

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodriguez**  
District 2

**Victor Perez**  
District 3 / Mayor-Pro Tem

**Joseph E. Bowling**  
District 4

**Willie Norfleet, Jr.**  
City Manager

**NOTICE OF REGULAR COUNCIL MEETING  
OF THE CITY COUNCIL  
OF THE  
CITY OF SOCORRO**

.....  
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE  
PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION  
FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO  
THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915)  
858-2915 FOR FURTHER INFORMATION.  
.....

.....  
NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE CITY  
COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON  
THURSDAY THE 18<sup>th</sup> DAY OF SEPTEMBER, 2014 AT 6:00 P.M. AT THE CITY  
HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH  
TIME THE FOLLOWING WILL BE DISCUSSED:  
.....

1. Call to order
2. Pledge of Allegiance and a Moment of Silence
3. Establishment of Quorum
4. **Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

**PRESENTATION**

5. **Recognition** of Mr. Joseph "Chito" Bowling for his dedicated services to the City of Socorro.

**Mayor Jesus Ruiz**

**NOTICE TO THE PUBLIC**

**ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.**

**ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.**

**ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.**

**CONSENT AGENDA**

6. *Excuse* absent Council Members. *Sandra Hernandez*
7. *Approval* of Regular Council Meeting Minutes of September 4, 2014. *Sandra Hernandez*
8. *Approval* of travel for City Clerk and Assistant City Clerk to attend the Texas Secretary of State's 26<sup>th</sup> Annual Election Law Seminar for Cities, Schools, and Other Political Subdivisions in Austin, Texas December 2 – 5, 2014. *Sandra Hernandez*
9. *Approval* of the unaudited expenditure and revenue financial report for the period ending August 31, 2014. *Willie Norfleet, Jr.*

**REGULAR AGENDA**

**PUBLIC COMMENTS ARE NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS WILL BE ALLOWED AT THE DATE OF THE SCHEDULED PUBLIC HEARING – ORDINANCE 320.**

**ORDINANCES**

10. *Introduction, First Reading and Calling for a Public Hearing* of Ordinance 352, an Ordinance changing the zoning of Leigh Clark Survey 298 Abst.6262, Tract P-3 (Out of Tract 15) at 15495 Gateway Boulevard West from unclassified zoning to M-2 (Heavy Industrial) with a conditional use permit for a junkyard. Planning and Zoning Commission recommends approval. *Sam Leony*

**11. Introduction, First Reading and Calling for a Public Hearing** of Ordinance 353, an Ordinance changing the zoning of Lot 13, Block B, Vinedo Acres Subdivision at 376 Tokay Avenue from R-1 (Single Family Residential) to R-2 (Medium Density Residential). Planning and Zoning Commission recommends approval.

*Sam Leony*

**12. Introduction, First Reading and Calling for a Public Hearing** of Ordinance 354, an Ordinance changing the zoning of Lot 12, Block 6, Delip Subdivision at 845 Delhi Drive from R-1 (Single Family Residential) to C-1 (Light Commercial). Planning and Zoning Commission recommends approval.

*Sam Leony*

**13. Introduction, First Reading and Calling for a Public Hearing** of Ordinance 355, an Ordinance changing the zoning of Lot 13, Block 7, Gurdey Subdivision at 10391 Nirmal Drive from R-1 (Single Family Residential) to C-1 (Light Commercial). Planning and Zoning Commission recommends approval.

*Sam Leony*

**14. Public Hearing** of Ordinance 349, An Ordinance changing the zoning of Tract 1, Block 5, and Tract 7, Block 4, Socorro Grant, from A-1 (Agricultural) to C-2 (General Commercial). Planning and Zoning Commission recommends approval.

*Sam Leony*

**15. Second Reading and Adoption** of Ordinance 349, an Ordinance changing the zoning of Tract 1, Block 5, and Tract 7, Block 4, Socorro Grant, from A-1 (Agricultural) to C-2 (General Commercial). Planning and Zoning Commission recommends approval.

*Sam Leony*

**16. Public Hearing** of Ordinance 350, an Ordinance changing the zoning of Lot 1, Block 1, Moon Addition No. 4 at 10175 Armstrong from R-1 (Single-Family Residential) to R-2 (Medium Density Residential). Planning and Zoning Commission recommends approval.

*Sam Leony*

**17. Second Reading and Adoption** of Ordinance 350, an Ordinance changing the zoning of Lot 1, Block 1, Moon Addition No. 4 at 10175 Armstrong from R-1 (Single-Family Residential) to R-2 (Medium Density Residential). Planning and Zoning Commission recommends approval.

*Sam Leony*

**18. Public Hearing** of Ordinance 351, an Ordinance changing the zoning of Lot 20, Block 3, Hillcrest Manor at 10832 Arlene Circle from R-1 (Single-Family Residential) to R-2 (Medium Density Residential). Planning and Zoning Commission recommends approval.

*Sam Leony*

**19. Second Reading and Adoption** of Ordinance 351, an Ordinance changing the zoning of Lot 20, Block 3, Hillcrest Manor at 10832 Arlene Circle from R-1 (Single-Family Residential) to R-2 (Medium Density Residential). Planning and Zoning Commission recommends approval.

*Sam Leony*

**CITY CLERK DEPARTMENT**

20. ***Discussion and action*** to acknowledge vacancy in District 4 due to the death of District 4 Representative Joseph E. Bowling on September 9, 2014 and to schedule a special election to fill vacancy in District 4. ***Sandra Hernandez***
21. ***Discussion and action*** on an Order Scheduling a Special Election for an Unexpired Term to be held in the City of Socorro, Texas on Saturday, December 20, 2014, for the purpose of electing City Council Member for District 4. ***Sandra Hernandez***
22. ***Discussion and action*** to authorize City Manager/Mayor to sign a contract with the El Paso County Elections Administrator to provide election services to the City of Socorro, Texas for the December 20, 2014 election. ***Sandra Hernandez***

**FINANCE DEPARTMENT**

23. ***Discussion and action*** on approving the accounting manual for the City of Socorro. ***Karina Hagelsieb***
24. ***Discussion and action*** on approving the fixed asset manual for the City of Socorro. ***Karina Hagelsieb***
25. ***Discussion and action*** on approving opening a separate bank account for 2014 Certificate of Obligation Funds. ***Karina Hagelsieb***
26. ***Discussion and action*** on approving Resolution 480, a Resolution of the City Council of the City of Socorro, Texas authorizing the designation for bank signatories. ***Karina Hagelsieb***

**PLANNING AND ZONING DEPARTMENT**

27. ***Discussion and action*** to waive the event permit fee for an evangelistic event to be held at the Bulldog Championship Park located at 316 Buford Road on October 18, 2014. The Planning and Zoning Department recommends approval. ***Sam Leony***

**PUBLIC WORKS DEPARTMENT**

28. ***Discussion and action*** regarding Environmental Protection Agency (EPA) Water Compliance for City of Socorro. ***Douglas Lobdell, Jr.***

**RECREATION CENTERS DEPARTMENT**

29. ***Discussion and action*** to allow El Paso Mission Trail Association to sell alcohol at Cougar Park for the Chili War Festival September 20, 2014. ***Victor Reta***

**MAYOR AND COUNCIL**

- 30. Discussion and action** on paving streets near or on McAdoo Acres Subdivision before 2014 comes to a close.  
*Mayor Jesus Ruiz*
- 31. Discussion and action** on accounting controls adequate to protect the assets of the City of Socorro.  
*Sergio Cox*
- 32. Discussion and action** on Financial Audit for Year Ended September 30, 2012 and Year Ended September 30, 2013.  
*Sergio Cox*
- 33. Discussion and action** on findings and recommendations from the forensic audit by Weaver LLP.  
*Sergio Cox*

**CITY ATTORNEY**

- 34. Discussion and action** regarding Old Hueco Tanks Road roadway project, funding mechanisms for same and participation by other governmental entities, including the Camino Real Regional Mobility Authority, the State of Texas, El Paso County, El Paso Community College, the El Paso County Water Improvement District and the Lower Valley Water District.  
*James A. Martinez*

**EXECUTIVE SESSION**

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY  
Section 551.072 DELIBERATION REGARDING REAL PROPERTY  
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT  
Section 551.074 PERSONNEL MATTERS  
Section 551.076 DELIBERATION REGARDING SECURITY  
Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

***Discussion on the following:***

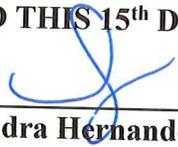
- 35. Discussion and action** on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters.  
*Willie Norfleet, Jr.*
- 36. Discussion and action** on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate

acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters.  
*Willie Norfleet, Jr.*

**37. Discussion and action** regarding pending litigation and receive status report regarding pending litigation.  
*Willie Norfleet, Jr.*

**38. Adjourn**

**DATED THIS 15<sup>th</sup> DAY OF SEPTEMBER 2014.**

By:   
Sandra Hernandez, City Clerk

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

**DATED THIS 15<sup>th</sup> DAY OF SEPTEMBER 2014.**

By:   
Sandra Hernandez, City Clerk

Agenda posted: 9-15-14 @ 3:00 pm  
Removed: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: 09/11**  
**TO: Council**

**FROM: Mayor Jesus Ruiz**

**SUBJECT: Recognition of Mr. Joseph “Chito” Bowling for his dedicated service to the City of Socorro**

**SUMMARY**

**Mr. Bowling passed away on 09/09 and we should recognize the service that he gave the City of Socorro**

**BACKGROUND**

n/a

**STATEMENT OF THE ISSUE**

**See above**

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

None

**COUNCIL MEMBER RECOMMENDATION**

**Recognize the service that Mr. Bowling gave to the City of Socorro**

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3 / Mayor-Pro Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

## REGULAR COUNCIL MEETING MINUTES

SEPTEMBER 4, 2014 at 6:00 P.M.

### MEMBERS PRESENT:

Mayor Jesus Ruiz  
Joseph E. Bowling  
Sergio Cox  
Gloria M. Rodriguez

### MEMBERS ABSENT:

Victor Perez (arrived at 6:04 p.m.)  
Rene Rodriguez (arrived at 6:15 p.m.)

### STAFF PRESENT:

Willie Norfleet, Jr., City Manager  
Sandra Hernandez, City Clerk  
David Mirazo, City Attorney  
Sam Leony, Planning and Zoning Director  
Adriana Rodarte, HR Director  
Victor Reta, Recreation Centers Supervisor  
Miguel Rosas, Public Works Supervisor  
Karina Hagelsieb, CFO  
Chief Carlos Maldonado

### 1. CALL TO ORDER

The meeting was called to order at 6:03 p.m.

### 2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

Pledge of Allegiance was recited by Sam Leony

### 3. ESTABLISHMENT OF QUORUM

A roll call was held and a quorum was established with four members present.

**4. PUBLIC COMMENT**

Arturo Robles, Suky Ramos and Rosalinda Vigil spoke during Public Comment.

Victor Perez arrived to the meeting at 6:04 p.m.

**PRESENTATION**

**5. PRESENTATION BY GHOSTLIGHT CREATIVE REGARDING THE  
OPENING OF A CORN MAZE. MAYOR JESUS RUIZ**

Presentaton by Wes Navidomskis

**6. PRESENTATION BY LORI DIAZ, SOCORRO MIDDLE SCHOOL  
PRINCIPAL, REGARDING OLWEUS ANTI-BULLYING KICK-OFF  
EVENT. GLORIA M. RODRIGUEZ**

Not present to make presentation.

**7. PRESENTATION REGARDING AUGUST MONTHLY REPORT BY CITY  
MANAGER, WILLIE NORFLEET, JR. MAYOR JESUS RUIZ**

Presentation by Willie Norfleet, Jr.

Rene Rodriguez arrived to the meeting at 6:15 p.m.

**PUBLIC HEARING**

**8. SECOND PUBLIC HEARING REGARDING THE CITY OF SOCORRO'S  
PROPOSED PROPERTY TAX RATE OF \$0.688558 FOR FISCAL YEAR  
2015. WILLIE NORFLEET, JR.**

*Public Hearing Opened at 6:22 p.m.  
Suky Ramos spoke during Public Hearing  
Public Hearing Closed at 6:25 p.m.*

**9. PRESENTATION AND DISCUSSION REGARDING TAX RATE  
CALCULATIONS, REVENUES AND EXPENDITURES FOR THE CITY OF  
SOCORRO'S PROPOSED BUDGET FOR FISCAL YEAR 2015.**

**WILLIE NORFLEET, JR.**

Willie Norfleet spoke on this item.

No action on this item.

**CONSENT AGENDA**

**10. EXCUSE ABSENT COUNCIL MEMBERS.**

**SANDRA HERNANDEZ**

**11. APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF AUGUST 21, 2014. SANDRA HERNANDEZ**

A motion was made by Rene Rodriguez seconded by Victor Perez to *approve the Consent Agenda*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**REGULAR AGENDA**

**ORDINANCES**

**12. PUBLIC HEARING OF ORDINANCE 322, AMENDMENT NO. 3, AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS, ADOPTING AN AMENDED BUDGET TO DECREASE FY-2014 ADOPTED BUDGET.**

**KARINA HAGELSIEB**

*Public Hearing Opened at 6:26 p.m.*

*No Speakers*

*Public Hearing Closed at 6:26 p.m.*

**13. SECOND READING AND ADOPTION OF ORDINANCE 322, AMENDMENT NO. 3, AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS, ADOPTING AN AMENDED BUDGET TO DECREASE FY-2014 ADOPTED BUDGET.**

**KARINA HAGELSIEB**

A motion was made by Victor Perez seconded by Rene Rodriguez to *approve item number thirteen (13)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**14. PUBLIC HEARING OF ORDINANCE 344, AN ORDINANCE CHANGING THE ZONING OF TRACT 29-F, BLOCK 8, SOCORRO GRANT AT 10401 ALAMEDA AVENUE FROM A-1 (AGRICULTURAL) TO C-2 (GENERAL COMMERCIAL). PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL. SAM LEONY**

*Public Hearing Opened at 6:27 p.m.*

*No Speakers*

*Public Hearing Closed at 6:28 p.m.*

- 15. SECOND READING AND ADOPTION OF ORDINANCE 344, AN ORDINANCE CHANGING THE ZONING OF TRACT 29-F, BLOCK 8, SOCORRO GRANT AT 10401 ALAMEDA FROM A-1 (AGRICULTURAL) TO C-2 (GENERAL COMMERCIAL). PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL. *SAM LEONY***

A motion was made by Victor Perez seconded by Rene Rodriguez to *approve item number fifteen (15)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez  
Nays:  
Abstain:

- 16. PUBLIC HEARING OF ORDINANCE 345, AN ORDINANCE CHANGING THE ZONING OF TRACT 1-E, BLOCK 26, SOCORRO GRANT (NO ADDRESS AVAILABLE) FROM A-1 (AGRICULTURAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL). PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL. *SAM LEONY***

*Public Hearing Opened at 6:29 p.m.  
Suky Ramos spoke during Public Hearing  
Public Hearing Closed at 6:32 p.m.*

- 17. SECOND READING AND ADOPTION OF ORDINANCE 345, AN ORDINANCE CHANGING THE ZONING OF TRACT 1-E, BLOCK 26, SOCORRO GRANT (NO ADDRESS AVAILABLE) FROM A-1 (AGRICULTURAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL). PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL. *SAM LEONY***

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *approve item number seventeen (17)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez  
Nays:  
Abstain:

- 18. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF ORDINANCE 346, AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2014 AND ENDING ON SEPTEMBER 30, 2015 FOR THE CITY OF SOCORRO, TEXAS. *WILLIE NORFLEET, JR.***

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *approve the budget with no pay increases*. Motion passed.

Rene Rodriguez withdrew his motion.

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *table this item until items thirty-four (34), thirty-seven (37), thirty-eight (38), thirty-nine (39) and forty (40) are heard*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez  
Nays:  
Abstain:

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *move up items thirty-four (34), thirty-seven (37), thirty-eight (38), thirty-nine (39) and forty (40)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez  
Nays:  
Abstain:

**34. DISCUSSION AND ACTION ON REDUCING THE AMOUNT OF DISCRETIONARY FUNDS EACH COUNCIL MEMBER IS ALLOCATED FROM \$1000 TO \$500 AND ALLOCATING \$3,000 FOR THE PURCHASE OF BOOKS THROUGHOUT THE YEAR. MAYOR JESUS RUIZ**

Victor Reta spoke on this item.

A motion was made by Victor Perez seconded by Rene Rodriguez to *approve item number thirty-four (34)*. Motion fails.

Ayes: Victor Perez, Rene Rodriguez  
Nays: Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez  
Abstain:

**37. DISCUSSION AND ACTION TO APPROVE MUNICIPAL COURT JUDGE'S TWO YEAR CONTRACT. MAYOR JESUS RUIZ**

A motion was made by Rene Rodriguez seconded by Joseph E. Bowling to *approve item number thirty-seven (37)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez  
Nays:

Abstain:

**38. DISCUSSION AND ACTION TO DEFUND ASSISTANT CITY CLERK POSITION AND HUMAN RESOURCES ASSISTANT POSITION.**

***RENE RODRIGUEZ***

A motion was made by Rene Rodriguez seconded by Victor Perez to *approve item number thirty-eight (38)*.

Rene Rodriguez rescinded his motion.

A motion was made by Victor Perez to *only defund the Human Resources Assistant position with the understanding that the Assistant City Clerk position will have a revised modified sole of duties*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, , and Gloria M. Rodriguez

Nays: Joseph E. Bowling, Sergio Cox

Abstain: Gloria M. Rodriguez

Mayor Jesus Ruiz broke the tie by voting yes.

**39. DISCUSSION AND ACTION REGARDING GRANT WRITER POSITION.**

***RENE RODRIGUEZ***

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez *to have an in house grant writer*.

Rene Rodriguez rescinded his motion.

A motion was made by Rene Rodriguez seconded by Joseph E. Bowling to *approve a feasibility study for the possibility of an in house grant writer*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**40. DISCUSSION AND ACTION TO COMBINE PARKS DEPARTMENT WITH PUBLIC WORKS DEPARTMENT.**

***RENE RODRIGUEZ***

A motion was made by Gloria M. Rodriguez seconded by Victor Perez to *approve item number forty (40)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**18. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF ORDINANCE 346, AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2014 AND ENDING ON SEPTEMBER 30, 2015 FOR THE CITY OF SOCORRO, TEXAS. WILLIE NORFLEET, JR.**

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *approve with no pay increases*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, and Gloria M. Rodriguez

Nays: Sergio Cox

Abstain:

**19. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING ON ORDINANCE 347, AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS ADOPTING AN AMENDED ORGANIZATIONAL CHART FOR THE CITY OF SOCORRO, TEXAS. WILLIE NORFLEET, JR.**

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *approve with the changes made by council*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**20. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF ORDINANCE 348, AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS, AUTHORIZING THE ASSESSMENT AND COLLECTION OF PROPERTY TAXES WITHIN THE CITY OF SOCORRO, TEXAS AND FURTHER AUTHORIZING THE EL PASO CITY TAX OFFICE TO PERFORM THE ACTUAL ASSESSMENT AND COLLECTION OF SAID PROPERTY TAXES ON BEHALF OF THE CITY OF SOCORRO, TEXAS FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2014 AND ENDING ON SEPTEMBER 30, 2015. WILLIE NORFLEET, JR.**

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *approve item number twenty (20)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**21. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF ORDINANCE 349, AN ORDINANCE CHANGING THE ZONING OF TRACT 1, BLOCK 5, AND TRACT 7, BLOCK 4, SOCORRO GRANT, FROM A-1 (AGRICULTURAL) TO C-2 (GENERAL COMMERCIAL). PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL. SAM LEONY**

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to *approve item number twenty-one (21)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**22. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF ORDINANCE 350, AN ORDINANCE CHANGING THE ZONING OF LOT 1, BLOCK 1, MOON ADDITION NO. 4 AT 10175 ARMSTRONG FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL). PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL. SAM LEONY**

A motion was made by Victor Perez seconded by Rene Rodriguez to *approve item number twenty-two (22)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**23. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF ORDINANCE 351, AN ORDINANCE CHANGING THE ZONING OF LOT 20, BLOCK 3, HILLCREST MANOR AT 10832 ARLENE CIRCLE FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL). PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL. SAM LEONY**

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to *approve item number twenty-three (23)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**24. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE CHANGING THE ZONING OF TRACTS 4-B, 4-C, AND 4-D, BLOCK 14, SOCORRO GRANT AT 116 BUFORD ROAD FROM LNC-C-2 (LEGAL NON-CONFORMING LIGHT COMMERCIAL) TO M-1 (LIGHT INDUSTRIAL). PLANNING AND ZONING COMMISSION RECOMMENDS DENIAL. *SAM LEONY***

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to *approve the recommendation made by the Planning and Zoning Commission to deny*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**25. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE CHANGING THE ZONING OF LOT 3, BLOCK 3, ANGIE SUBDIVISION AT 550 LISA DIANE ROAD ADDING TO EXISTING SU-1 (SPECIAL USE), A C-2 (GENERAL COMMERCIAL) ZONING FOR A COMMERCIAL BUILDING. PLANNING AND ZONING RECOMMENDS DENIAL. *SAM LEONY***

A motion was made by Sergio Cox seconded by Gloria M. Rodriguez to *approve the recommendation made the Planning and Zoning Commission to deny*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**CITY MANAGER**

**26. DISCUSSION AND ACTION TO ANNOUNCE THE DATE ON WHICH CITY COUNCIL WILL TAKE FINAL ACTION ON THE TAX RATE AND ON THE MUNICIPAL BUDGET. *WILLIE NORFLEET, JR.***

A motion was made by Victor Perez seconded by Rene Rodriguez to *announce the date of September 11, 2014 at 6:00 p.m. at 860 Rio Vista*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**27. DISCUSSION AND ACTION TO APPROVE RESOLUTION 477, A RESOLUTION OF THE CITY OF SOCORRO, TEXAS ADOPTING A FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM PURSUANT TO SECTIONS 5.08 AND 5.09 OF THE SOCORRO CITY CHARTER.**

**WILLIE NORFLEET, JR.**

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to *approve item number twenty-seven*. Motion passed.

Willie Norfleet, Jr. spoke on this item.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**28. DISCUSSION AND ACTION REGARDING FLOOD CONTROL PLAN.**

**WILLIE NORFLEET, JR.**

Willie Norfleet, Jr. spoke on this item.

No action on this item.

**29. DISCUSSION AND ACTION TO APPROVE EL PASO COUNTY 911 DISTRICT FY 2015 BUDGET PLAN.**

**WILLIE NORFLEET, JR.**

A motion was made by Victor Perez seconded by Victor Perez seconded by Rene Rodriguez to *approve item number twenty-nine (29)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**30. DISCUSSION AND ACTION TO APPROVE ENGINEERING REPORT CONCERNING SPARKS ARROYO.**

**WILLIE NORFLEET, JR.**

A motion was made by Gloria M. Rodriguez seconded by Victor Perez to *approve item number thirty (30)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

## **GRANTS DIVISION**

- 31. DISCUSSION AND ACTION TO AUTHORIZE THE CITY OF SOCORRO TO SUBMIT GRANT APPLICATION IN THE AMOUNT OF \$300,000 TO THE DEPARTMENT OF AGRICULTURE, COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RELIEF PROGRAM AND TO APPROVE RESOLUTION 479, A RESOLUTION, OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (TXCBG) APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE DISASTER RELIEF FUND; AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE COUNTY'S PARTICIPATION IN THE TXCDBG DISASTER RELIEF PROGRAM.**
- ANIBAL OLAGUE**

A motion was made by Victor Perez seconded by Rene Rodriguez to *approve item number thirty-one (31)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

## **PLANNING AND ZONING DEPARTMENT**

- 32. DISCUSSION AND ACTION TO AWARD INFORMAL BID SOLICITATION FOR A NEW ROOF AT 860 RIO VISTA, SOCORRO, TEXAS TO DE LEON CONTRACTORS CORPORATION IN THE AMOUNT OF \$48,422.00.**

**SAM LEONY**

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *approve item number thirty-two (32)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

- 33. DISCUSSION AND ACTION USING COUNCIL DISCRETIONARY FUNDS TO PURCHASE BOOKS FOR THE CITY OF SOCORRO.**

**MAYOR JESUS RUIZ**

A motion was made by Rene Rodriguez seconds by Joseph E. Bowling to *approve the participation of any council member who wishes to participate*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**35. DISCUSSION AND ACTION ON ENDING MOVIES UNDER THE STARS THIS YEAR. MAYOR JESUS RUIZ**

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to *approve item number thirty-five (35)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**36. DISCUSSION AND ACTION REGARDING UPDATE ON RECYCLE BIN COST ANALYSIS. MAYOR JESUS RUIZ**

Willie Norfleet, Jr., spoke on this item.

No action on this item

**41. DISCUSSION AND ACTION REGARDING FRAY HOLGUIN ROAD. RENE RODRIGUEZ**

No action on this item.

**42. DISCUSSION AND ACTION RE USED TIRE DISPOSAL AND STORAGE, HAZARDS AND NUISANCES ARISING FROM SAME AND ENFORCEMENT OF EXISTING ORDINANCES AND POLICIES AND DEVELOPMENT OF NEW ORDINANCES AND POLICIES TO REGULATE SAME. RENE RODRIGUEZ**

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *direct staff to create an ordinance*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Abstain:

**43. DISCUSSION AND ACTION REGARDING RESERVING SOME PORTION OF STOP SIGNS PREVIOUSLY AUTHORIZED AND ALLOCATED BY CITY COUNCIL FOR INSTALLATION AT A LATER DATE AND**

**DEVELOPMENT OF PROCEDURES TO IDENTIFY LOCATIONS FOR  
SIGNS SO RESERVED. *RENE RODRIGUEZ***

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to *approve item number forty-three (43)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez  
Nays:  
Abstain:

**CITY ATTORNEY**

**44. DISCUSSION AND ACTION RE OLD HUECO TANKS ROAD ROADWAY PROJECT, FUNDING MECHANISMS FOR SAME AND PARTICIPATION BY OTHER GOVERNMENTAL ENTITIES, INCLUDING THE CAMINO REAL REGIONAL MOBILITY AUTHORITY, THE STATE OF TEXAS, EL PASO COUNTY, EL PASO COMMUNITY COLLEGE, THE EL PASO COUNTY WATER IMPROVEMENT DISTRICT AND THE LOWER VALLEY WATER DISTRICT. *JAMES A. MARTINEZ***

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to *approve item number forty-four (44)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez  
Nays:  
Abstain:

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to *move into Executive Session at this time*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez  
Nays:  
Abstain:

**THE CITY COUNCIL CONVENED INTO EXECUTIVE SESSION AT 8:34  
P.M.**

**EXECUTIVE SESSION**

**THE CITY COUNCIL RECONVENED BACK IN OPEN SESSION AT 8:51  
P.M.**

**45. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS.**

**WILLIE NORFLEET, JR.**

**46. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.**

**WILLIE NORFLEET, JR.**

**47. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.**

**WILLIE NORFLEET, JR.**

A motion was made by Victor Perez seconded by Gloria M. Rodriguez to *delete items numbers forty-five (45), forty-six (46), and forty-seven (47)*. Motion passed.

Ayes: Victor Perez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

**48. CONSULTATION WITH LEGAL COUNSEL CONCERNING LEGAL ISSUES RELATING TO BOBBY D. CORREA V. THE CITY OF SOCORRO; SOAH DOCKET NO. 407-13-5911.F5.**

**JAMES A. MARTINEZ**

A motion was made by Gloria M. Rodriguez seconded by Victor Perez to *grant the city attorney authority to request the recommended decision*. Motion passed.

Ayes: Victor Perez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

**49. CONSULTATION WITH LEGAL COUNSEL CONCERNING LEGAL ISSUES RELATING TO REFUGIO ORTA V. THE CITY OF SOCORRO; SOAH DOCKET NO. 407-13-5909.F5**

**JAMES A. MARTINEZ**

A motion was made by Victor Perez seconded by Gloria M. Rodriguez to *grant the city attorney authority to discuss what was discussed in closed session*.

Ayes: Victor Perez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

**50. CONSULTATION WITH LEGAL COUNSEL CONCERNING LEGAL ISSUES  
RELATING TO JAVIER VARELA V. SOCORRO POLICE DEPARTMENT;  
SOAH DOCKET NO. 407-13-5925.F5 JAMES A. MARTINEZ**

A motion was made by Victor Perez seconded by Gloria M. Rodriguez *to grant the city attorney to act as discussed in closed session.* Motion passed.

Ayes: Victor Perez, Joseph E. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

**41. ADJOURN**

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez *to adjourn at 8:54 p.m.* Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Joseph B. Bowling, Sergio Cox, and Gloria M. Rodriguez

Nays

Abstain:

---

**Jesus Ruiz, Mayor**

---

Olivia Navarro  
Assistant City Clerk

---

Date minutes approved



*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: September 11, 2014**

**TO: Mayor and Council**

**FROM: Sandra Hernandez**

**SUBJECT: Travel**

**SUMMARY**

*Approval* of travel for City Clerk and Assistant City Clerk to attend the Texas Secretary of State's 26<sup>th</sup> Annual Election Law Seminar for Cities, Schools, and Other Political Subdivisions in Austin, Texas December 2 – 5, 2014.

**BACKGROUND**

N/A

**STATEMENT OF THE ISSUE**

Texas Secretary of State is having their 26<sup>th</sup> Annual Election Law Seminar. The seminar will provide beneficial information for conducting elections.

**Account Code (GF/GL/Dept): 00014-05527 and 00014-5711**

**Funding Source: City Clerk Department**

**Amount: \$2,474.00**

**Breakdown:**

**\$155.00 for registration x 2 = \$310.00**

**\$244.20 for roundtrip airfare x 2 = \$488.40**

**\$35.00 for seminar books x 2 = \$70.00**

**\$139.00 per night x \$417.00 x3 = \$834.00**

**\$236 per diem x 2 = \$472.00**

**\$300.00 vehicle rental/gas**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#)**

**ALTERNATIVE**

Not attend

**RECOMMENDATION**

Approve the travel.

