

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1 / Mayor Pro Tem



Gloria M. Rodriguez
District 2

Victor Perez
District 3

Vacant
District 4

Willie Norfleet, Jr.
City Manager

#18

DATE: APRIL 16, 2015

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: KARINA HAGELSIEB, CPA

SUBJECT: DISCUSSION AND ACTION ON APPROVING THE UNAUDITED GENERAL FUND BUDGET VS REVENUES AND EXPENDITURE REPORT FOR THE PERIODS OCTOBER 1, 2014 TO MARCH 31, 2015.

SUMMARY

This action approves the unaudited revenue & expenditure report for the general fund for the periods October 1, 2014 to March 31, 2015.

STATEMENT OF THE ISSUE

Section 3.12 (E) of the City of Socorro's Charter states

The City Council shall, at the end of each month, prepare or have prepared under its direction, a statement as to financial receipts and disbursements for that particular month, and shall have such statement no later than the 25th day of the following month and shall have a copy of said statement available in the office of the City Secretary for examination and a copy will be made, at a reasonable charge, for those who request one.

FINANCIAL IMPACT

None

ALTERNATIVE

None

STAFF RECOMMENDATION

The Staff is recommending the approval of this item.

City of Socorro
 Unaudited General Fund
 Budget Vs Revenues & Expenditures
 for the periods October 1, 2014 through March 31, 2015

Summary of Revenues vs Expenditures

	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted Balance	Percent of Budget
Total Revenues	7,791,479	134,679.30	198,308.42	1,614,686.10	1,090,080.53	1,535,369.99	420,524.78	4,993,649.12	(2,797,829.88)	64%
Total Expenditures	7,791,479	388,067.29	429,373.56	555,377.65	493,011.49	823,535.15	573,866.74	3,263,231.88	4,528,247.12	42%
Total Excess (Deficit)	-	(253,387.99)	(231,065.14)	1,059,308.45	597,069.04	711,834.84	(153,341.96)	1,730,417.24	1,730,417.24	22%

Account Code	Revenues										Percent of Budget
	Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted Balance	
04201	Property Taxes	4,217,911	47,005.09	114,177.84	1,442,336.17	887,978.00	1,173,889.41	189,673.07	3,855,059.58	(362,851.42)	91%
04202	Sales Taxes	1,700,000			89,515.66	85,499.14	191,030.69	85,726.91	451,772.40	(1,248,227.60)	27%
04203	Franchise Taxes	325,000			2.72	43,798.85	73,994.59	10.74	117,806.90	(207,193.10)	36%
04206	Property Taxes-Delinquent	150,000	13,918.46	17,331.44	25,914.23	15,604.84	10,818.20	21,186.63	104,773.80	(45,226.20)	70%
04404	Interest Eamed	1,200	6.59	74.60			-		81.19	(1,118.81)	7%
04500	Other Plann Fees(Fireworks)	3,000	360.00	145.00	100.00		-	250.00	855.00	(2,145.00)	29%
04501	Building Permits	220,000	21,340.50	10,475.00	9,966.72	9,335.25	7,846.56	31,327.00	90,291.03	(129,708.97)	41%
04502	Business Registrations	47,000	1,548.38	1,120.55	4,123.40	3,720.14	7,618.42	15,522.66	33,653.55	(13,346.45)	72%
04503	Rezoning Fees	36,000	5,000.00	8,140.00	2,800.00	1,500.00	1,550.00	4,700.00	23,690.00	(12,310.00)	66%
04504	AdmMisc-Copies,City Clrk		1.10	4.50			-		5.60	5.60	
04505	Mobile Home Permits	3,000	105.00	210.00		585.00	510.00	365.00	1,775.00	(1,225.00)	59%
04507	Muni. Court Judgements	460,000	42,286.82	31,596.53	37,640.34	36,114.64	63,080.17	60,085.56	270,804.06	(189,195.94)	59%
04511	Juvenile Case Mgmt Fee		1,564.47	1,114.13	978.09	1,155.00	1,423.72	1,626.85	7,862.26	7,862.26	
04512	Municipal Court Tech		1,100.89	768.11	684.85	785.97	1,099.56	1,193.23	5,632.61	5,632.61	
04604	Police Fees	7,000	502.00	531.00	470.00	324.00	60.00	458.00	2,345.00	(4,655.00)	34%
04701	Rental Fees							3.00	3.00		
04704	Other Revenue						440.00		440.00	440.00	
04710	Donations-Activities					500.00	-		500.00	500.00	
04713	Reimbursed cost			10,663.52		3,142.00	2,008.67	8,954.00	24,768.19	24,768.19	
04714	Park Fees	1,000	(60.00)	(180.00)	(60.00)		-	240.00	(60.00)	(1,060.00)	-6%
04903	Miscellaneous Income	4,000		2,136.20	213.92	37.70	-	(797.87)	1,589.95	(2,410.05)	40%
04999	Prior Years Revenue	616,368					-		-	(616,368.00)	0%
	Total Revenues	7,791,479	134,679.30	198,308.42	1,614,686.10	1,090,080.53	1,535,369.99	420,524.78	4,993,649.12	(2,797,832.88)	64%

City of Socorro
 Unaudited General Fund
 Budget Vs Revenues & Expenditures
 for the periods October 1, 2014 through March 31, 2015

