

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodríguez
District 2 / Mayor-Pro Tem

Victor Perez
District 3

Anthony Gandara
District 4

Willie Norfleet, Jr.
City Manager

**NOTICE OF REGULAR COUNCIL MEETING
OF THE CITY COUNCIL
OF THE
CITY OF SOCORRO**

.....
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.

.....
NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON THURSDAY THE 2nd DAY OF APRIL, 2015 AT 6:00 P.M. AT THE CITY HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH TIME THE FOLLOWING WILL BE DISCUSSED:

1. Call to order
2. Pledge of Allegiance and a Moment of Silence
3. Establishment of Quorum
4. Public Comment (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

NOTICE TO THE PUBLIC

ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.

ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.

ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.

CONSENT AGENDA

5. *Excuse* absent Council Members. *Olivia Navarro*
6. *Approval* of Regular Council Meeting Minutes of March 19, 2015. *Olivia Navarro*
7. *Approval* for District 1 Representative Sergio Cox, Mayor Jesus Ruiz and At-Large Representative Rene Rodriguez to attend the United State Conference of Mayors Annual Summer Meeting from June 19-22, 2015, in San Francisco, CA. *Mayor Jesus Ruiz*

REGULAR AGENDA

PUBLIC COMMENTS ARE NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS WILL BE ALLOWED AT THE DATE OF THE SCHEDULED PUBLIC HEARING – ORDINANCE 320.

GRANTS DIVISION

8. *Discussion and action* to authorize the submission of a grant application to KaBOOM. *Anibal Olague*

FINANCE DEPARTMENT

9. *Discussion and action* on accepting the fixed assets agreed upon procedures report from White, Samaniego, & Campbell, LLP. *Karina Hagelsieb*

PLANNING AND ZONING DEPARTMENT

10. *Discussion and action* on the event fee waiver request for the Passion of Christ Event at Saints Peter and Paul Catholic Church to be held on April 3, 2015. *Sam Leony*
11. *Discussion and action* on the event fee waiver request for the Saints Peter and Paul Church Bazaar from June 26 thru June 28, 2015. *Sam Leony*
12. *Discussion and action* on the authorization to the EPCWID#1 to extend the pipe culvert on Old Hueco Tanks Rd. from 40' to 58' long for future road widening of the street. *Sam Leony*

13. Discussion and action on the authorization to conduct a request for qualifications process to select a professional surveying firm to perform the surveying projects for the City of Socorro. **Sam Leony**

14. Introduction First Reading and Calling for a Public Hearing of Ordinance No.363, an Ordinance of the City of Socorro, Texas, Amending Chapter 2, Article IV, Division 7, Section 2-266 of the Code of Ordinances of the City of Socorro, Texas, authorizing the Historical Landmark Commission to assume the powers and duties of the Museum Commission, eliminating the Museum Commission, and Repealing Chapter 2, Article IV, Division 5 (Section 2-233 to 2-256) of the Code of Ordinances of the City of Socorro, Texas. **Sam Leony**

POLICE DEPARTMENT

15. Discussion and action to authorize Mayor Jesus Ruiz, city attorney and the Chief of Police sign an equitable sharing agreement and certification form with Homeland Security Investigations (HIS) for the purpose of sharing of funds received while assisting in (HIS) operations. **Chief Carlos Maldonado**

CITY MANAGER

16. Discussion and action on the approval of the Visitor Sign-In Policy. **Willie Norfleet, Jr.**

MAYOR AND CITY COUNCIL

17. Discussion and action to approve the paving of Passmore Road; to include prioritizing funding, waiving the City of Socorro's Purchasing Policy, and giving Passmore Road priority status on overlay lists. **Anthony Gandara**

EXECUTIVE SESSION

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY

Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT

Section 551.074 PERSONNEL MATTERS

Section 551.076 DELIBERATION REGARDING SECURITY

Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

Discussion on the following:

18. Discussion and action on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters. **Willie Norfleet, Jr.**

19. **Discussion and action** on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters.

Willie Norfleet, Jr.

20. **Discussion and action** regarding pending litigation and receive status report regarding pending litigation.

Willie Norfleet, Jr.

21. **Discussion and action** regarding acceptance of city manager's resignation [551.071 and 551.074].

James A. Martinez

22. **Discussion and action** regarding appointment of interim city manager [551.071 and 551.074].

James A. Martinez

23. **Discussion and action** regarding city manager search and hiring process [551.071 and 551.074].

James A. Martinez

24. **Adjourn**

DATED THIS 30th DAY OF MARCH 2015.

By: 

Olivia Navarro, Assistant City Clerk

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

DATED THIS 30th DAY OF MARCH 2015.

By: 

Olivia Navarro, Assistant City Clerk

Agenda posted: 3-30-15 @ 11:18

Removed: _____ Time: _____ By: _____

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodriguez
District 2 /Mayor ProTem

Victor Perez
District 3

Anthony Gandara
District 4

Willie Norfleet, Jr.
City Manager

**REGULAR COUNCIL MEETING MINUTES
MARCH 19, 2015 at 6:00 P.M.**

MEMBERS PRESENT:

Mayor Jesus Ruiz
Rene Rodriguez
Sergio Cox
Gloria M. Rodriguez
Victor Perez
Anthony Gandara

STAFF PRESENT:

Willie Norfleet, Jr., City Manager
Olivia Navarro, Assistant City Clerk
Jim Martinez, City Attorney
Sam Leony, Planning and Zoning Director
Doug Lobdell, Public Works Director
Karina Hagelsieb, CFO
Victor Reta, Recreation Supervisor
Omar Guevara, IT Technician
Adriana Rodarte, HR Director
Carlos Maldonado, Chief of Police

1. CALL TO ORDER

The meeting was called to order at 6:03 p.m. by Mayor Jesus Ruiz.

2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE.

The Pledge of allegiance was led by Douglas Lobdell, Public Works Director

3. ESTABLISHMENT OF QUORUM.

Quorum was established with all members present.

4. PUBLIC COMMENT

Sergio Jaime, David Caldera, and Maria Terrazas spoke during Public Comment.

PRESENTATIONS

5. **PRESENTATION BY WILLIE NORFLEET, JR., CITY MANAGER,
REGARDING MONTHLY REPORT. MAYOR JESUS RUIZ**

Presentation made by Willie Norfleet City Manager.

CONSENT AGENDA

6. **EXCUSE ABSENT COUNCIL MEMBERS. SANDRA HERNANDEZ**
7. **APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF MARCH 5,
2015. SANDRA HERNANDEZ**
8. **APPROVAL OF ACCOUNTS PAYABLE TRANSACTION REPORT FOR
FEBRUARY 2015. KARINA HAGELSIEB**
9. **APPROVAL OF TRAVEL FOR ADRIANA RODARTE AND OLIVIA
NAVARRO TO ATTEND THE TEXAS MUNICIPAL HUMAN RESOURCES
ASSOCIATION ANNUAL CONFERENCE IN HORSESHOE BAY, TEXAS
APRIL 29, 2015 THROUGH MAY 1, 2015. ADRIANA RODARTE**
10. **APPROVAL OF TRAVEL FOR MYRNA WORKMAN TO ATTEND CODE
ENFORCEMENT TRAINING IN SAN ANTONIO, TEXAS MAY 18, 2015
THROUGH MAY 22, 2015. SAM LEONY**
11. **APPROVAL OF APPOINTMENT AND SWEARING IN OF GLORIA A.
ONTIVEROS TO THE PLANNING AND ZONING COMMISSION FOR PLACE
GLORIA M. RODRIGUEZ**

A motion was made by Rene Rodriguez seconded by Anthony Gandara to *approve the Consent Agenda*. Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez

During this time Gloria A. Ontiveros was sworn in by Mayor Jesus Ruiz.

REGULAR AGENDA

CITY CLERK DEPARTMENT

12. **DISCUSSION AND ACTION TO APPROVE THE FY2015-2016 BUDGET
CALENDAR. SANDRA HERNANDEZ**

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *approve item number twelve (12)*. Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez

FINANCE DEPARTMENT

13. DISCUSSION AND ACTION ON ACCEPTING THE FIXED ASSETS AGREED UPON PROCEDURES REPORT FROM WHITE, SAMANIEGO, & CAMPBELL, LLP. *KARINA HAGELSIEB*

A motion was made by Gloria M. Rodriguez seconded by Anthony Gandara to *move item number thirteen (13) to Executive Session to consult with legal counsel*. Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez

14. DISCUSSION AND ACTION TO APPROVE TRAVEL POLICY #37 AMENDMENT #5. *KARINA HAGELSIEB*

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *approve item number fourteen and to notify all staff of amendment*. Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez

15. DISCUSSION AND ACTION TO APPROVE THE AMENDED PURCHASING POLICY. *KARINA HAGELSIEB*

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to *approve item number fifteen (15)*. Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez

16. DISCUSSION AND ACTION TO APPROVE THE AMENDED ACCOUNTING MANUAL. *KARINA HAGELSIEB*

A motion was made by Gloria M. Rodriguez seconded by Anthony Gandara to *approve item number sixteen (16)*. Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez
Nays:
Absent: Victor Perez

PLANNING AND ZONING DEPARTMENT

17. DISCUSSION AND ACTION ON THE CERTIFICATE OF APPROPRIATENESS FOR A SIX FOOT FRONTAGE CINDER BLOCK WALL ON TRACT 16A, 16B, 16B1, BLOCK 20, SOCORRO GRANT LOCATED AT 10663 SOCORRO ROAD. THE HISTORICAL LANDMARK COMMISSION RECOMMENDS APPROVAL. *SAM LEONY*

A motion was made by Rene Rodriguez seconded by Anthony Gandara to *approve item number seventeen (17)*. Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez
Nays:
Absent: Victor Perez

18. DISCUSSION AND ACTION ON THE APPROVAL OF THE HISTORICAL LANDMARK COMMISSION ASSUMING THE MUSEUM COMMISSION DUTIES. THE HISTORICAL LANDMARK COMMISSION RECOMMENDS APPROVAL. *SAM LEONY*

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *approve item number eighteen (18)*. Motion passed.

Rene Rodriguez withdrew his motion.

A motion was made by Sergio Cox seconded by Gloria M. Rodriguez to *postpone for the next Regular Council Meeting of April 2, 2015*. Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez
Nays:
Absent: Victor Perez

19. DISCUSSION AND ACTION ON THE FINAL PLAT APPROVAL FOR CIELO DEL RIO SUBDIVISION UNIT 1. THE PLANNING AND ZONING DEPARTMENT RECOMMENDS APPROVAL. *SAM LEONY*

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *approve item number nineteen (19)*.

