

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodriguez**  
District 2 / Mayor-Pro Tem

**Victor Perez**  
District 3

**Anthony Gandara**  
District 4

**Willie Norfleet, Jr.**  
City Manager

**NOTICE OF REGULAR COUNCIL MEETING  
OF THE CITY COUNCIL  
OF THE  
CITY OF SOCORRO**

.....  
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE  
PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION  
FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO  
THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915)  
858-2915 FOR FURTHER INFORMATION.  
.....

.....  
NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE CITY  
COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON  
THURSDAY THE 19<sup>th</sup> DAY OF FEBRUARY, 2015 AT 6:00 P.M. AT THE CITY  
HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH  
TIME THE FOLLOWING WILL BE DISCUSSED:  
.....

1. Call to order
2. Pledge of Allegiance and a Moment of Silence
3. Establishment of Quorum
4. Public Comment (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

**PRESENTATIONS**

5. *Presentation* by Willie Norfleet, Jr., City Manager, regarding monthly report.  
**Mayor Jesus Ruiz**

**NOTICE TO THE PUBLIC**

ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE

**WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.**

**ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.**

**ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.**

### **CONSENT AGENDA**

6. *Excuse* absent Council Members. *Sandra Hernandez*
  
7. *Approval* of Regular Council Meeting Minutes of February 5, 2015. *Sandra Hernandez*
  
8. *Approval* of travel for Officer James Urquidi to attend the Incident Response to Terrorist Bombings (IRTB) and Response to Suicide Bombing Incidents Course (PRSBI) at the Energetic Research and Testing Center (EMRTC) in Socorro, New Mexico. This training will mostly be reimbursed by New Mexico Tech. The training will take place February 24-27, 2015 for (IRTB) and March 2-6, 2015 for (PRSBI). *Chief Maldonado*

### **REGULAR AGENDA**

**PUBLIC COMMENTS ARE NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS WILL BE ALLOWED AT THE DATE OF THE SCHEDULED PUBLIC HEARING – ORDINANCE 320.**

#### **ORDINANCES – *Introduction, First Reading and Calling for a Public Hearing***

9. *Introduction, First Reading and Calling for a Public Hearing* of Ordinance 361, An Ordinance of the City of Socorro, Texas, adopting a new ordinance regarding substandard buildings; establishing standards for all buildings and structures; providing for the declaration of substandard buildings and structures as a public nuisance; providing for notice to property owners, occupants, mortgagees, and lienholders of substandard buildings and structures; providing for a public hearing on the substandard building or structure; providing for the abatement of nuisances; providing for the recovery of costs; providing a penalty clause; providing for judicial review; repealing all conflicting ordinances; providing a severability clause; and providing for publication. *James A. Martinez*

- 10. *Introduction, First Reading and Calling for a Public Hearing*** of Ordinance 362, An Ordinance of the City of Socorro, regulating credit access businesses.

***James A. Martinez***

**ORDINANCES – Public Hearing, Second Reading and Adoption**

- 11. *Public Hearing, Second Reading and Adoption*** of Ordinance 346, Amendment No. 1, An Ordinance of the City of Socorro, Texas, adopting an amended Budget to increase FY-2015 adopted budget.

***Karina Hagelsieb***

- 12. *Public Hearing, Second Reading and Adoption*** of Ordinance 360, an Ordinance amending the City of Socorro's Master Plan and changing the zoning of Tract 6-A, Leigh Clark Survey 293 Abst. 6257 at 1124 Horizon Boulevard from unclassified to M-1 (Light Industrial). Planning and Zoning Commission recommends approval.

***Sam Leony***

**FINANCE DEPARTMENT**

- 13. *Discussion and action*** on accepting the fixed assets agreed upon procedures report from White, Samaniego, & Campbell, LLP.

***Karina Hagelsieb***

**GRANTS DIVISION**

- 14. *Discussion and action*** on authorization for the submission of an application for funding under the Texas Community Development Block Grant Program (CDBG) 2015-2016 funding cycle in the amount of \$624,461 for the improvements to the Sparks Arroyo culvert on I-10 to reduce the impact of flooding in the City of Socorro.

***Anibal Olague***

- 15. *Discussion and action*** to authorize the City of Socorro to enter into a contract agreement with ECivis to access web-based grant search database for the purpose of improving the City's effectiveness in accessing viable grant funding opportunities at a cost of \$2,750.00

***Anibal Olague***

**MUNICIPAL COURT DEPARTMENT**

- 16. *Discussion and action*** on approving Amnesty Week from March 23, 2015 through March 27, 2015 and waiving the Failure to Appear Fee (FTA).

***Judge Garcia***

**PUBLIC WORKS DEPARTMENT**

- 17. *Discussion and action*** regarding the Park Commission.

***Douglas Lobdell, Jr.***

**PLANNING AND ZONING DEPARTMENT**

18. ***Discussion and action*** on the preliminary plat approval for Valley Ridge Unit 2 Subdivision Replat "A". The Planning and Zoning Commission recommends approval. ***Sam Leony***
19. ***Discussion and action*** approving the Certificate of Appropriateness for the proposed cosmetic interior improvement to the Rio Vista Community Center Facilities located at 901 N. Rio Vista Road, Socorro, Texas 79927. The Historical Landmark Commission recommends approval. ***Sam Leony***
20. ***Discussion and action*** approving the Certificate of Appropriateness for a child care home on Tract 8, Block 23, Socorro Grant, located at 10400 Socorro Road. The Historical Landmark Commission recommends approval. ***Sam Leony***
21. ***Discussion and action*** approving the Certificate of Appropriateness for the proposed restoration and repair project to the property located at Tracts 3-B, 4-C and 4-D, Block 21, Socorro Grant, located at 10180 Socorro Road. The Historical Landmark Commission recommends approval. ***Sam Leony***
22. ***Discussion and action*** approving the Certificate of Appropriateness for a home addition and color selection at Block 14, Socorro Grant, Tract 33-B-6, located at 645 Anahi Ct. The Historical Landmark Commission recommends approval. ***Sam Leony***
23. ***Discussion and action*** approving the Certificate of Appropriateness for the proposed restoration and repair project to the property located at Tracts 18-B-2, Block 17, Socorro Grant, a.k.a. "El Mercadito" located on 10179 Socorro, Road. The Historical Landmark Commission recommends approval. ***Sam Leony***
24. ***Discussion and action*** approving the Certificate of Appropriateness for the restoration and repairs at Tract 18-A, Block 17, Socorro Grant located at 10167 Socorro Road; also known as "The Bookery". The Historical Landmark Commission recommends approval. ***Sam Leony***

**CITY MANAGER**

25. ***Discussion and action*** on approving the Unaudited General Fund Budget vs Revenues and Expenditures Report for the period ending January 31, 2015. ***Willie Norfleet, Jr.***

**MAYOR AND CITY COUNCIL**

26. ***Discussion*** on building a library within the City of Socorro. ***Mayor Jesus Ruiz***
27. ***Discussion*** on adding laptops to Council chambers. ***Mayor Jesus Ruiz***

- 28. Discussion and action** on donation by SHS Senior Class. **Mayor Jesus Ruiz**
- 29. Discussion and action** on selecting a Picture Day for the City of Socorro Council and staff. **Mayor Jesus Ruiz**
- 30. Discussion and action** on amending the contract with the Public Relations Coordinator. **Mayor Jesus Ruiz**
- 31. Discussion and action** to remove city council representatives from all bank signatories and have city manager appoint administrative staff for bank signatories. **Rene Rodriguez**
- 32. Discussion and action** to establish a procedure to develop proposals for amendments to the city charter and to call for a charter amendment election. **Rene Rodriguez**
- 33. Discussion and action** to create an ordinance imposing an 18 month moratorium on the submission, acceptance, processing and approval of any application for a City of Socorro junk yard permit or license, scrap metal yard permit or license; tire shop permit or license and import/export of vehicles permit or license related to the operation of a business that processes such; directing the investigation of such businesses; and declaring the city council to consider the adoption of appropriate city regulations with respect to such businesses if permitted by law. **Rene Rodriguez**
- 34. Discussion and action** regarding status of future annexation plans. **Rene Rodriguez**
- 35. Discussion and action** on directing the Planning and Zoning Department to begin proceedings to rezone the property at 266 Horizon Boulevard from M-2 to proper commercial status and to amend the Comprehensive Master Plan to reflect the zoning. **Sergio Cox**
- 36. Discussion and action** regarding dissemination of information to a city councilmember when he or she requests such information in his or her official capacity. The Public Information Act (Act) is not implicated when a request is made in a mayor or councilmember's official capacity, as the release of the documents is not viewed as a release to the general public. **Sergio Cox**
- 37. Discussion and update** on the process for a skate park for District 2. **Gloria M. Rodriguez**
- 38. Discussion and action** to approve the paving of Passmore Road; to include prioritizing funding, waiving the City of Socorro's Purchasing Policy, and giving Passmore Road priority status on overlay lists. **Anthony Gandara**

### **EXECUTIVE SESSION**

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any

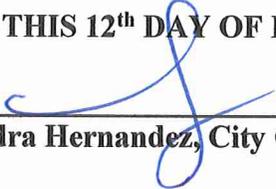
of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY  
Section 551.072 DELIBERATION REGARDING REAL PROPERTY  
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT  
Section 551.074 PERSONNEL MATTERS  
Section 551.076 DELIBERATION REGARDING SECURITY  
Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

***Discussion on the following:***

- 39. *Discussion and action*** on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters. ***Willie Norfleet, Jr.***
- 40. *Discussion and action*** on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters. ***Willie Norfleet, Jr.***
- 41. *Discussion and action*** regarding pending litigation and receive status report regarding pending litigation. ***Willie Norfleet, Jr.***
- 42. *Approval and adoption*** of resolution requesting action on the offer listed in the backup, pursuant to Section 34.05 (i) of the Texas Property code. ***James A. Martinez***
- 43. *Discussion*** regarding a proposed ch. 380 agreement and tax and financial incentives for a potential employer [551.071 and 551.087]. ***James A. Martinez***
- 44. *Adjourn***

**DATED THIS 12<sup>th</sup> DAY OF FEBRUARY 2015.**

By:   
**Sandra Hernandez, City Clerk**

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

**DATED THIS 12<sup>th</sup> DAY OF FEBRUARY 2015.**

By:   
\_\_\_\_\_

**Sandra Hernandez, City Clerk**

Agenda posted: 2-12-15 @ 4PM

Removed: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_



*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

DATE: 02/11/2015  
TO: Council

FROM: Mayor Jesus Ruiz

SUBJECT: Monthly Report Presented by CM Willie Norfleet

#### SUMMARY

Council should receive the monthly report by CM Willie Norfleet. A monthly report is being request and he should be allowed to present.

#### BACKGROUND

n/a

#### STATEMENT OF THE ISSUE

See above

#### FINANCIAL IMPACT

none

#### ALTERNATIVE

Not allow him to present

#### COUNCIL MEMBER RECOMMENDATION

Allow Mr. Norfleet to present the monthly report

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodríguez**  
District 2 - Mayor Pro-Tem

**Victor Perez**  
District 3

**Anthony Gandara**  
District 4

**Willie Norfleet, Jr.**  
City Manager

**DATE: February 2, 2015**

**TO: Mayor and Council**

**FROM: Sandra Hernandez, City Clerk**

**SUBJECT: Monthly Report – January 2015**

1. Council Meetings (January 15, 2015)
  - Published legal notices regarding ordinances
2. Website
  - Update the website
3. Open Records Request
  - Responded to 8 open records requests
4. Other
  - Post the election results to Secretary of State
  - Ordered new phones for employees
  - Met with Resident Technology regarding new camera system for chambers
  - Corresponded with MuniCode regarding new ordinances
  - Advertised/closed and open bid 15-001 Asphalt Paver
  - Prepared files for storage/created records retention log
  - Emailed/processed Council Campaign Financial Reports
  - Met with TML Representative regarding increased claims and possible solutions for reducing claims (accidents)
  - Respond to auditors request for documentation
  - Processed property claims to TML
  - Prepared agenda minutes

# City of Socorro

2015 January HR Monthly Report

Adriana Rodarte

Human Resources Director

February 5, 2015

## Human Resources January Report

Human resources department provides overall policy direction on human resources management issues and administrative support functions related to the management of employees for all City departments. The mission of the department is to be strategic partner by providing Human Resources programs that attract, develop, retain, and engage a skilled and diverse workforce.

1. Civil Service meeting on 1/26/15 – Edmundo Montoya Grievance Hearing on demotion, was re scheduled for 2/23/15 Jim Joplin requested continuance which was granted. Edmundo Montoya termination grievance hearing set for 3/23/15.
2. City of Socorro Website was updated
  - 2015 Payroll Schedule
  - 2015 Holiday Schedule
  - 2015 W4
  - All 2015 Benefit information
  - Open Positions posted 1/5/15
3. 17 Interviews were conducted on 1/21/15 & 1/22/15 Court Clerk
  - a. Ashley Almanzar was the highest ranking candidate
4. Vacant Positions:
  - 2 Police Officer,
  - 1 Recreations Coordinator
  - 1 Planning Tech
5. 201 Leave Request for the month of January
  - Vacations - 142
  - Sick – 59
  - Missing Swipes - 20
6. 1 separations for the month of January
  - a. Ivette Aguero resigned 1/2/15 exit interview conducted
7. 1 Injury reported 0 currently on Workers Compensation
8. 1 Unemployment Claim no chargeback to City
9. FMLA 3 employees out on leave
  - a. Gilbert Rey out on FMLA as of 11/03/14
  - b. Christopher Rey intermittently out on FMLA as of 11/03/14
  - c. Karina Verdier out on FMLA as of 12/26/14
  - d. Andrew DeAngelo 1/7/15 out on FMLA
10. Externship Student (Southwest University) Ivan Rios started on 1/05/15 and assisted Human Resources Department, Municipal Courts Department, Recreations Department and Planning and Zoning Department.

*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

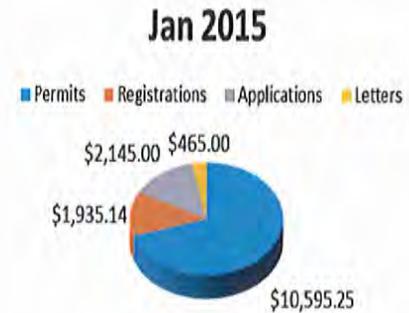
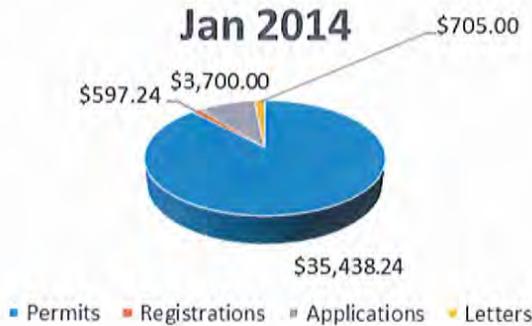
*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2 / Mayor Pro Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4



City of Socorro  
PLANNING & ZONING DEPARTMENT  
MONTHLY REPORT

	January 2014		January 2015	
<b>Permits</b>				
Residential Permits	46	\$25,247.62	43	\$4,786.50
Commercial Permits	1	\$775.62	1	\$600.00
Excavation and Grading Permits	0		0	
Demolition Permits	0		0	
Utility Gas Permits	10	\$525.00	13	\$650.00
Utility Water Permits	1	\$50.00	6	\$300.00
Utility Sewer Permits	1	\$50.00	7	\$350.00
Utility Plumbing Permits	38	\$1,950.00	14	\$750.00
Utility Electric Permits	40	\$2,000.00	13	\$943.75
Utility Mechanical Permits	36	\$1,800.00	8	\$400.00
Re-Inspection Fees	2	\$90.00	2	\$90.00
Vendor Permits	4	\$225.00	4	\$225.00
Event Permits	0		0	
Sign Permits	0		0	
Special Use Permits	2	\$2,550.00	0	
Trailer Parking Permit	0		0	
Park Fees	0		1	\$1,500.00
Beer & Wine	1	\$175.00	0	
<b>Total</b>	<b>182</b>	<b>\$35,438.24</b>	<b>112</b>	<b>\$10,595.25</b>

Registrations				
Business Registrations	11	\$270.17	9	\$515.14
Business Renewals	4	\$267.50	11	\$1,420.00
Car Dealership Annual Applications	1	\$59.57		
Total	16	\$597.24	20	\$1,935.14
Applications				
Conditional Use Applications	0		2	\$850.00
Rezoning Applications	3	\$2,050.00	1	\$650.00
Lot Split Applications	1	\$1,350.00		
Re-Plat Applications	0			
Subdivision Applications	0			
BOA Applications	0			
Mobile Office Placements	2	\$120.00	6	\$420.00
Mobile Home Transporters	4	\$180.00	4	\$225.00
Total	10	\$3,700.00	13	\$2,145.00
Letters				
Official Address Changes	2	\$30.00	5	\$75.00
Zoning Confirmation Letters	1	\$45.00	1	\$45.00
Certificate of Occupancy	3	\$150.00	6	\$300.00
Letters Of Zoning Compliance	32	\$480.00	4	\$45.00
Total	38	\$705.00	16	\$510.00
<b>Grand Total</b>		<b>\$40,440.48</b>		<b>\$15,140.39</b>



# City of Socorro Planning & Zoning Activity Report

## January 2015

### INSPECTIONS

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The Planning & Zoning Department conducted the following inspections during the past month:

Structural Inspections:	9
Mechanical	9
Electrical	27
Plumbing/Gas/Sewer	72
Concrete Work <i>(Incl. rock walls, footings, driveways &amp; sidewalks)</i>	46
Building Final	8
Change of Address	7
<b>TOTAL</b>	<b>178</b>

### CODE COMPLIANCE & ENFORCEMENT

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The code compliance personnel accomplished the following activities during the past month:

Notices of Violation issued	56
Number of cleared cases (through voluntary compliance)	38
Citations Issued	2
Number of tire vouchers dispensed	97
<b>TOTAL</b>	<b>193</b>

### BOARDS & COMMISSIONS

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The following number of cases were brought before these boards and commissions during the past month:

City Council	3
Planning & Zoning	8
Historical Landmark Commission	4
Board of Adjustments	0
Museum Commission	

**TOTAL**                      **15 Cases**



## INTERNAL AND EXTERNAL PROJECT INVOLVEMENT

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1. Leadership Bridge project.
2. Safe Routes To School project.
3. Annexation project.
4. ROW acquisition projects (Fray Olguin Rd, Rio Vista Rd., Sparks Cir., Lippert Rd., Sheryl Cir., Spur Pl., San Miguel Rd., etc.)
5. Flood Mitigation and Preparedness project (existing and future storm water structures)
6. Road widening projects (Horizon-Buford, North Loop, and Old Hueco Tanks Blvd.)
7. Municipal buildings preservation (roofing, rockwall projects, etc.)



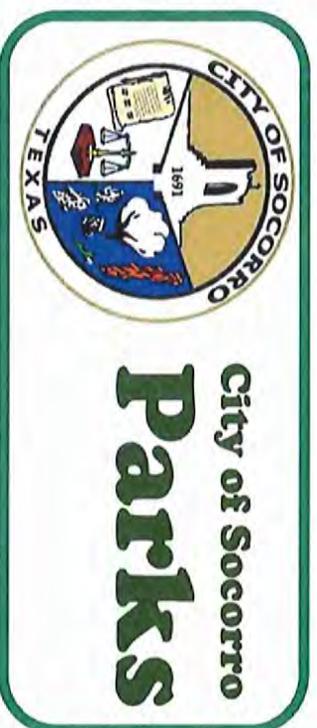
# Public Works & Parks January Update

**Socorro**  
Public Works Department



**PW**

Serving the Community with Pride  
Sirviendo a la Comunidad con Orgullo





# Agenda

- **Public Works**
  - Onion Field
  - Paving
  - Paver bid
  - Other
- **Parks**
  - Bulldog Landscape Maintenance
  - Table/bench maintenance
- **Road Ahead**





# Paving

- Completed McAdoo Acres

- Le Lois
- Justin
- Reese



**Socorro**  
Public Works Department



**PW**

Serving the Community with Pride  
Serviendo a la Comunidad con Orgullo





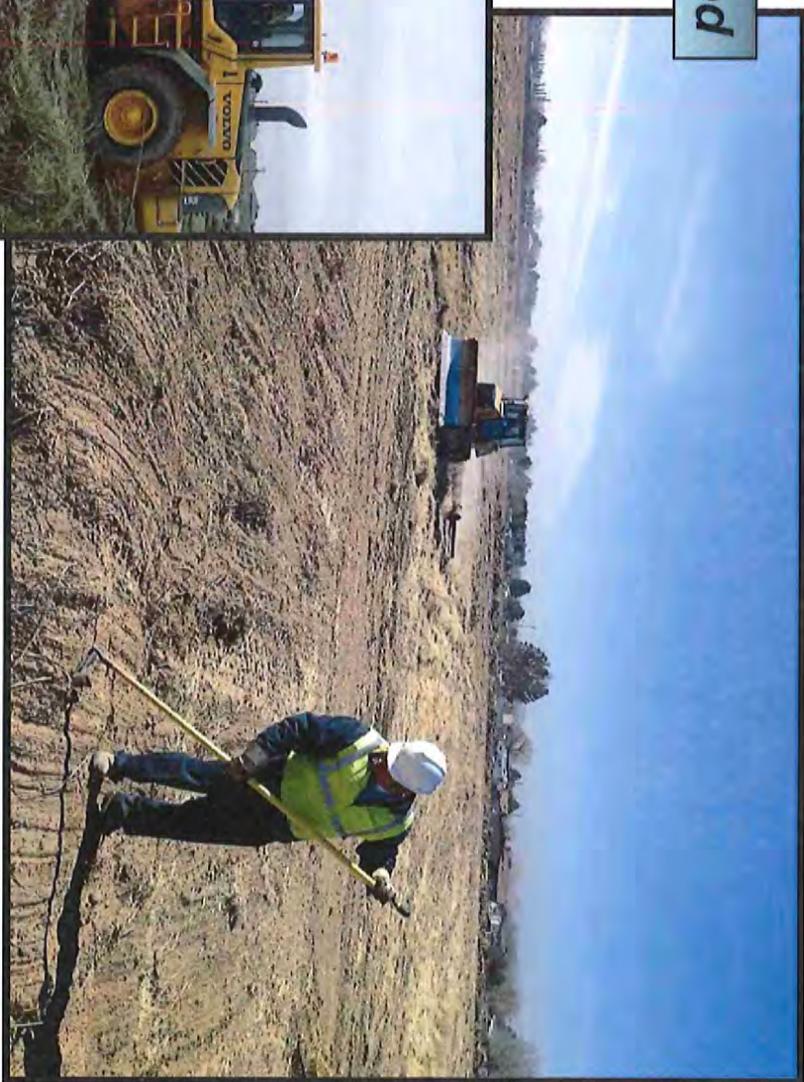
# Onion Field Clearing

**Socorro**  
Public Works Department

Serving the Community with Pride  
Serviendo a la Comunidad con Orgullo



Most vegetation removed



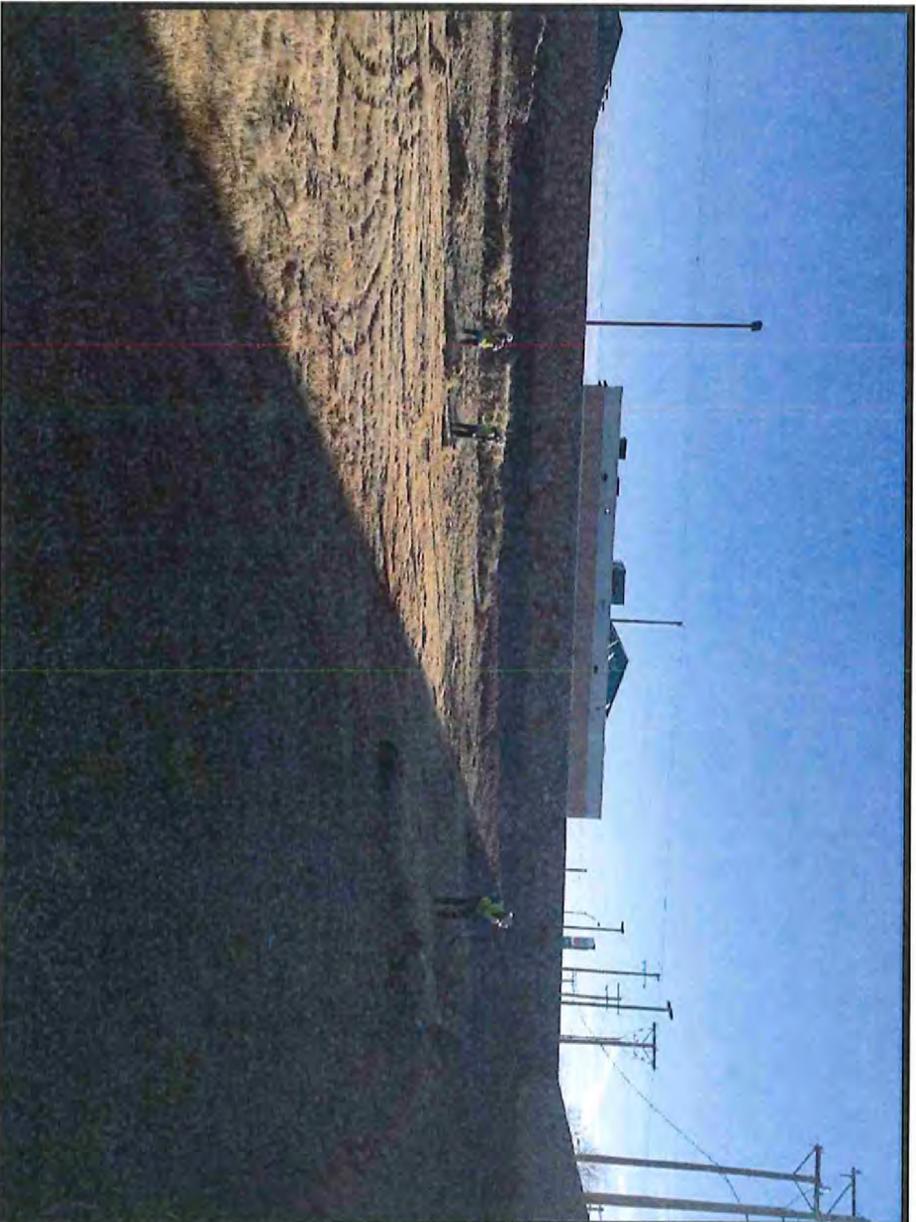
Ready for excavation



# Other



- Focus on mowing/cleaning city ponding areas





# Parks

- Repairing benches/tables
- Anti-vandalizing benches/tables
- Landscape maintenance at Bulldog

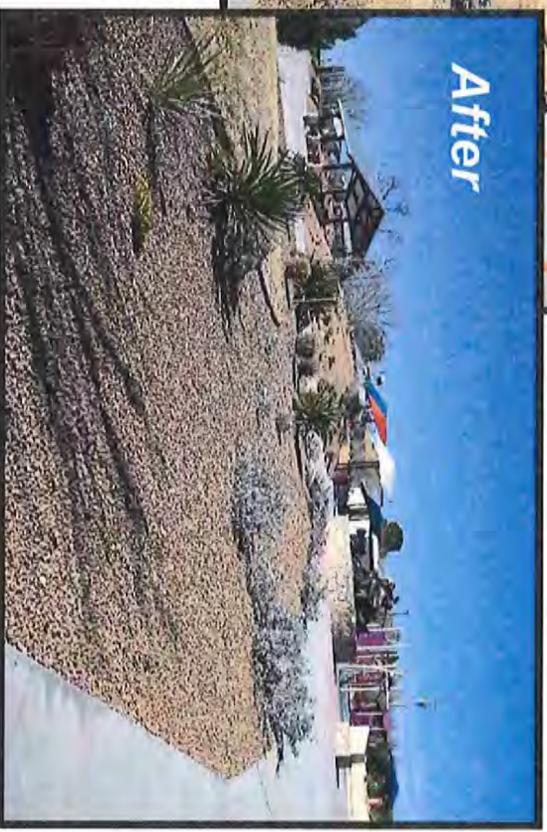
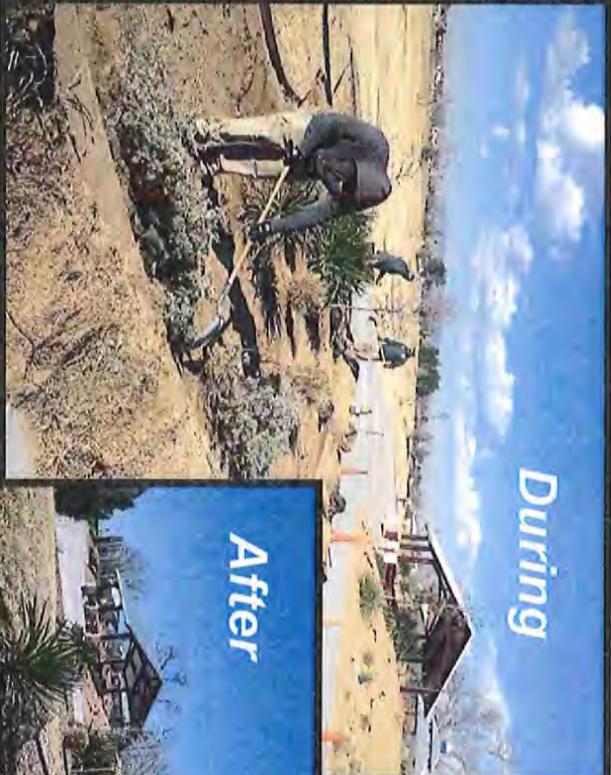




# Landscape Maintenance at Bulldog

**Socorro**  
Public Works Department

**PW**  
Serving the Community with Pride  
Serving the Community with Pride  
Serving the Community with Pride



25% complete



# Road Ahead

- Onion Field excavation
- Continue 2015 Paving Plan
  - All condition 5 streets
  - Condition 4 streets @ D1 & D2
- Maintenance
  - Potholes
  - Shoulders
- Parks
  - Prep for irrigation/recreation systems turn-on
  - Continue landscape maintenance
  - Training
    - Customer Service
    - Enforcement of Parks Ordinances





## SOCORRO POLICE DEPARTMENT DECEMBER 2014 MONTHLY REPORT

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Date: February 3, 2015  
To: Willie Norfleet (City Manager)  
From: Chief Carlos R. Maldonado  
SUBJECT: Monthly Report

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Attached are the crime statistics for the month of January 2015. Below are some case highlights which occurred during the month:

01/09/2015 The Socorro Police Department received a call at 11471 Alameda (Ernesto Serna School), regarding a missing child. ABC Daycare center failed to pick up 11 year old male at school. Child was found by our agency and returned to mother. A case was filed to document this issue.

01/13/2015 Socorro Police Communications received a call regarding a 94 year old male who was unresponsive. Life Ambulance along with Officers were dispatched for assistance. Upon arrival, male was not breathing, CPR was initiated. Male subject expired per the Medical Examiner at 2:35pm.

01/24/2015 At approximately 2:51pm, Communications received a call regarding a 93 year old male who was not breathing. Life Ambulance and Officers were dispatched to the scene and found the male unresponsive. Per the family members there was a DNR (Do Not Resuscitate) order, therefore no CPR was performed. Medical Examiner pronounced the male at 4:08pm.

01/25/2015 At approximately 8:27am, Socorro Police received a call regarding a 46 year old female who was unresponsive. Medical services and Officers were dispatched to the scene. Upon Arrival, Life Ambulance performed CPR. Female expired as of 9:43am per the medical examiner.

1/28/2015 At approximately 2:20pm, a call was received regarding a 65 year old male who was unresponsive. Medical and Police services were dispatched for assistance. Upon Officer arrival, Life Ambulance was already conducting CPR. The male was dispatched to Sierra Medical Center where he later expired at 3:21pm.



**SOCORRO POLICE DEPARTMENT**  
**JANUARY 1, 2015 THRU JANUARY 31, 2015**



INCIDENT TYPE	COUNT
BURGLARY OF HABITATION	10
MOTOR VEHICLE ACCIDENTS	71
BLUE FORMS ISSUED ON MVA	32
DWI	6
FAMILY VIOLENCE ASSAULTS	11
VERBAL FAMILY DISPUTES	40
ASSAULT	4
REDSIDENCE/BUSINESS ALARMS	50
CRIMINAL MISCHIEF	15
FORGERY/FRAUD	1
THEFT	30
THEFT OF VEHICLE	5
MEDICAL CALLS	105
FIRE CALLS	21
ARRESTS	39
TRAFFIC STOPS	304
REPORTS GENERATED	178
CALLS FOR SERVICE	1545



City of Socorro

Department of Recreation Centers

January Monthly Report

Issued by:

Victor Reta-Recreation Centers Supervisor

February 9, 2015

Goals:

- The Recreation Centers' goal is to establish themselves as a resource center in the community aimed at encouraging, educating, & empowering others through social, civic, and betterment opportunities for the people of Socorro.
- As Recreation Centers Supervisor it is my ultimate goal that I meet the needs of the public in the City of Socorro, with solutions & answers; by creating good standing overarching partnerships I aim to provide an easily accessible network of aid. As such, I expect to have a highly effective team of employees who will receive continuing education & training so that they are capable of executing & facilitating the demands of the department with polite & welcoming community service.
- Goal of the month: Sense of Urgency

### RVCC (Rio Vista Community Center):

- January monthly report (supporting documentation attached)
- Submitted Capital Plans Project for Historical League Commission Approval
  - ✓ Obtained sample swatches for presentation
- Assisted a homeless man receive shelter with the Rescue Mission of El Paso
- Provided transportation for the Senior Citizens to local businesses, health care providers, & services needed
- Began setting up the 10 donated computers from Texas Health & Human Services Commission
- Spoke with Ford regarding the delivery of the vehicle currently pending; moved date to week of February 11<sup>th</sup>.
- Received waiver of liability for upcoming tax season so that staff may assist the community in filing taxes using the 1040A & 1040EZ forms.
- Citizenship classes began in the afternoon from 6-8 pm on Tuesdays & Thursdays
- Senior Citizen Fitness Classes have started as well on Tuesday & Thursday from 10-10:30 am.
- Purchased (6) six space heaters for back building classrooms as temporary fix while P&Z/HLC reviews new A/C unit request.

### CACC (Chayo Apodaca Community Center):

- January Monthly Report Attached
- Began servicing computers alongside IT to address troubleshooting techniques & solutions in correlation of the Faronics Software.
- Addressed the water leak issue with P&Z Building Inspectors & Maintenance Technicians

### Department Supervisory, Staff, and Cross Department Collaboration

- Recreation Coordinator's Final Day January 3, 2015
  - ✓ Conducted Exit Procedures upon receiving resignation
- Coordinated the procurement of new staff t-shirts for planned Softball Outing
- Cooperated w/ Finance in the issuance of Auditor's Fraud Questionnaire
- Attended WTEP Meeting 1/15/82015
- Took Item to Council Regarding Chile War Festival's TABC Licensing w/ Mission Trail Association

### Events:

- Preparing Obamacare Workshop 2/7/2015
- Preparing Valentine's Day Luncheon 2/11/2015
- Preparing Children's Book Reading 2/20/2015
- Preparing Easter Event 3/28/2015

Rio Vista January Report

**MONTHLY REPORT January 2015**

**Fitness and Wellness**

<u>Class:</u>	<u>Instructor</u>	<u>Time(s):</u>	<u>Month Total:</u>
Aerobics	Adriana	M-F 8-9am	187
Zumba	Adriana	MWF 9:15-10:15am	0
Zumba	Alejandra	MTWR 6-7pm	137
Senior Fitnes	Mary	TTR 10-10:30am	0
Yoga	Idalia	MTWR 6-7pm	33
			357

**Community Enrichment**

<u>Class:</u>	<u>Instructor</u>	<u>Time(s):</u>	<u>Month Total:</u>
Family Violence Support		W 1-2pm	24
Al-Anon		F 12:30-2:30	14
GED		MWTR 9am-12am	84
		MWTR 5pm-7pm	76
Eye Exams		W 1-2pm	0
Texas Tech.		Varies	19
ESL		WF 9am - 12pm	74
Senior Nutrition		M-F 9am-1pm	497
			788

**Transportation**

	<u>Month Total:</u>
Pick Ups	75
Drop Offs	83
Other	0
Church	8
	166

**Calls & Visitors**

	<u>Month Total:</u>
Phone Calls	117
Visitors	36
	153

**Events**

<u>Total Events</u>	<u>Total Turnout</u>
0	0
	0

**Volunteers**

	<u>Month Total:</u>
Volunteers / Community Service	4
	4

**Total RVCC Visitor/Participant Traffic**

1468

# E. G. "Chayo" Apodaca Community Center



## January Monthly Report 2015

Day	Computer Use	Laptop Use	Arcade	Volunteers	Visitor	Conference	Total
1							
2	14	1	12	0	0	0	27
3	15	2	10	0	0	0	27
4							
5							
6	45	5	34	0	10	0	94
7	21	2	12	0	7	0	42
8	36	3	25	1	7	0	72
9	11	0	14	0	3	0	28
10	29	0	39	0	0	0	68
11							
12							
13	29	1	12	0	4	0	46
14	18	0	11	0	2	0	31
15	18	4	13	0	1	0	36
16	21	0	19	0	2	0	42
17							
18							
19							
20	39	1	26	0	7	0	73
21	36	4	13	0	3	0	56
22							
23							
24							
25							
26							
27							
28	54	0	39	0	5	0	98
29	27	0	12	0	3	0	42
30	15	2	8	0	2	0	27
31	16	5	11	0	2	0	34
<b>Total</b>	<b>444</b>	<b>30</b>	<b>310</b>	<b>1</b>	<b>58</b>	<b>0</b>	
			<b>Monthly Total</b>				<b>843</b>



*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2 / Mayor-Pro Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**REGULAR COUNCIL MEETING MINUTES  
FEBRUARY 5, 2015 at 6:00 P.M.**

**MEMBERS PRESENT:**

Mayor Jesus Ruiz  
Rene Rodriguez  
Sergio Cox  
Gloria M. Rodriguez  
Victor Perez

**MEMBERS ABSENT:**

None

**STAFF PRESENT:**

Willie Norfleet, Jr., City Manager  
Sandra Hernandez, City Clerk  
Jim Martinez, City Attorney  
Doug Lobdell, Public Works Director  
Sam Leony, Planning and Zoning Director  
Adriana Rodarte, Human Resources Director  
Victor Reta, Recreation Supervisor

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Mayor Jesus Ruiz

**2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

Pledge of Allegiance was recited by Chief Carlos Maldonado

**3. ESTABLISHMENT OF QUORUM**

A roll call was held and a quorum was established with six members present.

**4. PUBLIC COMMENT**

Suky Ramos, Luis Sigala, Sergio Jaime, and Ralph Duran spoke during public comment.

**PRESENTATIONS**

**5. PRESENTATION OF CERTIFICATES OF APPRECIATION.**

**CHIEF CARLOS MALDONADO**

Chief Maldonado and Mayor recognized the agencies that assisted the Socorro Police Department with an incident.

**CONSENT AGENDA**

**6. EXCUSE ABSENT COUNCIL MEMBERS.**

**SANDRA HERNANDEZ**

**7. APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF JANUARY 15, 2015.**

**SANDRA HERNANDEZ**

**8. APPROVAL OF TRAVEL FOR COURT CLERK TO ATTEND THE REGIONAL CLERKS SEMINAR IN SOUTH PADRE, TEXAS FROM APRIL 27-30, 2015.**

**ISELA GONZALEZ**

**9. APPROVAL OF TRAVEL FOR JUVENILE CASE MANAGER TO ATTEND THE REGIONAL CLERKS SEMINAR IN AUSTIN, TEXAS FROM JUNE 28-30, 2015.**

**ISELA GONZALEZ**

**10. APPROVAL OF TRAVEL FOR MUNICIPAL COURT JUDGE TO ATTEND THE REGIONAL JUDGES SEMINAR IN SOUTH PADRE, TEXAS FROM MAY 3-5, 2015.**

**ISELA GONZALEZ**

A motion was made by Sergio Cox, seconded by Anthony Gandara to *approve the Consent Agenda and to move item 11 to regular agenda for discussion.* Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays: None

Abstain: None

Absent: None

**11. APPROVAL OF TRAVEL FOR AT-LARGE CITY REPRESENTATIVE RENE RODRIGUEZ AND CITY MANAGER WILLIE NORFLEET, JR. TO ATTEND THE TML REGION IV MEETING IN BALMORHEA, TEXAS FEBRUARY 13, 2015.**

**RENE RODRIGUEZ**

A motion was made by Rene Rodriguez, seconded by Victor Perez to *approve item 11.* Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays: None

Abstain: None

Absent: None

**REGULAR AGENDA**

A motion was made by Gloria M. Rodriguez, seconded by Rene Rodriguez to *move item number 18 to the front of the agenda.* Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays: None

Abstain: None

Absent: None

## **GRANTS DIVISION**

**18. DISCUSSION AND ACTION ON AUTHORIZATION FOR THE SUBMISSION OF AN APPLICATION FOR FUNDING UNDER THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) 2015-2016 FUNDING CYCLE IN THE AMOUNT OF \$624,461 FOR THE IMPROVEMENTS TO THE SPARKS ARROYO CULVERT ON I-10 TO REDUCE THE IMPACT OF FLOODING IN THE CITY OF SOCORRO. ANIBAL OLAGUE**

A motion was made by Anthony Gandara, seconded by Rene Rodriguez to *approve item 18*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays: None

Abstain: None

Absent: None

## **ORDINANCES**

**12. SECOND READING AND ADOPTION OF ORDINANCE 346, AMENDMENT NO. 1, AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS, ADOPTING AN AMENDED BUDGET TO INCREASE FY-2015 ADOPTED BUDGET. KARINA HAGELSIEB**

A motion was made by Rene Rodriguez, seconded by Anthony Gandara to *delete item 12*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays: None

Abstain: None

Absent: None

**13. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF ORDINANCE 360, AN ORDINANCE AMENDING THE CITY OF SOCORRO'S MASTER PLAN AND CHANGING THE ZONING OF TRACT 6-A, LEIGH CLARK SURVEY 293 ABST. 6257 AT 1124 HORIZON BOULEVARD FROM UNCLASSIFIED TO M-1 (LIGHT INDUSTRIAL). PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL. SAM LEONY**

A motion was made by Rene Rodriguez, seconded by Victor Perez to *approve item 13*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays: None

Abstain: None

Absent: None

**POLICE DEPARTMENT**

- 14. DISCUSSION AND ACTION TO AUTHORIZE THE CHIEF OF POLICE TO RECEIVE A DOG FROM THE EL PASO COUNTY SHERIFF'S OFFICE IN ORDER TO START A K-9 UNIT, AS WELL AS A 7-8 WEEK TRAINING COURSE FOR THE DOG AND HANDLER FROM THE U.S. BORDER PATROL. THIS DOG AND TRAINING WILL NOT COST THE CITY OF SOCORRO ANYTHING WHICH IS A SAVINGS OF APPROXIMATELY \$30,000.00.**  
***CHIEF CARLOS MALDONADO***

David Montes, United States Border Patrol Agent, gave a brief overview of the training program.

