by Rene Rodriguez to *delete item number twenty-five (25) and come back with a report on what would entail quiet zones*. Motion passed.

Sergio Cox withdrew his motion.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

26. DISCUSSION AND ACTION OF BOARDS AND COMMISSIONS APPLICATION FORM. VICTOR PEREZ

A motion was made by Gloria M. Rodriguez seconded by Victor Perez to *approve item number twenty-six (26)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

27. DISCUSSION AND ACTION TO APPROVE INTER-LOCAL AGREEMENT BETWEEN THE CITY OF SOCORRO AND CITY OF EL PASO'S DEPARTMENT OF PUBLIC HEALTH AND DEPARTMENT OF ENVIRONMENTAL SERVICES. WILLIE NORFLEET, JR.

Bruce Parson, Public Health Assistant Director with the City of El Paso spoke on this item.

A motion was made by Rene Rodriguez seconded by Victor Perez to *table for the January 16, 2014, meeting*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

28. APPROVAL ON AMENDING THE HOLIDAY SCHEDULE FOR 2014, 2015, AND 2016. ADRIANA RODARTE

A motion was made by Sergio Cox, seconded by Rene Rodriguez to *approve item number twenty-eight (28)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

29. DISCUSSION AND ACTION ON APPROVING AN INTERNSHIP PROGRAM FOR PAID AND NON-PAID POSITIONS FOR THE CITY OF SOCORRO. ADRIANA RODARTE

Motion made by Rene Rodriguez seconded by Gloria M. Rodriguez to *approve item number twenty-nine (29)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

30. INTRODUCTION, FIRST READING, AND CALLING FOR A PUBLIC HEARING OF ORDINANCE 325, AN ORDINANCE CHANGING THE ZONING OF TRACTS 1A, 1B, 1C, 1D, 2A, 2C, AND 2E, BLOCK 10, AND TRACTS 5A, 5B, 6A, AND 7B1, BLOCK 11, SOCORRO GRANT, FROM A-1 (AGRICULTURAL) TO A COMBINATION OF R-2 (MEDIUM DENSITY RESIDENTIAL) AND C-2 (GENERAL COMMERCIAL). SAM LEONY

A motion was made by Victor Perez seconded by Rene Rodriguez to *approve item number thirty (30)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

31. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF ORDINANCE 326, AN ORDINANCE CHANGING THE ZONING OF LOT 5, BLOCK 2, MONTEROSALES SUBDIVISION, FROM R-1 (SINGLE FAMILY) TO R-2 (MEDIUM DENSITY RESIDENTIAL) AT 10425 MONTEVIDEO. SAM LEONY

A motion was made by Victor Perez seconded by Rene Rodriguez to *accept the recommendation by the Planning and Zoning Commission to deny the rezoning and to deny the Introduction, First Reading and Calling for a Public Hearing.* Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

32. DISCUSSION AND ACTION TO APPROVE TARIFF CONTROL NO. 4208, A PETITION OF THE EL PASO ELECTRIC COMPANY TO AMEND RATE SCHEDULE NO. 08 GOVERNMENTAL STREET LIGHTING AND SIGNAL SERVICE RATE. SAM LEONY

Mary Beth Stevens of the El Paso Electric Company spoke on this item.

Gloria M. Rodriguez stepped out of the meeting at 9:13 p.m.

A motion was made by Rene Rodriguez seconded by Victor Perez to *approve item number thirty-two (32).* Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, and Sergio Cox,

Nays: None

Absent: Gloria M. Rodriguez

33. DISCUSSION AND ACTION ON WAIVING BUILDING PERMIT FEES FOR PROPERTIES AFFECTED BY THE SEPTEMBER 2013 FLOODS. SAM LEONY

Gloria M. Rodriguez returned to the meeting at 9:18 p.m.

A motion was made by Victor Perez seconded by Rene Rodriguez to *approve item number thirty-three (33).* Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, and Sergio Cox

Nays: None

Abstain: Gloria M. Rodriguez

34. DISCUSSION AND ACTION ON APPROVING LIST OF ROAD IMPROVEMENTS. SAM LEONY

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to *approve*.

Gloria M. Rodriguez and Rene Rodriguez withdrew their motion.

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to *table for the Regular Meeting of January 16, 2014*. Motion passed

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

35. DISCUSSION AND ACTION ON APPROVING ROAD MACHINERY FOR PUBLIC WORKS DEPARTMENT. SAM LEONY

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *allow Mr. Leony to obtain information for curb and gutter and striping machine*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

36. DISCUSSION AND ACTION ON THE PROPOSED CONDITIONAL USE PERMIT FOR MECHANIC SHOP ACTIVITIES AT TRACT 4-C-1, BLOCK 3, SOCORRO, GRANT, CITY OF SOCORRO, TEXAS LOCATED AT 980 HORIZON BOULEVARD, REQUESTED BY FRAUSTO ARMDNARIZ. SAM LEONY

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to *approve item number thirty-six (36)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

Gloria M. Rodriguez asked for reconsideration of item number thirty-three (33).

A motion was made by Rene Rodriguez seconded by Victor Perez to *reconsider item number thirty-three (33)*.

33. DISCUSSION AND ACTION ON WAIVING BUILDING PERMIT FEES FOR PROPERTIES AFFECTED BY THE SEPTEMBER 2013 FLOODS.

SAM LEONY

A motion was made by Victor Perez seconded by Rene Rodriguez to *approve item number thirty-three (33)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

A motion was made by Victor Perez seconded by Rene Rodriguez to *move into Executive Session at this time*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

37. DISCUSSION AND ACTION REGARDING EMPLOYMENT STATUS OF MUNICIPAL COURT JUDGE AND CLAIM ASSERTED BY ALEJANDRO VIDALES, JR.