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted Balance	Percent of Budget
05101	Salaries	3,732,906	232,697.69	261,456.02	271,198.65	270,590.97	264,700.59	262,933.91	1,563,577.83	2,169,328.17	42%
05103	Overtime	193,410	12,670.84	13,736.98	18,526.56	25,652.43	16,170.33	12,047.97	98,805.11	94,604.89	51%
05111	Fica Taxes	300,386	18,680.14	20,384.62	21,496.37	22,662.66	21,486.67	21,036.17	125,746.63	174,639.37	42%
05112	TWC Taxes	28,079	350.22	380.59	563.71	9,791.88	6,791.14	2,649.78	20,527.32	7,551.68	73%
05113	Health Insurance	714,360	41,252.71	41,681.65	45,766.01	46,381.21	44,584.67	45,617.78	265,284.03	449,075.97	37%
05114	Workers Comp	124,851	6,661.00	6,661.00	6,661.00	6,661.00	6,661.00	6,661.00	39,966.00	84,885.00	32%
05115	Deferred Comp	62,320	2,795.00	3,005.28	3,004.27	3,413.93	3,678.51	4,476.84	20,373.83	41,946.17	33%
05116	Life Insurance	6,740	-	472.58	472.51	-	-	-	945.09	5,794.91	14%
05117	Dental Insurance	24,115	1,497.39	1,512.96	1,324.56	1,342.36	1,290.36	1,320.28	8,287.91	15,827.09	34%
05118	Vision Insurance	5,565	341.11	344.66	339.11	343.68	330.36	338.02	2,036.94	3,528.06	37%
	Total Personnel	5,192,732	316,946.10	349,636.34	369,352.75	386,840.12	365,693.63	357,081.75	2,145,550.69	3,047,181.31	41%
05201	Supplies	65,750	3,604.72	1,484.76	5,782.36	4,106.52	7,893.66	4,006.48	26,878.50	38,871.50	41%
05202	Medical Supplies	500	-	-	-	-	-	94.30	94.30	405.70	19%
05211	Postage	8,760	-	-	-	148.16	490.00	1,224.49	1,862.65	6,897.35	21%
05212	Tools & Supplies	53,200	1,118.67	1,859.59	1,010.36	(122.27)	218.63	305.02	4,390.00	48,810.00	8%
05213	Uniforms	39,120	-	669.70	3,867.46	4,001.68	7,950.12	3,450.31	19,939.27	19,180.73	51%
05310	Building Modifications	500	-	-	-	-	-	-	-	500.00	0%
05311	Building & Property Maintenan	41,400	862.10	4,087.50	1,111.19	999.80	5,062.98	2,199.66	14,323.23	27,076.77	35%
05312	Street Maintenance	22,000	-	3,695.82	3,020.22	1,044.00	3,768.33	493.46	12,021.83	9,978.17	55%
05313	Utilities	229,000	11,832.72	13,781.45	15,612.26	19,839.22	26,497.14	20,219.19	107,781.98	121,218.02	47%
05314	Telephone	62,348	3,311.31	2,194.11	6,669.54	3,067.83	4,858.42	7,990.93	28,092.14	34,255.86	45%
05317	Park Maintenance	24,000	306.93	1,905.21	2,421.72	1,762.96	2,439.87	1,285.67	10,122.36	13,877.64	42%
05325	Recycling Center	4,200	-	-	240.86	244.84	252.68	242.53	980.91	3,219.09	23%
05411	Legal Fees	375,000	-	-	40,800.59	19,735.66	59,221.23	29,313.44	149,070.92	225,929.08	40%
05510	Property Insurance	25,109	2,118.00	2,118.00	2,118.00	2,118.00	2,118.00	2,118.00	12,708.00	12,401.00	51%
05511	Advertising	40,000	(524.54)	1,784.35	3,322.56	3,471.81	2,105.97	2,605.77	12,765.92	27,234.08	32%
05512	Audit Fees	37,000	-	-	-	-	-	9,460.00	9,460.00	27,540.00	26%
05513	Central Appraisal Fees	60,000	-	-	20,027.81	-	-	18,352.26	38,380.07	21,619.93	64%
05515	County Elections	22,600	16,939.88	-	-	987.69	-	-	17,927.57	4,672.43	79%
05516	Dues/Subscriptions	20,150	4,703.95	2,093.00	1,990.70	2,550.59	299.00	2,954.00	14,591.24	5,558.76	72%
05517	Bank Charges	5,000	147.14	793.27	1,739.63	219.38	800.00	-	3,699.42	1,300.58	74%
05518	Liability Insurance	86,513	4,621.00	4,621.00	4,621.00	4,621.00	4,621.00	4,621.00	27,726.00	58,787.00	32%
05520	Service Contracts	320,646	10,357.15	26,490.83	54,345.44	7,492.38	42,106.42	57,953.77	198,745.99	121,900.01	62%
05521	Support Activities	97,892	71.19	3,226.14	6,876.99	(324.28)	9,664.41	799.94	20,314.39	77,577.61	21%
05522	Tax Collector Fees	11,000	-	-	-	-	10,611.88	-	10,611.88	388.12	96%
05523	Equipment Rental/Lease	17,700	513.32	562.50	2,404.82	1,929.67	1,200.75	3,099.80	9,710.86	7,989.14	55%
05525	Health Contract	484,279	-	-	3,000.00	1,000.00	197,782.90	41,356.64	243,139.54	241,139.46	50%
05527	Seminars/Training	36,250	430.00	-	1,306.66	400.00	2,415.00	2,217.49	6,769.15	29,480.85	19%
05530	Finance Charge	-	-	-	-	94.19	-	-	94.19	(94.19)	
05538	Late Charge	100	-	-	-	-	-	10.55	10.55	89.45	11%
05539	Discretionary Fund/Mayor	1,000	50.00	-	-	-	-	-	50.00	950.00	5%
05540	Discretionary District 2	1,000	-	-	-	-	-	-	-	1,000.00	0%
05541	Discretionary District 1	1,000	267.10	69.00	225.00	-	-	-	561.10	438.90	56%
05542	Discretionary District 3	1,000	-	-	-	-	-	-	-	1,000.00	0%
05543	Discretionary District 4	1,000	-	-	-	-	-	-	-	1,000.00	0%
05544	Discretionary At Lrg	1,000	50.00	-	-	-	-	-	50.00	950.00	5%
05546	Marketing Exp	10,000	-	-	-	-	-	-	-	10,000.00	0%

