

Vacant
Mayor

Guillermo Madrid, Jr.
At Large

Maria Reyes
District 1



Gloria M. Rodríguez
District 2 / Mayor Pro-Tem

Mary B. García
District 3

Jesús Gandara Jr.
District 4

Willie Norfleet, Jr.
City Manager

**CITY OF SOCORRO
SPECIAL COUNCIL MEETING MINUTES
MARCH 25, 2013**

MEMBERS PRESENT:

Guillermo Madrid, Jr.
Gloria M. Rodríguez
Mary Garcia
Jesús Gandara Jr.

MEMBERS ABSENT:

Maria Reyes

STAFF PRESENT:

Willie Norfleet, Jr., City Manager
Jerry Wallace, City Attorney
Sandra Hernandez, City Clerk

STAFF ABSENT:

Sam Leony, Planning & Zoning Director

1. CALL TO ORDER

The meeting was called to order at 5:33 p.m.

2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

Pledge of allegiance was led by Jim Langborg

3. ESTABLISHMENT OF QUORUM

A roll call was held and a quorum was established with three members present.

CONSENT AGENDA

- 4. APPROVAL OF SPECIAL CITY COUNCIL MEETING MINUTES OF FEBRUARY 14, 2013 AND SPECIAL CITY COUNCIL MEETING MINUTES OF FEBRUARY 25, 2013.**
WILLIE NORFLEET, JR.

5. **APPROVAL TO WAIVE THE EVENT PERMIT FEE FOR THE ANNUAL BAZAAR OF SAINTS PETER AND PAUL CATHOLIC CHURCH.**

WILLIE NORFLEET, JR.

6. **APPROVAL TO WAIVE THE EVENT PERMIT FEE FOR AN EVENT ORGANIZED BY THE CENTER AGAINST FAMILY VIOLENCE TO RAISE DONATIONS FOR BATTERED WOMEN.**

WILLIE NORFLEET, JR.

7. **APPROVAL TO AUTHORIZE CITY MANAGER/MAYOR PRO-TEM TO SIGN A REVISED CONTRACT WITH THE EL PASO COUNTY ELECTIONS ADMINISTRATOR TO PROVIDE ELECTION SERVICES TO THE CITY OF SOCORRO, TEXAS FOR THE MAY 11, 2013 ELECTION.**

WILLIE NORFLEET, JR.

8. **APPROVAL OF AUTHORIZING CITY MANAGER AND CITY ATTORNEY TO NEGOTIATE AND APPROVE AND SIGN ANY CONTRACTS OR AGREEMENTS PERTAINING TO 9/11 MEMORIAL PARK AND MAURO ROSAS PARK CHANGE ORDERS AND FUNDING.**

WILLIE NORFLEET, JR.

9. **APPROVAL OF RE-APPOINTING DAVID GARCIA TO THE HISTORICAL LANDMARK COMMISSION.**

GLORIA M. RODRIGUEZ

A motion was made by Mary B. Garcia, seconded by Jesus Gandara, Jr. to *approve Consent Agenda*. Motion carried unanimously. Motion passed 3-0.

REGULAR AGENDA

10. ***SWEARING IN OF NEWLY ELECTED OFFICIALS.***

WILLIE NORFLEET, JR.

During this time, David Garcia was sworn in to the Historical Landmark Commission by Gloria M. Rodriguez.

11. ***DISCUSSION AND ACTION ON HISTORICAL LANDMARK COMMISSION'S RECOMMENDATION FOR A CERTIFICATE OF APPROPRIATENESS FOR A NEW COMMERCIAL TENT STRUCTURE AT TRACT 7-A, BLOCK 21, SOCORRO GRANT, CITY OF SOCORRO.***

WILLIE NORFLEET, JR.

A motion was made by Mary B. Garcia, seconded by Guillermo Madrid, Jr. to *delete item 11*. Motion carried unanimously. Motion passed 3-0.

12. ***DISCUSSION AND ACTION ON HISTORICAL LANDMARK COMMISSION'S RECOMMENDATION FOR A CERTIFICATE OF APPROPRIATENESS TO REPAINT A COMMERCIAL BUILDING ON LOT 8, BLOCK 3, ALGODON SUBDIVISION (10109 SOCORRO ROAD).***

WILLIE NORFLEET, JR.