A motion was made by Gloria M. Rodriguez, seconded by Rene Rodriguez to *approve item 14*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**PUBLIC WORKS DEPARTMENT**

- 15. DISCUSSION AND ACTION TO ALLOCATE CAPITAL FUNDS FOR A NEW PAVER AND TO AWARD BID NO. 15-001 ASPHALT PAVER TO WAGNER EQUIPMENT COMPANY IN THE AMOUNT OF \$159,795.00**  
***DOUGLAS LOBDELL, JR.***

A motion was made by Rene Rodriguez, seconded by Victor Perez to *approve item 15*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

- 16. DISCUSSION AND ACTION TO APPROVE PAYMENT TO D&H PETROLEUM AND ENVIRONMENTAL SERVICES FOR REPAIRS TO THE CITY'S FUEL DISPENSING SYSTEM.**  
***DOUGLAS LOBDELL, JR.***

A motion was made by Rene Rodriguez, seconded by Sergio Cox to *approve item 16*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**RECREATIONAL CENTER DEPARTMENT**

**17. DISCUSSION AND ACTION TO APPROVE A VALENTINE'S DAY LUNCHEON FOR THE RIO VISTA COMMUNITY CENTER SENIOR CITIZEN PROGRAM. VICTOR RETA**

A motion was made by Anthony Gandara, seconded by Rene Rodriguez to *approve item 17*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays: None

Abstain: None

Absent: None

**PLANNING AND ZONING DEPARTMENT**

**19. DISCUSSION AND ACTION ON PROPOSED RIGHT-OF-WAY ACQUISITION INTENDED TO BE DESIGNATED FOR PUBLIC ROADS ALONG PARKER ROAD, RIO VISTA ROAD, SPARKS ROAD, LIPPERT ROAD, SHERYL CIRCLE AND SPUR PLACE. PLANNING AND ZONING DEPARTMENT RECOMMENDS APPROVAL. SAM LEONY**

A motion was made by Rene Rodriguez, seconded by Sergio Cox to *approve the preliminary work and bring final agreements back for council approval*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays: None

Abstain: None

Absent: None

**20. DISCUSSION AND ACTION ON PROPOSED TEMPORARY CONSTRUCTION EASEMENT FOR THE UNION PACIFIC RAILROAD COMPANY TO GRANT THE RIGHT OF INGRESS AND EGRESS TO AND FROM THE CONSTRUCTION AREA DURING THE CONSTRUCTION PERIOD FOR GRADING AND STAGING EQUIPMENT AND MATERIALS. PLANNING AND ZONING DEPARTMENT RECOMMENDS APPROVAL. SAM LEONY**

A motion was made by Rene Rodriguez, seconded by Sergio Cox to *have city attorney negotiate final easement agreement with Union Pacific Railroad*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays: None

Abstain: None

Absent: None

**21. DISCUSSION AND ACTION ON VACATING THE AVILA-MORALES SUBDIVISION PLAN AS DEFINED IN THE TEXAS LOCAL GOVERNMENT CODE §212.013 AND §212.15 AND TURNING BACK THE PROPERTY TO ITS ORIGINAL TRACTS (7A, 7B, 7C, BLOCK 27, SOCORRO GRANT) AND RECORDING IT IN THE EL PASO COUNTY. THE PLANNING AND ZONING DEPARTMENT RECOMMENDS APPROVAL. SAM LEONY**

George Morales and Jose Avila, property owners, gave a brief explanation of this item.

A motion was made by Gloria M. Rodriguez, seconded by Rene Rodriguez to *approve item 21*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: Anthony Gandara  
Absent: None

**22. DISCUSSION AND ACTION ON THE PRELIMINARY PLAT APPROVAL FOR JARDIN DE FLORES SUBDIVISION UNIT 2. THE PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL. *SAM LEONY***

A motion was made by Rene Rodriguez, seconded by Victor Perez to *approve item 22*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**23. DISCUSSION AND ACTION ON THE PRELIMINARY PLAT APPROVAL FOR DAIRYLAND SUBDIVISION REPLAT "J". THE PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL. *SAM LEONY***

A motion was made by Rene Rodriguez, seconded by Gloria M. Rodriguez to *approve item 23*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**24. DISCUSSION AND ACTION ON THE PRELIMINARY PLAT APPROVAL FOR CIELO DEL RIO SUBDIVISION UNIT 1. THE PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL. *SAM LEONY***

A motion was made by Gloria M. Rodriguez, seconded by Rene Rodriguez to *approve item 24*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**25. DISCUSSION AND ACTION ON THE PRELIMINARY PLAT APPROVAL FOR VALLEY RIDGE UNIT 2 SUBDIVISION REPLAT "A". THE PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL. *SAM LEONY***

A motion was made by Rene Rodriguez, seconded by Gloria M. Rodriguez to *approve item 25*.

A motion was made by Rene Rodriguez, seconded by Gloria M. Rodriguez to rescind the motion.

A motion was made by Rene Rodriguez, seconded by Sergio Cox to deny.

A motion was made by Rene Rodriguez, seconded by Sergio Cox to rescind the motion.

A motion was made by Rene Rodriguez, seconded by Sergio Cox to postpone to the February 19, 2015 City Council meeting. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays: None

Abstain: None

Absent: None

**26. DISCUSSION AND ACTION ON THE PROPOSED CLEANUP AND POSSIBLE DEMOLITION PROJECT ON 12 PROPERTIES AS PER ORDINANCE 109 AND 25 OF THE CITY OF SOCORRO, TEXAS RELATED TO VACANT AND DILAPIDATED BUILDINGS. THE PLANNING AND ZONING DEPARTMENT RECOMMENDS APPROVAL. *SAM LEONY***

A motion was made by Victor Perez, seconded by Gloria M. Rodriguez to *approve item 26*.

A motion was made by Victor Perez, seconded by Gloria M. Rodriguez to rescind the motion.

A motion was made by Anthony Gandara, seconded by Rene Rodriguez to move item 26 into executive session. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays: None

Abstain: None

Absent: None

**27. DISCUSSION AND ACTION TO AWARD INFORMAL BID SOLICITATION FOR TWO ROCKWALL PROJECTS AT WEST SIDE BOUNDARY AT BULLDOG CHAMPIONSHIP PARK AND CITY PONDING AREA LOCATED AT ETHYL HART STREET TO ARMANDO MEJIA TRUCKING AND CONSTRUCTION COMPANY IN THE AMOUNT OF \$46,203.00. THE PLANNING AND ZONING DEPARTMENT RECOMMENDS APPROVAL. *SAM LEONY***

A motion was made by Gloria M. Rodriguez, seconded by Rene Rodriguez to *approve item 27*.

A motion was made by Gloria M. Rodriguez, seconded by Rene Rodriguez to rescind the motion.

A motion was made by Gloria M. Rodriguez, seconded by Sergio Cox to delete item 27. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**28. DISCUSSION AND ACTION TO AWARD INFORMAL BID SOLICITATION FOR THE ROOFING PROJECT AT THE ADMINISTRATION BUILDING LOCATED AT 124 S. HORIZON TO ARMANDO MEJIA TRUCKING AND CONSTRUCTION COMPANY IN THE AMOUNT OF \$13,950. THE PLANNING AND ZONING DEPARTMENT RECOMMENDS APPROVAL. *SAM LEONY***

A motion was made by Gloria M. Rodriguez, seconded by Rene Rodriguez to approve item 28. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**CITY MANAGER**

**29. DISCUSSION AND ACTION REGARDING WAIVING PURCHASING POLICY FOR ENGINEERING DESIGN SERVICES FOR MAURO ROSAS PARK. *WILLIE NORFLEET, JR.***

A motion was made by Gloria M. Rodriguez, seconded by Rene Rodriguez to approve item 29. Motion passed.

Gloria M. Rodriguez stepped out at 8:47 p.m.

Ayes: Victor Perez, Rene Rodriguez, and Sergio Cox,  
Nays: Anthony Gandara  
Abstain: None  
Absent: Gloria M. Rodriguez

**MAYOR AND CITY COUNCIL**

**30. DISCUSSION AND ACTION ON ADDING DINDINGER RD TO THE LIST OF STREETS TO BE PAVED. *MAYOR JESUS RUIZ***

Gloria M. Rodriguez returned at 8:50 p.m.

A motion was made by Sergio Cox, seconded by Anthony Gandara to approve item 30. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**31. DISCUSSION AND ACTION ON AMENDING THE CONTRACT WITH CITY MANAGER WILLIE NORFLEET. MAYOR JESUS RUIZ**

A motion was made by Rene Rodriguez, seconded by Sergio Cox to move item 31 to executive session. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**32. DISCUSSION AND ACTION TO INSTRUCT CITY MANAGER TO DIRECT GRANT WRITER TO DEVELOP A PARKS MASTER PLAN. RENE RODRIGUEZ**

A motion was made by Gloria M. Rodriguez, seconded by Sergio Cox to *approve item 32*.

A motion was made by Gloria M. Rodriguez, seconded by Sergio Cox to rescind the motion.

A motion was made by Rene Rodriguez, seconded by Sergio Cox to delete item 32. Motion passed.

Anibal Olague spoke during this item.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**33. DISCUSSION AND ACTION TO INSTRUCT CITY MANAGER TO NEGOTIATE WITH THE CITY ATTORNEY TO REDUCE THE COST OF LEGAL SERVICES PROVIDED TO THE CITY AND BRING FORTH ANY PROPOSALS TO CITY COUNCIL FOR DISCUSSION AND APPROVAL. RENE RODRIGUEZ**

A motion was made by Rene Rodriguez, seconded by Sergio Cox to approve item 33. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**34. DISCUSSION AND ACTION TO HAVE THE CITY MANAGER TO NEGOTIATE OR AMEND THE SERVICES CONTRACT BETWEEN THE CITY OF SOCORRO AND BORDER COMMUNITY DEVELOPMENT CONSULTANTS INC. FOR GRANT WRITING AND GRANT MANAGEMENT SERVICES. RENE RODRIGUEZ**

A motion was made by Rene Rodriguez, seconded by Victor Perez to approve item 34. Motion failed.

Ayes: Victor Perez and Rene Rodriguez  
Nays: Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Abstain: None

Absent: None

- 35. DISCUSSION AND ACTION TO DIRECT CITY MANAGER TO CREATE A PUBLIC WORKS FOREMAN POSITION WITH A SALARY ADJUSTMENT OF \$2,500 OVER AND ABOVE THE GRADE OF MACHINE OPERATOR AND BELOW PUBLIC WORKS SUPERVISOR. POSITION IS TO BE FILLED FROM IN-HOUSE EMPLOYEES.**  
**SERGIO COX**

A motion was made by Sergio Cox, seconded by Gloria M. Rodriguez to delete item 35. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays: None

Abstain: None

Absent: None

- 36. DISCUSSION AND ACTION ON AUTHORIZING THE CITY ATTORNEY TO RESEARCH FEDERAL, STATE, COUNTY AND LOCAL STATUES AND ORDINANCES FOR THE PURPOSE OF REGULATING OR CREATING ENFORCEMENT ACTION ON LOCAL SALVAGE/JUNK YARDS THAT HAVE BECOME A HAZARD TO THE COMMUNITY.**  
**SERGIO COX**

A motion was made by Rene Rodriguez, seconded by Victor Perez to approve item 36. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays: None

Abstain: None

Absent: None

### **CITY ATTORNEY**

- 37. DISCUSSION AND ACTION TO WAIVE PURCHASING POLICY FOR REAL ESTATE APPRAISAL SERVICES FOR THE OLD HUECO TANKS ROAD PROJECT.**

**JAMES A. MARTINEZ**

A motion was made by Victor Perez, seconded by Rene Rodriguez to approve item 37. Motion passed.

Anthony Gandara stepped out at 9:16 p.m.

Anthony Gandara returned at 9:19 p.m.

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox, and Gloria M. Rodriguez

Nays: None

Abstain: Anthony Gandara

Absent: None

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A motion was made by Gloria M. Rodriguez, seconded by Rene Rodriguez to *move into Executive Session at this time*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:  
Abstain:  
Absent:

**THE CITY COUNCIL CONVENED INTO EXECUTIVE SESSION AT 9:29 P.M.**

**EXECUTIVE SESSION**

**THE CITY COUNCIL RECONVENED BACK IN OPEN SESSION AT 10:37 P.M.**

**26. DISCUSSION AND ACTION ON THE PROPOSED CLEANUP AND POSSIBLE DEMOLITION PROJECT ON 12 PROPERTIES AS PER ORDINANCE 109 AND 25 OF THE CITY OF SOCORRO, TEXAS RELATED TO VACANT AND DILAPIDATED BUILDINGS. THE PLANNING AND ZONING DEPARTMENT RECOMMENDS APPROVAL. SAM LEONY**

A motion was made by Sergio Cox, seconded by Gloria M. Rodriguez to *accept city attorney recommendation*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**31. DISCUSSION AND ACTION ON AMENDING THE CONTRACT WITH CITY MANAGER WILLIE NORFLEET. MAYOR JESUS RUIZ**

A motion was made by Rene Rodriguez, seconded by Gloria M. Rodriguez to *approve a one-time merit bonus of \$6,000.00 and to amend the budget by moving funds from Human Resources Department to City Manager Department in order to fund the bonus*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, and Gloria M. Rodriguez  
Nays: Sergio Cox  
Abstain: None  
Absent: None

**41. ISRAEL DELGADO V. SOCORRO POLICE DEPARTMENT; SOAH DOCKET NO. 407-13-5912.F5; STATE OFFICE OF ADMINISTRATIVE HEARINGS [551.071]. JAMES A. MARTINEZ**

A motion was made by Rene Rodriguez, seconded by Victor Perez to *approve city attorney's recommendation*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, and Sergio Cox  
Nays: None  
Abstain: Anthony Gandara and Gloria M. Rodriguez  
Absent: None

**42. JOSE E. ALVAREZ V. SOCORRO POLICE DEPARTMENT SOAH DOCKET NO. 407-13-5666.F5 [551.071]** **JAMES A. MARTINEZ**

A motion was made by Rene Rodriguez, seconded by Victor Perez to *reject settlement offer*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, and Sergio Cox  
Nays: None  
Abstain: Anthony Gandara and Gloria M. Rodriguez  
Absent: None

**43. ACQUISITION OF APPROXIMATELY 10 ACRES OF LAND KNOWN AS COUGAR PARK FROM THE CITY OF EL PASO AND TO AUTHORIZE ADMINISTRATION TO ENGAGE APPRAISERS FOR SAME AND TO AUTHORIZE THE CITY ATTORNEY TO NEGOTIATE A PURCHASE PRICE FOR SAME. [551.071 AND 551.072]** **JAMES A. MARTINEZ**

A motion was made by Rene Rodriguez, seconded by Victor Perez to *approve and waive the purchasing policy*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**44. DISCUSSION AND ACTION RE STATUS OF ACQUISITION OF PROPERTY KNOWN AS FRAY HOLGUIN ROAD AND PAVING OF SAME [551.071 AND 551.072].** **JAMES A. MARTINEZ**

A motion was made by Rene Rodriguez, seconded by Sergio Cox to *accept recommendation from city attorney and exercise the power of eminent domain to acquire remain interests in the road and easements by exercising that right, to pay the appraisers for the purpose, to send final notices for that purpose, to file suit for that purpose*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**45. DISCUSSION AND ACTION ON PURCHASING A PART OR A FULL RESIDENTIAL LOT IN WILTON CONNER'S WAY (LOT 3, BLOCK 1, CONNER SUBDIVISION) FOR THE DEVELOPMENT OF A PONDING AREA FOR THE SOCORRO BRIDGE.** **WILLIE NORFLEET, JR.**

A motion was made by Sergio Cox, seconded by Anthony Gandara to *approve city manager's recommendation*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, and Sergio Cox  
Nays: Gloria M. Rodriguez  
Abstain: None  
Absent: None

**38. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS. WILLIE NORFLEET, JR.**

**39. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS. WILLIE NORFLEET, JR.**

**40. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION. WILLIE NORFLEET, JR.**

A motion was made by Rene Rodriguez seconded by Victor Perez to *delete items 38-40*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

**46. ADJOURN**

A motion was made by Victor Perez seconded by Rene Rodriguez to *adjourn at 10:46 p.m.* Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays: None  
Abstain: None  
Absent: None

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**Jesus Ruiz, Mayor**

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Sandra Hernandez  
City Clerk

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Date minutes approved



*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Anthony Gandara*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: February 19, 2015**

**TO: MAYOR AND CITY COUNCIL**

**FROM: CHIEF CARLOS MALDONADO**

**SUBJECT: Two week training opportunity for Officer James Urquidi to training at New Mexico Tech in Socorro, New Mexico.**

**SUMMARY**

**DISCUSSION AND ACTION TO AUTHORIZE OFFICER JAMES URQUIDI TO ATTEND THE INCIDENT RESPONSE TO TERRORIST BOMBINGS (IRTB) AND RESPONSE TO SUICIDE BOMBING INCIDENTS COURSE (PRSBI) AT THE ENERGETIC RESEARCH AND TESTING CENTER (EMRTC) IN SOCORRO, NEW MEXICO. THIS TRAINING WILL MOSTLY BE REIMBURSED BY NEW MEXICO TECH. THE TRAINING WILL TAKE PLACE FEBRUARY 24-27 FOR (IRTB) AND MARCH 2-6 FOR (PRSBI).**

**BACKGROUND**

**The city of Socorro Police Department has been offered this training opportunity from New Mexico Tech. The hotel will be direct billed to New Mexico Tech. Per-diem for meals will be reimbursed at the federal travel rate upon completion of the course.**

**STATEMENT OF THE ISSUE**

**Receiving two week training from New Mexico Tech from February 24-27, 2015 and March 2-6, 2015 for Officer Urquidi of the Socorro Police Department.**

**FINANCIAL IMPACT**

**Cost for gasoline and per-diem, which will be reimbursed at the federal rate after completion of the training.**

**ALTERNATIVE**

**Pay for the total training**

**STAFF RECOMMENDATION**

**It is recommended to approve the request.**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_

2. CFO \_\_\_\_\_ Date \_\_\_\_\_

3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodríguez**  
District 2

**Victor Perez**  
District 3 / Mayor-Pro Tem

**Anthony Gandara**  
District 4

**Willie Norfleet, Jr.**  
City Manager

## ORDINANCE 361

***AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS, ADOPTING A NEW ORDINANCE REGARDING SUBSTANDARD BUILDINGS; ESTABLISHING STANDARDS FOR ALL BUILDINGS AND STRUCTURES; PROVIDING FOR THE DECLARATION OF SUBSTANDARD BUILDINGS AND STRUCTURES AS A PUBLIC NUISANCE; PROVIDING FOR NOTICE TO PROPERTY OWNERS, OCCUPANTS, MORTGAGEES, AND LIENHOLDERS OF SUBSTANDARD BUILDINGS AND STRUCTURES; PROVIDING FOR A PUBLIC HEARING ON THE SUBSTANDARD BUILDING OR STRUCTURE; PROVIDING FOR THE ABATEMENT OF NUISANCES; PROVIDING FOR THE RECOVERY OF COSTS; PROVIDING A PENALTY CLAUSE; PROVIDING FOR JUDICIAL REVIEW; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR PUBLICATION.***

**WHEREAS**, Chapter 214 of the Texas Local Government Code authorizes the City Council of Socorro, Texas (“City Council”), by ordinance to require the vacation, relocation of occupants, and the repair, removal, or demolition of a building that is dilapidated, substandard, or unfit for human habitation and a hazard to the public health, safety, and welfare; and

**WHEREAS**, Chapter 214 of the Texas Local Government Code also requires that the ordinance establish minimum standards for the continued use and occupancy of all buildings regardless of the date of their construction; provide for giving proper notice to the owner of a building; and provide for a public hearing to determine whether a building complies with the standards set out in the ordinance; and

**WHEREAS**, this Ordinance does establish minimum standards for the continued use and occupancy of all buildings regardless of the date of their construction; provides for giving proper notice to the owner of a building; and provides for a public hearing to determine whether a building complies with the standards set out in this Ordinance; and

**WHEREAS**, the City Council has determined that the following Ordinance is necessary to protect the public health, safety, and welfare of its citizens.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS, THAT:**

**SECTION 1.**

The recitals set forth above are hereby found to be true and correct and are incorporated into the body of this Ordinance for all purposes as if fully set forth herein.

**SECTION 2.**

A new ordinance relative to Substandard Buildings is hereby adopted which shall read as follows:

**SUBSTANDARD BUILDINGS**

**I. Adoption of chapter 214, Subchapter A, Texas Local Government Code.**

The City of Socorro, Texas hereby adopts Chapter 214, Subchapter A, of the Texas Local Government Code, as amended, and the following minimum standards for the continued use and occupancy of all buildings regardless of the date of their construction, the following provisions for giving proper notice to the owner of a building, and the following provisions for a public hearing to determine compliance of real property, buildings, structures, premises and vacant lots. In the event that any provision of this Ordinance conflicts with said Chapter 214, Subchapter A, of the Texas Local Government Code, or in the event that any provision of said Chapter 214, Subchapter A has been omitted from this Ordinance, Chapter 214, Subchapter A controls and the City shall be entitled to pursue its remedies in conformity with said State law, as may be amended from time to time.

**II. Definitions.**

Terms, words, phrases and their derivatives used, but not specifically defined in this Ordinance, shall have the meanings defined in Webster's New Collegiate Dictionary. Words used in the singular include the plural and the plural the singular. Words used in the masculine gender include the feminine and the feminine the masculine. For purposes of this Ordinance, the following terms shall have the following meanings, unless the context clearly indicates that a different meaning is intended:

(1) *Agricultural Structure* means any building or structure which is used solely for farming or ranching uses. This term includes, but is not limited to, barns, wind breaks, or silos. An agricultural structure may not be an accessory structure.

(2) *Building* means a structure with walls and a roof, or a structure that was originally constructed with walls and a roof, e.g. a house or factory, but does not include any agricultural structure. Typically includes, but is not limited to, residential or commercial structures and includes any accessory structures on the same property. The term building includes the term structure.

(3) *Enforcement Officer* means the chief of police, Building Official, code Enforcement Officer, or health officer, or their designated representatives, charged with any enforcement and administration of this Ordinance.

(4) *Inspection* means the examination of property by the Enforcement Officer or his authorized representative for the purpose of evaluating its condition as provided for in this Ordinance.

(3) *Manifestly Unsafe* means a building that is a public nuisance, as that term is defined in this section, or unsafe for human occupation, whether temporary or permanent, and a hazard to the public health, safety and welfare.

(4) *Owner* means any person, agent, firm, corporation, association or other entity having a legal or equitable interest in a property as shown on the most recent tax roll.

(5) *Person* means any person, agent, firm, corporation, association or other legal entity, or tenant as that term is defined in this section.

(6) *Public nuisance* means any building or any portion thereof that is:

(a) dilapidated, substandard, or unfit for human habitation and a hazard to the public health, safety, and welfare;

(b) regardless of its structural condition, unoccupied by its owners, lessees, or other invitees and is unsecured from unauthorized entry to the extent that it could be entered or used by vagrants or other uninvited persons as a place of harborage or could be entered or used by children; or

(c) boarded up, fenced or otherwise secured in any manner if:

(i) the building constitutes a danger to the public even though secured from entry;  
or

(ii) the means used to secure the building are inadequate to prevent unauthorized entry or use of the building in the manner described by Section III(1)(b).

(7) *Tenant* means any person, agent, firm, corporation, or association who occupies a property or premises and who is not the owner.

### **III. Declaration of Public Nuisance.**

Any acts, conditions and things meeting the definition of public nuisance under Section II (6) of this Ordinance existing within the City of Socorro, Texas or within 5000 feet of the City's limit are, each and all of them, hereby declared to be and constitute public nuisances. The Enforcement Officer is hereby authorized to conduct an inspection of any property to determine whether a public nuisance exists as provided by this Ordinance.

#### **IV. Specific Public Nuisances.**

The following specific acts, conditions and things are, each and all of them, hereby declared to be and constitute public nuisances, provided that the acts, conditions or things otherwise meet the definition of public nuisance under Section II (6) of this Ordinance:

- (1) Any physical condition or use of any premises regarded as a public nuisance at common law or as defined elsewhere in the City's Code of Ordinances;
- (2) Any physical condition, use or occupancy of any premises or its appurtenances considered an attractive nuisance to children, including, but not limited to, abandoned wells, shafts, basements, excavations and unsafe fences or structures;
- (3) Any premises that is manifestly capable of being a fire hazard, or is manifestly unsafe or unsecure as to endanger life, limb or property;
- (4) Any premises from which the plumbing, heating and/or facilities required by the City's Ordinances have been removed, or from which utilities have been disconnected, destroyed, removed, or rendered ineffective, or the required precautions against unauthorized use or entry have not been provided;
- (5) Any structure or building that is in a state of dilapidation, deterioration or decay, faulty construction, overcrowded, open, vacant or abandoned, damaged by fire to the extent as not to provide shelter, in danger of collapse or failure and dangerous to anyone on or near the premises;
- (6) Any physical condition, use or occupancy of any premises or its appurtenances that is dangerous to the physical health or safety of an occupant or other person;
- (7) Any structure or building for which the state of disrepair is such that it could reasonably cause injury, damage, or harm to a considerable portion of the community in the use and enjoyment of property, materially interfering with the proper use or comfort and enjoyment of surrounding property, taking into consideration the nature and use of the properties in the area and the character of the community in which they are situated, which condition would be substantially offensive and annoying to persons of ordinary sensibilities living in the community; and
- (8) Any real property, building, structure, or any portion thereof, or any premises, including a vacant lot, in or on which there exists a condition not in compliance with the Minimum Standards established in Section V of this Ordinance.
- (9) Any building that has one or more of the conditions or defects hereinafter described, provided that such conditions or defects exist to the extent that the life, health, property or safety of the public or its occupants is endangered:

(a) Whenever any door, aisle, passageway, stairway or other means of exit is not of sufficient width or size or is not arranged so as to provide safe and adequate means of exit in case of fire or panic.

(b) Whenever the walking surface of any aisle, passageway, stairway or other means of exit is so warped, worn, loose, torn or otherwise unsafe as to not provide safe and adequate means of exit in case of fire or panic.

(c) Whenever the stress in any materials, member or portion thereof, due to all dead and live loads, is more than one and one-half times the working stress or stresses allowed in the Building Code for new buildings of similar structure, purpose or location.

(d) Whenever any portion of a building has been damaged by fire, earthquake, wind, flood or by any other cause, to such an extent that the structural strength or stability thereof is materially less than it was before such a catastrophe and is less than the minimum requirements of the Building Code for new buildings of similar structure, purpose or location.

(e) Whenever any portion of a building, or member or appurtenance thereof, is likely to fail, or to become detached or dislodged, or to collapse and thereby injure persons or damage property.

(f) Whenever any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof, is not of sufficient strength or stability, or is not so anchored, attached or astened in place so as to be capable of resisting a wind pressure of one-half of that specified in the Building Code for new buildings of similar structure, purpose or location without exceeding the working stresses permitted in the Building Code for such buildings.

(g) Whenever any portion of a building has cracked, warped, buckled or settled to such an extent that walls or other structural portions have materially less resistance to wind or earthquakes than is required in the case of similar new construction.

(h) Whenever the building, or any portion thereof, is manifestly unsafe because of:

(i) dilapidation, deterioration or decay;

(ii) faulty construction;

(iii) the removal, movement or instability of any portion of the ground necessary for the purpose of supporting such building;

(iv) the deterioration, decay or inadequacy of its foundation; or

(v) any other cause, or is likely to partially or completely collapse.

(i) Whenever, for any reason, the building, or any portion thereof, is manifestly unsafe for the purpose for which it is being used.

(j) Whenever the exterior walls or other vertical structural members list, lean or buckle to such an extent that a plumb line passing through the center of gravity does not fall inside the middle one-third of the base.

(k) Whenever the building, exclusive of the foundation, shows thirty-three percent (33%) or more damage or deterioration of its supporting member or members, or fifty percent (50%) or more damage or deterioration of its nonsupporting members, enclosing or outside walls or coverings.

(l) Whenever the building has been so damaged by fire, wind, earthquake or flood, or has become so dilapidated or deteriorated as to:

(i) become an attractive nuisance to children;

(ii) become a harbor for vagrants, criminals or immoral persons; or

(iii) enable persons to resort thereto for the purpose of committing unlawful or immoral acts.

(m) Whenever any building has been constructed, exists or is maintained in violation of any specific requirement or prohibition applicable to such building provided by the building regulations of this jurisdiction, as specified in the International Building Code or International Property Maintenance Code, or of any law or ordinance of this state or jurisdiction relating to the condition, location or structure of buildings.

(n) Whenever any building which, whether or not erected in accordance with all applicable laws and ordinances, has in any nonsupporting part, member or portion less than fifty percent (50%), or in any supporting part, member or portion less than sixty-six percent (66%) of the:

(i) strength;

(ii) fire-resisting qualities or characteristics; or

(iii) weather-resisting qualities or characteristics required by law in the case of a newly constructed building of like area, height and occupancy in the same location.

(o) Whenever a building, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, air or sanitation facilities, or otherwise, is determined by the Enforcement Officer to be unsanitary, unfit for human habitation or in such a condition that it is likely to cause sickness or disease.

(p) Whenever any building, because of obsolescence, dilapidated condition, deterioration, damage, inadequate exits, lack of sufficient fire-resistive construction, faulty electric wiring, gas connections or heating apparatus, or other cause, is determined by the fire marshal to be a fire hazard.

(q) Whenever any portion of a building remains on a site after the demolition or destruction of the building or whenever any building is abandoned for a period in excess of six (6) months so as to constitute such building or portion thereof an attractive nuisance or hazard to the public.

(r) Whenever water heating facilities are not properly installed or maintained in a safe and good working condition and/or such water heating facilities are not capable of heating water to such a temperature as to permit an adequate amount of water to be drawn at every required kitchen sink, lavatory basin, bathtub or shower at a temperature of not less than one hundred twenty degrees Fahrenheit (120°). Such water heating facilities shall be capable of meeting the requirements of this subsection when the dwelling or dwelling unit heating facilities required under the provisions of this subsection are not in operation.

(s) Whenever any minimum standards provided by the International Building Code, the International Property Maintenance Code, the International Residential Code, the International Fire Code, the International Mechanical Code, the International Plumbing Code, the International Fuel Gas Code or National Electrical Code, as amended, and as adopted by the City Council, are not met for any building.

(10) Any agricultural structure that fails to meet the minimum standards required for such agricultural structure adopted pursuant to the Occupational Safety and Health Standards for Agriculture, 29 C.F.R. § 1928, as amended.

## **V. Minimum Standards.**

The minimum standards for the continued use and occupancy of all buildings, regardless of the date of construction thereof, shall be the following: (i) those established by the International Property Maintenance Code, which standards are hereby adopted, as well as those standards established by the International Building Code, as promulgated by the International Conference of Building Officials, as heretofore previously adopted or hereafter adopted or amended by the City of Socorro, Texas; (ii) those standards established by this Ordinance; and, (iii) those standards established by any other ordinances of the City of Socorro, Texas.

## **VI. Notice to Property Owners and Others of Public Hearing.**

(1) If the Building Official determines that a public nuisance exists and such public nuisance requires the vacation, securing, repair, or removal of a building, structure, or condition, or the relocation of the occupants of the property, the Building Official shall:

(a) give notice of the nuisance to the owner of the property as well as any known tenant or occupant, by personal service or by certified mail (with a duplicate copy addressed to such owner, tenant or occupant as shown in the most recent tax roll or utility records of the City and deposited in the U. S. Mail, postage paid);

(b) provide detail in such notice of the standard(s) violated under this Ordinance and the necessary action to abate the nuisance (a copy of the Building Official's report is sufficient for this purpose);

(c) advise such owner, tenant or occupant of the date and time of the public hearing at which a determination will be made by the Planning and Zoning Commission as to whether the public nuisance exists and whether the real property, building, structure, premises or any portion thereof complies with the standards of this Ordinance;

(d) include a statement in such notice that the owner, lienholder or mortgagee will be required to submit proof of the scope of any work that may be required to comply with this Ordinance and the time it will take to reasonably perform the work; and

(e) provide a copy of such notice of public nuisance, details thereof, the required action necessary to abate the nuisance, and the date and time of the public hearing to any mortgagee or lienholder of record after a diligent effort to discover such mortgagee or lienholder.

(2) If the City mails a notice in accordance with this Ordinance to a property owner, lienholder, or mortgagee and the United States Postal Service returns the notice as "refused" or "unclaimed," the validity of the notice is not affected, and the notice is considered delivered.

(3) The City satisfies the requirements of this Ordinance to make a diligent effort, to use its best efforts, or to make a reasonable effort to determine the identity and address of an owner, a lienholder, or a mortgagee if the City searches the following records:

(a) El Paso County real property records;

(b) El Paso Central Appraisal District records;

(c) Records of the Secretary of State;

(d) Assumed name records of El Paso County;

(e) Tax records of the City of Socorro, Texas; and

(f) Utility records of any utility doing business in the City of Socorro, Texas.

(4) Nothing in this Ordinance shall be interpreted to limit the powers of the City of Socorro, Texas to declare other acts, conditions or things to be public nuisances or the powers of the City or the Building Official to abate nuisances as provided by the City's nuisance ordinance or as provided by other ordinances of the City of Socorro, Texas.

### **VII. Date of Public Hearing.**

The date of the public hearing before the Planning and Zoning Commission shall not be fewer than thirty (30) days from the date of personal service or deposit of same in the U.S. Mail, whichever is earliest.

### **VIII. Filing of Notice of Public Hearing in Public Records.**

The City Clerk shall file a notice of public hearing in the El Paso County real property records at least ten (10) days before the date of the public hearing. The notice of public hearing shall contain:

(1) the name and address of the owner of the affected real property, if that information can be determined from a reasonable search of the instruments on file with the County Clerk;

(2) a legal description of the property; and

(3) a description of the hearing.

### **IX. Effect of Filing of Notice in Public Records.**

The filing of the notice of public hearing under section VIII of this Ordinance shall be binding upon subsequent grantees, lienholders, or other transferees of any interest in the property who acquire such interest after the filing of the notice, and constitutes notice of the hearing on any subsequent recipient of any interest in the property who acquires such interest after the filing of the notice.

### **X. Conduct of Public Hearing.**

The Planning and Zoning Commission shall conduct the public hearing to determine compliance with the standards set out in this Ordinance. At the public hearing, the owner, lienholder or mortgagee shall have the burden of proof to demonstrate the scope of any work that may be required to comply with this Ordinance and the time it will take to reasonably perform the work.

## **XI. Orders and Notice After Public Hearing.**

(1) If, after a public hearing, the Planning and Zoning Commission finds that a public nuisance exists as defined by this Ordinance, the Planning and Zoning Commission shall require the owner, lienholder, or mortgagee of the real property, building, structure or premises to within thirty (30) days:

(a) secure the offending building or agricultural structure from unauthorized entry; or

(b) abate the nuisance or repair, remove or demolish the building unless the owner, mortgagee or lienholder establishes at the hearing that the work cannot reasonably be performed within the thirty (30) days allowed. The Planning and Zoning Commission shall establish specific time schedules for the commencement and performance of the work and shall require the owner, lienholder or mortgagee to secure the property in a reasonable manner from unauthorized entry while the work is being performed.

(2) If, after the public hearing, a building, structure or premises is found to be in violation of the Minimum Standards set forth in this Ordinance, the Planning and Zoning Commission may order that the building, structure, or premises be vacated, secured, repaired, removed, or demolished by the owner within a reasonable time as provided by this section. The Planning and Zoning Commission also may order that the occupants be relocated within a reasonable time, at the cost of the owner. The Planning and Zoning Commission reserves the right to determine what is a reasonable amount of time to perform the ordered work or what is a reasonable amount of time to relocate occupants. In the event the owner fails to comply with the order within the time provided for action by the owner, the Planning and Zoning Commission may order any of the mortgagees or lienholders of the building, structure, or premises to be vacated, secured, repaired, removed, or demolished to comply with the order within a reasonable time as provided by this section. The Planning and Zoning Commission also may order that the occupants be relocated within a reasonable time, at the cost of any of the mortgagees or lienholders. Under this section, the City is not required to furnish any notice to a mortgagee or lienholder other than a copy of the order in the event the owner fails to timely take the ordered action.

(3) If the owner, lienholder or mortgagee establishes at the public hearing that the work cannot be reasonably completed within ninety (90) days because of the scope and complexity of the work, and if the owner, lienholder or mortgagee has submitted at the hearing a detailed plan and time schedule, and the Planning and Zoning Commission allows the owner, lienholder, or mortgagee more than ninety (90) days to complete any part of the work required to abate the nuisance or repair, remove or demolish the building or agricultural structure, the Planning and Zoning Commission shall require the owner, lienholder or mortgagee to regularly submit progress reports to the Planning and Zoning Commission through the Building Official to demonstrate compliance with time schedules for commencement and performance of the work and may require appearance before the Building Official, the Planning and Zoning Commission, or their designees, to demonstrate compliance. If the owner, lienholder, or mortgagee owns property, including structures or improvements on property, within the City's boundaries that exceeds \$100,000 in total value, the Planning and Zoning Commission may require the owner, lienholder, or mortgagee to post a cash or surety bond in an amount adequate to cover the cost of

repairing, removing, or demolishing a building under this subsection. In lieu of a bond, the Planning and Zoning Commission may require the owner, lienholder, or mortgagee to provide a letter of credit from a financial institution or a guaranty from a third party approved by the Planning and Zoning Commission. The bond must be posted, or the letter of credit or third-party guaranty provided, not later than the 30th day after the date the City issues the order.

(4) Within ten (10) days after the date that the order is issued, the city secretary shall:

(a) file a copy of the order in the City Clerk's office; and

(b) publish in a newspaper of general circulation in the City a notice containing:

(i) the street address or legal description of the property;

(ii) the date of the hearing;

(iii) a brief statement indicating the results of the order; and

(iv) instructions stating where a complete copy of the order may be obtained.

(5) After the public hearing, the City Clerk shall promptly mail by certified mail with return receipt requested, deliver by the United States Postal Service using signature confirmation service, or personally deliver a copy of the order to the owner of the building and to any lienholder or mortgagee of the building. The City shall use its best efforts to determine the identity and address of any owner, lienholder, or mortgagee of the building, structure or premise.

(6) If the public nuisance is not abated, or the building, structure or premise is not vacated, secured, repaired, removed, or demolished, or the occupants are not relocated within the allotted time, the City may abate, vacate, secure, remove, or demolish the building or relocate the occupants at its own expense. This subsection does not limit the ability of the City to collect on a bond or other financial guaranty that may be required by Subsection (3) of this Section.

## **XII. Repair, Vacation or Demolition.**

The following standards shall be followed by the Planning and Zoning Commission in ordering the repair, vacation or demolition of any building, structure, or premise, and any building, structure, or premise declared a nuisance under this Ordinance shall be made to comply with one or more of the following:

(1) The building, structure, or premise shall be repaired in accordance with the current Building Code or other current codes applicable to the type of substandard conditions requiring repair.

(2) Repairs shall be deemed feasible only if less than fifty percent (50%) of the building or agricultural structure must be repaired or replaced, and the repairs amount to less than fifty percent (50%) of the building or agricultural structure's value.

(3) If the building or agricultural structure is in such a condition as to make it dangerous to the health, safety and welfare of the occupants, it shall be ordered vacated and secured from unlawful entry.

(4) If the building or agricultural structure requires repairs over greater than fifty percent (50%) of its surface or amounting to greater than fifty percent (50%) of its value, it shall be demolished. Further, if a building or agricultural structure cannot be repaired so that it will be brought into compliance with this Ordinance, it shall be demolished. Additionally, if the building or agricultural structure as it stands presents an incurable fire hazard in violation of the terms of this Ordinance or any ordinance of the City or statute of the state, it shall be demolished. For the purpose of this Ordinance, the term "demolished" includes the cleaning and grading of the property and the removal of all debris and trash.

(5) If the building or agricultural structure is not vacated, secured, repaired, removed or demolished, or the occupants are not relocated within the allotted time, the City may vacate, secure, remove or demolish the building or agricultural structure or relocate the occupants at its own expense, and may thereafter assess expenses, and establish a lien against the property, as set forth in Section XVIII of this Ordinance.

(6) If, after the expiration of the time allotted under section XI of this Ordinance, the owner, lienholder or mortgagee fails to comply, the City may do or cause to be done the repairs necessary to bring the building into compliance with this Ordinance and only if the building is a residential building with ten (10) or fewer dwelling units. The repairs may not improve the building to the extent that the building exceeds the minimum standards, as defined by this Ordinance, and expenses may be assessed as provided in section XI of this Ordinance.

### **XIII. Designation of Enforcement Officer.**

The Enforcement Officer, or his designated representative(s), are hereby directed and authorized to administer and enforce the provisions of this Ordinance. Nothing contained herein is meant to limit discretion of any Enforcement Officer in evaluating and directing compliance with this Ordinance.

### **XIV. Enforcement Authority and Liability.**

The Enforcement Officer, or his designated representative(s), acting in good faith and without malice in the discharge of his duties, shall not thereby render himself personally liable for any damage that may accrue to persons or property as a result of any act or by reason of any act or omission in the discharge of his duties. Any suit brought against the Enforcement Officer, or his designated representative(s), because of such act or omission performed in the enforcement of

any provision of this Ordinance, shall be defended by legal counsel provided by the City of Socorro, Texas until final termination of such proceedings.

#### **XV. Twenty-Four Hour Abatement Under Certain Circumstances.**

Nothing in this Ordinance shall prohibit the requirement for abatement within twenty-four (24) hours, or a period of time less than as prescribed herein for public hearings, notice thereof, or the recovery of costs and establishment of liens, when a nuisance has been declared an immediate threat to health and safety by any enforcement personnel.

#### **XVI. Remedies.**

To enforce any requirement of this Ordinance, any enforcement personnel may gain compliance by any or all of the following:

- (1) Taking such action as the Enforcement Officer deems appropriate within the authorization provided for in this Ordinance or any other ordinances of the City.
- (2) Causing appropriate action to be instituted in a court of competent jurisdiction.
- (3) Ordering the abatement of the nuisance and assessing the costs of abatement against the property if the owner of the property does not abate same after the required notice.
- (4) Any other remedies permitted or authorized at law or in equity.

#### **XVII. Contracting for Abatement.**

Whenever the property owner, agent, or tenant fails to abate the nuisance within the time allowed, the Enforcement Officer is hereby authorized to contract with a contractor to perform such work as may be required to abate the nuisance.

#### **XVIII. Recovery of Costs.**

(1) Whenever the City enters upon the premises and causes any work to be performed to abate a nuisance, or if the building or agricultural structure is not vacated, secured, repaired, removed, or demolished, or if the occupants are not relocated within the allotted time, the City may take such action at its own expense, and a charge will be made to the property owner, agent, or tenant to recover the costs associated with the abatement. The charge shall be the actual cost of abatement, plus applicable sales taxes.

(2) An administrative fee of \$200.00 shall be assessed for each such charge.

(3) If the actual charge and the administrative fee are not paid to the City within thirty (30) days after billing, the City shall file a lien against the property. Said lien shall be filed in the real property records of El Paso County, Texas. The charges shown on the lien shall bear interest at the rate of five (5) percent per annum from the due date until paid. The lien shall be collected

under the same terms and provisions of law as on City ad valorem taxes. The lien may be extinguished prior to foreclosure if the owner or other person having an interest in the legal title to the property reimburses the City for its expenses. If the City complies with the notice and hearing requirements of this Ordinance, the lien shall be a privileged lien subordinate only to tax liens as authorized by Texas Local Government Code section 214.001(o).