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1 / Mayor Pro Tem



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3

*J.E. "Chito" Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: SEPTEMBER 18, 2014**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: WILLIE NORFLEET, JR.**

**SUBJECT: DISCUSSION AND ACTION ON APPROVING THE UNAUDITED EXPENDITURE AND REVENUE FINANCIAL REPORT FOR THE PERIOD ENDING AUGUST 31, 2014.**

-

**SUMMARY**

This action approves the Expenditure and Revenue Financial Report for the period ending August 30, 2014.

**STATEMENT OF THE ISSUE**

Section 3.12 (E) of the City of Socorro’s Charter states

*The City Council shall, at the end of each month, prepare or have prepared under its direction, a statement as to financial receipts and disbursements for that particular month, and shall have such statement no later than the 25<sup>th</sup> day of the following month and shall have a copy of said statement available in the office of the City Secretary for examination and a copy will be made, at a reasonable charge, for those who request one.*

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

None

**STAFF RECOMMENDATION**

The Staff is recommending the approval of this item.





## **City of Socorro**

# **Un-audited General Fund Revenues & Expenditures**

**For the period ending**

**August 31, 2014**

*Presented by:*

*Willie Norfleet Jr.*

**SEPTEMBER 18, 2014**

City of Socorro  
Un-Audited General Fund  
Budget Vs Actual Revenues  
June 2014 through August 2014

	Revised Budget	June Revenues	YTD June	July Revenues	YTD July	August Revenues	YTD August	Budgeted Balance	Percent of Budget
AdmMisc-Copies,City Clrk Prmt	-	4.20	24.40	0.00	24.40	4.80	29.20	24.40	
Auction Revenue	16,000	-	0.00	0.00	0.00	-	-	(16,000.00)	0%
Building Permits	154,000	68,568.07	221,100.07	10,765.00	231,865.07	16,674.36	248,539.43	77,865.07	161%
Business Registration Permits	47,000	3,736.07	36,403.71	3,096.19	39,499.90	1,978.60	41,478.50	(7,500.10)	88%
Cash overage or shortage	-	-		(526.00)	(526.00)	-	(526.00)	(526.00)	
City Clerk Fees/Permits	-	-	270.00	0.00	270.00	-	270.00	270.00	
Delinquent Prop Tax Rev	100,000	20,581.93	190,555.71	21,877.84	212,433.55	-	212,433.55	112,433.55	212%
Franchise Taxes	415,000	4.02	191,148.89	51,467.48	242,616.37	88,147.33	330,763.70	(172,383.63)	80%
Interest Earned	1,200	-	0.00	0.00	0.00	-	-	(1,200.00)	0%
Juvenile Case Management Fee	-	1,447.12	11,694.81	1,505.92	13,200.73	1,836.96	15,037.69	13,200.73	
Miscellaneous Income	4,000	-	7,409.01	1,893.31	9,302.32	525.30	9,827.62	5,302.32	246%
Mobile Home Permits	3,000	432.50	2,052.50	60.00	2,112.50	60.00	2,172.50	(887.50)	72%
Muni. Court Judgements/Fines	460,000	43,145.63	357,490.71	41,515.49	399,006.20	34,140.04	433,146.24	(60,993.80)	94%
Municipal Court Technology	-	1,006.71	3,249.35	1,051.91	4,301.26	(2,015.74)	2,285.52	4,301.26	
Municipal Court Warrants	-	-	740.72	0.00	740.72	-	740.72	740.72	
Other Planning Fees(Fireworks)	-	655.00	2,607.50	255.80	2,863.30	415.20	3,278.50	2,863.30	
Other Revenue	50,000	-	7,715.05	0.00	7,715.05	-	7,715.05	(42,284.95)	15%
Park Fees	1,000	330.00	990.00	(150.00)	840.00	405.00	1,245.00	(160.00)	125%
Police Fees	-	665.00	6,364.01	393.00	6,757.01	564.00	7,321.01	6,757.01	
Prior Years Revenue	1,555,275	-	0.00	0.00	0.00	-	-	(1,555,275.00)	0%
Property Taxes	3,842,166	29,715.74	3,611,837.17	40,801.44	3,652,638.61	-	3,652,638.61	(189,527.39)	95%
Reimbursed cost	-	-	5,856.30	0.00	5,856.30	24,746.03	30,602.33	5,856.30	
Rental Income	10,370	-	2,505.00	0.00	2,505.00	-	2,505.00	(7,865.00)	24%
Rezoning Fees	75,000	1,900.00	39,811.93	5,565.25	45,377.18	2,050.00	47,427.18	(29,622.82)	63%
Sales Taxes	1,453,000	86,750.18	1,038,541.30	88,696.72	1,127,238.02	196,241.96	1,323,479.98	(325,761.98)	91%
<b>Grand Total</b>	<b>8,187,011</b>	<b>258,942.17</b>	<b>5,738,368.14</b>	<b>268,269.35</b>	<b>6,006,637.49</b>	<b>365,773.8</b>	<b>6,372,411.33</b>	<b>(2,180,373.51)</b>	<b>78%</b>

*Summary of Revenues vs Expenditures*

	Revised Budget	June	YTD June	July	YTD July	August	YTD August	Percent of Budget
<b>Total Revenues</b>	<b>8,187,011</b>	<b>258,942.17</b>	<b>5,738,368.14</b>	<b>268,269.35</b>	<b>6,006,637.49</b>	<b>365,773.84</b>	<b>6,372,411.33</b>	<b>78%</b>
<b>Total Expenditures</b>	<b>8,187,011</b>	<b>618,624.40</b>	<b>5,115,838.75</b>	<b>574,803.64</b>	<b>5,690,642.39</b>	<b>540,976.34</b>	<b>6,231,618.73</b>	<b>76%</b>
<b>Total Excess (Deficit)</b>	<b>8,187,011</b>	<b>(359,682.23)</b>	<b>622,529.39</b>	<b>(306,534.29)</b>	<b>315,995.10</b>	<b>(175,202.50)</b>	<b>140,792.60</b>	<b>-2%</b>

City of Socorro  
Un-Audited General Fund  
Budget Vs Actual Expenditures  
June 2014 through August 2014

00002 - City Manager			June	YTD	July	YTD	August	YTD	Budgeted	Percent
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	193,478	14,925.38	141,645.95	14,970.84	156,616.79	14,927.47	171,544.26	36,861.21	89%
05103	Overtime	1,800	316.23	1,885.12	316.35	2,201.47	684.01	2,885.48	(401.47)	160%
05111	FICA/Medicare Taxes	14,861	1,165.99	9,360.34	1,169.48	10,529.82	1,194.28	11,724.10	4,331.18	79%
05112	T.W.C. Payroll Taxes	810	-	767.63	118.97	886.60	-	886.60	(76.60)	109%
05113	Health Insurance Premiums	18,181	1,545.54	12,733.89	1,545.54	14,279.43	1,545.54	15,824.97	3,901.57	87%
05114	Workers Compensation Insurance	780	38.00	342.00	38.00	380.00	-	380.00	400.00	49%
05115	Deferred Compensation Benefits	7,200	519.20	4,932.40	519.20	5,451.60	519.20	5,970.80	1,748.40	83%
05116	Life Insurance	382	33.28	143.36	16.64	160.00	16.64	176.64	222.00	46%
05117	Dental Insurance Expense	564	56.10	467.13	56.10	523.23	56.10	579.33	40.77	103%
05118	Vision Insurance Expense	180	12.78	108.63	12.78	121.41	12.78	134.19	58.59	75%
05201	Office Expense and Supplies	10,000	221.84	6,383.00	227.98	6,610.98	928.58	7,539.56	3,389.02	75%
05211	Postage	2,000	-	1,031.05	-	1,031.05	-	1,031.05	968.95	52%
05310	Building Modifications/A.D.A.	500	-	-	-	-	-	-	500.00	0%
05311	Building & Property Maintenan	7,118	298.00	2,544.28	1,557.74	4,102.02	646.08	4,748.10	3,015.98	67%
05313	Utilities	5,000	383.71	5,430.08	409.19	5,839.27	440.21	6,279.48	(839.27)	126%
05314	Telephone	11,000	1,372.96	7,315.65	794.73	8,110.38	777.26	8,887.64	2,889.62	81%
05411	Legal Fees	100,000	18,358.87	74,963.96	14,998.14	89,962.10	135.00	90,097.10	10,037.90	90%
05510	Property Insurance	3,000	165.00	1,485.00	547.67	2,032.67	165.00	2,197.67	967.33	73%
05516	Dues/Subscriptions	4,935	-	514.88	4,059.00	4,573.88	367.00	4,940.88	361.12	100%
05518	Liability Insurance	63,300	972.00	10,513.00	1,651.26	12,164.26	972.00	13,136.26	51,135.74	21%
05520	Service Contracts	90,786	2,624.00	19,950.50	3,972.00	23,922.50	3,126.40	27,048.90	66,863.50	30%
05521	Support Activities	5,000	-	2,544.36	-	2,544.36	-	2,544.36	2,455.64	51%
05523	Equipment Rental/Lease	6,000	1,446.78	4,785.51	378.50	5,164.01	324.32	5,488.33	835.99	91%
05527	Seminars/Training/Workshops	600	240.00	880.00	-	880.00	350.00	1,230.00	(280.00)	205%
05546	Marketing Expense	20,000	-	-	-	-	5,130.00	5,130.00	20,000.00	26%
05613	Equipment Repair & Maint	6,000	-	754.05	-	754.05	-	754.05	5,245.95	13%
05711	Travel/Mileage/Per Diem	12,000	1,426.80	10,881.59	88.48	10,970.07	1,209.24	12,179.31	1,029.93	101%
05810	Property and Equipment	10,000	-	-	-	-	-	-	10,000.00	0%
05900	Emergency Aid and Assistance	5,000	-	-	-	-	-	-	5,000.00	0%
05911	Contingency	5,000	-	-	-	-	-	-	5,000.00	0%
08000	Settlements	37,615	-	37,615.00	-	37,615.00	-	37,615.00	-	100%
	<b>TOTAL CITY MANAGER</b>	<b>643,090</b>	<b>46,122.46</b>	<b>359,978.36</b>	<b>47,448.59</b>	<b>407,426.95</b>	<b>33,527.11</b>	<b>440,954.06</b>	<b>235,663.05</b>	<b>0.69</b>

City of Socorro  
Un-Audited General Fund  
Budget Vs Actual Expenditures  
June 2014 through August 2014

0003 - Public Works		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	525,000	40,110.28	325,597.88	40,038.33	365,636.21	40,076.73	405,712.94	159,363.79	77%
05103	Overtime	17,000	1,700.52	16,702.06	2,281.02	18,983.08	4,554.11	23,537.19	(1,983.08)	138%
05111	FICA/Medicare Taxes	41,464	3,198.53	26,185.97	3,237.42	29,423.39	3,414.23	32,837.62	12,040.61	79%
05112	T.W.C. Payroll Taxes	4,590	134.16	3,955.80	1,281.49	5,237.29	85.07	5,322.36	(647.29)	116%
05113	Health Insurance Premiums	103,027	7,327.77	67,279.67	7,352.35	74,632.02	7,390.77	82,022.79	28,394.98	80%
05114	Workers Compensation Insurance	42,173	2,636.00	23,724.00	2,636.00	26,360.00	-	26,360.00	15,813.00	63%
05115	Deferred Compensation Benefits	705	10.79	108.63	10.95	119.58	11.20	130.78	585.42	19%
05116	Life Insurance	1,801	156.40	609.80	78.20	688.00	84.60	772.60	1,113.00	43%
05117	Dental Insurance Expense	4,420	265.98	2,479.38	266.88	2,746.26	268.27	3,014.53	1,673.74	68%
05118	Vision Insurance Expense	1,020	60.59	581.61	60.79	642.40	61.12	703.52	377.60	69%
05201	Office Expense and Supplies	6,000	847.89	5,119.77	1,208.86	6,328.63	169.50	6,498.13	(328.63)	108%
05212	Tools and Supplies	13,000	1,464.89	14,541.89	776.26	15,318.15	1,724.65	17,042.80	(2,318.15)	131%
05213	Uniforms	14,100	1,219.40	9,650.66	1,940.52	11,591.18	1,397.32	12,988.50	2,508.82	92%
05311	Building & Property Maintenc	4,000	890.16	4,518.86	321.51	4,840.37	934.42	5,774.79	(840.37)	144%
05312	Street Maintenance	20,000	1,684.03	16,630.56	475.47	17,106.03	950.94	18,056.97	2,893.97	90%
05313	Utilities	176,000	21,638.90	127,543.34	24,106.03	151,649.37	15,991.47	167,640.84	24,350.63	95%
05314	Telephone	3,000	457.11	2,416.37	471.35	2,887.72	290.02	3,177.74	112.28	106%
05325	Recycling Center	4,000	260.25	3,378.35	230.95	3,609.30	-	3,609.30	390.70	90%
05411	Legal Fees	0	450.00	450.00	-	450.00	1,012.50	1,462.50	(450.00)	
05510	Property Insurance	7,604	741.00	6,669.00	2,458.11	9,127.11	741.00	9,868.11	(1,523.11)	130%
05516	Dues/Subscriptions	500	-	412.80	-	412.80	139.00	551.80	87.20	110%
05518	Liability Insurance	7,460	709.00	6,381.00	1,204.67	7,585.67	709.00	8,294.67	(125.67)	111%
05523	Equipment Rental/Lease	4,000	-	1,096.12	-	1,096.12	-	1,096.12	2,903.88	27%
05527	Seminars/Training/Workshops	1,000	-	60.00	-	60.00	-	60.00	940.00	6%
05532	Miscellaneous Expense	500	-	51.00	-	51.00	-	51.00	449.00	10%
05611	Radio Communications & Maint	4,300	-	4,251.26	-	4,251.26	-	4,251.26	48.74	99%
05612	Vehicle Repair & Maint	24,000	1,985.57	11,736.92	4,260.66	15,997.58	591.48	16,589.06	8,002.42	69%
05613	Equipment Repair & Maint	20,000	615.80	9,877.92	450.72	10,328.64	256.48	10,585.12	9,671.36	53%
05614	Vehicle Fuel	44,900	2,660.11	32,753.80	-	32,753.80	8,808.00	41,561.80	12,146.20	93%
05711	Travel/Mileage/Per Diem	2,500	-	-	-	-	-	-	2,500.00	0%
05810	Property and Equipment	2,000	-	1,849.90	-	1,849.90	-	1,849.90	150.10	92%
05900	Emergency Aid and Assistance	0	2,458.50	2,458.50	-	2,458.50	-	2,458.50	(2,458.50)	
07100	Street Improvements	48,000	361.18	6,485.59	10,434.92	16,920.51	399.00	17,319.51	31,079.49	36%
	<b>TOTAL-PUBLIC WORKS</b>	<b>1,148,064</b>	<b>94,044.81</b>	<b>735,558.41</b>	<b>105,583.46</b>	<b>841,141.87</b>	<b>90,060.88</b>	<b>931,202.75</b>	<b>306,922.13</b>	<b>81%</b>

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GL Code	00005 - Police Department GL Title	Revised Budget	June Expenditures	YTD June	July Expenditures	YTD July	August Expenditures	YTD August	Budgeted Balance	Percent of Budget
05101	Salaries	1,878,897	116,947.67	1,099,592.74	119,410.87	1,219,003.61	121,766.12	1,340,769.73	659,893.39	71%
05103	Overtime	145,000	9,241.92	96,480.97	11,196.19	107,677.16	7,126.23	114,803.39	37,322.84	79%
05105	Settlement-Salary Exp	5,000	-	5,000.00	-	5,000.00	-	5,000.00	-	100%
05111	FICA/Medicare Taxes	154,447	9,653.53	91,882.36	9,991.42	101,873.78	9,860.30	111,734.08	52,573.22	72%
05112	T.W.C. Payroll Taxes	11,879	105.58	9,729.31	851.82	10,581.13	154.89	10,736.02	1,297.87	90%
05113	Health Insurance Premiums	254,535	16,173.01	144,759.83	15,854.12	160,613.95	15,988.95	176,602.90	93,921.05	69%
05114	Workers Compensation Insurance	51,740	3,401.00	30,609.00	3,401.00	34,010.00	-	34,010.00	17,730.00	66%
05115	Deferred Compensation Benefits	600	16.00	137.00	14.25	151.25	14.53	165.78	448.75	28%
05116	Life Insurance	7,118	483.20	1,994.97	236.80	2,231.77	244.80	2,476.57	4,886.23	35%
05117	Dental Insurance Expense	10,920	568.36	5,210.52	556.77	5,767.29	561.69	6,328.98	5,152.71	58%
05118	Vision Insurance Expense	2,520	129.48	1,217.72	126.83	1,344.55	127.95	1,472.50	1,175.45	58%
05201	Office Expense and Supplies	20,000	754.73	13,936.47	3,521.89	17,458.36	743.95	18,202.31	2,541.64	91%
05202	Medical Supplies	500	-	185.21	-	185.21	59.49	244.70	314.79	49%
05211	Postage	1,000	-	620.99	58.80	679.79	-	679.79	320.21	68%
05212	Tools and Supplies	10,000	-	6,108.78	358.51	6,467.29	267.46	6,734.75	3,532.71	67%
05213	Uniforms	20,000	699.20	6,904.51	-	6,904.51	1,016.45	7,920.96	13,095.49	40%
05311	Building & Property Maint	15,000	365.60	13,906.74	211.58	14,118.32	86.93	14,205.25	881.68	95%
05313	Utilities	22,000	2,444.58	17,431.51	3,462.24	20,893.75	2,780.46	23,674.21	1,106.25	108%
05314	Telephone	15,000	2,900.39	15,977.38	1,706.85	17,684.23	1,903.24	19,587.47	(2,684.23)	131%
05411	Legal Fees	2,000	-	716.95	-	716.95	607.50	1,324.45	1,283.05	66%
05510	Property Insurance	5,010	508.00	4,572.00	1,688.11	6,260.11	508.00	6,768.11	(1,250.11)	135%
05516	Dues/Subscriptions	1,100	-	795.00	314.00	1,109.00	-	1,109.00	(9.00)	101%
05517	Bank Charges	0	664.06	664.06	-	664.06	(664.06)	-	(664.06)	
05518	Liability Insurance	37,100	3,431.00	22,879.00	7,834.28	30,713.28	2,431.00	33,144.28	6,386.72	89%
05520	Service Contracts	35,000	1,156.36	6,862.29	8,366.35	15,228.64	507.70	15,736.34	19,771.36	45%
05521	Support Activities	1,300	-	496.65	19.43	516.08	-	516.08	783.92	40%
05523	Equipment Rental/Lease	10,000	356.23	3,422.03	413.72	3,835.75	160.13	3,995.88	6,164.25	40%
05527	Seminars/Training/Workshops	9,000	139.50	2,033.00	1,276.10	3,309.10	638.05	3,947.15	5,690.90	44%
05610	Office Furniture	0	154.99	13,727.22	-	13,727.22	-	13,727.22	(13,727.22)	
05611	Radio Communications	10,000	417.60	8,902.98	-	8,902.98	-	8,902.98	1,097.02	89%
05612	Vehicle Repair & Maint	40,000	2,029.27	18,159.02	5,442.85	23,601.87	1,020.39	24,622.26	16,398.13	62%
05613	Equipment Repair & Maint	10,000	-	394.30	-	394.30	-	394.30	9,605.70	4%
05614	Vehicle Fuel	52,000	4,612.53	49,176.71	-	49,176.71	10,683.27	59,859.98	2,823.29	115%
05711	Travel/Mileage/Per Diem	8,000	176.60	2,010.53	-	2,010.53	1,175.14	3,185.67	5,989.47	40%
08000	Settlements	70,000	-	70,000.00	-	70,000.00	-	70,000.00	-	100%
	<b>TOTAL-POLICE</b>	<b>2,916,666</b>	<b>177,530.39</b>	<b>1,766,497.75</b>	<b>196,314.78</b>	<b>1,962,812.53</b>	<b>179,770.56</b>	<b>2,142,583.09</b>	<b>953,853.47</b>	<b>73%</b>

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00006 - Municipal Court		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	147,021	5,404.12	66,852.89	5,617.25	72,470.14	5,385.60	77,855.74	74,550.86	53%
05103	Overtime	11,550	1,332.67	12,693.37	1,721.90	14,415.27	2,143.30	16,558.57	(2,865.27)	143%
05105	Settlement-Salary Exp	38,923	-	38,923.00	-	38,923.00	-	38,923.00	-	100%
05111	FICA/Medicare Taxes	14,885	515.37	9,062.91	561.45	9,624.36	575.96	10,200.32	5,260.64	69%
05112	T.W.C. Payroll Taxes	1,080	-	746.28	27.74	774.02	-	774.02	305.98	72%
05113	Health Insurance Premiums	24,242	1,030.36	10,711.89	1,030.36	11,742.25	1,030.36	12,772.61	12,499.75	53%
05114	Workers Compensation Insurance	571	38.00	342.00	38.00	380.00	-	380.00	191.00	67%
05116	Life Insurance	695	23.04	127.68	11.52	139.20	11.52	150.72	555.80	22%
05117	Dental Insurance Expense	1,040	37.40	396.16	37.40	433.56	37.40	470.96	606.44	45%
05118	Vision Insurance Expense	240	8.52	93.56	8.52	102.08	8.52	110.60	137.92	46%
05201	Office Expense and Supplies	4,750	26.30	4,396.88	598.77	4,995.65	8.90	5,004.55	(245.65)	105%
05211	Postage	2,750	-	500.00	-	500.00	-	500.00	2,250.00	18%
05213	Uniforms	270	-	-	-	-	-	-	270.00	0%
05311	Building & Property Maint	3,650	374.79	1,535.82	125.00	1,660.82	-	1,660.82	1,989.18	46%
05314	Telephone	12,950	2,303.48	10,543.43	1,075.63	11,619.06	1,078.88	12,697.94	1,330.94	98%
05411	Legal Fees	15,000	3,237.50	13,790.74	2,520.00	16,310.74	962.50	17,273.24	(1,310.74)	115%
05510	Property Insurance	3,940	246.00	2,214.00	817.12	3,031.12	246.00	3,277.12	908.88	83%
05511	Advertising/Drug Testing	7,500	5,197.10	5,197.10	-	5,197.10	-	5,197.10	2,302.90	69%
05516	Dues/Subscriptions	425	-	51.00	-	51.00	-	51.00	374.00	12%
05518	Liability Insurance	450	1,616.82	1,904.82	61.84	1,966.66	36.00	2,002.66	(1,516.66)	445%
05520	Service Contracts	61,800	5,194.05	39,574.17	4,317.33	43,891.50	8,106.66	51,998.16	17,908.50	84%
05521	Support Activities	200	-	-	-	-	-	-	200.00	0%
05523	Equipment Rental/Lease	6,000	152.54	2,156.15	164.56	2,320.71	327.00	2,647.71	3,679.29	44%
05527	Seminars/Training/Workshops	1,250	10.00	10.00	-	10.00	400.00	410.00	1,240.00	33%
05533	Travel/Mileage-Council	850	-	-	-	-	-	-	850.00	0%
05613	Equipment Repair & Maint	1,000	-	35.00	-	35.00	-	35.00	965.00	4%
05711	Travel/Mileage/Per Diem	2,250	569.02	1,859.37	42.35	1,901.72	294.66	2,196.38	348.28	98%
08000	Settlements	0	-	26,077.00	-	26,077.00	-	26,077.00	(26,077.00)	
	<b>TOTAL-MUNICIPAL COURT</b>	<b>365,282</b>	<b>27,317.08</b>	<b>249,795.22</b>	<b>18,776.74</b>	<b>268,571.96</b>	<b>20,653.26</b>	<b>289,225.22</b>	<b>96,710.04</b>	<b>79%</b>

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00007 - Planning and Zoning		Revised Budget	June Expenditures	YTD June	July Expenditures	YTD July	August Expenditures	YTD August	Budgeted Balance	Percent of Budget
GL Code	GL Title									
05101	Salaries	352,856	20,341.31	178,207.34	20,352.68	198,560.02	23,222.96	221,782.98	154,295.98	63%
05103	Overtime	14,320	763.43	11,681.99	728.51	12,410.50	669.14	13,079.64	1,909.50	91%
05111	FICA/Medicare Taxes	28,091	1,614.47	14,526.47	1,612.73	16,139.20	1,827.74	17,966.94	11,951.80	64%
05112	T.W.C. Payroll Taxes	2,700	58.81	1,989.78	635.12	2,624.90	83.82	2,708.72	75.10	100%
05113	Health Insurance Premiums	60,603	2,575.90	25,628.64	2,575.90	28,204.54	2,575.90	30,780.44	32,398.46	51%
05114	Workers Compensation Insurance	2,043	341.00	3,069.00	341.00	3,410.00	-	3,410.00	(1,367.00)	167%
05115	Deferred Compensation Benefits	300	15.00	132.65	15.00	147.65	15.00	162.65	152.35	54%
05116	Life Insurance	1,432	85.12	306.88	42.56	349.44	43.68	393.12	1,082.56	27%
05117	Dental Insurance Expense	2,600	93.50	943.79	93.50	1,037.29	93.50	1,130.79	1,562.71	43%
05118	Vision Insurance Expense	600	21.30	221.12	21.30	242.42	21.30	263.72	357.58	44%
05201	Office Expense and Supplies	10,000	997.10	6,601.81	311.40	6,913.21	894.40	7,807.61	3,086.79	78%
05211	Postage	2,500	-	1,000.00	400.00	1,400.00	-	1,400.00	1,100.00	56%
05212	Tools and Supplies	700	-	685.45	-	685.45	64.15	749.60	14.55	107%
05213	Uniforms	1,500	-	-	-	-	-	-	1,500.00	0%
05311	Building & Property Maint	23,000	-	535.00	885.00	1,420.00	-	1,420.00	21,580.00	6%
05313	Utilities	4,000	313.46	2,787.58	313.46	3,101.04	337.34	3,438.38	898.96	86%
05314	Telephone	12,000	777.55	4,101.75	517.01	4,618.76	511.82	5,130.58	7,381.24	43%
05411	Legal Fees	55,530	17,820.60	52,839.04	1,127.05	53,966.09	3,057.50	57,023.59	1,563.91	103%
05510	Property Insurance	610	44.00	396.00	146.55	542.55	44.00	586.55	67.45	96%
05511	Advertising/Drug Testing	3,000	766.29	1,609.13	114.89	1,724.02	307.00	2,031.02	1,275.98	68%
05516	Dues/Subscriptions	2,000	-	918.00	-	918.00	-	918.00	1,082.00	46%
05518	Liability Insurance	2,040	169.00	1,521.00	287.10	1,808.10	169.00	1,977.10	231.90	97%
05520	Service Contracts	5,560	1,588.45	7,308.74	22,708.61	30,017.35	194.87	30,212.22	(24,457.35)	543%
05521	Support Activities	100	-	-	-	-	-	-	100.00	0%
05523	Equipment Rental/Lease	2,500	-	1,991.03	699.98	2,691.01	-	2,691.01	(191.01)	108%
05527	Seminars/Training/Workshops	4,000	-	224.00	-	224.00	660.00	884.00	3,776.00	22%
05612	Vehicle Repair & Maint	2,000	-	622.00	30.00	652.00	-	652.00	1,348.00	33%
05613	Equipment Repair & Maint	1,700	-	-	-	-	-	-	1,700.00	0%
05614	Vehicle Fuel	5,300	196.40	3,211.71	-	3,211.71	851.22	4,062.93	2,088.29	77%
05711	Travel/Mileage/Per Diem	2,500	-	6.95	-	6.95	-	6.95	2,493.05	0%
	TOTAL-PZ	606,085	48,582.69	323,066.85	53,959.35	377,026.20	35,644.34	412,670.54	229,058.80	68%

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<i>00008 - Health Department</i>			June	YTD	July	YTD	August	YTD	Budgeted	Percent
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05525	Health Contract	466,000	76,495.37	385,161.70	4,000.00	389,161.70	37,916.17	427,077.87	76,838.30	92%
	TOTAL HEALTH	466,000	76,495.37	385,161.70	4,000.00	389,161.70	37,916.17	427,077.87	76,838.30	92%

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<i>00010 - Grants and Special Projects</i>		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05201	Office Expense and Supplies	800	-	749.49	-	749.49	-	749.49	50.51	94%
05211	Postage	300	-	126.66	-	126.66	-	126.66	173.34	42%
05314	Telephone	1,000	-	-	-	-	-	-	1,000.00	0%
05516	Dues/Subscriptions	250	-	199.00	-	199.00	-	199.00	51.00	80%
05520	Service Contracts	80,000	6,153.84	58,461.48	6,152.92	64,614.40	6,153.84	70,768.24	15,385.60	88%
05527	Seminars/Training/Workshops	2,000	-	-	-	-	-	-	2,000.00	0%
05711	Travel/Mileage/Per Diem	500	273.69	456.51	-	456.51	-	456.51	43.49	91%
06440	Grant Expense	118,948	-	30.00	-	30.00	-	30.00	118,918.00	0%
	<b>TOTAL-GRANTS</b>	<b>203,798</b>	<b>6,427.53</b>	<b>60,023.14</b>	<b>6,152.92</b>	<b>66,176.06</b>	<b>6,153.84</b>	<b>72,329.90</b>	<b>137,621.94</b>	<b>35%</b>