JAMES A. MARTINEZ

A motion was made by Rene Rodriguez seconded by Sergio Cox to *grant the City Attorney settlement authority as recommended by the Mayor*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, and Sergio Cox,

Nays: None

Abstain: Gloria M. Rodriguez

38. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SOCIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS.

WILLIE NORFLEET, JR.

39. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BARDS AND COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.

WILLIE NORFLEET, JR.

40. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.

City of Socorro
Regular Council Meeting Minutes
December 12, 2013

A motion was made by Sergio Cox seconded by Rene Rodriguez to *delete items number thirty-eight thru forty (38 thru 40)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: None

41. ADJOURN

A motion was made by Victor Perez seconded by Rene Rodriguez to *adjourn at 10:12 p.m.* Motion carried unanimously. Motion passed.

Jesus Ruiz, Mayor

Minutes prepared by
Olivia Navarro
Assistant City Clerk

Date minutes approved

Jesús Ruiz
Mayor

Rene Rodríguez
Representative At-Large

Sergio Cox
Representative District 1



Gloria M. Rodríguez
Representative District 2

Victor Pérez
Representative District 3
Mayor Pro Tem

Joseph E. Bowling
Representative District 4

Willie Norfleet, Jr.
City Manager

**SPECIAL COUNCIL MEETING MINUTES
DECEMBER 17, 2013**

MEMBERS PRESENT:

Jesus Ruiz
Rene Rodriguez
Joseph E. Bowling
Sergio Cox
Gloria Rodriguez

MEMBERS ABSENT:

Victor Perez

STAFF PRESENT:

Willie Norfleet, Jr., City Manager
Sandra Hernandez, City Clerk
Sam Leony, Planning and Zoning Director
David Mirazo, City Attorney

STAFF ABSENT

Sam Leony, Planning and Zoning Director

1. CALL TO ORDER

The meeting was called to order at 9:01 a.m. by Mayor Jesus Ruiz

2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

Pledge of Allegiance was recited by Joe DeTuro

3. ESTABLISHMENT OF QUORUM

A roll call was held and a quorum was established with five members present.

4. PUBLIC COMMENT

Joe DeTuro spoke during Public Comment.

REGULAR AGENDA

- 5. DISCUSSION AND ACTION REGARDING METHOD TO CREAT RECORD OF EXECUTIVE SESSION PORTION OF SOCORRO CITY COUNCIL MEETINGS. JAMES A. MARTINEZ**

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to *table item number five (5)*. Motion passed.

Ayes: Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.
Nays: None
Absent: Victor Perez

- 6. DISCUSSION AND ACTION CLARIFY OPTIONS MADE AVAILABLE TO CITY EMPLOYEES AND OTHER COVERED PERSONS IN CONNECTION WITH THE APPROVAL OF BID PROPOSAL FOR HEALTH AND DENTAL INSURANCE FOR FY 2013-2014 FOR EMPLOYEES OF THE CITY OF SOCORRO. ADRIANA RODARTE**

A motion was made by Rene Rodriguez seconded by Joseph E. Bowling to *approve RM02, RM43, RMH1 with HAS Savings Plan*. Motion passed.

Ayes: Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.
Nays: None
Absent: Victor Perez

- 7. DISCUSSION AND ACTIN TO EXERCISE CITY'S OPTION TO RENEW GROUP DENTAL COVERAGE FOR CITY EMPLOYEES WITH SUN LIFE DENTAL FOR A TWELE (12) MONTH PERIOD PURSUANT TO EXISTING CONTRACT WITH SUN LIFE DENTAL. SANDRA HERNANDEZ**

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *approve renewal dental coverage for city employees with Sun Life dental for 12 months pursuant to existing contract with Sun Life Dental*.

A motion was made by Rene Rodriguez seconded by Joseph E. Bowling to *approve renewal dental coverage for city employees with Sun Life dental for 12 months pursuant to existing contract with Sun Life Dental and to reject all bids*. Motion passed.

Ayes: Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.
Nays: None
Absent: Victor Perez

8. **DISCUSSIN AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS.**

WILLIE NORFLEET, JR.

9. **DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGALISSUES AFFECTING THESE MATTERS.** **WILLIE NORFLEET, JR.**

10. **DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT PENDING LITIGATION.**

WILLIE NORFLEET, JR.

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *delete item numbers eight (8) thru ten (10)*. Motion passed.

Ayes: Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: Victor Perez

11. ADJOURN

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *adjourn at 9:29 a.m.* Motion passed.

Ayes: Rene Rodriguez, Joseph E, Bowling, Sergio Cox, and Gloria M. Rodriguez.

Nays: None

Absent: Victor Perez

Jesus Ruiz, Mayor

Minutes prepared by
Olivia Navarro
Assistant City Clerk

Date minutes approved

Item 6

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Maria Reyes
District 1 / Mayor Pro Tem



Gloria M. Rodriguez
District 2

Mary B. Garcia
District 3

J.E. "Chito" Bowling
District 4

Willie Norfleet, Jr.
City Manager

DATE: December 26, 2013

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Adriana Rodarte

SUBJECT: DISCUSSION AND ACTION ON CIVIL SERVICE TRAINING

SUMMARY

Approval for authorizing Human Resources Department, City Manager Civil Service Commissioners and Secretary to attend the TX Public Employer Labor Relations Association Annual Workshop and 28TH Annual Civil Service Workshop in San Antonio, February 5-7, 2014

STATEMENT OF THE ISSUE

Texas Municipal Human Resources Association and the Texas Public employer Labor Relations Association conduct a workshop on administering the State Civil Service Law and provide the latest labor relations.