#### **XIX. Penalty Clause.**

(1) Any person violating or failing to comply with any provision, requirement or order issued pursuant to this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction, shall be fined as provided in the applicable City's ordinances. A separate offense shall be deemed committed upon each day during or on which a violation or failure to comply occurs or continues to occur.

(2) In addition to any other remedies or penalties contained in this section, the City may enforce the provisions of this Ordinance pursuant to the applicable provisions of Texas Local Government Code, Chapter 54, which chapter provides for the enforcement of municipal ordinances.

(3) Allegation and evidence of a culpable mental state is not required for the proof of an offense defined by this Ordinance.

#### **XX. Judicial Review.**

Any owner, lienholder, or mortgagee aggrieved by an order of the Planning and Zoning Commission issued under this Ordinance shall be entitled to review by a state district court pursuant to section 214.0012 of the Texas Local Government Code, as amended, and if the City of Socorro, Texas prevails, it shall be entitled to an award of attorney's fees, costs and expenses, and judgment therefor, pursuant to and as authorized by section 214.0012(h) of the Texas Local Government Code.

#### **XXI. Municipal Court Proceedings Not Affected.**

Action taken by the City pursuant to this Ordinance shall not affect the ability of the City to proceed under the jurisdiction of the City's municipal court.

#### **SECTION 3.**

Any provision of any prior ordinance of the City of Socorro, Texas, Texas, whether codified or uncodified, which is in conflict with any provision of this Ordinance is hereby repealed to the extent of the conflict; however, all other provisions of the ordinances of the City, whether codified or uncodified, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

**SECTION 4.**

It is the intent of the City Council that each word, paragraph, sentence, subdivision, clause, phrase or section of this Ordinance be deemed severable, and should such word, paragraph, sentence, subdivision, clause, phrase or section be declared invalid or unconstitutional for any reason, such declaration of invalidity or unconstitutionality shall not be construed to affect the validity of those provisions of this Ordinance left standing, or the validity of any other ordinances of the City of Socorro, Texas.

**SECTION 5.**

This Ordinance shall take effect and shall be in full force from and after its adoption and publication as provided by law.

**SECTION 5.**

The City Clerk is hereby ordered to cause this Ordinance to be incorporated into the Code of Ordinances of the City of Socorro, Texas.

**READ, ADOPTED AND APPROVED** this \_\_\_ day of \_\_\_\_\_, 2015.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Jesus Ruiz, Mayor

ATTEST:

\_\_\_\_\_  
Sandra Hernandez, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

Introduction and First Reading: February 19, 2015  
Second Reading and Adoption: March 5, 2015



**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodriguez**  
District 2 / Mayor Pro-Tem

**Victor Perez**  
District 3

**Anthony Gandara**  
District 4

**Willie Norfleet, Jr.**  
City Manager

## **ORDINANCE NO. 362**

### **AN ORDINANCE OF THE CITY OF SOCORRO, REGULATING CREDIT ACCESS BUSINESSES**

#### **CHAPTER 1 - DEFINITIONS**

##### **1.1 Usage and Interpretation**

- 1.1.1. Usage. The following definitions are intended to provide descriptions for words and terms used within this title. Absent any conflict, words and terms used in this title shall have the meanings ascribed thereto in this title.
- 1.1.2. Conflicts. When words and terms are defined herein, and are also defined in other ordinance(s) of the city, shall be read in harmony unless there exists an irreconcilable conflict, in which case the definition contained in this title shall control.
- 1.1.3. Present and Past Tenses. Words used in the present tense include the future; words in the singular number include the plural number, and words used in the plural number include the singular number.
- 1.1.4. Specific Word Usage. The word shall is mandatory and not directory. The word structure includes the word building.
- 1.1.5. Words Not Defined. For any definition not listed in this chapter of this title, the definition found within the latest edition of Webster's Dictionary shall be used.

##### **1.2 Definitions**

- 1.2.1. "Certificate of registration" means a certificate of registration issued by the director under this article to the owner or operator of a credit access business.
- 1.2.1. "Consumer" means an individual who is solicited to purchase or who purchases the services of a credit access business.
- 1.2.2. "Consumer's language of preference" is the language the consumer understands best.
- 1.2.3. "Credit access business" has the meaning given that term in Section 393.601 of the Texas Finance Code.

- 1.2.4. "Deferred presentment transaction" has the meaning given that term in Section 393.601 of the Texas Finance Code.
- 1.2.5. "Director" means the director of the department designated by the city manager, or city manager's designee, to enforce and administer this chapter.
- 1.2.6. "Extension of consumer credit" has the meaning given that term in Section 393.001 of the Texas Finance Code.
- 1.2.7. "Freeway" means all U.S. interstate highways and other roadways designated as freeways in the master thoroughfare plan.
- 1.2.8. "Motor vehicle title loan" has the meaning given that term in Section 393.601 of the Texas Finance Code.
- 1.2.9. "Person" means any individual, corporation, organization, partnership, association, financial institution, or any other legal entity.
- 1.2.10. "Registrant" means a person issued a certificate of registration for a credit access business under this chapter and includes all owners and operators of the credit access business identified in the registration application filed under this chapter.
- 1.2.11. "State license" means a license to operate a credit access business issued by the Texas Consumer Credit Commissioner under Chapter 393, Subchapter G of the Texas Finance Code.

## **CHAPTER 2 – CREDIT ACCESS BUSINESS REGULATION**

### **2.1 Purpose**

- 2.1.1. The purpose of this article is to protect the welfare of the citizens of the City of Socorro by monitoring credit access businesses in an effort to reduce abusive and predatory lending practices. To this end, this article establishes a registration program for credit access businesses, imposes restrictions on extensions of consumer credit made by credit access businesses, imposes recordkeeping requirements on credit access businesses, and imposes restrictions on the locations of credit access businesses.

### **2.2 Violations; Penalty**

- 2.2.1. A person who violates a provision of this chapter, or who fails to perform an act required of the person by this chapter, commits an offense. A person commits a separate offense for each and every violation relating to an extension of consumer credit, and for each day during which a violation is committed, permitted, or continued.
- 2.2.2. An offense under this chapter is punishable by a fine of not more than five hundred dollars.

2.2.3 A culpable mental state is not required for the commission of an offense under this article and need not be proved.

2.2.4 The penalties provided for in subsection (b) are in addition to any other remedies that the city may have under city ordinances and state law.

## **2.3 Defenses**

2.3.1. It is a defense to prosecution under this article that at the time of the alleged offense the person was not required to be licensed by the state as a credit access business under Chapter 393, Subchapter G of the Texas Finance Code.

## **2.4 Registration**

2.4.1. Registration Application: To obtain a certificate of registration for a credit access business, a person must submit an application on a form provided for that purpose to the director. The application must contain the following:

- A. The name, street address, mailing address, facsimile number, and telephone number of the applicant.
- B. The business or trade name, street address, mailing address, facsimile number, and telephone number of the credit access business.
- C. The names, street addresses, mailing addresses, and telephone numbers of all owners of the credit access business, and the nature and extent of each person's interest in the credit access business.
- D. A copy of a current, valid state license held by the credit access business pursuant to Chapter 393, Subchapter G of the Texas Finance Code.
- E. A copy of a current, valid certificate of occupancy showing that the credit access business is in compliance with the City of Socorro Code.
- F. A nonrefundable application fee for the amount established.

2.4.2. An applicant or registrant shall notify the director within forty-five days after any material change in the information contained in the application for a certificate of registration, including, but not limited to, any change of address and any change in the status of the state license held by the applicant or registrant.

2.4.3 Issuance and display of certificate of registration; presentment upon request.

- A. The director shall issue to the applicant a certificate of registration upon receiving a completed application under Section 2.4.1.
- B. A certificate of registration issued under this section must be conspicuously displayed to the public in the credit access business. The certificate of registration must be presented upon request to the director or any peace officer for examination.

- 2.4.4 Expiration and renewal of certificate of registration.
- A. A certificate of registration expires on the earliest of:
1. One year after the date of issuance; or
  2. The date of revocation, suspension, surrender, expiration without renewal, or other termination of the registrant's state license.
- B. A certificate of registration may be renewed by making application in accordance with Section 2.4.1. A registrant shall apply for renewal at least thirty days before the expiration of the registration.
- 2.4.5 Non-transferability. A certificate of registration for a credit access business is not transferable.
- 2.4.6 A person commits an offense if the person acts, operates, or conducts businesses as a credit access business without a valid certificate of registration. A certificate of registration is required for each physically separate credit access business.
- 2.5 **Maintenance of records.**
- 2.5.1. A credit access business shall maintain a complete set of records of all extensions of consumer credit arranged or obtained by the credit access business, which must include the following information:
1. The name and address of the consumer.
  2. The principal amount of cash actually advanced.
  3. The length of the extension of consumer credit, including the number of installments and renewals.
  4. The fees charged by the credit access business to arrange or obtain an extension of consumer credit; and
  5. The documentation used to establish a consumer's income under Section 2.6
- 2.5.2. A credit access business shall maintain a copy of each written agreement between the credit access business and a consumer evidencing an extension of a consumer credit (including, but not limited to, any refinancing or renewal granted to the consumer).
- 2.5.3. A credit access business shall maintain copies of all quarterly reports filed with the Texas Consumer Credit Commissioner under Section 393.627 of the Texas Finance Code.
- 2.5.4. The records required to be maintained by a credit access business under this section must be retained for at least three years and made available for inspection

by the city upon request during the usual and customary business hours of the credit access business.

## **2.6 Restriction on extension of consumer credit.**

- 2.6.1. The cash advanced under an extension of consumer credit that a credit access business obtains for a consumer or assists a consumer in obtaining in the form of a deferred presentment transaction may not exceed twenty percent of the consumer's gross monthly income.
- 2.6.2. The cash advanced under an extension of consumer credit that a credit access business obtains for a consumer or assists a consumer in obtaining in the form of a motor vehicle title loan may not exceed the lesser of:
1. Three percent of the consumer's gross annual income; or
  2. Seventy percent of the retail value of the motor vehicle.
- 2.6.3. A credit access business shall use a paycheck or other documentation establishing income to determine a consumer's income.
- 2.6.4. An extension of consumer credit that a credit access business obtains for a consumer or assists a consumer in obtaining and that provides for repayment in installments may not be payable in more than four installments. Proceeds from each installment must be used to repay at least twenty-five percent of the principal amount of the extension of consumer credit. An extension of consumer credit that provides for repayment in installments may not be refinanced or renewed.
- 2.6.5. An extension of consumer credit that a credit access business obtains for a consumer or assists a consumer in obtaining and that provides for a single lump sum repayment may not be refinanced or renewed more than three times. Proceeds from each refinancing or renewal must be used to repay at least twenty-five percent of the principal amount of the original extension of consumer credit.
- 2.6.6. For purposes of this section, an extension of consumer credit that is made to a consumer within seven days after a previous extension of consumer credit has been paid by the consumer will constitute a refinancing or renewal.

## **2.7 Requirement of consumer understanding of agreement.**

- 2.7.1. Every agreement between the credit access business and a consumer evidencing an extension of consumer credit (including, but not limited to, any refinancing or renewal granted to the consumer), must be written in the consumer's language of preference. Every credit access business location must maintain on its premises, to be available for use by consumers, agreements in the English and Spanish languages.

2.7.2. For every consumer who cannot read, every agreement between the credit access business and a consumer evidencing an extension of consumer credit (including, but not limited to, any refinancing or renewal granted to the consumer) must be read to the consumer in its entirety in the consumer's language of preference, prior to the consumer's signature.

2.7.3. For every consumer who cannot read, every disclosure and notice required by law must be read to the consumers in its entirety in the consumer's language of preference, prior to the consumer's signature.

## **2.8 Referral to consumer credit counseling.**

2.8.1 A credit access business shall provide a form, to be prescribed by the Director, to each consumer seeking assistance in obtaining an extension of consumer credit which references non-profit agencies that provide financial education and training programs and agencies with cash assistance programs. The form will also contain information regarding extensions of consumer credit, and must include the information required by Section 2.5 A.1.—5. specific to the loan agreement with the consumer. If the Director has prescribed a form in the consumer's language of preference, the form must be provided to the consumer's language of preference.

## **2.9 Location of Credit Access Businesses.**

2.9.1 A. No credit access businesses may be located within 1,000 feet, measured from property line to property line, of any other credit access business.

2.9.2 No credit access businesses may be located within 300 feet, measured from property line to property line, of a lot within an area zoned for residential dwelling units.

2.9.3 No credit access business may be located within 500 feet of an existing freeway or new freeway, measured from the property line of the credit access business to the nearest freeway or new freeway travel lane.

2.9.4 A credit access business may only operate within a freestanding building.

2.9.5 Credit access businesses are prohibited as accessory uses and may not operate in the same freestanding building as any other use.

2.9.6 In zoning districts where credit access businesses are permitted, a conditional use permit shall be required, and an application must be made with the planning and zoning commission for the conditional use permit.

2.9.7 Failure to comply with the provisions of this Chapter or those contained within this Title shall subject the property to forfeiture of the conditional use permit.

2.9.8 Any credit access business not in conformance with the provisions of this Chapter at the time of the effective date of this ordinance shall be deemed to be nonconforming and subject to any penalties contained within this Chapter or any Chapter of the City of Socorro Code of Ordinances.

**READ, ADOPTED AND APPROVED** this 5<sup>th</sup> day of March, 2015.

CITY OF SOCORRO, TEXAS

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Jesus Ruiz, Mayor

ATTEST:

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Sandra Hernandez, City Clerk

APPROVED AS TO FORM:

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James A. Martinez  
Socorro City Attorney

Introduction and First Reading: February 19, 2015  
Second Reading and Adoption: March 5, 2015



**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodríguez**  
District 2

**Victor Perez**  
District 3

**Anthony Gandara**  
District 4

**Willie Norfleet, Jr.**  
City Manager

**AMENDMENT NO. 1**  
**ORDINANCE NO. 346**

**AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS ADOPTING AN AMENDED BUDGET TO DECREASE FY-2015 ADOPTED BUDGET.**

**WHEREAS**, IT APPEARS THAT IT IS NECESSARY AND DESIREABLE FOR THE CITY COUNCIL TO INCREASE THE CITY'S GENERAL FUND BUDGET IN THE AMOUNT OF \$175,126 AND \$734,674 FOR CAPITAL PROJECTS FUND (see Exhibit A); and,

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS, THAT;**

**SECTION 1. FINDINGS:**

That the matters and facts stated in the preamble hereof be, and same are hereby found and adjudicated to be true and correct.

**SECTION 2. AMENDED BUDGET:**

That the 1ST Amended Budget 2014-2015 for the City of Socorro, Texas which is attached hereto as **Exhibit "A"** and incorporated herein for all purposes, is hereby approved and adopted by the City Council to be effective immediately.

**SECTION 3. REPEAL OF CONFLICTING ORDINANCES:**

That all Ordinances of the City of Socorro, Texas or parts thereof, that conflict with this Ordinance are, to the extent of said conflict, hereby repealed, but only to the extent of said conflict.

**SECTION 4. EFFECTIVE DATE:**

That this Ordinance shall be in full force and effect from the date of adoption.

**SECTION 5. PREREQUISITES:**

That this Ordinance was duly enacted with all requisites and formalities incident thereto and such is evidenced by the signatures affixed below.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS.**

Ordinance 346  
Amendment No. 1  
February 19, 2015

**READ, ADOPTED AND APROVED** this 19<sup>th</sup> day of February 2015.

**CITY OF SOCORRO, TEXAS**

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**Jesus Ruiz, Mayor**

**ATTEST:**

---

**Sandra Hernandez**  
City Clerk

**APPROVED AS TO FORM:**

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**James A. Martinez**  
Socorro City Attorney

Introduction and First Reading: January 15, 2015  
Second Reading and Adoption: February 19, 2015



**Exhibit A**

**BUDGET AMENDMENT #1**

**ORDINANCE # 346**

**Presented by:**

**Willie Norfleet, Jr.  
January 15, 2015**

**City of Socorro**  
**Proposed Budget Amendment #1**  
**Ordinance # 346**  
**FY 2015**  
**Summary**

*Increase*

<b>Revenues</b>		Prior Year's Revenue	Sales Tax	Cert. Of Oblig.	Total
General Fund		75,126	100,000		175,126
Capital Projects				734,674	734,674
<b>Total</b>		75,126	100,000	734,674	909,800

*Increase*

<b>Expenditures</b>		Personnel	Operating	Cert. Of Oblig.	Total
General Fund		51,584	123,542		175,126
Capital Projects				734,674	734,674
<b>Total</b>		51,584	123,542	734,674	909,800



	<b>GENERAL FUND EXPENDITURES DEPARTMENTS COMBINED</b>	Adopted Budget FY 2014-2015	Amendment #1	Amended Budget FY 2014-2015
05101	Salaries	3,710,406	22,500	3,732,906
05103	Overtime	177,410	16,000	193,410
05111	FICA/Medicare Taxes	297,433	2,953	300,386
05112	T.W.C. Payroll Taxes	27,809	270	28,079
05113	Health Insurance Premiums	708,584	5,776	714,360
05114	Workers Compensation Insurance	124,771	80	124,851
05115	Deferred Compensation Benefits	58,620	3,700	62,320
05116	Life Insurance	6,675	65	6,740
05117	Dental Insurance Expense	23,920	195	24,115
05118	Vision Insurance Expense	5,520	45	5,565
	Total Personnel Cost	5,141,148	51,584	5,192,732
05201	Office Expense and Supplies	67,650	(3,540)	64,110
05202	Medical Supplies	500	-	500
05211	Postage	8,760	-	8,760
05212	Tools and Supplies	22,200	31,000	53,200
05213	Uniforms	38,120	1,000	39,120
05310	Building Modifications/ADA	500	-	500
05311	Building & Property Maintenance	49,400	(8,000)	41,400
05312	Street Maintenance	22,000	-	22,000
05313	Utilities	229,000	-	229,000
05314	Telephone	62,348	(7,000)	55,348
05317	Park Maintenance	24,000	-	24,000
05325	Recycling Center	4,200	-	4,200
05411	Legal Fees	375,000	-	375,000
05510	Property Insurance	24,089	1,020	25,109
05511	Advertising/Drug Testing	43,000	(3,000)	40,000
05512	Audit Fees	37,000	-	37,000
05513	Central Appraisal Fees	60,000	-	60,000
05515	County Elections	-	22,600	22,600
05516	Dues/Subscriptions	16,475	3,675	20,150
05517	Bank Charges	5,000	-	5,000
05518	Liability Insurance	84,737	1,776	86,513
05520	Service Contracts	290,146	38,490	328,636
05521	Support Activities	100,300	(2,408)	97,892
05522	Tax Collector Fees	11,000	-	11,000
05523	Equipment Rental/Lease	24,700	(7,000)	17,700
05525	Health Contract	466,000	18,279	484,279
05527	Seminars/Training/Workshops	27,750	8,500	36,250
05532	Miscellaneous Expense	500	(500)	-
05533	Travel/Mileage/Per Diem	850	(850)	-
05538	Late Charge	100	-	100
05539	Discretionary Fund-Mayor	1,000	-	1,000
05540	Discretionary Fund-District 2	1,000	-	1,000
05541	Discretionary Fund-District 1	1,000	-	1,000



	<b>GENERAL FUND EXPENDITURES DEPARTMENTS COMBINED</b>	Adopted Budget FY 2014-2015	Amendment #1	Amended Budget FY 2014-2015
05542	Discretionary Fund-District 3	1,000	-	1,000
05543	Discretionary Fund-District 4	1,000	-	1,000
05544	Discretionary Fund-At Large	1,000	-	1,000
05546	Marketing Exp	10,000	-	10,000
05610	Office Furniture	-	1,650	1,650
05611	Radio Communications and Maintenance	10,000	(5,000)	5,000
05612	Vehicle Repair & Maintenance	54,200	(10,000)	44,200
05613	Equipment Repair & Maintenance	36,050	(6,000)	30,050
05614	Vehicle Fuel	111,600	-	111,600
05711	Travel/Mileage/Per Diem	47,250	8,850	56,100
05810	Property and Equipment	16,000	40,000	56,000
05900	Emergency Aid and Assistance	5,000	-	5,000
05911	Contingency	5,000	-	5,000
06440	Grant Expense	78,780	-	78,780
	Total Operational Cost	2,475,205	123,542	2,598,747
	Total Expenses	7,616,353	175,126	7,791,479



<b>GENERAL FUND REVENUES</b>		Adopted Budget FY 2014-2015	Amendment #1	Amended Budget FY 2014-2015
04201	Property Taxes	4,217,911		4,217,911
04206	Delinquent Propert Taxes	150,000		150,000
04202	Sales Taxes	1,600,000	100,000	1,700,000
04203	Franchise Taxes	325,000		325,000
04404	Interest Earned	1,200		1,200
04500	Other Planning Fees (Fireworks)	3,000		3,000
04501	Building Permits	220,000		220,000
04502	Business Registration Permits	47,000		47,000
04503	Rezoning Fees	36,000		36,000
04505	Mobile Home Permits	3,000		3,000
04507	Muni Court Judgement/Fines	460,000		460,000
04604	Police Fees	7,000		7,000
04714	Park Fees	1,000		1,000
04903	Miscellaneous Income	4,000		4,000
04999	Prior Year's Revenue	541,242	75,126	616,368
	<b>Total Revenues</b>	<b>7,616,353</b>	<b>175,126</b>	<b>7,791,479</b>



<b>GENERAL FUND EXPENDITURES CITY MANAGER</b>		Adopted Budget FY 2014-2015	Amendment #1	Amended Budget FY 2014-2015
05101	Salaries	193,488	22,500	215,988
05103	Overtime	800	5,000	5,800
05111	FICA/Medicare Taxes	14,861	2,104	16,965
05112	T.W.C. Payroll Taxes	810	270	1,080
05113	Health Insurance Premiums	23,106	5,776	28,882
05114	Workers Compensation Insurance	871	25	896
05115	Deferred Compensation Benefits	8,060		8,060
05116	Life Insurance	382	65	447
05117	Dental Insurance Expense	780	195	975
05118	Vision Insurance Expense	180	45	225
	Total Personnel Cost	243,338	35,980	279,318
05201	Office Expense and Supplies	10,000		10,000
05211	Postage	1,800		1,800
05310	Building Modifications/ADA	500		500
05311	Building & Property Maintenance	3,000		3,000
05313	Utilities	6,000		6,000
05314	Telephone	8,000		8,000
05411	Legal Fees	200,000	(12,600)	187,400
05510	Property Insurance	3,000		3,000
05516	Dues/Subscriptions	2,000	3,000	5,000
05518	Liability Insurance	36,000		36,000
05520	Service Contracts	70,786		70,786
05521	Support Activities	5,000	(2,408)	2,592
05523	Equipment Rental/Lease	6,000		6,000
05527	Seminars/Training/Workshops	1,000		1,000
05546	Marketing Exp	10,000		10,000
05613	Equipment Repair & Maintenance	3,000	(1,000)	2,000
05711	Travel/Mileage/Per Diem	13,000		13,000
05810	Property and Equipment	10,000	-	10,000
05900	Emergency Aid and Assistance	5,000		5,000
05911	Contingency	5,000		5,000
	Total Operational Cost	399,086	(13,008)	386,078
	Total Expenses	642,424	22,972	665,396



<b>GENERAL FUND EXPENDITURES PUBLIC WORKS</b>		<b>Adopted Budget FY 2014-2015</b>	<b>Amendment #1</b>	<b>Amended Budget FY 2014-2015</b>
05101	Salaries	514,987		514,987
05103	Overtime	17,000		17,000
05111	FICA/Medicare Taxes	40,702		40,702
05112	T.W.C. Payroll Taxes	4,590		4,590
05113	Health Insurance Premiums	130,934		130,934
05114	Workers Compensation Insurance	51,120		51,120
05115	Deferred Compensation Benefits	8,445		8,445
05116	Life Insurance	1,013		1,013
05117	Dental Insurance Expense	4,420		4,420
05118	Vision Insurance Expense	1,020		1,020
	<b>Total Personnel Cost</b>	<b>774,231</b>	<b>-</b>	<b>774,231</b>
05201	Office Expense and Supplies	3,300	(1,000)	2,300
05212	Tools and Supplies	6,500		6,500
05213	Uniforms	14,500	(5,000)	9,500
05311	Building & Property Maintenance	4,400		4,400
05312	Street Maintenance	22,000		22,000
05313	Utilities	180,000		180,000
05314	Telephone	3,000		3,000
05325	Recycling Center	4,200		4,200
05411	Legal Fees	-	10,000	10,000
05510	Property Insurance	7,604		7,604
05516	Dues/Subscriptions	500		500
05518	Liability Insurance	7,460		7,460
05520	Service Contracts	-	30,000	30,000
05523	Equipment Rental/Lease	3,200	(1,500)	1,700
05527	Seminars/Training/Workshops	1,500		1,500
05532	Miscellaneous Expense	500	(500)	-
05610	Office Furniture	-	1,000	1,000
05611	Radio Communications and Maintenance	2,000		2,000
05612	Vehicle Repair & Maintenance	18,000		18,000
05613	Equipment Repair & Maintenance	15,000		15,000
05614	Vehicle Fuel	46,000		46,000
05711	Travel/Mileage/Per Diem	2,500		2,500
05810	Property and Equipment	2,000		2,000
	<b>Total Operational Cost</b>	<b>344,164</b>	<b>33,000</b>	<b>377,164</b>
	<b>Total Expenses</b>	<b>1,118,395</b>	<b>33,000</b>	<b>1,151,395</b>



	<b>GENERAL FUND EXPENDITURES POLICE</b>	Adopted Budget FY 2014-2015	Amendment #1	Amended Budget FY 2014-2015
05101	Salaries	1,786,271		1,786,271
05103	Overtime	140,000		140,000
05111	FICA/Medicare Taxes	147,364		147,364
05112	T.W.C. Payroll Taxes	11,069		11,069
05113	Health Insurance Premiums	315,782		315,782
05114	Workers Compensation Insurance	55,775		55,775
05115	Deferred Compensation Benefits	23,230		23,230
05116	Life Insurance	3,262		3,262
05117	Dental Insurance Expense	10,660		10,660
05118	Vision Insurance Expense	2,460		2,460
	Total Personnel Cost	2,495,873	-	2,495,873
05201	Office Expense and Supplies	15,000		15,000
05202	Medical Supplies	500		500
05211	Postage	1,000		1,000
05212	Tools and Supplies	10,000	31,000	41,000
05213	Uniforms	15,000	6,000	21,000
05311	Building & Property Maintenance	15,000	(8,000)	7,000
05313	Utilities	22,000		22,000
05314	Telephone	15,000		15,000
05411	Legal Fees	2,000	12,000	14,000
05510	Property Insurance	5,010		5,010
05516	Dues/Subscriptions	1,000	500	1,500
05518	Liability Insurance	37,100		37,100
05520	Service Contracts	20,000	(5,000)	15,000
05521	Support Activities	1,500		1,500
05523	Equipment Rental/Lease	8,000	(4,000)	4,000
05527	Seminars/Training/Workshops	2,000	10,000	12,000
05611	Radio Communications and Maintenance	8,000	(5,000)	3,000
05612	Vehicle Repair & Maintenance	30,000	(10,000)	20,000
05613	Equipment Repair & Maintenance	10,000	(5,000)	5,000
05614	Vehicle Fuel	52,000		52,000
05711	Travel/Mileage/Per Diem	2,000	8,000	10,000
	Total Operational Cost	272,110	30,500	302,610
	Total Expenses	2,767,983	30,500	2,798,483



<b>GENERAL FUND EXPENDITURES MUNICIPAL COURT</b>		Adopted Budget FY 2014-2015	Amendment #1	Amended Budget FY 2014-2015
05101	Salaries	95,013		95,013
05103	Overtime	3,550	3,000	6,550
05111	FICA/Medicare Taxes	7,542	236	7,778
05112	T.W.C. Payroll Taxes	810		810
05113	Health Insurance Premiums	23,106		23,106
05114	Workers Compensation Insurance	415	15	430
05115	Deferred Compensation Benefits	1,720		1,720
05116	Life Insurance	207		207
05117	Dental Insurance Expense	780		780
05118	Vision Insurance Expense	180		180
	Total Personnel Cost	133,323	3,251	136,574
05201	Office Expense and Supplies	4,750		4,750
05211	Postage	2,750		2,750
05213	Uniforms	270		270
05311	Building & Property Maintenance	2,000		2,000
05314	Telephone	12,950		12,950
05411	Legal Fees	15,000		15,000
05510	Property Insurance	3,940		3,940
05516	Dues/Subscriptions	425		425
05518	Liability Insurance	252		252
05520	Service Contracts	61,800	3,000	64,800
05521	Support Activities	200		200
05523	Equipment Rental/Lease	5,000	(2,000)	3,000
05527	Seminars/Training/Workshops	1,250		1,250
05533	Travel/Mileage/Per Diem	850	(850)	-
05613	Equipment Repair & Maintenance	250		250
05711	Travel/Mileage/Per Diem	2,250	850	3,100
	Total Operational Cost	113,937	1,000	114,937
	Total Expenses	247,260	4,251	251,511



	<b>GENERAL FUND EXPENDITURES PLANNING &amp; ZONING</b>	Adopted Budget FY 2014-2015	Amendment #1	Amended Budget FY 2014-2015
05101	Salaries	352,470		352,470
05103	Overtime	6,560		6,560
05111	FICA/Medicare Taxes	27,466		27,466
05112	T.W.C. Payroll Taxes	2,700		2,700
05113	Health Insurance Premiums	77,020		77,020
05114	Workers Compensation Insurance	2,603		2,603
05115	Deferred Compensation Benefits	8,920		8,920
05116	Life Insurance	667		667
05117	Dental Insurance Expense	2,600		2,600
05118	Vision Insurance Expense	600		600
	Total Personnel Cost	481,606	-	481,606
05201	Office Expense and Supplies	10,000	(1,640)	8,360
05211	Postage	2,500		2,500
05212	Tools and Supplies	700		700
05213	Uniforms	1,500		1,500
05311	Building & Property Maintenance	5,000		5,000
05313	Utilities	3,000		3,000
05314	Telephone	12,000	(7,000)	5,000
05411	Legal Fees	55,530		55,530
05510	Property Insurance	610		610
05511	Advertising/Drug Testing	3,000		3,000
05516	Dues/Subscriptions	2,000		2,000
05518	Liability Insurance	2,040		2,040
05520	Service Contracts	5,560	7,990	13,550
05521	Support Activities	100		100
05523	Equipment Rental/Lease	2,500		2,500
05527	Seminars/Training/Workshops	4,000		4,000
05610	Office Furniture		650	650
05612	Vehicle Repair & Maintenance	2,000		2,000
05613	Equipment Repair & Maintenance	1,700		1,700
05614	Vehicle Fuel	5,300		5,300
05711	Travel/Mileage/Per Diem	2,500		2,500
	Total Operational Cost	121,540	-	121,540
	Total Expenses	603,146	-	603,146



	<b>GENERAL FUND EXPENDITURES</b> <b>HEALTH DEPARTMENT</b>	Adopted Budget FY 2014-2015	Amendment #1	Amended Budget FY 2014-2015
05525	Health Contract	466,000	18,279	484,279
	Total Operational Cost	466,000	18,279	484,279
	Total Expenses	466,000	18,279	484,279



<b>GENERAL FUND EXPENDITURES</b>		Adopted Budget FY 2014-2015	Amendment #1	Amended Budget FY 2014-2015
<b>GRANTS</b>				
05201	Office Expense and Supplies	800		800
05211	Postage	300		300
05314	Telephone	500		500
05516	Dues/Subscriptions	250		250
05520	Service Contracts	80,000		80,000
05527	Seminars/Training/Workshops	1,000		1,000
05711	Travel/Mileage/Per Diem	500		500
06440	Grant Expense	78,780		78,780
	Total Operational Cost	162,130	-	162,130
	Total Expenses	162,130	-	162,130



	<b>GENERAL FUND EXPENDITURES</b> <b>HUMAN RESOURCES</b>	Adopted Budget FY 2014-2015	Amendment #1	Amended Budget FY 2014-2015
05101	Salaries	91,000		91,000
05103	Overtime	-	2,000	2,000
05111	FICA/Medicare Taxes	6,962	153	7,115
05112	T.W.C. Payroll Taxes	540		540
05113	Health Insurance Premiums	15,404		15,404
05114	Workers Compensation Insurance	410	10	420
05115	Deferred Compensation Benefits	1,160		1,160
05116	Life Insurance	154		154
05117	Dental Insurance Expense	520		520
05118	Vision Insurance Expense	120		120
	Total Personnel Cost	116,270	2,163	118,433
05201	Office Expense and Supplies	1,500		1,500
05211	Postage	210		210
05314	Telephone	350		350
05411	Legal Fees	75,000	-	75,000
05511	Advertising/Drug Testing	10,000	(3,000)	7,000
05516	Dues/Subscriptions	2,000		2,000
05520	Service Contracts	15,000	7,000	22,000
05521	Support Activities	3,000		3,000
05527	Seminars/Training/Workshops	7,000		7,000
05613	Equipment Repair & Maintenance	600		600
05711	Travel/Mileage/Per Diem	5,000		5,000
	Total Operational Cost	119,660	4,000	123,660
	Total Expenses	235,930	6,163	242,093



<b>GENERAL FUND EXPENDITURES COUNCIL</b>		Adopted Budget FY 2014-2015	Amendment #1	Amended Budget FY 2014-2015
05101	Salaries	55,017		55,017
05111	FICA/Medicare Taxes	4,207		4,207
05112	T.W.C. Payroll Taxes	1,350		1,350
05114	Workers Compensation Insurance	247		247
	Total Personnel Cost	60,821	-	60,821
05201	Office Expense and Supplies	800	3,600	4,400
05314	Telephone	3,300		3,300
05411	Legal Fees	10,000	(10,000)	-
05516	Dues/Subscriptions	6,700		6,700
05527	Seminars/Training/Workshops	2,000		2,000
05539	Discretionary Fund-Mayor	1,000		1,000
05540	Discretionary Fund-District 2	1,000		1,000
05541	Discretionary Fund-District 1	1,000		1,000
05542	Discretionary Fund-District 3	1,000		1,000
05543	Discretionary Fund-District 4	1,000		1,000
05544	Discretionary Fund-At Large	1,000		1,000
05612	Vehicle Repair & Maintenance	200		200
05614	Vehicle Fuel	300		300
05711	Travel/Mileage/Per Diem	10,000		10,000
	Total Operational Cost	39,300	(6,400)	32,900
	Total Expenses	100,121	(6,400)	93,721



	<b>GENERAL FUND EXPENDITURES CITY CLERK</b>	Adopted Budget FY 2014-2015	Amendment #1	Amended Budget FY 2014-2015
05101	Salaries	83,000		83,000
05103	Overtime	500	3,000	3,500
05111	FICA/Medicare Taxes	6,390	230	6,620
05112	T.W.C. Payroll Taxes	540		540
05113	Health Insurance Premiums	15,404		15,404
05114	Workers Compensation Insurance	392	15	407
05115	Deferred Compensation Benefits	910		910
05116	Life Insurance	154		154
05117	Dental Insurance Expense	520		520
05118	Vision Insurance Expense	120		120
	Total Personnel Cost	107,930	3,245	111,175
05201	Office Expense and Supplies	6,000	(1,500)	4,500
05211	Postage	200		200
05314	Telephone	600		600
05411	Legal Fees	14,970		14,970
05511	Advertising/Drug Testing	30,000		30,000
05515	County Elections	-	22,600	22,600
05516	Dues/Subscriptions	600		600
05520	Service Contracts	5,000	1,500	6,500
05521	Support Activities	500		500
05527	Seminars/Training/Workshops	3,000	(1,500)	1,500
05711	Travel/Mileage/Per Diem	3,000		3,000
	Total Operational Cost	63,870	21,100	84,970
	Total Expenses	171,800	24,345	196,145



<b>GENERAL FUND EXPENDITURES FINANCE</b>		<b>Adopted Budget FY 2014-2015</b>	<b>Amendment #1</b>	<b>Amended Budget FY 2014-2015</b>
05101	Salaries	140,000		140,000
05103	Overtime	1,000	3,000	4,000
05111	FICA/Medicare Taxes	10,787	230	11,017
05112	T.W.C. Payroll Taxes	810		810
05113	Health Insurance Premiums	23,106		23,106
05114	Workers Compensation Insurance	630	15	645
05115	Deferred Compensation Benefits	1,385	3,700	5,085
05116	Life Insurance	212		212
05117	Dental Insurance Expense	780		780
05118	Vision Insurance Expense	180		180
	<b>Total Personnel Cost</b>	<b>178,890</b>	<b>6,945</b>	<b>185,835</b>
05201	Office Expense and Supplies	4,500		4,500
05314	Telephone	648		648
05411	Legal Fees	2,500		2,500
05512	Audit Fees	37,000		37,000
05513	Central Appraisal Fees	60,000		60,000
05516	Dues/Subscriptions	1,000		1,000
05517	Bank Charges	5,000		5,000
05520	Service Contracts	7,000	1,000	8,000
05522	Tax Collector Fees	11,000		11,000
05527	Seminars/Training/Workshops	2,500		2,500
05538	Late Charge	100		100
05711	Travel/Mileage/Per Diem	2,000		2,000
	<b>Total Operational Cost</b>	<b>133,248</b>	<b>1,000</b>	<b>134,248</b>
	<b>Total Expenses</b>	<b>312,138</b>	<b>7,945</b>	<b>320,083</b>



	<b>GENERAL FUND EXPENDITURES RECREATIONAL CENTER</b>	Adopted Budget FY 2014-2015	Amendment #1	Amended Budget FY 2014-2015
05101	Salaries	129,700		129,700
05103	Overtime	2,000		2,000
05111	FICA/Medicare Taxes	10,077		10,077
05112	T.W.C. Payroll Taxes	1,620		1,620
05113	Health Insurance Premiums	23,106		23,106
05114	Workers Compensation Insurance	585		585
05115	Deferred Compensation Benefits	1,290		1,290
05116	Life Insurance	190		190
05117	Dental Insurance Expense	780		780
05118	Vision Insurance Expense	180		180
	Total Personnel Cost	169,528	-	169,528
05201	Office Expense and Supplies	8,000	(3,000)	5,000
05213	Uniforms	850		850
05311	Building & Property Maintenance	10,000		10,000
05313	Utilities	18,000		18,000
05314	Telephone	4,500		4,500
05510	Property Insurance	3,925		3,925
05516	Dues/Subscriptions		100	100
05518	Liability Insurance	1,885		1,885
05520	Service Contracts	10,000		10,000
05521	Support Activities	8,000		8,000
05523	Equipment Rental/Lease		500	500
05527	Seminars/Training/Workshops	2,500		2,500
05612	Vehicle Repair & Maintenance	2,000		2,000
05613	Equipment Repair & Maintenance	2,500		2,500
05614	Vehicle Fuel	3,000		3,000
05711	Travel/Mileage/Per Diem	2,200		2,200
05810	Property and Equipment	4,000	40,000	44,000
	Total Operational Cost	81,360	37,600	118,960
	Total Expenses	250,888	37,600	288,488



	<b>GENERAL FUND EXPENDITURES</b> <b>PARKS</b>	Adopted Budget FY 2014-2015	Amendment #1	Amended Budget FY 2014-2015
05101	Salaries	269,460		269,460
05103	Overtime	6,000		6,000
05111	FICA/Medicare Taxes	21,075		21,075
05112	T.W.C. Payroll Taxes	2,970		2,970
05113	Health Insurance Premiums	61,616		61,616
05114	Workers Compensation Insurance	11,723		11,723
05115	Deferred Compensation Benefits	3,500		3,500
05116	Life Insurance	434		434
05117	Dental Insurance Expense	2,080		2,080
05118	Vision Insurance Expense	480		480
	Total Personnel Cost	379,338	-	379,338
05201	Office Expense and Supplies	3,000		3,000
05212	Tools and Supplies	5,000		5,000
05213	Uniforms	6,000		6,000
05311	Building & Property Maintenance	10,000		10,000
05314	Telephone	1,500		1,500
05317	Park Maintenance	24,000		24,000
05411	Legal Fees	-	600	600
05510	Property Insurance	-	1,020	1,020
05516	Dues/Subscriptions	-	75	75
05518	Liability Insurance	-	1,776	1,776
05520	Service Contracts	15,000	(7,000)	8,000
05521	Support Activities	82,000		82,000
05612	Vehicle Repair & Maintenance	2,000		2,000
05613	Equipment Repair & Maintenance	3,000		3,000
05614	Vehicle Fuel	5,000		5,000
05711	Travel/Mileage/Per Diem	2,300		2,300
	Total Operational Cost	158,800	(3,529)	155,271
	Total Expenses	538,138	(3,529)	534,609



<b>CAPITAL PROJECTS REVENUES</b>	<b>PROPOSED BUDGET FY 2014-2015</b>	<b>Amendment #1</b>	<b>Amended Budget FY 2014-2015</b>
2001 CO'S Rio Vista Renovation	82,740	(34,404)	48,336
2008 CO's	-		-
2010 CO's	-		-
2011 CO's	-		-
2012 CO's	738,655	769,078	1,507,733
2014 CO's	6,400,000		6,400,000
General Fund Prior Year (Fund Reserve)			-
<b>Total Revenues</b>	<b>7,221,395</b>	<b>734,674</b>	<b>7,956,069</b>



EXPENDITURES	Adopted		Amended
<b>CAPITAL PROJECTS</b>	Budget FY 2014-2015	Amendment #1	Budget FY 2014-2015
2001 CO'S Rio Vista Renovation	82,740	(34,404)	48,336
2008 CO's	-		-
2010 CO's	-		-
2011 CO's	-		-
2012 CO's	738,655	769,078	1,507,733
2014 CO's	6,400,000		6,400,000
Total Expenses	7,221,395	734,674	7,956,069

*Gloria M. Rodriguez*  
District 2 / Mayor Pro-Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Willie Norfleet Jr.*  
City Manager

*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



**DATE:** February 5, 2015  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet Jr., City Manager

**SUBJECT:**

Proposed amendment to the City of Socorro Master Plan and rezoning of Tract 6-A, Leigh Clark Survey 293 ABST 6257, from Un-Classified zoning to M-1 (Light Industrial).

**SUMMARY:**

The property matter of this request is located at 1124 Horizon Blvd., southwesterly located at 2500 feet from the intersection of I-10 and Horizon Blvd. This property has an estimated area of 14.352 acres, and it is owned by Amex Properties, LLC, 116 Piedras St., El Paso, TX 79915.

**BACKGROUND:**

This property is located within an area that was annexed by the City of Socorro in 2002, and it has been considered as Un-Classified because no formal business has been established into that property. The only identified activity in this property is the sale of fireworks.

According to the Flood Insurance Rate Maps, the referenced property lies within an area determined to be outside of the 500-year flood plain, more particularly described as **Zone X**; this classification is the safest area with the less possibility of being flooded (Community Panel # 480212 0237-B / FEMA, September 4, 1991).

According to our Future Land Use map, the projected land use for this property is: Regional Retail.

The current use of the property is: Storage of fireworks stands.

The proposed use of the property: Transportation Trailer Facility.

Adjacent Land Uses: North: M-1 (LI), South: Un-Classified (County), East: M-1 (LI), West: RM-2 (MHP).

**STATEMENT OF THE ISSUE:**

According to the information provided by the applicant, they provide tracking and transportation services to existing businesses in the City of Socorro, and their main intension is to expand the business to get closer to their customers in this area.

**ALTERNATIVE:**

Not applicable.