City of Socorro  
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00012 - Human Resources		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	June Expenditures	June	July Expenditures	July	August Expenditures	August	Balance	of Budget
05101	Salaries	91,000	6,682.76	63,107.76	6,856.80	69,964.56	6,728.62	76,693.18	21,035.44	84%
05103	Overtime	2,756	9.30	678.30	-	678.30	-	678.30	2,077.70	25%
05111	FICA/Medicare Taxes	7,173	511.93	4,879.59	524.53	5,404.12	514.74	5,918.86	1,768.88	83%
05112	T.W.C. Payroll Taxes	540	-	551.98	51.49	603.47	-	603.47	(63.47)	112%
05113	Health Insurance Premiums	12,121	1,030.36	7,591.06	1,030.36	8,621.42	1,030.36	9,651.78	3,499.58	80%
05114	Workers Compensation Insurance	285	19.00	171.00	19.00	190.00	-	190.00	95.00	67%
05115	Deferred Compensation Benefits	300	-	0.47	-	0.47	-	0.47	299.53	0%
05116	Life Insurance	329	25.60	83.20	12.80	96.00	12.80	108.80	233.00	33%
05117	Dental Insurance Expense	520	37.40	278.07	37.40	315.47	37.40	352.87	204.53	68%
05118	Vision Insurance Expense	120	8.52	64.49	8.52	73.01	8.52	81.53	46.99	68%
05201	Office Expense and Supplies	1,500	142.69	1,823.13	-	1,823.13	54.40	1,877.53	(323.13)	125%
05211	Postage	210	-	186.28	-	186.28	-	186.28	23.72	89%
05314	Telephone	350	51.36	359.36	51.33	410.69	51.58	462.27	(60.69)	132%
05411	Legal Fees	78,000	16,202.80	89,312.86	9,478.35	98,791.21	9,776.00	108,567.21	(20,791.21)	139%
05511	Advertising/Drug Testing	10,000	1,312.36	5,941.89	249.77	6,191.66	444.72	6,636.38	3,808.34	66%
05516	Dues/Subscriptions	1,950	-	427.00	-	427.00	-	427.00	1,523.00	22%
05518	Liability Insurance	0	1,352.00	1,352.00	-	1,352.00	-	1,352.00	(1,352.00)	
05520	Service Contracts	15,000	1,250.00	11,250.00	1,250.00	12,500.00	1,250.00	13,750.00	2,500.00	92%
05521	Support Activities	4,000	-	305.72	130.38	436.10	231.45	667.55	3,563.90	17%
05527	Seminars/Training/Workshops	7,500	-	1,411.68	-	1,411.68	700.00	2,111.68	6,088.32	28%
05547	Fees & Penalties						8,038.42	8,038.42		
05613	Equipment Repair & Maint	550	-	208.70	-	208.70	-	208.70	341.30	38%
05711	Travel/Mileage/Per Diem	11,000	207.20	7,103.76	-	7,103.76	791.21	7,894.97	3,896.24	72%
	<b>TOTAL-HUMAN RESOURCES</b>	<b>245,204</b>	<b>28,843.28</b>	<b>197,088.30</b>	<b>19,700.73</b>	<b>216,789.03</b>	<b>29,670.22</b>	<b>246,459.25</b>	<b>28,414.97</b>	<b>101%</b>

City of Socorro  
 Un-Audited General Fund  
 Budget Vs Actual Expenditures  
 June 2014 through August 2014

00013 - Mayor and City Council		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	65,021	4,231.24	41,889.90	4,231.24	46,121.14	4,231.24	50,352.38	18,899.86	77%
05111	FICA/Medicare Taxes	4,974	323.72	3,204.66	323.68	3,528.34	323.71	3,852.05	1,445.66	77%
05112	T.W.C. Payroll Taxes	1,620	119.75	831.68	456.43	1,288.11	97.28	1,385.39	331.89	86%
05114	Workers Compensation Insurance	212	-	-	-	-	-	-	212.00	0%
05201	Office Expense and Supplies	800	4,159.15	4,520.58	2,339.65	6,860.23	810.00	7,670.23	(6,060.23)	959%
05212	Tools and Supplies	0	-	-	-	-	-	-	-	-
05311	Building & Property Maint	0	-	244.84	-	244.84	-	244.84	(244.84)	-
05314	Telephone	3,300	208.16	2,448.55	299.43	2,747.98	307.98	3,055.96	552.02	93%
05411	Legal Fees	10,000	-	-	-	-	8,850.00	8,850.00	10,000.00	89%
05511	Advertising/Drug Testing	0	-	364.63	-	364.63	70.18	434.81	(364.63)	-
05516	Dues/Subscriptions	4,100	-	6,660.00	-	6,660.00	-	6,660.00	(2,560.00)	162%
05527	Seminars/Training/Workshops	1,000	480.00	1,362.00	-	1,362.00	330.00	1,362.00	(362.00)	136%
05533	Travel/Mileage-Council	0	248.50	248.50	-	248.50	-	248.50	(248.50)	-
05539	Discretionary Fund/Mayor	1,000	-	-	-	-	500.00	500.00	1,000.00	50%
05540	Discretionary District 2	1,000	-	-	-	-	-	-	1,000.00	0%
05541	Discretionary District 1	1,000	-	-	182.85	182.85	-	182.85	817.15	18%
05542	Discretionary District 3	1,000	-	-	-	-	-	-	1,000.00	0%
05543	Discretionary District 4	1,000	-	-	-	-	-	-	1,000.00	0%
05544	Discretionary District At Lrg	1,000	-	-	-	-	-	-	1,000.00	0%
05610	Office Furniture	0	8,979.00	8,979.00	-	8,979.00	-	8,979.00	(8,979.00)	-
05612	Vehicle Repair & Maint	500	-	-	-	-	-	-	500.00	0%
05613	Equipment Repair & Maint	0	-	396.90	-	396.90	-	396.90	(396.90)	-
05614	Vehicle Fuel	800	-	-	-	-	-	-	800.00	0%
05711	Travel/Mileage/Per Diem	7,500	100.00	6,456.69	(100.00)	6,356.69	620.33	6,977.02	1,143.31	93%
	<b>TOTAL-MAYOR &amp; COUNCIL</b>	<b>105,827</b>	<b>18,849.52</b>	<b>77,607.93</b>	<b>7,733.28</b>	<b>85,341.21</b>	<b>16,140.72</b>	<b>101,151.93</b>	<b>20,485.79</b>	<b>96%</b>

City of Socorro  
 Un-Audited General Fund  
 Budget Vs Actual Expenditures  
 June 2014 through August 2014

00014 - City Clerk		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	83,000	6,384.00	61,187.85	6,584.58	67,772.43	6,384.00	74,156.43	15,227.57	89%
05103	Overtime	4,500	141.68	1,046.26	-	1,046.26	-	1,046.26	3,453.74	23%
05111	FICA/Medicare Taxes	6,390	499.22	4,760.96	503.73	5,264.69	488.38	5,753.07	1,125.31	90%
05112	T.W.C. Payroll Taxes	540	-	506.76	-	506.76	-	506.76	33.24	94%
05113	Health Insurance Premiums	12,121	915.11	8,375.10	890.53	9,265.63	854.50	10,120.13	2,855.37	83%
05114	Workers Compensation Insurance	143	9.00	81.00	9.00	90.00	-	90.00	53.00	63%
05115	Deferred Compensation Benefits	50	2.71	26.00	2.55	28.55	2.30	30.85	21.45	62%
05116	Life Insurance	291	25.60	115.20	12.80	128.00	12.80	140.80	163.00	48%
05117	Dental Insurance Expense	520	33.22	308.47	32.32	340.79	31.02	371.81	179.21	72%
05118	Vision Insurance Expense	120	7.57	72.25	7.37	79.62	7.06	86.68	40.38	72%
05201	Office Expense and Supplies	4,000	-	3,708.69	-	3,708.69	-	3,708.69	291.31	93%
05211	Postage	200	-	-	-	-	-	-	200.00	0%
05314	Telephone	600	51.36	410.62	51.33	461.95	51.33	513.28	138.05	86%
05411	Legal Fees	17,000	840.00	8,251.62	1,942.50	10,194.12	472.50	10,666.62	6,805.88	63%
05511	Advertising/Drug Testing	30,000	2,005.04	12,768.36	1,045.59	13,813.95	-	13,813.95	16,186.05	46%
05515	County Elections	21,050	-	11,734.15	9,305.19	21,039.34	-	21,039.34	10.66	100%
05516	Dues/Subscriptions	600	-	363.50	-	363.50	-	363.50	236.50	61%
05520	Service Contracts	17,000	50.00	7,006.18	2,182.19	9,188.37	100.00	9,288.37	7,811.63	55%
05521	Support Activities	500	-	-	-	-	-	-	500.00	0%
05527	Seminars/Training/Workshops	3,000	-	460.50	-	460.50	65.00	525.50	2,539.50	18%
05711	Travel/Mileage/Per Diem	3,000	-	1,585.00	-	1,585.00	409.84	1,994.84	1,415.00	66%
	<b>TOTAL-CITY CLERK</b>	<b>204,625</b>	<b>10,964.51</b>	<b>122,768.47</b>	<b>22,569.68</b>	<b>145,338.15</b>	<b>8,878.73</b>	<b>154,216.88</b>	<b>59,286.85</b>	<b>75%</b>

City of Socorro  
Un-Audited General Fund  
Budget Vs Actual Expenditures  
June 2014 through August 2014

00015 - Finance Department		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	140,000	10,812.51	102,933.39	10,960.74	113,894.13	10,784.24	124,678.37	26,105.87	89%
05103	Overtime	3,500	154.44	2,777.51	221.49	2,999.00	379.60	3,378.60	501.00	97%
05111	FICA/Medicare Taxes	10,787	838.98	8,086.98	855.45	8,942.43	854.02	9,796.45	1,844.57	91%
05112	T.W.C. Payroll Taxes	810	-	719.14	74.88	794.02	-	794.02	15.98	98%
05113	Health Insurance Premiums	18,181	1,545.54	14,077.83	1,545.54	15,623.37	1,545.54	17,168.91	2,557.63	94%
05114	Workers Compensation Insurance	423	29.00	261.00	29.00	290.00	-	290.00	133.00	69%
05115	Deferred Compensation Benefits	84	7.00	66.50	7.00	73.50	7.00	80.50	10.50	96%
05116	Life Insurance	441	35.20	158.40	17.60	176.00	17.60	193.60	265.00	44%
05117	Dental Insurance Expense	780	56.10	518.37	56.10	574.47	56.10	630.57	205.53	81%
05118	Vision Insurance Expense	180	12.78	121.41	12.78	134.19	12.78	146.97	45.81	82%
05201	Office Expense and Supplies	4,500	(19.13)	3,160.36	-	3,160.36	453.03	3,613.39	1,339.64	80%
05314	Telephone	308	51.36	205.43	51.33	256.76	51.33	308.09	51.24	100%
05411	Legal Fees	2,500	-	810.00	-	810.00	1,822.50	2,632.50	1,690.00	105%
05512	Audit Fees	160,000	-	156,842.92	-	156,842.92	4,640.00	161,482.92	3,157.08	101%
05513	Central Appraisal Fees	60,000	17,302.60	46,472.50	-	46,472.50	-	46,472.50	13,527.50	77%
05516	Dues/Subscriptions	1,000	-	125.00	-	125.00	-	125.00	875.00	13%
05517	Bank Charges	16,000	731.52	6,509.85	-	6,509.85	2,023.64	8,533.49	9,490.15	53%
05520	Service Contracts	5,000	-	6,867.00	-	6,867.00	-	6,867.00	(1,867.00)	137%
05522	Tax Collector Fees	11,000	-	10,612.91	-	10,612.91	-	10,612.91	387.09	96%
05527	Seminars/Training/Workshops	2,500	369.00	1,377.25	-	1,377.25	-	1,377.25	1,122.75	55%
05538	Late Charge	100	-	10.38	-	10.38	-	10.38	89.62	10%
05547	Fees & Penalties	0	(4,995.44)	1,360.68	-	1,360.68	(11.12)	1,349.56	(1,360.68)	
05711	Travel/Mileage/Per Diem	2,000	21.15	376.15	-	376.15	-	376.15	1,623.85	19%
	<b>TOTAL-FINANCE</b>	<b>440,094</b>	<b>26,952.61</b>	<b>364,450.96</b>	<b>13,831.91</b>	<b>378,282.87</b>	<b>22,636.26</b>	<b>400,919.13</b>	<b>61,811.13</b>	<b>91%</b>

City of Socorro  
Un-Audited General Fund  
Budget Vs Actual Expenditures  
June 2014 through August 2014

00016 - Recreation Centers		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	June Expenditures	June	July Expenditures	July	August Expenditures	August	Balance	of Budget
05101	Salaries	129,700	13,010.61	107,174.92	11,431.20	118,606.12	11,147.10	129,753.22	11,093.88	100%
05103	Overtime	2,000	246.37	1,468.30	157.23	1,625.53	57.12	1,682.65	374.47	84%
05111	FICA/Medicare Taxes	10,304	1,014.15	8,311.24	886.53	9,197.77	857.15	10,054.92	1,106.23	98%
05112	T.W.C. Payroll Taxes	1,620	144.67	1,386.19	635.39	2,021.58	42.23	2,063.81	(401.58)	127%
05113	Health Insurance Premiums	18,181	1,545.54	13,943.43	1,030.36	14,973.79	1,030.36	16,004.15	3,207.21	88%
05114	Workers Compensation Insurance	423	29.00	261.00	29.00	290.00	-	290.00	133.00	69%
05116	Life Insurance	345	36.48	130.30	18.24	148.54	18.24	166.78	196.46	48%
05117	Dental Insurance Expense	780	56.10	515.13	37.40	552.53	37.40	589.93	227.47	76%
05118	Vision Insurance Expense	180	12.78	121.41	8.52	129.93	8.52	138.45	50.07	77%
05201	Office Expense and Supplies	8,000	393.13	2,736.45	518.92	3,255.37	1,486.74	4,742.11	4,744.63	59%
05213	Uniforms	500	478.00	478.00	-	478.00	240.00	718.00	22.00	144%
05311	Building & Property Maint	20,330	2,810.12	10,718.59	2,225.05	12,943.64	897.35	13,840.99	7,386.36	68%
05313	Utilities	18,000	1,056.26	10,283.17	863.34	11,146.51	1,127.49	12,274.00	6,853.49	68%
05314	Telephone	4,500	607.21	3,399.02	402.58	3,801.60	402.30	4,203.90	698.40	93%
05411	Legal Fees						157.50	157.50		
05510	Property Insurance	3,925	329.00	2,961.00	1,090.87	4,051.87	329.00	4,380.87	(126.87)	112%
05518	Liability Insurance	1,885	156.00	1,404.00	265.31	1,669.31	156.00	1,825.31	215.69	97%
05520	Service Contracts	21,500	166.96	4,694.20	490.92	5,185.12	5,496.18	10,681.30	16,314.88	50%
05521	Support Activities	8,000	-	1,295.31	1,245.56	2,540.87	-	2,540.87	5,459.13	32%
05523	Equipment Rental/Lease	0			135.32	135.32	-	135.32	(135.32)	
05527	Seminars/Training/Workshops	1,400	-	221.66	-	221.66	-	221.66	1,178.34	16%
05612	Vehicle Repair & Maint	2,000	-	220.44	89.49	309.93	210.18	520.11	1,690.07	26%
05613	Equipment Repair & Maint	2,500	238.14	1,848.40	-	1,848.40	-	1,848.40	651.60	74%
05614	Vehicle Fuel	2,000	109.39	1,347.07	-	1,347.07	262.29	1,609.36	652.93	80%
05711	Travel/Mileage/Per Diem	2,200	-	36.40	-	36.40	-	36.40	2,163.60	2%
05810	Property and Equipment	4,000	-	-	-	-	2,973.00	2,973.00	4,000.00	74%
	<b>TOTAL-REC CENTERS</b>	<b>264,273</b>	<b>22,439.91</b>	<b>174,955.63</b>	<b>21,561.23</b>	<b>196,516.86</b>	<b>26,936.15</b>	<b>223,453.01</b>	<b>67,756.14</b>	<b>85%</b>

City of Socorro  
Un-Audited General Fund  
Budget Vs Actual Expenditures  
June 2014 through August 2014

00017 - Recreation Parks		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	269,460	12,531.61	143,244.29	19,086.86	162,331.15	20,766.81	183,097.96	107,128.85	68%
05103	Overtime	6,000	57.69	1,848.35	902.68	2,751.03	420.99	3,172.02	3,248.97	53%
05111	FICA/Medicare Taxes	20,844	963.06	11,099.56	1,529.20	12,628.76	1,620.89	14,249.65	8,215.24	68%
05112	T.W.C. Payroll Taxes	2,970	22.59	1,844.71	797.10	2,641.81	150.11	2,791.92	328.19	94%
05113	Health Insurance Premiums	48,483	2,833.49	26,128.54	3,091.08	29,219.62	3,091.08	32,310.70	19,263.38	67%
05114	Workers Compensation Insurance	17,891	121.00	1,089.00	121.00	1,210.00	-	1,210.00	16,681.00	7%
05115	Deferred Compensation Benefits	60	5.00	47.50	5.00	52.50	5.00	57.50	7.50	96%
05116	Life Insurance	790	79.68	336.48	35.84	372.32	39.52	411.84	417.68	52%
05117	Dental Insurance Expense	2,080	102.85	962.75	112.20	1,074.95	112.20	1,187.15	1,005.05	57%
05118	Vision Insurance Expense	480	23.43	225.78	25.56	251.34	25.56	276.90	228.66	58%
05201	Office Expense and Supplies	3,000	-	2,428.48	174.59	2,603.07	144.61	2,747.68	396.93	92%
05212	Tools and Supplies	5,000	-	642.19	-	642.19	658.56	1,300.75	4,357.81	26%
05213	Uniforms	6,000	-	2,671.44	424.78	3,096.22	-	3,096.22	2,903.78	52%
05311	Building & Property Maint	15,000	-	268.26	1,112.85	1,381.11	784.47	2,165.58	13,618.89	14%
05314	Telephone	1,500	178.70	1,286.12	178.64	1,464.76	178.64	1,643.40	35.24	110%
05317	Park Maintenance	24,000	3,004.32	20,710.41	3,552.93	24,263.34	1,421.94	25,685.28	(263.34)	107%
05411	Legal Fees	16,000	-	7,926.50	-	7,926.50	-	7,926.50	8,073.50	50%
05510	Property Insurance	1,015	85.00	765.00	281.98	1,046.98	85.00	1,131.98	(31.98)	112%
05516	Dues/Subscriptions	130	-	45.00	-	45.00	-	45.00	85.00	35%
05518	Liability Insurance	6,000	148.00	1,332.00	251.61	1,583.61	148.00	1,731.61	4,416.39	29%
05520	Service Contracts	36,000	10,026.77	30,116.61	6,736.93	36,853.54	636.18	37,489.72	(853.54)	104%
05521	Support Activities	80,000	1,700.00	34,240.85	18,528.57	52,769.42	1,154.96	53,924.38	27,230.58	67%
05527	Seminars/Training/Workshops	1,000	-	221.66	-	221.66	-	221.66	778.34	22%
05612	Vehicle Repair & Maint	4,000	26.75	742.55	-	742.55	160.19	902.74	3,257.45	23%
05613	Equipment Repair & Maint	3,000	1,578.00	4,036.36	68.69	4,105.05	25.20	4,130.25	(1,105.05)	138%
05614	Vehicle Fuel	5,000	373.10	3,843.85	-	3,843.85	1,143.15	4,987.00	1,156.15	100%
05711	Travel/Mileage/Per Diem	2,300	193.20	781.79	152.88	934.67	215.04	1,149.71	1,365.33	50%
	<b>TOTAL-PARKS</b>	<b>578,003</b>	<b>34,054.24</b>	<b>298,886.03</b>	<b>57,170.97</b>	<b>356,057.00</b>	<b>32,988.10</b>	<b>389,045.10</b>	<b>221,946.00</b>	<b>67%</b>
	<b>TOTAL-ALL DEPARTMENTS</b>	<b>8,187,011</b>	<b>618,624.40</b>	<b>5,115,838.75</b>	<b>574,803.64</b>	<b>5,690,642.39</b>	<b>540,976.34</b>	<b>6,231,288.73</b>	<b>2,496,368.61</b>	<b>76%</b>



*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2

*Victor Perez*  
District 3 / Mayor Pro-Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet Jr.*  
City Manager

**DATE:** September 18, 2014  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet Jr., City Manager

**SUBJECT:**

Introduction, first reading and calling for a Public hearing for the proposed rezoning of Leigh Clark Survey 298 ABST 6262 Tract P-3 (Out of Tract 15), from Unclassified Zoning to M-2 (Heavy Industrial) plus a Conditional Use Permit for Recycling.

**SUMMARY:**

The property matter of this rezoning is located at 15495 Gateway Blvd. West, and it is northwesterly located at 2.5 miles from the intersection of I-10 and FM 1110 (Clint Exit). This property has an estimated area of 90,605 sf. (2.08 acres), and it is owned by Mr. Luis Delgado, 220 Helen Rushing, Clint, TX 79836.

**BACKGROUND:**

This property is located within the area that was annexed by the City of Socorro in 2008, being this rezoning process its first attempt to be classified.

According to our Future Land Use map, the projected land use for this property is: Commercial / Industrial.

The current use of the property is: vacant lot.

Adjacent Land Uses: North, East, and West: Un-classified Vacant Lot, South: LNC/M-1.

**STATEMENT OF THE ISSUE:**

According to the information provided by the applicant, the proposed use of this property is for a recycling yard.

**ALTERNATIVE:**

Due to the location of this property, it does not represent a nuisance to any neighbor because it is surrounded by empty lots, except to the south side of the property which is an industrial use.

**STAFF RECOMMENDATION:**

The Planning and Zoning Commission recommends APPROVAL with the condition of complying with all the requisites established for this classification, and a continuous inspection by the code enforcers of the Planning and Zoning Department.

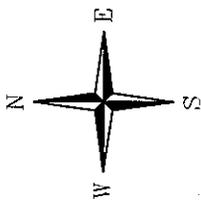
**FINANCIAL IMPACT:**

Not Applicable.

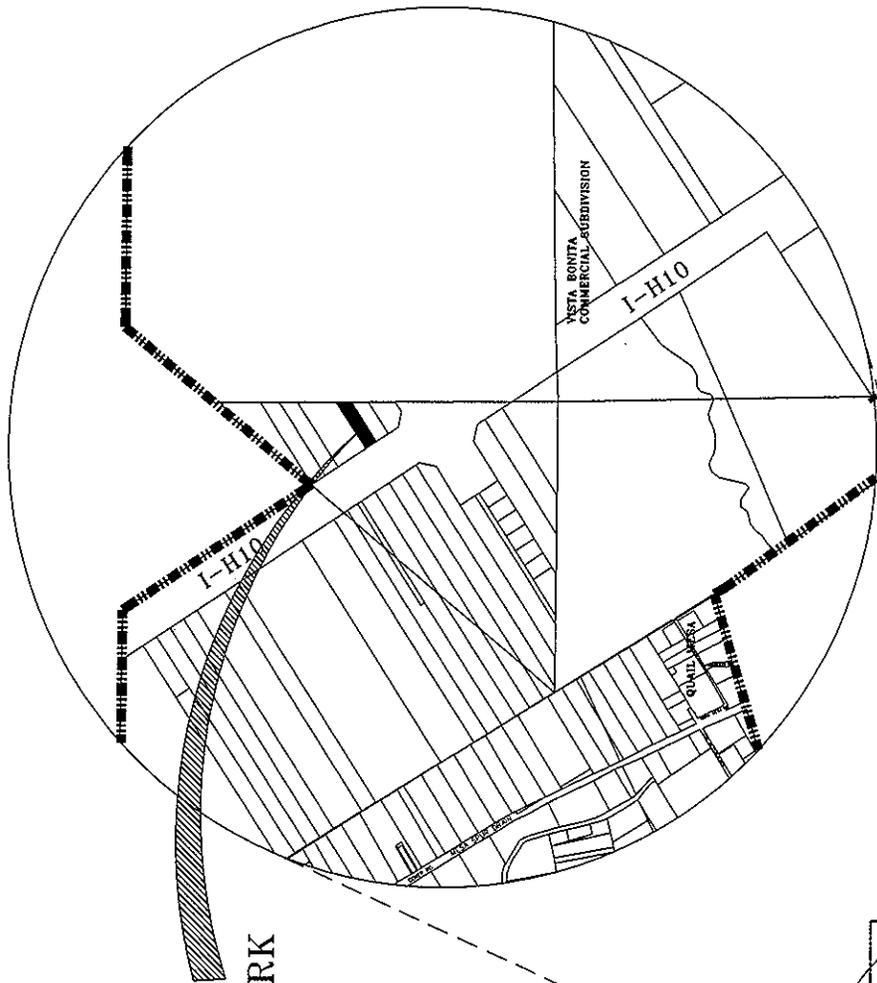
**AUTHORIZATION:**

1. City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

2. Attorney: \_\_\_\_\_ Date: \_\_\_\_\_



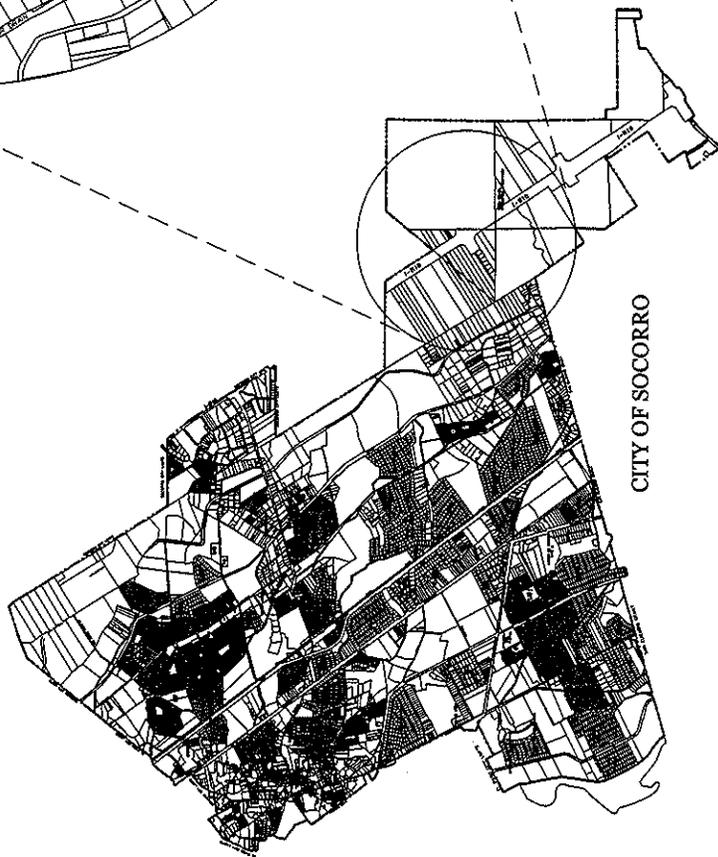
PROJECT SITE:  
15495 GATEWAY WEST  
TRACT P-3, LEIGH CLARK  
SURVEY 298



VISTA BONITA  
COMMERCIAL SUBDIVISION

I-H10

QUINTANA



CITY OF SOCORRO



Planning and Zoning Department  
800 N. New Mexico, Suite 1007 Socorro, NM 87785  
Tel: 505/835-2331 Fax: 505/835-2343

# LOCATION MAP

Scale: N.T.S.



# PLANNING AND ZONING DEPARTMENT

## Request for Rezoning

1. Name: Luis Delgado  
 Address: 15495 Gateway West Phone: (915) 478-3339  
 Representative: Luis Delgado  
 Address: 15495 GATEWAY West Phone: (915) 478-3339

2. Property Location: 15495 Gateway West  
 Legal Description: Heigh Clark Surv. 298 ABST 6262 TR P-3  
out of TR 15  
 If legal description is not available, a metes and bounds description will be required.

<u>2.08 Acres</u> Area (Sq. ft. or Acreage)	<u>Unclassified</u> Current Zoning	<u><del>Unclassified</del></u> Current Land Use
<u>M-2</u> Proposed Zoning		<u>M-2 - Heavy Industrial and</u> Proposed Land Use <u>Conditional Use Permit</u>

3. All owners of record must sign document.  
 + Roberto Delgado  
 + Angela Jose Delgado  
 + Luis Delgado

Each item on this form must be completed and all exhibits must be submitted before this request can be scheduled for a public hearing.

Rezoning per parcel/tract: Less than one acre - \$650.00  
 1 to 10 acres - \$750.00  
 10 or more acres - \$750.00 + \$10.00 each additional acre

**Jesus A. Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodriguez**  
District 2

**Victor Perez**  
District 3 / Mayor Pro Tem

**Joseph E. Bowling**  
District 4

**Willie Norfleet Jr.**  
City Manager

## ORDINANCE 352

**AN ORDINANCE CHANGING THE ZONING OF LEIGH CLARK SURVEY 298 ABST. 6262, TRACT P-3 (OUT OF TRACT 15) AT 15495 GATEWAY BLVD. WEST, FROM UNCLASSIFIED ZONING TO M-2 (HEAVY INDUSTRIAL) PLUS A CONDITIONAL USE PERMIT FOR RECYCLING YARD.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SOCORRO, TEXAS:**

That pursuant to Chapter 50 of the Codification of Ordinances of the City of Socorro, Texas, Ordinance No. 76 Amendment 1A of the City of Socorro, as amended, the zoning of Leigh Clark Survey 298 Abst. 6262, Tract P-3 (Out of Tract 15) at 15495 Gateway Blvd. West, is changed from Unclassified Zoning to M-2 (Heavy Industrial) plus a Conditional Use Permit for Recycling Yard.

**READ, APPROVED AND ADOPTED** this 2<sup>nd</sup> day of October 2014.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Jesus Ruiz, Mayor

ATTEST:

\_\_\_\_\_  
Sandra Hernandez, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Willie Norfleet, Jr., City Manager

Introduction and First Reading: September 18, 2014.