FINANCIAL IMPACT

Approximately \$1,100.00 per person

ALTERNATIVE

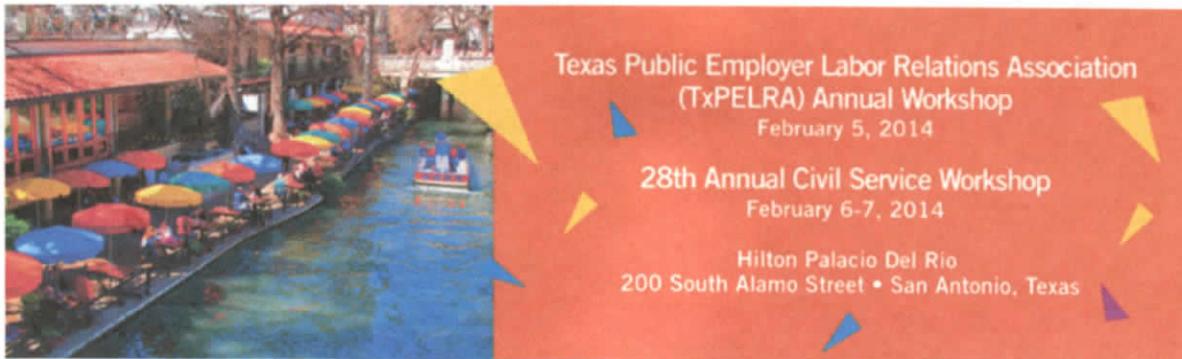
Deny training

STAFF RECOMMENDATION

Human Resources Director recommends approval.

Olivia Navarro

From: Texas Municipal Human Resources Association <tmladmin@tml.ccsend.com> on behalf of Texas Municipal Human Resources Association <tmladmin@tml.org>
Sent: Monday, December 16, 2013 3:59 PM
To: onavarro@ci.socorro.tx.us
Subject: TxPELRA Civil Service Workshop Registration Now Open!



TxPELRA Annual Workshop and 28th Annual Civil Service Workshop

*Sponsored by the Texas Municipal Human Resources Association and the
Texas Public Employer Labor Relations Association*

**Hilton Palacios Del Rio ~ Hotel San Antonio
February 5-7, 2014**

**If you are a human resources professional or other
management representative at a city...with years of experience
or only a few weeks on the job...
These workshops are for YOU!**

- **Ask questions about administering the State Civil Service Law**
- **Network with other professionals who face challenges similar to yours**
- **Hear from experts in their fields**
- **Discover the latest on labor relations, human resources management, and more**

REGISTER NOW

**The cut-off date for hotel rooms at the group rate of \$179 is
January 14, 2014, or until the block is full.**

Please don't delay; reserve your guest room now!

[HOTEL RESERVATION](#)

Questions? Contact TML staff at tmhra@tml.org or 512-231-7400.

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All fares are rounded up to the nearest dollar.

Depart	Arrive	Flight #	Routing	Travel Time	Business Select \$305 - \$316	Anytime \$289 - \$300	Wanna Get Away \$90 - \$256
6:55 AM	11:15 AM	2324 1174	1 stop Change Planes HOU	3h 20m	<input type="radio"/> \$315	<input type="radio"/> \$299	<input type="radio"/> \$100
7:05 AM	11:55 AM	15 1971	1 stop Change Planes DAL	3h 50m	<input type="radio"/> \$316	<input type="radio"/> \$300	<input type="radio"/> \$101
9:00 AM	1:15 PM	1985 2148	1 stop Change Planes DAL	3h 15m	<input type="radio"/> \$316	<input type="radio"/> \$300	<input type="radio"/> \$101
9:55 AM	12:15 PM	655	Nonstop	1h 20m	<input type="radio"/> \$305	<input type="radio"/> \$289	Web Only! <input type="radio"/> \$90
10:35 AM	4:20 PM	3046 583	1 stop Change Planes PHX	4h 45m	<input type="radio"/> \$316	<input type="radio"/> \$300	<input type="radio"/> \$101
11:20 AM	5:05 PM	109 3479	1 stop Change Planes HOU	4h 45m	<input type="radio"/> \$315	<input type="radio"/> \$299	<input type="radio"/> \$100
11:20 AM	3:55 PM	109 3843	1 stop Change Planes HOU	3h 35m	<input type="radio"/> \$315	<input type="radio"/> \$299	<input type="radio"/> \$100
12:10 PM	4:20 PM	674	1 stop No Plane Change	3h 10m	<input type="radio"/> \$309	<input type="radio"/> \$293	<input type="radio"/> \$94
2:25 PM	7:35 PM	45 1982	1 stop Change Planes DAL	4h 10m	Sold Out	<input type="radio"/> \$300	<input type="radio"/> \$101
2:40 PM	8:55 PM	307 2873	1 stop Change Planes PHX	5h 15m	<input type="radio"/> \$316	<input type="radio"/> \$300	<input type="radio"/> \$101
4:05 PM	10:00 PM	714	1 stop No Plane Change	4h 55m	<input type="radio"/> \$309	<input type="radio"/> \$293	<input type="radio"/> \$256
5:55 PM	10:10 PM	3848 145	1 stop Change Planes DAL	3h 15m	<input type="radio"/> \$316	<input type="radio"/> \$300	<input type="radio"/> \$101
7:50 PM	10:20 PM	4385	Nonstop	1h 30m	<input type="radio"/> \$305	<input type="radio"/> \$289	Web Only! <input type="radio"/> \$90

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All fares are rounded up to the nearest dollar.