**CONSIDERATIONS:**

Due to the fact that this property is located within an area where a good number of existing businesses are related to trailers, the proposed business does not represent an adverse impact in the area, and the proposed business is appropriate for the requested classification.

**STAFF RECOMMENDATION:**

Based upon the before mentioned considerations, the Planning and Zoning Commission recommends APPROVAL.

**FINANCIAL IMPACT:**

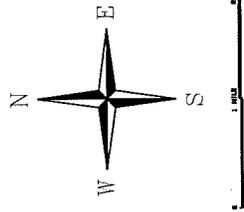
Not Applicable.

**AUTHORIZATION:**

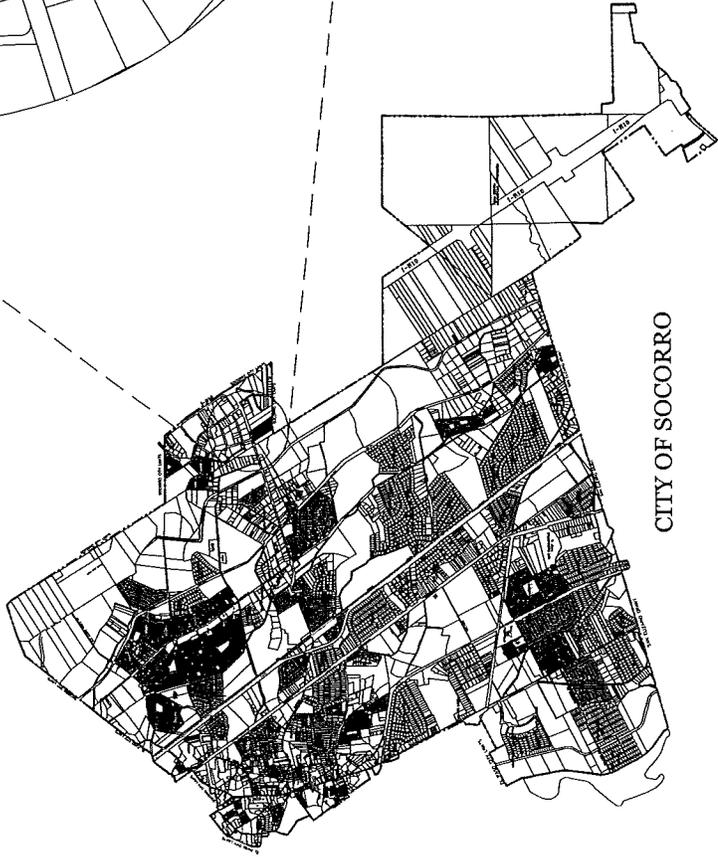
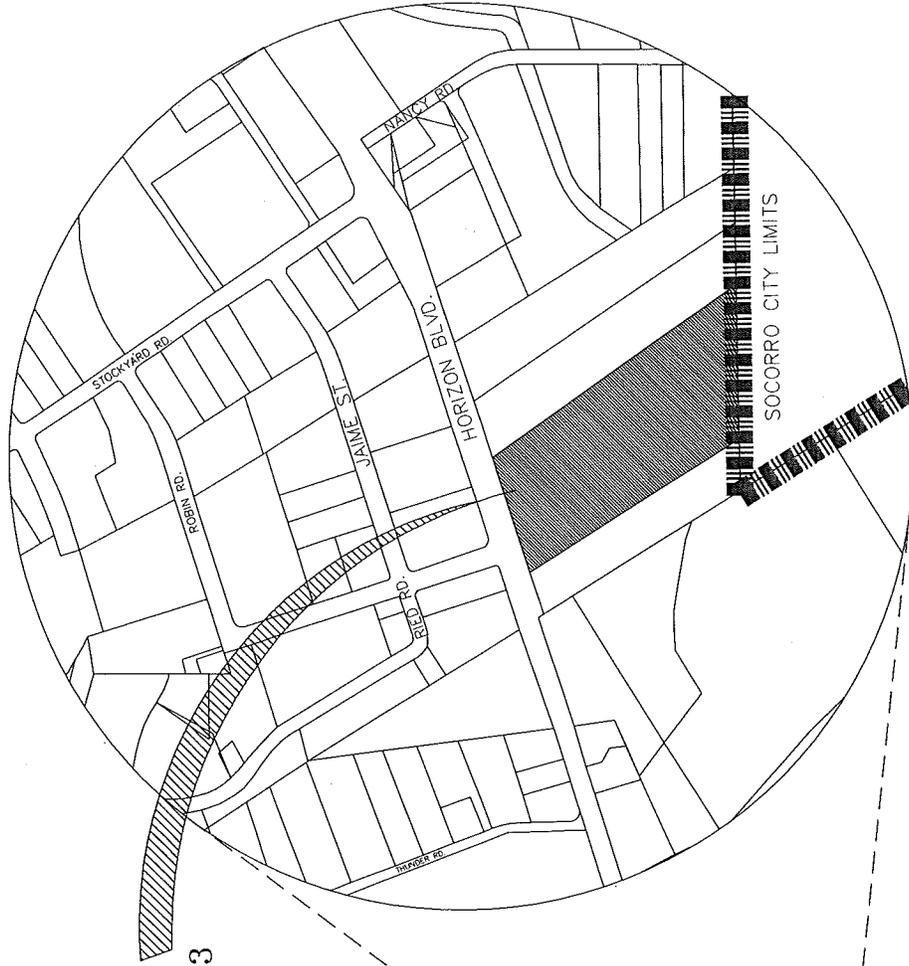
1. City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

2. Attorney: \_\_\_\_\_ Date: \_\_\_\_\_

3. CFO: \_\_\_\_\_ Date: \_\_\_\_\_



PROJECT SITE:  
1124 HORIZON BLVD.  
LEIGH CLARK SURV 293  
ABST 6257 TR 6-A



# LOCATION MAP

Scale: N.T.S.

**8.8 M-1 Light Industrial.** The purpose of the M-1 District is to accommodate a wide variety of light manufacturing, processing, storage, packaging, compounding, wholesaling, and distribution operations. Such uses shall be constructed and operated in accordance with the performance standard found elsewhere in this ordinance

**8.14.10 PERMITTED USES:**

- (a) Motor vehicle body shops, parts manufacturing, repair and maintenance facilities, provided that all work must be done in a completely enclosed buildings
  1. All body and fender repairing must be done within a completely enclosed building or room with stationary windows that may be opened only at intervals necessary for ingress and egress.
  2. No spray painting may be done except in a completely enclosed spray booth especially designed for that purpose.
  3. All other auto repairing, etc. must be conducted within a building enclosed on at least three sides
- (b) Wholesale and distribution facilities.
- (c) Vocational schools.
- (d) Manufacturing, compounding, assembling or treatment of articles from previously prepared materials except those listed as conditional uses below, and provided that no toxic, flammable, explosive or other wise hazardous substance may be used or stored in an quantity that would be reportable to, or necessitate a permit from, the US Environmental Protection Agency or the State of Texas.

**8.8.2 CONDITIONAL USES (require permits):**

- (a) Correctional or detention facilities
- (b) Airports, heliports
- (c) Public or private utility facilities
- (d) Uses listed as permitted or conditional in the C-2 General Commercial Zone
- (e) One accessory dwelling per lot provided the dwelling must be occupied only by a watchman or caretaker.

**B. Area requirements**

1. Minimum lot area: Buffer zones may be required by the Planning and Zoning Commission.
2. Minimum yards required: Shall meet the Minimum set backs of the adjacent zones.
3. Minimum front setbacks for all properties facing

Collector streets - 35 feet;  
Minor arterials - 55 feet;  
Major arterials- 60 feet.

- C. **Height requirements: Maximum** heights of any building or structure shall be 45 feet.
- D. **Off-street parking** requirements shall be as provided in Section 9.2 of this ordinance. No loading or unloading is to be conducted on a public way
- E. **Signs** limitations shall be as provided in Section 9.5 of this ordinance.

LD



**PLANNING AND ZONING DEPARTMENT**

**Request for Rezoning**

1. Name: Amex Properties, LLC

Address: 116 Piedras St. El Paso, TX 79915 Phone: 915-533-0090

Representative: Sergio Tinajero

Address: 7598 N Mesa St. Ste B1 El Paso, TX 79912 Phone: 915-422-2242

2. Property Location: 1124 Horizon Blvd. El Paso County TX

Legal Description: LEIGH CLARK SURV 293 ABST 6257 TR 6-A (14.352 ACRES)

If legal description is not available, a metes and bounds description will be required.

<u>14.352</u>	<u>Unclassified</u>	<u>Truck Storage</u>
Area (Sq. ft. or Acreage)	Current Zoning	Current Land Use
<u>M-1</u> <i>LIGHT INDUSTRIAL</i> <u>Commercial S.T.</u>		<u>Trucking Facility</u>
Proposed Zoning		Proposed Land Use

3. All owners of record must sign document.

Silvia Martinez 

Pricila Chavez

Each item on this form must be completed and all exhibits must be submitted before this request can be scheduled for a public hearing.

- Rezoning per parcel/tract: Less than one acre - \$650.00  
 1 to 10 acres - \$750.00  
 10.1 to 30 acres- \$950.00  
 30.1 to 50 acres- \$1,150.00  
 50.1 to 75 acres- \$1,400.00  
 75.1 or more - \$1,650.00

**ALL FEES ARE NONREFUNDABLE**

# **LGA TRUCKING**



EL PASO, TX

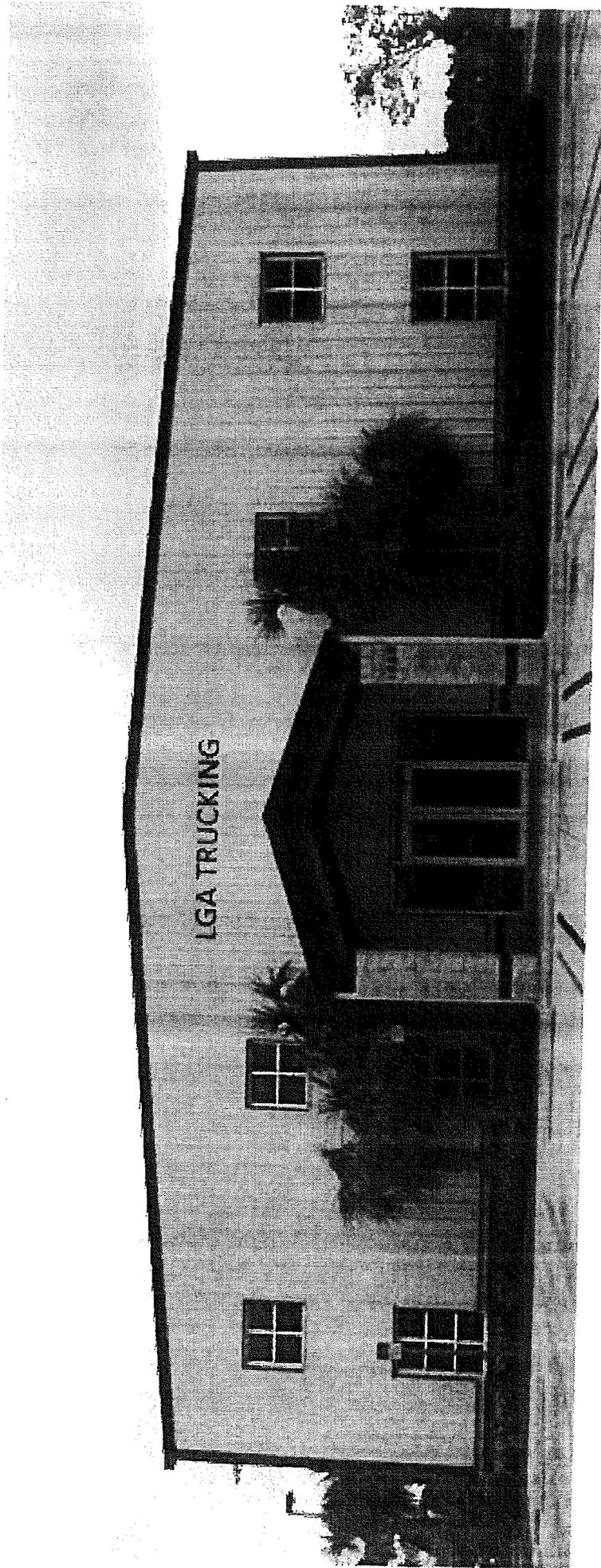
## **INTRODUCTION**

LGA TRUCKING INC. is a high quality transportation service provider with a competitive advantage that provides door to door service anywhere in the U.S. and Mexico. Our transportation services include; long Haul Truckload Service, Mexico Service, Short Haul Regional Service, Expedited Priority Service and Taylor-made Dedicated Service.

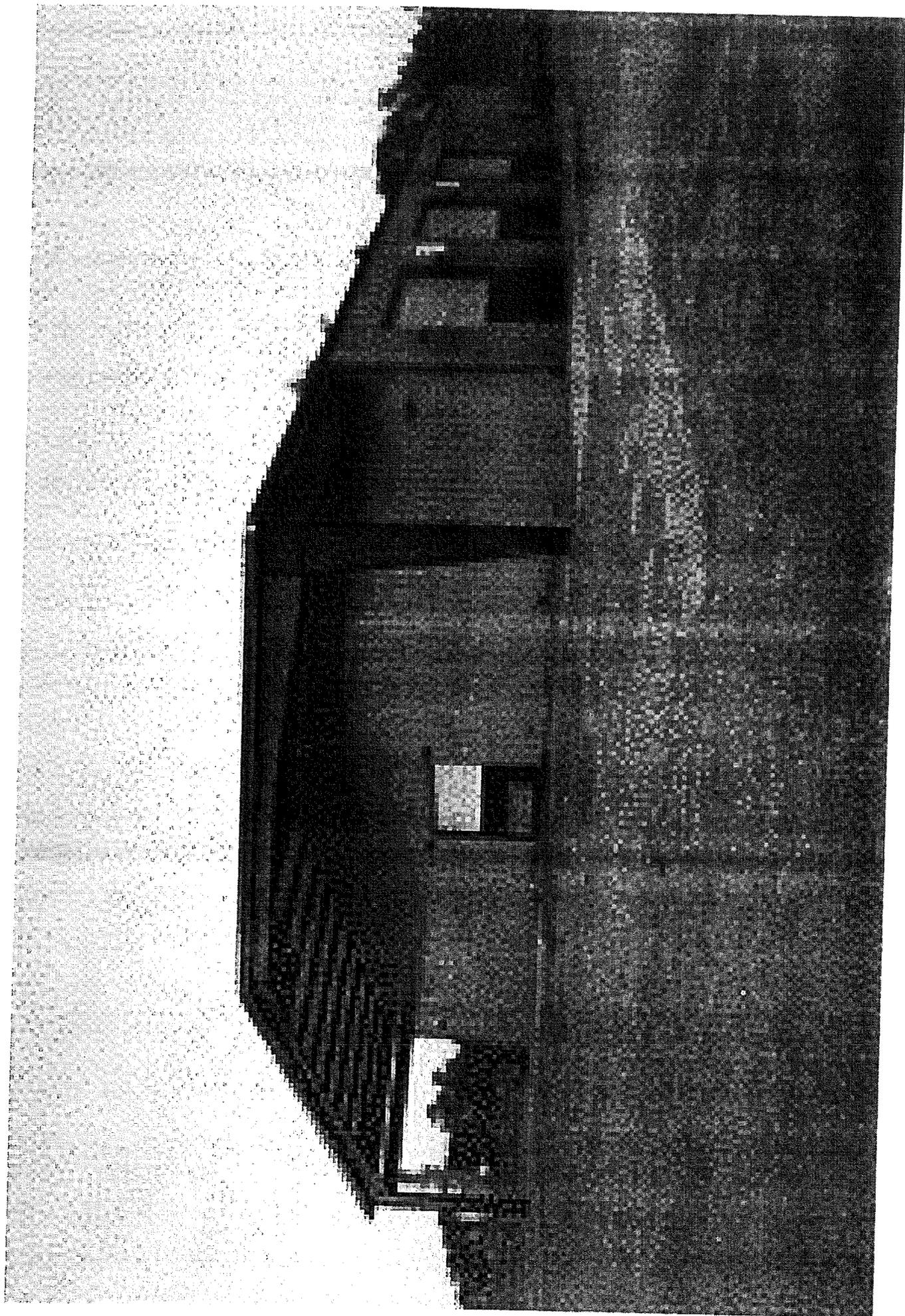
## **OBJECTIVES**

We provide courteous, prompt and dependable on-time service, open line communication, zero damage and meet the individual needs of our customer.

**"BE THE BEST AT WHAT WE DO"**



LGA TRUCKING



*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2 / Mayor Pro-Tem

*Victor Perez*

*Anthony Gandara*  
District 4

*Willie Norfleet Jr.*  
City Manager

## ORDINANCE 360

**AN ORDINANCE AMENDING THE CITY OF SOCORRO MASTER PLAN AND CHANGING THE ZONING OF TRACT 6-A, LEIGH CLARK SURVEY 293 ABST. 6257 AT 124 HORIZON BLVD., FROM UNCLASSIFIED ZONING TO M-1 (LIGHT INDUSTRIAL).**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SOCORRO, TEXAS:**

That pursuant to Chapter 50 of the Codification of Ordinances of the City of Socorro, Texas, Ordinance No. 76 Amendment 1A of the City of Socorro, as amended, the zoning of Tract 6-A, Leigh Clark Survey 293 Abst. 6257 at 1124 Horizon Blvd., is changed from Un-Classified zoning to M-1 (Light Industrial).

**READ, APPROVED AND ADOPTED** this 19<sup>th</sup> day of February 2015.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Jesus Ruiz, Mayor

ATTEST:

\_\_\_\_\_  
Sandra Hernandez, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Willie Norfleet, Jr., City Manager

Introduction and First Reading: February 5, 2015  
Second Reading and Adoption: February 19, 2015

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1 / Mayor Pro Tem



*Gloria M. Rodriguez*  
District 2

*Victor Perez*  
District 3

*J.E. "Chito" Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: FEBRUARY 19, 2015**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: KARINA HAGELSIEB**

**SUBJECT: DISCUSSION AND ACTION ON ACCEPTING THE FIXED ASSETS AGREED UPON PROCEDURES REPORT FROM WHITE, SAMANIEGO, & CAMPBELL, LLP.**

**SUMMARY**

This action accepts the Agreed Upon Procedures Report for Fixed Assets from White, Samaniego, & Campbell, LLP.

**STATEMENT OF THE ISSUE**

The City of Socorro has had, in prior years, ongoing findings related to the accountability of Fixed Assets. In order to address the findings from prior years, the external audit firm was engaged to identify and/or correct internal processes in order to eliminate findings related to fixed assets going forward.

**FINANCIAL IMPACT**

	<b>Staff</b>	<b>Senior</b>	<b>Supervisor</b>	<b>Partner</b>	<b>Total</b>
Planning	0	0	15		15
Testwork	40	30	0	0	70
Report	0	10	15	0	25
Supervision	0	0		10	10
<b>Total</b>	<b>40</b>	<b>40</b>	<b>30</b>	<b>10</b>	<b>120</b>
Rate	\$ 80	\$ 90	\$ 110	\$ 150	
<b>Total Cost</b>	<b>\$ 3,200</b>	<b>\$ 3,600</b>	<b>\$ 3,300</b>	<b>\$ 1,500</b>	<b>\$ 11,600</b>

**ALTERNATIVE**

**No alternative available.**

**STAFF RECOMMENDATION**

The staff is recommending approving this item.

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Vacant*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE:** February 11, 2015

**TO:** Mayor and City Council

**FROM:** Special Projects Department

**SUBJECT:** Discussion and action on authorization for the submission of an application for funding under the Texas Community Development Block Grant Program (CDBG) 2015-2016 funding cycle in the amount of \$624,461 for the improvements to the Sparks Arroyo culvert on I-10 to reduce the impact of flooding in the City of Socorro.

### **SUMMARY**

The City of Socorro has been working on the 2015-2016 CDBG application for a total project cost in the amount of \$624,461 to fund improvements to the Sparks Arroyo culvert on I-10 in order to reduce flooding in the City of Socorro. The maximum application amount authorized by the CDBG review committee is approximately \$410,914. Therefore, the City would contribute the difference.

### **BACKGROUND**

In September 2013, the City of Socorro experienced major flooding as a consequence of heavy rainstorms. Some of the areas most affected are directly in the path of the Sparks Arroyo. As such, the Rio Grande Council of Governments is supporting the City of Socorro to submit an application to the Texas Community Development Block Grant Program in the amount that exceeds the regular city allocation. The Council of Governments is facilitating a discussion with the rest of the cities that are eligible for these funds to allow the City of Socorro to submit an application for most of the regional allocation.

### **STATEMENT OF THE ISSUE**

The Special Projects Office is requesting a resolution authorizing the submission of an application to the 2015-2016 CDBG funding cycle for the City of Socorro in the amount of \$624,461. The application *must* be submitted with a resolution from the local

governing body authorizing the submission of that application in order to fulfill requirements by the Texas Department of Agriculture.

**FINANCIAL IMPACT**

Match of \$213,547

**ALTERNATIVE**

**STAFF RECOMMENDATION**

Approval

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Jesus Ruiz*  
Mayor

*Rene Rodríguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2 - Mayor Pro-Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Willie Norfleet, Jr.*  
City Manager

## **RESOLUTION 482**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE 2015-2016 CDBG FUND; AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.**

WHEREAS, the CITY COUNCIL of the CITY OF SOCORRO desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to- moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, the residents of the City of Socorro have been affected by repeated flooding events as a consequence of limited flood mitigation infrastructure.

WHEREAS, it is necessary and in the best interests of the CITY OF SOCORRO to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUCIL OF the CITY OF SOCORRO, TEXAS:

1. That a Texas Community Development Block Grant Program application for the 2015-2016 CDBG Fund hereby authorized to be filed on behalf of the CITY OF SOCORRO with the Texas Department of Agriculture in the amount of \$624,461.
2. That the CITY'S application be placed in competition for funding under the 2015-2016 CDBG Fund.
3. That the application be for \$410,914 of grant funds and \$213,547 of City funds to implement improvements to the Sparks Arroyo culvert on I-10 in order to reduce flooding in the City of Socorro.
4. That the CITY COUNCIL directs and designates THE MAYOR as the CITY'S Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the CITY'S participation in the Texas Community Development Block Grant Program.

Resolution 482  
February 19, 2015

5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That it further be stated that the CITY OF SOCORRO is committing \$213,547 from its (General Fund) as a cash contribution toward the construction cost of program.

Passed and approved this 19<sup>th</sup> day of February 2015.

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*Jesus Ruiz, Mayor*

**ATTEST:**

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*Sandra Hernandez, City Clerk*

**APPROVED AS TO FORM:**

---

*James A. Martinez*

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Anthony Gandara*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE:** February 12, 2015

**TO:** Mayor and City Council

**FROM:** Special Projects Department

**SUBJECT:**

Discussion and action to authorize the City of Socorro to enter into a contract agreement with ECivis to access web-based grant search database for the purpose of improving the City's effectiveness in accessing viable grant funding opportunities.

### **SUMMARY**

The Special Projects Department is requesting the authorization to purchase 3-year membership to the eCivis Grants Research Software in order to enhance the effectiveness with which the City finds and applies for viable grant funding opportunities. eCivis is the program presently being used by the City of El Paso and the County of El Paso.

### **BACKGROUND**

eCivis, is the nation's leading grants research and management solutions, and is currently being used as a grants optimization tool by other large municipalities in the region, including, the City of El Paso, the City of San Antonio, TX, the City of Houston, TX, the City of Fort Worth, TX, Brownsville, TX, and McAllen, TX, amongst many others

As the City of Socorro's funding needs grow, investment in a grants research and management tools is crucial to ensure continued and enhanced grants funding procurement.

### **STATEMENT OF THE ISSUE**

The Special Projects Department is requesting \$2,750 for annual membership to the eCivis Grants Research Software. Proposal Attached

**FINANCIAL IMPACT**

3 year contract. \$229.17 a month. Funds could be allocated from City Manager's membership budget.

**ALTERNATIVE**

**STAFF RECOMMENDATION**

Approval

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



# Socorro, Texas

Grants Research & Management Proposal

Prepared For: Anibal Olague

January 8<sup>th</sup>, 2015

**Introduction**



Dear Anibal/Alejandra

eCivis is pleased to submit the following proposal to Socorro, TX for its review and consideration. This proposal outlines our expertise in building and implementing grants management solutions on a large scale. We have worked with thousands of local governments across the country to increase their funding options and as well as operational efficiency. We understand the unique challenges of standardizing solutions while incorporating flexibility and speed of implementation. We look forward to exploring this opportunity with you... and enabling you to do more with less.

Kind regards,

Robert Jones  
Account Executive  
eCivis, Inc.

## Overview

### WHO WE ARE

eCivis, founded in 2000, is the nation's leading grants research and management solutions. Our products and services incorporate more than a decade of best practices into a single, seamless grants management system to ensure our customers benefit from intelligent grant analysis, proven processes, and efficient workflow. eCivis is the foundation for some of the most successful grant-active communities in the country. Here is a small sample of clients using eCivis:

#### **HIGHER ED CLIENTS:**

Isothermal Community College, NC  
UT Brownsville, TX  
Pima College, AZ  
Pasadena City College, CA  
Bradley University, IL  
Des Moines School District, IA

#### **REGIONAL CLIENTS:**

Muleshoe, TX  
Brownsville, TX  
Gun Barrel, TX  
Liberty, TX  
Denver City, TX  
Terrell, TX  
Fort Worth, TX  
McAllen, TX

#### **STATE CLIENTS:**

State of Arizona  
State of Iowa  
State of Arkansas

#### **NATIONWIDE CLIENTS:**

City and County of Los Angeles, CA  
Harris County, TX  
City of Chicago, IL  
City of Atlanta, GA  
Chevron Corporation  
Kaiser Permanente  
City of San Antonio, TX  
City of Houston, TX  
City of Orlando, FL  
City of El Paso, TX  
City of Fort Worth, TX  
Port of Los Angeles, CA  
Port of Long Beach, CA  
City of Memphis, TN  
City and County of San Diego, CA

## Proposal

### OBJECTIVES

**1. eCivis will provide Grant Research Software to improve your city's access to eligible and relevant grants funding, and significantly decrease the amount of time needed to analyze funding opportunities. Features include:**

- Database of more than 15,000 grants and \$400 billion in funding opportunities updated daily
- Up to 80% of your time researching grants is saved
  - Grant modules that contain all the information you need to make decisions in minutes about which funding opportunities to pursue
  - Information about previous applicants to ensure the grant is applicable to your organization
  - Information about the number of awards being awarded, which helps determine the competitiveness of the grant
  - Financial, application, and eligibility information verified with grant program officers
- A Google-like search with the ability for keyword, match, and geographic filtering
- Search Agents that run your saved search criteria and alert you to new or updated grants as they become available, without your assistance
- Email updates when there is new information available on your saved grant(s) or when the grant begins accepting applications for a new fiscal year

**2. eCivis will provide Grant Management Tracking Software to improve organizational visibility into the city's grants portfolio, decrease long-term costs associated with the management of grants and improve capacity within the system by eliminating non-value added efforts to support the tracking and reporting of grant information. Features include:**

- Project/Grant management support
  - Secure, web-based access using any current internet browser
  - Build custom reports
  - Create an unlimited number of projects
  - Set up project teams with specific permissions for each team member
  - Select project teams across multiple departments
  - Align projects to organizational & departmental strategic objectives
  - Associate projects with departments
  - Track both original funding and allocation of a funding pool to multiple projects
  - Supports usage by both internal organization staff, as well as limited access to users outside the organization
  - Supports ability to import funding opportunities unique to the organization and not found within the Research database

## Proposal

### OBJECTIVES

- Grants workflow support
  - Supports a traditional grants workflow including application, award, implementation, reporting, close-out and archival.
  - Integration of grants information from GN: Research database such as due date and matching information
  - Automated alerts to project team upon material change in grant application or compliance requirements
  - Automated alerts sent to central management or finance when key milestones are achieved
  - Collection of key financial, performance period, and compliance information
  - Assign tasks to project team members
  - Create customized tasks and set reminders
  - Schedule and assign all post-award financial and progress reports
  - Alerts to indicate when tasks are not completed
  - Configurable calendar functionality
  - Validation of critical data entered to ensure they are completed correctly
  - Detect and notify if multiple departments are evaluating or applying for same grant program
  - Configurable to conform to the required grant process flows of the organization
  
- Unlimited file management capabilities
  - Upload an unlimited number of documents at each stage of the grants workflow
  - Automatically associate documents with grants workflow steps
  - Support retrieval of documents at project, departmental and organizational levels by document category

## Proposal

### BENEFITS

Few, if any, firms combine grants expertise with grant-focused software development to allow organizations to dramatically improve its ability to manage grants. More importantly, we believe no other company will be as invested, and committed, to your needs more than eCivis. As such, we believe Socorro would benefit from the proposal in the following ways:

- 1. Focus.** eCivis understands grants and the unique challenges that come with standardizing such a complex process. We've worked with thousands of organizations to develop our existing management system.
- 2. Speed.** Due to our singular focus on grants, eCivis' development and implementation time will be faster than any other provider or internal option.
- 3. Cost.** eCivis will reduce costs related to document retention and essentially eliminate the cost of maintaining and upgrading a grants management system internally.
- 4. Experience.** With many years of on the job experience developing and managing large organizations grant programs.
- 5. Implementation Support.** eCivis can implement services on a large scale level. eCivis has had success with large rollouts. eCivis has trained over 35,000 people in system use, over 10,000 in grantsmanship, and supports over 30,000 system users daily.

## Proposal

### PROPOSED PACKAGES & PRICING

<b>Grants Network: (2 Users)</b> .....	\$4,900
• <i>Tracking &amp; Reporting Module - unlimited access</i>	
• <i>Research Module - unlimited access</i>	
• <i>Knowledgebase Module - unlimited access</i>	
Incentive Discount .....	(\$735)
Multi-Year Discount .....	(\$490)
<b>TOTAL COST</b> .....	<b>\$3,675</b>
[Invoiced and <u>paid annually</u> for a three year term.]	

**Research and Knowledgebase only: \$2,750 Per year for 3 years**



*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2 – Mayor Pro Tem

*Victor Perez*  
District 3

*Anthony. Gandara*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE:** February 11, 2015  
**TO:** Mayor and City Council Members  
**FROM:** Judge Garcia  
**SUBJECT:** DISCUSSION AND ACTION ON APPROVING AMNESTY WEEK FROM MARCH 23 THROUGH MARCH 27, 2015 AND WAIVING THE FAILURE TO APPEAR FEE (FTA).

**SUMMARY**

This action approves Amnesty Week for the Municipal Court and waives the FTA fee. A Police roundup will follow the week of March 30 through May 3, 2015.

**BACKGROUND**

The Municipal Court constantly issues warrants, and the Amnesty Week will hopefully reduce the amount of active warrants by closing those cases in which the individuals pay their outstanding balance.

**STATEMENT OF THE ISSUE**

Amnesty Week will give individuals an opportunity to pay warrants outstanding on a walk-in basis and receive a waiver of the FTA fee.

**FINANCIAL IMPACT**

The Police Department might have to allow overtime for police officers enforcing the warrants the week after the amnesty period. The City will waive the FTA fee, which ranges from \$250 to \$307.

**ALTERNATIVE**

Not to approve amnesty week and continue sending warrant officer to enforce warrants on this week.

**RECOMMENDATION**

The Staff is recommending the approval of this item.



**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodríguez**  
District 2

**Victor Perez**  
District 3 – Mayor Pro Tem

**Tony Gandara**  
District 4

**Willie Norfleet, Jr.**  
City Manager

**DATE: 10 February 2015**

**TO: Mayor and Council, City of Socorro, Texas**

**FROM: Douglas Lobdell Jr., Parks Director**

**SUBJECT: *Discussion and action* regarding the Parks Commission.**

**SUMMARY:** We have not been able to get a quorum for Parks and Recreation Commission meetings since I assumed responsibility for City of Socorro Parks. Request Council review their Parks Commission appointees.

**BACKGROUND**

<b>Dist.</b>	<b>Name</b>	<b>Dec Meeting</b>	<b>Feb Meeting</b>	<b>Notes</b>
<b>D1</b>	<b>Romulo Lucero</b>	<b>No</b>	<b>Yes</b>	<b>Good attendance</b>
<b>D2</b>	<b>Paul Guerra</b>	<b>? no contact</b>	<b>? no contact</b>	<b>50%</b>
<b>D3</b>	<b>Daniel Gomez</b>	<b>? no contact</b>	<b>? no contact</b>	<b>Poor attendance</b>
<b>D4</b>	<b><i>Vacant</i></b>			
<b>At Lg</b>	<b>Humberto Nevarez</b>	<b>Yes</b>	<b>No</b>	<b>Good attendance</b>
<b>May</b>	<b>Carlos Sepulveda</b>	<b>Yes</b>	<b>Yes</b>	<b>Good attendance</b>
<b>May</b>	<b>Jesus Reyes</b>	<b>No</b>	<b>No</b>	<b>Never attended</b>

**STATEMENT OF THE ISSUE**

**The Parks and Recreation Commission cannot address Parks and Recreation issues and goals without a quorum.**

**FINANCIAL IMPACT** None.

**Account Code (GF/GL/Dept): N/A**

**Funding Source: N/A**

**Amount: N/A**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#)**

**ALTERNATIVE.** City Council may direct that the Parks and Rec Commission organization be reconsidered, or that the Commission be eliminated.

**STAFF RECOMMENDATION**

Recommend that Council review their appointees and, if appropriate, remove non-attending members and appoint replacements.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

## DIVISION 4. - PARKS AND RECREATION BOARD

- **Sec. 2-208. - Established.** The city has established a parks and recreation advisory board as provided in this division.

*(Ord. No. 303, § 4, 5-17-2012; Ord. No. 321, § 6, 8-15-2013)*

- **Sec. 2-209. - Members.**

(a) *Appointment; qualifications.* The parks and recreation board shall be composed of seven members, all of whom shall be residents of the city, and known to be interested in parks and recreation. Appointments shall be made by members of the city council as follows:

- (1) Place 1—District 1.
- (2) Place 2—District 2.
- (3) Place 3—District 3.
- (4) Place 4—District 4.
- (5) Place 5—District 5.
- (6) Place 6—Mayor.
- (7) Place 7—Mayor.

(b) *Terms.* Initial terms for Places 1, 2 and 3 shall end on December 1, 2013, and for Places 4, 5 and 6 shall end on December 1, 2016. Thereafter, all members shall serve for terms of four years beginning and ending on December 1.

(c) *Ex officio member.* The city representative in charge of the department of parks and recreation shall be an ex-officio member of the board without the power to vote.

(d) *Removal.* Members of the board may be removed by the nominating member of city council for any reason at any time by posting the removal and announcing same into the record of any city council meeting.

(e) *Conflicts of interest.* No member of the parks and recreation board shall hold any other public office of profit in the government of the city or county during the term of office. No member of the parks and recreation board shall participate in any way or in any manner in which that member has a personal or financial interest. The member's withdrawal from the board for this purpose shall be shown in the minutes.

(f) *Compensation.* The members of the board shall serve without pay.

*(Ord. No. 303, § 4, 5-17-2012; Ord. No. 321, § 6(B), (E), (K), 8-15-2013)*

- **Sec. 2-210. - Officers; organization.**

(a) The parks and recreation board shall select from among its members a chairperson and vice-chairperson, and shall adopt, subject to the approval of the mayor and city council, such rules and regulations for the government of its proceeds as may be deemed proper and not inconsistent with the ordinances of the city and state law.

(b) The city shall designate an employee to serve as secretary of the parks and recreation board who shall keep a record of the transactions of the board and shall provide the board with data, information, plans and maps relating to the city, and shall cooperate fully in all particulars with the board.

*(Ord. No. 303, § 4, 5-17-2012; Ord. No. 321, § 6(C), (D), 8-15-2013)*

- **Sec. 2-211. - Meetings; quorum.** Regular meetings of the parks and recreation board shall be held on dates adopted by a two-thirds majority vote of the members present at a meeting of the board. Special meetings may be called by the chairperson or on the request of two or more members on three days' notice to all

members and posting of notice as required by state law. All meetings shall be open to the public to the extent required by state law. A quorum for any meeting shall consist of a majority of the qualified members.

*(Ord. No. 303, § 4, 5-17-2012; Ord. No. 321, § 6(J), 8-15-2013)*

- **Sec. 2-212. - Duties and responsibilities.**

(a) *Generally.* The parks and recreation board shall have the duties and responsibilities as designated by the city council of the city, including, without limitation, those specified in this section.

(b) *Advise mayor and city council.* The parks and recreation board shall act as an advisory committee to the mayor and city council in development, supervision, and administration of the affairs of the department of parks and recreation of the city.

(c) *Surveys and reports.* The parks and recreation board shall from time to time, in cooperation with the city planning and zoning commission, make a complete and thorough survey of the parks of the city and of the recreational activities conducted by the city and shall report its findings to the city council, together with recommendations that it deems proper with reference to the improvement of the same.

(d) *Studies, investigations and reports.* The parks and recreation board shall study, investigate and report upon plans for the extension of the parks and recreational activities within the city giving attention to the establishment of new parks in different parts of the city, as well as the extension and development of the existing parks, and the development and extension of recreational activities in parks and other public properties.

(e) *Encourage cooperation among city and other persons and entities.* The parks and recreation board shall at all times seek to promote close cooperation between the city and all private citizens, institutions and agencies interested in the establishment and development of parks and recreational activities which include, but are not limited to, the city independent school district, county water improvement district, Lower Valley Water Authority, El Paso Community College and Texas A&M University.

*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2 / Mayor Pro-Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Willie Norfleet Jr.*  
City Manager

**DATE:** February 5, 2015  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet, City Manager

**SUBJECT:** Preliminary Plat Approval for Valley Ridge Unit Two Replat "A", being a replat of Lots 43, 44, 45, 46, 47 & 48, Block 5, Valley Ridge Unit Two, City of Socorro, Texas.

**LOCATION:** The project matter of this request is located right at of Valley Ridge Dr. and Thunder Rd. This property has an estimated area of 48,747.37 sq. ft.

**OWNER:** Sunshine Community Church  
11601 Montwood Dr.  
El Paso, TX 79936

**AGENT:** Mr. Jose Rayas  
10740 Spring Valley  
Socorro, TX 79928

**HISTORY:** In September 2006, this area was tremendously affected by the flood event, being necessary for the City to access the rear side lot, which was acting as ponding area, through the most southeastern corner of lot 48 for flood mitigation purposes.

This project is a replat of six lots of an already approved subdivision (Valley Ridge Unit Two) in the City of Socorro. The proposed lots to be obtained from this replat will be 2: one to develop a church with an area of 40,165.39 sq. ft., and another one to be dedicated to the City of Socorro with an area of 8,581.78 sq. ft.

In addition to the above mentioned, the developer is requesting a building setback of 10 feet to the front side in order to compensate the area occupied by the rear side embankment.

**RECOMMENDATION:** The Planning and Zoning Commission recommends APPROVAL, contingent upon the following:

- 1) The area of Lot 2, shall be reduced to 30 feet of frontage to Valley Ridge Dr. (as shown), but mentioned on the plat not as a dedication to the City but as an "Access Easement" to the City of Socorro,
- 2) In order to prevent any land sliding, a "Stability and Percolation" soil assessment must be performed on the rear side embankment. The information obtained from that analysis will be used to design the appropriate stabilization of the embankment, as well as the retaining wall required to protect the project; and
- 3) The requested 10 feet minimum setback to the building could be approved with the condition of not to allow parking of vehicles in front of the building, otherwise vehicles parked in front of the building would be encroaching the public sidewalk.





REC'D DEC 23 2014

LAD

SUBDIVISION SUMMARY PROCEDURE  
ORDINANCE NO. 77, SECTION 9

Note: Whenever there is no need for dedication of streets or easements as described in Section II of these regulations, the City Council may waive the requirements for topography, street, utility and/or storm drainage as set forth.

**REPLAT / LOT UNIFICATION APPLICATION**

- Date: 12/23/14
- Name of Subdivider: Jose Rayos
- Home Address: 10740 Spring Valley
- Phone Number: (915) 204-9380
1. Legal description of property to be subdivided: Lot 43 through 48  
Block 5 Valley Ridge Unit 2
  2. Present zoning: R3 Area (Sq. Ft.) 48,747.37 Present Land Use \_\_\_\_\_
  3. Proposed land division:  
Lot 1 Area: 0.9221 Acres  
Lot 2 Area: 0.1970 Acres  
Total Area: 1.1191 Acres
  4. Is dedication of easement required? No \_\_\_\_\_. If yes, appropriate letter from utilities is required.

**DOCUMENTS REQUIRED**

1. Plat of proposed subdivision done by a registered land surveyor showing existing easements.
2. Title guarantee by a Certified Abstractor showing that the subdivider owns or controls the proposed property and that the property is free from any liens or other encumbrances.
3. Property deed of proposed subdivision.
4. Location of existing structures and septic systems on the proposed subdivision. Future development requires the appropriate permits.
5. Documents from government agencies.

REC'D DEC 23 2014

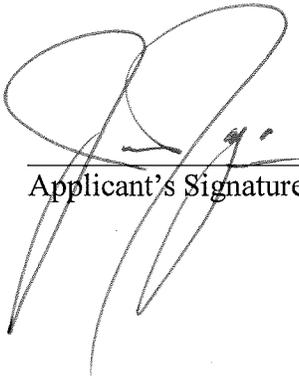
LD

FEES

Application Fee:	\$150.00	
Preliminary Plat Review:	\$100.00	
Final Plat Review:	\$100.00	
Engineering Report Review:	\$200.00	
Capital Improvement fee	<u>\$400.00</u>	(Per lot) LD 12/23/14

Total (non-refundable): \_\_\_\_\_

Under the Environmental Protection Agency's (EPA) regulations, construction sites larger than five (5) acres are required to have a storm water run-off plan and maintain detailed records during the project's operation.

  
\_\_\_\_\_  
Applicant's Signature

12/23/2014  
\_\_\_\_\_  
Date



January 5, 2015

Mr. Samuel A. Leony  
City of Socorro – Planning & Zoning Department  
860 N Rio Vista  
Socorro, TX 79927

RE: Valley Ridge Unit Two Replat "A"  
Lots 43 through 48, Block 5  
Minimum Setback Variance Request

Dear Mr. Leony,

Confirming our previous discussions, & on behalf of our client, Sunshine Community Center, we respectfully request a minimum required setback of ten (10) feet for the subject property.

Please do not hesitate to contact us should you require additional information.

Sincerely,

G-3 Engineering, LLC

A handwritten signature in black ink, appearing to read 'Jaime Gallo, P.E.', is written over the typed name.

Jaime Gallo, P.E.

TXBPE F-14940

cc: Mr. Jose Rayas, Sunshine Community Center

*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2

*Victor Perez*  
District 3 / Mayor Pro Tem

*Vacant*  
District 4

*Willie Norfleet Jr.*  
City Manager

**DATE:** February 19, 2015  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet Jr., City Manager

**SUBJECT:**

Certificate of Appropriateness for the proposed Cosmetic Interior Improvements to the Rio Vista Community Center facilities located at 901 N. Rio Vista Rd., Socorro Texas, 79927.

**SUMMARY:**

The proposed improvements includes the following: 1) interior paint, 2) replacement of the existing carpeting and asphalt tile with commercial wood flooring, and 3) refurnish of the existing doors and frames.