City of Socorro
 Unaudited General Fund
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 for the periods October 1, 2014 through March 31, 2015

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted Balance	Percent of Budget
05547	Fees & Penalties	-	-	197.27	-	-	-	-	197.27	(197.27)	
05610	Office Furniture	1,000	-	639.74	(949.98)	4,030.50	778.50	-	4,498.76	(3,498.76)	450%
05611	Radio Comm & Maint	5,000	-	-	-	-	-	-	-	5,000.00	0%
05612	Vehicle Repair & Maint.	44,200	517.76	824.24	1,077.86	3,628.90	2,095.92	3,985.31	12,129.99	32,070.01	27%
05613	Equipment Repair & Maint	30,050	81.46	4,160.76	1,113.79	1,389.41	3,582.38	1,283.99	11,611.79	18,438.21	39%
05614	Vehicle Fuel	111,600	7,397.53	-	-	14,495.95	13,037.69	-	34,931.17	76,668.83	31%
05711	Travel/Mileage/Per Diem	56,100	864.80	1,352.91	814.56	1,299.78	4,243.64	946.99	9,522.68	46,577.32	17%
05810	Property & Equipment	56,000	-	-	-	-	41,725.00	-	41,725.00	14,275.00	75%
05900	Emergency Aid and Assist	5,000	-	-	-	-	-	-	-	5,000.00	0%
05911	Contingency	5,000	-	-	-	-	-	-	-	5,000.00	0%
06440	Grant Expense	78,780	-	-	-	-	-	190.57	190.57	78,589.43	0%
07100	Street Improvements	-	1,479.00	1,126.07	1,453.50	1,938.00	-	(5,996.57)	-	-	0%
	Total Operating	2,598,747	71,121.19	79,737.22	186,024.90	106,171.37	457,841.52	216,784.99	1,117,681.19	1,481,065.81	43%
	Total Expenditures	7,791,479	388,067.29	429,373.56	555,377.65	493,011.49	823,535.15	573,866.74	3,263,231.88	4,528,247.12	42%

City of Socorro
 Unaudited General Fund
 Budget Vs Revenues & Expenditures
 for the periods October 1, 2014 through March 31, 2015

00002 - City Manager

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted	Percent of
										Balance	Budget
05101	Salaries	215,988	12,695.48	14,985.36	14,928.29	14,927.40	19,904.72	15,111.99	92,553.24	123,434.76	43%
05103	Overtime	5,800	399.51	412.80	646.59	418.87	610.48	659.05	3,147.30	2,652.70	54%
05111	FICA/Medicare Taxes	16,965	911.17	510.28	523.80	1,174.00	1,569.41	1,206.48	5,895.14	11,069.86	35%
05112	T.W.C. Payroll Taxes	1,080	0.00	0.00	0.00	381.74	139.85	83.62	605.21	474.79	56%
05113	Health Insurance Premiums	28,882	1,545.54	1,545.54	1,724.82	1,724.82	1,724.82	2,041.03	10,306.57	18,575.43	36%
05114	Workers Compensation Ins	896	38.00	38.00	38.00	38.00	38.00	38.00	228.00	668.00	25%
05115	Deferred Compensation	8,060	538.46	538.46	538.46	538.46	538.46	539.46	3,231.76	4,828.24	40%
05116	Life Insurance	447	0.00	16.64	16.64	0.00	0.00	0.00	33.28	413.72	7%
05117	Dental Insurance Expense	975	56.10	56.10	49.92	49.92	49.92	59.07	321.03	653.97	33%
05118	Vision Insurance Expense	225	12.78	12.78	12.78	12.78	12.78	15.12	79.02	145.98	35%
Total Personnel		279,318	16,197.04	18,115.96	18,479.30	19,265.99	24,588.44	19,753.82	116,400.55	162,917	42%
05201	Office Expense and Supplies	10,000	432.53	84.35	432.71	1,025.65	456.27	313.18	2,744.69	7,255.31	27%
05211	Postage	1,800	0.00	0.00	0.00	0.00	490.00	1,005.00	1,495.00	305.00	83%
05310	Building Modifications	500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0%
05311	Building & Property Maint	3,000	58.00	172.09	348.33	211.85	432.45	898.89	2,121.61	878.39	71%
05313	Utilities	6,000	277.85	180.44	502.39	494.64	1,116.76	721.66	3,293.74	2,706.26	55%
05314	Telephone	8,000	579.71	200.72	2,873.64	231.03	(1,152.17)	1,349.22	4,082.15	3,917.85	51%
05411	Legal Fees	187,400	0.00	0.00	12,990.60	4,957.50	12,976.99	3,208.45	34,133.54	153,266.46	18%
05510	Property Insurance	3,000	165.00	165.00	165.00	165.00	165.00	165.00	990.00	2,010.00	33%
05516	Dues/Subscriptions	5,000	0.00	2,093.00	110.00	2,535.59	0.00	2,750.00	7,488.59	(2,488.59)	150%
05518	Liability Insurance	36,000	972.00	972.00	972.00	972.00	972.00	972.00	5,832.00	30,168.00	16%
05520	Service Contracts	70,786	0.00	2,635.40	12,461.52	1,831.12	12,849.00	33,447.45	63,224.49	7,561.51	89%
05521	Support Activities	2,592	56.19	0.00	0.00	0.00	1,500.00	47.07	1,603.26	988.74	62%
05523	Equipment Rental/Lease	6,000	378.00	0.00	1,070.94	369.00	0.00	1,251.78	3,069.72	2,930.28	51%
05527	Seminars/Training	1,000	0.00	0.00	0.00	0.00	0.00	2,217.49	2,217.49	(1,217.49)	222%
05546	Marketing Exp	10,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
05613	Equipment Repair & Maint	2,000	0.00	0.00	475.00	0.00	0.00	0.00	475.00	1,525.00	24%
05711	Travel/Mileage/Per Diem	13,000	64.80	887.70	768.56	802.78	864.63	749.50	4,137.97	8,862.03	32%
05810	Property and Equipment	10,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
05900	Emergency Aid and Assist	5,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
05911	Contingency	5,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
Total Operating		386,078	2,984.08	7,390.70	33,170.69	13,596.16	30,670.93	49,096.69	136,909.25	249,168.75	35%
Total Expenses		665,396	19,181.12	25,506.66	51,649.99	32,862.15	55,259.37	68,850.51	253,309.80	412,086.20	38%