Ayes: Rene Rodriguez and Sergio Cox
Nays: Anthony Gandara and Gloria M. Rodriguez
Absent: Victor Perez

Mayor Jesus Ruiz broke the tie by voting aye. Motion passed.

20. DISCUSSION AND ACTION ON PROPOSED PAYMENT OF \$9,100.00 TO EL PASO STAR READY MIX FOR CONCRETE SUPPLIED FOR THE LEADERSHIP BRIDGE. THE PLANNING AND ZONING DEPARTMENT RECOMMENDS APPROVAL. *SAM LEONY*

A motion was made by Anthony Gandara seconded by Rene Rodriguez *to approve item number twenty (20) and waive internal purchasing policy.* Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez

CITY MANAGER

21. DISCUSSION AND ACTION ON APPROVING THE UNAUDITED GENERAL FUND BUDGET VS REVENUES AND EXPENDITURES REPORT FOR THE PERIOD ENDING FEBRUARY 28, 2015. *WILLIE NORFLEET, JR.*

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez *to approve item number twenty-one (21).* Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez

MAYOR AND CITY COUNCIL

22. DISCUSSION AND ACTION ON STARTING THE SECOND PHASE OF THE SIGNALIZATION PROJECT. *MAYOR JESUS RUIZ*

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez *to approve item number twenty-two (22) and present to council in thirty (30) days.* Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez

23. UPDATE AND DISCUSSION REGARDING THE CAPITAL IMPROVEMENT PLAN MEETINGS. *MAYOR JESUS RUIZ*

No action on this item.

24. DISCUSSION AND ACTION ON HAVING A TRANSLATOR AT CITY COUNCIL MEETINGS. *MAYOR JESUS RUIZ*

A motion was made by Anthony Gandara seconded by Gloria M. Rodriguez to *deny item number twenty-four (24)*. Motion passed.

A motion was made by Rene Rodriguez seconded by Sergio Cox to *allow Sergio Jaime to speak*. Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez

Sergio Jaime spoke on this item.

Ayes: Anthony Gandara and Sergio Cox

Nays: Rene Rodriguez and Gloria M. Rodriguez

Absent: Victor Perez

Mayor Jesus Ruiz broke tie by voting Nay.

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *move into Executive Session*.

A motion was made by Gloria M. Rodriguez seconded by Sergio Cox to *reconsider item number thirteen (13) before moving into Executive Session in Open Session*.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez

13. DISCUSSION AND ACTION ON ACCEPTING THE FIXED ASSETS AGREED UPON PROCEDURES REPORT FROM WHITE, SAMANIEGO, & CAMPBELL, LLP. *KARINA HAGELSIEB*

Presentation made by Roxy Samaniego and Gina Bañuelos from White, Samaniego & Campbell, LLP.

A motion was made by Rene Rodriguez seconded by Anthony Gandara to *postpone for the next Regular Council Meeting*. Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez

A motion was made by Rene Rodriguez seconded by Anthony Gandara to *move into Executive Session*. Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez
Nays:
Absent: Victor Perez

**THE CITY COUNCIL CONVENED INTO EXECUTIVE SESSION AT
8:20P.M.**

EXECUTIVE SESSION

**THE CITY COUNCIL RECONVENED BACK IN OPEN SESSION AT 8:44
P.M.**

ADDENDUM TO THE AGENDA

- 28. ACQUISITION OF AN APPROXIMATELY 2.246 ACRE TRACT OF LAND FOR THE OLD HUECO TANKS ROAD PROJECT, THE CONSIDERATION TO BE CONVEYED FOR IT AND TO AUTHORIZE THE CITY ATTORNEY TO FINALIZE A CONTRACT FOR THE ACQUISITION OF SAME AND TO AUTHORIZE THE MAYOR TO SIGN SAID AGREEMENT [551.071 AND 551.072].**
JAMES A. MARTINEZ

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to approve with Mr. Rodriguez's recommendation. Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez
Nays:
Absent: Victor Perez

- 25. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS.**

WILLIE NORFLEET, JR.

- 26. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.**

WILLIE NORFLEET, JR.

**27. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND
RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.**

WILLIE NORFLEET, JR.

A motion was made by Rene Rodriguez seconded by Anthony Gandara to *delete items twenty-five (25), twenty-six (26) and twenty-seven (27)*. Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez

28. ADJOURN

A motion was made by Rene Rodriguez seconded by Gloria M. Rodriguez to *adjourn at 8:46 p.m.* Motion passed.

Ayes: Rene Rodriguez, Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez

Jesus Ruiz, Mayor

Olivia Navarro
Assistant City Clerk

Date minutes approved

Item no. 7

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodriguez
District 2

Victor Perez
District 3 – Mayor Pro Tem

Joseph E. Bowling
District 4

Willie Norfleet, Jr.
City Manager

DATE: 03/25/2015

TO: Council

FROM: Mayor Jesus Ruiz

SUBJECT: Approval for Dist.1 Rep. Sergio Cox, Mayor Jesus Ruiz, and At Large Rep. Rene Rodriguez to attend the United States Conference of Mayors Annual Summer Meeting from June 19-22

SUMMARY

The USCM will be having its annual summer meeting in San Francisco. This conference is made up of hundreds of Mayors from across the county and it is non partisan. It provides a lot of networking opportunities, access to businesses, and the opportunity to promote Socorro on a national level. I am a member of the Children, Health, and Social Services Committee as well as the Tourism, Arts, Parks, Entertainment and Sports Committee. The conference has several committee meetings and anyone can attend them. There conference will also involve tours of businesses in San Francisco. This will be a great opportunity for us to continue to grow as a City and make more relationships to benefit Socorro. Because we attended the last Conference in December, we were able to build a relationship with the AT&T representatives that were there and they in turn immediately sped up the process for Horizon Blvd. to resume construction.

BACKGROUND

n/a

STATEMENT OF THE ISSUE

See above

FINANCIAL IMPACT

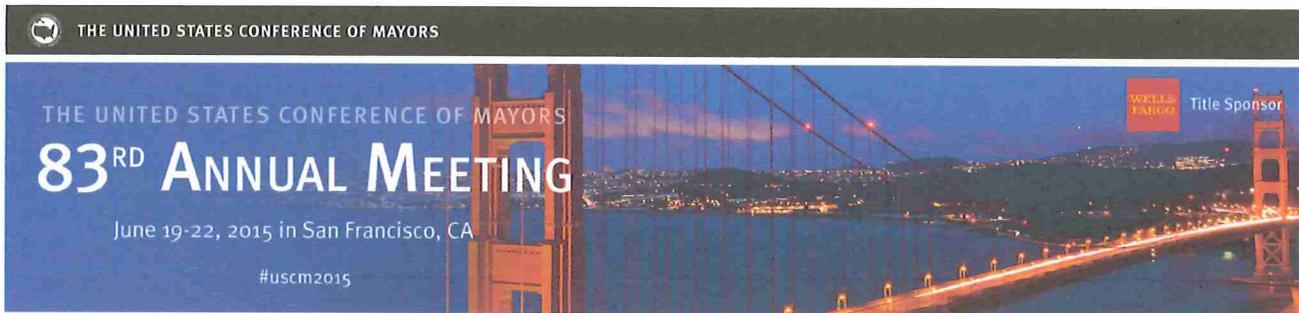
Cost of the conference, flights, hotel, and per diem. They have been attached.

ALTERNATIVE

none

COUNCIL MEMBER RECOMMENDATION

Approve sending the two mentioned city reps and Mayor to the conference.



About the 83rd Annual Meeting

The United States Conference of Mayors' 83rd Annual Meeting will take place June 19-22, 2015 in San Francisco, California. It is presided over by Conference President Sacramento Mayor Kevin Johnson and hosted by San Francisco Mayor Edwin M. Lee.

Resolutions

Our Annual Meeting is considered the business meeting for the Conference of Mayors. Since the Winter Meeting, Mayors have been submitting proposed resolutions, which, upon adoption, become the organization's official policy.

The resolutions submission deadline for our Annual Meeting in San Francisco is Tuesday, May 19 at 5:00pm Eastern Time. This is the same deadline for standing committee membership changes.

- [Resolutions and Committee Membership Deadline Info](#)
- [Resolution Procedures](#)

Message to Meeting Attendees

Unless otherwise noted, all plenary sessions, committee meetings, task force meetings, workshops and social events are open to all mayors and other officially-registered attendees. However, only member mayors of a standing committee are eligible to vote on resolutions before that standing committee.

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The United States Conference of Mayors. 1620 Eye St. NW, 4th Floor - Washington, DC 20006
Phone: (202) 293-7330 Fax: (202) 293-2352 Email info@usmayors.org



ITEM NO. 8

DATE: March 26, 2015

TO: Mayor and City Council

FROM: Anibal Olague, Special Projects

SUBJECT: Discussion and action to authorize the submission of a grant application to KaBOOM

SUMMARY

Discussion and Action to authorize the City of Socorro to submit a grant application to KaBOOM to request playground park equipment. The City will contribute a match contribution in the amount of \$8,500.00

BACKGROUND

KaBOOM provides support to low-income communities to install park playground equipment. Once application is approved, the City will be responsible of implementing a community plan to implement project. The grant application guidelines do not define an grant amount but the match amount represents approximately 10% of project amount.

STATEMENT OF THE ISSUE

Municipal park located at 301 Place lacks playground equipment and the City's limited budget has prevented the completion of the park.

FINANCIAL IMPACT

\$8,500 match

ALTERNATIVE

Use of City funding to purchase necessary equipment.