**BACKGROUND:**

The Rio Vista Community Center is one of the most significant historical structures in the City of Socorro, therefore, every project needs to be carefully analyzed in order not to diminish its historical significance.

**STATEMENT OF THE ISSUE:**

The proposed improvement are considered cosmetic because do not compromise structural elements of the building. Although the City has plans to perform significant improvement for this complex (total restoration of exterior plastering and paint, replacement of the existing metal roof, asphalt pavement, perimeter fencing, acoustic ceiling, A.C. Units replacement, etc., those changes will be presented before the Texas Historical Commission in few days for approval.

**ALTERNATIVE:**

Not Applicable.

**STAFF RECOMMENDATION:**

The Historical Landmark Commission recommends APPROVAL.

**FINANCIAL IMPACT:**

The financial impact will be presented before City Council once the bid process is carried out.

**AUTHORIZATION:**

1. City Manager: \_\_\_\_\_ Date: \_\_\_\_\_
2. Attorney: \_\_\_\_\_ Date: \_\_\_\_\_
3. CFO: \_\_\_\_\_ Date: \_\_\_\_\_





*Gloria M. Rodriguez*  
District 2 / Mayor Pro Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Willie Norfleet Jr.*  
City Manager



*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1

**DATE:** February 19, 2015  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet Jr., City Manager

**SUBJECT:**

Certificate of Appropriateness for the proposed Child Care Center to be located at Lot 1, Block 1, Sombras de Misiones (a.k.a. Tract 8, Block 23, Socorro Grant).

**SUMMARY:**

The property matter of this request is located at 10400 Socorro Rd., right at the intersection of Socorro Rd. and Nicholas Rd. This property has an estimated area of 9.6 acres, and will be operated by Ms. Lorena Armenta, 10400 Socorro Rd., Socorro, TX 79927.

**BACKGROUND:**

The property matter of this request was previously operated by the Texas A&M Research Center.

**STATEMENT OF THE ISSUE:**

Based upon the information provided by the applicant, the proposed use of the property will be for child care activities in addition to the art academy (modern dance, choreography, ballet, and photography).

**ALTERNATIVE:**

Not Applicable.

**STAFF RECOMMENDATION:**

The Historical Landmark Commission recommends APPROVAL.

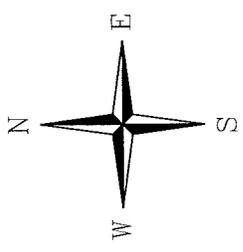
**FINANCIAL IMPACT:**

Not Applicable.

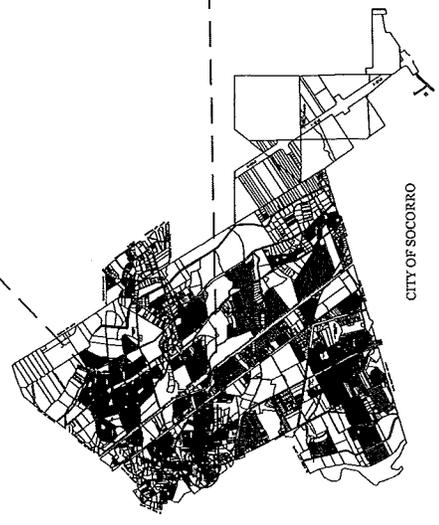
**AUTHORIZATION:**

1. City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

2. Attorney: \_\_\_\_\_ Date: \_\_\_\_\_



PROJECT SITE:  
 10400 SOCORRO RD.  
 LOT 1, BLOCK 1  
 SOMBRAS DE MISSIONES  
 SUBDIVISION



CITY OF SOCORRO



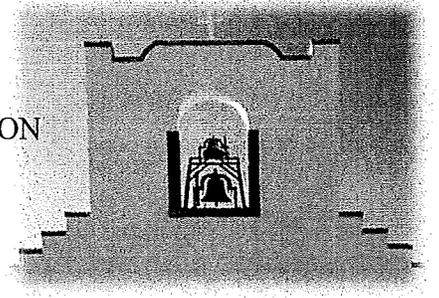
Planning and Zoning Department  
 1000 N. Main Street, Socorro, TX 78779

# LOCATION MAP

Scale: N.T.S.



CITY OF SOCORRO  
 HISTORICAL LANDMARK COMMISSION  
 860 N. RIO VISTA  
 SOCORRO, TX. 79927



**REQUEST FOR CERTIFICATE OF APPROPRIATENESS**

Name: LORENA ARMENTA Email Address 2vglorenarmenta@yahoo.com

Address: 10400 SOCORRO Phone: (915)892-8122

Name of Representative: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Reason for request: CHILD CARE HOME

Legal Description: TRACT 8, BLK 23 SOCORRO GRANT

Plans included: YES \_\_\_\_\_ NO  Color Selection: \_\_\_\_\_

Corina Armenta  
 Applicant's or Representative's Signature

12/1/14  
 Date

**Commission Use**

Zoning District \_\_\_\_\_ District No. \_\_\_\_\_

**Field Investigation**

Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

HLC Signature

HLS Signature



*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2 / Mayor Pro Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Willie Norfleet Jr.*  
City Manager

**DATE:** February 19, 2015  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet Jr., City Manager

**SUBJECT:**

Certificate of Appropriateness for the proposed Restoration and Preservation project to the property located at Tracts 3-B, 4-C & 4-D, Block 21, Socorro Grant.

**SUMMARY:**

The property matter of this request is located at 10180 Socorro Rd., right at the southwest quadrant of the intersection of Socorro Rd. and Apodaca Rd. This property has an estimated area of 1.364 acres, owned by Mr. Pierre Hernandez.

**BACKGROUND:**

This property is one of the most significant structures within our Historical Corridor with more than 100 years old, and as a result of this historical location, it is subject to be regulated by our historical regulations. Previous land uses of the property include: Dance Hall, Bar, and Movie Theater.

**STATEMENT OF THE ISSUE:**

Based upon the information provided by the applicant, the proposed improvements include: doors and windows restoration, stucco plastering repairs, and historical accents restoration.

**ALTERNATIVE:**

Not Applicable.

**STAFF RECOMMENDATION:**

The Historical Landmark Commission found the proposed project agreeable with our historical regulations, and recommends APPROVAL.

**FINANCIAL IMPACT:**

Not Applicable.

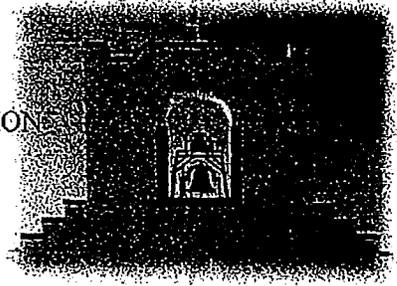
**AUTHORIZATION:**

1. City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

2. Attorney: \_\_\_\_\_ Date: \_\_\_\_\_



CITY OF SOCORRO  
HISTORICAL LANDMARK COMMISSION  
860 N. RIO VISTA  
SOCORRO, TX. 79927



**REQUEST FOR CERTIFICATE OF APPROPRIATENESS**

Name: Pierre Hernandez Email Address: pierre@drselpaso.net  
Address: 1503 Handaway Phone: (915)  
Name of Representative: Diego Vazquez  
Address: 5757 Matoya Phone: (915) 471-6011

Reason for request: Renovations to 1080 Socorro Rd  
Legal Description: 21 SOCORRO 3-B & 4-C P4D (HISTORICAL DISTRICT)  
Plans included: YES  NO  Color Selection: \_\_\_\_\_

[Signature] \_\_\_\_\_ 1/12/15  
Applicant's or Representative's Signature Date

**Commission Use**

Zoning District \_\_\_\_\_ District No. \_\_\_\_\_

**Field Investigation**

Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

HLC Signature

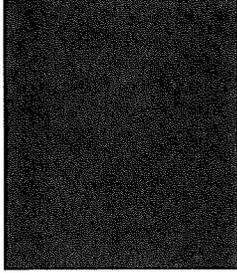
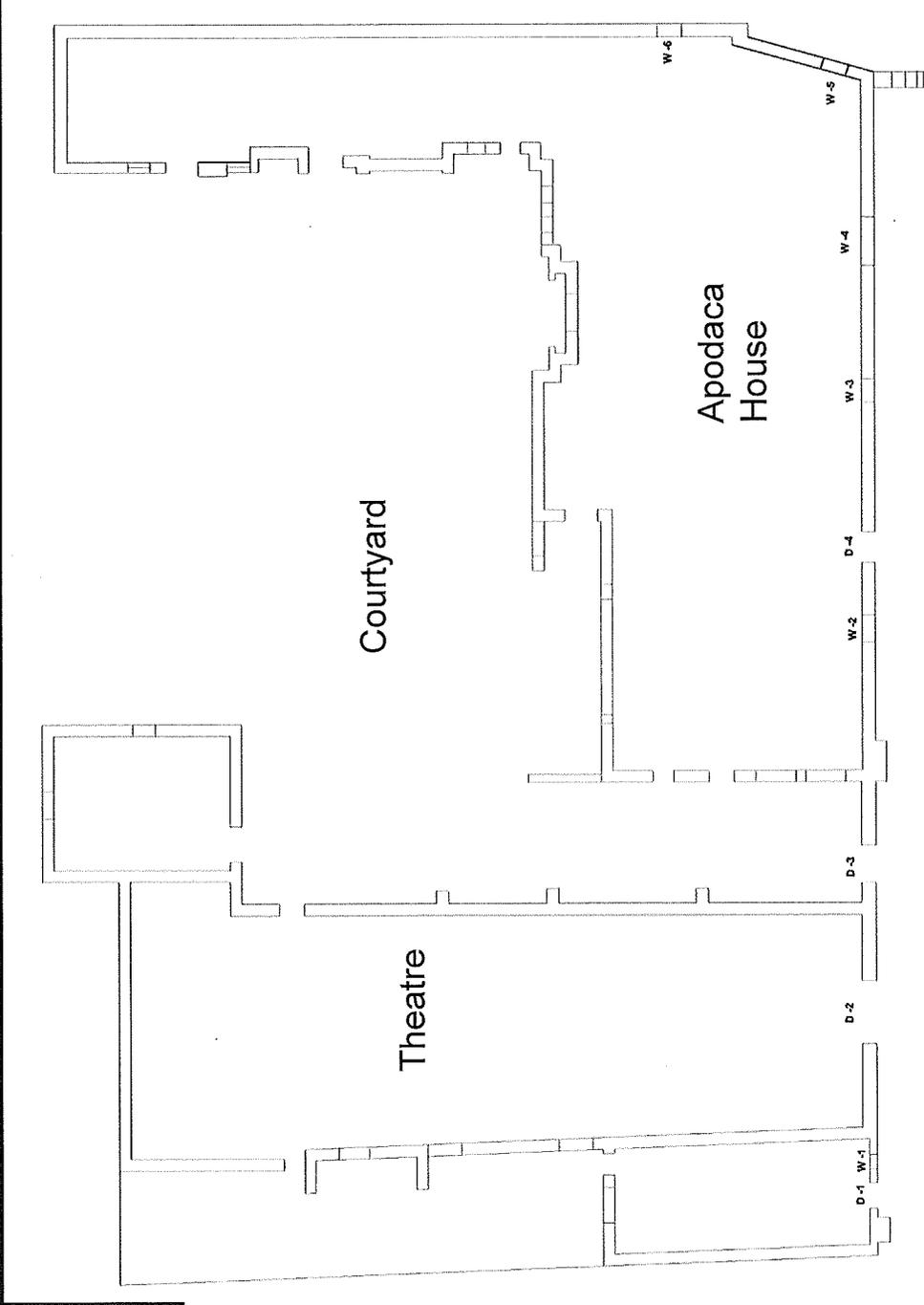
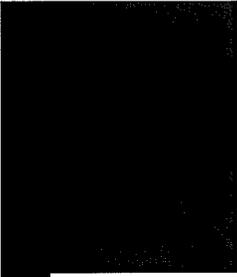
HLS Signature

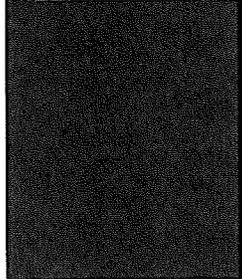
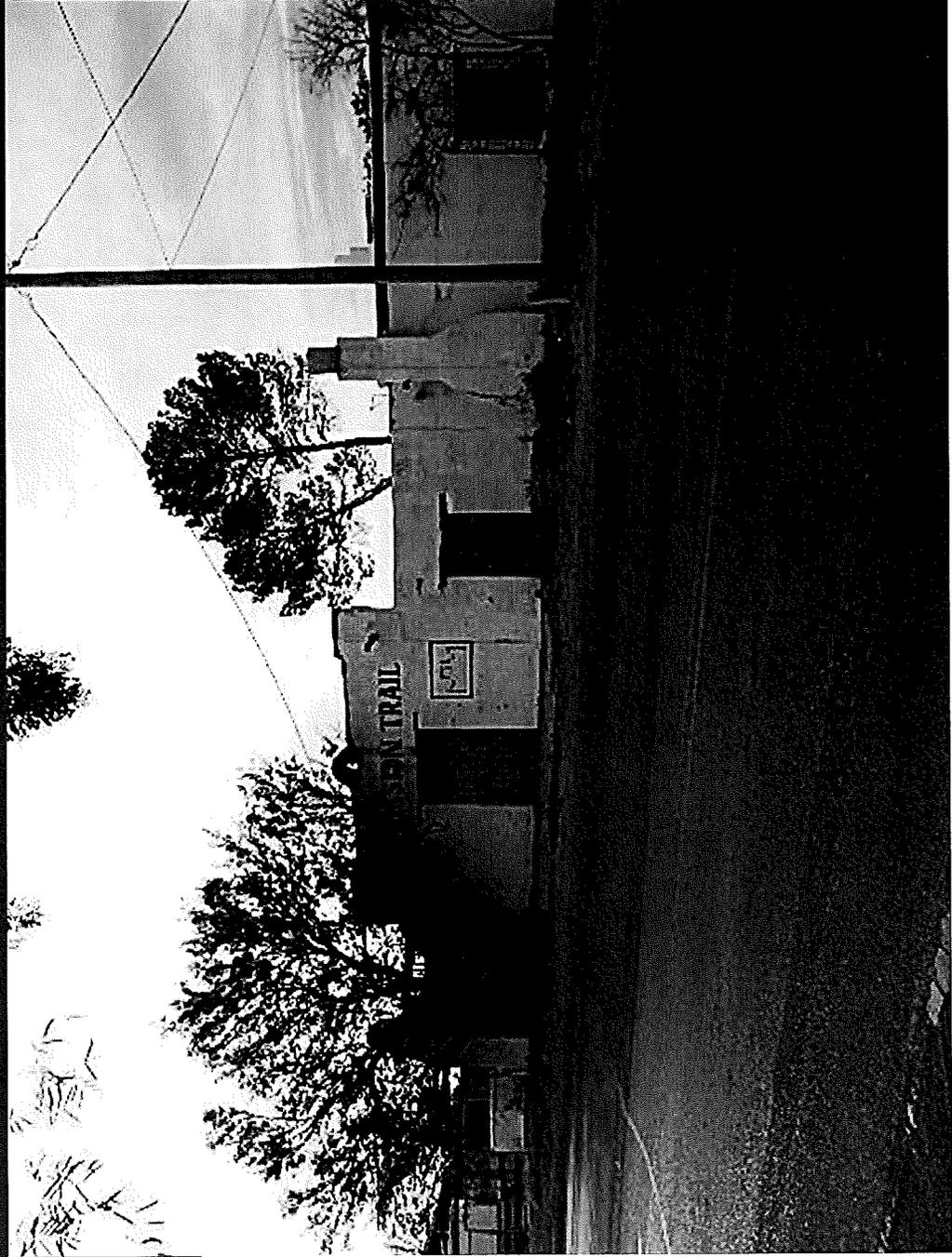
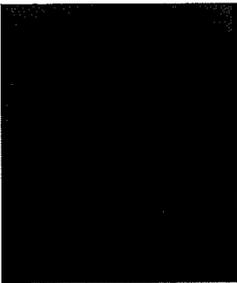
**10180 Socorro Rd**

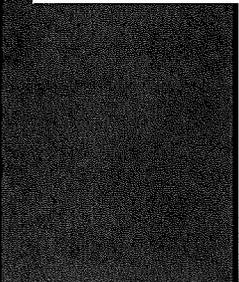
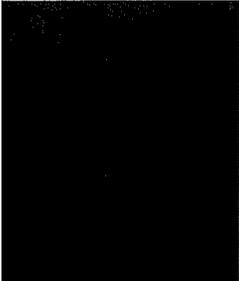
Facade Improvement

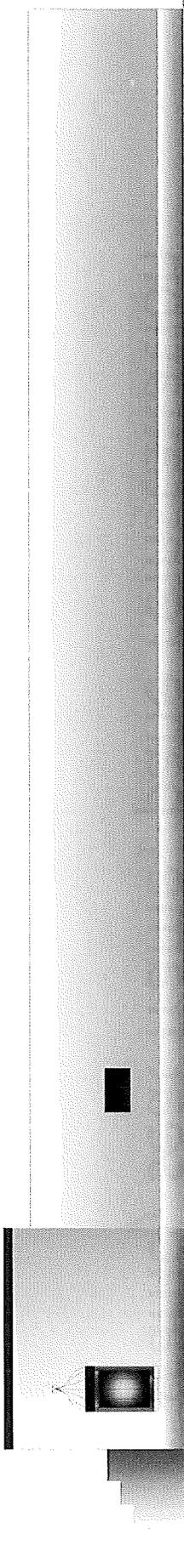
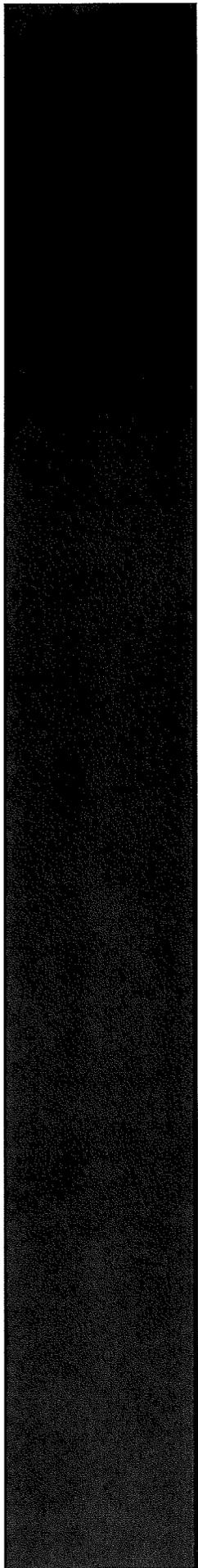
10180 Sacramento

- Large historic house
- Over 100 years old
- Many original architectural details remain

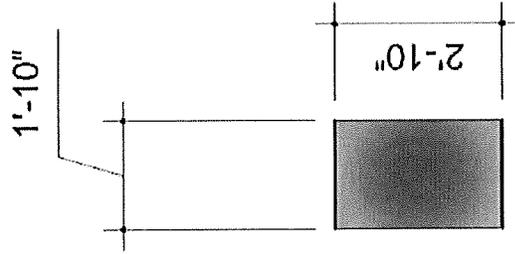


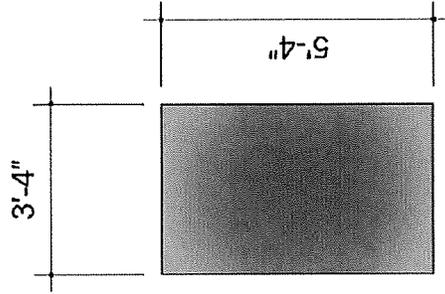
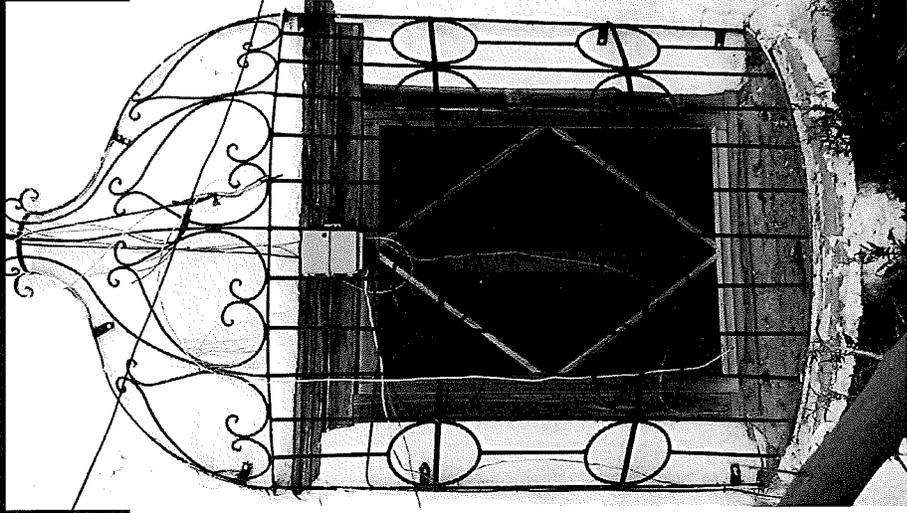






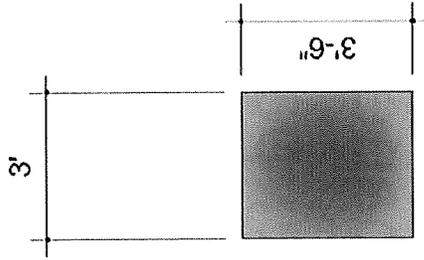
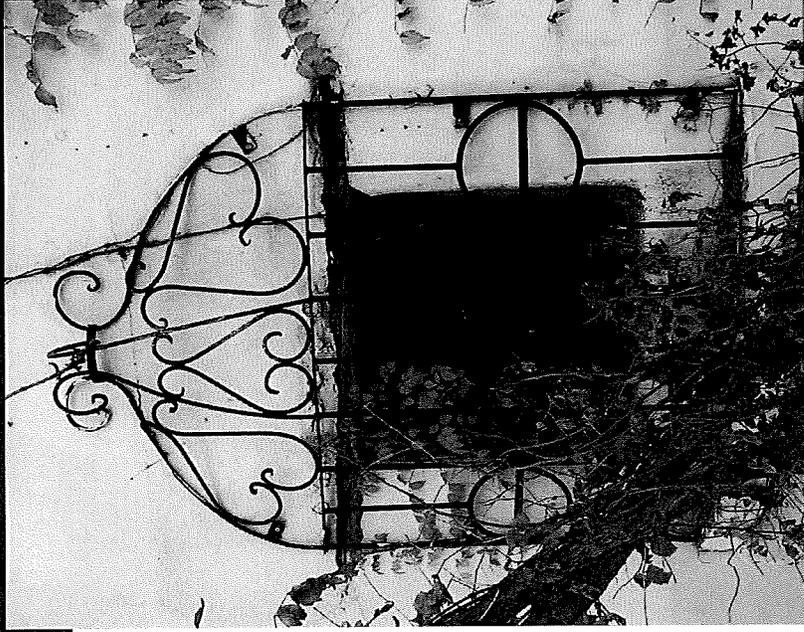
# Window 1

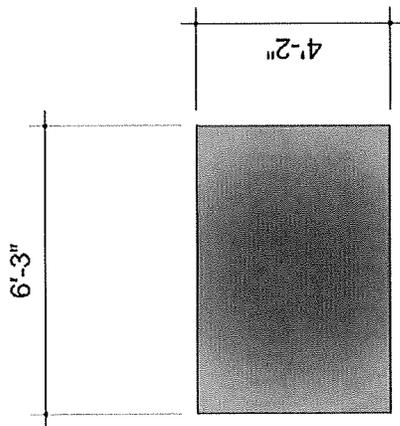




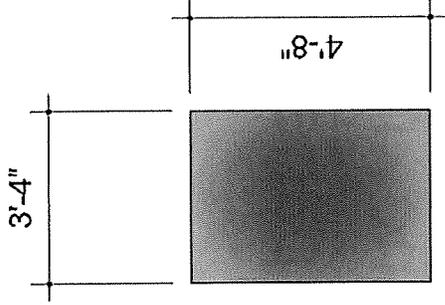
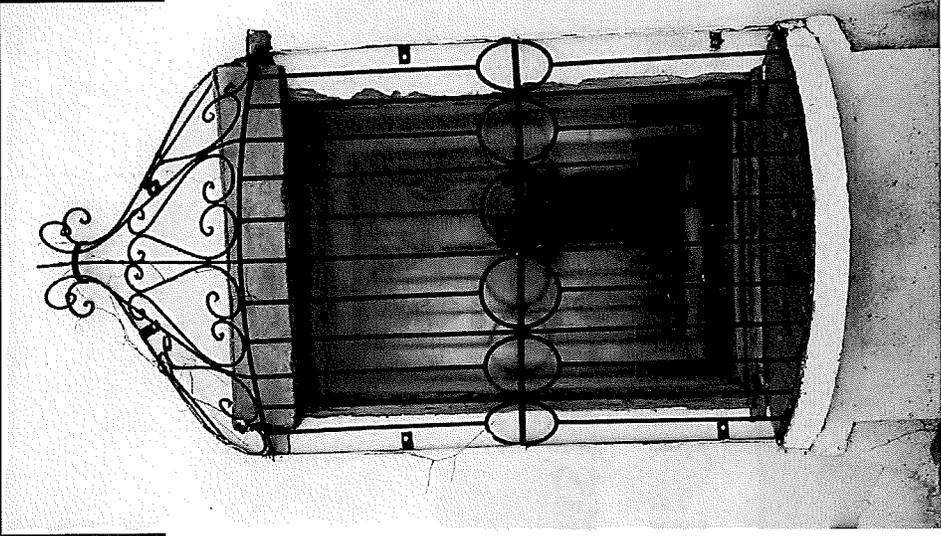
Window 2

# Window 3



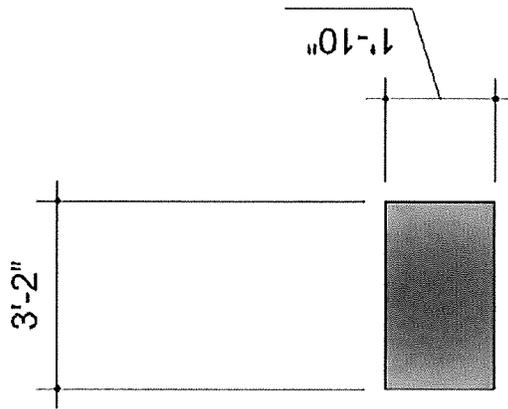


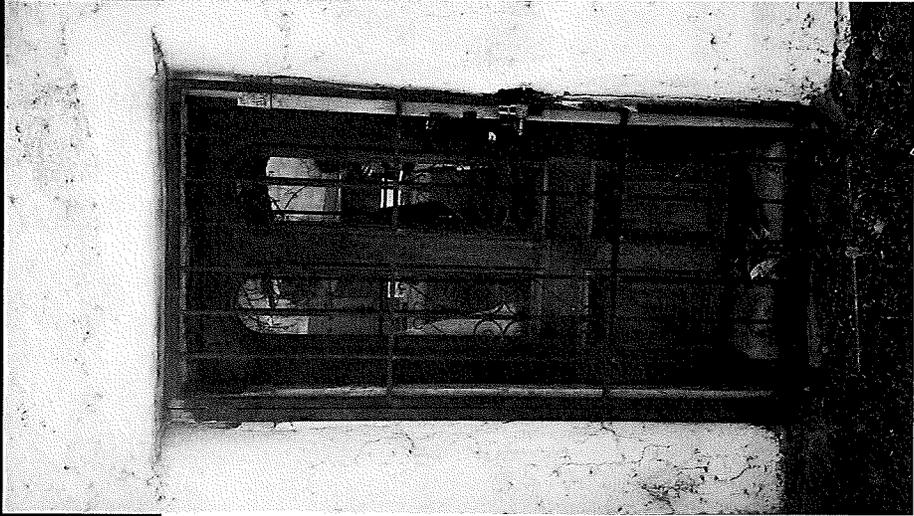
Window



Window 5

# Window

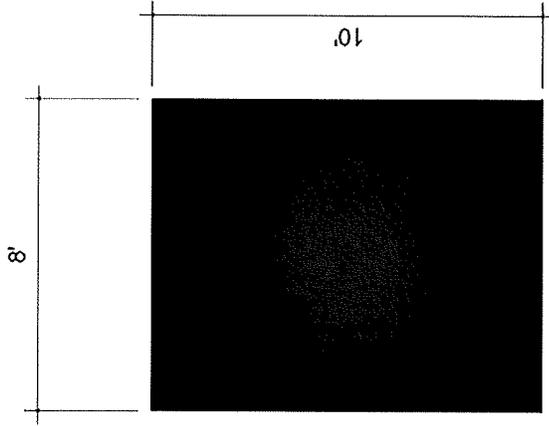




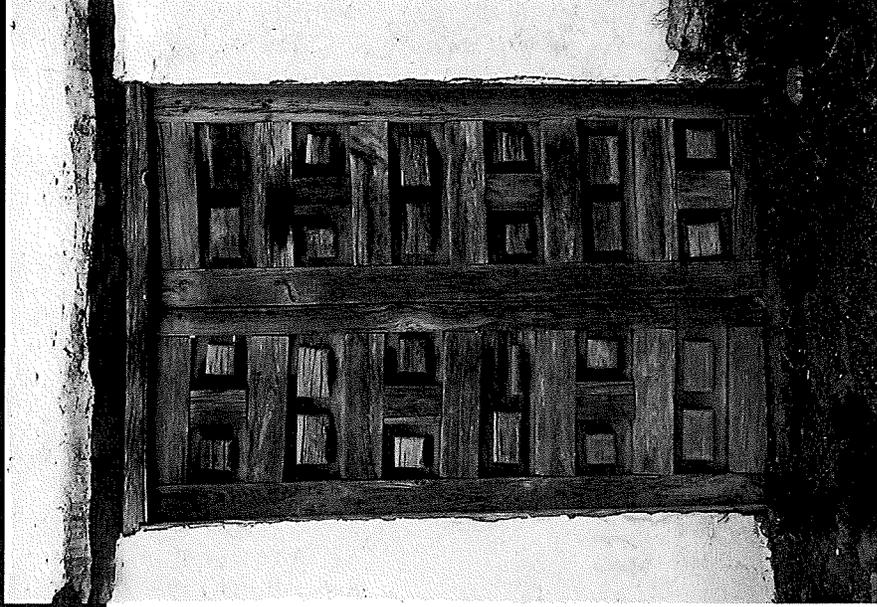
3'-3"

8'-9"

Door 1

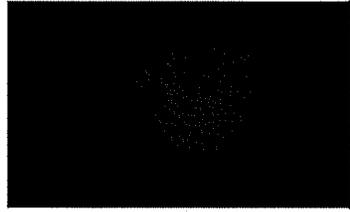


Door 2

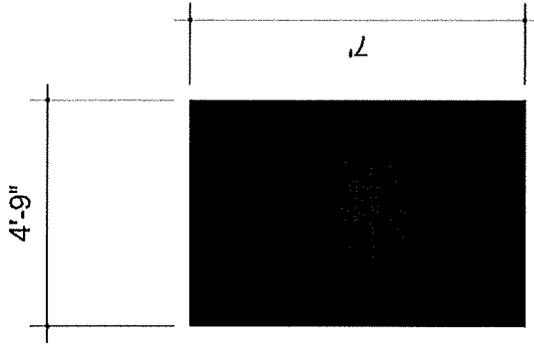
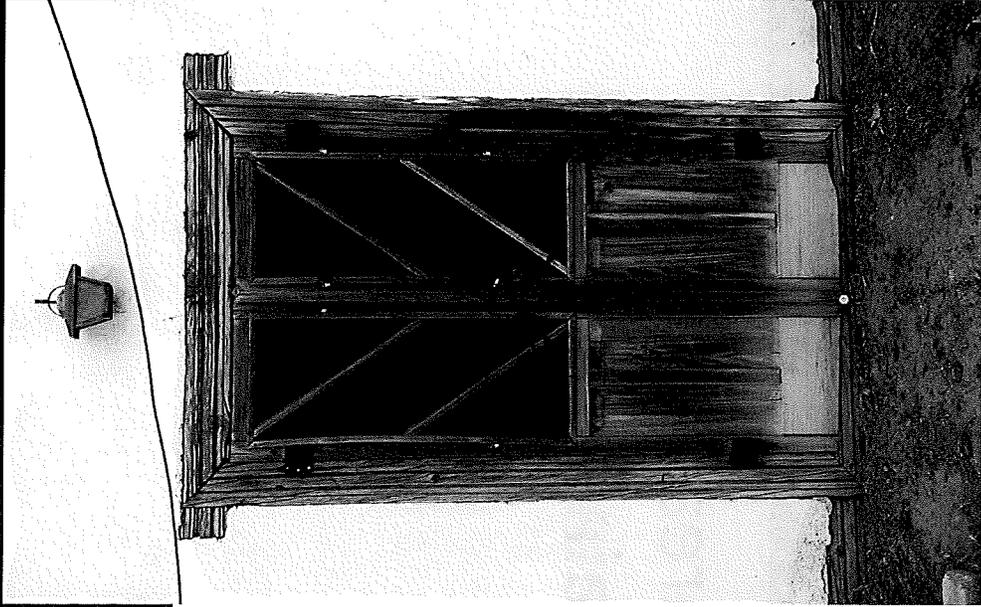


3'-11"

9'-9"



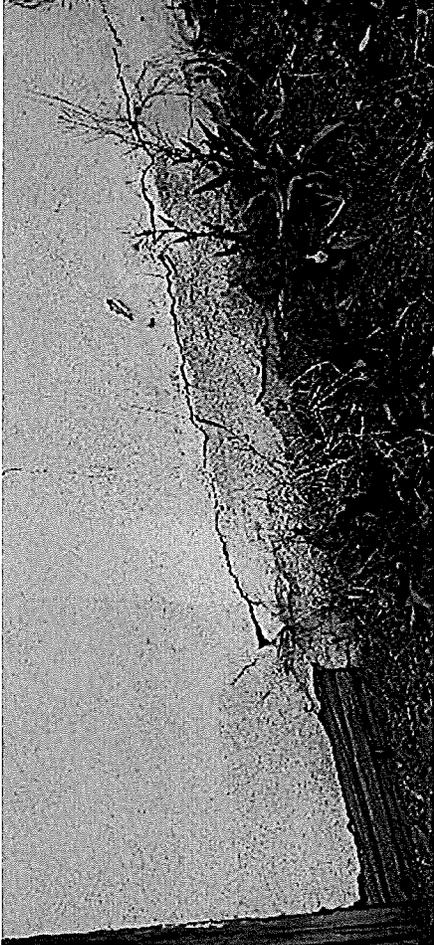
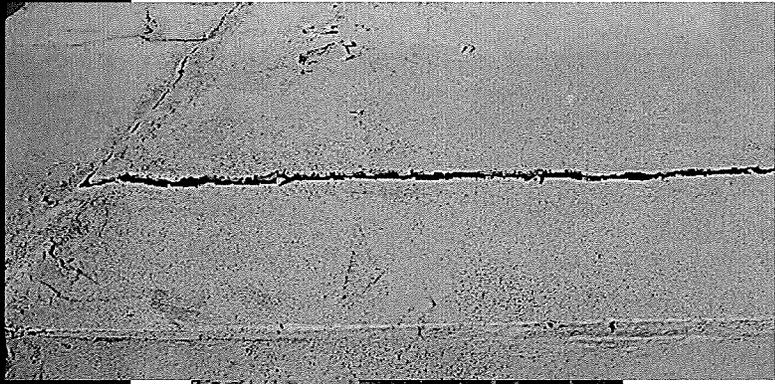
Door 3



Door 4



Stucco



STUCO

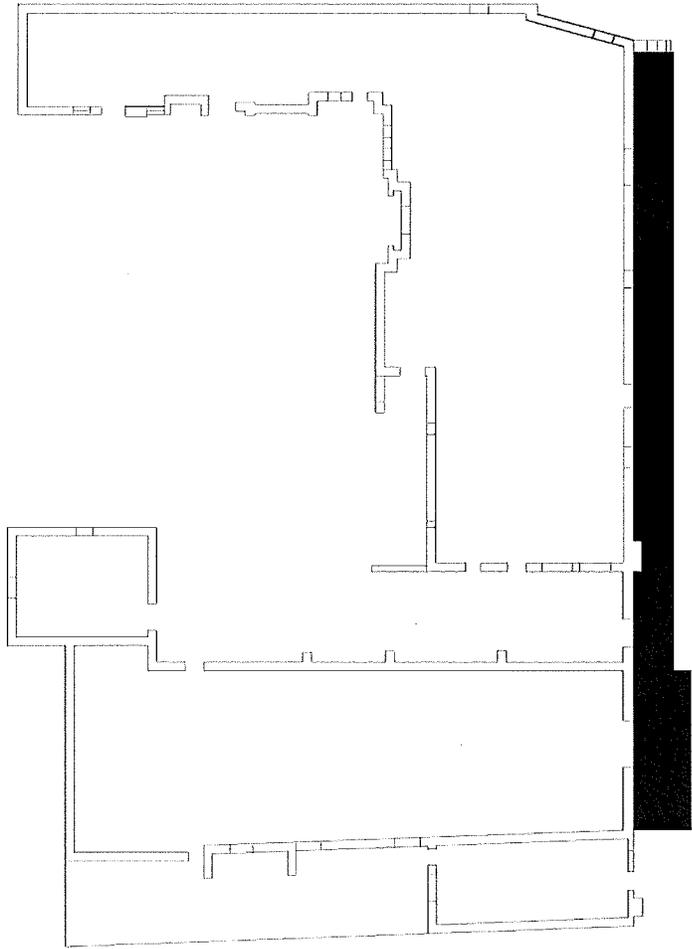
## Wall Assemblies

- Structure needs to be stabilized, securely attached to building, and sealed

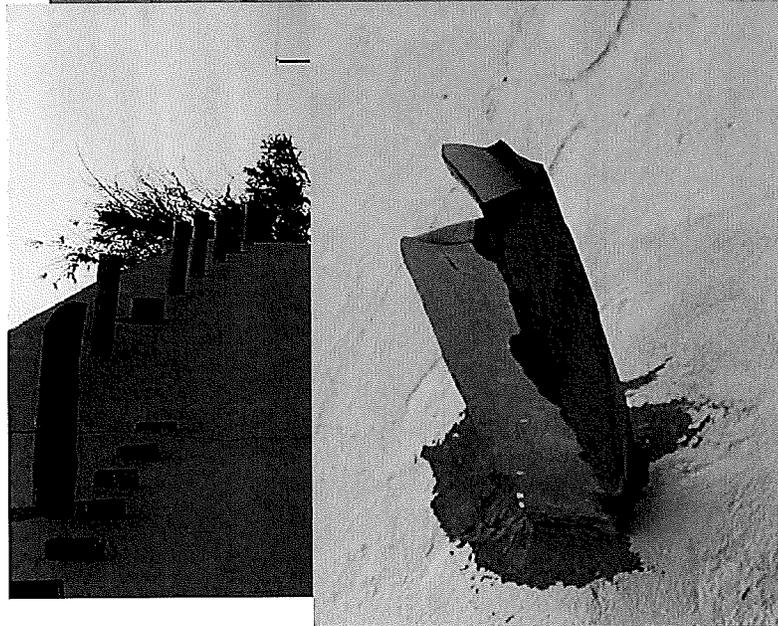
## Exterior Tile

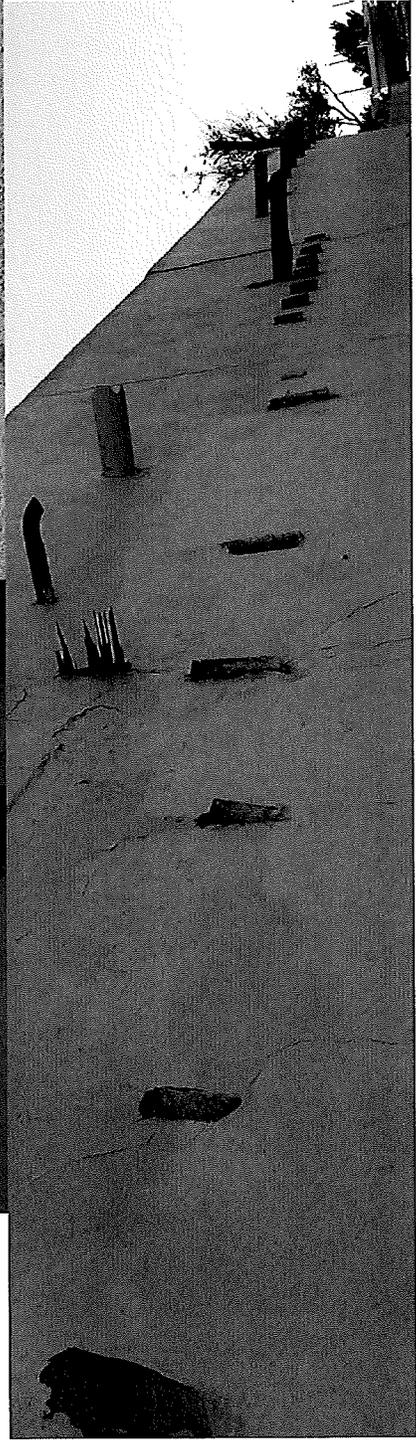
- Replace broken tiles
- Extend tiled area to include all frontage area with Socorro Rd.

Exterior Tile



Waterspouts





Beams

*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2 / Mayor Pro Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Willie Norfleet Jr.*  
City Manager

**DATE:** February 19, 2015  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet Jr., City Manager

**SUBJECT:**

Certificate of Appropriateness for a proposed home addition project on Tract 33-B6, Block 14, Socorro Grant.

**SUMMARY:**

The property matter of this request is located at 645 Anahi Ct., easterly located at 150 feet from the intersection of Anahi Ct. and Socorro Rd. This property has an approximate area of 22,221 sq. ft. and it's owned by Gloria Alvarado, 645 Anahi Ct., Socorro, Texas 79927 .

**BACKGROUND:**

This property is located within the Historical Corridor. Current zone classification is HR-1, Historical Single Family Residential. The property has an existing dwelling and a storage structure.

**STATEMENT OF THE ISSUE:**

Based upon the information provided by the applicant, the scope of the project will be expanding the existing home structure finished in cement plastering colored "Apple Sauce" and "Wine Barrel", both approved as historical colors.

**ALTERNATIVE:**

Not Applicable.

**STAFF RECOMMENDATION:**

The Historical Landmark Commission found the proposed project agreeable with our historical regulations, and recommends APPROVAL.