City of Socorro
 Unaudited General Fund
 Budget Vs Revenues & Expenditures
 for the periods October 1, 2014 through March 31, 2015

00003 - Public Works

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted Balance	Percent of Budget
05101	Salaries	514,987	33,632.87	37,442.55	39,094.33	39,725.06	39,890.14	40,054.49	229,839.44	285,147.56	45%
05103	Overtime	17,000	999.53	576.52	315.12	621.80	1,899.85	1,630.20	6,043.02	10,956.98	36%
05111	FICA/Medicare Taxes	40,702	2,649.40	2,908.46	3,014.82	3,086.55	3,196.94	3,188.85	18,045.02	22,656.98	44%
05112	T.W.C. Payroll Taxes	4,590	0.00	0.00	0.00	1,170.04	1,148.58	634.64	2,953.26	1,636.74	64%
05113	Health Insurance Premiums	130,934	8,063.40	8,041.97	9,773.98	9,835.37	9,870.18	9,916.36	55,501.26	75,432.74	42%
05114	Workers Compensation Ins	51,120	2,636.00	2,636.00	2,636.00	2,636.00	2,636.00	2,636.00	15,816.00	35,304.00	31%
05115	Deferred Compensation	8,445	614.01	624.22	641.52	691.92	833.14	1,185.68	4,590.49	3,854.51	54%
05116	Life Insurance	1,013	0.00	78.20	75.20	0.00	0.00	0.00	153.40	859.60	15%
05117	Dental Insurance Expense	4,420	292.68	291.91	282.88	284.66	285.66	287.00	1,724.79	2,695.21	39%
05118	Vision Insurance Expense	1,020	66.68	66.50	72.42	72.87	73.13	73.48	425.08	594.92	42%
Total Personnel		774,231	48,954.57	52,666.33	55,906.27	58,124.27	59,833.62	59,606.70	335,091.76	439,139.24	43%
05201	Office Expense and Supplies	2,300	669.86	148.00	252.47	101.86	279.92	685.97	2,138.08	161.92	93%
05212	Tools and Supplies	6,500	1,118.67	1,859.59	809.52	78.57	218.63	276.02	4,361.00	2,139.00	67%
05213	Uniforms	9,500	0.00	487.45	347.81	1,131.79	2,127.57	308.36	4,402.98	5,097.02	46%
05311	Building & Property Maint	4,400	140.35	3,328.52	431.43	(0.58)	1,294.14	1,000.38	6,194.24	(1,794.24)	141%
05312	Street Maintenance	22,000	0.00	3,695.82	3,020.22	1,044.00	3,768.33	493.46	12,021.83	9,978.17	55%
05313	Utilities	180,000	9,642.23	10,436.23	12,197.12	15,680.12	20,926.92	16,092.73	84,975.35	95,024.65	47%
05314	Telephone	3,000	246.89	205.36	367.67	205.36	601.89	601.26	2,228.43	771.57	74%
05325	Recycling Center	4,200	0.00	0.00	240.86	244.84	252.68	242.53	980.91	3,219.09	23%
05411	Legal Fees	10,000	0.00	0.00	4,632.78	645.00	8,304.00	2,119.32	15,701.10	(5,701.10)	157%
05510	Property Insurance	7,604	741.00	741.00	741.00	741.00	741.00	741.00	4,446.00	3,158.00	58%
05516	Dues/Subscriptions	500	0.00	0.00	115.00	0.00	0.00	0.00	115.00	385.00	23%
05518	Liability Insurance	7,460	709.00	709.00	709.00	709.00	709.00	709.00	4,254.00	3,206.00	57%
05520	Service Contracts	30,000	144.56	9,657.72	10,569.56	(3,269.28)	0.00	0.00	17,102.56	12,897.44	57%
05523	Equipment Rental/Lease	1,700	0.00	0.00	0.00	40.00	300.00	0.00	340.00	1,360.00	20%
05527	Seminars/Training	1,500	0.00	0.00	0.00	0.00	995.00	0.00	995.00	505.00	66%
05530	Finance Charge	0	0.00	0.00	0.00	94.19	0.00	0.00	94.19	(94.19)	
05532	Miscellaneous Expense	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
05547	Fees & Penalties	0	0.00	197.27	0.00	0.00	0.00	0.00	197.27	(197.27)	
05610	Office Furniture	1,000			(949.98)	0.00	0.00	0.00	(949.98)	1,949.98	-95%
05611	Radio Communications	2,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
05612	Vehicle Repair & Maint	18,000	17.00	79.34	226.66	864.99	(197.75)	628.62	1,618.86	16,381.14	9%
05613	Equipment Repair & Maint	15,000	81.46	4,065.76	413.79	1,389.41	2,498.88	1,283.99	9,733.29	5,266.71	65%
05614	Vehicle Fuel	46,000	2,618.55	0.00	0.00	6,144.69	5,761.55	0.00	14,524.79	31,475.21	32%
05711	Travel/Mileage/Per Diem	2,500	0.00	245.38	0.00	0.00	394.17	0.00	639.55	1,860.45	26%
05810	Property and Equipment	2,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
07100	Street Improvements	0	1,479.00	1,126.07	1,453.50	1,938.00	0.00	(5,996.57)	0.00	0.00	
Total Operating		377,164	17,608.57	36,982.51	35,578.41	27,782.96	48,975.93	19,186.07	186,114.45	191,049.55	49%
Total Expenses		1,151,395	66,563.14	89,648.84	91,484.68	85,907.23	108,809.55	78,792.77	521,206.21	630,188.79	45%