Second Reading and Adoption: October 2, 2014



*Gloria M. Rodriguez*  
District 2

*Victor Perez*  
District 3 / Mayor Pro-Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet Jr.*  
City Manager

*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



**DATE:** September 18, 2014  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet Jr., City Manager

**SUBJECT:**

Introduction, first reading and calling for a Public hearing of Ordinance \_\_\_\_, and ordinance changing the zoning of Lot 13, Block B, Viñedo Acres Subdivision, from R-1 (Single Family Residential) to R-2 (Medium Density Residential).

**SUMMARY:**

The property matter of this rezoning is located at 376 Tokay Ave., and it is northeasterly located at 180 feet from the intersection of Tokay Ave. and Muscat Rd. This property has an estimated area of 19,159 sf., and it is owned by Ms. Veronica Castro, 384 Tokay Ave., Socorro, TX 79927.

**BACKGROUND:**

Viñedo Acres Subdivision was recorded in 1973 with 60 residential lots classified as R-1 (SFR) after the City's reactivation in 1986.

According to our Future Land Use map, the projected land use for this property is: Residential.

According to the Flood Insurance Rate Maps, the referenced property lies within an area determined to be outside of the 500-year flood plain, more particularly described as **Zone X**; this classification is the safest area with the less possibility of being flooded (Community Panel # 480212 0250-B / FEMA, September 4, 1991).

The current use of the property is: residential dwelling.

Adjacent Land Uses: North: R-1 (SFR), South: R-1 (SFR), East: R-1 (SFR), West: R-1 (SFR).

**STATEMENT OF THE ISSUE:**

The proposed use for this property is to build a residential duplex. The minimum square footage for the R-2 zoning is 6,000 sq. ft., and it allows to have up to four attached or detached dwelling units in the same lot.

**ALTERNATIVE:**

The property matter of this request complies with the minimum squared footage for a duplex, provided that no more than two dwellings are built on this lot.

**STAFF RECOMMENDATION:**

The Planning and Zoning Commission recommends APPROVAL with the condition of not to build more than two dwellings on the same lot.

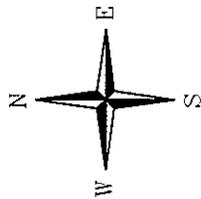
**FINANCIAL IMPACT:**

Not Applicable.

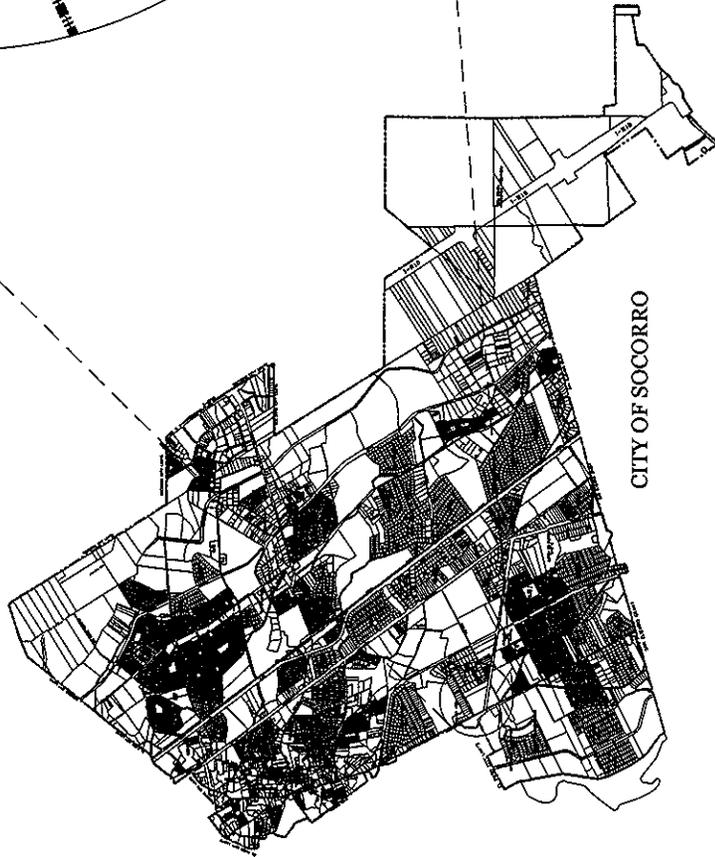
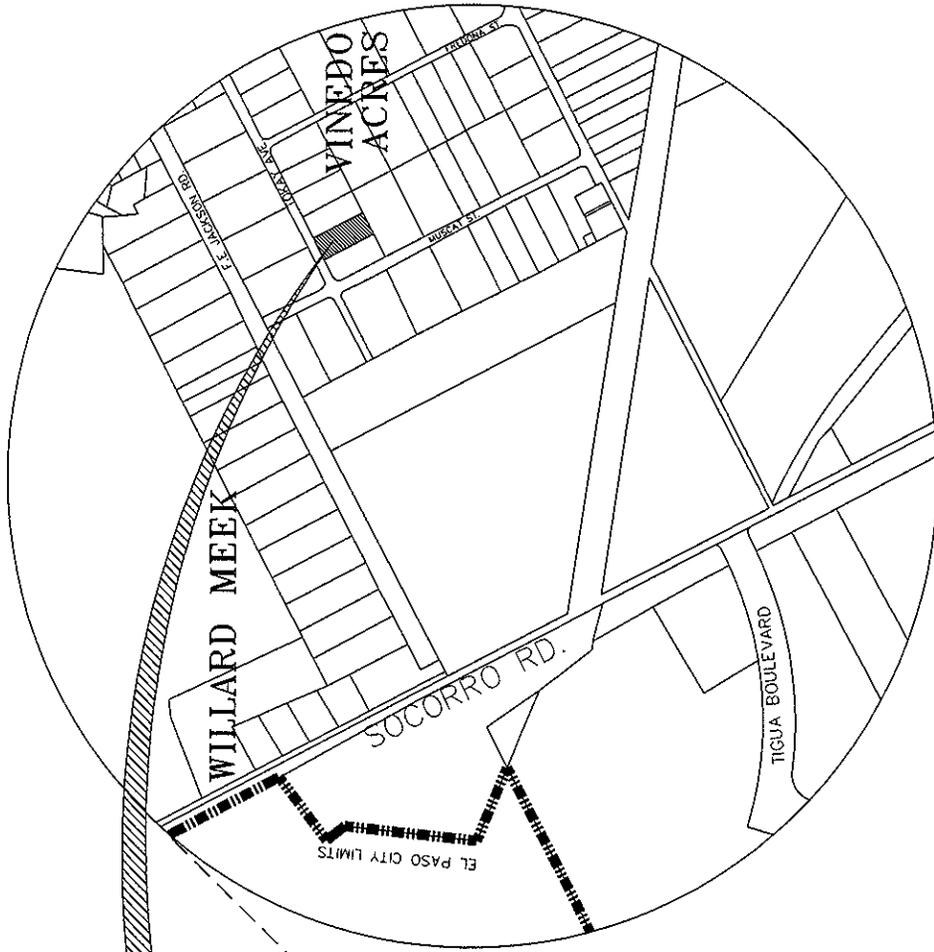
**AUTHORIZATION:**

1. City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

2. Attorney: \_\_\_\_\_ Date: \_\_\_\_\_



PROJECT SITE:  
376 TOKAY AVE.  
LOT 13, BLOCK B  
VINEDO ACRES



Planning and Zoning Department  
All in the Name of the People

# LOCATION MAP

Scale: N.T.S.



# PLANNING AND ZONING DEPARTMENT

## Request for Rezoning

1. Name: Veronica Castro  
 Address: 384 Tokay, Socorro TX 79927 Phone: (915) 920-5686  
 Representative: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Property Location: 376 Tokay, Socorro TX 79927  
 Legal Description: Lot 13, Block B, Vinedo Acres

If legal description is not available, a metes and bounds description will be required.

<u>19,157.69 SF</u> Area (Sq. ft. or Acreage)	<u>R-1</u> Current Zoning	<u>Raw Land</u> Current Land Use
<u>R-2</u> Proposed Zoning	<u>Duplex</u> Proposed Land Use	

3. All owners of record must sign document.

[Signature] \_\_\_\_\_  
 \_\_\_\_\_

Each item on this form must be completed and all exhibits must be submitted before this request can be scheduled for a public hearing.

Rezoning per parcel/tract: Less than one acre - \$650.00  
 1 to 10 acres - \$750.00  
 10.1 to 30 acres - \$950.00  
 30.1 to 50 acres - \$1,150.00  
 50.1 to 75 acres - \$1,400.00  
 75.1 or more - \$1,650.00

**ALL FEES ARE NONREFUNDABLE**

**Jesus A. Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodriguez**  
District 2

**Victor Perez**  
District 3 / Mayor Pro Tem

**Joseph E. Bowling**  
District 4

**Willie Norfleet Jr.**  
City Manager

## ORDINANCE 353

**AN ORDINANCE CHANGING THE ZONING OF LOT 13, BLOCK B, VIÑEDO ACRES SUBDIVISION AT 376 TOKAY AVE. FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL).**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SOCORRO, TEXAS:**

That pursuant to Chapter 50 of the Codification of Ordinances of the City of Socorro, Texas, Ordinance No. 76 Amendment 1A of the City of Socorro, as amended, the zoning of Lot 13, Block B, Viñedo Acres Subdivision at 376 Tokay Ave., is changed from R-1 (Single Family Residential) to R-2 (Medium Density Residential).

**READ, APPROVED AND ADOPTED** this 2<sup>nd</sup> day of October 2014.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Jesus Ruiz, Mayor

ATTEST:

\_\_\_\_\_  
Sandra Hernandez, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Willie Norfleet, Jr., City Manager

Introduction and First Reading: September 18, 2014.  
Second Reading and Adoption: October 2, 2014



*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2

*Victor Perez*  
District 3 / Mayor Pro-Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet Jr.*  
City Manager

**DATE:** September 18, 2014  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet Jr., City Manager

**SUBJECT:**

First reading and calling for a Public Hearing for the proposed rezoning of Lot 12, Block 6, Delip Subdivision, from R-1 (Single Family Residential) to C-1 (Light Commercial).

**SUMMARY:**

The property matter of this rezoning is located at 845 Delhi Dr., right at the intersection of Delhi Dr. and Lucknow Rd. This property has an estimated area of 7,000 sf., and it is owned by Mr. Oscar Navarro Jr., 849 Delhi Dr., Socorro, TX 79927.

**BACKGROUND:**

Delip Subdivision was recorded in 1959 with 353 residential lots classified as R-1 (SFR) after the City's reactivation in 1986.

According to our Future Land Use map, the projected land use for this property is: Residential.

According to the Flood Insurance Rate Maps, the referenced property lies within an area determined to be outside of the 500-year flood plain, more particularly described as **Zone X**; this classification is the safest area with the less possibility of being flooded (Community Panel # 480212 0236-B / FEMA, September 4, 1991).

The current use of the property is: empty lot.

The proposed use of the property: residential dwelling and sign storage (no manufacturing).

Adjacent Land Uses: North: R-1 (SFR), South: R-1 (SFR), East: R-1 (SFR), West: R-1 (SFR).

**STATEMENT OF THE ISSUE:**

According to the information provided by the applicant, the intention is to build residential dwelling and being able to continue doing his commercial signs business. He is not planning to manufacture any sign in this property but parking his commercial vehicles inside his property.

**ALTERNATIVE:**

The only zoning classification that allows a limited mixture of commercial/residential is C-1.

**STAFF RECOMMENDATION:**

The Planning and Zoning Commission recommends APPROVAL, with the condition of not to allow any sign manufacturing that may disturb the adjacent residential properties.

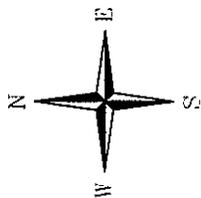
**FINANCIAL IMPACT:**

Not Applicable.

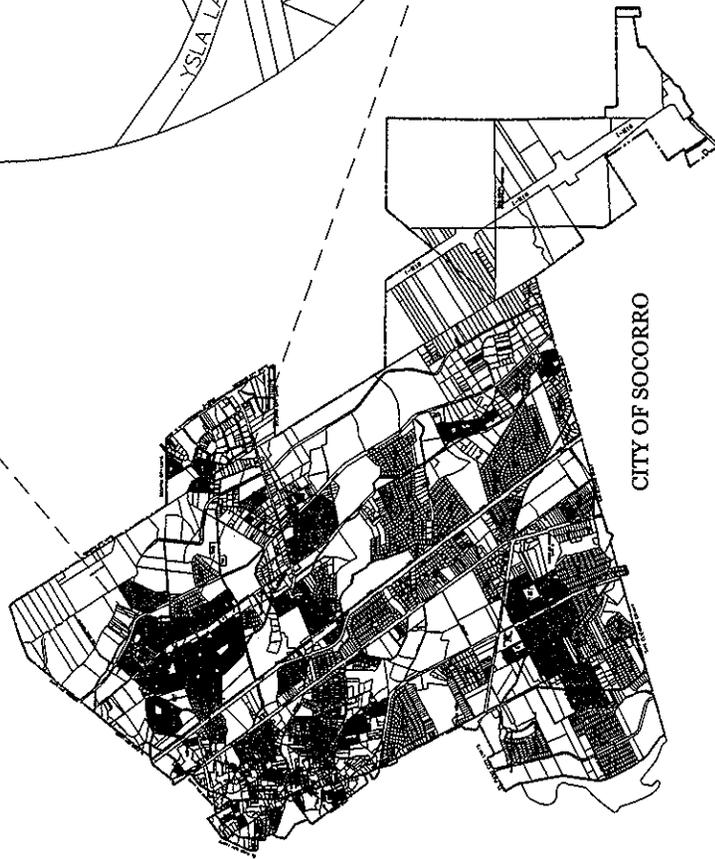
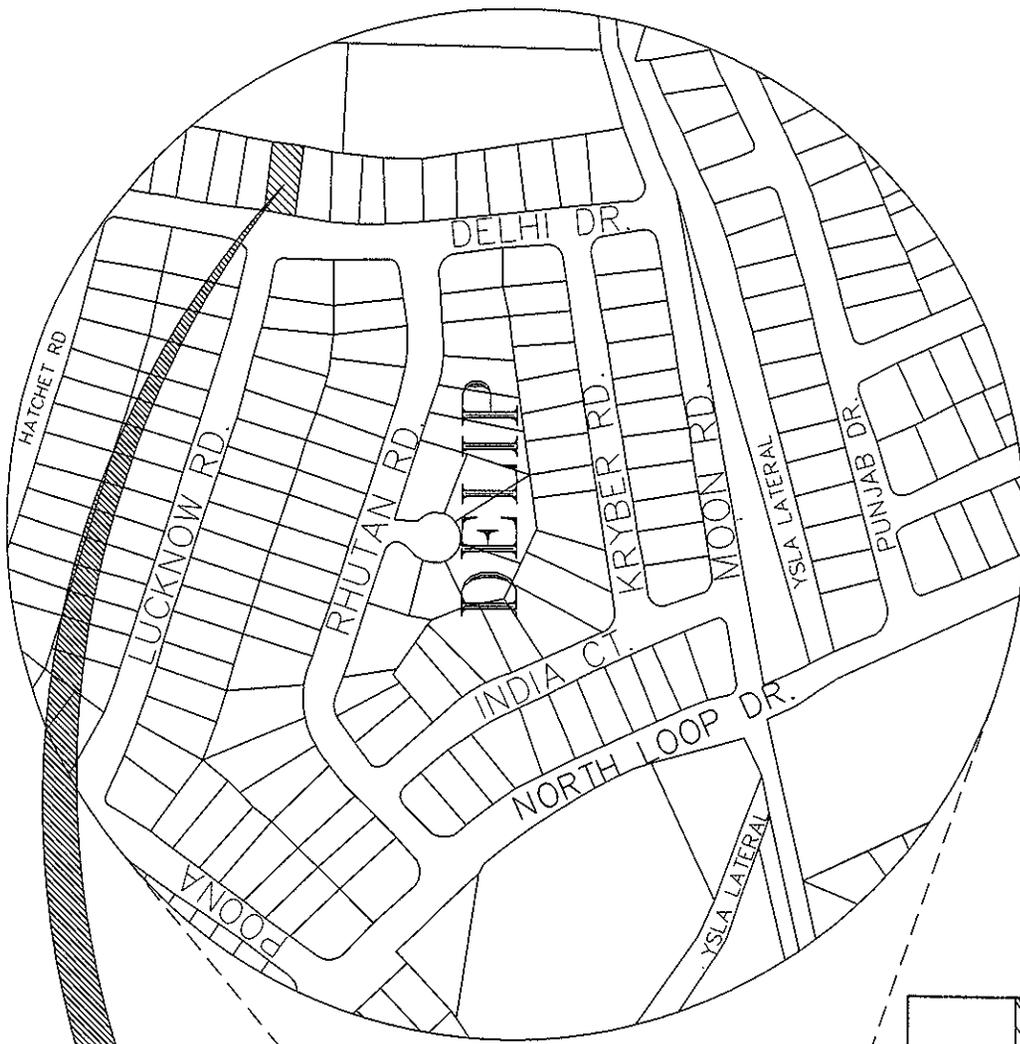
**AUTHORIZATION:**

1. City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

2. Attorney: \_\_\_\_\_ Date: \_\_\_\_\_



PROJECT SITE:  
845 DELHI DR.  
LOT 12, BLOCK 6  
DELIP SUBDIVISION



CITY OF SOCORRO



Planning and Zoning Department  
400 N. New Mexico, Socorro, Texas 78787 TEL: 479-7331 FAX: 479-7345

# LOCATION MAP

Scale: N.T.S.



## PLANNING AND ZONING DEPARTMENT

### Request for Rezoning

1. Name: Oscar Navarro Jr.  
 Address: 849 Delhi Dr Phone: (915) 3453394  
 Representative: ERIC NAVARRO  
 Address: 837 Delhi Ar Phone: (915) 630-4617
2. Property Location: 845 Delhi Dr. El Paso, Texas 79927  
 Legal Description: 0.1607 Lot 12, Block 6, Delip

If legal description is not available, a metes and bounds description will be required.

<u>7000 Sq. Ft</u> Area (Sq. ft. or Acreage)	<u>R-1</u> Current Zoning	<u>EMPTY LOT</u> Current Land Use
<u>C-1</u> Proposed Zoning		<u>SMALL RESIDENCE/BUSINESS</u> Proposed Land Use

3. All owners of record must sign document.

Oscar Navarro Jr. \_\_\_\_\_  
Luis J. Navarro \_\_\_\_\_

Each item on this form must be completed and all exhibits must be submitted before this request can be scheduled for a public hearing.

Rezoning per parcel/tract: Less than one acre \$650.00  
 1 to 10 acres - \$750.00  
 10.1 to 30 acres- \$950.00  
 30.1 to 50 acres- \$1,150.00  
 50.1 to 75 acres- \$1,400.00  
 75.1 or more - \$1,650.00

REC'D JUL 03 2014

**ALL FEES ARE NONREFUNDABLE**

**Jesus A. Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodriguez**  
District 2

**Victor Perez**  
District 3 / Mayor Pro Tem

**Joseph E. Bowling**  
District 4

**Willie Norfleet Jr.**  
City Manager

## ORDINANCE 354

**AN ORDINANCE CHANGING THE ZONING OF LOT 12, BLOCK 6, DELIP SUBDIVISION AT 845 DELHI DR., FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-1 (LIGHT COMMERCIAL).**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SOCORRO, TEXAS:**

That pursuant to Chapter 50 of the Codification of Ordinances of the City of Socorro, Texas, Ordinance No. 76 Amendment 1A of the City of Socorro, as amended, the zoning of Lot 12, Block 6, Delip Subdivision at 845 Delhi Dr., is changed from R-1 (Single Family Residential) to C-1 (Light Commercial).

**READ, APPROVED AND ADOPTED** this 2<sup>nd</sup> day of October 2014.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Jesus Ruiz, Mayor

ATTEST:

\_\_\_\_\_  
Sandra Hernandez, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Willie Norfleet, Jr., City Manager

Introduction and First Reading: September 18, 2014.

Second Reading and Adoption: October 2, 2014



*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2

*Victor Perez*  
District 3 / Mayor Pro-Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet Jr.*  
City Manager

**DATE:** September 18, 2014  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet Jr., City Manager

**SUBJECT:**

First Reading and Calling for a Public hearing of Ordinance \_\_\_\_, and ordinance changing the zoning of Lot 13, Block 7, Gurdev Subdivision, from R-1 (Single Family Residential) to C-1 (Light Commercial).

**SUMMARY:**

The property matter of this rezoning is located at 10391 Nirmal Dr., right at the intersection of Nirmal Dr. and Gurdev Cir. This property has an estimated area of 6,495 sf., and it is owned by Ms. Maria Villatoro, 10391 Nirmal Dr., Socorro, TX 79927.

**BACKGROUND:**

Gurdev Subdivision was recorded in 1970 with 222 residential lots classified as R-1 (SFR) after the City's reactivation in 1986.

According to our Future Land Use map, the projected land use for this property is: Residential.

According to the Flood Insurance Rate Maps, the referenced property lies within an area determined to be outside of the 500-year flood plain, more particularly described as **Zone X**; this classification is the safest area with the less possibility of being flooded (Community Panel # 480212 0236-B / FEMA, September 4, 1991).

The current use of the property is: residential dwelling.

Adjacent Land Uses: North / South / East: R-1 (SFR), West: LNC R-2 (MDR).

**STATEMENT OF THE ISSUE:**

According to the information provided by the applicant, the property will be used to conduct the accounting work for their existing business of refrigeration and AC units. No manufacturing or storage of these units will be conducted in this property.

**ALTERNATIVE:**

The only zoning classification that allows a limited mixture of residential/commercial is C-1.

**STAFF RECOMMENDATION:**

The Planning and Zoning Commission recommends APPROVAL, with the condition of not allowing any repair or storage of these AC units that may disturb the adjacent residential properties.

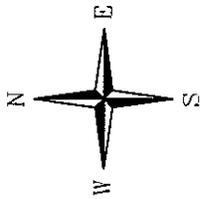
**FINANCIAL IMPACT:**

Not Applicable.

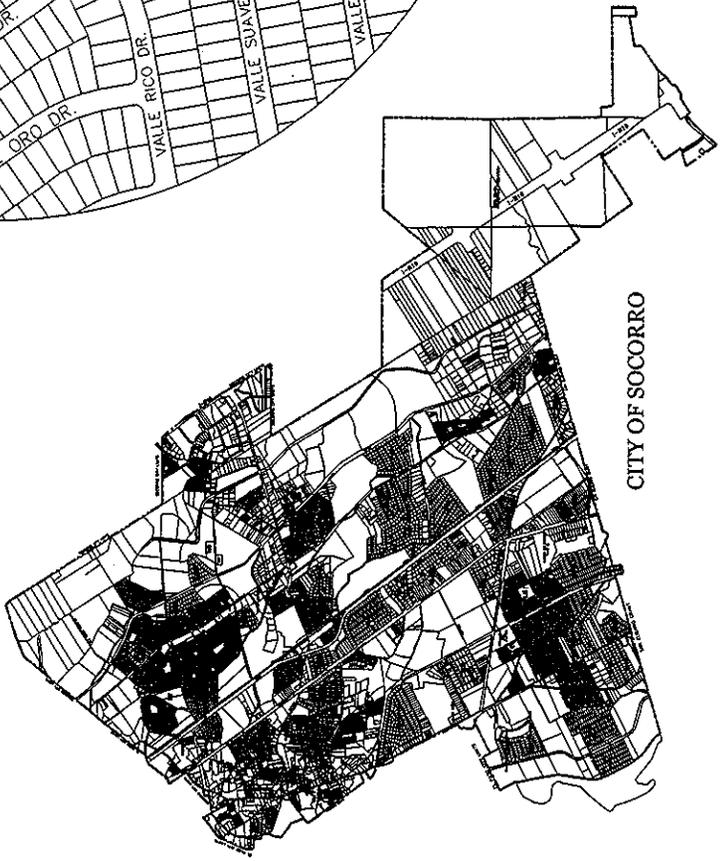
**AUTHORIZATION:**

1. City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

2. Attorney: \_\_\_\_\_ Date: \_\_\_\_\_



PROJECT SITE:  
10391 NIRMAL  
LOT 13, BLOCK 7  
GURDEV SUBDIVISION



Planning and Zoning Department  
800 N. San Juan Street, Suite 9027 Socorro, NM 87789  
Tel: 419.937.2451 Fax: 419.937.2452

# LOCATION MAP

Scale: N.T.S.



JUL 24 2014  
LD

## PLANNING AND ZONING DEPARTMENT

### Request for Rezoning

1. Name: Maria Villatoro  
 Address: 10391 Nirmal Dr Phone: 832-571-9078  
 Representative: Maria Villatoro  
 Address: 10933 Lydia Rd Phone: 832-571-9078
2. Property Location: 10391 Nirmal Dr  
 Legal Description: 7 Gurdev Lot 13

If legal description is not available, a metes and bounds description will be required.

<u>16495</u> Area (Sq. ft.) or Acreage	<u>Residential</u> Current Zoning	<u>Home R1</u> Current Land Use
<u>Light Commercial</u> Proposed Zoning		<u>C1 Light Commercial</u> Proposed Land Use

3. All owners of record must sign document.

[Signature]  
[Signature]

Each item on this form must be completed and all exhibits must be submitted before this request can be scheduled for a public hearing.

Rezoning per parcel/tract: Less than one acre - \$650.00  
 1 to 10 acres - \$750.00  
 10 or more acres - \$750.00 + \$10.00 each additional acre

**Jesus A. Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodriguez**  
District 2

**Victor Perez**  
District 3 / Mayor Pro Tem

**Joseph E. Bowling**  
District 4

**Willie Norfleet Jr.**  
City Manager

## ORDINANCE 355

**AN ORDINANCE CHANGING THE ZONING OF LOT 13, BLOCK 7, GURDEV SUBDIVISION AT 10391 NIRMAL DR., FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-1 (LIGHT COMMERCIAL).**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SOCORRO, TEXAS:**

That pursuant to Chapter 50 of the Codification of Ordinances of the City of Socorro, Texas, Ordinance No. 76 Amendment 1A of the City of Socorro, as amended, the zoning of Lot 13, Block 7, Gurdev Subdivision at 10391 Nirmal Dr., is changed from R-1 (Single Family Residential) to C-1 (Light Commercial).

**READ, APPROVED AND ADOPTED** this 2<sup>nd</sup> day of October 2014.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Jesus Ruiz, Mayor

ATTEST:

\_\_\_\_\_  
Sandra Hernandez, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Willie Norfleet, Jr., City Manager

Introduction and First Reading: September 18, 2014.

Second Reading and Adoption: October 2, 2014



*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2

*Victor Perez*  
District 3 / Mayor Pro-Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet Jr.*  
City Manager

**DATE:** September 4, 2014  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet Jr., City Manager

**SUBJECT:**

Proposed rezoning of Tract 1, Block 5, & Tract 7, Block 4, Socorro Grant, from A-1 (Agricultural) to C-2 (General Commercial).

**SUMMARY:**

The property matter of this rezoning is southwesterly located at 2000 feet from the interchange of I-10 and Old Hueco Tanks Rd. This property has an estimated area of 34.65 acres, and it is owned by Ms. Carlisle Navidomskis, 10590 Gateway Blvd. East, Socorro, TX 79927.

**BACKGROUND:**

According to our Future Land Use map, the projected land use for this property is: Agricultural.

According to the Flood Insurance Rate Maps, the referenced property lies within an area that is 20% **Zone A** (subject to be flooded), and 80% **Zone X** (safe from flooding). Community Panel # 480212 0236-B / FEMA, September 4, 1991.

The current use of the property: Vacant land.

The proposed use of the property: Tourism attraction (Corn Maze - family playground).

Adjacent Land Uses. North, South, East, and West: A-1 (Agricultural).

**STATEMENT OF THE ISSUE:**

The property matter of this request has the sufficient area to carry out the proposed project.

**ALTERNATIVE:**

Not applicable.

**STAFF RECOMMENDATION:**

The Planning and Zoning Commission recommends APPROVAL.

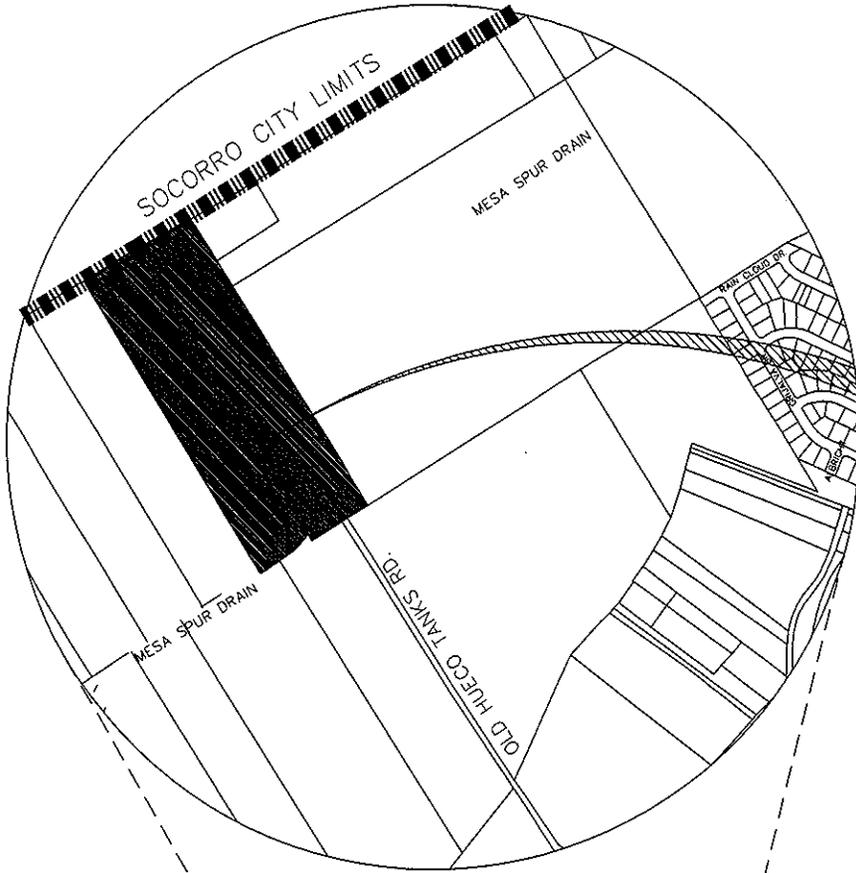
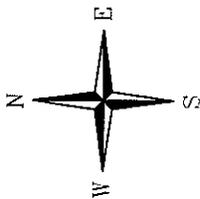
**FINANCIAL IMPACT:**

Not Applicable.