A motion was made by Mary B. Garcia, seconded by Jesus Gandara, Jr. to *approve item 12*. Motion carried unanimously. Motion passed 3-0.

- 13. DISCUSSION AND ACTION ON HISTORICAL LANDMARK COMMISSION'S RECOMMENDATION FOR A CERTIFICATE OF APPROPRIATENESS FOR A CAR LOT LOCATED AT LOT 1, BLOCK 1, CASTROSEGAL SUBDIVISION (11520 SOCORRO ROAD).**
WILLIE NORFLEET, JR.

A motion was made by Mary B. Garcia, seconded by Guillermo Madrid, Jr. to *deny item 13*. Motion carried unanimously. Motion passed 3-0.

- 14. DISCUSSION AND ACTION TO APPROVE A BUDGET TO PROMOTE AND MARKET THE CITY OF SOCORRO TO THE REST OF THE COUNTRY.**
GUILLERMO MADRID, JR.

A motion was made by Guillermo Madrid, Jr., seconded by Mary B. Garcia to *authorize City Manager to process a budget amendment in the amount of \$50,000 to create a budget to market and public relations for the City of Socorro*. Motion carried unanimously. Motion passed 3-0.

- 15. DISCUSSION AND ACTION CONCERNING CITY OF DISTINCTION PRESENTATION BY JAY SHORE.**
GLORIA M. RODRIGUEZ

A motion was made by Jesus Gandara, Jr., seconded by Guillermo Madrid, Jr. to *approve the negotiations and contracts with City of Distinctions to include the funding*. Motion carried unanimously. Motion passed 3-0.

- 16. DISCUSSION AND ACTION TO APPROVE A CONTRACT AMENDMENT TO INCREASE PROFESSIONAL SERVICES CONTRACT BUDGET WITH MORENO CARDENAS INC. NOT TO EXCEED THE AMOUNT OF \$22,212.60.**
WILLIE NORFLEET, JR.

A motion was made by Mary B. Garcia, seconded by Jesus Gandara, Jr. to *approve item 16*. Motion carried unanimously. Motion passed 3-0.

- 17. DISCUSSION AND ACTION TO APPROVE THE NAME CHANGE FROM MUNICIPAL COURT CLERK TO COURT COORDINATOR.**
WILLIE NORFLEET, JR.

A motion was made by Guillermo Madrid, Jr., seconded by Mary B. Garcia to *approve item 17*. Motion carried unanimously. Motion passed 3-0.

- 18. DISCUSSION AND ACTION TO APPROVE THE NAME CHANGE FROM COURT COORDINATOR TO COURT CLERK.**
WILLIE NORFLEET, JR.

A motion was made by Guillermo Madrid, Jr., seconded by Mary B. Garcia to *approve item 18*. Motion carried unanimously. Motion passed 3-0.

19. DISCUSSION AND ACTION TO APPROVE UNENCUMBERED PAYMENTS, NOT TO EXCEED 10% OF THE APPROVED PURCHASE ORDER, FOR INVOICES THAT HAVE EXCEEDED THE AUTHORIZED PURCHASE ORDER AMOUNT.

WILLIE NORFLEET, JR.

A motion was made by Mary B. Garcia, seconded by Guillermo Madrid, Jr. to *approve item 19*. Motion carried unanimously. Motion passed 3-0.

20. DISCUSSION AND ACTION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY, U.S. CUSTOMS AND BORDER PROTECTION, U.S. BORDER PATROL, EL PASO SECTOR AND THE SOCORRO POLICE DEPARTMENT IN REGARDS TO COMMUNICATION SHARING.

WILLIE NORFLEET, JR.

A motion was made by Jesus Gandara, Jr. seconded by Mary B. Garcia to *table item 20 until more information is gathered*. Motion carried unanimously. Motion passed 3-0.

21. DISCUSSION AND ACTION ON THE EMPLOYMENT OF SEASONAL-PART TIME RECREATIONAL PARKS DEPARTMENT EMPLOYEES.

WILLIE NORFLEET, JR.

A motion was made by Mary B. Garcia, seconded by Jesus Gandara, Jr. to *approve item 21*. Motion carried unanimously. Motion passed 3-0.