City of Socorro
 Unaudited General Fund
 Budget Vs Revenues & Expenditures
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00005 - Police Department

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted	Percent of
										Balance	Budget
05101	Salaries	1,786,271	110,287.23	126,372.79	133,185.73	132,482.27	121,864.35	124,464.33	748,656.70	1,037,614.30	42%
05103	Overtime	140,000	8,034.33	8,967.45	13,510.50	22,796.31	11,759.67	8,147.72	73,215.98	66,784.02	52%
05111	FICA/Medicare Taxes	147,364	9,051.59	10,353.59	11,222.29	11,878.84	10,222.22	10,144.89	62,873.42	84,490.58	43%
05112	T.W.C. Payroll Taxes	11,069	33.47	138.00	369.90	4,989.79	3,232.08	779.77	9,543.01	1,525.99	86%
05113	Health Insurance Premiums	315,782	17,812.02	18,498.55	19,318.77	19,933.97	18,712.37	19,716.74	113,992.42	201,789.58	36%
05114	Workers Compensation	55,775	3,401.00	3,401.00	3,401.00	3,401.00	3,401.00	3,401.00	20,406.00	35,369.00	37%
05115	Deferred Compensation	23,230	218.72	334.96	333.95	705.53	835.87	1,289.92	3,718.95	19,511.05	16%
05116	Life Insurance	3,262	0.00	237.76	238.59	0.00	0.00	0.00	476.35	2,785.65	15%
05117	Dental Insurance Expense	10,660	646.54	671.46	559.12	576.92	541.56	570.65	3,566.25	7,093.75	33%
05118	Vision Insurance Expense	2,460	147.28	152.96	143.15	147.72	138.66	146.11	875.88	1,584.12	36%
Total Personnel		2,495,873	149,632.18	169,128.52	182,283.00	196,912.35	170,707.78	168,661.13	1,037,324.96	1,458,548.04	42%
05201	Office Expense and Supplies	15,000	595.31	375.50	2,731.18	393.46	1,188.39	2,107.51	7,391.35	7,608.65	49%
05202	Medical Supplies	500	0.00	0.00	0.00	0.00	0.00	94.30	94.30	405.70	19%
05211	Postage	1,000	0.00	0.00	0.00	148.16	0.00	219.49	367.65	632.35	37%
05212	Tools and Supplies	41,000	0.00	0.00	200.84	(200.84)	0.00	29.00	29.00	40,971.00	0%
05213	Uniforms	21,000	0.00	0.00	2,451.75	2,120.92	5,392.15	2,893.95	12,858.77	8,141.23	61%
05311	Building & Property Maint	7,000	58.00	393.00	185.36	50.00	232.19	166.20	1,084.75	5,915.25	15%
05313	Utilities	22,000	682.65	2,123.14	1,783.08	2,101.56	2,869.11	1,418.57	10,978.11	11,021.89	50%
05314	Telephone	15,000	1,105.44	614.50	1,804.99	791.81	2,289.17	2,633.69	9,239.60	5,760.40	62%
05411	Legal Fees	14,000	0.00	0.00	2,947.50	2,160.00	967.50	42.50	6,117.50	7,882.50	44%
05510	Property Insurance	5,010	508.00	508.00	508.00	508.00	508.00	508.00	3,048.00	1,962.00	61%
05516	Dues/Subscriptions	1,500	630.00	0.00	510.00	0.00	0.00	150.00	1,290.00	210.00	86%
05518	Liability Insurance	37,100	2,431.00	2,431.00	2,431.00	2,431.00	2,431.00	2,431.00	14,586.00	22,514.00	39%
05520	Service Contracts	15,000	186.15	88.30	1,192.00	1,110.42	2,333.90	1,369.75	6,280.52	8,719.48	42%
05521	Support Activities	1,500	0.00	0.00	47.90	207.11	0.00	0.00	255.01	1,244.99	17%
05523	Equipment Rental/Lease	4,000	0.00	562.50	405.94	324.45	215.75	1,188.80	2,697.44	1,302.56	67%
05527	Seminars/Training	12,000	430.00	0.00	1,177.66	350.00	1,220.00	0.00	3,177.66	8,822.34	26%
05611	Radio Comm & Maint	3,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0%
05612	Vehicle Repair & Maint	20,000	368.00	744.90	479.45	2,755.91	2,226.65	3,338.69	9,913.60	10,086.40	50%
05613	Equipment Repair & Maint	5,000	0.00	0.00	0.00	0.00	1,083.50	0.00	1,083.50	3,916.50	22%
05614	Vehicle Fuel	52,000	3,991.70	0.00	0.00	6,899.72	5,643.45	0.00	16,534.87	35,465.13	32%
05711	Travel/Mileage/Per Diem	10,000	800.00	81.83	0.00	0.00	1,951.40	0.00	2,833.23	7,166.77	28%
Total Operating		302,610	11,786.25	7,922.67	18,856.65	22,151.68	30,552.16	18,591.45	109,860.86	192,749.14	36%
Total Expenses		2,798,483	161,418.43	177,051.19	201,139.65	219,064.03	201,259.94	187,252.58	1,147,185.82	1,651,297.18	41%

City of Socorro
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00006 - Municipal Court