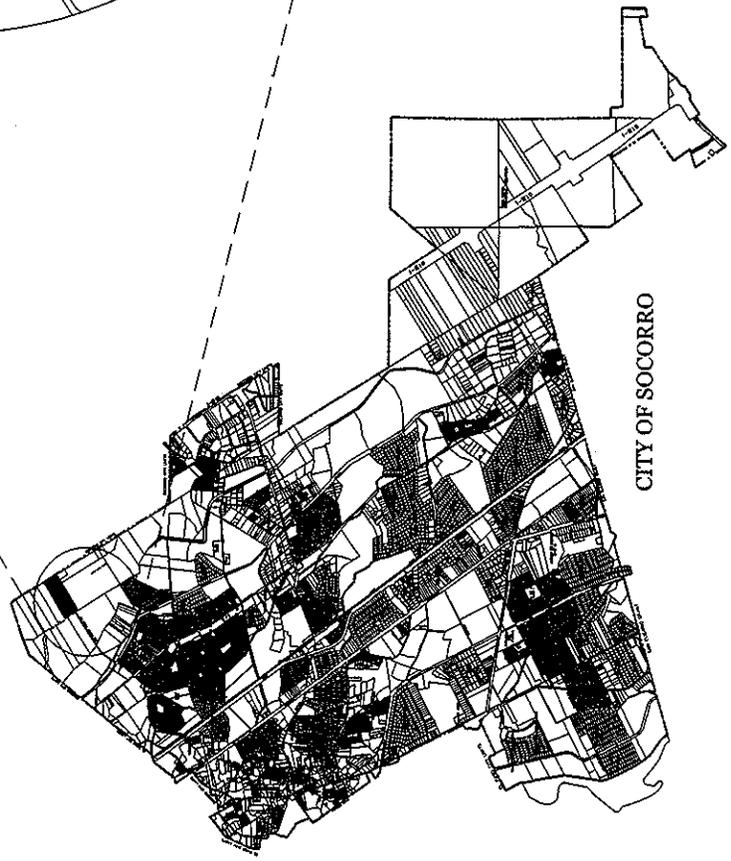
**AUTHORIZATION:**

1. City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

2. Attorney: \_\_\_\_\_ Date: \_\_\_\_\_



PROJECT SITE:  
TR. 1, BLK 5  
TR. 7, BLK 4  
SOCORRO GRANT



Planning and Zoning Department  
200 N. Main Street, Socorro, Texas 78778  
Tel. (937) 432-2337 Fax. (937) 432-2425

# LOCATION MAP

Scale: N.T.S.



# PLANNING AND ZONING DEPARTMENT

## Request for Rezoning

1. Name: Carlisle Navidomskis  
 Address: 1100 Old Huevo Tanks Phone: 730-81044  
 Representative: William Navidomskis  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Property Location: 1100 Old Huevo Tank  
 Legal Description: Socorro Grant Block Four (4) Tract Seven (7)  
Socorro Grant Block Five (5) Tract One (1)  
 If legal description is not available, a metes and bounds description will be required.

<u>34.65</u> Area (Sq. ft. of Acreage)	<u>Agriculture</u> Current Zoning	<u>Agriculture</u> Current Land Use
<u>Commercial (C2)</u> Proposed Zoning	<u>Agri Tourism, Other</u> Proposed Land Use	

3. All owners of record must sign document.

[Signature] \_\_\_\_\_  
[Signature] \_\_\_\_\_

Each item on this form must be completed and all exhibits must be submitted before this request can be scheduled for a public hearing.

Rezoning per parcel/tract: Less than one acre - \$650.00  
 1 to 10 acres - \$750.00  
 10.1 to 30 acres - \$950.00  
 30.1 to 50 acres - \$1,150.00 -  
 50.1 to 75 acres - \$1,400.00  
 75.1 or more - \$1,650.00

**ALL FEES ARE NONREFUNDABLE**

**Jesus A. Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodriguez**  
District 2

**Victor Perez**  
District 3 / Mayor Pro Tem

**Joseph E. Bowling**  
District 4

**Willie Norfleet Jr.**  
City Manager

## ORDINANCE 349

**AN ORDINANCE CHANGING THE ZONING OF TRACT 1, BLOCK 5, AND TRACT 7, BLOCK 4, SOCORRO GRANT, FROM A-1 (AGRICULTURAL) TO C-2 (GENERAL COMMERCIAL).**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SOCORRO, TEXAS:**

That pursuant to Chapter 50 of the Codification of Ordinances of the City of Socorro, Texas, Ordinance No. 76 Amendment 1A of the City of Socorro, as amended, the zoning of Tract 1, Block 5, and Tract 7, Block 4, Socorro Grant is changed from A-1 (Agricultural) to C-2 (General Commercial).

**READ, APPROVED AND ADOPTED** this 18<sup>th</sup> day of September 2014.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Jesus Ruiz, Mayor

ATTEST:

\_\_\_\_\_  
Sandra Hernandez, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Willie Norfleet, Jr., City Manager

Introduction and First Reading: September 4, 2014.  
Second Reading and Adoption: September 18, 2014



*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2

*Victor Perez*  
District 3 / Mayor Pro-Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet Jr.*  
City Manager

**DATE:** September 4, 2014  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet Jr., City Manager

**SUBJECT:**

Proposed rezoning of Lot 1, Block 1, Moon Addition No.4, from R-1 (Single Family Residential) to R-2 (Medium Density Residential).

**SUMMARY:**

The property matter of this rezoning is located at 10175 Armstrong Dr., it is northerly located at 100 feet from the intersection of Armstrong Dr. and Innsbruck Dr. This property has an estimated of 10,136 sf., and it is owned by Mr. Valentin Ramirez, 10175 Armstrong Dr., Socorro, TX 79927.

**BACKGROUND:**

Angie Subdivision was recorded in 1974 with 36 residential lots classified as R-1 (SFR) after the City's reactivation in 1986.

According to our Future Land Use map, the projected land use for this property is: Residential.

According to the Flood Insurance Rate Maps, the referenced property lies within an area determined to be outside of the 500-year flood plain, more particularly described as **Zone X**; this classification is the safest area with the less possibility of being flooded (Community Panel # 480212 0236-B / FEMA, September 4, 1991).

Adjacent Land Uses. North: R-1 (SFR), South: R-1 (SFR1), East: R-2 (MDR), West: R-1 (SFR).

**STATEMENT OF THE ISSUE:**

The property matter of this rezoning was detected with the following violations:

- 1) The zoning classification of this property is R-1, but it has two dwellings one the same lot.
- 2) The second dwelling was built around September 2013 with no Building Permit, and not complying with the minimum setback required.
- 3) The R-2 zoning classification allows up to 4 detached or attached dwellings but non of them have to be mobile homes.

**ALTERNATIVE:**

There is no alternative to approve this request, unless a Variance be granted by the BOA.

**STAFF RECOMMENDATION:**

The Planning and Zoning Commission recommends APPROVAL.

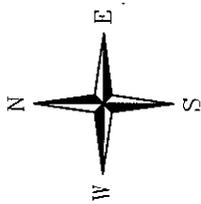
**FINANCIAL IMPACT:**

Not Applicable.

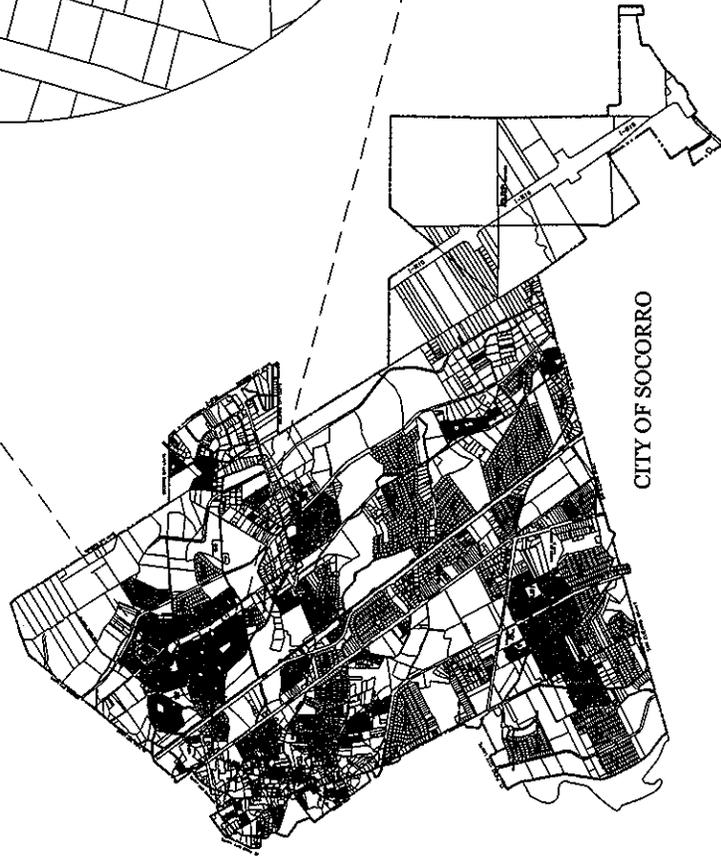
**AUTHORIZATION:**

1. City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

2. Attorney: \_\_\_\_\_ Date: \_\_\_\_\_



PROJECT SITE:  
10175 ARMSTRONG  
LOT 1, BLOCK 1  
MOON ADDITION NO. 4



CITY OF SOCORRO



Planning and Zoning Department  
MOON ADDITION NO. 4  
10175 ARMSTRONG  
LOT 1, BLOCK 1  
MOON ADDITION NO. 4

# LOCATION MAP

Scale: N.T.S.



## PLANNING AND ZONING DEPARTMENT

### Request for Rezoning

1. Name: VALENTIN RAMIREZ

Address: 391 INNSBRUCK AVE. Phone: 859-1730

Representative: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Property Location: 10175 ARMSTRONG DR.

Legal Description: LOT 1 BLOCK 1 MOON ADDITION UNIT NO. 4

If legal description is not available, a metes and bounds description will be required.

<u>10,136 sq.ft.</u>	<u>R-1</u>	<u>Residential</u>
Area (Sq. ft. or Acreage)	Current Zoning	Current Land Use

<u>R-2</u>	<u>Residential</u>
Proposed Zoning	Proposed Land Use

3. All owners of record must sign document.

*Valentin Ramirez* \_\_\_\_\_

\_\_\_\_\_

Each item on this form must be completed and all exhibits must be submitted before this request can be scheduled for a public hearing.

Rezoning per parcel/tract: Less than one acre - \$650.00  
 1 to 10 acres - \$750.00  
 10.1 to 30 acres- \$950.00  
 30.1 to 50 acres- \$1,150.00  
 50.1 to 75 acres- \$1,400.00  
 75.1 or more - \$1,650.00

**ALL FEES ARE NONREFUNDABLE**

**Jesus A. Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodriguez**  
District 2

**Victor Perez**  
District 3 / Mayor Pro Tem

**Joseph E. Bowling**  
District 4

**Willie Norfleet Jr.**  
City Manager

## ORDINANCE 350

**AN ORDINANCE CHANGING THE ZONING OF LOT 1, BLOCK 1, MOON ADDITION NO. 4 (10175 ARMSTRONG DR.), FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL).**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SOCORRO, TEXAS:**

That pursuant to Chapter 50 of the Codification of Ordinances of the City of Socorro, Texas, Ordinance No. 76 Amendment 1A of the City of Socorro, as amended, the zoning of Lot 1, Block 1, Moon Addition No. 4 (10175 Armstrong Dr.) is changed from R-1 (Single Family Residential) to R-2 (Medium Density Residential).

**READ, APPROVED AND ADOPTED** this 18<sup>th</sup> day of September 2014.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Jesus Ruiz, Mayor

ATTEST:

\_\_\_\_\_  
Sandra Hernandez, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Willie Norfleet, Jr., City Manager

Introduction and First Reading: September 4, 2014.  
Second Reading and Adoption: September 18, 2014



*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2

*Victor Perez*  
District 3 / Mayor Pro-Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet Jr.*  
City Manager

**DATE:** September 4, 2014.  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet, City Manager

**SUBJECT:**

Proposed rezoning of Lot 20, Block 3, Hillcrest Manor Subdivision, City of Socorro, Texas, from R-1 (Single Family Residential) to R-2 (Medium Density Residential).

**SUMMARY:**

The property matter of this rezoning is located at 10852 Arlene Cir., right at the intersection of Arlene Cir. and Patti Jo Dr. This property has an estimated area of 10,750 sq. ft., and it is owned by Mr. Efraime Silva, 10828 Arlene Cir., Socorro, TX 79927.

**BACKGROUND:**

According to our Future Land Use map, the projected land use for this property is: Residential.

According to the Flood Insurance Rate Maps, the referenced property lies within an area determined to be outside of the 500-year flood plain, more particularly described as **Zone X**; this classification is the safest area with the less possibility of being flooded (Community Panel # 480212 0236-B / FEMA, September 4, 1991).

Adjacent Land Uses. North: R-1 (SFR), South: C-1 (General Commercial), East: R-1 (SFR), West: R-1 (SFR).

**STATEMENT OF THE ISSUE:**

Existing land use: Empty lot.  
Proposed land use: Residential Duplex.

**ALTERNATIVE:**

The property matter of this request complies with the minimum squared footage for the classification requested.

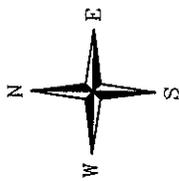
**STAFF RECOMMENDATION:**

The Planning and Zoning Commission recommends APPROVAL.

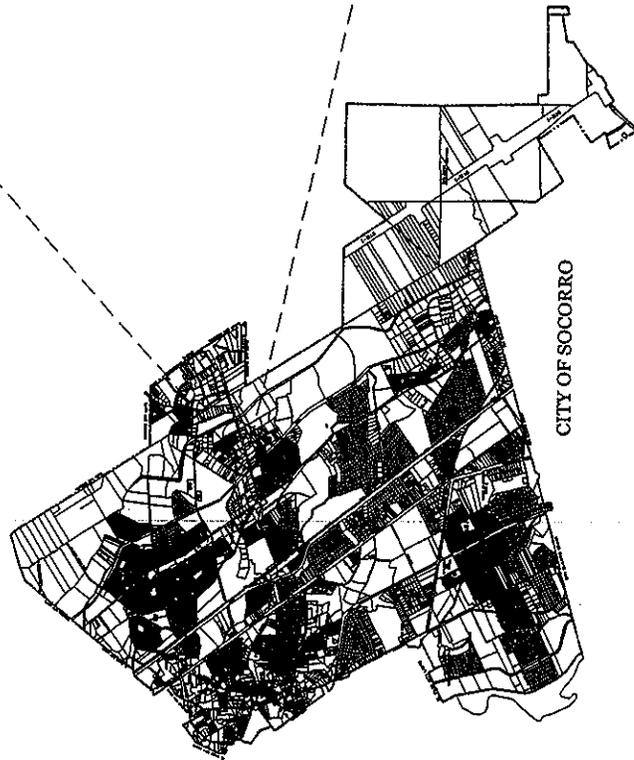
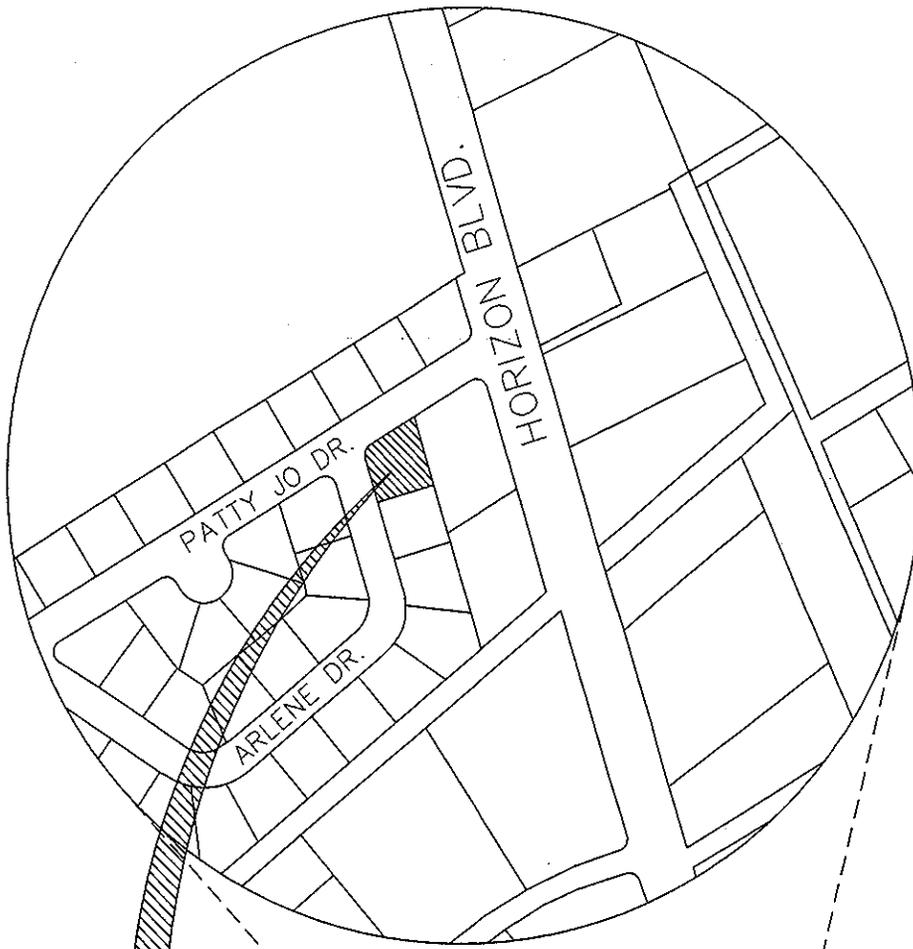
**FINANCIAL IMPACT:** Not Applicable.

**AUTHORIZATION:**

1. City Manager: \_\_\_\_\_ Date: \_\_\_\_\_ 2. Attorney: \_\_\_\_\_ Date: \_\_\_\_\_



PROJECT SITE:  
10852 ARLENE CIR.  
LOT 20, BLOCK 3  
HILLCREST MANOR



Planning and Zoning Department  
1000 North Main Street  
Socorro, New Mexico 87901

# LOCATION MAP

Scale: N.T.S.



## PLANNING AND ZONING DEPARTMENT

### Request for Rezoning

1. Name: Efraine Silva

Address: 10828 Arlene Phone: 915-740-3122 (X)

Representative: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

2. Property Location: 10852 Arlene Curick

Legal Description: Lot 20 Block 3 Hillcrest Manor

If legal description is not available, a metes and bounds description will be required.

<u>.2468 Acres</u>	<u>R-1</u>	<u>Single Family Residential</u>
Area (Sq. ft. or Acreage)	Current Zoning	Current Land Use
<u>R-2 Medium Density Residential</u>	<u>Duplex</u>	
Proposed Zoning	Proposed Land Use	

3. All owners of record must sign document.

[Signature]  
5693

Each item on this form must be completed and all exhibits must be submitted before this request can be scheduled for a public hearing.

Rezoning per parcel/tract: Less than one acre - \$650.00  
 1 to 10 acres - \$750.00  
 10.1 to 30 acres - \$950.00  
 30.1 to 50 acres - \$1,150.00  
 50.1 to 75 acres - \$1,400.00  
 75.1 or more - \$1,650.00

**ALL FEES ARE NONREFUNDABLE**

**Jesus A. Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodriguez**  
District 2

**Victor Perez**  
District 3 / Mayor Pro Tem

**Joseph E. Bowling**  
District 4

**Willie Norfleet Jr.**  
City Manager

## ORDINANCE 351

**AN ORDINANCE CHANGING THE ZONING OF LOT 20, BLOCK 3, HILLCREST MANOR SUBDIVISION (10832 ARLENE CIR.), FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL).**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SOCORRO, TEXAS:**

That pursuant to Chapter 50 of the Codification of Ordinances of the City of Socorro, Texas, Ordinance No. 76 Amendment 1A of the City of Socorro, as amended, the zoning of Lot 20, Block 3, Hillcrest Manor Subdivision (10832 Arlene Cir.) is changed from R-1 (Single Family Residential) to R-2 (Medium Density Residential).

**READ, APPROVED AND ADOPTED** this 18<sup>th</sup> day of September 2014.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Jesus Ruiz, Mayor

ATTEST:

\_\_\_\_\_  
Sandra Hernandez, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Willie Norfleet, Jr., City Manager

Introduction and First Reading: September 4, 2014.  
Second Reading and Adoption: September 18, 2014

**MEMORANDUM**

To: City of Socorro

From: James A. Martinez

Date: September 10, 2014

Re: Filling vacancy left by passing of city council member

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A member of the City of Socorro's city council, Mr. Bowling, has passed away. The purpose of this memorandum is to address the manner and deadlines for filling the vacancy in the Socorro City Council caused by Mr. Bowling's passing.

**Election, not appointment, is required**

The Texas Constitution allows a home-rule city to fill a vacancy by appointment when the unexpired term is for twelve months or less, but only when so provided in the city charter. TEX.CONST. art. XI, § 11(c). The Socorro City Charter does not provide for appointment, but requires all vacancies to be filled by special election. SOCORRO CITY CHARTER § 3.06. Therefore, the vacancy in the Socorro City Council can not be filled by appointment, but must be filled by a special election.

**Available dates under the Constitution and the Charter**

The Texas Constitution provides that when the terms of a home-rule city's council members exceed two years, as in the City of Socorro, and the City Charter does not provide for appointment to fill unexpired terms of twelve months or less, any vacancy must be filled by special election within 120 days after the vacancy occurs. TEX.CONST. art. XI, § 11(c). The Socorro City Charter also requires all vacancies to be filled by special election within 120 days. SOCORRO CITY CHARTER § 3.06.

When a public official passes away, the vacancy in his office occurs on the date of death. TEX.ELEC.CODE § 201.022. It is unclear to me whether Mr. Bowling passed away on September 9, or in the early hours of September 10. The deadline to hold the election for his unexpired term under both the Constitution and the Socorro City Charter is January 7 or 8, 2015.

The Socorro City Charter provides that the special election to fill a vacancy must be held on the first uniform election date after the vacancy occurs, if there is sufficient time to call and give notice of the election as required by law. SOCORRO CITY CHARTER § 3.06. The Texas Election Code generally requires all elections to be held on one of the uniform election dates. TEX.ELEC.CODE § 41.001(a). Under present law, there are only two uniform election dates, in November and May. *Id.* However, the statutory requirement to hold an election on one of the uniform election dates does

not apply when the Constitution requires a special election to be held within a particular period. TEX.ELEC.CODE § 41.004(b).

Obviously, the May uniform election date is beyond the 120-day deadline for filling the vacancy in the city council. Unfortunately, it is also too late to call and give notice of a special election on November 4, the next uniform election date. If a special election is to be held on the same date as the general election for state and county officers, it must be ordered not later than the 78<sup>th</sup> day before election day. TEX.ELEC.CODE § 201.051(b). The last date to order a special election for the date of the general election (i.e., the 78<sup>th</sup> day before that date) was August 18, 2014. Therefore, the election can not be held on the date of the November general election.

The City Charter states that if no uniform election date for which there is sufficient time to call and give notice of an election falls within 120 days after the date of the vacancy, the City Council must order such election to be held on Saturday within 120 days from the date of the vacancy. SOCORRO CITY CHARTER § 3.06. Therefore, under the Charter, the special election will have to be called on a Saturday, on or before Saturday, January 3, 2015.

The election can not be held before the November 4 general election. An election must be ordered on or before the 62<sup>nd</sup> day before Election Day. TEX.ELEC.CODE § 3.005. If the special election were ordered on the date of this memorandum, it could be held on or after November 12, 2014.

Another provision of the Election Code further limits the City's options: No election can be held within 30 days before or after the date of the general election. TEX.ELEC.CODE § 41.001(c). The special election to fill the vacancy therefore must be conducted after December 4, 2014.

Based on all of the above, the City of Socorro must call a special election to be held one of five Saturdays: **December 6, 13, 20, or 27, 2014; or January 3, 2015.** The Texas Election Code provides that when a vacancy is to be filled by special election, the election should be ordered as soon as practicable. TEX.ELEC.CODE § 201.051(a). Given the few dates available to the City of Socorro, this does not appear to pose a meaningful restriction; but it may be advisable to select one of the earlier dates.

### **The possible conflict with a runoff after the general election**

Election Code section 41.001(c) could create another complication if there is a runoff election after the November 4 election. That section prohibits another election within 30 days before or after the date of certain elections. TEX.ELEC.CODE § 41.001(c). Specifically, Election Code sec. 41.001(c) states:

(c) Except for an election under Subsection (a) [an election held on a uniform election date] or Section 41.0011 [an emergency election authorized by the governor], an election may not be held within 30 days before or after the date of the general election for state and county officers, general primary election, or runoff primary election.

*Id.* Upon close inspection, the reference to the general election, general primary election, and runoff primary election does not necessarily apply to the runoff general election. Furthermore, even if that runoff could be considered part of the general election, it creates a barrier only if it is part of the general election “for state and county officers.” The only anticipated runoff in El Paso County is for school board members, who would not seem to qualify as “state and county officers.”

Even if it could apply, section 41.001(c) on its face prohibits a special election within 30 days “before or after” another election, but this phrase does not explicitly prohibit the special election on the same date as another election. The City of Socorro could comply with the Constitution and the Election Code by holding the special election on the same date as the runoff – but if that is not a Saturday, it will not be in compliance with the Charter.

When there is a conflict between a statute and a city charter, the statute governs. TEX.CONST. art. 11, § 5(a). Therefore, if a runoff election occurs, and if section 41.001(c) is interpreted to prohibit a special election within thirty days before or after that runoff, the City of Socorro is required to hold its special election on the same date of that runoff in order to comply with the Election Code. If that date is not a Saturday, the City must comply with the Election Code rather than the Charter. Preferably, any runoff will be held on a Saturday in December, avoiding the possibility of a conflict.

This possible conflict does not allow the City of Socorro to advance the special election to the next uniform election date in May. The Constitution clearly requires the election to be held within 120 days. TEX.CONST. art. XI, § 11(c). The Election Code specifies that if some other law requires an election to be held within a particular period, but there is no uniform election date within that period, the election may be held on the next authorized uniform election date; except that if the Constitution requires the election to be held in a particular period, that provision does not apply. TEX.ELEC.CODE § 41.004(a), (b). The Texas Secretary of State has also determined that the Constitutional deadline controls over any conflicting statutory provisions. ELECTION OP. MAM-1 (1984). Since the Constitution prevails over statutes, the Constitutional deadline will control.

Thank you for your attention to this matter.



*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1 / Mayor Pro Tem



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3

*J.E. "Chito" Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: SEPTEMBER 18, 2014**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: KARINA HAGELSIEB**

**SUBJECT: DISCUSSION AND ACTION ON APPROVING THE ACCOUNTING MANUAL FOR THE CITY OF SOCORRO.**

**SUMMARY**

This item is presented to resolve audit finding 2013-03 which reads as follows:

*The City of Socorro does not have a formal accounting policies and procedures manual. The City has procedures established by each department; however, the procedures have not been compiled into one accounting policies and procedures manual that has been approved by the governing board of the City of Socorro.*

**STATEMENT OF THE ISSUE**

The Charter of the City of Socorro Section 5.12 stipulates:

*The City shall adopt an accounting manual prepared by the City Manager, which shall provide procedures to be followed in detail for recording and reporting of financial transactions. Changes in such accounting manual may be made, as may from time to time be necessary, by the City Manager, providing such changes do not weaken controls as may be advised by the auditor. Accounting controls shall be adequate to protect the assets of the City, but shall not be restrictive beyond the value of the assets being controlled.*

The City of Socorro has operated with an informal accounting policies and procedures manual. This request will formalize/adopt the procedures which take place on a daily basis. In addition, this manual serves as a point of information to stakeholders on issues relating to the financial processes which take place and discloses information on balances on Certificates of Obligation, lists the chart of accounts, funds, audit procedures, etc.

**FINANCIAL IMPACT**

**No cost is involved.**

**ALTERNATIVE**

The alternative is not to approve this item if further revisions/additions are required, or to approve with the stipulation that recommended modifications are made.

**STAFF RECOMMENDATION**

.  
The Staff recommends approving this item.



**City of Socorro**

# **ACCOUNTING MANUAL**

***SEPTEMBER 18, 2014***

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This manual is being prepared to comply with the Charter of the City of Socorro Section 5.12 which stipulates; ***The City shall adopt an accounting manual prepared by the City Manager, which shall provide procedures to be followed in detail for recording and reporting of financial transactions. Changes in such accounting manual may be made, as may from time to time be necessary, by the City Manager, providing such changes do not weaken controls as may be advised by the auditor. Accounting controls shall be adequate to protect the assets of the City, but shall not be restrictive beyond the value of the assets being controlled.***

### **ACCOUNTS RECEIVABLE**

The City of Socorro records revenue from various sources as follows:

- Property Taxes
- Sales Taxes
- Franchise Taxes
- Planning & Zoning Fees
- Municipal Court Fees/ Citations
- Grant Funding
- Police Fees

Incoming mail is opened by the Administrative Receptionist. Any checks received are date stamped and recorded in a log. The checks are given to the Chief Financial Officer for acknowledgement of receipt and processing for deposit. The checks are given to the Accounting Technician and are deposited within 48 hours of receipt. The State Comptroller of Public Accounts will direct deposit sales taxes and grant funds to the respective checking accounts. The City of El Paso Tax Office wire transfers property tax revenue in the respective checking accounts. These deposits are reconciled monthly by the Chief Financial Officer.