Depart	Arrive	Flight #	Routing	Travel Time	Business Select \$305 - \$316	Anytime \$289 - \$300	Wanna Get Away \$109 - \$151
12:35 PM	3:45 PM	655 714	1 stop Change Planes DAL	4h 10m	<input type="radio"/> \$316	<input type="radio"/> \$300	<input type="radio"/> \$120

Depart	Arrive	Flight #	Routing	Travel Time	Business Select \$305 - \$316	Anytime \$289 - \$300	Wanna Get Away \$109 - \$151
1:30 PM	3:45 PM	386 714	1 stop Change Planes DAL	3h 15m	<input type="radio"/> \$316	<input type="radio"/> \$300	<input type="radio"/> \$120
1:40 PM	5:30 PM	2146 3848	1 stop Change Planes PHX	4h 50m	<input type="radio"/> \$316	<input type="radio"/> \$300	<input type="radio"/> \$151
4:45 PM	7:40 PM	563 679	1 stop Change Planes DAL	3h 55m	<input type="radio"/> \$316	<input type="radio"/> \$300	<input type="radio"/> \$134
5:55 PM	6:30 PM	125	Nonstop	1h 35m	<input type="radio"/> \$305	<input type="radio"/> \$289	Web Only! <input type="radio"/> \$109

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Flight ontime performance statistics can be viewed by clicking on the individual flight numbers.

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"Unavailable" indicates the corresponding fare is unavailable for the selected travel date(s), the search did not meet certain fare requirements, or the flight has already departed.

"Sold Out" indicates that flight is sold out for the corresponding fare type.

"Invalid w / Depart or Return Dates" indicates that our system cannot return a valid itinerary option(s) with the search criteria submitted. This can occur when flights are sold out in one direction of a roundtrip search or with a same-day roundtrip search. These itineraries may become valid options if you search with a different depart or return date and/or for a one way flight instead.

"Travel Time" represents the total elapsed time for your trip from your departure city to your final destination including stops, layovers, and time zone changes.

For infant, child (2-11), group (10+), and military fares please call 1-800-I-FLY-SWA (1-800-435-9792). **These fares are a discount off the "Anytime" fares.** Other fares may be lower.

**Save \$250 with Flight + Hotel" claim is based on 2011 available data for average savings on Jackpot bookings purchased in a bundled package vs purchasing components separately (i.e. a la carte). Savings on any given package will vary based on the selected origin, destination, travel dates, hotel property, length of stay, car rental, and activity tickets. Savings may not be available on all packages.



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FY 2014 Per Diem Rates for San Antonio, Texas

(October 2013 - September 2014)

SEARCH BY CITY, STATE OR ZIP CODE

Enter your city OR Enter your ZIP Code

ADDITIONAL PER DIEM TOPICS

- [Meals & Incidental Expenses Breakdown \(M&IE\)](#)
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Cities not appearing below may be located within a county for which rates are listed.

To determine what county a city is located in, visit the [National Association of Counties \(NACO\) website](#) (a non-federal website).

The following rates apply for **San Antonio, Texas**

Primary Destination* (1)	County (2, 3)	Max lodging by Month (excluding taxes)												Meals & Inc. Exp.**	
		2013			2014										
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep		
San Antonio	Bexar	110	110	110	110	110	110	110	110	110	110	110	110	110	66

* NOTE: Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.

** Meals and Incidental Expenses, see [Breakdown of M&IE Expenses](#) for important information on first and last days of travel.

CONTACTS

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- [Travel Management Policy](#)

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- [POV Mileage Reimbursement Rates](#)

Last Reviewed 2013-11-20

-



Jesus A. Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodriguez
District 2

Victor Perez
District 3 / Mayor Pro-Tem

Joseph E. Bowling
District 4

Willie Norfleet Jr.
City Manager

DATE: January 2, 2014.

TO: MAYOR AND COUNCIL

FROM: Sam Leony, Planning and Zoning Director.

CC: Willie Norfleet Jr., City Manager

SUBJECT:

Proposed rezoning of Tracts 1A, 1B, 1C, 1C1, 1D, 2A, 2C, and 2E, Block 10; and tracts 5A, 5B, 6A, and 7B1, Block 11, Socorro Grant, to a combination of R-2 (Medium Density Residential) and C-2 (General Commercial).

LOCATION:

The property is southerly located at approximately 1200 feet from the intersection of Bauman Rd. and North Loop Dr., and it has an approximate area of 104 acres.

OWNER:

Rassette Homes, Inc.
604 Gils Dr.
El Paso, Texas 79932

AGENT:

Del Rio Engineering, Inc.

REMARKS:

Existing land use: Agricultural.
Proposed land use: Residential - Commercial Development.

According to our current Future Land Use map, the projected land use for this property is: Agricultural.

According to the Flood Insurance Rate Maps, the referenced property lies within an area determined to be outside of the 500-year flood plain, more particularly described as **Zone X**; this classification is the safest area with the less possibility of being flooded (Community Panel # 480212 0239-B / FEMA, September 4, 1991).