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted Balance	Percent of Budget
05101	Salaries	95,013	5,067.44	5,654.88	5,761.00	5,671.39	6,274.90	7,312.20	35,741.81	59,271.19	38%
05103	Overtime	6,550	1,483.64	1,444.81	1,418.22	1,036.78	500.45	30.81	5,914.71	635.29	90%
05111	FICA/Medicare Taxes	7,778	501.17	543.11	549.22	513.17	518.32	561.75	3,186.74	4,591.26	41%
05112	T.W.C. Payroll Taxes	810	0.00	0.00	0.00	194.53	196.15	110.26	500.94	309.06	62%
05113	Health Insurance Premiums	23,106	1,030.36	1,030.36	1,149.88	1,149.88	1,149.88	1,149.88	6,660.24	16,445.76	29%
05114	Workers Compensation	430	38.00	38.00	38.00	38.00	38.00	38.00	228.00	202.00	53%
05115	Deferred Compensation	1,720	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,720.00	0%
05116	Life Insurance	207	0.00	11.52	11.20	0.00	0.00	0.00	22.72	184.28	11%
05117	Dental Insurance Expense	780	37.40	37.40	33.28	33.28	33.28	33.28	207.92	572.08	27%
05118	Vision Insurance Expense	180	8.52	8.52	8.52	8.52	8.52	8.52	51.12	128.88	28%
Total Personnel		136,574	8,166.53	8,768.60	8,969.32	8,645.55	8,719.50	9,244.70	52,514.20	84,059.80	38%
05201	Office Expense and Supplies	4,750	0.00	20.20	755.15	546.52	20.49	(3.44)	1,338.92	3,411.08	28%
05211	Postage	2,750	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,750.00	0%
05213	Uniforms	270	0.00	0.00	148.00	0.00	0.00	0.00	148.00	122.00	55%
05311	Building & Property Maint	2,000	0.00	0.00	21.53	215.88	334.65	0.00	572.06	1,427.94	29%
05314	Telephone	12,950	1,022.20	0.00	1,162.70	792.29	953.22	1,161.10	5,091.51	7,858.49	39%
05411	Legal Fees	15,000	0.00	0.00	2,310.00	700.00	1,085.00	594.94	4,689.94	10,310.06	31%
05510	Property Insurance	3,940	246.00	246.00	246.00	246.00	246.00	246.00	1,476.00	2,464.00	37%
05516	Dues/Subscriptions	425	0.00	0.00	15.00	0.00	0.00	54.00	69.00	356.00	16%
05518	Liability Insurance	252	36.00	36.00	36.00	36.00	36.00	36.00	216.00	36.00	86%
05520	Service Contracts	64,800	1,280.00	4,821.66	4,741.66	4,587.66	5,461.66	7,176.66	28,069.30	36,730.70	43%
05521	Support Activities	200	0.00	0.00	199.58	0.00	0.00	0.00	199.58	0.42	100%
05523	Equipment Rental/Lease	3,000	0.00	0.00	647.37	165.22	327.00	301.22	1,440.81	1,559.19	48%
05527	Seminars/Training	1,250	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,250.00	0%
05533	Travel/Mileage-Council	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
05613	Equipment Repair & Maint	250	0.00	0.00	225.00	0.00	0.00	0.00	225.00	25.00	90%
05711	Travel/Mileage/Per Diem	3,100	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,100.00	0%
Total Operating		114,937	2,584.20	5,123.86	10,507.99	7,289.57	8,464.02	9,566.48	43,536.12	71,400.88	38%
Total Expenses		251,511	10,750.73	13,892.46	19,477.31	15,935.12	17,183.52	18,811.18	96,050.32	155,460.68	38%

City of Socorro
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 Budget Vs Revenues & Expenditures
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00007 - Planning and Zoning

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted	Percent of
										Balance	Budget
05101	Salaries	352,470	22,101.01	23,876.78	24,675.89	24,467.33	24,651.09	24,790.52	144,562.62	207,907.38	41%
05103	Overtime	6,560	336.81	722.83	186.72	282.14	445.99	511.69	2,486.18	4,073.82	38%
05111	FICA/Medicare Taxes	27,466	1,716.50	1,881.84	1,902.03	1,893.34	1,919.93	1,935.62	11,249.26	16,216.74	41%
05112	T.W.C. Payroll Taxes	2,700	113.43	92.05	50.57	980.47	673.44	347.15	2,257.11	442.89	84%
05113	Health Insurance Premiums	77,020	4,636.62	4,636.62	5,174.46	5,174.46	5,174.46	5,174.46	29,971.08	47,048.92	39%
05114	Workers Compensation	2,603	341.00	341.00	341.00	341.00	341.00	341.00	2,046.00	557.00	79%
05115	Deferred Compensation	8,920	687.52	736.56	736.56	736.56	736.56	736.56	4,370.32	4,549.68	49%
05116	Life Insurance	667	0.00	43.18	47.68	0.00	0.00	0.00	90.86	576.14	14%
05117	Dental Insurance Expense	2,600	168.30	168.30	149.76	149.76	149.76	149.76	935.64	1,664.36	36%
05118	Vision Insurance Expense	600	38.34	38.34	38.34	38.34	38.34	38.34	230.04	369.96	38%
Total Personnel		481,606	30,139.53	32,537.50	33,303.01	34,063.40	34,130.57	34,025.10	198,199.11	283,406.89	41%
05201	Office Expense and Supplies	10,000	336.16	26.20	771.16	624.68	3,741.16	285.68	5,785.04	4,214.96	58%
05211	Postage	2,500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0%
05212	Tools and Supplies	700	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00	0%
05213	Uniforms	1,500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0%
05311	Building & Property Maint	5,000	0.00	75.00	20.00	455.00	160.00	0.00	710.00	4,290.00	14%
05313	Utilities	3,000	281.30	341.80	341.80	341.80	400.20	657.17	2,364.07	635.93	79%
05314	Telephone	12,000	213.43	256.70	239.40	259.39	705.68	1,151.32	2,825.92	9,174.08	24%
05411	Legal Fees	55,530	0.00	0.00	10,848.01	3,348.70	11,631.46	9,594.70	35,422.87	20,107.13	64%
05510	Property Insurance	610	44.00	44.00	44.00	44.00	44.00	44.00	264.00	346.00	43%
05511	Advertising/Drug Testing	3,000	0.00	329.82	117.86	326.03	544.47	700.00	2,018.18	981.82	67%
05516	Dues/Subscriptions	2,000	29.95	0.00	1,145.70	30.00	100.00	0.00	1,305.65	694.35	65%
05518	Liability Insurance	2,040	169.00	169.00	169.00	169.00	169.00	169.00	1,014.00	1,026.00	50%
05520	Service Contracts	5,560	0.00	0.00	5,000.00	0.00	6,214.00	651.00	11,865.00	(6,305.00)	213%
05521	Support Activities	100	0.00	0.00	0.00	0.00	2,850.00	0.00	2,850.00	(2,750.00)	2850%
05523	Equipment Rental/Lease	2,500	0.00	0.00	280.57	1,031.00	358.00	358.00	2,027.57	472.43	81%
05527	Seminars/Training	4,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	0%
05610	Office Furniture		0.00	639.74	0.00	0.00	0.00	0.00	639.74	(639.74)	
05612	Vehicle Repair & Maint	2,000	0.00	0.00	10.00	0.00	122.00	18.00	150.00	1,850.00	8%
05613	Equipment Repair & Maint	1,700	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,700.00	0%
05614	Vehicle Fuel	5,300	240.62	0.00	0.00	472.17	497.41	0.00	1,210.20	4,089.80	23%
05711	Travel/Mileage/Per Diem	2,500	0.00	46.00	0.00	0.00	0.00	0.00	46.00	2,454.00	2%
Total Operating		121,540	1,314.46	1,928.26	18,987.50	7,101.77	27,537.38	13,628.87	70,498.24	51,041.76	58%
Total Expenses		603,146	31,453.99	34,465.76	52,290.51	41,165.17	61,667.95	47,653.97	268,697.35	334,448.65	45%