The City generates revenues from three departments as follows:

- Police Department
- Municipal Court
- Planning & Zoning

These departments collect payment and issue the receipt at the time of service. No cash is accepted, only credit card, checks or money orders. The receipts are recorded monthly in the accounting software by each department. The Accounting Technician will review the cash receipts before presenting them for approval for posting to the Chief Financial Officer. All cash receipts are reconciled against the bank on a monthly basis.

If a department received a check which is returned for insufficient funds (NSF), the depository bank will notify the Accounting Department. Once notification has been given to the respective departments, a \$35.00 administrative fee will be issued to the insufficient check writer.

**ACCOUNTS PAYABLE**

All city departments enter requisitions in the system for approval according to the City’s Purchasing Policy. Once the requisition has been approved, a purchase order (PO) is generated and presented to the City Manager for approval/signature. Any purchase orders not signed by the City Manager are not binding. Department heads will be accountable for any purchases made without proper approval. Once goods and services have been rendered, the invoice is submitted to the Accounting Technician along with a receiving report and the purchase order number. All receiving reports must be signed by the department head requesting payment. All invoices and receipts must be signed by the person receiving the goods and/or services. Please refer to the purchasing policy for items not requiring PO’s and for thresholds associated with purchases.

Once checks are generated, these are presented to the authorized signors. The approved signors are the Mayor, Representative At-Large, and District 4 Representative. All vendors are required to be paid within 30 days of receipt of invoice. All checks require two signatures.

**BANK RECONCILIATIONS**

The City of Socorro has established six (6) accounts with its depository bank, Wells Fargo, as follows:

<b>Fund</b>	<b>GL</b>	<b>Description</b>
General Fund	01010	General Operations for the City. M&O property taxes, department revenues, sales taxes & franchise taxes.
General Fund/Payroll	01011	All payroll transactions.
Special Revenue Fund	01047	Grant funds and municipal court monies owed to the State and/or County, HOT taxes, and Peg fees.
Special Revenue/Local Law	01009	Local Law Enforcement activity.
Debt Service Fund	01001	Debt service taxes are deposited here and payment for CO's are made from this account.
Capital Projects Fund	01048	Revenues from CO's are deposited and expended from this account.

The bank statements are available via Wells Fargo Website at [www.wellsfargo.com](http://www.wellsfargo.com). The statements are kept on file electronically in the shared drive in the accounting folder.

All accounts are reconciled on a monthly basis by the 15<sup>th</sup> day of the subsequent month. General ledger activity such as bank charges, payroll charges, correcting and adjusting entries are made by the Chief Financial officer in order to record transactions timely and accurately.

## **BUDGET**

Section 5.02 of the City of Socorro Charter mandates that no later than forty five (45) days prior to the close of the fiscal year, the City Manager shall submit to City Council a budget for the coming year.

The budget is presented to the City Council for approval. The budget is entered in the Accounting System by line item and department as follows:

<b>Department Number</b>	<b>Department Name</b>
00002	City Manager
00003	Public Works
00005	Police
00006	Municipal Court
00007	Planning & Zoning
00008	Health
00010	Grants
00012	Human Resources
00013	Mayor & Council
00014	City Clerk
00015	Finance
00016	Recreational Centers
00017	Parks

The chart of accounts records the transaction by activity and/or description as follows:

<b>Account Code</b>	<b>Account Title</b>	<b>Account Type</b>
01001	Wells Fargo- Debt Service	CSH
01002	Child Safety-Fund I	CSH
01003	Child Safety-Fund II	CSH
01005	FNB-Fire Station Account	OA
01006	1st National/Debt	CSH
01007	Court Building Security Fund	CSH
01009	Wells Fargo- Local Law Enf.	CSH
01010	Wells Fargo-M&O	CSH
01011	Wells Fargo-Payroll	CSH
01012	Owner Occupied Home Program	CSH
01013	Cash in Bank-Savings	CSH
01015	Cash-1993 CDBG 703859	CSH
01016	Petty Cash Fund	CSH
01017	Cash-CDBG 1992 Wtr Exp Grant	CSH
01018	Cash-1994 Home Project	CSH
01019	Cash-FNBF Construction Fund	CSH
01020	Investments-Texpool	CSH

01021	Investments-Lone Star	CSH
01022	Unrealized Appreciation	OA
01023	Def. Comp. Investments	OA
01024	1st National/M & O Acct	CSH
01025	1st National/Payroll	CSH
01028	Homebuyers Assistance	CSH
01030	Cash-Mission Trail	CSH
01031	Cash-Step Program	CSH
01032	MNB-Rio Vista C.C.-Health Fair	CSH
01033	FNB-Rio Vista C. C.-Fiesta De	CSH
01034	SPD Seized and Forfeited	CSH
01035	Local Law Enforcement Blk Grnt	CSH
01036	Tourism Account	CSH
01037	CDBG Contract #719781	CSH
01038	Court Technology Fund	CSH
01039	Logic-Investments	CSH
01040	CO-2001 Series	CSH
01041	C of O	CSH
01043	1st National-CD	CSH
01044	TCDP Funds	CSH
01045	Park Funds	CSH
01046	CO-2004 Series	CSH
01047	Wells Fargo- Special Revenue	CSH
01048	Wells Fargo- Capital Projects	CSH
01049	Wells Fargo Brokerage-Investme	CSH
01100	Accounts Receivable	OA
01101	Allowance for Bad Debt	OA
01200	Property Taxes Receivable	OA
01201	Sales Taxes Receivable	OA
01202	Franchise Taxes Receivable	OA
01203	Muni.Court Warrants Receivable	OA
01205	Allowance	OA
01206	Gas Inventory	OA
01207	Disel	OA
01208	Base Inventory	OA
01210	Prepaid Insurance	OA
01215	Prepaid Contracts	OA
01220	Allowance for Uncoll. Warrants	OA
01248	Accounts Receivable	AR
01249	Old Accounts Receivable	ARO
01250	Due From Grantor	OA
01251	Inter-Fund Receivable	IFR
01254	Returned Checks	OA

01255	Returned Checks	OL
01300	Security Deposits	OA
01305	Prepaid Rent	OA
01311	Machinery & Equipment	FAO
01312	Vehicles	FAO
01321	Buildings and Improvements	FAO
01331	Office Furniture and Fixtures	FAO
01341	Land	FAO
01345	Software	FAO
01352	Work in Progress	FAO
01353	Infrastructure	FAO
01366	Leasehold Improvements	FAO
01371	Park Improvements	FAO
01400	Amounts to be Provided	OA
01500	Accumulated Depreciation	FAO
01511	Accum. Dep - Machinery & Equip	FAO
01512	Accum. Dep - Vehicles	FAO
01521	Accum. Dep - Buildings	FAO
01531	Accum. Dep - Office Furniture	FAO
01545	Accum. Dep - Software	FAO
01552	Accum. Dep - Work in Progress	FAO
01553	Accum. Dep - Infrastructure	FAO
01566	Accum. Dep - Leasehold Improve.	FAO
01600	Bond Issuance Discount	OA
01800	Bond Issuance Costs	OA
02000	Accounts Payable Clearing Acct	APO
02001	Accounts Payable	OA
02004	Accounts Payable	AP
02005	Supplemental Ins. Withheld	OL
02008	Aetna pre/post tax liability	OL
02050	T.E.C. Payable	OA
02051	T.E.C. Payable	OL
02101	Employee deduction #1	OL
02102	Employee deduction #2	OL
02103	Employee deduction #3	OL
02104	Employee deduction #4	OL
02105	Employee deduction #5	OL
02106	Spousal Maintenance	OL
02110	Accrued Salaries	OA
02115	State Fees Payable	OL
02122	Compensated Absences	OA
02124	Teen Court County Payable	OL
02126	Child Safety Seat/Belt Fines	OL

02200	Inter-Fund Payable	IFR
02201	Deferred Tax Revenues	OA
02207	Ford Motor Credit	OA
02216	Certificate of Obligation-1999	OA
02218	FNBF-Marshal Car	OL
02219	FCG-Backhoe	OL
02220	TXDOT	OL
02221	Deferred Grant Revenues	OL
02222	Certificate of Obligation-2001	OL
02223	Certificate of Obligation-2004	OL
02224	Certificate of Obligation-2008	OL
02225	FNBF-Pothole Patcher	OL
02226	FNBF-Police Cars	OL
02227	State Infrastructure Bank	OL
02228	Certificate of Obligation-2010	OL
02229	Refunding Bond-2010	OL
02230	Certificate of Obligation-2011	OL
02231	Certificate of Obligation-2012	OL
02232	Certificate of Obligation 2014	OL
02500	Due to grantor	OL
02599	Dental Premiums Withheld	OL
02600	Accrued Expenses Payable	OL
02601	Health Insurance Payable	OL
02602	Deferred Compensation Withheld	OL
02603	Insurance Premiums Withheld	OL
02604	Cleat Dues	OL
02605	Dental Insurance Payable	OL
02606	Vision Ins. Payable (Benefit)	OL
02607	Fidelity Accrued Expense Payab	OL
02608	Local 59-AFL-CIO	OL
02609	Accrued Salaries	OL
02610	FICA Taxes Withheld/Payable	OL
02611	Federal Income Taxes Withheld	OL
02612	Retainer	OL
02613	Due to Others	OL
02614	Vision Payable (EmplDeduction)	OL
02615	HSA Health Savings	OL
02620	Deferred Compensation Payable	OL
02622	Compensated Absences	OL
02702	FNB-Line of Credit Payable	OL
02703	Monroe Note Payable	OL
02704	Fire Truck Capital Lease	OL
02705	Ford Motor Credit	OL

02706	Ford Motor Note Payable	OL
02708	Grader Capital Lease	OL
02709	Richardson Capital Lease	OL
02710	Certificate of Obligation-1988	OL
02711	Certificate of Obligation-1993	OL
02712	Ford Motor Credit-Police Car	OL
02714	Due to State	OL
02715	Notes Payable	OL
02716	Certificate of Obligation-1999	OL
02717	Govt. Leasing	OL
02800	Accrued Interest Payable	OL
02900	Bond Premium	OA
03000	Fund Balance-Unrestricted	NAE
03100	Fund Balance-Restricted	NAE
03200	Fund Balance-Restricted	OA
03250	Investment in Fixed Assets	OA
03255	Construction in Progress	OA
03310	Fund Balance-Designated St.Pr	NAE
03312	Fund Balance-Designated Park	OA
03314	Fund Balance-Designated-Admin	OA
04201	Property Taxes	REV
04202	Sales Taxes	REV
04203	Franchise Taxes	REV
04204	Hotel Tax	REV
04205	PEG Capital Fee Revenue	REV
04206	Delinquent Prop Tax Rev	REV
04300	State Fees	REV
04301	Court Building Security Fund	REV
04302	COURT TECHNOLOGY FUND	REV
04404	Interest Earned	REV
04405	Gain/Loss on Investments	REV
04406	Proceeds from LOC	REV
04407	Certificate of Obligation 2001	REV
04408	Certificate of Obligation 2008	REV
04409	Certificate of Obligation-2010	REV
04410	Certificate of Obligation-2011	REV
04411	Certificate of Obligation 2012	REV
04500	Other Planning Fees(Fireworks)	REV
04501	Building Permits	REV
04502	Business Registration Permits	REV
04503	Rezoning Fees	REV
04504	AdmMisc-Copies,City Clrk Prmt	REV
04505	Mobile Home Permits	REV

04506	City Clerk Fees/Permits	REV
04507	Muni. Court Judgements/Fines	REV
04508	Traffic Fines-Restricted	REV
04509	Excavation Fees	REV
04510	Municipal Court Warrants	REV
04511	Juvenile Case Management Fee	REV
04512	Municipal Court Technology	REV
04602	County Inspections	REV
04603	Street/Authority Contract Fees	REV
04604	Police Fees	REV
04701	Rental Income	REV
04702	Grants	REV
04703	Sale of Fixed Assets	REV
04704	Other Revenue	REV
04705	Fund Raising	REV
04706	Donated Property	REV
4707	Auction Revenue	REV
04707	Auction Revenue	REV
04708	Parkland Fees	REV
4708	Parkland Fees	REV
04709	PD Auction/Seizures Revenue	REV
04710	Donations-Activities	REV
04711	Grant Reimbursement	REV
04712	Safe Routes to School	REV
04713	Reimbursed cost	REV
04714	Park Fees	REV
04802	Local Matching Funds	REV
04900	Transfer-In	IFT
04903	Miscellaneous Income	REV
04910	Def. Comp. Contributions	REV
04911	Cash overage or shortage	REV
04999	Prior Years Revenue	REV
05101	Salaries	EXP
05102	Council Members Compensation	EXP
05103	Overtime	EXP
05104	Job Reclassification	EXP
05105	Settlement-Salary Exp	EXP
05110	Federal Income Tax Withheld	EXP
05111	FICA/Medicare Taxes	EXP
05112	T.W.C. Payroll Taxes	EXP
05113	Health Insurance Premiums	EXP
05114	Workers Compensation Insurance	EXP
05115	Deferred Compensation Benefits	EXP

05116	Life Insurance	EXP
05117	Dental Insurance Expense	EXP
05118	Vision Insurance Expense	EXP
05201	Office Expense and Supplies	EXP
05202	Medical Supplies	EXP
05203	K-9 Maintenance	EXP
05211	Postage	EXP
05212	Tools and Supplies	EXP
05213	Uniforms	EXP
05301	Rentals/Leases	EXP
05310	Building Modifications/A.D.A.	EXP
05311	Building & Property Maintenance	EXP
05312	Street Maintenance	EXP
05313	Utilities	EXP
05314	Telephone	EXP
05315	Personal Property Taxes	EXP
05317	Park Maintenance	EXP
05318	Leasehold Improvements	EXP
05319	Street Patching P-100	EXP
05320	Street Overlay O-200	EXP
05321	Street Reconstruction R-300	EXP
05322	St Overlay/Reconstr OR-400	EXP
05323	Street Traffic Signs T-500	EXP
05324	Street Miscellaneous M-600	EXP
05325	Recycling Center	EXP
05411	Legal Fees	EXP
05510	Property Insurance	EXP
05511	Advertising/Drug Testing	EXP
05512	Audit Fees	EXP
05513	Central Appraisal Fees	EXP
05514	Conferences	EXP
05515	County Elections	EXP
05516	Dues/Subscriptions	EXP
05517	Bank Charges	EXP
05518	Liability Insurance	EXP
05519	Program Development	EXP
05520	Service Contracts	EXP
05521	Support Activities	EXP
05522	Tax Collector Fees	EXP
05523	Equipment Rental/Lease	EXP
05524	Public Relations	EXP
05525	Health Contract	EXP
05526	Human Resources	EXP

05527	Seminars/Training/Workshops	EXP
05528	Interest Charges	EXP
05529	Principal Payments	EXP
05530	Finance Charge	EXP
05531	State Fees	EXP
05532	Miscellaneous Expense	EXP
05533	Travel/Mileage-Council	EXP
05534	Seminars-Council	EXP
05535	Vehicle Lease	EXP
05536	Civil Process Expense	EXP
05537	Bad Debt Expense	EXP
05538	Late Charge	EXP
05539	Discretionary Fund/Mayor	EXP
05540	Discretionary District 2	EXP
05541	Discretionary District 1	EXP
05542	Discretionary District 3	EXP
05543	Discretionary District 4	EXP
05544	Discretionary District At Lrg	EXP
05545	Donation-Xmas Lighting	EXP
05546	Marketing Exp	EXP
05547	Fees & Penalties	EXP
05610	Office Furniture	EXP
05611	Radio Communications and Maint	EXP
05612	Vehicle Repair & Maintenance	EXP
05613	Equipment Repair & Maintenance	EXP
05614	Vehicle Fuel	EXP
05711	Travel/Mileage/Per Diem	EXP
05717	Engineering Retainer	EXP
05718	Architect Services	EXP
05810	Property and Equipment	EXP
05812	Depreciation Expense	EXP
05900	Emergency Aid and Assistance	EXP
05901	Amortization Expense	EXP
05911	Contingency	EXP
06200	PEG Capital Expense	EXP
06300	Park and Ride Lease/Improve.	EXP
06410	Local Match-Construction	EXP
06420	Local Match-Engineering	EXP
06421	Engineering	EXP
06430	Water Connections-Match	EXP
06435	General Administration Costs	EXP
06440	Grant Expense	EXP
06450	Administrative Match	EXP

06451	Grant In-kind Match	EXP
06900	Transfer-Out	IFT
07000	Inter-Fund Transfers	IFR
07100	Street Improvements	EXP
07150	01CO's Rio Vista Renov Exp.	EXP
07200	Home Rehabilitation	EXP
07210	Relocation Costs	EXP
07230	SECO Grant Expense	EXP
07250	Homebuyer Assistance Expense	EXP
07251	Home Assistance Down Payment	EXP
07252	Consultant Fee	EXP
07253	Amy Young-Consulting Services	EXP
07300	General Administration	EXP
07301	SRTS-Hueco	EXP
07302	SRTS-Hilley	EXP
07303	SRTS-Escontrias	EXP
07304	SRTS-Campestre	EXP
07305	SRTS-Sanchez	EXP
07306	SRTS-Socorro	EXP
07307	SRTS-Rojas	EXP
07308	SRTS-Serna	EXP
07309	Safe Routes to School	EXP
07400	Water Facilities Construction	EXP
07401	TX Main Street Project	EXP
07402	TX Dt of Housing and Comm Aff	EXP
07500	Street Construction	EXP
07510	Park Improvements	EXP
07520	08/09CO's-Land Acquis./Misc.	EXP
07530	2010 Certificates of Oblig.	EXP
07540	CERTIFICATE OF OBLIGATION-2011	EXP
07550	CERTIFICATE OF OBLIGATION 2012	EXP
07560	Certificate of Obligation 2014	EXP
07600	Tourism General Expenses	EXP
07700	Court Technology Expense	EXP
07701	Court Building Security Expens	EXP
07802	Local Match Transfers Out	EXP
07810	Interfund Transfers Adjustment	EXP
08000	Settlements	EXP
08001	Accts.payable from prior years	EXP
08100	Bond Issue Costs	EXP
08101	Bond Insurance Expense	EXP
08200	Bad Debt Expense	EXP

## GRANTS

The City of Socorro contracts with a third party for all of its grant activity. This service includes grant writing, administration, and management. The third party or “Grant Administrator” is responsible for seeking grants and submitting applications to granting agencies based on the needs of the City of Socorro. Once the grants have been awarded, drawdowns are performed by the Grant Administrator. Grant reimbursements are either directly deposited in the Special Revenue Wells Fargo account or reimbursements are mailed to City Hall. The Grant Administrator ensures all expenses meet the contractual requirements, files grant extensions and budget amendments to ensure grant funds are expended to their entirety.

The Finance Department monitors grant expenditure requests by ensuring the general ledger coding is accurate and that expenditures adhere to the grant agreement to include timing and dollar limits per line item. As an example, the following list depicts several grant codes which are used to classify grants:

<u>Account Code</u>	<u>Account Title</u>
30065	TDHCA
40761	TDRA-Donna Marie CDBG
50086	USDOJ-JAG
50374	USDOJ-JAG
50410	JAG-50410 Edward Byrne Memorial
BPVP	Bullet Proof Vest Partnership
BS14	Border Security Star 14
COPS	Cops Fast Grant
COPSM	Cops More-98CMWX1352
FEMA	FEMA-06 Flooding Grant
FLOOD	Flood Emergency
GRANT	GRANT
HB2	Homebuyers Assistance 2
HOM5	Homebuyers 5- #542052
HOME	TX Dept Hsg & Comm Affairs
JAG	JAG CJD 2748501
LB	LLEBG-2001-LB-BX-4320
LBS12	LOCAL BORDER STAR 2012
LBSP	Local Border Security Prog.-PD
LEOSE	Law Enforcement Officer
LOLAW	Local Law Enforcement CH 59
SRS	Small Road Sign
SRT1	Safe Routes to School-Campestre
SRT2	Safe Routes to School-Escontrias
SRT3	Safe Routes to School-Hilley
SRT4	Safe Routes to School-Hueco
SRT5	Safe Routes to School-Robert R
SRT6	Safe Routes to School-Ernesto
SRT7	Safe Routes to School-Sanchez
SRT8	Safe Routes to School-Socorro

## **INVESTMENTS**

The City of Socorro has adopted an Investment Policy, Ordinance No. 250, to adhere to Chapter 2256.005 of the Texas Public Funds Investment Act. The investment policy names the following titles/individuals as the Investment Officers for the City of Socorro:

- (a) Two (2) Elected Officials (Council Member(s) and/or Mayor)
- (b) City Manager (City Employee)
- (c) Chief Financial Officer (City Employee)

The Investment Officers for letter (a) above are the Mayor and Representative At-Large. The Investment Policy shall be presented to Council annually for review by the Administration. The Investment officers shall attend an investment training session no less often than once every two years commencing in October 1, 2005 and shall receive not less than 10 hours of instruction relating to investment responsibilities. The certificates of completion must be filed at the City Clerk's office by each Investment Officer.

The City has the following investment portfolio:

<b>Depository Entity</b>	<b>Address</b>	<b>Telephone</b>	<b>Approximate Investment Amount</b>
LOGIC	335 N. St. Paul Dallas, TX 75201	(800) 895-6442	\$88,000
1st National Bank	7400 Viscount El Paso, TX 79925	(915) 779-7100	\$140,000

**LONG-TERM DEBT**

The City of Socorro issues Certificates of Obligation (CO) to improve and maintain the City’s infrastructure. These funds are used for constructing, reconstructing and improving sidewalks, streets and roads, including, bridges and intersections, street overlay, landscaping, traffic safety and operational improvement, culverts and related storm drainage and utility relocation, and the acquisition of land and interest in land as necessary. The City’s Ordinance of Issuance also provides for these funds to be utilized to purchase vehicles and equipment for public works and police department, construction and equipment of park and recreational facilities and improvements. In addition, legal, fiscal and engineering fees in connection with the aforementioned projects may be expended with CO proceeds. The City of Socorro has the following CO’s outstanding:

CO	Principal	Interest	Balance
2008	4,390,000	1,530,817	5,920,817
2010	4,205,000	1,217,175	5,422,175
2011	2,415,000	986,000	3,401,000
2012	4,575,000	2,178,463	6,753,463
2014	9,265,000	5,528,632	14,793,632
<b>Total</b>	<b>24,850,000</b>	<b>11,441,086</b>	<b>36,291,086</b>

The CO payment is made by the Paying Agent, US Bank, with property tax proceeds on a semiannual basis as follows:

Year	Principal	Interest	Total
2015	840,000	977,036	1,817,036
2016	900,000	913,417	1,813,417
2017	925,000	888,686	1,813,686
2018	955,000	862,136	1,817,136
2019-2023	5,270,000	3,796,025	9,066,025
2024-2028	6,395,000	2,678,361	9,073,361
2029-2032	9,565,000	1,325,427	10,890,427
<b>Total</b>	<b>24,850,000</b>	<b>11,441,086</b>	<b>36,291,086</b>

## **PAYROLL**

The Accounting Department processes payroll every two (2) weeks on Thursday. Hourly employees swipe a card to record time clocked in and time clocked out. Salaried employees complete a time sheet for record keeping. The Accounting Technician prints time sheets for hourly employees from the record keeping time clock. The information is entered from the time keeping system into the Accounting Software by the Accounting Technician. All leave requests must be submitted to the Accounting Technician within 24 hours of occurrence and by 11:00 am on Monday of the Payroll week. Leave request forms not meeting this deadline will be processed the following pay period. Missing swipes report will be emailed to department heads or supervisors for explanation. The explanation must be submitted in written form to the Accounting Department immediately. Jury Duty attendance verification forms must be submitted to the Accounting Technician for processing. A court summons requesting leave must be submitted to the Accounting Department along with proof of attendance in order to process the jury duty leave. Training agendas or other forms of supporting documentation of attendance are required in order to process paid leave for travel for training purposes.

Payroll distribution is made via direct deposit to the employee account or via check. Wells Fargo Bank automatically transfers funds to cover the wages for payroll from the General Fund to the Payroll Fund Account. The Accounting Technician places each check and remittance voucher in an envelope for distribution to department heads.

## **PETTY CASH**

The City departments maintain a small petty cash fund not to exceed 200 dollars. The petty cash custodian for each department is responsible for maintaining and reconciling the petty cash fund. Petty cash reimbursements are made to the departments by the Accounting Technician once the reconciliation of the receipts are presented for replenishment of the petty cash fund. All receipts must be signed with a short description of the nature for the purchase.

The following departments hold petty cash funds:

<b>Department</b>	<b>Amount</b>
Administration	\$ 200
Police	\$ 200
Municipal Court	\$ 100

## **END-OF-YEAR AUDIT**

The City of Socorro's fiscal year commences on October 1 through September 30<sup>th</sup>. A certified public accounting firm performs a yearly audit of the City's financial statements and provides an opinion based on the audit. In order to adhere to OMB circular A-133 mandates, a Single Audit is performed if Federal Award expenditures exceed \$500,000 in the fiscal year.

The independent auditors routinely require the staff to provide the following reports in order to conduct the yearly audit:

- Trial balance
- Approved annual budget
- Budget revisions for the fiscal year
- Copies of new lease agreements
- Copies of notes and certificates of obligations
- City Council meeting minutes for the fiscal year
- Journal entries for the fiscal year
- Organizational chart
- Bank reconciliations for all bank accounts
- First and last check number used in the fiscal year for each bank account
- List of authorized signors for all bank accounts
- Schedule for all interbank transfers
- Schedule of collateral securities held by the pledging financial institution
- Preparation of cash confirmation (forms to be supplied by auditor)
- Copies of Investment Statements
- Report of all accounts receivables for the fiscal year
- Statement supporting state fees
- Calculation of accrued salaries, including payroll register used
- Schedule of compensated absences
- Schedule of principal and interest payments to maturity by debt
- Preparation of debt confirmations (supplied by auditors)
- Schedule of all revenue received for fiscal year
- Preparation of property tax confirmations
- Copies of 941's for the fiscal year & reconciliation to the trial balance
- Schedule of expenses & revenues for Federal & State awards

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1 / Mayor Pro Tem



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3

*J.E. "Chito" Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: SEPTEMBER 18, 2014**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: WILLIE NORFLEET, JR.**

**SUBJECT: DISCUSSION AND ACTION ON APPROVING THE UNAUDITED EXPENDITURE AND REVENUE FINANCIAL REPORT FOR THE PERIOD ENDING AUGUST 31, 2014.**

-

**SUMMARY**

This action approves the Expenditure and Revenue Financial Report for the period ending August 30, 2014.

**STATEMENT OF THE ISSUE**

Section 3.12 (E) of the City of Socorro's Charter states

*The City Council shall, at the end of each month, prepare or have prepared under its direction, a statement as to financial receipts and disbursements for that particular month, and shall have such statement no later than the 25<sup>th</sup> day of the following month and shall have a copy of said statement available in the office of the City Secretary for examination and a copy will be made, at a reasonable charge, for those who request one.*

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

None

**STAFF RECOMMENDATION**

The Staff is recommending the approval of this item.