Adjacent Land Uses:

North: R-1, Single Family Residential / SU-1 Zone (Fire Department)
South: R-1, Single Family Residential / A-1, Agricultural
East: A-1, Agricultural
West: SU-1 Zone (Ernesto Serna Elementary)

RECOMMENDATION:

The Planning and Zoning Commission recommends APPROVAL.



PLANNING AND ZONING DEPARTMENT

Request for Rezoning

1. Name: Rassette Homes, Inc.
 Address: 604 Gils Magic Dr. El Paso, TX 79932 Phone: (915) 585-3330
 Representative: Del Rio Engineering, Inc. / SAL MASOUD
 Address: Po Box 220231 EL PASO, TX 79913 Phone: (915) 833-2400

2. Property Location: 11000 BLOCK NORTH LOOP DRIVE
All of tracts 1A, 1B, 1C, 1C1, 1D, 2A, 2C, AND 2E
 Legal Description: Block 10, And All of tracts 5A, 5B, 6A AND 7B1, Block 11,
Socorro Grant, City of Socorro, El Paso County, Texas
 If legal description is not available, a metes and bounds description will be required.

<u>104 Acres</u>	<u>FARM RANCH</u>	<u>AGRICULTURAL</u>
Area (Sq. ft. or Acreage)	Current Zoning	Current Land Use
<u>R-2 / C-2</u> ^{318M}	<u>02-23-13</u>	<u>Residential / Commercial Mix</u>
Proposed Zoning		Proposed Land Use

3. All owners of record must sign document.

Donald Rassette _____
Cheryl Rassette _____

Each item on this form must be completed and all exhibits must be submitted before this request can be scheduled for a public hearing.

Rezoning per parcel/tract: Less than one acre - \$650.00
 1 to 10 acres - \$750.00
 10 or more acres - \$750.00 + \$10.00 each additional acre

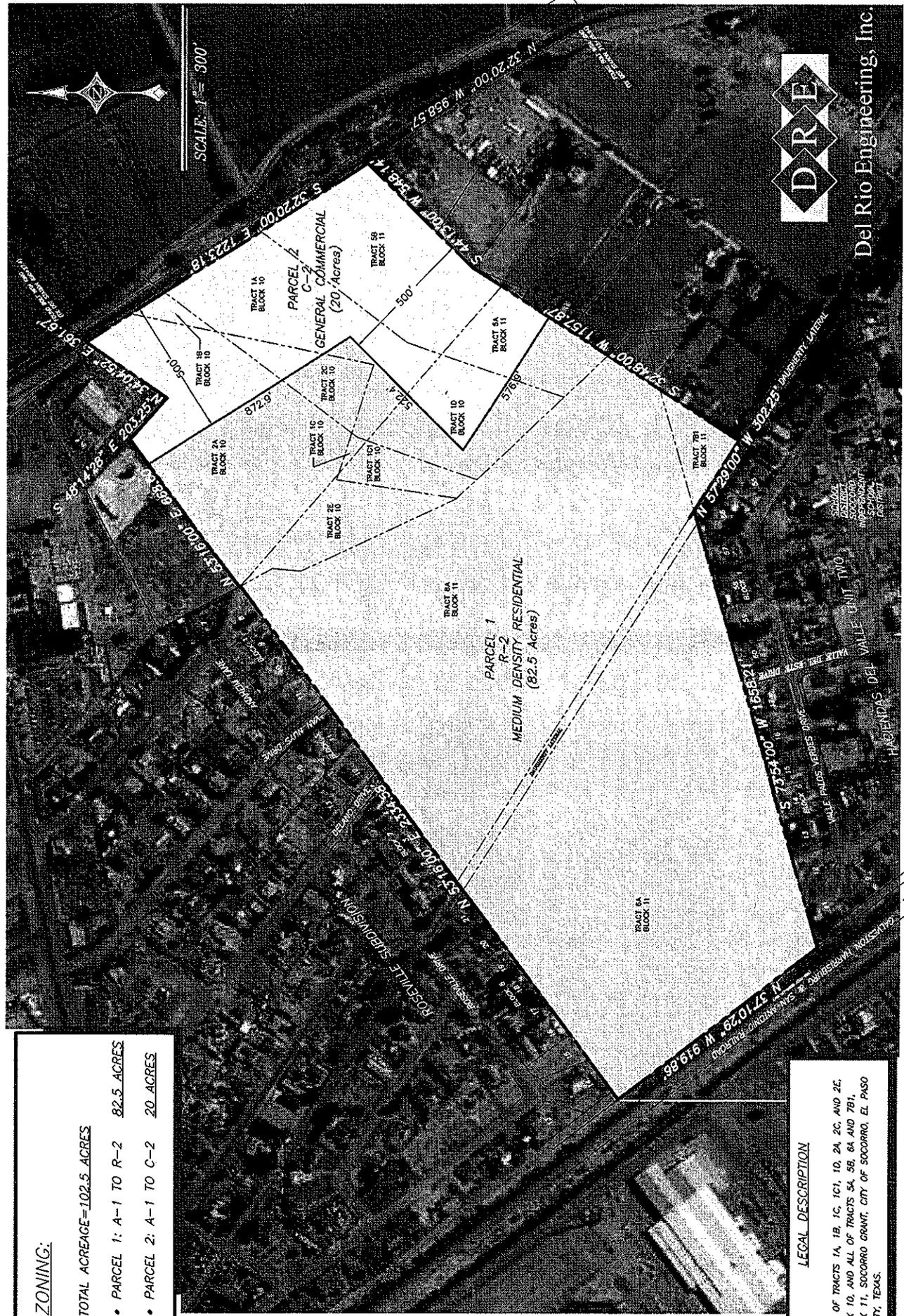
ZONING:

TOTAL ACREAGE=102.5 ACRES

- PARCEL 1: A-1 TO R-2 82.5 ACRES
- PARCEL 2: A-1 TO C-2 20 ACRES

LEGAL DESCRIPTION

ALL OF TRACTS 1A, 1B, 1C, 1C1, 1D, 2A, 2C, AND 2E, BLOCK 10, AND ALL OF TRACTS 5A, 5B, 6A AND 7B1, BLOCK 11, SOCORRO GRANT, CITY OF SOCORRO, EL PASO COUNTY, TEXAS.