City of Socorro
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00008 - Health Department

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted	Percent of
										Balance	Budget
		0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
	Total Personnel	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
05525	Health Contract	484,279	0.00	0.00	3,000.00	1,000.00	197,782.90	41,356.64	243,139.54	241,139.5	50%
	Total Operating	484,279	0.00	0.00	3,000.00	1,000.00	197,782.90	41,356.64	243,139.54	241,139.46	50%
	Total Expenses	484,279	0.00	0.00	3,000.00	1,000.00	197,782.90	41,356.64	243,139.54	241,139.46	50%

00010 - Grants and Special Projects

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted	Percent of
										Balance	Budget
		0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
	Total Personnel	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
05201	Office Expense and Supplies	800	0.00	60.88	0.00		129.99	0.00	190.87	609.13	24%
05211	Postage	300	0.00	0.00	0.00		0.00	0.00	0.00	300.00	0%
05314	Telephone	500	0.00	0.00	0.00		0.00	0.00	0.00	500.00	0%
05516	Dues/Subscriptions	250	0.00	0.00	0.00		199.00	0.00	199.00	51.00	80%
05520	Service Contracts	80,000	6,153.84	6,153.84	6,153.84	6,153.84	9,230.76	3,076.92	36,923.04	43,076.96	46%
05527	Seminars/Training	1,000	0.00	0.00	0.00		0.00	0.00	0.00	1,000.00	0%
05711	Travel/Mileage/Per Diem	500	0.00	0.00	0.00		0.00	0.00	0.00	500.00	0%
06440	Grant Expense	78,780	0.00	0.00	0.00		0.00	190.57	190.57	78,589.43	0%
	Total Operating	162,130	6,153.84	6,214.72	6,153.84	6,153.84	9,559.75	3,267.49	37,503.48	124,626.52	23%
	Total Expenses	162,130	6,153.84	6,214.72	6,153.84	6,153.84	9,559.75	3,267.49	37,503.48	124,626.52	23%

City of Socorro
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 for the periods October 1, 2014 through March 31, 2015

00012 - Human Resources

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted	Percent of
										Balance	Budget
05101	Salaries	91,000	4,223.53	4,692.80	4,692.80	4,692.80	4,692.80	4,692.80	27,687.53	63,312.47	30%
05103	Overtime	2,000	0.00	104.26	0.00	0.00	51.48	237.93	393.67	1,606.33	20%
05111	FICA/Medicare Taxes	7,115	323.09	366.96	358.99	358.99	362.94	377.19	2,148.16	4,966.84	30%
05112	T.W.C. Payroll Taxes	540	0.00	0.00	0.00	136.10	114.40	6.33	256.83	283.17	48%
05113	Health Insurance Premiums	15,404	515.18	532.41	574.94	574.94	584.31	613.35	3,395.13	12,008.87	22%
05114	Workers Compensation	420	19.00	19.00	19.00	19.00	19.00	19.00	114.00	306.00	27%
05115	Deferred Compensation	1,160	0.00	3.85	0.00	0.00	1.88	7.71	13.44	1,146.56	1%
05116	Life Insurance	154	0.00	8.00	8.00	0.00	0.00	0.00	16.00	138.00	10%
05117	Dental Insurance Expense	520	18.70	19.32	16.64	16.64	16.91	17.75	105.96	414.04	20%
05118	Vision Insurance Expense	120	4.26	4.40	4.26	4.26	4.33	4.54	26.05	93.95	22%
Total Personnel		118,433	5,103.76	5,751.00	5,674.63	5,802.73	5,848.05	5,976.60	34,156.77	84,276.23	29%
05201	Office Expense and Supplies	1,500	0.00	0.00	0.00	0.00	168.80	121.00	289.80	1,210.20	19%
05211	Postage	210	0.00	0.00	0.00	0.00	0.00	0.00	0.00	210.00	0%
05314	Telephone	350	0.00	51.34	0.00	51.34	102.84	51.42	256.94	93.06	73%
05411	Legal Fees	75,000	0.00	0.00	5,394.20	4,768.60	16,566.58	11,625.31	38,354.69	36,645.31	51%
05511	Advertising/Drug Testing	7,000	(524.54)	250.00	1,836.85	(447.77)	385.00	760.01	2,259.55	4,740.45	32%
05516	Dues/Subscriptions	2,000	0.00	0.00	35.00	0.00	0.00	0.00	35.00	1,965.00	2%
05520	Service Contracts	22,000	1,250.00	1,250.00	4,812.50	(3,562.50)	2,918.75	9,250.00	15,918.75	6,081.25	72%
05521	Support Activities	3,000	0.00	0.00	0.00	0.00	132.07	491.54	623.61	2,376.39	21%
05527	Seminars/Training	7,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,000.00	0%
05613	Equipment Repair & Maint	600	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	0%
05711	Travel/Mileage/Per Diem	5,000	0.00	0.00	0.00	0.00	944.70	116.67	1,061.37	3,938.63	21%
Total Operating		123,660	725.46	1,551.34	12,078.55	809.67	21,218.74	22,415.95	58,799.71	64,860.29	48%
Total Expenses		242,093	5,829.22	7,302.34	17,753.18	6,612.40	27,066.79	28,392.55	92,956.48	149,136.52	38%