## **City of Socorro**

# **Un-audited General Fund Revenues & Expenditures**

**For the period ending**

**August 31, 2014**

*Presented by:*

*Willie Norfleet Jr.*

**SEPTEMBER 18, 2014**

City of Socorro  
Un-Audited General Fund  
Budget Vs Actual Revenues  
June 2014 through August 2014

	Revised Budget	June Revenues	YTD June	July Revenues	YTD July	August Revenues	YTD August	Budgeted Balance	Percent of Budget
AdmMisc-Copies,City Clrk Prmt	-	4.20	24.40	0.00	24.40	4.80	29.20	24.40	
Auction Revenue	16,000	-	0.00	0.00	0.00	-	-	(16,000.00)	0%
Building Permits	154,000	68,568.07	221,100.07	10,765.00	231,865.07	16,674.36	248,539.43	77,865.07	161%
Business Registration Permits	47,000	3,736.07	36,403.71	3,096.19	39,499.90	1,978.60	41,478.50	(7,500.10)	88%
Cash overage or shortage	-	-	-	(526.00)	(526.00)	-	(526.00)	(526.00)	
City Clerk Fees/Permits	-	-	270.00	0.00	270.00	-	270.00	270.00	
Delinquent Prop Tax Rev	100,000	20,581.93	190,555.71	21,877.84	212,433.55	-	212,433.55	112,433.55	212%
Franchise Taxes	415,000	4.02	191,148.89	51,467.48	242,616.37	88,147.33	330,763.70	(172,383.63)	80%
Interest Earned	1,200	-	0.00	0.00	0.00	-	-	(1,200.00)	0%
Juvenile Case Management Fee	-	1,447.12	11,694.81	1,505.92	13,200.73	1,836.96	15,037.69	13,200.73	
Miscellaneous Income	4,000	-	7,409.01	1,893.31	9,302.32	525.30	9,827.62	5,302.32	246%
Mobile Home Permits	3,000	432.50	2,052.50	60.00	2,112.50	60.00	2,172.50	(887.50)	72%
Muni. Court Judgements/Fines	460,000	43,145.63	357,490.71	41,515.49	399,006.20	34,140.04	433,146.24	(60,993.80)	94%
Municipal Court Technology	-	1,006.71	3,249.35	1,051.91	4,301.26	(2,015.74)	2,285.52	4,301.26	
Municipal Court Warrants	-	-	740.72	0.00	740.72	-	740.72	740.72	
Other Planning Fees(Fireworks)	-	655.00	2,607.50	255.80	2,863.30	415.20	3,278.50	2,863.30	
Other Revenue	50,000	-	7,715.05	0.00	7,715.05	-	7,715.05	(42,284.95)	15%
Park Fees	1,000	330.00	990.00	(150.00)	840.00	405.00	1,245.00	(160.00)	125%
Police Fees	-	665.00	6,364.01	393.00	6,757.01	564.00	7,321.01	6,757.01	
Prior Years Revenue	1,555,275	-	0.00	0.00	0.00	-	-	(1,555,275.00)	0%
Property Taxes	3,842,166	29,715.74	3,611,837.17	40,801.44	3,652,638.61	-	3,652,638.61	(189,527.39)	95%
Reimbursed cost	-	-	5,856.30	0.00	5,856.30	24,746.03	30,602.33	5,856.30	
Rental Income	10,370	-	2,505.00	0.00	2,505.00	-	2,505.00	(7,865.00)	24%
Rezoning Fees	75,000	1,900.00	39,811.93	5,565.25	45,377.18	2,050.00	47,427.18	(29,622.82)	63%
Sales Taxes	1,453,000	86,750.18	1,038,541.30	88,696.72	1,127,238.02	196,241.96	1,323,479.98	(325,761.98)	91%
<b>Grand Total</b>	<b>8,187,011</b>	<b>258,942.17</b>	<b>5,738,368.14</b>	<b>268,269.35</b>	<b>6,006,637.49</b>	<b>365,773.8</b>	<b>6,372,411.33</b>	<b>(2,180,373.51)</b>	<b>78%</b>

*Summary of Revenues vs Expenditures*

	Revised Budget	June	YTD June	July	YTD July	August	YTD August	Percent of Budget
<b>Total Revenues</b>	<b>8,187,011</b>	<b>258,942.17</b>	<b>5,738,368.14</b>	<b>268,269.35</b>	<b>6,006,637.49</b>	<b>365,773.84</b>	<b>6,372,411.33</b>	<b>78%</b>
<b>Total Expenditures</b>	<b>8,187,011</b>	<b>618,624.40</b>	<b>5,115,838.75</b>	<b>574,803.64</b>	<b>5,690,642.39</b>	<b>540,976.34</b>	<b>6,231,618.73</b>	<b>76%</b>
<b>Total Excess (Deficit)</b>	<b>8,187,011</b>	<b>(359,682.23)</b>	<b>622,529.39</b>	<b>(306,534.29)</b>	<b>315,995.10</b>	<b>(175,202.50)</b>	<b>140,792.60</b>	<b>-2%</b>

City of Socorro  
Un-Audited General Fund  
Budget Vs Actual Expenditures  
June 2014 through August 2014

00002 - City Manager			June	YTD	July	YTD	August	YTD	Budgeted	Percent
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	193,478	14,925.38	141,645.95	14,970.84	156,616.79	14,927.47	171,544.26	36,861.21	89%
05103	Overtime	1,800	316.23	1,885.12	316.35	2,201.47	684.01	2,885.48	(401.47)	160%
05111	FICA/Medicare Taxes	14,861	1,165.99	9,360.34	1,169.48	10,529.82	1,194.28	11,724.10	4,331.18	79%
05112	T.W.C. Payroll Taxes	810	-	767.63	118.97	886.60	-	886.60	(76.60)	109%
05113	Health Insurance Premiums	18,181	1,545.54	12,733.89	1,545.54	14,279.43	1,545.54	15,824.97	3,901.57	87%
05114	Workers Compensation Insurance	780	38.00	342.00	38.00	380.00	-	380.00	400.00	49%
05115	Deferred Compensation Benefits	7,200	519.20	4,932.40	519.20	5,451.60	519.20	5,970.80	1,748.40	83%
05116	Life Insurance	382	33.28	143.36	16.64	160.00	16.64	176.64	222.00	46%
05117	Dental Insurance Expense	564	56.10	467.13	56.10	523.23	56.10	579.33	40.77	103%
05118	Vision Insurance Expense	180	12.78	108.63	12.78	121.41	12.78	134.19	58.59	75%
05201	Office Expense and Supplies	10,000	221.84	6,383.00	227.98	6,610.98	928.58	7,539.56	3,389.02	75%
05211	Postage	2,000	-	1,031.05	-	1,031.05	-	1,031.05	968.95	52%
05310	Building Modifications/A.D.A.	500	-	-	-	-	-	-	500.00	0%
05311	Building & Property Maintenan	7,118	298.00	2,544.28	1,557.74	4,102.02	646.08	4,748.10	3,015.98	67%
05313	Utilities	5,000	383.71	5,430.08	409.19	5,839.27	440.21	6,279.48	(839.27)	126%
05314	Telephone	11,000	1,372.96	7,315.65	794.73	8,110.38	777.26	8,887.64	2,889.62	81%
05411	Legal Fees	100,000	18,358.87	74,963.96	14,998.14	89,962.10	135.00	90,097.10	10,037.90	90%
05510	Property Insurance	3,000	165.00	1,485.00	547.67	2,032.67	165.00	2,197.67	967.33	73%
05516	Dues/Subscriptions	4,935	-	514.88	4,059.00	4,573.88	367.00	4,940.88	361.12	100%
05518	Liability Insurance	63,300	972.00	10,513.00	1,651.26	12,164.26	972.00	13,136.26	51,135.74	21%
05520	Service Contracts	90,786	2,624.00	19,950.50	3,972.00	23,922.50	3,126.40	27,048.90	66,863.50	30%
05521	Support Activities	5,000	-	2,544.36	-	2,544.36	-	2,544.36	2,455.64	51%
05523	Equipment Rental/Lease	6,000	1,446.78	4,785.51	378.50	5,164.01	324.32	5,488.33	835.99	91%
05527	Seminars/Training/Workshops	600	240.00	880.00	-	880.00	350.00	1,230.00	(280.00)	205%
05546	Marketing Expense	20,000	-	-	-	-	5,130.00	5,130.00	20,000.00	26%
05613	Equipment Repair & Maint	6,000	-	754.05	-	754.05	-	754.05	5,245.95	13%
05711	Travel/Mileage/Per Diem	12,000	1,426.80	10,881.59	88.48	10,970.07	1,209.24	12,179.31	1,029.93	101%
05810	Property and Equipment	10,000	-	-	-	-	-	-	10,000.00	0%
05900	Emergency Aid and Assistance	5,000	-	-	-	-	-	-	5,000.00	0%
05911	Contingency	5,000	-	-	-	-	-	-	5,000.00	0%
08000	Settlements	37,615	-	37,615.00	-	37,615.00	-	37,615.00	-	100%
	<b>TOTAL CITY MANAGER</b>	<b>643,090</b>	<b>46,122.46</b>	<b>359,978.36</b>	<b>47,448.59</b>	<b>407,426.95</b>	<b>33,527.11</b>	<b>440,954.06</b>	<b>235,663.05</b>	<b>0.69</b>

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00003 - Public Works		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	525,000	40,110.28	325,597.88	40,038.33	365,636.21	40,076.73	405,712.94	159,363.79	77%
05103	Overtime	17,000	1,700.52	16,702.06	2,281.02	18,983.08	4,554.11	23,537.19	(1,983.08)	138%
05111	FICA/Medicare Taxes	41,464	3,198.53	26,185.97	3,237.42	29,423.39	3,414.23	32,837.62	12,040.61	79%
05112	T.W.C. Payroll Taxes	4,590	134.16	3,955.80	1,281.49	5,237.29	85.07	5,322.36	(647.29)	116%
05113	Health Insurance Premiums	103,027	7,327.77	67,279.67	7,352.35	74,632.02	7,390.77	82,022.79	28,394.98	80%
05114	Workers Compensation Insurance	42,173	2,636.00	23,724.00	2,636.00	26,360.00	-	26,360.00	15,813.00	63%
05115	Deferred Compensation Benefits	705	10.79	108.63	10.95	119.58	11.20	130.78	585.42	19%
05116	Life Insurance	1,801	156.40	609.80	78.20	688.00	84.60	772.60	1,113.00	43%
05117	Dental Insurance Expense	4,420	265.98	2,479.38	266.88	2,746.26	268.27	3,014.53	1,673.74	68%
05118	Vision Insurance Expense	1,020	60.59	581.61	60.79	642.40	61.12	703.52	377.60	69%
05201	Office Expense and Supplies	6,000	847.89	5,119.77	1,208.86	6,328.63	169.50	6,498.13	(328.63)	108%
05212	Tools and Supplies	13,000	1,464.89	14,541.89	776.26	15,318.15	1,724.65	17,042.80	(2,318.15)	131%
05213	Uniforms	14,100	1,219.40	9,650.66	1,940.52	11,591.18	1,397.32	12,988.50	2,508.82	92%
05311	Building & Property Maintenc	4,000	890.16	4,518.86	321.51	4,840.37	934.42	5,774.79	(840.37)	144%
05312	Street Maintenance	20,000	1,684.03	16,630.56	475.47	17,106.03	950.94	18,056.97	2,893.97	90%
05313	Utilities	176,000	21,638.90	127,543.34	24,106.03	151,649.37	15,991.47	167,640.84	24,350.63	95%
05314	Telephone	3,000	457.11	2,416.37	471.35	2,887.72	290.02	3,177.74	112.28	106%
05325	Recycling Center	4,000	260.25	3,378.35	230.95	3,609.30	-	3,609.30	390.70	90%
05411	Legal Fees	0	450.00	450.00	-	450.00	1,012.50	1,462.50	(450.00)	
05510	Property Insurance	7,604	741.00	6,669.00	2,458.11	9,127.11	741.00	9,868.11	(1,523.11)	130%
05516	Dues/Subscriptions	500	-	412.80	-	412.80	139.00	551.80	87.20	110%
05518	Liability Insurance	7,460	709.00	6,381.00	1,204.67	7,585.67	709.00	8,294.67	(125.67)	111%
05523	Equipment Rental/Lease	4,000	-	1,096.12	-	1,096.12	-	1,096.12	2,903.88	27%
05527	Seminars/Training/Workshops	1,000	-	60.00	-	60.00	-	60.00	940.00	6%
05532	Miscellaneous Expense	500	-	51.00	-	51.00	-	51.00	449.00	10%
05611	Radio Communications & Maint	4,300	-	4,251.26	-	4,251.26	-	4,251.26	48.74	99%
05612	Vehicle Repair & Maint	24,000	1,985.57	11,736.92	4,260.66	15,997.58	591.48	16,589.06	8,002.42	69%
05613	Equipment Repair & Maint	20,000	615.80	9,877.92	450.72	10,328.64	256.48	10,585.12	9,671.36	53%
05614	Vehicle Fuel	44,900	2,660.11	32,753.80	-	32,753.80	8,808.00	41,561.80	12,146.20	93%
05711	Travel/Mileage/Per Diem	2,500	-	-	-	-	-	-	2,500.00	0%
05810	Property and Equipment	2,000	-	1,849.90	-	1,849.90	-	1,849.90	150.10	92%
05900	Emergency Aid and Assistance	0	2,458.50	2,458.50	-	2,458.50	-	2,458.50	(2,458.50)	
07100	Street Improvements	48,000	361.18	6,485.59	10,434.92	16,920.51	399.00	17,319.51	31,079.49	36%
	<b>TOTAL-PUBLIC WORKS</b>	<b>1,148,064</b>	<b>94,044.81</b>	<b>735,558.41</b>	<b>105,583.46</b>	<b>841,141.87</b>	<b>90,060.88</b>	<b>931,202.75</b>	<b>306,922.13</b>	<b>81%</b>

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GL Code	00005 - Police Department GL Title	Revised Budget	June Expenditures	YTD June	July Expenditures	YTD July	August Expenditures	YTD August	Budgeted Balance	Percent of Budget
05101	Salaries	1,878,897	116,947.67	1,099,592.74	119,410.87	1,219,003.61	121,766.12	1,340,769.73	659,893.39	71%
05103	Overtime	145,000	9,241.92	96,480.97	11,196.19	107,677.16	7,126.23	114,803.39	37,322.84	79%
05105	Settlement-Salary Exp	5,000	-	5,000.00	-	5,000.00	-	5,000.00	-	100%
05111	FICA/Medicare Taxes	154,447	9,653.53	91,882.36	9,991.42	101,873.78	9,860.30	111,734.08	52,573.22	72%
05112	T.W.C. Payroll Taxes	11,879	105.58	9,729.31	851.82	10,581.13	154.89	10,736.02	1,297.87	90%
05113	Health Insurance Premiums	254,535	16,173.01	144,759.83	15,854.12	160,613.95	15,988.95	176,602.90	93,921.05	69%
05114	Workers Compensation Insurance	51,740	3,401.00	30,609.00	3,401.00	34,010.00	-	34,010.00	17,730.00	66%
05115	Deferred Compensation Benefits	600	16.00	137.00	14.25	151.25	14.53	165.78	448.75	28%
05116	Life Insurance	7,118	483.20	1,994.97	236.80	2,231.77	244.80	2,476.57	4,886.23	35%
05117	Dental Insurance Expense	10,920	568.36	5,210.52	556.77	5,767.29	561.69	6,328.98	5,152.71	58%
05118	Vision Insurance Expense	2,520	129.48	1,217.72	126.83	1,344.55	127.95	1,472.50	1,175.45	58%
05201	Office Expense and Supplies	20,000	754.73	13,936.47	3,521.89	17,458.36	743.95	18,202.31	2,541.64	91%
05202	Medical Supplies	500	-	185.21	-	185.21	59.49	244.70	314.79	49%
05211	Postage	1,000	-	620.99	58.80	679.79	-	679.79	320.21	68%
05212	Tools and Supplies	10,000	-	6,108.78	358.51	6,467.29	267.46	6,734.75	3,532.71	67%
05213	Uniforms	20,000	699.20	6,904.51	-	6,904.51	1,016.45	7,920.96	13,095.49	40%
05311	Building & Property Maint	15,000	365.60	13,906.74	211.58	14,118.32	86.93	14,205.25	881.68	95%
05313	Utilities	22,000	2,444.58	17,431.51	3,462.24	20,893.75	2,780.46	23,674.21	1,106.25	108%
05314	Telephone	15,000	2,900.39	15,977.38	1,706.85	17,684.23	1,903.24	19,587.47	(2,684.23)	131%
05411	Legal Fees	2,000	-	716.95	-	716.95	607.50	1,324.45	1,283.05	66%
05510	Property Insurance	5,010	508.00	4,572.00	1,688.11	6,260.11	508.00	6,768.11	(1,250.11)	135%
05516	Dues/Subscriptions	1,100	-	795.00	314.00	1,109.00	-	1,109.00	(9.00)	101%
05517	Bank Charges	0	664.06	664.06	-	664.06	(664.06)	-	(664.06)	
05518	Liability Insurance	37,100	3,431.00	22,879.00	7,834.28	30,713.28	2,431.00	33,144.28	6,386.72	89%
05520	Service Contracts	35,000	1,156.36	6,862.29	8,366.35	15,228.64	507.70	15,736.34	19,771.36	45%
05521	Support Activities	1,300	-	496.65	19.43	516.08	-	516.08	783.92	40%
05523	Equipment Rental/Lease	10,000	356.23	3,422.03	413.72	3,835.75	160.13	3,995.88	6,164.25	40%
05527	Seminars/Training/Workshops	9,000	139.50	2,033.00	1,276.10	3,309.10	638.05	3,947.15	5,690.90	44%
05610	Office Furniture	0	154.99	13,727.22	-	13,727.22	-	13,727.22	(13,727.22)	
05611	Radio Communications	10,000	417.60	8,902.98	-	8,902.98	-	8,902.98	1,097.02	89%
05612	Vehicle Repair & Maint	40,000	2,029.27	18,159.02	5,442.85	23,601.87	1,020.39	24,622.26	16,398.13	62%
05613	Equipment Repair & Maint	10,000	-	394.30	-	394.30	-	394.30	9,605.70	4%
05614	Vehicle Fuel	52,000	4,612.53	49,176.71	-	49,176.71	10,683.27	59,859.98	2,823.29	115%
05711	Travel/Mileage/Per Diem	8,000	176.60	2,010.53	-	2,010.53	1,175.14	3,185.67	5,989.47	40%
08000	Settlements	70,000	-	70,000.00	-	70,000.00	-	70,000.00	-	100%
	<b>TOTAL-POLICE</b>	<b>2,916,666</b>	<b>177,530.39</b>	<b>1,766,497.75</b>	<b>196,314.78</b>	<b>1,962,812.53</b>	<b>179,770.56</b>	<b>2,142,583.09</b>	<b>953,853.47</b>	<b>73%</b>

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00006 - Municipal Court		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	147,021	5,404.12	66,852.89	5,617.25	72,470.14	5,385.60	77,855.74	74,550.86	53%
05103	Overtime	11,550	1,332.67	12,693.37	1,721.90	14,415.27	2,143.30	16,558.57	(2,865.27)	143%
05105	Settlement-Salary Exp	38,923	-	38,923.00	-	38,923.00	-	38,923.00	-	100%
05111	FICA/Medicare Taxes	14,885	515.37	9,062.91	561.45	9,624.36	575.96	10,200.32	5,260.64	69%
05112	T.W.C. Payroll Taxes	1,080	-	746.28	27.74	774.02	-	774.02	305.98	72%
05113	Health Insurance Premiums	24,242	1,030.36	10,711.89	1,030.36	11,742.25	1,030.36	12,772.61	12,499.75	53%
05114	Workers Compensation Insurance	571	38.00	342.00	38.00	380.00	-	380.00	191.00	67%
05116	Life Insurance	695	23.04	127.68	11.52	139.20	11.52	150.72	555.80	22%
05117	Dental Insurance Expense	1,040	37.40	396.16	37.40	433.56	37.40	470.96	606.44	45%
05118	Vision Insurance Expense	240	8.52	93.56	8.52	102.08	8.52	110.60	137.92	46%
05201	Office Expense and Supplies	4,750	26.30	4,396.88	598.77	4,995.65	8.90	5,004.55	(245.65)	105%
05211	Postage	2,750	-	500.00	-	500.00	-	500.00	2,250.00	18%
05213	Uniforms	270	-	-	-	-	-	-	270.00	0%
05311	Building & Property Maint	3,650	374.79	1,535.82	125.00	1,660.82	-	1,660.82	1,989.18	46%
05314	Telephone	12,950	2,303.48	10,543.43	1,075.63	11,619.06	1,078.88	12,697.94	1,330.94	98%
05411	Legal Fees	15,000	3,237.50	13,790.74	2,520.00	16,310.74	962.50	17,273.24	(1,310.74)	115%
05510	Property Insurance	3,940	246.00	2,214.00	817.12	3,031.12	246.00	3,277.12	908.88	83%
05511	Advertising/Drug Testing	7,500	5,197.10	5,197.10	-	5,197.10	-	5,197.10	2,302.90	69%
05516	Dues/Subscriptions	425	-	51.00	-	51.00	-	51.00	374.00	12%
05518	Liability Insurance	450	1,616.82	1,904.82	61.84	1,966.66	36.00	2,002.66	(1,516.66)	445%
05520	Service Contracts	61,800	5,194.05	39,574.17	4,317.33	43,891.50	8,106.66	51,998.16	17,908.50	84%
05521	Support Activities	200	-	-	-	-	-	-	200.00	0%
05523	Equipment Rental/Lease	6,000	152.54	2,156.15	164.56	2,320.71	327.00	2,647.71	3,679.29	44%
05527	Seminars/Training/Workshops	1,250	10.00	10.00	-	10.00	400.00	410.00	1,240.00	33%
05533	Travel/Mileage-Council	850	-	-	-	-	-	-	850.00	0%
05613	Equipment Repair & Maint	1,000	-	35.00	-	35.00	-	35.00	965.00	4%
05711	Travel/Mileage/Per Diem	2,250	569.02	1,859.37	42.35	1,901.72	294.66	2,196.38	348.28	98%
08000	Settlements	0	-	26,077.00	-	26,077.00	-	26,077.00	(26,077.00)	
	<b>TOTAL-MUNICIPAL COURT</b>	<b>365,282</b>	<b>27,317.08</b>	<b>249,795.22</b>	<b>18,776.74</b>	<b>268,571.96</b>	<b>20,653.26</b>	<b>289,225.22</b>	<b>96,710.04</b>	<b>79%</b>

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00007 - Planning and Zoning		Revised Budget	June Expenditures	YTD June	July Expenditures	YTD July	August Expenditures	YTD August	Budgeted Balance	Percent of Budget
GL Code	GL Title									
05101	Salaries	352,856	20,341.31	178,207.34	20,352.68	198,560.02	23,222.96	221,782.98	154,295.98	63%
05103	Overtime	14,320	763.43	11,681.99	728.51	12,410.50	669.14	13,079.64	1,909.50	91%
05111	FICA/Medicare Taxes	28,091	1,614.47	14,526.47	1,612.73	16,139.20	1,827.74	17,966.94	11,951.80	64%
05112	T.W.C. Payroll Taxes	2,700	58.81	1,989.78	635.12	2,624.90	83.82	2,708.72	75.10	100%
05113	Health Insurance Premiums	60,603	2,575.90	25,628.64	2,575.90	28,204.54	2,575.90	30,780.44	32,398.46	51%
05114	Workers Compensation Insurance	2,043	341.00	3,069.00	341.00	3,410.00	-	3,410.00	(1,367.00)	167%
05115	Deferred Compensation Benefits	300	15.00	132.65	15.00	147.65	15.00	162.65	152.35	54%
05116	Life Insurance	1,432	85.12	306.88	42.56	349.44	43.68	393.12	1,082.56	27%
05117	Dental Insurance Expense	2,600	93.50	943.79	93.50	1,037.29	93.50	1,130.79	1,562.71	43%
05118	Vision Insurance Expense	600	21.30	221.12	21.30	242.42	21.30	263.72	357.58	44%
05201	Office Expense and Supplies	10,000	997.10	6,601.81	311.40	6,913.21	894.40	7,807.61	3,086.79	78%
05211	Postage	2,500	-	1,000.00	400.00	1,400.00	-	1,400.00	1,100.00	56%
05212	Tools and Supplies	700	-	685.45	-	685.45	64.15	749.60	14.55	107%
05213	Uniforms	1,500	-	-	-	-	-	-	1,500.00	0%
05311	Building & Property Maint	23,000	-	535.00	885.00	1,420.00	-	1,420.00	21,580.00	6%
05313	Utilities	4,000	313.46	2,787.58	313.46	3,101.04	337.34	3,438.38	898.96	86%
05314	Telephone	12,000	777.55	4,101.75	517.01	4,618.76	511.82	5,130.58	7,381.24	43%
05411	Legal Fees	55,530	17,820.60	52,839.04	1,127.05	53,966.09	3,057.50	57,023.59	1,563.91	103%
05510	Property Insurance	610	44.00	396.00	146.55	542.55	44.00	586.55	67.45	96%
05511	Advertising/Drug Testing	3,000	766.29	1,609.13	114.89	1,724.02	307.00	2,031.02	1,275.98	68%
05516	Dues/Subscriptions	2,000	-	918.00	-	918.00	-	918.00	1,082.00	46%
05518	Liability Insurance	2,040	169.00	1,521.00	287.10	1,808.10	169.00	1,977.10	231.90	97%
05520	Service Contracts	5,560	1,588.45	7,308.74	22,708.61	30,017.35	194.87	30,212.22	(24,457.35)	543%
05521	Support Activities	100	-	-	-	-	-	-	100.00	0%
05523	Equipment Rental/Lease	2,500	-	1,991.03	699.98	2,691.01	-	2,691.01	(191.01)	108%
05527	Seminars/Training/Workshops	4,000	-	224.00	-	224.00	660.00	884.00	3,776.00	22%
05612	Vehicle Repair & Maint	2,000	-	622.00	30.00	652.00	-	652.00	1,348.00	33%
05613	Equipment Repair & Maint	1,700	-	-	-	-	-	-	1,700.00	0%
05614	Vehicle Fuel	5,300	196.40	3,211.71	-	3,211.71	851.22	4,062.93	2,088.29	77%
05711	Travel/Mileage/Per Diem	2,500	-	6.95	-	6.95	-	6.95	2,493.05	0%
	TOTAL-PZ	606,085	48,582.69	323,066.85	53,959.35	377,026.20	35,644.34	412,670.54	229,058.80	68%

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<i>00008 - Health Department</i>			June	YTD	July	YTD	August	YTD	Budgeted	Percent
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05525	Health Contract	466,000	76,495.37	385,161.70	4,000.00	389,161.70	37,916.17	427,077.87	76,838.30	92%
	TOTAL HEALTH	466,000	76,495.37	385,161.70	4,000.00	389,161.70	37,916.17	427,077.87	76,838.30	92%

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<i>00010 - Grants and Special Projects</i>		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05201	Office Expense and Supplies	800	-	749.49	-	749.49	-	749.49	50.51	94%
05211	Postage	300	-	126.66	-	126.66	-	126.66	173.34	42%
05314	Telephone	1,000	-	-	-	-	-	-	1,000.00	0%
05516	Dues/Subscriptions	250	-	199.00	-	199.00	-	199.00	51.00	80%
05520	Service Contracts	80,000	6,153.84	58,461.48	6,152.92	64,614.40	6,153.84	70,768.24	15,385.60	88%
05527	Seminars/Training/Workshops	2,000	-	-	-	-	-	-	2,000.00	0%
05711	Travel/Mileage/Per Diem	500	273.69	456.51	-	456.51	-	456.51	43.49	91%
06440	Grant Expense	118,948	-	30.00	-	30.00	-	30.00	118,918.00	0%
	<b>TOTAL-GRANTS</b>	<b>203,798</b>	<b>6,427.53</b>	<b>60,023.14</b>	<b>6,152.92</b>	<b>66,176.06</b>	<b>6,153.84</b>	<b>72,329.90</b>	<b>137,621.94</b>	<b>35%</b>

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00012 - Human Resources		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	June Expenditures	June	July Expenditures	July	August Expenditures	August	Balance	of Budget
05101	Salaries	91,000	6,682.76	63,107.76	6,856.80	69,964.56	6,728.62	76,693.18	21,035.44	84%
05103	Overtime	2,756	9.30	678.30	-	678.30	-	678.30	2,077.70	25%
05111	FICA/Medicare Taxes	7,173	511.93	4,879.59	524.53	5,404.12	514.74	5,918.86	1,768.88	83%
05112	T.W.C. Payroll Taxes	540	-	551.98	51.49	603.47	-	603.47	(63.47)	112%
05113	Health Insurance Premiums	12,121	1,030.36	7,591.06	1,030.36	8,621.42	1,030.36	9,651.78	3,499.58	80%
05114	Workers Compensation Insurance	285	19.00	171.00	19.00	190.00	-	190.00	95.00	67%
05115	Deferred Compensation Benefits	300	-	0.47	-	0.47	-	0.47	299.53	0%
05116	Life Insurance	329	25.60	83.20	12.80	96.00	12.80	108.80	233.00	33%
05117	Dental Insurance Expense	520	37.40	278.07	37.40	315.47	37.40	352.87	204.53	68%
05118	Vision Insurance Expense	120	8.52	64.49	8.52	73.01	8.52	81.53	46.99	68%
05201	Office Expense and Supplies	1,500	142.69	1,823.13	-	1,823.13	54.40	1,877.53	(323.13)	125%
05211	Postage	210	-	186.28	-	186.28	-	186.28	23.72	89%
05314	Telephone	350	51.36	359.36	51.33	410.69	51.58	462.27	(60.69)	132%
05411	Legal Fees	78,000	16,202.80	89,312.86	9,478.35	98,791.21	9,776.00	108,567.21	(20,791.21)	139%
05511	Advertising/Drug Testing	10,000	1,312.36	5,941.89	249.77	6,191.66	444.72	6,636.38	3,808.34	66%
05516	Dues/Subscriptions	1,950	-	427.00	-	427.00	-	427.00	1,523.00	22%
05518	Liability Insurance	0	1,352.00	1,352.00	-	1,352.00	-	1,352.00	(1,352.00)	
05520	Service Contracts	15,000	1,250.00	11,250.00	1,250.00	12,500.00	1,250.00	13,750.00	2,500.00	92%
05521	Support Activities	4,000	-	305.72	130.38	436.10	231.45	667.55	3,563.90	17%
05527	Seminars/Training/Workshops	7,500	-	1,411.68	-	1,411.68	700.00	2,111.68	6,088.32	28%
05547	Fees & Penalties						8,038.42	8,038.42		
05613	Equipment Repair & Maint	550	-	208.70	-	208.70	-	208.70	341.30	38%
05711	Travel/Mileage/Per Diem	11,000	207.20	7,103.76	-	7,103.76	791.21	7,894.97	3,896.24	72%
	<b>TOTAL-HUMAN RESOURCES</b>	<b>245,204</b>	<b>28,843.28</b>	<b>197,088.30</b>	<b>19,700.73</b>	<b>216,789.03</b>	<b>29,670.22</b>	<b>246,459.25</b>	<b>28,414.97</b>	<b>101%</b>