22. DISCUSSION AND ACTION ON REQUESTS BY SOCORRO POLICE DEPARTMENT FOR FUNDING AND FEE CHANGES, RELOCATION SERVICES, ARCHITECTURAL REQUESTS, AND OTHER POLICE RELATED MATTERS.

GLORIA M. RODRIGUEZ

A motion was made by Mary B. Garcia, seconded by Jesus Gandara, Jr. to *maintain status quo and not do anything major with hiring or any relocation at this time but to approve the fee increase for the fingerprinting services at \$32.00*. Motion carried unanimously. Motion passed 3-0.

23. DISCUSSION AND ACTION ON MASTER PLAN BY SITES SOUTHWEST.

GLORIA M. RODRIGUEZ

A motion was made by Jesus Gandara, Jr. seconded by Mary B. Garcia to *have city council members submit revisions to city manager, have mayor pro tem review any revisions, and to place the item on the next agenda and have representatives from Sites Southwest attend*. Motion carried unanimously. Motion passed 3-0.

24. DISCUSSION AND ACTION ON CURRENT MORATORIUM ON ALL SUBDIVISION PLAT DEVELOPMENTS TO INCLUDE THE RELATED ORDINANCE 77.
GLORIA M. RODRIGUEZ

A motion was made by Jesus Gandara, Jr., seconded by Guillermo Madrid, Jr. to *lift the current moratorium with the exception of R-3, to utilize the new comprehensive plan by Sites Southwest as a tool for all subdivision type developments, and asking administration to come back and delete the R-3 single family from the ordinance.* Motion carried unanimously. Motion passed 3-0.

25. DISCUSSION AND ACTION TO AUTHORIZE CONTRACT FOR CONSULTING SERVICES REGARDING REVENUES AND EXPENDITURES FOR THE SOCORRO FIRE DEPARTMENT.
GLORIA M. RODRIGUEZ

A motion was made by Jesus Gandara, Jr., seconded by Guillermo Madrid, Jr. to *approve the authorizing of negotiations of signing the contract with consulting services regarding revenues and expenditures for the Socorro Fire Department and instruct City Manager to move forward with hiring personnel for Fire Department.* Motion carried unanimously. Motion passed 3-0.

A motion was made by Jesus Gandara, Jr. seconded by Mary B. Garcia to *move into Executive Session at 6:59 p.m.* Motion carried unanimously. Motion passed 3-0.

THE CITY COUNCIL CONVENED INTO EXECUTIVE SESSION AT 6:59 P.M.

EXECUTIVE SESSION

THE CITY COUNCIL RECONVENED BACK IN SESSION AT 9:09 P.M.

EXECUTIVE SESSION:

Open Session:

28. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS.
WILLIE NORFLEET, JR.

A motion was made by Mary B. Garcia, seconded by Guillermo Madrid, Jr. to *authorize negotiations for acquisition of real property and purchase of real property as discussed in executive session.* Motion carried unanimously. Motion passed 3-0.

29. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND

RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS. WILLIE NORFLEET, JR.

A motion was made by Mary B. Garcia, seconded by Guillermo Madrid, Jr. to *delete item 29*. Motion carried unanimously. Motion passed 3-0.

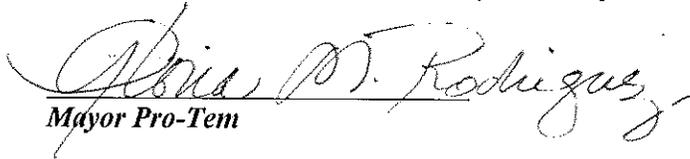
30. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.

WILLIE NORFLEET, JR.

A motion was made by Jesus Gandara, Jr. seconded by Mary B. Garcia to *approve Resolution in opposition to House Bill 2003 and House Bill 2005 as recommended by City Attorney*. Motion carried unanimously. Motion passed 3-0.

31. ADJOURN

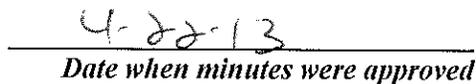
A motion was made by Mary B. Garcia seconded by Guillermo Madrid Jr. to *adjourn at 9:11 p.m.* Motion carried unanimously. Motion passed 3-0.



Mayor Pro-Tem



Sandra Hernandez, City Clerk



Date when minutes were approved