Del Rio Engineering, Inc.



Jesus Ruiz
Mayor
Rene Rodriguez
At Large
Sergio Cox
District 1

Gloria M. Rodriguez
District 2
Victor Perez
District 3 / Mayor-Pro Tem
Joseph E. Bowling
District 4
Willie Norfleet, Jr.
City Manager

ORDINANCE 325

AN ORDINANCE CHANGING THE ZONING OF TRACTS 1A, 1B, 1C, 1C1, 1D, 2A, 2C, AND 2E, BCOCK 10, and TRACTS 5A, 5B, 6A, AND 7B1, BLOCK 11, SOCORRO GRANT, FROM A-1 (AGRICULTURAL) TO A COMBINATION OF R-2 (MEDIUM DENSITY RESIDENTIAL) AND C-2 (GENERAL COMMERCIAL).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SOCORRO, TEXAS:

That pursuant to Chapter 50 of the Codification of Ordinances of the City of Socorro, Texas, Ordinance No. 76 of the City of Socorro, as amended, the zoning of TRACTS 1A, 1B, 1C, 1C1, 1D, 2A, 2C, AND 2E, BLOCK 10, and TRACTS 5A, 5B, 6A, AND 7B1, BLOCK 11, SOCORRO GRANT, be changed from A-1 (Agricultural) to a combination of R-2 (Medium Density Residential) and C-2 (General Commercial).

READ, ADOPTED AND APPROVED January 2, 2014.

CITY OF SOCORRO, TEXAS

Jesus Ruiz, Mayor

ATTEST:

Sandra Hernandez, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

James A. Martinez
Socorro City Attorney

Willie Norfleet, Jr., City Manager

Introduction: December 12, 2013
Second Reading and Adoption: January 2, 2014

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Maria Reyes
District 1 / Mayor Pro Tem



Gloria M. Rodriguez
District 2

Mary B. Garcia
District 3

J.E. "Chito" Bowling
District 4

Willie Norfleet, Jr.
City Manager

DATE: December 27, 2013

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Adriana Rodarte

SUBJECT: DISCUSSION AND ACTION ON AMMENDING JOB DESCRIPTION AND SALARY FOR CHIEF OF POLICE.

SUMMARY

This action approves the amending of City of Socorro job descriptions for Chief of Police.

STATEMENT OF THE ISSUE

Chief of Police job description minimum qualifications being amended to:

- A candidate must possess a Bachelor's degree in criminal justice, business or public administration with ten years in police operations and have at least three years' experience in the police field in a third level supervisory capacity. In lieu of a degree a candidate must possess thirteen years in police operations and have at least three years' experience in the police field in a third level supervisory capacity.

City of Socorro wants to find the best candidate and diversify their candidate pool with vastly experienced candidates.

FINANCIAL IMPACT

A budget amendment needs to be approved for a base salary of \$42.31 / \$88,000.00 annually.

ALTERNATIVE

Maintain job descriptions already on file without any revisions

STAFF RECOMMENDATION

Human Resources Department is recommending the Approval to amend job description for Chief of Police.

**City of Socorro
Job Description**

Position

Job Title: Chief of Police	Department: Police Department
FLSA Status: Exempt	Salary: \$42.31
Approved: Pending	Last Revised: December 26, 2013

General Purpose and Description:

Under administrative direction, responsible to manage, direct and control police department operations and related functions through subordinate assistant and deputy chiefs to protect lives and property, cooperate with federal, state and local law enforcement agencies as necessary.

Duties, Functions and Responsibilities:

- Plan, organize, control and provide overall direction of police department administrative operations. Perform strategic planning, developing and reviewing policies and procedures for approval, enforcing laws, codes and ordinances to preserve public order. Advise the City administration regarding public safety issues, establish work priorities, monitor work progress, review funding requests, develop and monitor departmental operating and capital improvement budgets. Provide overall direction of ancillary administrative functions including evidence, payroll and record keeping, approve purchases and expenditures.
- Review and evaluate service delivery methods and systems including administrative, control and disaster preparedness or emergency response services, systems and internal relationships. Identify opportunities for service improvement and recommend improvement for systems and standard operating procedures to enhance operations, efficiency and service to the community. Plan, organize and control uniform services, investigations, tactical response, communications, community relations/educational programs and other law enforcement related services. Utilize reliable research and technical data in making staff presentations to the City Council, Mayor, and City Manager.
- Respond to and resolve sensitive and complex inquiries and complaints including requests of the City manager, Mayor, Council and citizens for information and interpretation. Represent the City at various meetings and conferences and interact with a wide range of officials, regulatory agencies, other department directors, union officials, employees and the public. Attend and staff task force and special meetings as part of the City management team.
- Provide administrative direction and supervise professional and support staff. Assign, schedule, guide and monitor work. Appraise employee performance and review subordinates' appraisals. Provide for training and development. Counsel, motivate and maintain harmony. Identify and resolve staff deficiencies. As an appointing authority, supervise the selection of new applicants; recommend hiring, termination, transfers, discipline, or other employee status changes. Review results of investigations concerning alleged misconduct, impose and defend appeals of disciplinary action. Enforce personnel rules and regulations, work behavior and standards of conduct firmly and impartially.
- Application of comprehensive knowledge of modern law enforcement, public safety and investigative practices, tactics, policies and procedures including federal, state and local laws, regulations, rules and ordinances applicable to law enforcement operations. Knowledge of organizational and management principles, practices and techniques, budgeting and fiscal administration policies and procedures; supervisory techniques, pertinent federal, state and local rules and regulations related to human resource management and customer service/public relations practices and procedures; interpretation of oral, written, mathematical, technical information and data dealing with complex variables to identify, analyze and solve managerial problems or considerable difficulty. Analyze complex financial and technical data and information for operational assessment and reporting. Application of some knowledge of computer hardware and software pertinent to law enforcement and administrative tasks.
- Establish and maintain effective working relationships with officials, managers, other law enforcement agencies, employees and the general public. Clear, concise and persuasive oral and written communication to develop and present reports to management.
- Responsible for any assignments issued by the City of Socorro.

**City of Socorro
Job Description**

Position

Minimum Qualifications:

- A candidate must possess a Bachelor's degree in criminal justice, business or public administration with ten years in police operations and have at least three years' experience in the police field in a third level supervisory capacity. In lieu of a degree a candidate must possess thirteen years in police operations and have at least three years' experience in the police field in a third level supervisory capacity.
- A Texas Commission on Law Enforcement Officer Standards and Training certification as a peace officer required by the time of appointment. (Must maintain all licenses and certifications throughout the course of employment).
- Possess a valid Texas class "C" Driver's License.

Equipment:

- Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.
- Application of modern methods, practices and procedure of police work and in the use of firearms.
- Operation of Motor Vehicles.

Physical Requirements:

- Must be able to lift over 100 pounds.
- Sitting for extended periods of time.
- Occasional physical demands common to duties of a Police Officer

Conditions of Employment:

- Must be a United States citizen.
- Must be at least 21 years of age.
- Pass Pre-Employment Drug Screening.
- Pass Extensive Background Check.
- Pass Physical Fitness examination.
- Pass Psychological & Polygraph examination.
- Work flexible hours and overtime as required; including weekends, holidays, and emergencies.
- Bilingual Skills: English & Spanish preferred.

Mayor

Date

City Manager

Date

Human Resource Director

Date

Employee

Date

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodriguez
District 2

Victor Perez
District 3 – Mayor Pro Tem

Joseph E. Bowling
District 4

Willie Norfleet, Jr.
City Manager

DATE: January 2, 2014

TO: Mayor and City Council

FROM: Willie Norfleet, Jr.

SUBJECT: Approval of Proposed Capital Improvement List

SUMMARY

The City Manager is requesting that the City Council approve of the proposed Capital Improvement List.

BACKGROUND

In January 2013, the City Council will start the process to obtain \$12 million of Certificate of Obligation to finance various projects over the next three years.

STATEMENT OF THE ISSUE

In order to seek \$12 million of Certificate of Obligation the City needs to state which projects will be funded. Attached is a copy of the proposed Capital Improvement Fund-Five Year Plan. The attached list propose 36 possible projects for an estimate of \$21,160,000. The list indicate which projects may be done in the next three years. The City Council can change the projects and the amounts for each year. The City Council can add new projects to the list.

FINANCIAL IMPACT

None

ALTERNATIVE

Do not provide a list of projects to show how the funds would be spend.

CITY MANAGER RECOMMENDATION

The City Council should approve of the proposed Capital Improvement List.

**City of Socorro
Capital Improvement Fund
Five Year Plan**

	FIVE YEARS	YEAR ONE	YEAR TWO	YEAR THREE
Old Hueco Tanks Road	\$ 1,500,000		\$ 1,500,000	
Sidewalks	\$ 500,000		\$ 250,000	\$ 250,000
Leadership Bridge	\$ 1,400,000	\$ 1,400,000		
Street Overlay	\$ 2,000,000	\$ 1,000,000	\$ 1,000,000	
Driveways	\$ 1,000,000	\$ 500,000	\$ 500,000	
Street Lights	\$ 50,000	\$ 25,000	\$ 25,000	
Street Projects - Local Share	\$ 400,000	\$ 300,000	\$ 100,000	
Signalization Program	\$ 40,000	\$ 40,000		
Flood Improvements	\$ 2,000,000	\$ 1,000,000	\$ 1,000,000	
Curb Machine	\$ 160,000	\$ 160,000		
Vacuum Truck	\$ 180,000	\$ 180,000		
Street Sweeper	\$ 100,000	\$ 100,000		
Paver	\$ 70,000	\$ 70,000		
Street Stripper	\$ 20,000	\$ 20,000		
Public Works Vehicles	\$ 50,000			\$ 50,000
Public Works Equipment	\$ 200,000			
Police Vehicles	\$ 600,000	\$ 200,000	\$ 200,000	
Police Communications	\$ 150,000			
Police Phone System Update	\$ 45,000			
Police Buildings and Grounds	\$ 100,000			
Repair Rio Vista Buildings	\$ 500,000			
Mauro Rosas Park	\$ 500,000	\$ 500,000		
911 Memorial Park	\$ 500,000			
301 Place Park Improvements	\$ 50,000			
General Park Improvements	\$ 500,000	\$ 100,000	\$ 100,000	\$ 100,000
Bull Dog Champ. Park - Rock Wall	\$ 45,000			\$ 45,000
General Building Improvements	\$ 500,000			
Update IT Systems and Website	\$ 150,000	\$ 50,000		
Design For Moon Road Bridge	\$ 350,000			\$ 350,000
Water Development	\$ 1,000,000			
Vineyard Fire House Improvements	\$ 500,000			
Design for New City Hall	\$ 400,000			
Construction of New City Hall	\$ 3,000,000			
Widen Rio Vista Road	\$ 1,000,000			
Development Issues	\$ 1,000,000			
Library	\$ 600,000			
TOTAL	\$ 21,160,000	\$ 5,645,000	\$ 4,675,000	\$ 795,000