STAFF RECOMMENDATION

Approve

REQUIRED AUTHORIZATION

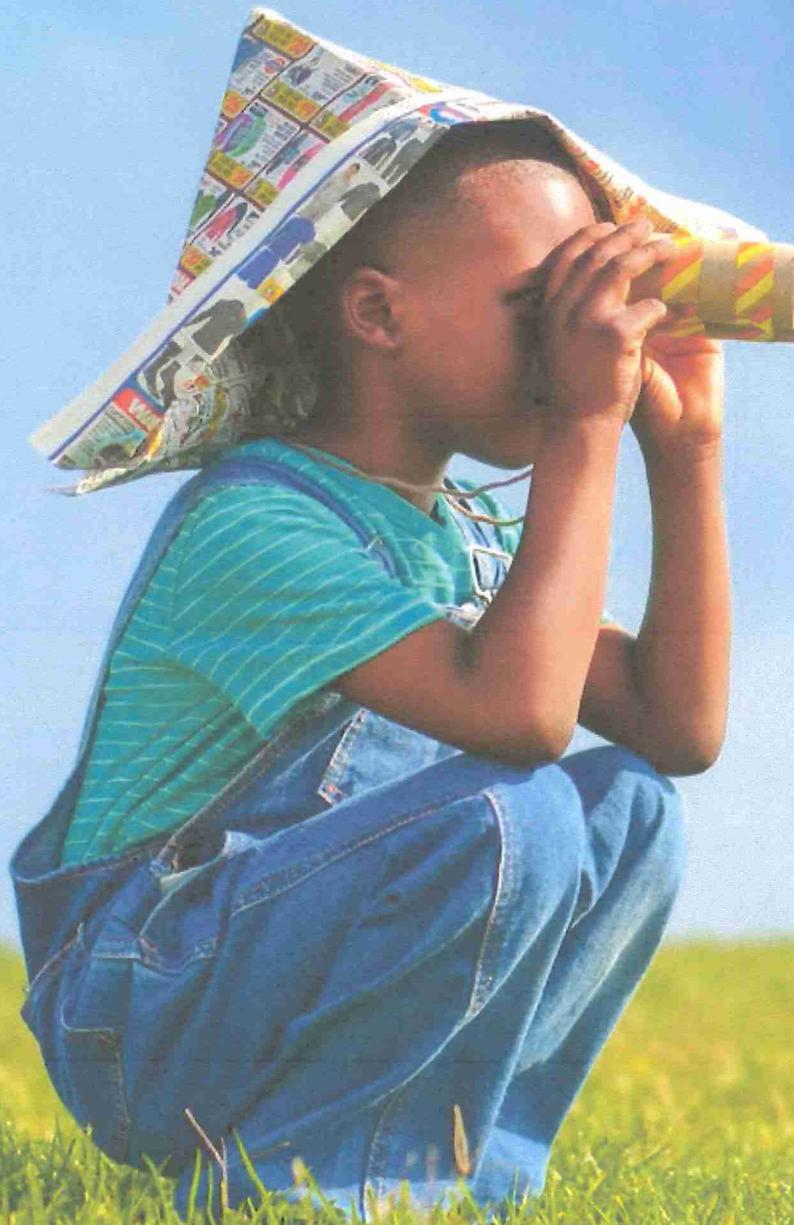
1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____



play matters for all kids

Application guide

KaBOOM! grant program and frequently asked questions



Introduction

KaBOOM! accepts applications on a rolling basis from child serving non-profit organizations, schools and municipalities who are dedicated to ensuring that all kids—particularly the 16 million in poverty—get balanced and active play so they can thrive. Competitive applications will benefit from and embrace the process of a community-build playspace partnership.

Community-inspired play spaces bring change for families and communities across the country. Your project will motivate and support the advocacy of

everyday citizen heroes who are striving to make play a priority. KaBOOM! is excited to hear how your project will help your community ensure that all kids get the active balance of play in order to thrive!

To submit an application to become a KaBOOM! community partner, please visit apply.kaboom.org so that KaBOOM! can best understand how play can positively impact your community. When potential community partners are submitting an application, you are being considered for all KaBOOM! grant opportunities with just one application.

The strongest community partners for Community-Built Playground grants will:

- Serve children from a low-income population, serve children with special needs or are located in a disaster-impact community
- Demonstrate the need for a playground in your community
- Have a space that does not currently have a playground on site or have a playground that needs to be replaced

The strongest community partners for Creative Play grants will:

- Serve children from a low-income population, serve children with special needs or are located in a disaster-impact community
- Demonstrate the ability to integrate Creative Play products into your community through new and existing programs

Community-Built Playground grants

When applying for a KaBOOM! grant opportunity, the first question on the application is: "What are you applying for today?" When selecting "Community-Built Playgrounds" on your grant application, you are applying to become a community partner for either the Build it with KaBOOM! or Build it Yourself grant opportunity. This application is considered Round One for the KaBOOM! grant opportunity process. After completing Round One, the KaBOOM! team will review your application to decide if you may be eligible for a grant opportunity. You will be notified either via email or by phone if

you are selected to move on to Round Two for the grant opportunity process. Round Two will include submitting additional documents and/or speaking with KaBOOM! team members in order to understand more about your project. Applications are accepted year-round, and you will be notified by KaBOOM! in regards to your eligibility for grant funding.

KaBOOM! applications are reviewed weekly and if you are ineligible after immediate review of the Round One application, you will be notified via email. Please see additional details on the following page for Build it with KaBOOM! and Build it Yourself.



Build it with KaBOOM!

Thanks to the generosity of dedicated funding partners, KaBOOM! has exciting ongoing grant opportunities for community partners to transform their community spaces! Build it with KaBOOM! grant opportunities are based on geographic locations where and when KaBOOM! currently has funding. KaBOOM! encourages potential community partners to apply proactively so that as grant opportunities present themselves, KaBOOM! can quickly be in touch with you to schedule the next steps in the application process.

Build it with KaBOOM! grants provide the facilitation and support of an experienced Project Manager as community members embark on a 5–12 week

planning process. After selection, all partners will join together for a community Design Day, inviting play experts (the kids, of course) to design their dream playspace. Your hard work and required weekly planning will result in a six-hour community day, where you will transform your community space to include a permanent play structure (equipment will be ordered by your Project Manager from **Playworld Systems, Inc.**) as well site enhancements that will make your space 100% unique to your community. Site enhancements vary for each project for Build it with KaBOOM! due to location, budget and scope of project; please visit kaboom.org/enhancementprojects to brainstorm what projects may be part of your community-space vision.

Build it Yourself

Dr Pepper Snapple and KaBOOM! are excited to offer \$15,000 grant opportunities to qualified U.S. based organizations to be used toward the purchase of playground equipment that will be built. Build it Yourself community partners receive guidance and technical assistance from a Grants Manager at KaBOOM! as you embark on a community-built playground project.

To be awarded a Build it Yourself playground grant, applicants are required to:

- Use the KaBOOM! community-build model to plan, fundraise and build the playground
- Own land or have written landowner permission to build

- Spend \$24,000–\$40,000 on playground equipment (*this amount does not include the cost for safety surfacing, freight, site preparation, installation supervision and any other non-playground equipment items*)
- Build your playground and complete the project within one year of award date
- Work with a KaBOOM! Preferred Playground Vendor: **Playworld Systems, Inc.**
BCI Burke
Miracle Recreation
Landscape Structures

Please note: Build it Yourself grants consist of a \$9,000 grant paid directly to the playground vendor by KaBOOM! and a \$6,000 discount from the playground vendor. No other discount can be applied by the playground vendor, if awarded the grant.

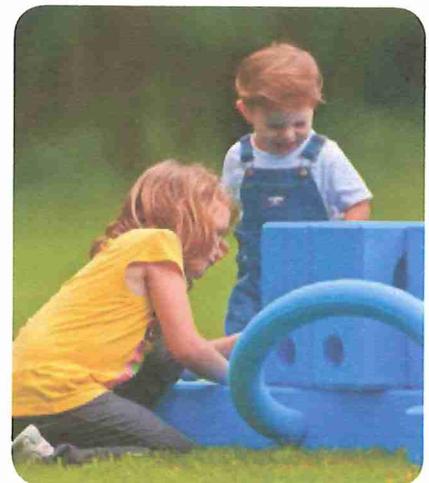


Creative Play grants

Thanks to the generosity of dedicated funding partners, KaBOOM! is able to offer Creative Play grant opportunities to eligible organizations. KaBOOM! seeks community partners that are interested in implementing Creative Play products in order to enhance their current play offerings. Community partners who are awarded will have the support from a KaBOOM! Grants Manager who will be available to provide technical assistance as needed.

To be considered for a Creative Play grant opportunity, applicants are required to:

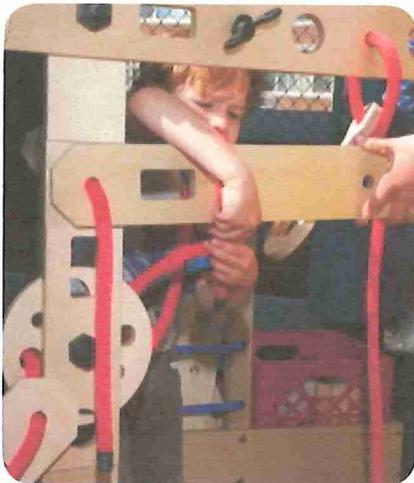
- Demonstrate the ability to integrate Creative Play products into new or existing programs
- Provide evidence of adequate space for storage and use; along with the ability to maintain the Creative Play product
- Indicate anticipated impact that the Creative Play products will have on increasing play opportunities in your community



Imagination Playground

Imagination Playground is an innovative playground equipment system that encourages creativity, community and collaboration in play. With a collection of custom-designed, over-sized blue foam parts, Imagination Playground provides a

changing array of elements that allow children to turn their playground into a space constantly built and re-built by their imagination! Please visit kaboom.org/imaginationplayground to learn more.



Rigamajig

Rigamajig is a collection of wooden planks, pulleys, nuts, bolts and rope that allows children to follow their curiosity while playing. There are no wrong answers, and while the pieces can come together as a crane

used to convey buckets or materials, they can also become a giraffe, monster, robot, airplane or anything the kids can imagine! To learn more, please visit kaboom.org/rigamajig.

Frequently asked questions

General questions

What is the KaBOOM! community-build model?

The developed and refined KaBOOM! community-build model has transformed into a one-day playground build that is an easily achievable win for a community on a defined timeline. That achievable win is a critical step for inspiring additional leadership after the project is complete. Community-build play spaces engage your larger community: residents, parents, neighbors, youth, local businesses and your municipality to design, plan and execute your Build Day. This process creates an environment that enables people to share their strengths and helps communities identify assets, as well as identifying other local companies and community groups that have important resources to contribute. The Build Day is the output to all your hard work throughout the planning process, however the true outcome is the long-term impact of the community-building work that you do. The KaBOOM! community-build model is successful if those that are involved learn new skills and are able to use them to continue to make a difference in your community after project completion.

Can the same organization apply for more than one site?

Yes. While KaBOOM! grant opportunities are competitive, organizations can still be considered for more than one site at the same time. To apply for additional sites, please log in to your account and select "Add a Submission" to be considered for additional opportunities.

If I have a question regarding the KaBOOM! grant opportunities, the application process or need technical assistance, who should I contact?

Please email all questions to grants@kaboom.org. Please include your full name, organization, city/state and a brief description of your question. All emails will be answered in the order that they were received.

Do KaBOOM! playgrounds meet the Americans with Disabilities Act Accessibility Guidelines?