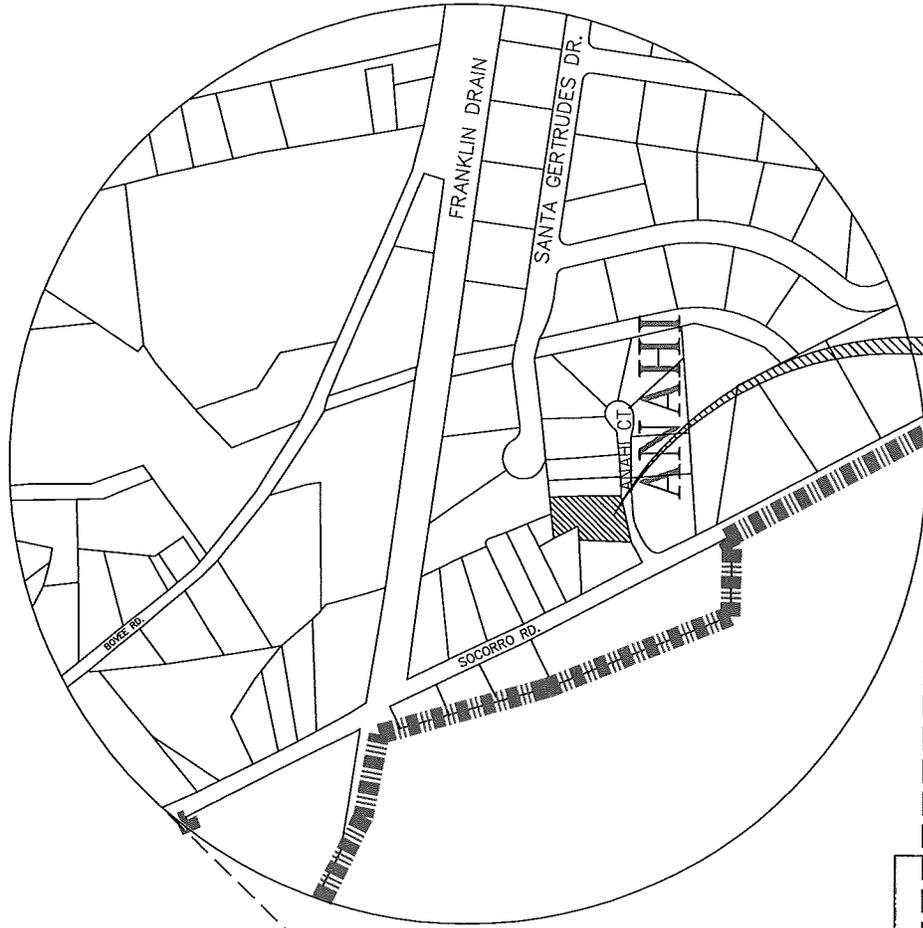
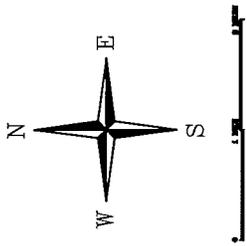
**FINANCIAL IMPACT:**

Not Applicable.

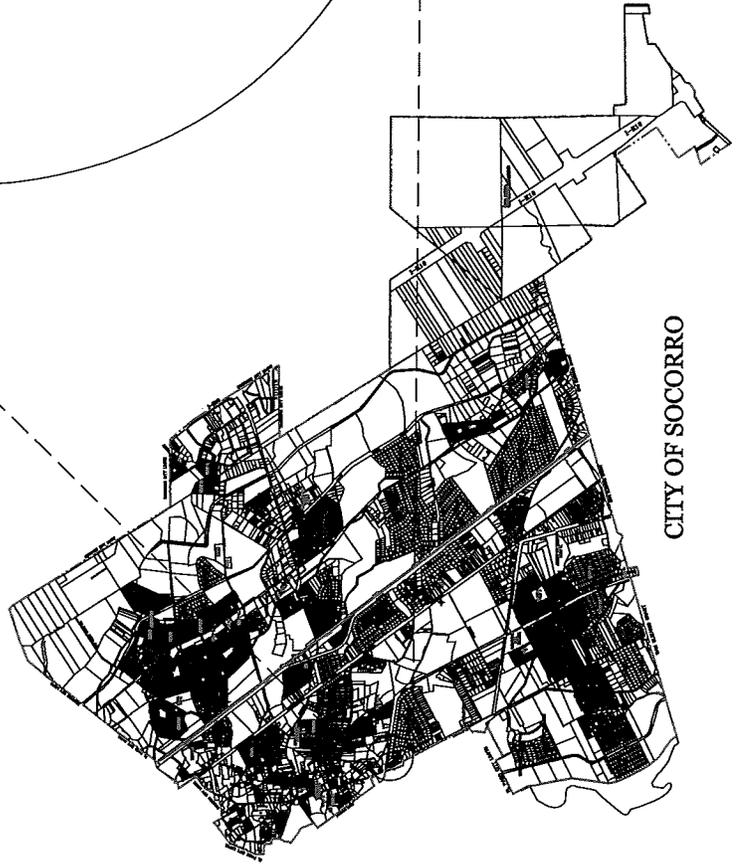
**AUTHORIZATION:**

1. City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

2. Attorney: \_\_\_\_\_ Date: \_\_\_\_\_



PROJECT SITE:  
645 ANAHI CT.  
TR. 33-B-6, BLK. 14  
SOCORRO GRANT



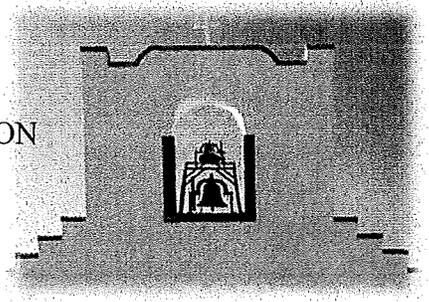
# LOCATION MAP

Scale: N.T.S.

REC'D JAN 13 2015



CITY OF SOCORRO  
HISTORICAL LANDMARK COMMISSION  
860 N. RIO VISTA  
SOCORRO, TX. 79927



**REQUEST FOR CERTIFICATE OF APPROPRIATENESS**

Name: Gloria Alvarado Email Address \_\_\_\_\_

Address: 645 Anahi Phone: (915) 859-6196

Name of Representative: Juan Ramon Alvarado

Address: 645 Anahi Phone: (915) 478-6791

Reason for request: Limited Space

Legal Description: \_\_\_\_\_

Plans included: YES  NO \_\_\_\_\_ Color Selection: Apple Sauce or Wine Barrel

Juan A. Alvarado \_\_\_\_\_ 1/12/15  
Applicant's or Representative's Signature Date

**Commission Use**

Zoning District \_\_\_\_\_ District No. \_\_\_\_\_

**Field Investigation**

Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

HLC Signature

HLS Signature



# City of Socorro

## BUILDING OR DEMOLITION APPLICATION

H.L.C. APPROVAL: \_\_\_\_\_

PERMIT RENEWAL #: \_\_\_\_\_

BUILDING PERMIT NUMBER: \_\_\_\_\_

1. Applicant's Name: Gloria Alvarador
2. Applicant's Address: 645 ANAHI  
City: Socorro State: TEXAS Zip: 79927
3. Phone numbers: (915) 859-6196
4. Construction/demolition address: 645 ANAHI
5. Legal description:  
Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Tract: \_\_\_\_\_  
Subdivision: \_\_\_\_\_
6. Name of general contractor: owner
7. Approximate value of building: \$ \_\_\_\_\_
8. Building will be used as: addition
9. Zoning: \_\_\_\_\_ Square footage: \_\_\_\_\_
10. One dwelling per lot: \_\_\_\_\_ Setbacks: \_\_\_\_\_ 5 ft sides/25 ft front & back (initials)

Demolition

11. \_\_\_\_\_ A copy of the asbestos survey for the area(s) to be renovated/demolished has been included with this permit application. This survey has been prepared in accordance with the Texas Asbestos Health Protection Rules (TAHPR) and the National Emission Standards for Hazardous Air Pollutants (NESHAP), if applicable.

This permit is issued on the express condition that the work allowed shall conform to the statements specified in the building & site plans. All work shall be performed in compliance with the provisions set forth in the ordinances of the City of Socorro, Texas.

\_\_\_\_\_  
Applicant's Signature

\$ \_\_\_\_\_  
Permit Fee

\_\_\_\_\_  
Planning Department

\_\_\_\_\_  
Date

Permit expires after one year for commercial and two years for residential applications.  
All fees are non-refundable



*Gloria M. Rodriguez*  
District 2 / Mayor Pro Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Willie Norfleet Jr.*  
City Manager

*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



**DATE:** February 19, 2015  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet Jr., City Manager

**SUBJECT:**

Certificate of Appropriateness for the proposed Restoration and Repair project to the property located at Tract 18-B-2, Block 17, Socorro Grant, a.k.a. "El Mercadito".

**SUMMARY:**

The property matter of this request is located at 10179 Socorro Rd., northerly located at 200 feet from the intersection of Socorro Rd. and Buford Rd. This property has an estimated area of 18,513 sq. ft., and it is owned by Mr. Pierre Hernandez.

**BACKGROUND:**

This property is located within our Historical Corridor, and as a result of its historical location, it is subject to be regulated by the historical regulations. Previous land uses of the property include: wood shop, and school activities by The Bookery.

**STATEMENT OF THE ISSUE:**

Based upon the information provided by the applicant, the proposed improvements include: facade repairs and external improvements to the building.

**ALTERNATIVE:**

Not Applicable.

**STAFF RECOMMENDATION:**

The Historical Landmark Commission found the proposed project agreeable with our historical regulations, and recommends APPROVAL.

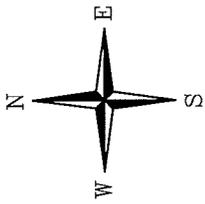
**FINANCIAL IMPACT:**

Not Applicable.

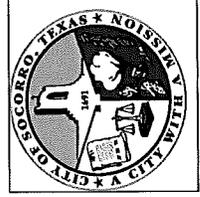
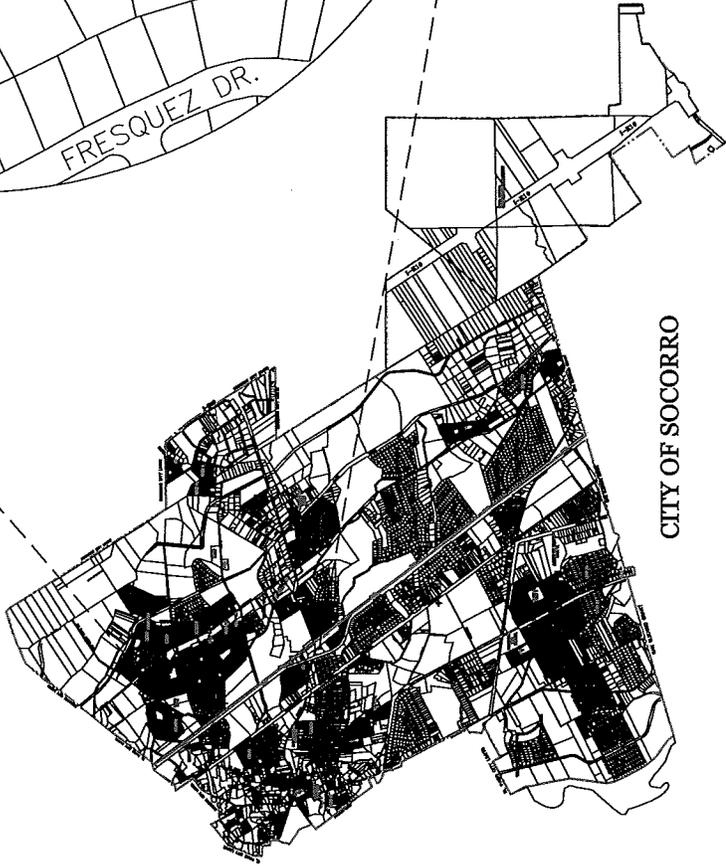
**AUTHORIZATION:**

1. City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

2. Attorney: \_\_\_\_\_ Date: \_\_\_\_\_

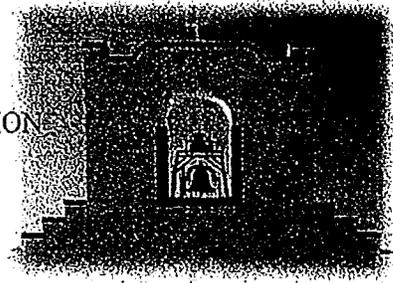


PROJECT SITE:  
10179 SOCORRO RD.  
TR. 18-B-2, BLK. 17  
SOCORRO GRANT





CITY OF SOCORRO  
 HISTORICAL LANDMARK COMMISSION  
 860 N. RIO VISTA  
 SOCORRO, TX. 79927



**REQUEST FOR CERTIFICATE OF APPROPRIATENESS**

Name: Pierre Hernandez Email Address pierre@drsel Paso.net  
 Address: 1503 Hardaway Phone: (915)  
 Name of Representative: Diego Vazquez  
 Address: 5757 Montoya Phone: (915) 471-6011

Reason for request: Renovations to 10179 Socorro Rd  
 Legal Description: 17 SOCORRO TR 18-B-2 (HISTORICAL DISTRICT)  
 Plans included: YES  NO  Color Selection: \_\_\_\_\_

Diego Vazquez 1/12/15  
 Applicant's or Representative's Signature Date

**Commission Use**

Zoning District \_\_\_\_\_ District No. \_\_\_\_\_

**Field Investigation**

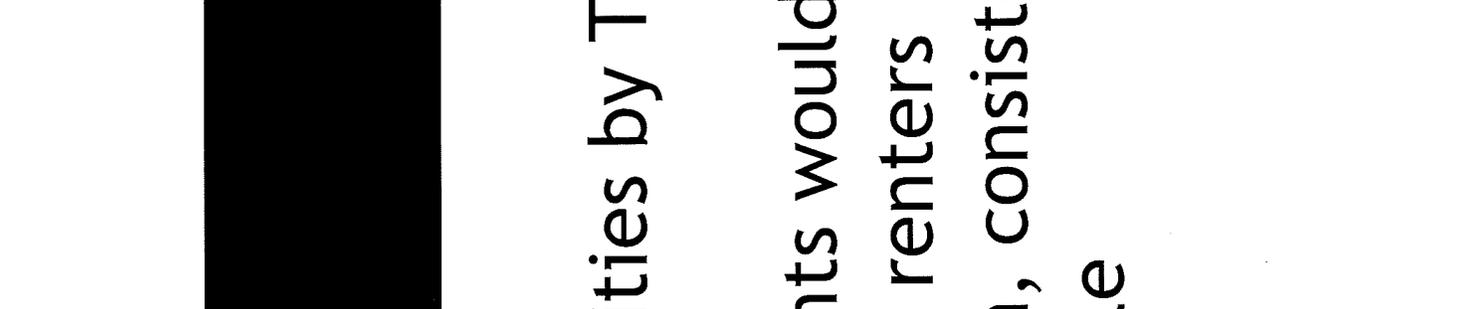
Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

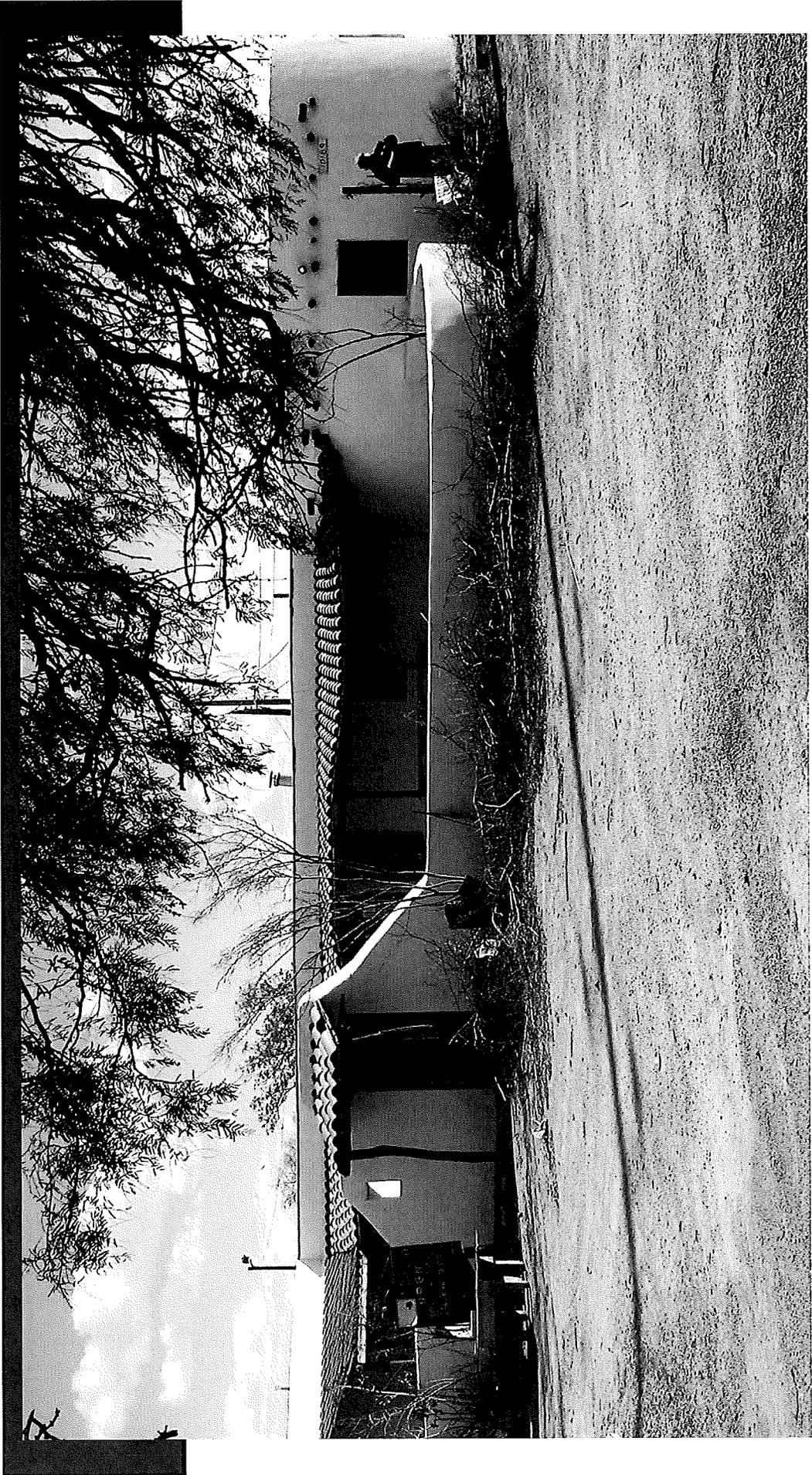
Comments: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

HLC Signature

HLS Signature

- 
- Recently used as a Wood Shop
  - Currently used for School Activities by The Bookery
  - Facade repairs and improvements would improve appeal for prospective renters
  - While more recent construction, consistent with historical construction style







*Gloria M. Rodriguez*  
District 2 / Mayor Pro Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Willie Norfleet Jr.*  
City Manager



*Jesus A. Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1

**DATE:** February 19, 2015  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Sam Leony, Planning and Zoning Director  
**CC:** Willie Norfleet Jr., City Manager

**SUBJECT:**

Certificate of Appropriateness for the proposed Restoration and Repair project to the property located at Tract 18-A, Block 17, Socorro Grant, a.k.a. "The Bookery"

**SUMMARY:**

The property matter of this request is located at 10167 Socorro Rd., right at the southeast quadrant of the intersection of Socorro Rd. and Apodaca Rd. This property has an estimated area of 0.668 acres, owned by Mr. Pierre Hernandez.

**BACKGROUND:**

This property is one of the most significant historical structures in the City, and also recognized in the National Registry of Historical Landmarks.

**STATEMENT OF THE ISSUE:**

Based upon the information provided by the applicant, the proposed improvements include: roof structure, walls, floors, doors, windows, plastering, accessories, etc.

**ALTERNATIVE:**

Not Applicable.

**STAFF RECOMMENDATION:**

The Historical Landmark Commission found the proposed project agreeable with our historical regulations, and recommends APPROVAL.

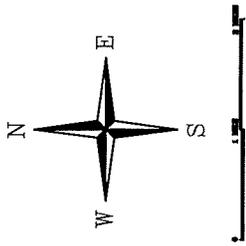
**FINANCIAL IMPACT:**

Not Applicable.

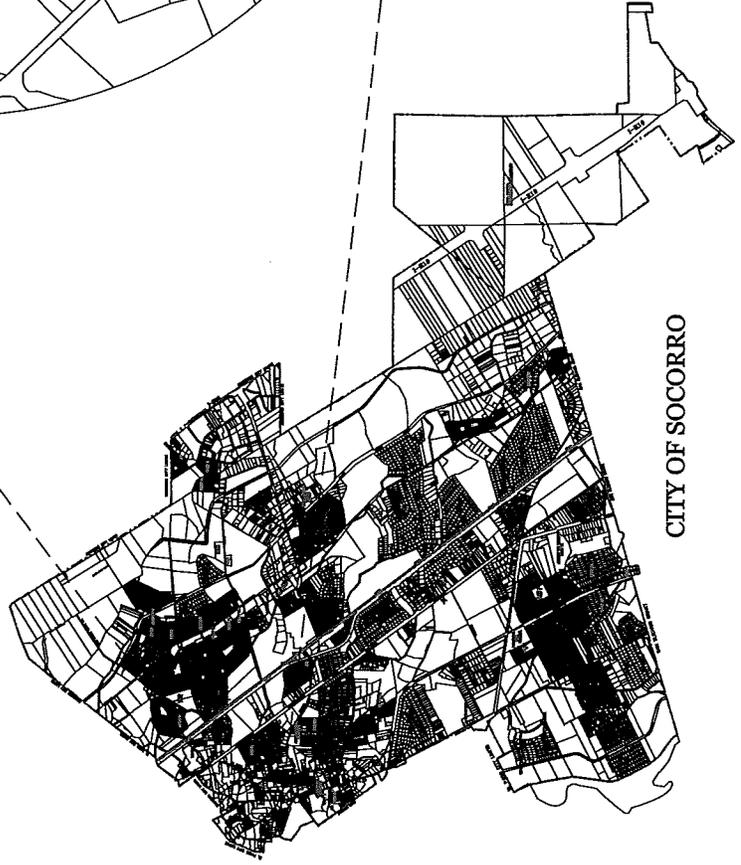
**AUTHORIZATION:**

1. City Manager: \_\_\_\_\_ Date: \_\_\_\_\_

2. Attorney: \_\_\_\_\_ Date: \_\_\_\_\_



PROJECT SITE:  
10167 SOCORRO RD.  
TR. 18-A, BLK. 17  
SOCORRO GRANT

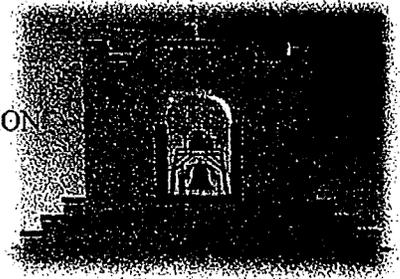


# LOCATION MAP

Scale: N.T.S.



CITY OF SOCORRO  
HISTORICAL LANDMARK COMMISSION  
860 N. RIO VISTA  
SOCORRO, TX. 79927



### REQUEST FOR CERTIFICATE OF APPROPRIATENESS

Name: Pierre Hernandez Email Address: pierre@drselpaso.net  
Address: 1503 Hardaway Phone: (915)  
Name of Representative: Diego Vazquez  
Address: 5757 Montoya Phone: (915) 471-6011

Reason for request: Repair/Restoration at 10167 Socorro Rd  
Legal Description: 17 SOCORRO TR 18-A (Historical District) (0.668 Acres)  
Plans included: YES  NO  Color Selection: \_\_\_\_\_

\_\_\_\_\_  
Applicant's or Representative's Signature

\_\_\_\_\_  
Date

### Commission Use

Zoning District \_\_\_\_\_ District No. \_\_\_\_\_

### Field Investigation

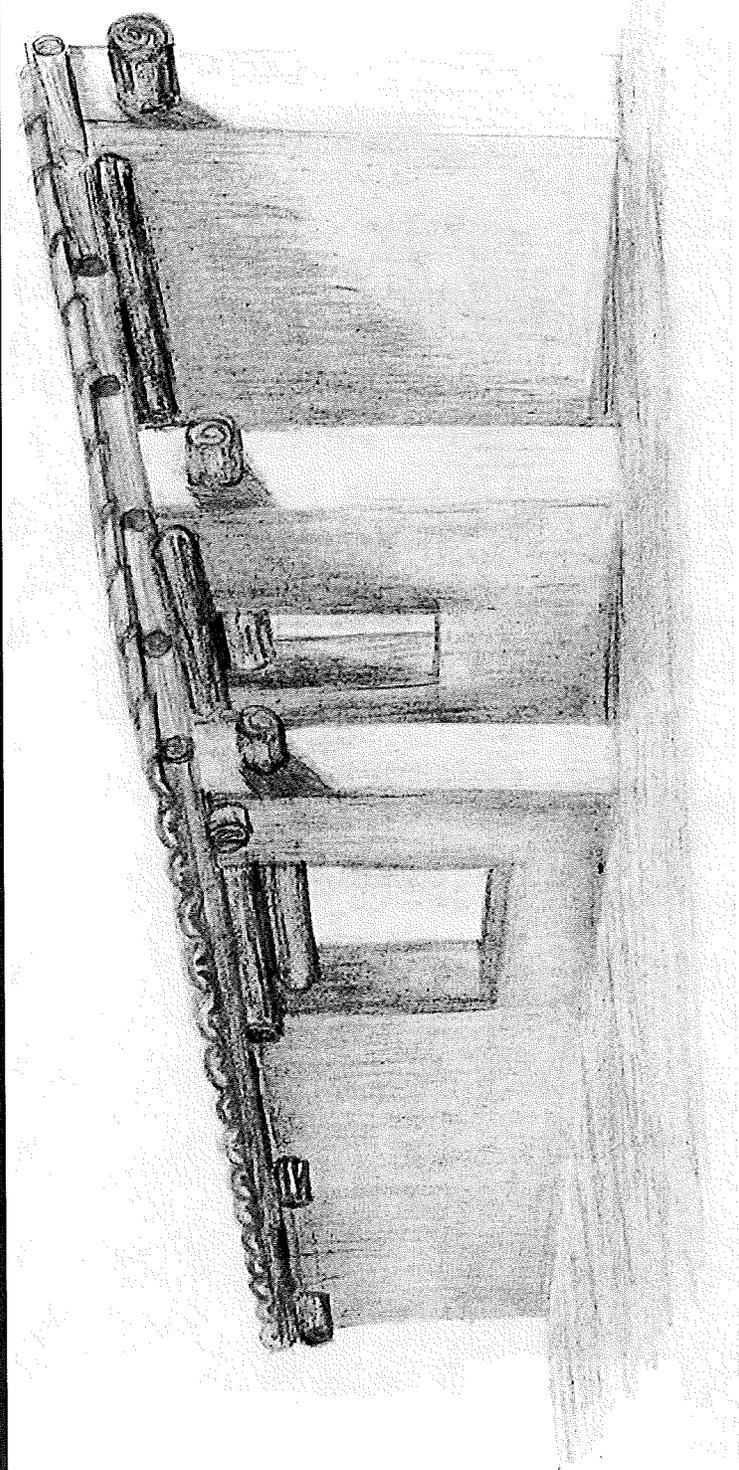
Inspector: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

HLC Signature

HLS Signature



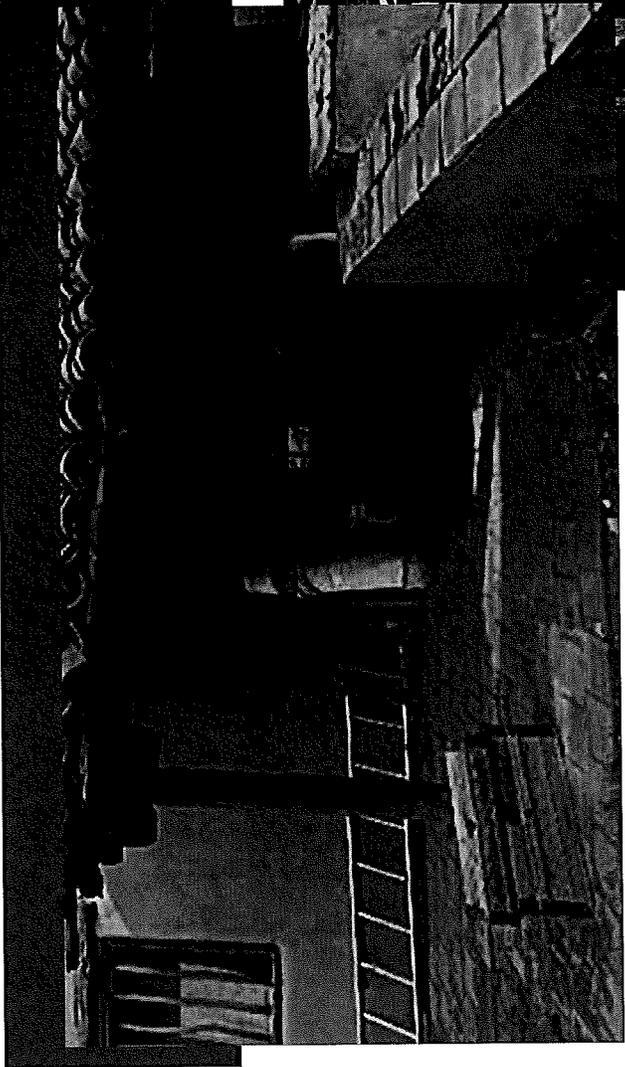


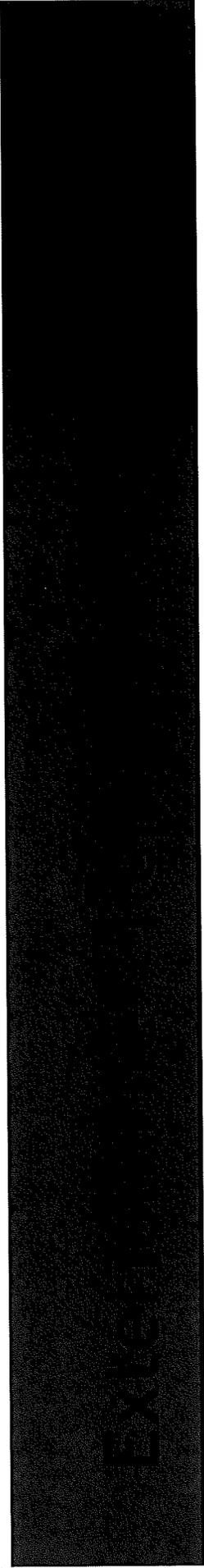


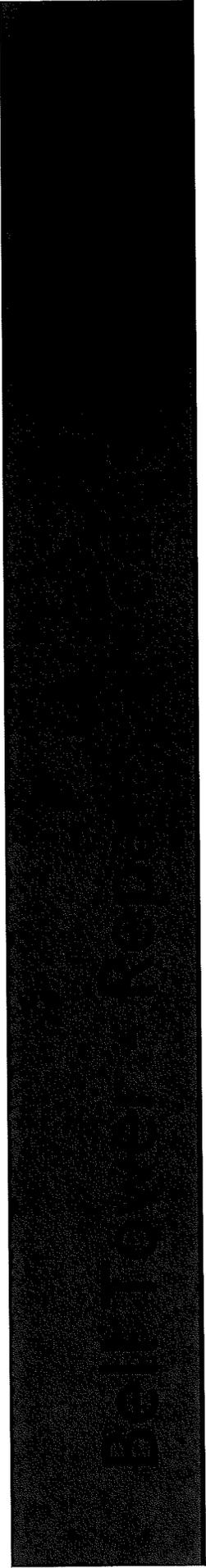
10167 Socorro Rd

- Located Behind Bookery close to Socorro Rd and Apodaca Rd intersection
- Used as an Animal Shelter in the past
- At risk of being lost to deterioration of Adobe
- Excellent Example of Historical Construction Style

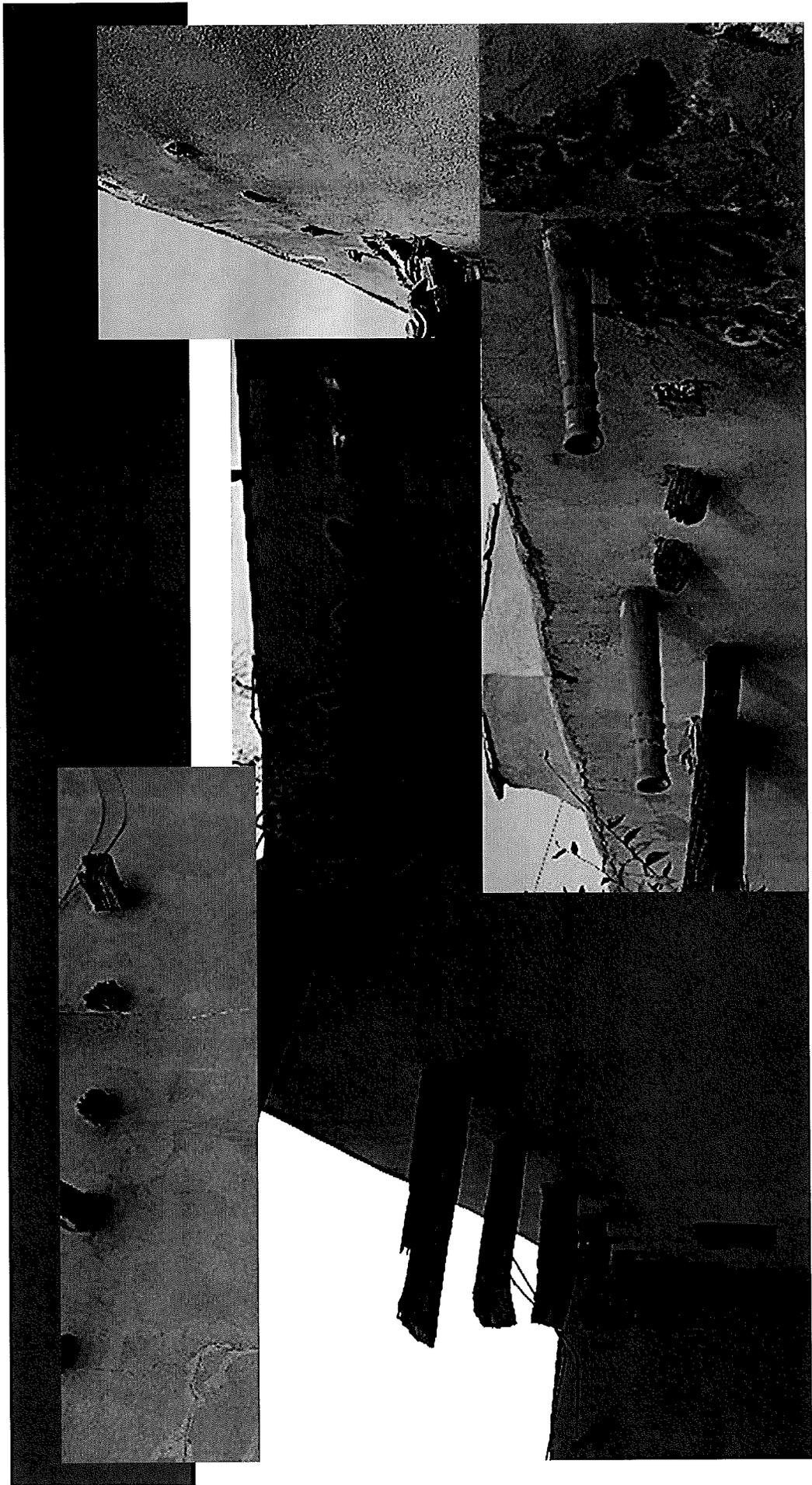




- 
- Remove existing tile, level and repair tile foundation, reinstall undamaged tile, replace damaged tiles, replace cement sidewalk with tile

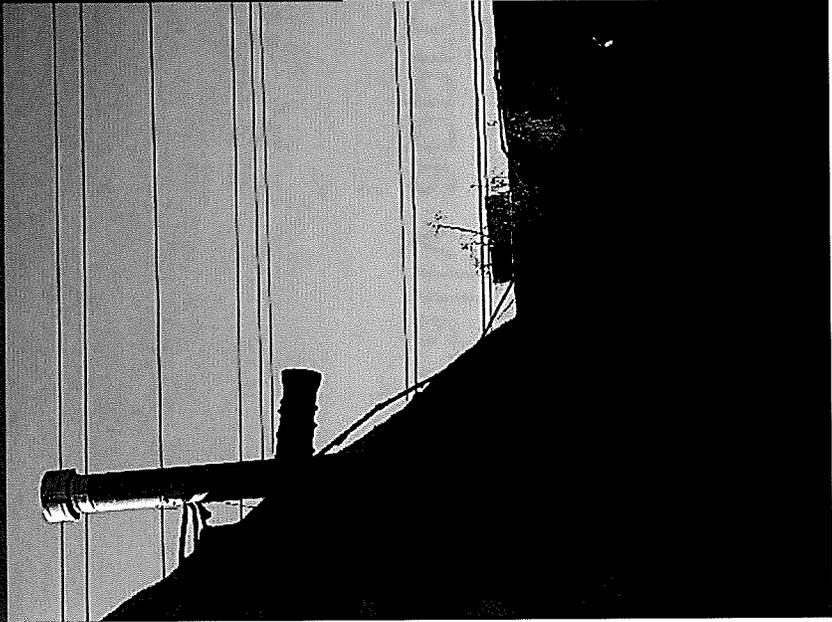
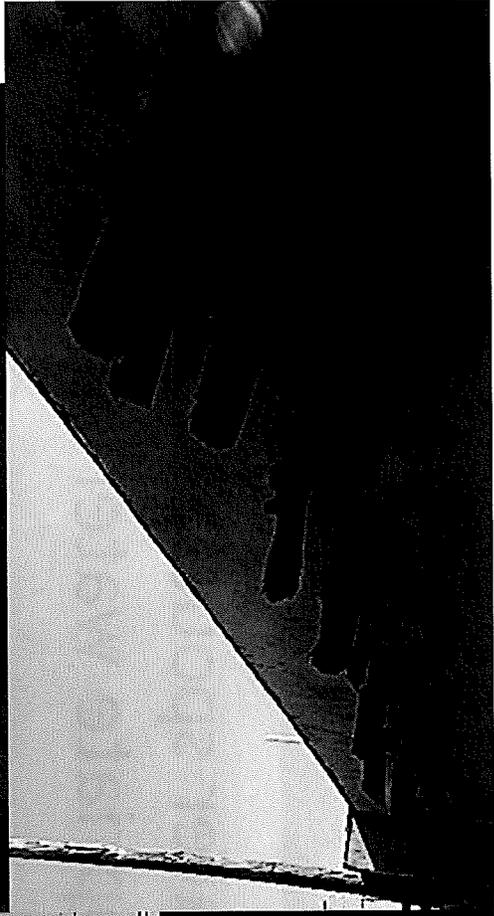
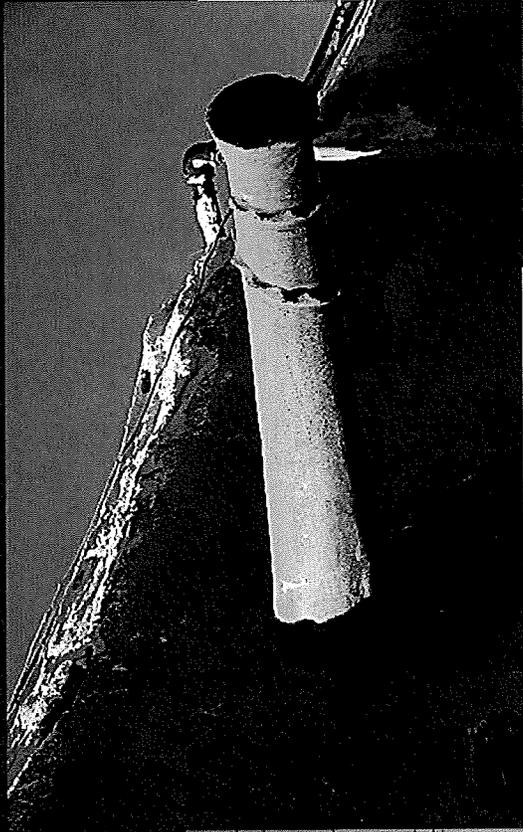


- Repair / Reconstruct bell, repair shingles

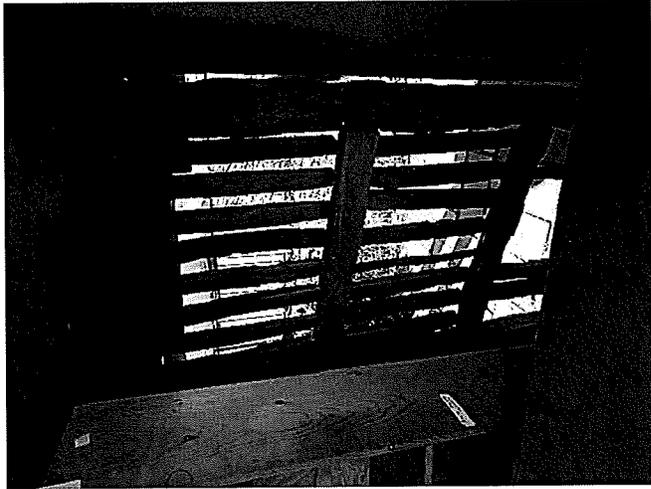
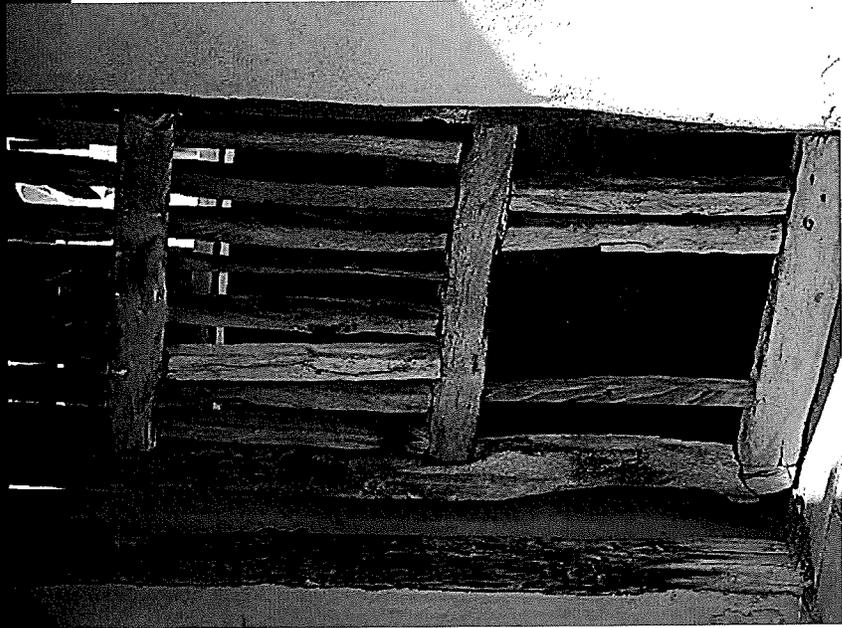