Item 12

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodríguez
District 2

Victor Perez
District 3 – Mayor Pro Tem

Joseph E. Bowling
District 4

Willie Norfleet, Jr.
City Manager

DATE: 12/23/2013

TO: Sandra Hernandez

FROM: Jesus Ruiz

SUBJECT: Agenda Item; City Manager Contract

SUMMARY

The contract for City Manager Willie Norfleet will expire this coming March. As a result of this, I am placing the item on the agenda so that Council can vote whether or not they want to renew the contract. This will allow Council to seek a new City Manager before the contract expires or to negotiate a new contract with Willie Norfleet.

BACKGROUND

See above

STATEMENT OF THE ISSUE

The City of Socorro is under a Council-Manager form of government and therefore requires a City Manager to be signed under contract

FINANCIAL IMPACT

The financial impact depends on what Council will decide to do. Council can choose to renew the contract and negotiate a new contract. Mr. Norfleet currently makes

approximately \$130,000. If Council chooses to search for a new City Manager, we will hire a firm and then negotiate a contract with that person. The financial impact could be greater then since the cost of the firm and the new contract may be more.

ALTERNATIVE

There are no alternatives

COUNCIL MEMBER RECOMMENDATION

Council should take action on the contract of City Manager Willie Norfleet

Item 13

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodríguez
District 2

Victor Perez
District 3 – Mayor Pro Tem

Joseph E. Bowling
District 4

Willie Norfleet, Jr.
City Manager

DATE: 12/23/2013

TO: Sandra Hernandez

FROM: Jesus Ruiz

SUBJECT: Agenda Item; Calendar of Events

SUMMARY

The City of Socorro will provide various events for the citizens of the City of Socorro. The Council allocated \$80,000 for events and so far has spent \$16,000 on two events (Fall Festival & Christmas Tree Lighting Festival) as well as \$2,000 for 4 dances for the seniors at RVCC that have not happened yet. This is a total of \$18,000 that has been spent out of the \$80,000. We have a total of \$62,000 left. I recommend that we plan the events that will occur in the rest of the FY2013-2014. Below is my recommendation

**March 29th- State of the City Address at a local ball room (Socorro's 143rd Anniversary)
\$15,000**

**April 19th- Easter Egg Hunt at Cougar Park
\$10,000**

**May 24th- Memorial Day Parade
\$8,000**

**July 4th/July 5th- Fourth of July Event
\$20,000**

\$8,000 available for Chili War or for 4 Movies at the Park (\$2,000 each)

BACKGROUND

See above

STATEMENT OF THE ISSUE

We need to ensure that we know what events we are going to do so that we plan them accordingly. We have been approving events recently without the proper time frame and that has caused tight deadlines.

FINANCIAL IMPACT

The total financial impact will be \$62,000

ALTERNATIVE

There are no alternatives

COUNCIL MEMBER RECOMMENDATION

Council should take action on a plan for events for the rest of FY 2013-2014

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Willie Norfleet, Jr.
City Manager

DATE: 12/26/2013

TO: Sandra Hernandez

FROM: Jesus Ruiz

SUBJECT: Media/Meeting Policies

SUMMARY

This agenda item is aimed at addressing the order in which members of the City and Admin can be interviewed as well as attend certain meetings.

BACKGROUND

none

STATEMENT OF THE ISSUE

We do not have a set guideline when it comes to speaking to media or going to certain types of meetings.

FINANCIAL IMPACT

None

ALTERNATIVE

None

COUNCIL MEMBER RECOMMENDATION

Media; The first point of contact for the City will be the Mayor. This has generally been the case throughout time. The Mayor has been responsible for updating the City information online, in social media, having press conferences, and sending out press releases. If the Mayor is unable to give an interview or statement, he will designate a member of Council or the City Manager to do so. The Mayor will also be the point of contact in press conferences held by other entities. If the Mayor is unable to go to the press conference, he will designate someone to go on behalf of the City. In legal matters, the City of Socorro will not send representatives to press conferences or any events that deal with litigation. A statement will be sent out by the Mayor in response to the issue at hand.

Meetings; When it comes to meetings with other entities, the City will do its best to include 3 representatives in the meeting. The City will try its best to include a member from each one of the tiers outlined below.

First Tier; Mayor and City Manager

Second Tier; Mayor Pro Tem and At Large Rep.

Third Tier; Member of City Council and Department Head

A meeting with another entity may occur with two members as long as they are not from the same tier. Individual members of Council or staff should not meet with entities alone. Only members from the First and Second tier are capable of working out any type of agreement with other entities and presenting that agreement to Council for approval.