Yes. All KaBOOM! playgrounds and surfacing meet or exceed the Americans with Disabilities Act Accessibility Guidelines. KaBOOM! believes in the importance of inclusive play and strives to design its playgrounds to provide access to children of all abilities.

What safety surfacing does KaBOOM! use?

Build it with KaBOOM

For the majority of projects, the safety surfacing is Engineered Wood Fiber, which is an ADA approved playground surfacing (for wheelchair accessibility). It is safe for all children, cost-effective, easy to install and volunteer-friendly.

Build it Yourself

Those awarded Build it Yourself grants must agree to purchase only surfacing that meets ADA Accessibility Guidelines, is IPEMA (International Play Equipment Manufacturers Association) certified and meets and/or exceeds the standards set forth by ASTM (American Society for Testing Materials) and CPSC (Consumer Product Safety Commission).

Eligibility questions

Are organizations who do not serve low-income families eligible to apply?

KaBOOM! strives to work in communities with the most need. Sites in communities that are low-income have more of a competitive advantage. KaBOOM! also focuses on organizations that serve children with special needs as well as communities who may have been impacted by a disaster. At times, your site may be in an area that is not considered low-income by census data, but you may serve children from areas outside of your site location. KaBOOM! encourages organizations to apply, so that the team can review and learn more.

How does KaBOOM! define “low-income” when evaluating eligibility?

KaBOOM! takes into account various criteria, including Median Household Income as well as the percentage of students at a public school who receive Free & Reduced Price Lunches (FRPL). You will be guided in your application with instructions for how to find this information. While numbers alone can never tell a full story, they can serve as a guide. There is no absolute number KaBOOM! would or would not consider, but the most competitive applications come from communities where the FRPL program is 70% or higher and the children living in the community have a Median Household Income that is at or below the poverty level.

Are private daycare facilities eligible for a KaBOOM! grant opportunity?

Strong applicants are from 501(c)3 organizations. Applications from for-profit groups will be less competitive and most likely will not be eligible for funding. Please visit kaboom.org to utilize the resources available to you if you are ineligible for funding. You may also visit kaboom.org/grants/non_kaboom to learn more about additional grant opportunities available outside of KaBOOM!.

If an organization does not allow volunteers to install the playground, can we still have a Build Day without volunteers?

No. The mission of KaBOOM! is to create great playgrounds through the participation and leadership of communities. Community volunteerism is a cornerstone of our mission.

Are there fundraising requirements for KaBOOM! grant opportunities? What happens if my organization has difficulty with this?

Yes, there are additional funding requirements for the community partner who is awarded a KaBOOM! grant. While KaBOOM! has dedicated funding partners that provide financial support for each project, each community will be responsible for additional fundraising. The contribution can be from current funds, direct fundraising or additional grant money that you have received. This investment by the community is important to ensure that your community will take ownership of the community space and will be responsible for long-term care and maintenance. KaBOOM! offers additional resources to help you with your playground planning. To learn more, please visit kaboom.org/toolkit.

Build it with KaBOOM!

KaBOOM! has dedicated funding partners who will cover the majority of the cost of the overall project; however KaBOOM! asks that the community partner who is awarded the grant contribute \$8500 which will be paid directly to KaBOOM! within 30 days of the Build Day.

Build it Yourself

The \$15,000 grant you are awarded will be used towards the purchase of playground equipment from a KaBOOM! preferred vendor of your choosing:

[Playworld Systems, Inc.](#)

[BCI Burke](#)

[Miracle Recreation](#)

[Landscape Structures](#)

The total value of the playground equipment (including the \$15,000 grant) must be a minimum of \$24,000 and a maximum of \$40,000. That means, to meet the minimum requirement, your group will have to fundraise at least \$9,000 towards playground equipment. Additionally, the community partner is responsible for the cost of safety surfacing, freight, site preparation, installation supervision and any other non-playground equipment items.

continued on the following page

Eligibility questions, continued

If an organization cannot open the playground to the public for liability reasons, can they still be considered for a KaBOOM! grant opportunity?

Yes. KaBOOM! understands that operating a public playground may not be possible for all community partners, and this is why it is not a requirement. KaBOOM! is interested in seeing as many kids as possible benefit from each playground, and some funding opportunities do not require that the playground be open to the public. You will have the opportunity to specify this in your application. KaBOOM! encourages all organizations that provide services to families and youth to submit an application.

If an organization has construction work taking place at the proposed playground site, could a Build Day happen before the site is open?

Due to safety and logistical challenges, KaBOOM! cannot host a Build Day event when there is construction in progress on the playground site. In addition, KaBOOM! will only build a playground that will be open to use (and play!) by children at least two weeks following the installation.

Application questions

After I submit my initial application to KaBOOM!, what happens next?

The initial application is considered to be Round One for the application process. After submitting your application, the KaBOOM! team will review to understand if it is a match for one of the grant opportunities that are currently offered. If you are eligible, you will be notified via email or by phone with next steps. Round Two may include submitting additional documentation as well as an initial logistics phone interview facilitated by a KaBOOM! Outreach Team Member. Round Two is meant for KaBOOM! to learn more about your site and vision for your community space. KaBOOM! does not follow typical grant cycles, so KaBOOM! cannot provide a specific timelines for when you may receive funding. You will

My group is applying to become a 501(c)3 non-profit. Are we eligible to apply before we secure this status?

Yes. If your organization is in the process of applying for non-profit status, KaBOOM! will still consider your application.

I do not think that a full playground “build” is the right fit for my organization. Are there other ways KaBOOM! can help me?

Yes, please sign up for Grant Alerts by visiting kaboom.org/grants in order to stay up to date for all future opportunities. In the meantime, KaBOOM! would still like to support you in pursuing your dreams of play and offers a number of other resources to assist organizations with bringing play to their community. Here is a list of a few of them:

- Creative Play grants: kaboom.org/grants/creative_play
- KaBOOM! toolkit and fundraising resources: kaboom.org/toolkit
- KaBOOM! webinars: playschool.kaboom.org
- Playground Enhancement Projects: kaboom.org/enhancementprojects

have a KaBOOM! representative contact that will be providing you with updates as to the status of your application. Funding may be available within a few weeks or up to one year.

The application asks us to provide a main point of contact. Can a staff member be the designated contact for a KaBOOM! project?

Yes, a Staff Member can be the main point of contact, but please ensure that parents and non-staff members from your community be active members in the entire process. Community engagement is an essential part of every KaBOOM! project and will make your application more competitive and your project much more meaningful, dynamic and successful.

Insurance/Land questions

If an organization does not own the land for the proposed playground site, can they still be considered for a KaBOOM! grant opportunity?

Yes. In order to build with an organization that does not own the land of the proposed playground site, KaBOOM! will need written consent from the landowner. Applicants should be prepared to answer questions regarding who owns the land and with whom to speak to in order to get consent to build when submitting an application.

If an organization has a short-term lease for the proposed playground site, can they still be considered for a KaBOOM! grant opportunity?

No. KaBOOM! requires that the organization that is applying either be the landowner (or have landowner permission) or if leased, it must be long-term. This will ensure that the play space will be maintained for many years to come!

Who insures and takes liability for the playground or Creative Play product?

The community partner who is applying for the grant will be the sole owner of the playground once the playground project is complete or the Creative Play product is received. As the owner, the community partner must have liability insurance and provide long-term care and maintenance to ensure that the space or product is safe for years to come.

Creative Play questions

How do I apply for a Creative Play product grant?

Please visit apply.kaboom.org. After creating an account, you will select “Creative Play products” on your application in order to receive the questions for Creative Play.

After submitting my initial application (Round One) for Creative Play, what will I have to do for Round Two?

Creative Play only requires you to fill out the Round One application. No additional rounds are required. KaBOOM! offers Creative Play grant opportunities at various times throughout the year. KaBOOM! will be in touch if you are eligible when funding is available.

Can an organization still apply if they cannot provide insurance?

Yes. An organization can still apply as it is possible for two or more partners in the community to work together to provide insurance coverage.

The application states that approximately 2,500 square feet of space is needed for the playground, but if an organization does not have that requirement, can they still be considered for a KaBOOM! grant opportunity?

Build it with KaBOOM!

2,500 square feet is typically the minimum square footage for a standard KaBOOM! playground, but in some instances KaBOOM! is able to build in a smaller space. Your site information, including photos and dimensions will be part of the Round One application and is critical for KaBOOM! to have these details in order to review.

Build it Yourself

2,500 square feet is not a set requirement, and you can have a smaller (or larger) space.

If a proposed site has two separate areas that equal 2,500 square feet, can they be combined and have two play structures?

If there are two separate areas, the spaces should be directly next to one another or be able to connect.

Are there additional fundraising requirements for Creative Play grant opportunities?

At times, Imagination Playground grant opportunities require the community partner to pay for shipping the Imagination Playground (estimated \$1,000–\$2,000). KaBOOM! will contact all applicants when they are being considered for Creative Play grants to discuss additional costs. Rigamajig grants do not require any additional funds.

Build it with KaBOOM! questions

What are the age ranges for Build it with KaBOOM! playgrounds?

Build it with KaBOOM! playgrounds offer playground designs that reflect the following age ranges: 2–5, 2–12 or 5–12 years old.

On a case by case basis, KaBOOM! can work with organizations interested in exploring equipment for children under the age of two. Interest in infant/toddler equipment should be shared on your application.

Are funding opportunities for Build it with KaBOOM! available annually in my city?

No. Build it with KaBOOM! is not a typical grant program. Opportunities become available as KaBOOM! secures funding and we are not able to predict when and where upcoming opportunities will be. KaBOOM! encourages communities to apply in anticipation that funding or resources can be identified to ensure play is a possibility for every child, everywhere.

How many Build it with KaBOOM! grant opportunities are available each year?

KaBOOM! looks to bring brand new playspaces to 175–200 communities across North America, annually.

How many people does it take to build a playground in just one day?

For standard playground build days, KaBOOM! relies on approximately 200 adult volunteers, giving their heart and sweat equity for approximately six hours. Volunteers come from the community as well as employees and benefactors from the funding partner, in order to unite for a day of playful service. At the end of the day, the playground is fully constructed. In order to prepare for the build day, two preliminary construction days are held with approximately 30 community volunteers in order to ensure that the site is prepared properly.

If there is a current playground on our property, can we still apply for a Build it with KaBOOM! grant opportunity?

Competitive applications tend to be locations where no playgrounds currently exist or the community has outdated equipment that needs to be replaced.

What playground equipment vendor is used for the Build it with KaBOOM! grant opportunity?