## Beams - Repairs

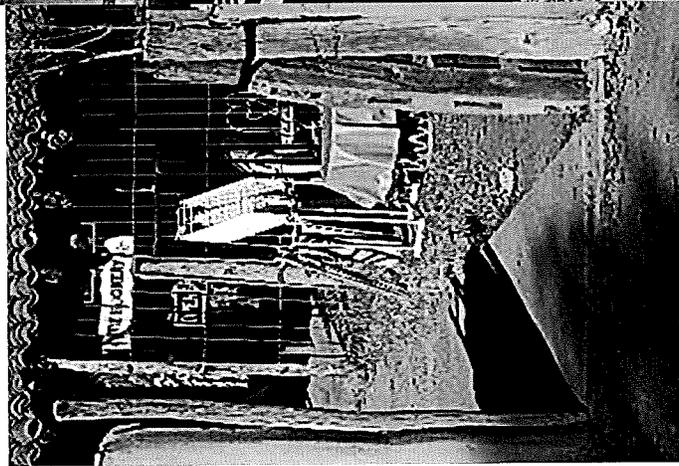
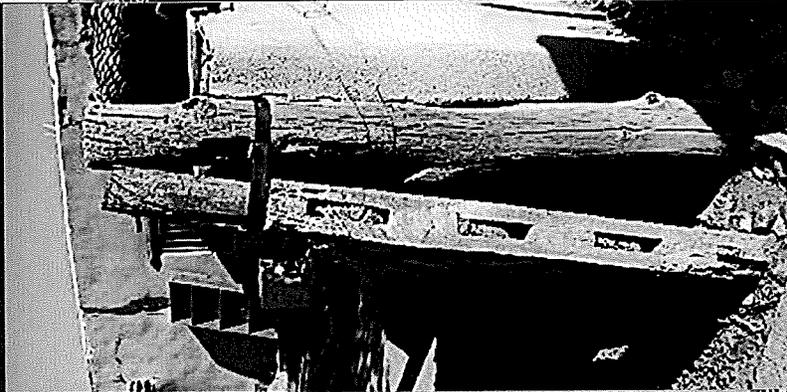
- Repair damaged beams, install new decorative beams where there are broken beams



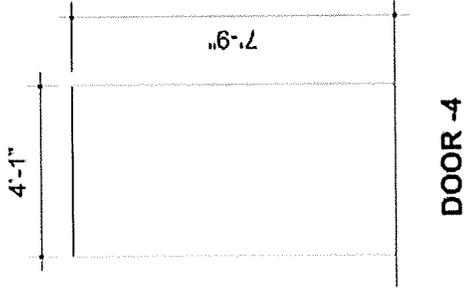
WALSH

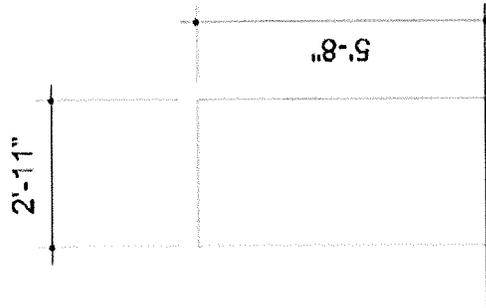


Galv

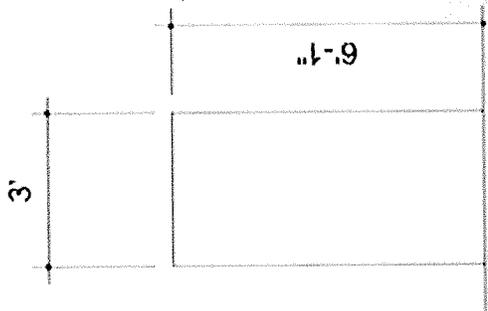
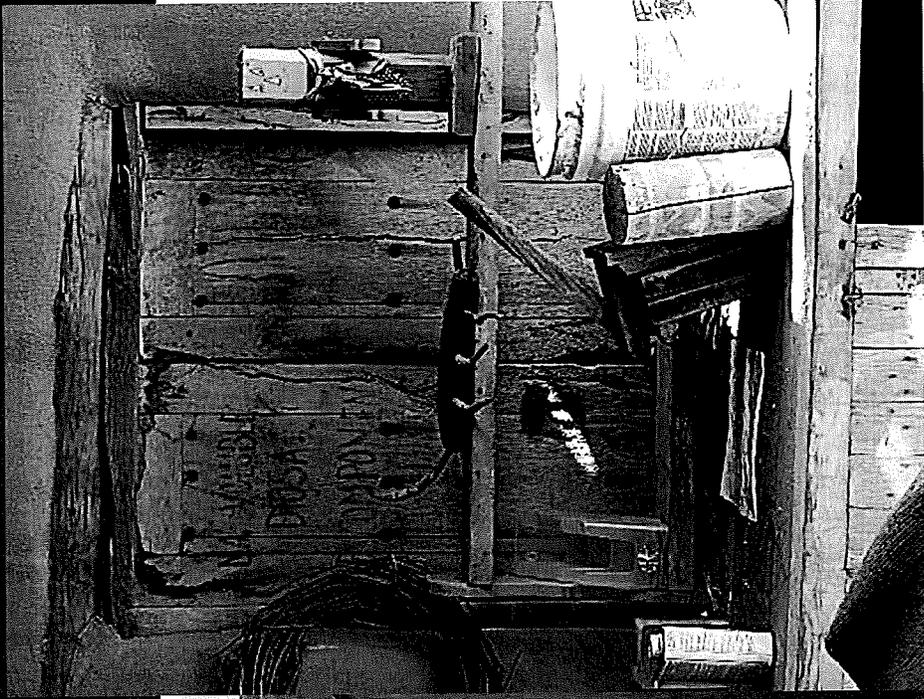


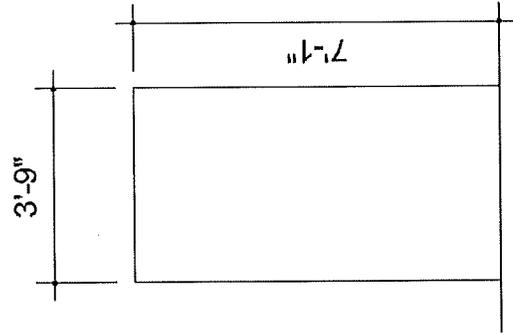
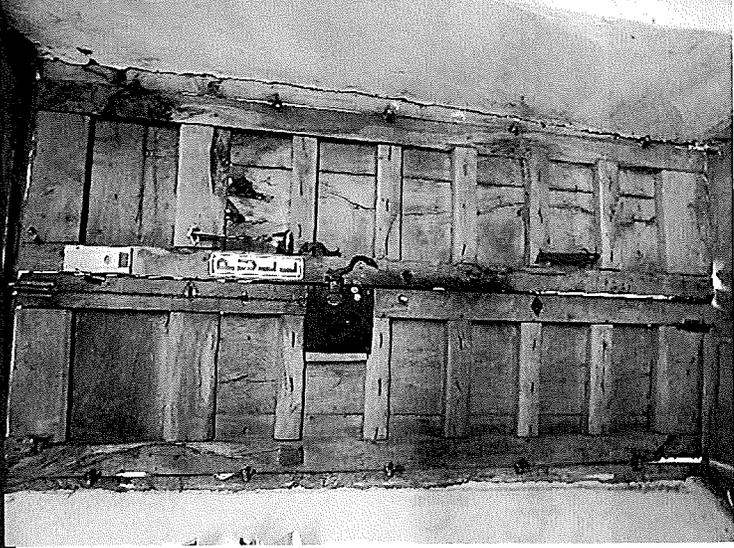
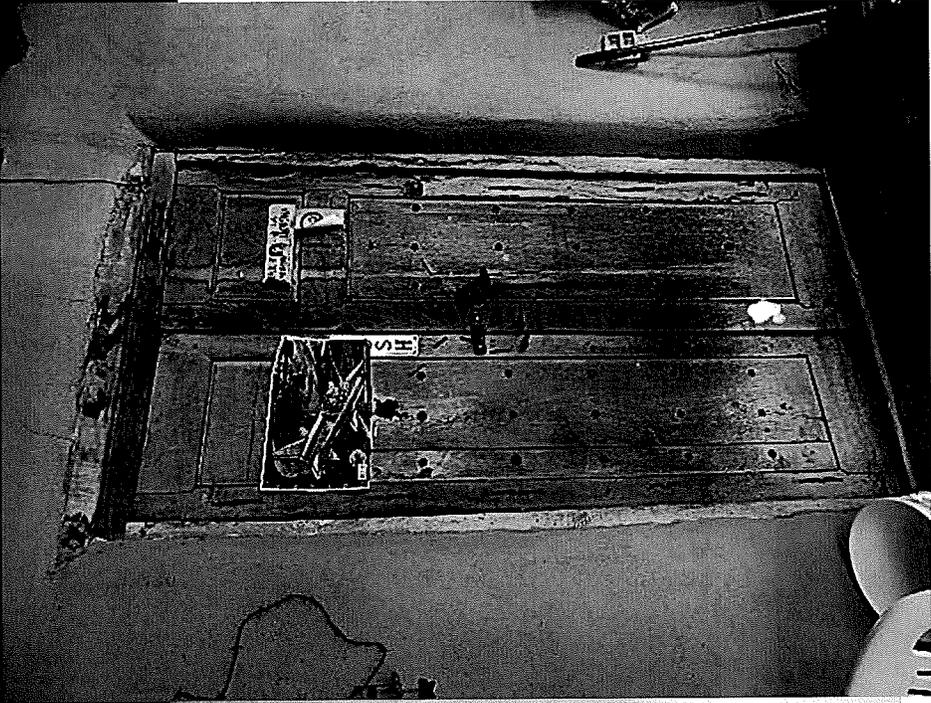
CS&E



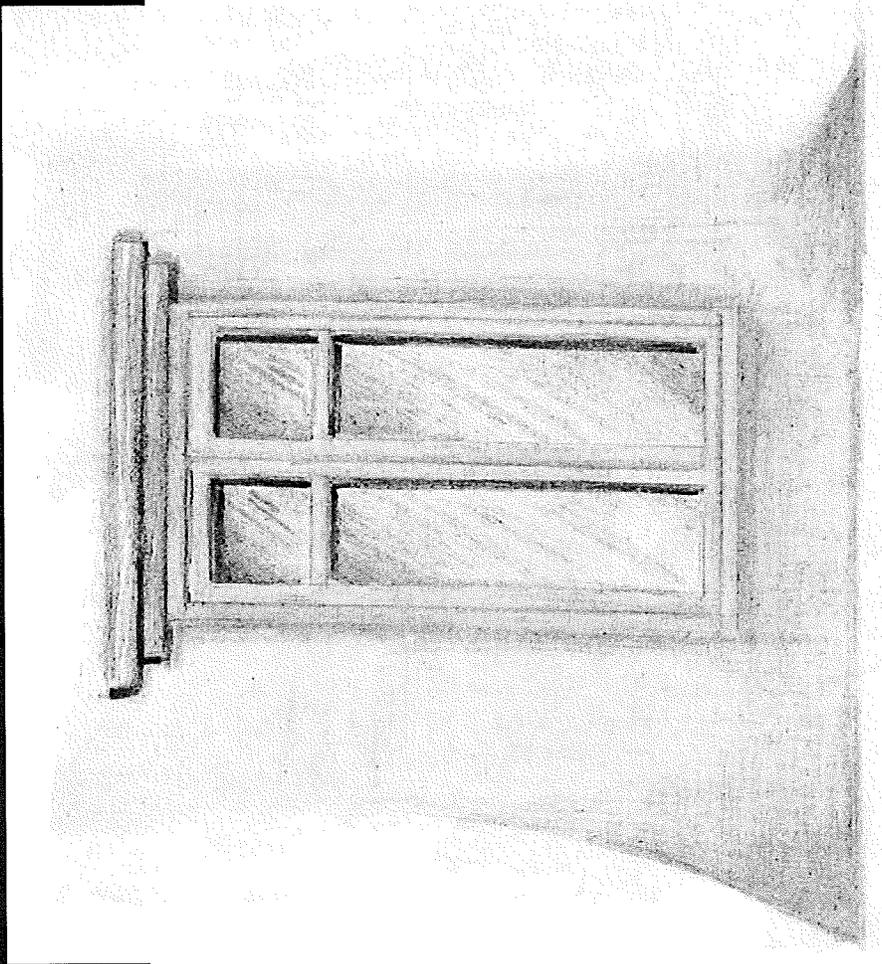


Door





DOOR 1



## Window 11

- Remove window pane, repair frame, sand frame, seal frame, pane reinstallation

- Remove window pane, remove bars, repair frame, sand frame, seal frame, install new window pane

## Window & Repair

- Remove window pane, remove bars, repair frame, sand frame, seal frame, install new window pane

## Window

- Remove window pane, remove bars, repair frame, sand frame, seal frame, install new window pane

## Window

- Remove window pane, remove bars, fabricate frame, install frame, install new window pane

## Window Repairs

- Remove window pane, remove AC unit, repair frame, sand frame, seal frame, new window pane installation

## Window 5 Repair

- Remove plexiglass, remove AC unit, repair frame, sand frame, seal frame, new window pane installation

## Window 4 - Repair

- Remove window pane, repair frame, sand frame, seal frame, pane reinstallation

## Windows 3 - Repair

- Remove glass, sand frame, seal frame, fabricate new window pane, install window pane in correct location (behind accents)

## Window 2

- Remove plexiglass, remove AC unit, repair frame, sand frame, seal frame, new window pane installation

## Window 1 - Repair

- Remove window pane, repair frame, sand frame, seal frame, pane reinstallation



DOLCI

## Porch

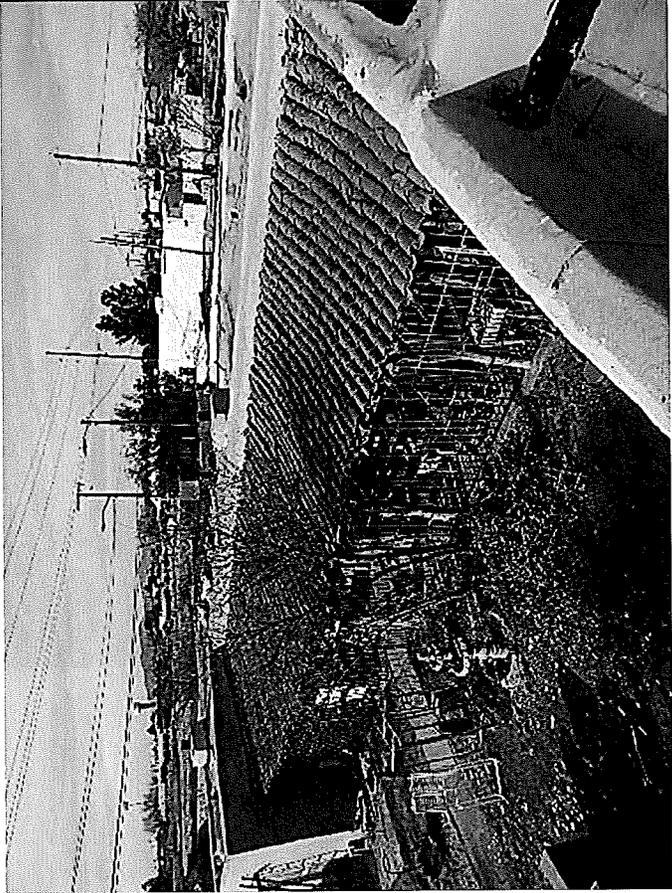
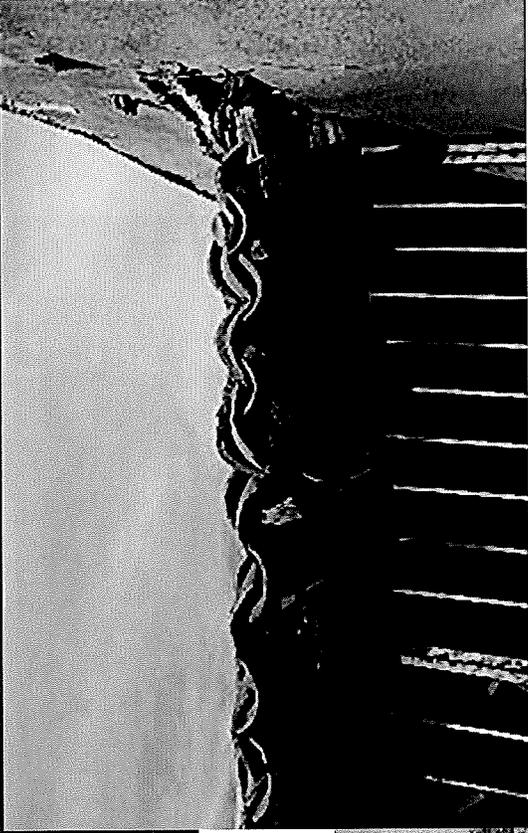
- Remove shingles, replace beams, replace cross beams, install new shingles

## Porch & Repairs

- Remove shingles, replace beams, replace cross beams, install new shingles

## Porch 2 - Repairs, New Deck

- Remove shingles, replace beams, replace cross beams, install new shingles



Porch

## Porch Roof Repairs

- Remove shingles, replace beams, replace cross beams, install new shingles

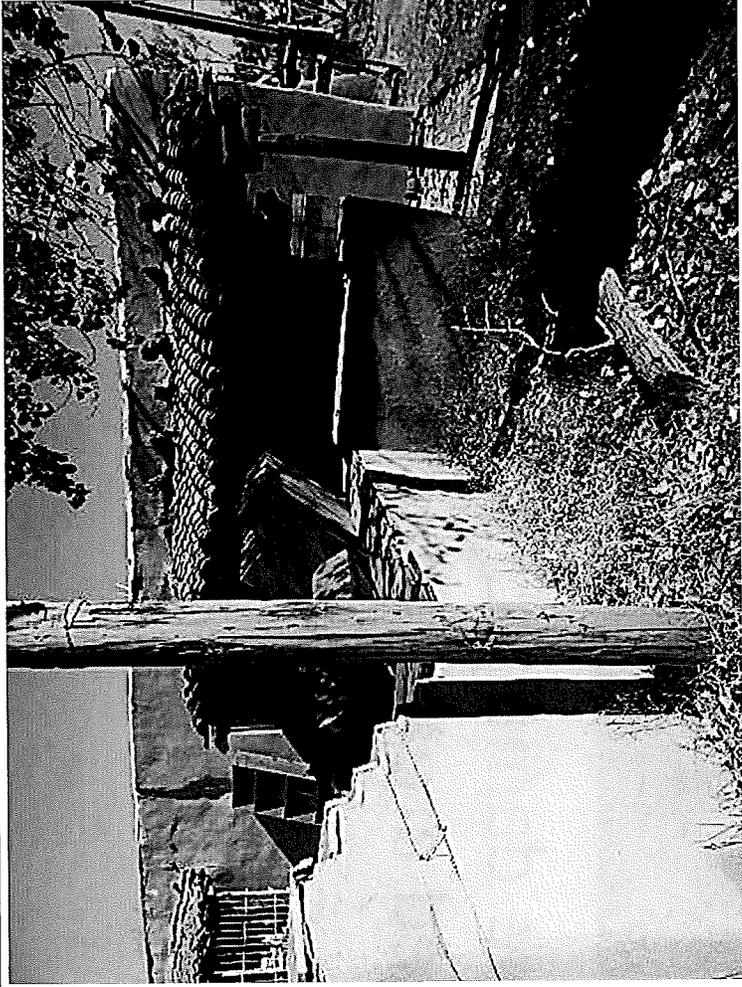
# Perimeter

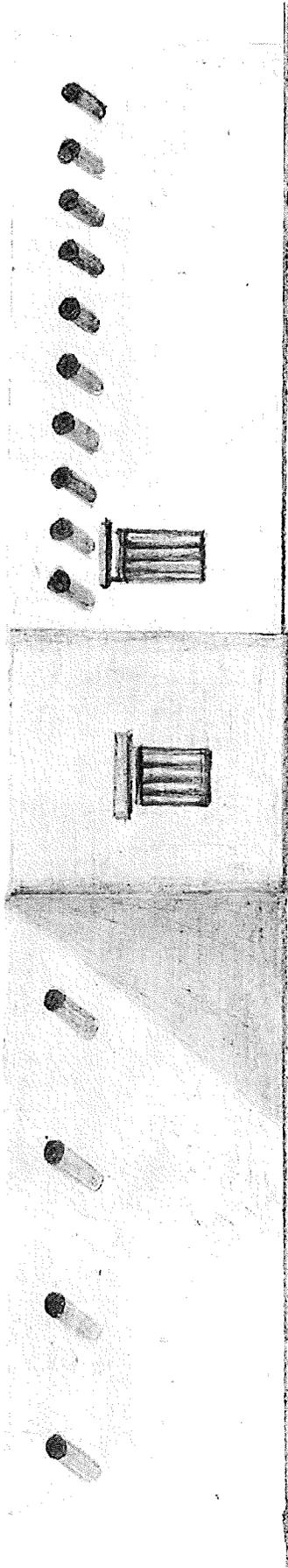
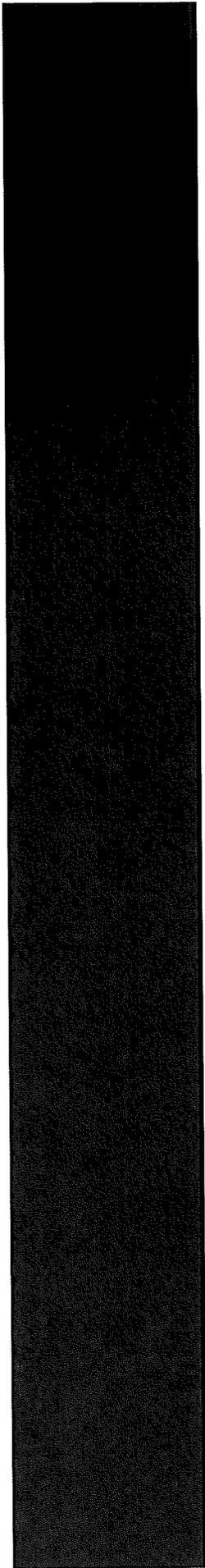


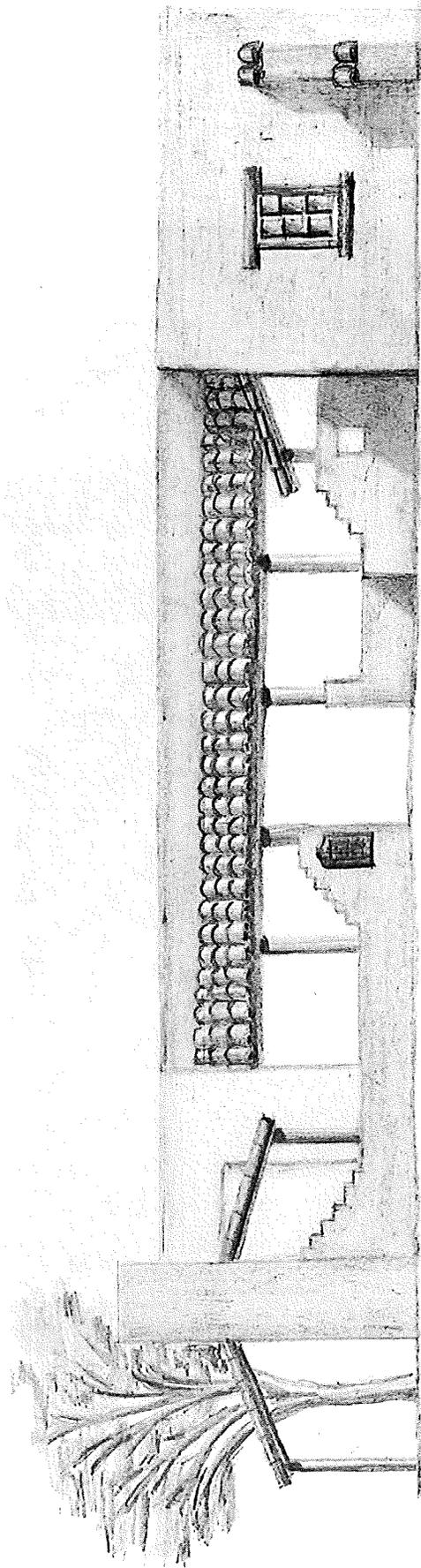
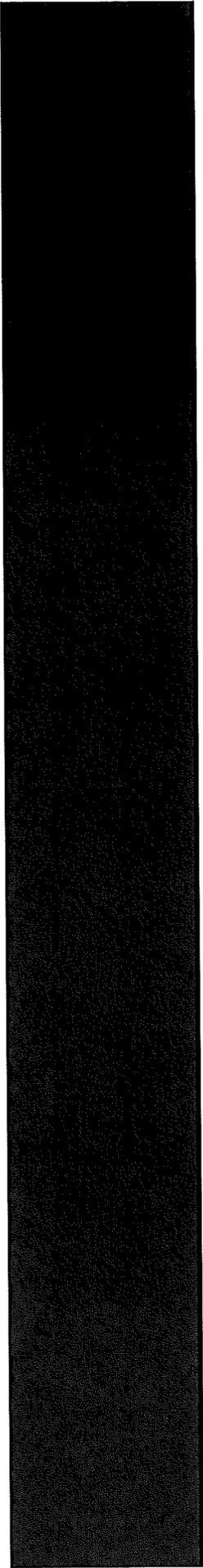
PE

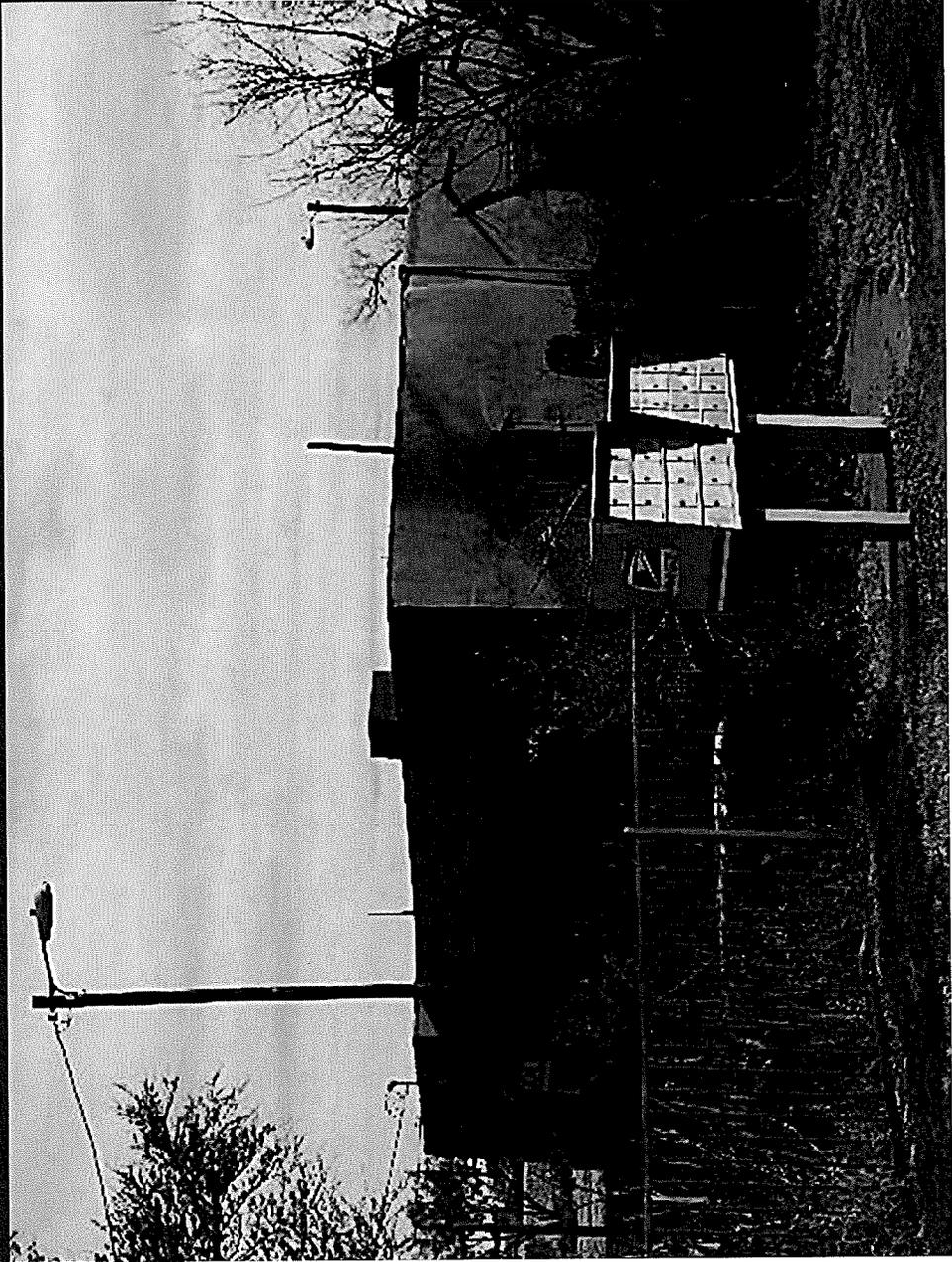


# Perimeter









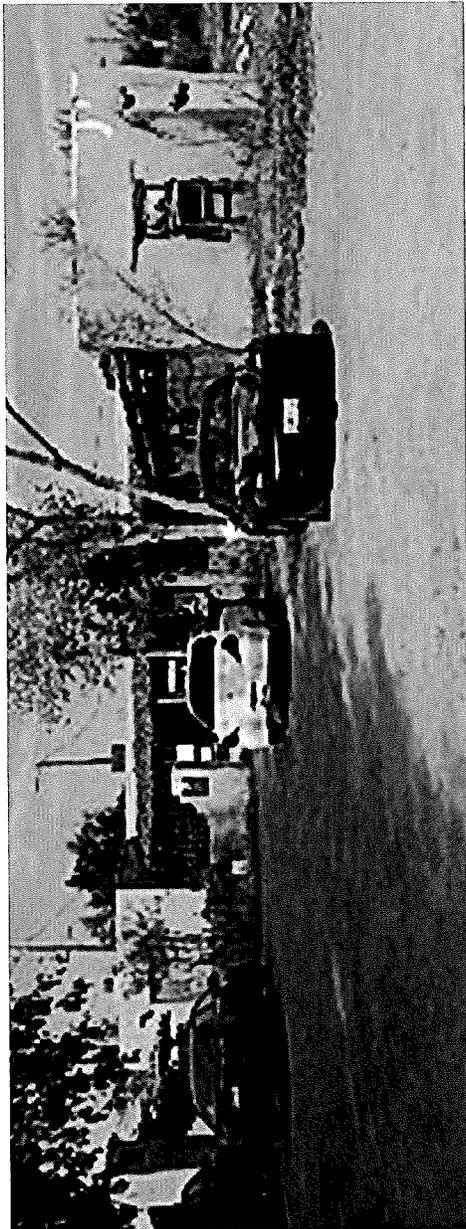


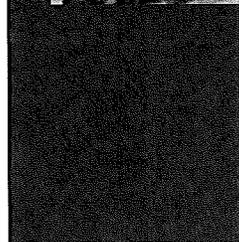
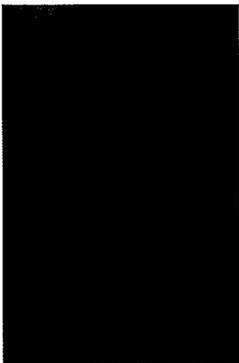
### CASA ORTIZ

LEGEND SAYS THIS HOUSE WAS BUILT BEFORE 1800. IN 1840s, ITS OWNER WAS JOSE ORTIZ, WHOSE CART TRAIN FREIGHTED SALT FROM FOOT OF GUADALUPE MOUNTAINS TO DURANGO, KNIVES, SARAPES, CLOTHING TO SANTA FE AND LLANO ESTACADO. THERE HE TRADED WITH COMANCHES AND OTHER WILD INDIANS FOR DRIED BUFFALO HIDES AND MEAT. HE WAS A "COMANCHERO, SALINERO, GIBOLERO." FRANCISCA LUJAN, THE WIDOW OF EPIFANIO ORTIZ (1818-1922), WAS LAST OF FAMILY TO LIVE HERE, IN 1940s.

A FINE EXAMPLE OF NEW SPAIN'S FRONTIER ARCHITECTURE: THICK ADOBE WALLS; COTTONWOOD AND WILLOW VIGAS AND LATIAS WITH DIRT ROOF.

RECORDED - TEXAS HISTORIC LANDMARK - 1973





10167 Succo

- Known as Casa Ortiz, rumored to have been built before 1800
- Currently occupied by The Bookery
- Registered with State Historical Survey Committee
- Attracts Historical tourists from around the world
- Walls and Porch in urgent need of repair
- Excellent Example of Historical Construction Style



*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1 / Mayor Pro Tem



*Gloria M. Rodriguez*  
District 2

*Victor Perez*  
District 3

*Vacant*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: FEBRUARY 19, 2015**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: WILLIE NORFLEET JR.**

**SUBJECT: DISCUSSION AND ACTION ON APPROVING THE UNAUDITED GENERAL FUND BUDGET VS REVENUES AND EXPENDITURE REPORT FOR THE PERIOD ENDING JANUARY 31, 2015**

**SUMMARY**

This action approves the unaudited revenue & expenditure report for the general fund for the period ending January 31, 2015.

**STATEMENT OF THE ISSUE**

Section 3.12 (E) of the City of Socorro's Charter states

*The City Council shall, at the end of each month, prepare or have prepared under its direction, a statement as to financial receipts and disbursements for that particular month, and shall have such statement no later than the 25<sup>th</sup> day of the following month and shall have a copy of said statement available in the office of the City Secretary for examination and a copy will be made, at a reasonable charge, for those who request one.*

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

None

**STAFF RECOMMENDATION**

The Staff is recommending the approval of this item.

**City of Socorro**  
**Unaudited General Fund**  
**Budget Vs Revenues & Expenditures**  
**for the period ending January 31, 2015**

**Summary of Revenues vs Expenditures**

	Original Budget	October	November	December	January	YTD Actual	Budgeted Balance	Percent of Budget
Total Revenues	7,616,353	134,679.30	198,308.42	1,614,686.10	1,090,080.53	3,037,754.35	(4,578,598.65)	40%
Total Expenditures	7,616,353	388,067.29	429,373.56	555,377.65	493,011.49	1,865,829.99	(5,750,523.01)	24%
Total Excess (Deficit)	-	(253,387.99)	(231,065.14)	1,059,308.45	597,069.04	1,171,924.36	1,171,924.36	15%

Account Code	Revenues Account Title	Original Budget	October	November	December	January	YTD Actual	Budgeted	Percent of
								Balance	Budget
04504	AdmMisc-Copies,City Clrk Prmt		1.10	4.50			5.60	5.60	
04501	Building Permits	220,000	21,340.50	10,475.00	9,966.72	9,335.25	51,117.47	(168,882.53)	23%
04502	Business Registration Permits	47,000	1,548.38	1,120.55	4,123.40	3,720.14	10,512.47	(36,487.53)	22%
04203	Franchise Taxes	325,000			2.72	43,798.85	43,801.57	(281,198.43)	13%
04404	Interest Earned	1,200	6.59	74.60			81.19	(1,118.81)	7%
04511	Juvenile Case Management Fee		1,564.47	1,114.13	978.09	1,155.00	4,811.69	4,811.69	
04903	Miscellaneous Income	4,000		2,136.20	213.92	37.70	2,387.82	(1,612.18)	60%
04505	Mobile Home Permits	3,000	105.00	210.00		585.00	900.00	(2,100.00)	30%
04507	Muni. Court Judgements/Fines	460,000	42,286.82	31,596.53	37,640.34	36,114.64	147,638.33	(312,361.67)	32%
04512	Municipal Court Technology		1,100.89	768.11	684.85	785.97	3,339.82	3,339.82	
04500	Other Planning Fees(Fireworks)	3,000	360.00	145.00	100.00		605.00	(2,395.00)	20%
04710	Donations-Activities					500.00	500.00		
04714	Park Fees	1,000	(60.00)	(180.00)	(60.00)		(300.00)	(1,300.00)	-30%
04604	Police Fees	7,000	502.00	531.00	470.00	324.00	1,827.00	(5,173.00)	26%
04999	Prior Years Revenue	541,242					-	(541,242.00)	0%
04201	Property Taxes	4,217,911	47,005.09	114,177.84	1,442,336.17	887,978.00	2,491,497.10	(1,726,413.90)	59%
04206	Property Taxes-Delinquent	150,000	13,918.46	17,331.44	25,914.23	15,604.84	72,768.97	(77,231.03)	49%
04713	Reimbursed cost			10,663.52		3,142.00	13,805.52	13,805.52	
04503	Rezoning Fees	36,000	5,000.00	8,140.00	2,800.00	1,500.00	17,440.00	(18,560.00)	48%
04202	Sales Taxes	1,600,000			89,515.66	85,499.14	175,014.80	(1,424,985.20)	11%
		7,616,353	134,679.30	198,308.42	1,614,686.10	1,090,080.53	3,037,754.35	(4,579,098.65)	40%

**City of Socorro**  
**Unaudited General Fund**  
**Budget Vs Revenues & Expenditures**  
**for the period ending January 31, 2015**

00002 - City Manager

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	YTD Actual	Budgeted	Percent of
								Balance	Budget
05101	Salaries	193,488	12,695.48	14,985.36	14,928.29	14,927.40	57,536.53	135,951.47	30%
05103	Overtime	800	399.51	412.80	646.59	418.87	1,877.77	(1,077.77)	235%
05111	FICA/Medicare Taxes	14,861	911.17	510.28	523.80	1,174.00	3,119.25	11,741.75	21%
05112	T.W.C. Payroll Taxes	810	0.00	0.00	0.00	381.74	381.74	428.26	47%
05113	Health Insurance Premiums	23,106	1,545.54	1,545.54	1,724.82	1,724.82	6,540.72	16,565.28	28%
05114	Workers Compensation Insurance	871	38.00	38.00	38.00	38.00	152.00	719.00	17%
05115	Deferred Compensation Benefits	8,060	538.46	538.46	538.46	538.46	2,153.84	5,906.16	27%
05116	Life Insurance	382	0.00	16.64	16.64	0.00	33.28	348.72	9%
05117	Dental Insurance Expense	780	56.10	56.10	49.92	49.92	212.04	567.96	27%
05118	Vision Insurance Expense	180	12.78	12.78	12.78	12.78	51.12	128.88	28%
05201	Office Expense and Supplies	10,000	432.53	84.35	432.71	1,025.65	1,975.24	8,024.76	20%
05211	Postage	1,800	0.00	0.00	0.00	0.00	0.00	1,800.00	0%
05310	Building Modifications/A.D.A.	500	0.00	0.00	0.00	0.00	0.00	500.00	0%
05311	Building & Property Maintenance	3,000	58.00	172.09	348.33	211.85	790.27	2,209.73	26%
05313	Utilities	6,000	277.85	180.44	502.39	494.64	1,455.32	4,544.68	24%
05314	Telephone	8,000	579.71	200.72	2,873.64	231.03	3,885.10	4,114.90	49%
05411	Legal Fees	200,000	0.00	0.00	12,990.60	4,957.50	17,948.10	182,051.90	9%
05510	Property Insurance	3,000	165.00	165.00	165.00	165.00	660.00	2,340.00	22%
05516	Dues/Subscriptions	2,000	0.00	2,093.00	110.00	2,535.59	4,738.59	(2,738.59)	237%
05518	Liability Insurance	36,000	972.00	972.00	972.00	972.00	3,888.00	32,112.00	11%
05520	Service Contracts	70,786	0.00	2,635.40	12,461.52	1,831.12	16,928.04	53,857.96	24%
05521	Support Activities	5,000	56.19	0.00	0.00	0.00	56.19	4,943.81	1%
05523	Equipment Rental/Lease	6,000	378.00	0.00	1,070.94	369.00	1,817.94	4,182.06	30%
05527	Seminars/Training/Workshops	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
05546	Marketing Exp	10,000	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
05613	Equipment Repair & Maintenance	3,000	0.00	0.00	475.00	0.00	475.00	2,525.00	16%
05711	Travel/Mileage/Per Diem	13,000	64.80	887.70	768.56	802.78	2,523.84	10,476.16	19%
05810	Property and Equipment	10,000	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
05900	Emergency Aid and Assistance	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
05911	Contingency	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
	<b>Total-City Manager</b>	<b>642,424</b>	<b>19,181.12</b>	<b>25,506.66</b>	<b>51,649.99</b>	<b>32,862.15</b>	<b>129,199.92</b>	<b>513,224.08</b>	<b>20%</b>

**City of Socorro**  
**Unaudited General Fund**  
**Budget Vs Revenues & Expenditures**  
**for the period ending January 31, 2015**

00003 - Public Works

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	YTD Actual	Budgeted	Percent of
								Balance	Budget
05101	Salaries	514,987	33,632.87	37,442.55	39,094.33	39,725.06	149,894.81	365,092.19	29%
05103	Overtime	17,000	999.53	576.52	315.12	621.80	2,512.97	14,487.03	15%
05111	FICA/Medicare Taxes	40,702	2,649.40	2,908.46	3,014.82	3,086.55	11,659.23	29,042.77	29%
05112	T.W.C. Payroll Taxes	4,590	0.00	0.00	0.00	1,170.04	1,170.04	3,419.96	25%
05113	Health Insurance Premiums	130,934	8,063.40	8,041.97	9,773.98	9,835.37	35,714.72	95,219.28	27%
05114	Workers Compensation Insurance	51,120	2,636.00	2,636.00	2,636.00	2,636.00	10,544.00	40,576.00	21%
05115	Deferred Compensation Benefits	8,445	614.01	624.22	641.52	691.92	2,571.67	5,873.33	30%
05116	Life Insurance	1,013	0.00	78.20	75.20	0.00	153.40	859.60	15%
05117	Dental Insurance Expense	4,420	292.68	291.91	282.88	284.66	1,152.13	3,267.87	26%
05118	Vision Insurance Expense	1,020	66.68	66.50	72.42	72.87	278.47	741.53	27%
05201	Office Expense and Supplies	3,300	669.86	148.00	252.47	101.86	1,172.19	2,127.81	36%
05212	Tools and Supplies	6,500	1,118.67	1,859.59	809.52	78.57	3,866.35	2,633.65	59%
05213	Uniforms	14,500	0.00	487.45	347.81	1,131.79	1,967.05	12,532.95	14%
05311	Building & Property Maintenan	4,400	140.35	3,328.52	431.43	(0.58)	3,899.72	500.28	89%
05312	Street Maintenance	22,000	0.00	3,695.82	3,020.22	1,044.00	7,760.04	14,239.96	35%
05313	Utilities	180,000	9,642.23	10,436.23	12,197.12	15,680.12	47,955.70	132,044.30	27%
05314	Telephone	3,000	246.89	205.36	367.67	205.36	1,025.28	1,974.72	34%
05325	Recycling Center	4,200	0.00	0.00	240.86	244.84	485.70	3,714.30	12%
05411	Legal Fees	0	0.00	0.00	4,632.78	645.00	5,277.78	(5,277.78)	
05510	Property Insurance	7,604	741.00	741.00	741.00	741.00	2,964.00	4,640.00	39%
05516	Dues/Subscriptions	500	0.00	0.00	115.00	0.00	115.00	385.00	23%
05518	Liability Insurance	7,460	709.00	709.00	709.00	709.00	2,836.00	4,624.00	38%
05520	Service Contracts		144.56	9,657.72	10,569.56	(3,269.28)	17,102.56	(17,102.56)	
05523	Equipment Rental/Lease	3,200	0.00	0.00	0.00	40.00	40.00	3,160.00	1%
05527	Seminars/Training/Workshops	1,500	0.00	0.00	0.00	0.00	0.00	1,500.00	0%
05530	Finance Charge	0	0.00	0.00	0.00	94.19	94.19	(94.19)	
05532	Miscellaneous Expense	500	0.00	0.00	0.00	0.00	0.00	500.00	0%
05547	Fees & Penalties		0.00	197.27	0.00	0.00	197.27	(197.27)	
05610	Office Furniture				(949.98)	0.00	(949.98)	949.98	
05611	Radio Communications and Maint	2,000	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
05612	Vehicle Repair & Maintenance	18,000	17.00	79.34	226.66	864.99	1,187.99	16,812.01	7%
05613	Equipment Repair & Maintenance	15,000	81.46	4,065.76	413.79	1,389.41	5,950.42	9,049.58	40%
05614	Vehicle Fuel	46,000	2,618.55	0.00	0.00	6,144.69	8,763.24	37,236.76	19%
05711	Travel/Mileage/Per Diem	2,500	0.00	245.38	0.00	0.00	245.38	2,254.62	10%
05810	Property and Equipment	2,000	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
07100	Street Improvements		1,479.00	1,126.07	1,453.50	1,938.00	5,996.57	(5,996.57)	
	<b>Total-Public Works</b>	<b>1,118,395</b>	<b>66,563.14</b>	<b>89,648.84</b>	<b>91,484.68</b>	<b>85,907.23</b>	<b>333,603.89</b>	<b>784,791.11</b>	<b>30%</b>