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00013 - Mayor and City Council		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	65,021	4,231.24	41,889.90	4,231.24	46,121.14	4,231.24	50,352.38	18,899.86	77%
05111	FICA/Medicare Taxes	4,974	323.72	3,204.66	323.68	3,528.34	323.71	3,852.05	1,445.66	77%
05112	T.W.C. Payroll Taxes	1,620	119.75	831.68	456.43	1,288.11	97.28	1,385.39	331.89	86%
05114	Workers Compensation Insurance	212	-	-	-	-	-	-	212.00	0%
05201	Office Expense and Supplies	800	4,159.15	4,520.58	2,339.65	6,860.23	810.00	7,670.23	(6,060.23)	959%
05212	Tools and Supplies	0	-	-	-	-	-	-	-	-
05311	Building & Property Maint	0	-	244.84	-	244.84	-	244.84	(244.84)	-
05314	Telephone	3,300	208.16	2,448.55	299.43	2,747.98	307.98	3,055.96	552.02	93%
05411	Legal Fees	10,000	-	-	-	-	8,850.00	8,850.00	10,000.00	89%
05511	Advertising/Drug Testing	0	-	364.63	-	364.63	70.18	434.81	(364.63)	-
05516	Dues/Subscriptions	4,100	-	6,660.00	-	6,660.00	-	6,660.00	(2,560.00)	162%
05527	Seminars/Training/Workshops	1,000	480.00	1,362.00	-	1,362.00	330.00	1,362.00	(362.00)	136%
05533	Travel/Mileage-Council	0	248.50	248.50	-	248.50	-	248.50	(248.50)	-
05539	Discretionary Fund/Mayor	1,000	-	-	-	-	500.00	500.00	1,000.00	50%
05540	Discretionary District 2	1,000	-	-	-	-	-	-	1,000.00	0%
05541	Discretionary District 1	1,000	-	-	182.85	182.85	-	182.85	817.15	18%
05542	Discretionary District 3	1,000	-	-	-	-	-	-	1,000.00	0%
05543	Discretionary District 4	1,000	-	-	-	-	-	-	1,000.00	0%
05544	Discretionary District At Lrg	1,000	-	-	-	-	-	-	1,000.00	0%
05610	Office Furniture	0	8,979.00	8,979.00	-	8,979.00	-	8,979.00	(8,979.00)	-
05612	Vehicle Repair & Maint	500	-	-	-	-	-	-	500.00	0%
05613	Equipment Repair & Maint	0	-	396.90	-	396.90	-	396.90	(396.90)	-
05614	Vehicle Fuel	800	-	-	-	-	-	-	800.00	0%
05711	Travel/Mileage/Per Diem	7,500	100.00	6,456.69	(100.00)	6,356.69	620.33	6,977.02	1,143.31	93%
	<b>TOTAL-MAYOR &amp; COUNCIL</b>	<b>105,827</b>	<b>18,849.52</b>	<b>77,607.93</b>	<b>7,733.28</b>	<b>85,341.21</b>	<b>16,140.72</b>	<b>101,151.93</b>	<b>20,485.79</b>	<b>96%</b>

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00014 - City Clerk		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	83,000	6,384.00	61,187.85	6,584.58	67,772.43	6,384.00	74,156.43	15,227.57	89%
05103	Overtime	4,500	141.68	1,046.26	-	1,046.26	-	1,046.26	3,453.74	23%
05111	FICA/Medicare Taxes	6,390	499.22	4,760.96	503.73	5,264.69	488.38	5,753.07	1,125.31	90%
05112	T.W.C. Payroll Taxes	540	-	506.76	-	506.76	-	506.76	33.24	94%
05113	Health Insurance Premiums	12,121	915.11	8,375.10	890.53	9,265.63	854.50	10,120.13	2,855.37	83%
05114	Workers Compensation Insurance	143	9.00	81.00	9.00	90.00	-	90.00	53.00	63%
05115	Deferred Compensation Benefits	50	2.71	26.00	2.55	28.55	2.30	30.85	21.45	62%
05116	Life Insurance	291	25.60	115.20	12.80	128.00	12.80	140.80	163.00	48%
05117	Dental Insurance Expense	520	33.22	308.47	32.32	340.79	31.02	371.81	179.21	72%
05118	Vision Insurance Expense	120	7.57	72.25	7.37	79.62	7.06	86.68	40.38	72%
05201	Office Expense and Supplies	4,000	-	3,708.69	-	3,708.69	-	3,708.69	291.31	93%
05211	Postage	200	-	-	-	-	-	-	200.00	0%
05314	Telephone	600	51.36	410.62	51.33	461.95	51.33	513.28	138.05	86%
05411	Legal Fees	17,000	840.00	8,251.62	1,942.50	10,194.12	472.50	10,666.62	6,805.88	63%
05511	Advertising/Drug Testing	30,000	2,005.04	12,768.36	1,045.59	13,813.95	-	13,813.95	16,186.05	46%
05515	County Elections	21,050	-	11,734.15	9,305.19	21,039.34	-	21,039.34	10.66	100%
05516	Dues/Subscriptions	600	-	363.50	-	363.50	-	363.50	236.50	61%
05520	Service Contracts	17,000	50.00	7,006.18	2,182.19	9,188.37	100.00	9,288.37	7,811.63	55%
05521	Support Activities	500	-	-	-	-	-	-	500.00	0%
05527	Seminars/Training/Workshops	3,000	-	460.50	-	460.50	65.00	525.50	2,539.50	18%
05711	Travel/Mileage/Per Diem	3,000	-	1,585.00	-	1,585.00	409.84	1,994.84	1,415.00	66%
	<b>TOTAL-CITY CLERK</b>	<b>204,625</b>	<b>10,964.51</b>	<b>122,768.47</b>	<b>22,569.68</b>	<b>145,338.15</b>	<b>8,878.73</b>	<b>154,216.88</b>	<b>59,286.85</b>	<b>75%</b>

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00015 - Finance Department		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	140,000	10,812.51	102,933.39	10,960.74	113,894.13	10,784.24	124,678.37	26,105.87	89%
05103	Overtime	3,500	154.44	2,777.51	221.49	2,999.00	379.60	3,378.60	501.00	97%
05111	FICA/Medicare Taxes	10,787	838.98	8,086.98	855.45	8,942.43	854.02	9,796.45	1,844.57	91%
05112	T.W.C. Payroll Taxes	810	-	719.14	74.88	794.02	-	794.02	15.98	98%
05113	Health Insurance Premiums	18,181	1,545.54	14,077.83	1,545.54	15,623.37	1,545.54	17,168.91	2,557.63	94%
05114	Workers Compensation Insurance	423	29.00	261.00	29.00	290.00	-	290.00	133.00	69%
05115	Deferred Compensation Benefits	84	7.00	66.50	7.00	73.50	7.00	80.50	10.50	96%
05116	Life Insurance	441	35.20	158.40	17.60	176.00	17.60	193.60	265.00	44%
05117	Dental Insurance Expense	780	56.10	518.37	56.10	574.47	56.10	630.57	205.53	81%
05118	Vision Insurance Expense	180	12.78	121.41	12.78	134.19	12.78	146.97	45.81	82%
05201	Office Expense and Supplies	4,500	(19.13)	3,160.36	-	3,160.36	453.03	3,613.39	1,339.64	80%
05314	Telephone	308	51.36	205.43	51.33	256.76	51.33	308.09	51.24	100%
05411	Legal Fees	2,500	-	810.00	-	810.00	1,822.50	2,632.50	1,690.00	105%
05512	Audit Fees	160,000	-	156,842.92	-	156,842.92	4,640.00	161,482.92	3,157.08	101%
05513	Central Appraisal Fees	60,000	17,302.60	46,472.50	-	46,472.50	-	46,472.50	13,527.50	77%
05516	Dues/Subscriptions	1,000	-	125.00	-	125.00	-	125.00	875.00	13%
05517	Bank Charges	16,000	731.52	6,509.85	-	6,509.85	2,023.64	8,533.49	9,490.15	53%
05520	Service Contracts	5,000	-	6,867.00	-	6,867.00	-	6,867.00	(1,867.00)	137%
05522	Tax Collector Fees	11,000	-	10,612.91	-	10,612.91	-	10,612.91	387.09	96%
05527	Seminars/Training/Workshops	2,500	369.00	1,377.25	-	1,377.25	-	1,377.25	1,122.75	55%
05538	Late Charge	100	-	10.38	-	10.38	-	10.38	89.62	10%
05547	Fees & Penalties	0	(4,995.44)	1,360.68	-	1,360.68	(11.12)	1,349.56	(1,360.68)	
05711	Travel/Mileage/Per Diem	2,000	21.15	376.15	-	376.15	-	376.15	1,623.85	19%
	<b>TOTAL-FINANCE</b>	<b>440,094</b>	<b>26,952.61</b>	<b>364,450.96</b>	<b>13,831.91</b>	<b>378,282.87</b>	<b>22,636.26</b>	<b>400,919.13</b>	<b>61,811.13</b>	<b>91%</b>

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00016 - Recreation Centers		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	129,700	13,010.61	107,174.92	11,431.20	118,606.12	11,147.10	129,753.22	11,093.88	100%
05103	Overtime	2,000	246.37	1,468.30	157.23	1,625.53	57.12	1,682.65	374.47	84%
05111	FICA/Medicare Taxes	10,304	1,014.15	8,311.24	886.53	9,197.77	857.15	10,054.92	1,106.23	98%
05112	T.W.C. Payroll Taxes	1,620	144.67	1,386.19	635.39	2,021.58	42.23	2,063.81	(401.58)	127%
05113	Health Insurance Premiums	18,181	1,545.54	13,943.43	1,030.36	14,973.79	1,030.36	16,004.15	3,207.21	88%
05114	Workers Compensation Insurance	423	29.00	261.00	29.00	290.00	-	290.00	133.00	69%
05116	Life Insurance	345	36.48	130.30	18.24	148.54	18.24	166.78	196.46	48%
05117	Dental Insurance Expense	780	56.10	515.13	37.40	552.53	37.40	589.93	227.47	76%
05118	Vision Insurance Expense	180	12.78	121.41	8.52	129.93	8.52	138.45	50.07	77%
05201	Office Expense and Supplies	8,000	393.13	2,736.45	518.92	3,255.37	1,486.74	4,742.11	4,744.63	59%
05213	Uniforms	500	478.00	478.00	-	478.00	240.00	718.00	22.00	144%
05311	Building & Property Maint	20,330	2,810.12	10,718.59	2,225.05	12,943.64	897.35	13,840.99	7,386.36	68%
05313	Utilities	18,000	1,056.26	10,283.17	863.34	11,146.51	1,127.49	12,274.00	6,853.49	68%
05314	Telephone	4,500	607.21	3,399.02	402.58	3,801.60	402.30	4,203.90	698.40	93%
05411	Legal Fees						157.50	157.50		
05510	Property Insurance	3,925	329.00	2,961.00	1,090.87	4,051.87	329.00	4,380.87	(126.87)	112%
05518	Liability Insurance	1,885	156.00	1,404.00	265.31	1,669.31	156.00	1,825.31	215.69	97%
05520	Service Contracts	21,500	166.96	4,694.20	490.92	5,185.12	5,496.18	10,681.30	16,314.88	50%
05521	Support Activities	8,000	-	1,295.31	1,245.56	2,540.87	-	2,540.87	5,459.13	32%
05523	Equipment Rental/Lease	0			135.32	135.32	-	135.32	(135.32)	
05527	Seminars/Training/Workshops	1,400	-	221.66	-	221.66	-	221.66	1,178.34	16%
05612	Vehicle Repair & Maint	2,000	-	220.44	89.49	309.93	210.18	520.11	1,690.07	26%
05613	Equipment Repair & Maint	2,500	238.14	1,848.40	-	1,848.40	-	1,848.40	651.60	74%
05614	Vehicle Fuel	2,000	109.39	1,347.07	-	1,347.07	262.29	1,609.36	652.93	80%
05711	Travel/Mileage/Per Diem	2,200	-	36.40	-	36.40	-	36.40	2,163.60	2%
05810	Property and Equipment	4,000	-	-	-	-	2,973.00	2,973.00	4,000.00	74%
	<b>TOTAL-REC CENTERS</b>	<b>264,273</b>	<b>22,439.91</b>	<b>174,955.63</b>	<b>21,561.23</b>	<b>196,516.86</b>	<b>26,936.15</b>	<b>223,453.01</b>	<b>67,756.14</b>	<b>85%</b>

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00017 - Recreation Parks		June	YTD	July	YTD	August	YTD	Budgeted	Percent	
GL Code	GL Title	Revised Budget	Expenditures	June	Expenditures	July	Expenditures	August	Balance	of Budget
05101	Salaries	269,460	12,531.61	143,244.29	19,086.86	162,331.15	20,766.81	183,097.96	107,128.85	68%
05103	Overtime	6,000	57.69	1,848.35	902.68	2,751.03	420.99	3,172.02	3,248.97	53%
05111	FICA/Medicare Taxes	20,844	963.06	11,099.56	1,529.20	12,628.76	1,620.89	14,249.65	8,215.24	68%
05112	T.W.C. Payroll Taxes	2,970	22.59	1,844.71	797.10	2,641.81	150.11	2,791.92	328.19	94%
05113	Health Insurance Premiums	48,483	2,833.49	26,128.54	3,091.08	29,219.62	3,091.08	32,310.70	19,263.38	67%
05114	Workers Compensation Insurance	17,891	121.00	1,089.00	121.00	1,210.00	-	1,210.00	16,681.00	7%
05115	Deferred Compensation Benefits	60	5.00	47.50	5.00	52.50	5.00	57.50	7.50	96%
05116	Life Insurance	790	79.68	336.48	35.84	372.32	39.52	411.84	417.68	52%
05117	Dental Insurance Expense	2,080	102.85	962.75	112.20	1,074.95	112.20	1,187.15	1,005.05	57%
05118	Vision Insurance Expense	480	23.43	225.78	25.56	251.34	25.56	276.90	228.66	58%
05201	Office Expense and Supplies	3,000	-	2,428.48	174.59	2,603.07	144.61	2,747.68	396.93	92%
05212	Tools and Supplies	5,000	-	642.19	-	642.19	658.56	1,300.75	4,357.81	26%
05213	Uniforms	6,000	-	2,671.44	424.78	3,096.22	-	3,096.22	2,903.78	52%
05311	Building & Property Maint	15,000	-	268.26	1,112.85	1,381.11	784.47	2,165.58	13,618.89	14%
05314	Telephone	1,500	178.70	1,286.12	178.64	1,464.76	178.64	1,643.40	35.24	110%
05317	Park Maintenance	24,000	3,004.32	20,710.41	3,552.93	24,263.34	1,421.94	25,685.28	(263.34)	107%
05411	Legal Fees	16,000	-	7,926.50	-	7,926.50	-	7,926.50	8,073.50	50%
05510	Property Insurance	1,015	85.00	765.00	281.98	1,046.98	85.00	1,131.98	(31.98)	112%
05516	Dues/Subscriptions	130	-	45.00	-	45.00	-	45.00	85.00	35%
05518	Liability Insurance	6,000	148.00	1,332.00	251.61	1,583.61	148.00	1,731.61	4,416.39	29%
05520	Service Contracts	36,000	10,026.77	30,116.61	6,736.93	36,853.54	636.18	37,489.72	(853.54)	104%
05521	Support Activities	80,000	1,700.00	34,240.85	18,528.57	52,769.42	1,154.96	53,924.38	27,230.58	67%
05527	Seminars/Training/Workshops	1,000	-	221.66	-	221.66	-	221.66	778.34	22%
05612	Vehicle Repair & Maint	4,000	26.75	742.55	-	742.55	160.19	902.74	3,257.45	23%
05613	Equipment Repair & Maint	3,000	1,578.00	4,036.36	68.69	4,105.05	25.20	4,130.25	(1,105.05)	138%
05614	Vehicle Fuel	5,000	373.10	3,843.85	-	3,843.85	1,143.15	4,987.00	1,156.15	100%
05711	Travel/Mileage/Per Diem	2,300	193.20	781.79	152.88	934.67	215.04	1,149.71	1,365.33	50%
	<b>TOTAL-PARKS</b>	<b>578,003</b>	<b>34,054.24</b>	<b>298,886.03</b>	<b>57,170.97</b>	<b>356,057.00</b>	<b>32,988.10</b>	<b>389,045.10</b>	<b>221,946.00</b>	<b>67%</b>
	<b>TOTAL-ALL DEPARTMENTS</b>	<b>8,187,011</b>	<b>618,624.40</b>	<b>5,115,838.75</b>	<b>574,803.64</b>	<b>5,690,642.39</b>	<b>540,976.34</b>	<b>6,231,288.73</b>	<b>2,496,368.61</b>	<b>76%</b>

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1 / Mayor Pro Tem



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3

*J.E. "Chito" Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: SEPTEMBER 18, 2014**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: KARINA HAGELSIEB**

**SUBJECT: DISCUSSION AND ACTION ON APPROVING OPENING A SEPARATE BANK ACCOUNT FOR 2014 CERTIFICATE OF OBLIGATION FUNDS.**

**SUMMARY**

This action approves creating a separate checking account with Wells Fargo for 2014 Certificate of Obligation Funds.

**STATEMENT OF THE ISSUE**

The Financial Advisor for the City of Socorro has recommended that in order to comply with Arbitrage Rebate Regulations set forth in section 148(f) of the Internal Revenue code of 1986 that a separate bank account be established.

A note from our financial advisor Tom Lawrence:

*For federal tax law purposes, there can be no commingling of the proceeds of a tax-exempt financing with any other funds. Federal tax law requires that we track the earnings on the 2014 CO proceeds and compare such earnings with the initial yield on the 2014 COs. This cannot be done accurately when funds are commingled.*

**FINANCIAL IMPACT**

Wells Fargo is offering a .10% return on the depository balance.

**ALTERNATIVE**

None

**STAFF RECOMMENDATION**

The Staff is recommending the approval of this item.



*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1 / Mayor Pro Tem



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3

*J.E. "Chito" Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: SEPTEMBER 18, 2014**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: KARINA HAGELSIEB**

**SUBJECT: DISCUSSION AND ACTION ON APPROVING RESOLUTION 480 FOR BANK SIGNATORIES.**

**SUMMARY**

This action approves adding signatories for depository bank accounts.

**STATEMENT OF THE ISSUE**

Adding signatories allows more availability and flexibility for processing accounts payable and payroll checks.

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

The other alternative is limiting the number of signors.

**STAFF RECOMMENDATION**

The Staff is recommending the approval of this item.

**Jesus Ruiz**  
Mayor

**Rene Rodríguez**  
At Large

**Maria Reyes**  
District 1 / Mayor Pro-Tem



**Gloria M. Rodríguez**  
District 2

**Mary B. García**  
District 3

**Joseph E. Bowling**  
District 4

**Willie Norfleet, Jr.**  
City Manager

**RESOLUTION 480**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS AUTHORIZING THE DESIGNATION OF SIGNATORIES FOR THE FOLLOWING ACCOUNTS:**

BANK	NAME	Account No.
WELLSFARGO	M&O	2679174637
WELLSFARGO	PAYROLL	2679174645
WELLSFARGO	DEBT SERVICE	2679174652
WELLSFARGO	SPECIAL REVENUES	2679174660
WELLSFARGO	LOCAL LAW ENFORCEMENT	2679174678
WELLSFARGO	CAPITAL PROJECTS	2679174686
LOGIC	INVESTMENT POOL	2445582001
NEY YORK MELLON BANK	PLEDGED SECURITIES	WU1371

**WHEREAS**, the City of Socorro, Texas was created by a Special Act of the Texas Legislature on April 26, 1871, as Texas Municipality; and

**WHEREAS**, it is necessary and in the best interest of the City to designate signatories for the aforementioned bank accounts.

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Socorro:

1. That the City Council directs and designates Jesus A. Ruiz, Rene Rodriguez, Sergio Cox, Gloria M. Rodriguez, and Victor Perez authorized signatories for the City of Socorro's aforementioned bank accounts.
2. That it further be stated that the aforementioned bank accounts require two signatories.

Resolution 480  
September 18, 2014

Passed and approved this 18<sup>th</sup> day of September, 2014.

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Jesus Ruiz, Mayor

ATTEST:

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Sandra Hernandez, City Clerk



*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Maria Reyes*  
District 1 / Mayor Pro-Tem



*Gloria M. Rodriguez*  
District 2

*Mary B. Garcia*  
District 3

*Joseph E. Bowling*  
District 4

*Willie Norfleet Jr.*  
City Manager

**DATE:** September 18, 2014.  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet, City Manager

**SUBJECT:**

Approval request to waive the Event Permit fee for a non-profit evangelistic event to outreach the community especially the youth.

**ORGANIZER:**

Betesda Casa de Misericordia  
11840 Gateway Blvd. East,  
Socorro, Texas 79927  
(915) 859-1139

**EVENT LOCATION:**

316 Buford Rd. (Bulldog Championship Park)  
Socorro, Texas 79927

**APPLICANT:**

Pastor Rodolfo Almanzar  
11840 Gateway Blvd. East,  
Socorro, Texas 79927  
(915) 494-5995

**DATE OF EVENT:**

Saturday October 18, 2014.

**RECOMMENDATION:**

The Planning and Zoning Department recommends APPROVAL contingent to the following:

- 1) The applicant shall provide traffic control and safety for the public attending the event, and
- 2) The applicant shall maintain and deliver the area used for the event perfectly clean.
- 3) The applicant shall be accountable for any damage caused to the municipal facility.



## WAIVER REQUEST FORM

Applicant's Name: Rodolfo Almanzar (Betesda Casa de Misericordia)  
Applicant's Address: 14840 Gateway East / (915) 859-1139 (church) (915) 494-5995 cell  
City: Socorro State: Tx Zip: 79927  
Address of Proposed Waiver: 316 Bufford Socorro Bulldog Champions park.

Reason for request and circumstance causing conflict: On behalf of Bethesda Casa de Misericordia. I Rodolfo Almanzar Evangelism Minister, I am requesting the use of the Socorro Bulldog Champions park, for an outreach of non-profit event sponsored by our church. This is an evangelistic event that will benefit the City of Socorro and surrounding communities. This would be greatly appreciated by our church. Thank you and God Bless you!! For more info. I can be reached at the numbers provided above. Looking forward to this opportunity in working together for the City of Socorro.

Rodolfo Almanzar  
Applicant's Signature

9-10-14  
Date

City Council Action: Approved \_\_\_\_\_ Disapproved \_\_\_\_\_

Date: \_\_\_\_\_

Planning and Zoning Director: \_\_\_\_\_

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*Joseph E. Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: 11 September 2014**

**TO: Mayor and Council, City of Socorro, Texas**

**FROM: Douglas Lobdell Jr., Public Works Director**

**SUBJECT: Environmental Protection Agency (EPA) Water Compliance for City of Socorro**

**SUMMARY**

A short presentation showing that Socorro is currently out of compliance with EPA water pollution requirements, with a suggested road ahead.

**BACKGROUND**

The EPA and TCEQ require that municipalities get a permit every 5 years for discharging all runoff into public waterways. The permit requires a comprehensive pollution prevention and water management plan.

**STATEMENT OF THE ISSUE**

Socorro's MS4 permit expired in 2013. TCEQ has informed us that the plan behind that permit was inadequate (basically no plan at all). Non-compliance could mean very large fines from Texas or the Federal government. The attached presentation includes more detail and recommends we bring on a TCEQ-endorsed consultant to help with development of the program and submission of the permit request.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): To be determined**

**Funding Source: To be determined.**

**Amount: \$24,000 for phase one (development of plan, training, permit notice of intent)**

**Quotes (Name/Commodity/Price) If Council approves, we will seek specific quotes from ESS (endorsed by TCEQ) and others if we can locate alternatives.**

**Co-op Agreement (Name/Contract#)**

N/A

**ALTERNATIVE**

Estimates for doing this entirely in-house would be about 1,800 man-hours of work. Getting training on technical requirements (many technical standards, for example: water sampling, detailed report requirements, engineer-certified flow maps, allowable construction best practices, etc.) would take months of training. TCEQ is aware we're in violation and could potentially levy a fine of \$32,000 per day per incident before we are fully, technically ready to begin the permitting process.

**STAFF RECOMMENDATION**

Approve recommendations per attachment: Retain a consultant, develop a management program, apply for the required permit, schedule a class to inform Council and senior City staff about more detailed requirements and answer questions.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



# Environmental Protection Agency Compliance





# Agenda



- **NPDES/TPDES requirements**
- **Non-compliance consequences**
- **Socorro history**
- **Permitting scope**
- **Road ahead - options**



# NPDES/TPDES

## National Pollution Discharge Elimination System

## Texas Pollution Discharge Elimination System

Medical Waste  
Gas  
Chemicals  
Oil  
Cleaning Fluids  
Paint

Homes/Driveways  
Schools  
Scrap Yards  
Mechanic Shops  
Car Washes  
Construction Sites  
Industry



Fields  
Streets  
Ditches  
Parking Lots  
Canals

Stormwater

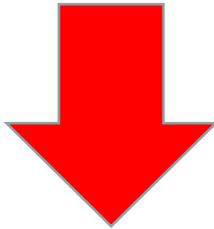




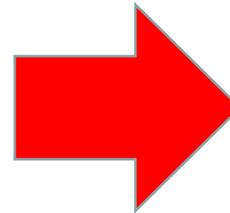
# Non-Compliance



- EPA Inspection
- TCEQ Inspection



- Failure to apply for a permit
- Failure to have a stormwater management plan
- Inadequate plan
- Failure to implement plan
- Failure to maintain plan
- Failure to inspect
- Failure to document inspections



  
**\$32,000**  
**Per violation**  
**Per day**



# Socorro History



- Applied for permit 2008
- Never developed plan
- 5 year permit  expired 2013
- Currently in violation
- TCEQ is anticipating our response with corrective action plan
  - Will not wait much longer
- Getting NOI & SWMP is extensive process



# TCEQ Requirement



**SWMP**

(The Program)

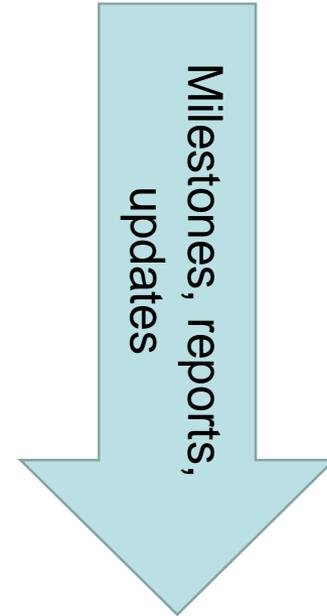
**+**

**NOI**

(The Paperwork)

**=**

(The Permit)





# Permit Requirements



1. Public education and outreach
2. Public involvement or participation
3. Detection and elimination of illicit discharges
4. Controls for storm water runoff from construction sites
5. Post-construction storm water management in areas of new development and redevelopment
6. Pollution prevention and “good housekeeping” measures for municipal operations
7. Authorization for municipal construction activities
  - #7 is optional but eliminates the requirement for a separate permitting process if the municipality is a “construction site operator.”



# Road Ahead



- Estimated man-hours: 1800 first year
- Education available
- Consultant/contract for permit and establish SWMP
  - Using experts cuts ramp-up time
  - Cuts probability of doing it wrong
- ...or take our chances

\$32,000  
Per violation  
Per day



# Recommendation



- Retain a Consultant
  - TCEQ has endorsed ESS
    - Environmental & Safety Solutions
    - Works with Clint, Horizon, Ft. Bliss, others
- Begin NOI/SWMP process
- Education for City Staff/Council
  - 2 hour class



*Jesus Ruiz*  
Mayor

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At Large

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District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE:** 9/12/2014

**TO:** Sandra Hernandez, City Clerk

**FROM:** Victor Reta, Recreations Centers Supervisor

**SUBJECT:** *Discussion & Action of Ordinance 303 in Regards to 2014 Chile War Festival*

**SUMMARY**

**Discussion & Action to Allow El Paso Mission Trail Association to Sell Alcohol in Cougar Park for the Chili War Festival 9/20/2014**

**BACKGROUND**

**Ordinance 303 Prohibits the Sale of Alcohol without Permission**

**STATEMENT OF THE ISSUE**

**Need Direction to Finalize Coordination.**

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

NONE

**STAFF RECOMMENDATION**

**Recreation Centers & Parks Recommends to Approve**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



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District 4

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City Manager

**DATE: 09/11**  
**TO: Council**

**FROM: Mayor Jesus Ruiz**

**SUBJECT: Discussion and action on paving streets near or on McAdoo Acres Subdivision before 2014 comes to a close**

### **SUMMARY**

We have received numerous requests from constituents of McAdoo area regarding the LVWD project going on there. We have met with LVWD and they have provided us with a list of streets that we can pave and wont be an issue with their project. While we have approved a PW calendar to be implemented, the necessity of this area is great and if we are able to pave those streets before the year is over that would be great. If it is not best to do that now, we should place these streets in high priority for when the paving starts next year.

### **BACKGROUND**

n/a

### **STATEMENT OF THE ISSUE**

**See above**

### **FINANCIAL IMPACT**

Depending on what the total mileage of streets is.

**ALTERNATIVE**

**Wait until May to pave the streets**

**COUNCIL MEMBER RECOMMENDATION**

**Approve the paving as a one time occurrence due to the necessity of the area.**

**Date:** September 10, 2014

**To:** City Clerk

**From:** Sergio Cox, District 1 Representative  
In Honor of Joseph E. Bowling, District 4 Representative

**Subject:** Request on Placing the following (3) three items on the City Council Regular Council meeting Agenda for September 18, 2014 City Council Meeting.

1. Item to be put on the agenda is "Discussion and Action on Accounting Controls adequate to protect the assets of the City of Socorro."
2. Item is "Discussion and Action on Financial Audit for Year Ended September 30, 2012 ant Year Ended September 30, 2013"
3. Item is "Discussion and Action on findings and recommendations from the Forensic Audit by Weaver LLP"

**Summary:** Council needs to take action as required by the Constitution and the laws of the State of Texas and by the Socorro City Charter.

**Statement of the Issue:** Findings and the adequate protection of the assets of the City of Socorro.

**Alternative:** Taking the proper action to protect the assets of the City of Socorro.

**Staff Recommendation:** No staff recommendation has been submitted in reference to the Financial Audits to ensure the protection of the assets of the City of Socorro.