Those awarded a Build it with KaBOOM! grant are required to use Playworld Systems, Inc.

Build it Yourself questions

Why are community partners selected for Build it Yourself grants required to work with a KaBOOM! preferred playground vendor?

All preferred vendors have been screened to ensure that they meet all of the criteria required by KaBOOM! and are able to provide the \$6,000 discount as part of the \$15,000 grant.

Are Build it Yourself community partners allowed to apply for and accept other grant funding outside KaBOOM! funding?

Yes, KaBOOM! encourages community partners to apply for and accept additional grants in order to meet your fundraising goals. Please note that community partners would not be eligible if you are accepting funding from a competitor of Dr Pepper Snapple. Please detail additional grants you may receive toward this project on your application or when working with a KaBOOM! Grants Manager (after awarded).

Application preview

Organizational information

Organization Name
Organization Website, Facebook, Twitter (optional)
Organization's Logo (if applicable)
Mission Statement
Mailing Address

Is your organization classified as a non-profit organization? Yes / No

Tax ID Number (if applicable)

Is your organization a part of a larger regional or national organization? Yes / No

For example, you are an individual Boys & Girls Club that is part of a larger city wide organization or you are a school that is part of a larger school district.

If yes, what is the larger regional or national organization?

Is your organization religiously affiliated? Yes / No

If yes, please describe the nature of the affiliation.

Check all that apply:

Our mission/vision statement includes religious language.

Our logo incorporates religious symbols.

We run religious programming.

We have office space or run programming in a religious institution.

Is your land owned by a religious entity? Yes / No

Has your organization received funding from KaBOOM! previously? Yes / No

If yes, what type of funding did your organization receive?

When did you receive this funding? MM/DD/YYYY

Primary Contact

Who should we contact for follow-up questions regarding your application?

First and last name
Title
Email
Phone / Cell Phone

Secondary Contact

Who should we contact if your primary contact is not available?

First and last name
Title
Email
Phone / Cell Phone

Who has legal authority to sign contracts on behalf all applying organizations?

First and last name
Title
Email
Phone / Cell Phone

SFDC Account ID (SFDC Int)

Preferred Email/Phone (SFDC Int)

Contact Record Type ID (SFDC Int)

Are contracts required to be approved by an attorney, board and/or a governing body? Yes / No

How long does contract approval process typically take?

About your community

Site information

Country

Site Address

Tell us a story about a time when you were really proud of your community. Include who was involved and why you were proud.

Describe your organization's current efforts to engage community members, including parents/caregivers, neighbors, other organizations, businesses, etc. Please be specific.

How does incorporating more opportunities for play support your organization's greater mission?

Describe the programs and services offered by your organization. Please be sure to highlight any offered at the site of the proposed playground.

Does your organization currently incorporate play into its programming? Yes / No

If yes, please describe.

Tell us three ways in which incorporating more opportunities for play supports your organization's greater mission.

Describe any obstacles that are currently preventing the children your organization serves from getting the play they deserve.

Is there a recent event motivating your community to apply for this opportunity? Yes / No

For example, a natural disaster or other event that impacted the quality of life for your community.

If yes, please describe.

Has your organization taken steps towards planning for a new playground? Yes / No

If yes, please check all that apply:

Assembled a committee

Fundraising (*approximately how much?*)

Working with an equipment vendor (*which one?*)

Other

Who you serve

How many individual children will be served at the proposed playground? Per Day, Per Week, Per Year

Do not count the same child twice. For example, if the same child attends more than one program or sessions, please only count them once.

Describe how you calculated the number of children served in the question above.

What age range(s) does your organization serve at this site? Check all that apply.

Under 2, 2–5, 5–12, 12–18, 18+ years old

What percentage of each age range(s) will your proposed playground serve?

Total should equal 100%.

Under 2, 2–5, 5–12, 12–18, 18+ years old

Ethnicity of the children your organization currently serves at this site. Total should equal 100%.

Asian, Caucasian, African American / Black, Hispanic, Other

What percentage of children served qualify for Federal Free or Reduced Price Lunch (FRPL)?

What is the Median Household Income of the population you serve at this site?

If your organization collects information on the median household income of the individuals you serve, please include. If median household income information is unavailable through your organization's data, please use the Census Community Facts at factfinder.census.gov/ to define the income based on the zip code nearest to the proposed site.

Is there anything else you feel like we need to know about the socio-economic status of the population you serve?

Is your organization also interested in Creative Play Grants? Yes / No

Tell us about your site (Community-Built Playground grant applicants only)

Are you applying as an individual organization or with partner organization(s)? Please list the name(s) of your partner organization(s).

Please note that if you are NOT a non-profit organization, you are encouraged to partner with a non-profit partner.

Do you or your partner applicant currently have insurance at this site? Yes / No / Unsure

KaBOOM! requires insurance on all projects, that must be maintained for a minimum of one year after the playground is built.

If yes, please choose type of insurance:

General Liability Policy (*Traditional Insurance*)

Self-Insured Entity

Self-Insured Group (*Pooled Insurance*)

Unknown

Please describe coverage.

This information is not required to submit your application, however it will help us determine the best next steps. Please describe the type(s) of insurance coverage you have (general liability, automobile, umbrella, worker's compensation) and your current coverage limits for each type.

Do you have an existing playground on your property? Yes / No

If yes, how many?

Do you intend to replace or add equipment to the current playground(s)?

No; Yes, replace; or Yes, make addition

How would you rate the current conditions of the current playground(s)?

Unusable, In need of repair, Good or Excellent

Approximately how old is the equipment on the current playground(s)?

0-5, 5-10, 10-15, 15-20 or 20+ years

Are there any nearby playgrounds within walking distance (about a half mile) of your proposed site, including those which are closed to the public?

Yes / No

If yes, how many?

Do the children you serve have access to the nearby playground(s)? Yes / No

Can you see any of the nearby playground(s) from your site? Yes / No

Will your proposed playground be open to the general public?

Yes, all will be welcomed at our playground.

No, only children and families we serve.

We will open our playground to the public, under certain conditions or events. *Please describe the necessary conditions or events.*

Do you or partner applicant own the land where you want to build the playground? Yes / No

Who owns the land?

Do you have permission from the landowner to build a playground on the proposed site?

Yes / No / Unsure

Is the landowner of your proposed site a religious organization? Yes / No

Is there any major construction scheduled at or surrounding the proposed playground site in the next 12 months? Yes / No / Unsure

If yes, please describe the scheduled construction.

What are the dimensions of your proposed playground site? *For example, 40 feet X 60 feet.*

Within the dimensions above are there any of the following? *Check all that apply.*

Trees

Fences

Buildings

Playground Equipment

Sloping Land

In-Ground Drains

Water Features

Retaining Walls

Standing Water

Concrete / Cement

Boulders

Utilities

Other

Creative Play products (Creative Play grant applicants only)

Please select which Creative Play product you are interested in applying for:

Imagination Playground

Rigamajig

Both

If you are applying for both Creative Play products, please make sure you address both in your answers.

What type of community will be served by the Creative play product(s)?

Urban

Suburban

Rural

Describe what currently occupies the exact site(s) where the Creative Play product will be utilized.

What are the dimensions of the area where the Creative Play product will be utilized?

Please keep in mind that this space must be a minimum of 450 square feet for Imagination Playground and 200 square feet for Rigamajig.

Is this space outdoors or indoors?

Indoors.

Outdoors.

Our primary space is indoors, but we also plan to use the Creative Play product outdoors.

Our primary space is outdoors, but we also plan to the Creative Play product indoors.

Where will you store the Creative Play product(s) when not in use?

Each of the products' carts measures 74"W x 27"D x 37"H for Imagination Playground and 32"W x 21"D x 49"H for Rigamajig.

Will the Creative Play product(s) be open to the general public, or is it only available to a private group? Public / Private

Who will have access to your Creative Play product(s)?

How will the Creative Play product(s) provide increased access to quality play opportunities for your community's children?

Please provide specific examples.

Describe any new recreational and/or educational programming or activities you would like to create around the Creative Play product(s).

Do you have plans to open use of the Creative Play product(s) to other child-serving organizations in your community? Yes / No

If yes, please describe how it will be used.

How will the Creative Play product(s) enhance/supplement your existing programming?

Will you be traveling with the Creative Play product(s) to different areas of the community?

Yes / No

Please provide details on how you would transport the product(s).

Are there any rules or guidelines that would prevent you from integrating sand and water elements on your playspace?

This not mandatory, but helps us understand your playspace environment.

What prompted you to apply for the Creative Play product grant?

What impact do you think the addition of the Creative Play product(s) will make on your community?

Include examples around increased community engagement, advances in child health and well-being, strengthened community-based programming, etc.

Do you have staff or volunteers that can serve as Play Associates? Yes / No

We recommend having at least three trained Play Associates on site to work with the children and the Imagination Playground. Training is completed online and takes approximately one hour.

Required materials

All grants (both Community-Built Playground and Creative Play)

Three letters of support

Prepare at least three letters of support for this project. The letters can be from educators, children, parents, partner organizations, neighbors, staff members or the Board of Directors.

Proof of insurance

All grant recipients are required to provide proof of commercial and general liability insurance for at least \$1,000,000. In addition, you will need to add KaBOOM! and any additional partners as “additional insured” prior to playground construction or receiving Creative Play products.

Provide proof of land ownership and/or letter of permission from the land owner

All grant recipients must be the land owner or have land owner permission. Short-term leases are not accepted, as KaBOOM! would like to ensure that the playgrounds will be safe and maintained for many years to come!

For Community-Built Playground grants only

Site map

Using either pen and paper or a computer program (Word or Paint) create a simple sketch of your proposed playground site. Your map should include:

- Dimensions of proposed playground site (ex. 50'x50')
- Access points to proposed playground site (ex. open field OR fences, gates, stairs)
- Other physical characteristics of the site (ex. trees, buildings, existing playground equipment, sloping, in-ground drains, retaining walls, etc.)

Big picture site photo

Place four markers (these can be cones, flags, people, chairs, etc.) at the four corners of the proposed playground site in order to create an outline of the playground footprint. While standing outside of the footprint, take a photo to show us the overall site with all four markers visible.

Site photos

- 360 View: Stand in the center of the proposed playground footprint. Take at least four photos (one facing in each direction), so that we can see what is visible from your proposed site.
- Entrance/Exit: Where people and materials can access the site 360 from four different views as well as two Entrance/Exit pictures.
- Please provide additional pictures that will help KaBOOM! understand the logistics of your site, including pathways, driveways, fence lines, buildings, parking, as well as above ground and underground utility points.