**City of Socorro**  
**Unaudited General Fund**  
**Budget Vs Revenues & Expenditures**  
**for the period ending January 31, 2015**

00005 - Police Department

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	YTD Actual	Budgeted	Percent of
								Balance	Budget
05101	Salaries	1,786,271	110,287.23	126,372.79	133,185.73	132,482.27	502,328.02	1,283,942.98	28%
05103	Overtime	140,000	8,034.33	8,967.45	13,510.50	22,796.31	53,308.59	86,691.41	38%
05111	FICA/Medicare Taxes	147,364	9,051.59	10,353.59	11,222.29	11,878.84	42,506.31	104,857.69	29%
05112	T.W.C. Payroll Taxes	11,069	33.47	138.00	369.90	4,989.79	5,531.16	5,537.84	50%
05113	Health Insurance Premiums	315,782	17,812.02	18,498.55	19,318.77	19,933.97	75,563.31	240,218.69	24%
05114	Workers Compensation Insurance	55,775	3,401.00	3,401.00	3,401.00	3,401.00	13,604.00	42,171.00	24%
05115	Deferred Compensation Benefits	23,230	218.72	334.96	333.95	705.53	1,593.16	21,636.84	7%
05116	Life Insurance	3,262	0.00	237.76	238.59	0.00	476.35	2,785.65	15%
05117	Dental Insurance Expense	10,660	646.54	671.46	559.12	576.92	2,454.04	8,205.96	23%
05118	Vision Insurance Expense	2,460	147.28	152.96	143.15	147.72	591.11	1,868.89	24%
05201	Office Expense and Supplies	15,000	595.31	375.50	2,731.18	393.46	4,095.45	10,904.55	27%
05202	Medical Supplies	500	0.00	0.00	0.00	0.00	0.00	500.00	0%
05211	Postage	1,000	0.00	0.00	0.00	148.16	148.16	851.84	15%
05212	Tools and Supplies	10,000	0.00	0.00	200.84	(200.84)	0.00	10,000.00	0%
05213	Uniforms	15,000	0.00	0.00	2,451.75	2,120.92	4,572.67	10,427.33	30%
05311	Building & Property Maintenan	15,000	58.00	393.00	185.36	50.00	686.36	14,313.64	5%
05313	Utilities	22,000	682.65	2,123.14	1,783.08	2,101.56	6,690.43	15,309.57	30%
05314	Telephone	15,000	1,105.44	614.50	1,804.99	791.81	4,316.74	10,683.26	29%
05411	Legal Fees	2,000	0.00	0.00	2,947.50	2,160.00	5,107.50	(3,107.50)	255%
05510	Property Insurance	5,010	508.00	508.00	508.00	508.00	2,032.00	2,978.00	41%
05516	Dues/Subscriptions	1,000	630.00	0.00	510.00	0.00	1,140.00	(140.00)	114%
05518	Liability Insurance	37,100	2,431.00	2,431.00	2,431.00	2,431.00	9,724.00	27,376.00	26%
05520	Service Contracts	20,000	186.15	88.30	1,192.00	1,110.42	2,576.87	17,423.13	13%
05521	Support Activities	1,500	0.00	0.00	47.90	207.11	255.01	1,244.99	17%
05523	Equipment Rental/Lease	8,000	0.00	562.50	405.94	324.45	1,292.89	6,707.11	16%
05527	Seminars/Training/Workshops	2,000	430.00	0.00	1,177.66	350.00	1,957.66	42.34	98%
05611	Radio Communications and Maint	8,000	0.00	0.00	0.00	0.00	0.00	8,000.00	0%
05612	Vehicle Repair & Maintenance	30,000	368.00	744.90	479.45	2,755.91	4,348.26	25,651.74	14%
05613	Equipment Repair & Maintenance	10,000	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
05614	Vehicle Fuel	52,000	3,991.70	0.00	0.00	6,899.72	10,891.42	41,108.58	21%
05711	Travel/Mileage/Per Diem	2,000	800.00	81.83	0.00	0.00	881.83	1,118.17	44%
	<b>Total-Police Officer</b>	<b>2,767,983</b>	<b>161,418.43</b>	<b>177,051.19</b>	<b>201,139.65</b>	<b>219,064.03</b>	<b>758,673.30</b>	<b>2,009,309.70</b>	<b>27%</b>

**City of Socorro**  
**Unaudited General Fund**  
**Budget Vs Revenues & Expenditures**  
**for the period ending January 31, 2015**

00006 - Municipal Court

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	YTD Actual	Budgeted	Percent of
								Balance	Budget
05101	Salaries	95,013	5,067.44	5,654.88	5,761.00	5,671.39	22,154.71	72,858.29	23%
05103	Overtime	3,550	1,483.64	1,444.81	1,418.22	1,036.78	5,383.45	(1,833.45)	152%
05111	FICA/Medicare Taxes	7,542	501.17	543.11	549.22	513.17	2,106.67	5,435.33	28%
05112	T.W.C. Payroll Taxes	810	0.00	0.00	0.00	194.53	194.53	615.47	24%
05113	Health Insurance Premiums	23,106	1,030.36	1,030.36	1,149.88	1,149.88	4,360.48	18,745.52	19%
05114	Workers Compensation Insurance	415	38.00	38.00	38.00	38.00	152.00	263.00	37%
05115	Deferred Compensation Benefits	1,720	0.00	0.00	0.00	0.00	0.00	1,720.00	0%
05116	Life Insurance	207	0.00	11.52	11.20	0.00	22.72	184.28	11%
05117	Dental Insurance Expense	780	37.40	37.40	33.28	33.28	141.36	638.64	18%
05118	Vision Insurance Expense	180	8.52	8.52	8.52	8.52	34.08	145.92	19%
05201	Office Expense and Supplies	4,750	0.00	20.20	755.15	546.52	1,321.87	3,428.13	28%
05211	Postage	2,750	0.00	0.00	0.00	0.00	0.00	2,750.00	0%
05213	Uniforms	270	0.00	0.00	148.00	0.00	148.00	122.00	55%
05311	Building & Property Maintenan	2,000	0.00	0.00	21.53	215.88	237.41	1,762.59	12%
05314	Telephone	12,950	1,022.20	0.00	1,162.70	792.29	2,977.19	9,972.81	23%
05411	Legal Fees	15,000	0.00	0.00	2,310.00	700.00	3,010.00	11,990.00	20%
05510	Property Insurance	3,940	246.00	246.00	246.00	246.00	984.00	2,956.00	25%
05516	Dues/Subscriptions	425	0.00	0.00	15.00	0.00	15.00	410.00	4%
05518	Liability Insurance	252	36.00	36.00	36.00	36.00	144.00	108.00	57%
05520	Service Contracts	61,800	1,280.00	4,821.66	4,741.66	4,587.66	15,430.98	46,369.02	25%
05521	Support Activities	200	0.00	0.00	199.58	0.00	199.58	0.42	100%
05523	Equipment Rental/Lease	5,000	0.00	0.00	647.37	165.22	812.59	4,187.41	16%
05527	Seminars/Training/Workshops	1,250	0.00	0.00	0.00	0.00	0.00	1,250.00	0%
05533	Travel/Mileage-Council	850	0.00	0.00	0.00	0.00	0.00	850.00	0%
05613	Equipment Repair & Maintenance	250	0.00	0.00	225.00	0.00	225.00	25.00	90%
05711	Travel/Mileage/Per Diem	2,250	0.00	0.00	0.00	0.00	0.00	2,250.00	0%
	<b>Total-Municipal Court</b>	<b>247,260</b>	<b>10,750.73</b>	<b>13,892.46</b>	<b>19,477.31</b>	<b>15,935.12</b>	<b>60,055.62</b>	<b>187,204.38</b>	<b>24%</b>

**City of Socorro**  
**Unaudited General Fund**  
**Budget Vs Revenues & Expenditures**  
**for the period ending January 31, 2015**

00007 - Planning and Zoning

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	YTD Actual	Budgeted	Percent of
								Balance	Budget
05101	Salaries	352,470	22,101.01	23,876.78	24,675.89	24,467.33	95,121.01	257,348.99	27%
05103	Overtime	6,560	336.81	722.83	186.72	282.14	1,528.50	5,031.50	23%
05111	FICA/Medicare Taxes	27,466	1,716.50	1,881.84	1,902.03	1,893.34	7,393.71	20,072.29	27%
05112	T.W.C. Payroll Taxes	2,700	113.43	92.05	50.57	980.47	1,236.52	1,463.48	46%
05113	Health Insurance Premiums	77,020	4,636.62	4,636.62	5,174.46	5,174.46	19,622.16	57,397.84	25%
05114	Workers Compensation Insurance	2,603	341.00	341.00	341.00	341.00	1,364.00	1,239.00	52%
05115	Deferred Compensation Benefits	8,920	687.52	736.56	736.56	736.56	2,897.20	6,022.80	32%
05116	Life Insurance	667	0.00	43.18	47.68	0.00	90.86	576.14	14%
05117	Dental Insurance Expense	2,600	168.30	168.30	149.76	149.76	636.12	1,963.88	24%
05118	Vision Insurance Expense	600	38.34	38.34	38.34	38.34	153.36	446.64	26%
05201	Office Expense and Supplies	10,000	336.16	26.20	771.16	624.68	1,758.20	8,241.80	18%
05211	Postage	2,500	0.00	0.00	0.00	0.00	0.00	2,500.00	0%
05212	Tools and Supplies	700	0.00	0.00	0.00	0.00	0.00	700.00	0%
05213	Uniforms	1,500	0.00	0.00	0.00	0.00	0.00	1,500.00	0%
05311	Building & Property Maintenan	5,000	0.00	75.00	20.00	455.00	550.00	4,450.00	11%
05313	Utilities	3,000	281.30	341.80	341.80	341.80	1,306.70	1,693.30	44%
05314	Telephone	12,000	213.43	256.70	239.40	259.39	968.92	11,031.08	8%
05411	Legal Fees	55,530	0.00	0.00	10,848.01	3,348.70	14,196.71	41,333.29	26%
05510	Property Insurance	610	44.00	44.00	44.00	44.00	176.00	434.00	29%
05511	Advertising/Drug Testing	3,000	0.00	329.82	117.86	326.03	773.71	2,226.29	26%
05516	Dues/Subscriptions	2,000	29.95	0.00	1,145.70	30.00	1,205.65	794.35	60%
05518	Liability Insurance	2,040	169.00	169.00	169.00	169.00	676.00	1,364.00	33%
05520	Service Contracts	5,560	0.00	0.00	5,000.00	0.00	5,000.00	560.00	90%
05521	Support Activities	100	0.00	0.00	0.00	0.00	0.00	100.00	0%
05523	Equipment Rental/Lease	2,500	0.00	0.00	280.57	1,031.00	1,311.57	1,188.43	52%
05527	Seminars/Training/Workshops	4,000	0.00	0.00	0.00	0.00	0.00	4,000.00	0%
05610	Office Furniture		0.00	639.74	0.00	0.00	639.74	(639.74)	
05612	Vehicle Repair & Maintenance	2,000	0.00	0.00	10.00	0.00	10.00	1,990.00	1%
05613	Equipment Repair & Maintenance	1,700	0.00	0.00	0.00	0.00	0.00	1,700.00	0%
05614	Vehicle Fuel	5,300	240.62	0.00	0.00	472.17	712.79	4,587.21	13%
05711	Travel/Mileage/Per Diem	2,500	0.00	46.00	0.00	0.00	46.00	2,454.00	2%
	<b>Total-Planning &amp; Zoning</b>	<b>603,146</b>	<b>31,453.99</b>	<b>34,465.76</b>	<b>52,290.51</b>	<b>41,165.17</b>	<b>159,375.43</b>	<b>443,770.57</b>	<b>26%</b>

**City of Socorro**  
**Unaudited General Fund**  
**Budget Vs Revenues & Expenditures**  
**for the period ending January 31, 2015**

*00008 - Health Department*

Account Code	<i>Expenditures</i>		Original Budget	October	November	December	January	YTD Actual	Budgeted	Percent of
	Account Title	Balance							Budget	
05525	Health Contract	466,000	466,000	0.00	0.00	3,000.00	1,000.00	4,000.00	462,000.00	1%
	<b>Total-Health</b>	<b>466,000</b>	<b>466,000</b>	<b>0.00</b>	<b>0.00</b>	<b>3,000.00</b>	<b>1,000.00</b>	<b>4,000.00</b>	<b>462,000.00</b>	<b>1%</b>

*00010 - Grants and Special Projects*

Account Code	<i>Expenditures</i>		Original Budget	October	November	December	January	YTD Actual	Budgeted	Percent of
	Account Title	Balance							Budget	
05201	Office Expense and Supplies	800	800	0.00	60.88	0.00		60.88	739.12	8%
05211	Postage	300	300	0.00	0.00	0.00		0.00	300.00	0%
05314	Telephone	500	500	0.00	0.00	0.00		0.00	500.00	0%
05516	Dues/Subscriptions	250	250	0.00	0.00	0.00		0.00	250.00	0%
05520	Service Contracts	80,000	80,000	6,153.84	6,153.84	6,153.84	6,153.84	24,615.36	55,384.64	31%
05527	Seminars/Training/Workshops	1,000	1,000	0.00	0.00	0.00		0.00	1,000.00	0%
05711	Travel/Mileage/Per Diem	500	500	0.00	0.00	0.00		0.00	500.00	0%
06440	Grant Expense	78,780	78,780	0.00	0.00	0.00		0.00	78,780.00	0%
	<b>Total-Special Projects</b>	<b>162,130</b>	<b>162,130</b>	<b>6,153.84</b>	<b>6,214.72</b>	<b>6,153.84</b>	<b>6,153.84</b>	<b>24,676.24</b>	<b>137,453.76</b>	<b>15%</b>

**City of Socorro**  
**Unaudited General Fund**  
**Budget Vs Revenues & Expenditures**  
**for the period ending January 31, 2015**

00012 - Human Resources

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	YTD Actual	Budgeted	Percent of
								Balance	Budget
05101	Salaries	91,000	4,223.53	4,692.80	4,692.80	4,692.80	18,301.93	72,698.07	20%
05103	Overtime		0.00	104.26	0.00	0.00	104.26	(104.26)	
05111	FICA/Medicare Taxes	6,962	323.09	366.96	358.99	358.99	1,408.03	5,553.97	20%
05112	T.W.C. Payroll Taxes	540	0.00	0.00	0.00	136.10	136.10	403.90	25%
05113	Health Insurance Premiums	15,404	515.18	532.41	574.94	574.94	2,197.47	13,206.53	14%
05114	Workers Compensation Insurance	410	19.00	19.00	19.00	19.00	76.00	334.00	19%
05115	Deferred Compensation Benefits	1,160	0.00	3.85	0.00	0.00	3.85	1,156.15	0%
05116	Life Insurance	154	0.00	8.00	8.00	0.00	16.00	138.00	10%
05117	Dental Insurance Expense	520	18.70	19.32	16.64	16.64	71.30	448.70	14%
05118	Vision Insurance Expense	120	4.26	4.40	4.26	4.26	17.18	102.82	14%
05201	Office Expense and Supplies	1,500	0.00	0.00	0.00	0.00	0.00	1,500.00	0%
05211	Postage	210	0.00	0.00	0.00	0.00	0.00	210.00	0%
05314	Telephone	350	0.00	51.34	0.00	51.34	102.68	247.32	29%
05411	Legal Fees	75,000	0.00	0.00	5,394.20	4,768.60	10,162.80	64,837.20	14%
05511	Advertising/Drug Testing	10,000	(524.54)	250.00	1,836.85	(447.77)	1,114.54	8,885.46	11%
05516	Dues/Subscriptions	2,000	0.00	0.00	35.00	0.00	35.00	1,965.00	2%
05520	Service Contracts	15,000	1,250.00	1,250.00	4,812.50	(3,562.50)	3,750.00	11,250.00	25%
05521	Support Activities	3,000	0.00	0.00	0.00	0.00	0.00	3,000.00	0%
05527	Seminars/Training/Workshops	7,000	0.00	0.00	0.00	0.00	0.00	7,000.00	0%
05613	Equipment Repair & Maintenance	600	0.00	0.00	0.00	0.00	0.00	600.00	0%
05711	Travel/Mileage/Per Diem	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
	<b>Total-Human Resources</b>	<b>235,930</b>	<b>5,829.22</b>	<b>7,302.34</b>	<b>17,753.18</b>	<b>6,612.40</b>	<b>37,497.14</b>	<b>198,432.86</b>	<b>16%</b>

**City of Socorro**  
**Unaudited General Fund**  
**Budget Vs Revenues & Expenditures**  
**for the period ending January 31, 2015**

00013 - Mayor and City Council

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	YTD Actual	Budgeted	Percent of
								Balance	Budget
05101	Salaries	55,017	3,115.82	3,462.02	3,462.02	3,962.26	14,002.12	41,014.88	25%
05111	FICA/Medicare Taxes	4,207	238.38	264.83	264.85	303.11	1,071.17	3,135.83	25%
05112	T.W.C. Payroll Taxes	1,350	53.10	36.97	0.00	231.54	321.61	1,028.39	24%
05114	Workers Compensation Insurance	247	0.00	0.00	0.00	0.00	0.00	247.00	0%
05201	Office Expense and Supplies	800	949.95	37.49	99.90	900.00	1,987.34	(1,187.34)	248%
05314	Telephone	3,300	0.00	308.04	0.00	308.04	616.08	2,683.92	19%
05411	Legal Fees	10,000	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
05516	Dues/Subscriptions	6,700	4,044.00	0.00	0.00	0.00	4,044.00	2,656.00	60%
05527	Seminars/Training/Workshops	2,000	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
05539	Discretionary Fund/Mayor	1,000	50.00	0.00	0.00	0.00	50.00	950.00	5%
05540	Discretionary District 2	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
05541	Discretionary District 1	1,000	267.10	69.00	225.00	0.00	561.10	438.90	56%
05542	Discretionary District 3	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
05543	Discretionary District 4	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
05544	Discretionary District At Lrg	1,000	50.00	0.00	0.00	0.00	50.00	950.00	5%
05610	Office Furniture					4,030.50	4,030.50	(4,030.50)	
05612	Vehicle Repair & Maintenance	200	0.00	0.00	0.00	0.00	0.00	200.00	0%
05614	Vehicle Fuel	300	0.00	0.00	0.00	0.00	0.00	300.00	0%
05711	Travel/Mileage/Per Diem	10,000	0.00	92.00	46.00	497.00	635.00	9,365.00	6%
	<b>Total-Mayor &amp; Council</b>	<b>100,121</b>	<b>8,768.35</b>	<b>4,270.35</b>	<b>4,097.77</b>	<b>10,232.45</b>	<b>27,368.92</b>	<b>72,752.08</b>	<b>27%</b>

**City of Socorro**  
**Unaudited General Fund**  
**Budget Vs Revenues & Expenditures**  
**for the period ending January 31, 2015**

00014 - City Clerk

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	YTD Actual	Budgeted	Percent of
								Balance	Budget
05101	Salaries	83,000	5,980.73	6,730.08	6,384.00	6,601.74	25,696.55	57,303.45	31%
05103	Overtime	500	0.00	0.00	797.72	0.00	797.72	(297.72)	160%
05111	FICA/Medicare Taxes	6,390	457.53	514.87	549.41	505.04	2,026.85	4,363.15	32%
05112	T.W.C. Payroll Taxes	540	0.00	0.00	0.00	191.45	191.45	348.55	35%
05113	Health Insurance Premiums	15,404	952.25	956.45	1,149.88	1,088.49	4,147.07	11,256.93	27%
05114	Workers Compensation Insurance	392	9.00	9.00	9.00	9.00	36.00	356.00	9%
05115	Deferred Compensation Benefits	910	97.87	98.81	115.36	103.04	415.08	494.92	46%
05116	Life Insurance	154	0.00	12.80	12.80	0.00	25.60	128.40	17%
05117	Dental Insurance Expense	520	34.57	34.72	33.28	31.50	134.07	385.93	26%
05118	Vision Insurance Expense	120	7.87	7.91	8.52	8.07	32.37	87.63	27%
05201	Office Expense and Supplies	6,000	115.23	190.18	284.30	25.00	614.71	5,385.29	10%
05211	Postage	200	0.00	0.00	0.00	0.00	0.00	200.00	0%
05314	Telephone	600	0.00	51.34	0.00	51.34	102.68	497.32	17%
05411	Legal Fees	14,970	0.00	0.00	285.00	1,838.36	2,123.36	12,846.64	14%
05511	Advertising/Drug Testing	30,000	0.00	1,204.53	1,367.85	3,593.55	6,165.93	23,834.07	21%
05515	County Elections		16,939.88	0.00	0.00	987.69	17,927.57	(17,927.57)	
05516	Dues/Subscriptions	600	0.00	0.00	0.00	0.00	0.00	600.00	0%
05520	Service Contracts	5,000	50.00	50.00	1,546.48	50.00	1,696.48	3,303.52	34%
05521	Support Activities	500	0.00	0.00	0.00	0.00	0.00	500.00	0%
05527	Seminars/Training/Workshops	3,000	0.00	0.00	0.00	0.00	0.00	3,000.00	0%
05711	Travel/Mileage/Per Diem	3,000	0.00	0.00	0.00	0.00	0.00	3,000.00	0%
	<b>Total-City Clerk</b>	<b>171,800</b>	<b>24,644.93</b>	<b>9,860.69</b>	<b>12,543.60</b>	<b>15,084.27</b>	<b>62,133.49</b>	<b>109,666.51</b>	<b>36%</b>

**City of Socorro**  
**Unaudited General Fund**  
**Budget Vs Revenues & Expenditures**  
**for the period ending January 31, 2015**

00015 - Finance Department

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	YTD Actual	Budgeted	Percent of
								Balance	Budget
05101	Salaries	140,000	9,809.37	10,872.34	10,837.89	10,982.37	42,501.97	97,498.03	30%
05103	Overtime	1,000	437.32	1,051.00	819.78	284.44	2,592.54	(1,592.54)	259%
05111	FICA/Medicare Taxes	10,787	783.88	912.15	891.80	861.92	3,449.75	7,337.25	32%
05112	T.W.C. Payroll Taxes	810	0.00	0.00	0.00	326.75	326.75	483.25	40%
05113	Health Insurance Premiums	23,106	1,545.54	1,545.54	1,724.82	1,724.82	6,540.72	16,565.28	28%
05114	Workers Compensation Insurance	630	29.00	29.00	29.00	29.00	116.00	514.00	18%
05115	Deferred Compensation Benefits	1,385	538.42	538.42	538.42	538.42	2,153.68	(768.68)	156%
05116	Life Insurance	212	0.00	17.60	17.60	0.00	35.20	176.80	17%
05117	Dental Insurance Expense	780	56.10	56.10	49.92	49.92	212.04	567.96	27%
05118	Vision Insurance Expense	180	12.78	12.78	12.78	12.78	51.12	128.88	28%
05201	Office Expense and Supplies	4,500	0.00	541.96	123.50	31.11	696.57	3,803.43	15%
05314	Telephone	648	0.00	51.34	0.00	51.34	102.68	545.32	16%
05411	Legal Fees	2,500	0.00	0.00	1,235.00	1,317.50	2,552.50	(52.50)	102%
05512	Audit Fees	37,000	0.00	0.00	0.00	0.00	0.00	37,000.00	0%
05513	Central Appraisal Fees	60,000	0.00	0.00	20,027.81	0.00	20,027.81	39,972.19	33%
05516	Dues/Subscriptions	1,000	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
05517	Bank Charges	5,000	147.14	793.27	1,739.63	219.38	2,899.42	2,100.58	58%
05520	Service Contracts	7,000	0.00	0.00	7,301.25	0.00	7,301.25	(301.25)	104%
05522	Tax Collector Fees	11,000	0.00	0.00	0.00	0.00	0.00	11,000.00	0%
05527	Seminars/Training/Workshops	2,500	0.00	0.00	129.00	0.00	129.00	2,371.00	5%
05538	Late Charge	100	0.00	0.00	0.00	0.00	0.00	100.00	0%
05711	Travel/Mileage/Per Diem	2,000	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
	<b>Total-Finance Department</b>	<b>312,138</b>	<b>13,359.55</b>	<b>16,421.50</b>	<b>45,478.20</b>	<b>16,429.75</b>	<b>91,689.00</b>	<b>220,449.00</b>	<b>29%</b>

**City of Socorro**  
**Unaudited General Fund**  
**Budget Vs Revenues & Expenditures**  
**for the period ending January 31, 2015**

00016 - Recreation Centers

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	YTD Actual	Budgeted	Percent of
								Balance	Budget
05101	Salaries	129,700	10,018.52	11,153.39	11,339.45	9,992.76	42,504.12	87,195.88	33%
05103	Overtime	2,000	224.59	0.00	155.96	67.80	448.35	1,551.65	22%
05111	FICA/Medicare Taxes	10,077	783.60	853.23	879.42	769.64	3,285.89	6,791.11	33%
05112	T.W.C. Payroll Taxes	1,620	0.00	0.00	0.00	291.75	291.75	1,328.25	18%
05113	Health Insurance Premiums	23,106	1,545.54	1,545.54	1,724.82	1,437.35	6,253.25	16,852.75	27%
05114	Workers Compensation Insurance	585	29.00	29.00	29.00	29.00	116.00	469.00	20%
05115	Deferred Compensation Benefits	1,290	0.00	0.00	0.00	0.00	0.00	1,290.00	0%
05116	Life Insurance	190	0.00	18.24	15.84	0.00	34.08	155.92	18%
05117	Dental Insurance Expense	780	56.10	56.10	49.92	41.60	203.72	576.28	26%
05118	Vision Insurance Expense	180	12.78	12.78	12.78	10.65	48.99	131.01	27%
05201	Office Expense and Supplies	8,000	358.80	0.00	321.99	294.26	975.05	7,024.95	12%
05213	Uniforms	850	0.00	0.00	810.00	0.00	810.00	40.00	95%
05311	Building & Property Maintenan	10,000	605.75	118.89	104.54	67.65	896.83	9,103.17	9%
05313	Utilities	18,000	948.69	699.84	787.87	1,221.10	3,657.50	14,342.50	20%
05314	Telephone	4,500	143.64	276.11	221.14	294.85	935.74	3,564.26	21%
05510	Property Insurance	3,925	329.00	329.00	329.00	329.00	1,316.00	2,609.00	34%
05516	Dues/Subscriptions				15.00	0.00	15.00	(15.00)	
05518	Liability Insurance	1,885	156.00	156.00	156.00	156.00	624.00	1,261.00	33%
05520	Service Contracts	10,000	1,292.60	1,614.19	132.95	871.80	3,911.54	6,088.46	39%
05521	Support Activities	8,000	15.00	0.00	2,905.51	(1,528.85)	1,391.66	6,608.34	17%
05523	Equipment Rental/Lease		135.32	0.00	0.00	0.00	135.32	(135.32)	
05527	Seminars/Training/Workshops	2,500	0.00	0.00	0.00	0.00	0.00	2,500.00	0%
05612	Vehicle Repair & Maintenance	2,000	0.00	0.00	105.52	0.00	105.52	1,894.48	5%
05613	Equipment Repair & Maintenance	2,500	0.00	0.00	0.00	0.00	0.00	2,500.00	0%
05614	Vehicle Fuel	3,000	122.70	0.00	0.00	201.81	324.51	2,675.49	11%
05711	Travel/Mileage/Per Diem	2,200	0.00	0.00	0.00	0.00	0.00	2,200.00	0%
05810	Property and Equipment	4,000	0.00	0.00	0.00	0.00	0.00	4,000.00	0%
	<b>Total-Recreation Centers</b>	<b>250,888</b>	<b>16,777.63</b>	<b>16,862.31</b>	<b>20,096.71</b>	<b>14,548.17</b>	<b>68,284.82</b>	<b>182,603.18</b>	<b>27%</b>

**City of Socorro**  
**Unaudited General Fund**  
**Budget Vs Revenues & Expenditures**  
**for the period ending January 31, 2015**

00017 - Recreation Parks

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	YTD Actual	Budgeted	Percent of
								Balance	Budget
05101	Salaries	269,460	15,765.69	16,213.03	16,837.25	17,085.59	65,901.56	203,558.44	24%
05103	Overtime	6,000	755.11	457.31	675.95	144.29	2,032.66	3,967.34	34%
05111	FICA/Medicare Taxes	21,075	1,263.83	1,275.30	1,339.74	1,318.06	5,196.93	15,878.07	25%
05112	T.W.C. Payroll Taxes	2,970	150.22	113.57	143.24	897.72	1,304.75	1,665.25	44%
05113	Health Insurance Premiums	61,616	3,606.26	3,348.67	3,449.64	3,737.11	14,141.68	47,474.32	23%
05114	Workers Compensation Insurance	11,723	121.00	121.00	121.00	121.00	484.00	11,239.00	4%
05115	Deferred Compensation Benefits	3,500	100.00	130.00	100.00	100.00	430.00	3,070.00	12%
05116	Life Insurance	434	0.00	28.64	28.96	0.00	57.60	376.40	13%
05117	Dental Insurance Expense	2,080	130.90	121.55	99.84	108.16	460.45	1,619.55	22%
05118	Vision Insurance Expense	480	29.82	27.69	25.56	27.69	110.76	369.24	23%
05201	Office Expense and Supplies	3,000	146.88	0.00	10.00	163.98	320.86	2,679.14	11%
05212	Tools and Supplies	5,000	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
05213	Uniforms	6,000	0.00	182.25	109.90	748.97	1,041.12	4,958.88	17%
05311	Building & Property Maintenan	10,000	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
05314	Telephone	1,500	0.00	178.66	0.00	31.04	209.70	1,290.30	14%
05317	Park Maintenance	24,000	306.93	1,905.21	2,421.72	1,762.96	6,396.82	17,603.18	27%
05411	Legal Fees				157.50	0.00	157.50	(157.50)	
05510	Property Insurance		85.00	85.00	85.00	85.00	340.00	(340.00)	
05516	Dues/Subscriptions				45.00	(15.00)	30.00	(30.00)	
05518	Liability Insurance		148.00	148.00	148.00	148.00	592.00	(592.00)	
05520	Service Contracts	15,000	0.00	219.72	433.68	(280.68)	372.72	14,627.28	2%
05521	Support Activities	82,000	0.00	3,226.14	3,724.00	997.46	7,947.60	74,052.40	10%
05527	Seminars/Training/Workshops					50.00	50.00	(50.00)	
05612	Vehicle Repair & Maintenance	2,000	132.76	0.00	256.23	8.00	396.99	1,603.01	20%
05613	Equipment Repair & Maintenance	3,000	0.00	95.00	0.00	0.00	95.00	2,905.00	3%
05614	Vehicle Fuel	5,000	423.96	0.00	0.00	777.56	1,201.52	3,798.48	24%
05711	Travel/Mileage/Per Diem	2,300	0.00	0.00	0.00	0.00	0.00	2,300.00	0%
	<b>Total-Recreational Parks</b>	<b>538,138</b>	<b>23,166.36</b>	<b>27,876.74</b>	<b>30,212.21</b>	<b>28,016.91</b>	<b>109,272.22</b>	<b>428,865.78</b>	<b>20%</b>
<b>Total-All Departments</b>		<b>7,616,353</b>	<b>388,067.29</b>	<b>429,373.56</b>	<b>555,377.65</b>	<b>493,011.49</b>	<b>1,865,829.99</b>	<b>5,750,523.01</b>	<b>24%</b>

*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager



*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1

**DATE: 02/11/2015**

**TO: Council**

**FROM: Mayor Jesus Ruiz**

**SUBJECT: Discussion on building a library within the City of Socorro**

### **SUMMARY**

Council has allocated approximately \$600,000 to have a library constructed in the City of Socorro. A library will provide a great amount of resources for the people of Socorro and its value is immense. Council needs to discuss the issue and decide how to move forward. We can either build a library from the ground up or convert one of the existing buildings into a library.

### **BACKGROUND**

n/a

### **STATEMENT OF THE ISSUE**

**See above**

### **FINANCIAL IMPACT**

Council has allocated \$600,000.

### **ALTERNATIVE**

None

**COUNCIL MEMBER RECOMMENDATION**

**There is no recommendation at this time. The item is placed on the agenda so Council can discuss the pros and cons of this idea.**

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: 02/11/2015**

**TO: Council**

**FROM: Mayor Jesus Ruiz**

**SUBJECT: Discussion on adding laptops to Council chambers**

**SUMMARY**

Council made a decision to go green in 2013. However, paper is still being used for Council meetings and this undercuts the intent of the motion that was made. In order to move forward fully with this motion, we should all be using electronics during our meetings. By installing lap tops, we would ensure that everyone has a way to access the agenda and back up the day of the meeting. This would also allow commissioners to use the lap tops during their meetings.

**BACKGROUND**

n/a

**STATEMENT OF THE ISSUE**

**See above**

**FINANCIAL IMPACT**

TBD

**ALTERNATIVE**

**None**

**COUNCIL MEMBER RECOMMENDATION**

**There is no recommendation at this time. The item is placed on the agenda so Council can discuss the pros and cons of this idea.**

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: 02/11/2015**

**TO: Council**

**FROM: Mayor Jesus Ruiz**

**SUBJECT: Discussion and action on donation by SHS Senior Class**

**SUMMARY**

The SHS Senior Class of 2015 has approached us in the past in regards to donating books to our community. The Senior Class has obtained the books and would like to donate them to our community. We should accept the donation and recognize them for their efforts.

**BACKGROUND**

n/a

**STATEMENT OF THE ISSUE**

**See above**

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

None

**COUNCIL MEMBER RECOMMENDATION**

**Approve the donation by the SHS Senior Class of 2015**

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: 02/11/2015**  
**TO: Council**

**FROM: Mayor Jesus Ruiz**

**SUBJECT: Discussion and action on selecting a Picture Day for the City of Socorro Council and staff**

**SUMMARY**

We now have a new Council member and this means that our Council is complete. This Council will be together until November of 2016 and we should take new pictures. We should also allow staff members to take pictures if they wish so that they can be uploaded to our website or be used on their business cards. We should select a day so that everyone can be present.

**BACKGROUND**

n/a

**STATEMENT OF THE ISSUE**

**See above**

**FINANCIAL IMPACT**

TBD

**ALTERNATIVE**

**Not have a set picture day**

**COUNCIL MEMBER RECOMMENDATION**

**Approve having a picture day and selecting either March 5<sup>th</sup> or March 19<sup>th</sup> as we have Council meetings those days. Every Council member should be present those days and we would have most of our staff as well.**

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodríguez**  
District 2

**Victor Perez**  
District 3 – Mayor Pro Tem

**Joseph E. Bowling**  
District 4

**Willie Norfleet, Jr.**  
City Manager

DATE: 02/11/2015  
TO: Council

FROM: Mayor Jesus Ruiz

SUBJECT: Discussion and action on amending the contract with the Public Relations Coordinator

#### SUMMARY

Currently, we have a contract with our PRC in which he is paid a salary of about \$27,000. In recent meetings we have sought to reduce the amount that we pay to our City Attorney and our Grand Writer. In the interest of continuing to save money and offsetting costs that have been incurred recently, I am recommending that we reduce the salary to \$15,000. This will provide us with a savings of \$12,000 and should offset other expenses. Socorro is the most active municipality on social media in El Paso County, information reaches close to 6% of our population, and other leaders have praised the job that we have done. However, the workload at this point in time does not warrant the salary that we currently have. I recommend that we decrease the salary to match the workload.

#### BACKGROUND

n/a

#### STATEMENT OF THE ISSUE

See above

#### FINANCIAL IMPACT

Reduce the salary to \$15,000. A reduction of about \$12,000

#### ALTERNATIVE

Keep the current salary

**COUNCIL MEMBER RECOMMENDATION**

Approve amending the contract with our PRC and reducing the salary to \$15,000.

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2 - Mayor Pro Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE:** February 10, 2015  
**TO:** Mayor and Council  
**FROM:** Rene Rodriguez  
**SUBJECT:** Bank Signatories

**SUMMARY**

*Discussion and action* to remove city council representatives from all bank signatories and have city manager appoint administrative staff for bank signatories.

**BACKGROUND**

N/A

**STATEMENT OF THE ISSUE**

City Council representatives should be removed from all bank signatories. The signing of checks is an administrative function.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Total Amount:**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#)**

**ALTERNATIVE**

**STAFF RECOMMENDATION**

Approve the recommendation of removing city council from signing checks and have city manager appoint administrative staff.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Jesus Ruiz*  
Mayor

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At Large

*Sergio Cox*  
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District 3

*Anthony Gandara*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE:** February 11, 2015  
**TO:** Mayor and Council  
**FROM:** Rene Rodriguez  
**SUBJECT:** Special Election

**SUMMARY**

*Discussion and action* to establish a procedure to develop proposals for amendments to the city charter and to call for a charter amendment election.

**BACKGROUND**

N/A

**STATEMENT OF THE ISSUE**

The City Charter is out of date and there are some errors. I propose with amend the city charter to include new provisions, bring the charter up to date with state statutes and local government code.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source: Public Educational and Government Access (PEG)**

**Total Amount: \$20,000 +**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#)**

**ALTERNATIVE**

Wait until the November 2016 General Election.

**STAFF RECOMMENDATION**

Approve the special election.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
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District 2 - Mayor Pro Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE:** February 12, 2015  
**TO:** Mayor and Council  
**FROM:** Rene Rodriguez  
**SUBJECT:** Moratorium

**SUMMARY**

*Discussion and action* to create an ordinance imposing an 18 month moratorium on the submission, acceptance, processing and approval of any application for a City of Socorro junk yard permit or license, scrap metal yard permit or license; tire shop permit or license and import/export of vehicles permit or license related to the operation of a business that processes such; directing the investigation of such businesses; and declaring the city council to consider the adoption of appropriate city regulations with respect to such businesses if permitted by law.

**BACKGROUND**

N/A

**STATEMENT OF THE ISSUE**

The city needs to review current ordinances, zoning and comp plan regarding junk yards, scrap metal yards, tire shops and import/export of vehicles. Some of these businesses are creating health, safety and welfare issues for our residents.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Total Amount:**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#)**

**ALTERNATIVE**

**STAFF RECOMMENDATION**

Approve the ordinance to create a moratorium.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



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District 2 - Mayor Pro Tem

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District 3

*Anthony Gandara*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE:** February 12, 2015  
**TO:** Mayor and Council  
**FROM:** Rene Rodriguez  
**SUBJECT:** Annexation

**SUMMARY**

*Discussion and action* regarding status of future annexation plans.

**BACKGROUND**

N/A

**STATEMENT OF THE ISSUE**

The city needs to review the future annexation plans and begin the process. We need to discuss what areas should be annexed.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Total Amount:**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#)**

**ALTERNATIVE**

**STAFF RECOMMENDATION**

Develop an annexation plan.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

Jesus Ruiz  
Mayor

Rene Rodriguez  
At Large

Sergio Cox  
District 1



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District 2– Mayor Pro Tem

Victor Perez  
District 3

Anthony Gandara  
District 4

Willie Norfleet, Jr.  
City Manager

**DATE:** February 12, 2015

**TO:** Sandra Hernandez, City Clerk

**FROM:** Sergio Cox, District 1 Representative

**SUBJECT:** Rezoning of 266 Horizon

**SUMMARY**

This agenda item is to request that the property at 266 Horizon Blvd. be rezoned from M-2 to commercial.

**BACKGROUND**

This property has been a salvage yard for the past 10 to 12 years. In 2005 there was a major fire in the yard that presented a danger to the adjoining residential neighborhood and required families to evacuate their homes. As a result of the fire toxic smoke was emitted and caused major breathing problems for some of the elderly that resided in the surrounding neighborhood.

**STATEMENT OF THE ISSUE**

Recent events resulted in the previous business vacating the property. This results in the loss of the “grandfather” status for a salvage yard, as the business has been closed for over a year. Rezoning to commercial opens the doors for other types of businesses to lease this property.

**FINANCIAL IMPACT**

There is a possible financial benefit as a different type of commercial business could result in a higher tax base than that of a salvage yard.

**ALTERNATIVE**

To leave the zoning as is would be to open the doors to a future salvage yard that would once again put the neighboring residential areas in harm’s way.

**COUNCIL MEMBER RECOMMENDATION**

I recommend having the Planning and Zoning Dept. begin the process for a Public Hearing once all proper notifications have been made.



*Jesus Ruiz*  
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At Large

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District 2– Mayor Pro Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE:** January 29, 2015

**TO:** Sandra Hernandez, City Clerk

**FROM:** Sergio Cox, District 1 Representative

**SUBJECT:** *Discussion and action* regarding dissemination of information to a city council member when he or she requests such information in his or her official capacity. The Public Information Act (Act) is not implicated when a request is made in a mayor or councilmember's official capacity, as the release of the documents is not viewed as a release to the general public.

**SUMMARY**

**BACKGROUND**

Three times now I have run into obstacles that have hindered me in the performance of my tasks as a City Councilman, for the City of Socorro. Once by the office of City Manager, and twice in dealing with the Planning and Zoning Dept. Further elaboration will be forthcoming in council chambers.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

To continue with a practice that has caused nothing but problems and animosity. The current practice/rule in place is wrong and it goes against all that is indented to be productive for the running of the City.

**COUNCIL MEMBER RECOMMENDATION** That this practice be stopped and corrected.



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District 3

*Anthony Gandara*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE:** February 10, 2015  
**TO:** Mayor and Council  
**FROM:** Gloria M. Rodriguez

**SUBJECT:** Skate Park

**SUMMARY**

*Discussion and update* on the process for a skate park for District 2.

**BACKGROUND**

N/A

**STATEMENT OF THE ISSUE**

A skate park would be beneficial to the City of Socorro. Since District 2 does not have any parks, I am proposing a skate park for this district. The city could apply for grants to build the skate park.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Total Amount:**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#)**

**ALTERNATIVE**

**STAFF RECOMMENDATION**

Discuss the process for building a skate park.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2 - Mayor Pro Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE:** February 12, 2015

**TO:** Mayor and Council

**FROM:** Anthony Gandara

**SUBJECT:** Passmore Road

**SUMMARY**

*Discussion and action* to approve the paving of Passmore Road; to include prioritizing funding, waiving the City of Socorro's Purchasing Policy, and giving Passmore Road priority status on overlay lists.

**BACKGROUND**

N/A

**STATEMENT OF THE ISSUE**

Passmore Road is a major arterial between Socorro Road and Alameda Road. The road is deteriorating quickly. The road is in need of repairs and should be a condition 1 road.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Total Amount:**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#)**

**ALTERNATIVE**

**STAFF RECOMMENDATION**

Approve the paving of Passmore Road to include prioritizing funding, waiving the City of Socorro's Purchasing Policy, and giving Passmore Road priority status on overlay lists.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_