Nearby playgrounds

Include the addresses and photos of any nearby playgrounds within a half-mile.

Additional permits/consents/approvals/licenses

All grant recipients must obtain any and all necessary consents, approvals, permits and/or licenses required to utilize the grant awarded.

About KaBOOM!

KaBOOM! is the national non-profit dedicated to bringing balanced and active play into the daily lives of all kids, particularly those growing up in poverty in America. Since 1996, KaBOOM! has collaborated with partners to build, open or improve nearly 16,000 playgrounds, engaged more than one million volunteers and served 7.4 million children. KaBOOM! creates great places to play, inspires communities to promote and support play, and works to drive the national discussion about the importance of play in fostering healthy lives and communities. To learn why #playmatters: visit kaboom.org or join the conversation at twitter.com/kaboom or facebook.com/kaboom.

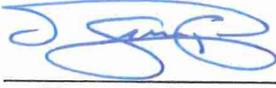


#10

**CITY OF SOCORRO
REQUEST FOR CITY COUNCIL AGENDA ITEM**

Note: Regular Council meetings are held on the 1st. and 3rd. Thursday of each month. Requests **MUST** be submitted to the City Clerk by **12:00 p.m.** on the **THURSDAY** one week before the scheduled meeting date. **Late items (received by 5:00 p.m.) on the Friday prior the meeting will be placed as an Addendum. NO AGENDA ITEMS WILL BE RECEIVED AFTER 5:00 ON FRIDAY.**

Date Submitted: March 26, 2015

Department:  3/26/15
Planning & Zoning

2nd Signature: _____

Approved by: _____

DESCRIBE REQUEST:

DISCUSSION AND ACTION ON THE EVENT FEE WAIVER REQUEST FOR THE PASSION OF CHRIST EVENT AT SAINTS PETER AND PAUL CATHOLIC CHURCH TO BE HELD ON APRIL 3, 2015.

THE PLANNING AND ZONING DEPARTMENT RECOMMENDS APPROVAL

_____ FOR OFFICE USE ONLY _____

Please check one:

() Presentation Agenda

() Consent Agenda

(X) Regular Agenda

() Executive Session

This item is to be placed on the agenda for: April 2, 2015

Received by City Clerk on: _____, 2015. Time: _____

Approved to be placed on the agenda : _____
City Council / City Manager

ACTION TAKEN: () Approved
() Not approved
() Tabled
() Other

Jesus A. Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodriguez
District 2 / Mayor Pro-Tem

Victor Perez
District 3

Anthony Gandara
District 4

Willie Norfleet Jr.
City Manager

DATE: April 2, 2015

TO: MAYOR AND CITY COUNCIL

FROM: Sam Leony, Planning and Zoning Director

CC: Willie Norfleet, City Manager

SUBJECT:

Approval request to waive the Event Permit fee for the Passion of Christ procession at Saints Peter and Paul Catholic Church.

EVENT

LOCATION:

673 Old Hueco Tanks Rd.,
Socorro, Texas 79927

DATE OF

EVENT: April 3, 2015.

APPLICANT:

Rev. Raul Trigueros
673 Old Hueco Tanks Rd.
Socorro, Texas 79927
(915) 859-3758

RECOMMENDATION:

The Planning and Zoning Department recommends APPROVAL with the following condition:

The facilities designated for the Bazaar shall pass the necessary inspections (electrical, plumbing, and fire) performed by the Socorro Planning Department and the Fire Marshal (El Paso County E.S.D. # 2).



Event Permit # _____

1. Applicant's Name: clo Rev. Raul, Trigueros
Sts. Peter & Paul Church
2. Applicant's Address: 673 Old Hueco Tanks Rd.
3. Date of Event: April 3, 2015
4. Address of Event: Old Hueco Tanks Rd. (dirt road part)
5. Phone Number: 915-859-3758
6. Legal Description Subdivision: _____
Tract: _____ Lot: _____ Block: _____
7. Zoning: _____

This permit is issued on the express condition that the event authorized shall be in compliance with the provision set forth in Ordinance #48, and all amendments to said ordinance.

This application becomes a permit upon receipt of the permit fee and signed approvals.

Rev. Raul Trigueros
Applicant's Signature

3-17-15
Date

\$ _____
Fee

Planning Department Approval

Date



WAIVER REQUEST FORM

Applicant's Name: Sts. Peter & Paul Church c/o Rev. Raúl Trigueros
Applicant's Address: 673 Old Hueco Tanks Rd.
City: El Paso State: Tx Zip: 79927
Address of Proposed Waiver: 673 Old Hueco Tank

Reason for request and circumstance causing conflict: Wishes to use the dirt road area for the play of the Passion which will be performed alive by our youth parishoners. (The Passion of the Lord)

Rev. Raúl Trigueros
Applicant's Signature

3-17-15
Date

City Council Action: Approved _____ Disapproved _____

Date: _____

Planning and Zoning Director: _____

11

**CITY OF SOCORRO
REQUEST FOR CITY COUNCIL AGENDA ITEM**

Note: Regular Council meetings are held on the 1st and 3rd Thursday of each month. Requests **MUST** be submitted to the City Clerk by **12:00 p.m.** on the **THURSDAY** one week before the scheduled meeting date. **Late items (received by 5:00 p.m.) on the Friday prior the meeting will be placed as an Addendum. NO AGENDA ITEMS WILL BE RECEIVED AFTER 5:00 ON FRIDAY.**

Date Submitted: March 26, 2015

Department:  3/26/15
Planning & Zoning

1st. Signature: _____

2nd. Signature: _____

DESCRIBE REQUEST:

DISCUSSION AND ACTION ON THE EVENT FEE WAIVER REQUEST FOR THE STS. PETER & PAUL CHURCH BAZAAR FROM JUNE 26, 2015 TO JUNE 28, 2015.

_____ FOR OFFICE USE ONLY _____
Please check one:

- | | |
|--|--|
| <input type="checkbox"/> Executive Session | <input checked="" type="checkbox"/> Regular Agenda |
| <input type="checkbox"/> Presentation Agenda | <input type="checkbox"/> Consent Agenda |

This item is to be placed on the agenda for: April 2, 2015

Received by City Clerk on: _____, 2015. Time: _____

Approved to be placed on the agenda : _____
City Council / City Manager

- ACTION TAKEN:
- Approved
 - Not approved
 - Tabled
 - Other

Jesus A. Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodriguez
District 2 / Mayor Pro-Tem

Victor Perez
District 3

Anthony Gandara
District 4

Willie Norfleet Jr.
City Manager

DATE: April 2, 2015

TO: MAYOR AND CITY COUNCIL

FROM: Sam Leony, Planning and Zoning Director

CC: Willie Norfleet, City Manager

SUBJECT:

Approval request to waive the Event Permit fee for the Annual Bazaar at Saints Peter and Paul Catholic Church.

EVENT

LOCATION:

673 Old Hueco Tanks Rd.,
Socorro, Texas 79927

DATE OF

EVENT: June 26, 27, and 28, 2015.

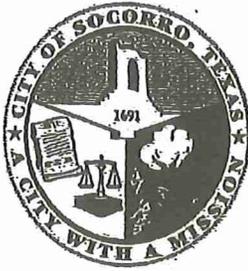
APPLICANT:

Rev. Raul Trigueros
673 Old Hueco Tanks Rd.
Socorro, Texas 79927
(915) 859-3758

RECOMMENDATION:

The Planning and Zoning Department recommends APPROVAL with the following condition:

The facilities designated for the Bazaar shall pass the necessary inspections (electrical, plumbing, and fire) performed by the Socorro Planning Department and the Fire Marshal (El Paso County E.S.D. # 2).



By 3/20/15 3:51pm
REC'D MAR 20 2015

Event Permit # _____

1. Applicant's Name: Daniel Provencio - Sts. Peter & Paul Church
2. Applicant's Address: 673 OLD Hueco Rd.
3. Date of Event: June 26, 27, 28
4. Address of Event: 673 OLD Hueco Rd.
5. Phone Number: (915) 859-3758
6. Legal Description Subdivision: _____
 Tract: _____ Lot: _____ Block: _____
7. Zoning: _____

This permit is issued on the express condition that the event authorized shall be in compliance with the provision set forth in Ordinance #48, and all amendments to said ordinance.

This application becomes a permit upon receipt of the permit fee and signed approvals.

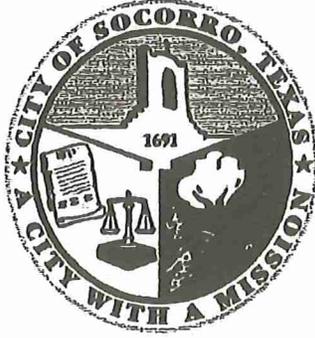
[Signature]
Applicant's Signature

3-20-15
Date

\$ _____
Fee

Planning Department Approval

Date



By 3/20/15 3:51pm
REC'D MAR 20 2015

WAIVER REQUEST FORM

Applicant's Name: Daniel Provencio - Sts. Peter & Paul Church

Applicant's Address: 673 OLD Hueco Rd.

City: Socorro State: Texas Zip: 79927

Address of Proposed Waiver: 573 OLD Hueco Rd.

Reason for request and circumstance causing conflict: "Event" Bazaar

June 26; 27; 28


Applicant's Signature

3-20-15
Date

City Council Action: Approved _____ Disapproved _____

Date: _____

Planning and Zoning Director: _____

Jesus A. Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Ítem No. 12

Gloria M. Rodriguez
District 2 / Mayor Pro-Tem

Victor Perez
District 3

Anthony Gandara
District 4

Willie Norfleet Jr.

DATE: April 2, 2015
TO: MAYOR AND CITY COUNCIL
FROM: Sam Leony, Planning and Zoning Director
CC: Willie Norfleet Jr., City Manager

SUBJECT:

Proposed extension of the underground metal culvert pipe at Old Hueco Tanks Rd. to be done by the El Paso County Water Improvement District # 1.

SUMMARY:

On November 6, 2014, City Council approved the replacement of the damaged culvert of Ysla Lateral located underground at the intersection with Old Hueco tanks Rd. That authorization was to install a 60" diameter pipe by approximately 40' long, but in preparation of a future widening of Old Hueco Tanks Rd., it is prudent to extend the pipe in 18 more feet in order to cover the additional ROW, and being able to build sidewalks to cross the canal and to protect the pedestrians.

BACKGROUND:

The City is responsible for the maintenance and repairs of every irrigation structure under our ROW. On this particular project, the Irrigation District will be using its equipment and manpower to replace the pipe culvert, construct the reinforced head walls, and backfill to protect the pipe, at no cost to the City, but we are responsible for providing the material required for the project, as well as the pavement of the area.

STATEMENT OF THE ISSUE:

This project is very important to prevent the existing pipe culvert from collapsing, by extending the underground pipe we will be able to build sidewalks to cross the canal away from the pavement, and at the same time we will be making the provisions for a future widening of Old Hueco Tanks Rd.

ALTERNATIVE:

Not Applicable.

STAFF RECOMMENDATION:

The Planning and Zoning Department recommends APPROVAL.

FINANCIAL IMPACT:

Although City Council did approve the purchase of the pipe, quoted in \$5,030.92, with this pipe extension and construction material could be in the neighborhood of \$12,000.00 (The EPCWID#1 will provide the City of Socorro with a list of material required).

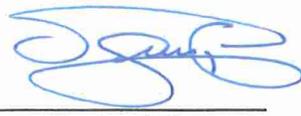
AUTHORIZATION:

1. City Manager: _____ Date: _____
2. Attorney: _____ Date: _____
3. CFO: _____ Date: _____

CITY OF SOCORRO
REQUEST FOR CITY COUNCIL AGENDA ITEM

Note: Regular Council meetings are held on the 1st. and 3rd. Thursday of each month. Requests **MUST** be submitted to the City Clerk by **12:00 p.m.** on the **THURSDAY** one week before the scheduled meeting date. **Late items (received by 5:00 p.m.) on the Friday prior the meeting will be placed as an Addendum. NO AGENDA ITEMS WILL BE RECEIVED AFTER 5:00 ON FRIDAY.**

Date Submitted: March 26, 2015

Department: 
Planning & Zoning

3/26/15

1st. Signature: _____

2nd. Signature: _____

DESCRIBE REQUEST:

DISCUSSION AND ACTION ON THE AUTHORIZATION TO THE EPCWID#1 TO EXTEND THE PIPE CULVERT ON OLD HUECO TANKS RD. FROM 40' TO 58' LONG FOR FUTURE ROAD WIDENING OF THE STREET.

PLANNING AND ZONING DEPARTMENT RECOMMENDS APPROVAL

FOR OFFICE USE ONLY

Please check one:

- | | |
|--|--|
| <input type="checkbox"/> Executive Session | <input checked="" type="checkbox"/> Regular Agenda |
| <input type="checkbox"/> Presentation Agenda | <input type="checkbox"/> Consent Agenda |

This item is to be placed on the agenda for: _____ April 2, 2015

Received by City Clerk on: _____, 2015. Time: _____

Approved to be placed on the agenda: _____
City Council / City Manager

ACTION TAKEN: Approved
 Not approved
 Tabled
 Other

Jesus A. Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



ITEM NO. 13

Gloria M. Rodriguez
District 2 / Mayor Pro-Tem

Victor Perez
District 3

Anthony Gandara
District 4

Willie Norfleet Jr.
City Manager

DATE: April 2, 2015
TO: MAYOR AND CITY COUNCIL
FROM: Sam Leony, Planning and Zoning Director
CC: Willie Norfleet Jr., City Manager

SUBJECT:

Proposed authorization to conduct and RFQ process to select a professional Surveying Firm to perform the surveying projects for the City of Socorro.

SUMMARY:

The intention is to conduct an RFQ to select the most responsible and qualified surveying firm, to expedite the project were the surveying services are required.

BACKGROUND:

The Planning and Zoning Department currently has a good number of surveying projects for different land dedication, annexation, road alignment, etc.; therefore, in order to expedite the conclusion of those projects, it is necessary to have a surveying firm to take care of those urgent project without going thru a selection process every time we require a service like that.

STATEMENT OF THE ISSUE:

The surveying firm will be selected by a Reviewing Committee, and approved by City Council.

ALTERNATIVE:

Not Applicable.

STAFF RECOMMENDATION:

The Planning and Zoning Department recommends APPROVAL.

FINANCIAL IMPACT:

Not Applicable.

AUTHORIZATION:

1. City Manager: _____ Date: _____

2. Attorney: _____ Date: _____

3. CFO: _____ Date: _____

**CITY OF SOCORRO
REQUEST FOR CITY COUNCIL AGENDA ITEM**

Note: Regular Council meetings are held on the 1st. and 3rd. Thursday of each month. Requests **MUST** be submitted to the City Clerk by **12:00 p.m.** on the **THURSDAY** one week before the scheduled meeting date. **Late items (received by 5:00 p.m.) on the Friday prior the meeting will be placed as an Addendum. NO AGENDA ITEMS WILL BE RECEIVED AFTER 5:00 ON FRIDAY.**

Date Submitted: March 26, 2015

Department: 
Planning & Zoning

1st. Signature: _____

2nd. Signature: _____

DESCRIBE REQUEST:

DISCUSSION AND ACTION ON THE AUTHORIZATION TO CONDUCT A REQUEST FOR QUALIFICATIONS PROCESS TO SELECT A PROFESSIONAL SURVEYING FIRM TO PERFORM THE SURVEYING PROJECTS FOR THE CITY OF SOCORRO.

PLANNING AND ZONING DEPARTMENT RECOMMENDS APPROVAL

_____ FOR OFFICE USE ONLY _____
Please check one:

- | | |
|--|--|
| <input type="checkbox"/> Executive Session | <input checked="" type="checkbox"/> Regular Agenda |
| <input type="checkbox"/> Presentation Agenda | <input type="checkbox"/> Consent Agenda |

This item is to be placed on the agenda for: _____ April 2, 2015

Received by City Clerk on: _____, 2015. Time: _____

Approved to be placed on the agenda: _____
City Council / City Manager

ACTION TAKEN: Approved
 Not approved
 Tabled
 Other

14

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodriguez
District 2

Victor Perez
District 3 / Mayor-Pro Tem

Anthony Gandara
District 4

Willie Norfleet, Jr.
City Manager

ORDINANCE 363

AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS, AMENDING CHAPTER 2, ARTICLE IV, DIVISION 7, SECTION 2-266 OF THE CODE OF ORDINANCES OF THE CITY OF SOCORRO, TEXAS, AUTHORIZING THE HISTORICAL LANDMARK COMMISSION TO ASSUME THE POWERS AND DUTIES OF THE MUSEUM COMMISSION, ELIMINATING THE MUSEUM COMMISSION, AND REPEALING CHAPTER 2, ARTICLE IV, DIVISION 5, (SECTIONS 2-233 TO 2-256) OF THE CODE OF ORDINANCES OF THE CITY OF SOCORRO, TEXAS

WHEREAS, Article XIII of the City Charter of the City of Socorro, Texas and Chapter 2, Article IV, Division 7, of the Code of Ordinances of the City of Socorro, Texas establish the Historical Landmark Commission; and,

WHEREAS, Chapter 2, Article IV, Division 5, of the Code of Ordinances of the City of Socorro, Texas establishes the Museum Commission; and,

WHEREAS, the City Council has determined that the Historical Landmark Commission should assume the powers and duties of the Museum Commission, and the Museum Commission should be eliminated; and,

WHEREAS, the City Council has determined that the following Ordinance is necessary for the proper administration of the City, as well as to protect the public health, safety, and welfare of its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS, THAT:

SECTION 1.

The recitals set forth above are hereby found to be true and correct and are incorporated into the body of this Ordinance for all purposes as if fully set forth herein.

SECTION 2.

Chapter 2, Article IV, Division 7, Section 2-266, of the Code of Ordinances of the City of Socorro, Texas is hereby amended, as follows:

DIVISION 7. - HISTORICAL LANDMARK COMMISSION

Sec. 2-266. - Established.

- (a) The City has established the Historic Landmark Commission (HLC). To the extent possible, the City Council shall appoint members to the HLC who have a background in architecture, urban design, history, or similar professions, or have an interest in historic preservation. Members of the HLC must be residents of El Paso County.
- (b) The purpose of the HLC shall be as follows: (1) to review and approve historical sites as provided in Article XIII of the City Charter; (2) to ensure the protection, enhancement, preservation and use of historic areas, places, buildings and structures as provided in Chapter 20 of this Code; (3) to establish policy and direction for the City Museum and to work towards the establishment of same through the City, surrounding county, state, and federal governments, the City community, and the general public; and (4) to collect, preserve, and exhibit objects valuable to the art and history of the City community.
- (c) The commission consists of seven members appointed to four-year terms by the members of the city council as follows:
 - (1) Place 1—District 1.
 - (2) Place 2—District 2.
 - (3) Place 3—District 3.
 - (4) Place 4—District 4.
 - (5) Place 5—District 5.
 - (6) Place 6—Mayor.
 - (7) Place 7—Mayor.
- (d) The initial terms of the members in Places 1, 2 and 3 shall expire December 1, 2013. The initial term of members in Places 4, 5, 6, and 7 shall expire on December 1, 2016. Thereafter, all members shall serve four-year terms.
- (e) Any vacancy occurring shall be filled by appointment only for the unexpired portion of the term. Commissioners may be removed by the nominating member of city council for any reason at any time by posting the removal and announcing same into the record of any city council meeting.

SECTION 3.

The Museum Commission of the City of Socorro, Texas is hereby eliminated. Chapter 2, Article IV, Division 5, of the Code of Ordinances of the City of Socorro, Texas establishing the Museum Commission, is hereby repealed. The Historical Landmark Commission shall assume all powers and duties of the Museum Commission, as set forth in Section 2 above.

SECTION 4.

Any provision of any prior ordinance of the City of Socorro, Texas, whether codified or uncodified, which is in conflict with any provision of this Ordinance is hereby repealed to the extent of the conflict; however, all other provisions of the ordinances of the City, whether codified or uncodified, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

SECTION 5.

It is the intent of the City Council that each word, paragraph, sentence, subdivision, clause, phrase or section of this Ordinance be deemed severable, and should such word, paragraph, sentence, subdivision, clause, phrase or section be declared invalid or unconstitutional for any reason, such declaration of invalidity or unconstitutionality shall not be construed to affect the validity of those provisions of this Ordinance left standing, or the validity of any other ordinances of the City of Socorro, Texas.

SECTION 6.

This Ordinance shall take effect and shall be in full force from and after its adoption and publication as provided by law.

SECTION 5.

The City Clerk is hereby ordered to cause this Ordinance to be incorporated into the Code of Ordinances of the City of Socorro, Texas.

READ, ADOPTED AND APPROVED this ___ day of _____, 2015.

CITY OF SOCORRO, TEXAS

Jesus Ruiz, Mayor

ATTEST:

Olivia Navarro, Assistant City Clerk

APPROVED AS TO FORM:

James A. Martinez
Socorro City Attorney

Introduction and First Reading: _____
Second Reading and Adoption: _____

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



ITEM NO. 15

Gloria M. Rodriguez
District 2

Victor Perez
District 3 – Mayor Pro Tem

Anthony Gandara
District 4

Willie Norfleet, Jr.
City Manager

DATE: April 2, 2015

TO: MAYOR AND CITY COUNCIL

FROM: CHIEF CARLOS MALDONADO

SUBJECT: DISCUSSION AND ACTION TO AUTHORIZE THE MAYOR, CITY ATTORNEY AND CHIEF OF POLICE TO SIGN AN EQUITABLE SHARING AGREEMENT AND CERTIFICATION FORM WITH HOMELAND SECURITY INVESTIGATIONS (HSI) FOR THE PURPOSE OF SHARING OF FUNDS RECEIVED WHILE ASSISTING IN (HSI) OPERATIONS.

SUMMARY

See attached agreement.

BACKGROUND

City of Socorro Police Department may request to share in funds that are seized by HSI while working Operations with them. The agreement must be signed every year.

STATEMENT OF THE ISSUE

Monies received from HSI seizures will be deposited into the Confiscated Funds budget.

FINANCIAL IMPACT

None

ALTERNATIVE

Do not receive any seized funds

STAFF RECOMMENDATION

It is recommended to approve the signing of the agreement..

REQUIRED AUTHORIZATION

1. Mayor _____ Date _____

2. CFO _____ Date _____

3. Attorney _____ Date _____



Equitable Sharing Agreement and Certification



OMB Number 1123-0011
Expires 9-30-2014

- Police Department
 Sheriff's Office
 Task Force (Complete Table A)
 Prosecutor's Office
 National Guard Counterdrug Unit
 Other

* Please fill each required field. Hover mouse over any fillable field for pop-up instructions. *

Agency Name: Socorro Police Department

NCIC/ORI/Tracking Number:

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| T | X | 0 | 7 | 1 | 1 | 6 | 0 | 0 |
|---|---|---|---|---|---|---|---|---|

Mailing Address: 670 Poona

City: Socorro State: TX Zip: 79927

Finance Contact: First: Karina Last: Hagelsieb

Phone: 915-858-2915 E-mail: cfo@ci.socorro.tx.us

Preparer: First: Eddie Last: Smith

Same as Finance Contact Phone: 915-235-7614 E-mail: esmith@ci.socorro.tx.us

Independent Public Accountant: E-mail: gbanuelos@acgs.com

Last FY End Date: 08/31/2015 Agency Current FY Budget: \$2,798,483.00

- New Participant:** Read the Equitable Sharing Agreement and sign the Affidavit.
 Existing Participant: Complete the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.
 Amended Form: Revise the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.

Annual Certification Report

| Summary of Equitable Sharing Activity | | Justice Funds ¹ | Treasury Funds ² |
|---------------------------------------|--|----------------------------|-----------------------------|
| 1 | Beginning Equitable Sharing Fund Balance (must match Ending Equitable Sharing Fund Balance from prior FY) | | |
| 2 | Federal Sharing Funds Received | | |
| 3 | Federal Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (To populate, complete Table B) | | |
| 4 | Other Income | | |
| 5 | Interest Income Accrued Non-Interest Bearing <input type="radio"/> Interest Bearing <input type="radio"/> | | |
| 6 | Total Equitable Sharing Funds (total of lines 1 - 5) | \$0.00 | \$0.00 |
| 7 | Federal Sharing Funds Spent (total of lines a - m below) | \$0.00 | \$0.00 |
| 8 | Ending Balance (difference between line 7 and line 6) | \$0.00 | \$0.00 |

¹ Justice Agencies are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA.

² Treasury Agencies are: IRS, ICE, CBP, TTB, USSS, and USCG.

| Summary of Shared Funds Spent | | Justice Funds | Treasury Funds |
|-------------------------------|---|---------------|----------------|
| a | Total spent on salaries under permitted salary exceptions | | |
| b | Total spent on overtime | | |
| c | Total spent on informants, "buy money", and rewards | | |
| d | Total spent on travel and training | | |
| e | Total spent on communications and computers | | |
| f | Total spent on weapons and protective gear | | |
| g | Total spent on electronic surveillance equipment | | |
| h | Total spent on buildings and improvements | | |
| i | Total transfers to other participating state and local law enforcement agencies (To populate, complete Table C) | | |
| j | Total spent on other law enforcement expenses (To populate, complete Table D) | | |
| k | Total Expenditures in Support of Community-Based Programs (To populate, complete Table E) | | |
| l | Total Windfall Transfers (To populate, complete Table F) | | |
| m | Total spent on matching grants (To populate, complete Table G) | | |
| n | Total | \$0.00 | \$0.00 |
| o | Did your agency receive non-cash assets? <input type="radio"/> Yes <input type="radio"/> No If yes, complete Table H. | | |

Please fill out the following tables, if applicable.

Table A: Members of Task Force

| Agency Name | NCIC/ORI/Tracking Number | | | | | | | | | | |
|-------------|---|--|--|--|--|--|--|--|--|--|--|
| | <table border="1" style="width: 100%; height: 30px;"> <tr> <td style="width: 10%;"></td> </tr> </table> | | | | | | | | | | |
| | | | | | | | | | | | |

Table B: Equitable Sharing Funds Received from other Agencies

| Transferring Agency Name, City, and State | Justice Funds | Treasury Funds | | | | | | | | |
|--|---------------|----------------|--|--|--|--|--|--|--|--|
| Agency Name: <input style="width: 450px;" type="text"/> | | | | | | | | | | |
| NCIC/ORI/Tracking Number: <table border="1" style="display: inline-table; width: 150px; height: 20px;"><tr><td style="width: 15px;"></td><td style="width: 15px;"></td></tr></table> | | | | | | | | | | |
| | | | | | | | | | | |

Table C: Equitable Sharing Funds Transferred to Other Agencies

| Receiving Agency Name, City, and State | Justice Funds | Treasury Funds | | | | | | | | |
|--|---------------|----------------|--|--|--|--|--|--|--|--|
| Agency Name: <input style="width: 450px;" type="text"/> | | | | | | | | | | |
| NCIC/ORI/Tracking Number: <table border="1" style="display: inline-table; width: 150px; height: 20px;"><tr><td style="width: 15px;"></td><td style="width: 15px;"></td></tr></table> | | | | | | | | | | |
| | | | | | | | | | | |

Table D: Other Law Enforcement Expenses

| Description of Expense | Justice Funds | Treasury Funds |
|------------------------|---------------|----------------|
| | | |

Table E: Expenditures in Support of Community-Based Programs

| Recipient | Justice Funds | |
|-----------|---------------|--|
| | | |

Table F: Windfall Transfers

| Recipient | Justice Funds | Treasury Funds |
|-----------|---------------|----------------|
| | | |

Table G: Matching Grants

| Matching Grant Name | Justice Funds | Treasury Funds |
|---------------------|---------------|----------------|
| | | |

Table H: Other Non-Cash Assets Received

| Source | Description of Asset |
|--------------------------------|----------------------|
| Justice <input type="radio"/> | |
| Treasury <input type="radio"/> | |

Table I: Civil Rights Cases

| Name of Case | Type of Discrimination Alleged | | | |
|--------------|-------------------------------------|--------------------------------|--|---------------------------------|
| | <input type="checkbox"/> Race | <input type="checkbox"/> Color | <input type="checkbox"/> National Origin | <input type="checkbox"/> Gender |
| | <input type="checkbox"/> Disability | <input type="checkbox"/> Age | <input type="checkbox"/> Other _____ | |

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section, 1400 New York Avenue, N.W., Washington, DC 20005.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies.

By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal Equitable Sharing Program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

1. Submission. This Document must be submitted to aca.submit@usdoj.gov within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature submitted by fax. This will constitute submission to the Department of Justice and the Department of the Treasury.

2. Signatories. This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.

3. Uses. Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's *Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide)*, and the Department of the Treasury's *Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide)*.

4. Transfers. Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of the Treasury, depending on the source of the funds, that the receiving agency is a current and compliant Equitable Sharing Program participant.

5. Internal Controls. The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal equitable sharing account.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public funds as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide*, including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or the supplantation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the *Justice or Treasury Guides*, depending on the source of the funds/property.

6. Audit Report. Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

Affidavit - New Participant

Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Justice* and/or *Treasury Guides* during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above? Yes No

If you answered yes to the above question, complete Table I

Agency Head

Signature: _____
Name: Carlos R. Maldonado
Title: Chief
Date: _____
E-mail: cmaldonado@ci.socorro.tx.us

Governing Body Head

Signature: _____
Name: Jesus Ruiz
Title: Mayor
Date: _____
E-mail: mayor@ci.socorro.tx.us

Subscribe to Equitable Sharing Wire:

The Equitable Sharing Wire is an electronic newsletter that gives you important, substantive, information regarding Equitable Sharing policies, practices, and procedures.

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Final Instructions:

- Step 1: Click to save for your records
- Step 2: Click to save in XML format

- Step 3: Email the XML file to aca.submit@usdoj.gov
- Step 4: Scan & email this Affidavit to aca.affidavit@usdoj.gov
(Email subject line must include Agency NCIC/ORI Code)

FOR AGENCY USE ONLY

Entered by _____

Entered on _____

FY End: 08/31/2015

NCIC: TX0711600

State: TX



Date Printed: March 30, 2015 14:30

Agency: Socorro Police Department

Preparer: Eddie Smith

Phone: 915-235-7614

E-mail: esmith@ci.socorro.tx.us

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



ITEM NO. 16

Gloria M. Rodriguez
District 2 - Mayor Pro Tem

Victor Perez
District 3 / Mayor Pro-Tem

Anthony Gandara
District 4

Willie Norfleet, Jr.
City Manager

Visitor Sign-In Policy

1. Managers and employees are responsible for adherence to this policy. Failure to comply with this policy may result in disciplinary action.
2. Visitors include all persons who are granted access to City of Socorro's premises, including, but not limited to contractors, clients, constituents, and employees' acquaintances, friends and family members, regardless whether the purpose of the visit is for business or personal reasons.
3. All visitors must stop at the reception area and sign in on the visitor sign in sheet.
4. If the visitor is meeting with a staff member for a meeting, the staff member must meet and escort the visitor.
5. Visitors need to be escorted back to sign out on completion of their visit.
6. There will be no exceptions to this policy.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS.

This 2nd day of April 2015.

Jesus Ruiz, Mayor

ATTEST:

Olivia Navarro, Assistant City Clerk

APPROVED AS TO FORM:

James A. Martinez, City Attorney