City of Socorro
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 Budget Vs Revenues & Expenditures
 for the periods October 1, 2014 through March 31, 2015

00013 - Mayor and City Council

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted	Percent of
										Balance	Budget
05101	Salaries	55,017	3,115.82	3,462.02	3,462.02	3,962.26	4,231.62	4,231.62	22,465.36	32,551.64	41%
05111	FICA/Medicare Taxes	4,207	238.38	264.83	264.85	303.11	323.72	323.73	1,718.62	2,488.38	41%
05112	T.W.C. Payroll Taxes	1,350	53.10	36.97	0.00	231.54	122.74	80.40	524.75	825.25	39%
05114	Workers Compensation	247	0.00	0.00	0.00	0.00	0.00	0.00	0.00	247.00	0%
Total Personnel		60,821	3,407.30	3,763.82	3,726.87	4,496.91	4,678.08	4,635.75	24,708.73	36,112.27	41%
05201	Office Expense and Supplies	4,400	949.95	37.49	99.90	900.00	879.98	147.24	3,014.56	1,385.44	69%
05314	Telephone	3,300	0.00	308.04	0.00	308.04	617.77	308.52	1,542.37	1,757.63	47%
05411	Legal Fees	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
05511	Advertising	0					24.63		24.63	(24.63)	
05516	Dues/Subscriptions	6,700	4,044.00	0.00	0.00	0.00	0.00		4,044.00	2,656.00	60%
05517	Bank Charges	0					0.00		0.00	0.00	
05527	Seminars/Training	2,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
05539	Discretionary Fund/Mayor	1,000	50.00	0.00	0.00	0.00	0.00	0.00	50.00	950.00	5%
05540	Discretionary District 2	1,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
05541	Discretionary District 1	1,000	267.10	69.00	225.00	0.00	0.00	0.00	561.10	438.90	56%
05542	Discretionary District 3	1,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
05543	Discretionary District 4	1,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
05544	Discretionary District At Lrg	1,000	50.00	0.00	0.00	0.00	0.00	0.00	50.00	950.00	5%
05610	Office Furniture	0				4,030.50	778.50		4,809.00	(4,809.00)	
05612	Vehicle Repair & Maint	200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	0%
05614	Vehicle Fuel	300	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	0%
05711	Travel/Mileage/Per Diem	10,000	0.00	92.00	46.00	497.00	88.74		723.74	9,276.26	7%
Total Operating		32,900	5,361.05	506.53	370.90	5,735.54	2,389.62	455.76	14,819.40	18,080.60	45%
Total Expenses		93,721	8,768.35	4,270.35	4,097.77	10,232.45	7,067.70	5,091.51	39,528.13	54,192.87	42%

City of Socorro
 Unaudited General Fund
 Budget Vs Revenues & Expenditures
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00014 - City Clerk

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted	Percent of
										Balance	Budget
05101	Salaries	83,000	5,980.73	6,730.08	6,384.00	6,601.74	6,576.80	6,499.36	38,772.71	44,227.29	47%
05103	Overtime	3,500	0.00	0.00	797.72	0.00	0.00	0.00	797.72	2,702.28	23%
05111	FICA/Medicare Taxes	6,620	457.53	514.87	549.41	505.04	503.13	497.21	3,027.19	3,592.81	46%
05112	T.W.C. Payroll Taxes	540	0.00	0.00	0.00	191.45	183.80	55.76	431.01	108.99	80%
05113	Health Insurance Premiums	15,404	952.25	956.45	1,149.88	1,088.49	1,044.31	969.09	6,160.47	9,243.53	40%
05114	Workers Compensation	407	9.00	9.00	9.00	9.00	9.00	9.00	54.00	353.00	13%
05115	Deferred Compensation	910	97.87	98.81	115.36	103.04	94.18	79.09	588.35	321.65	65%
05116	Life Insurance	154	0.00	12.80	12.80	0.00	0.00	0.00	25.60	128.40	17%
05117	Dental Insurance Expense	520	34.57	34.72	33.28	31.50	30.23	28.05	192.35	327.65	37%
05118	Vision Insurance Expense	120	7.87	7.91	8.52	8.07	7.74	7.18	47.29	72.71	39%
Total Personnel		111,175	7,539.82	8,364.64	9,059.97	8,538.33	8,449.19	8,144.74	50,096.69	61,078.31	45%
05201	Office Expense and Supplies	4,500	115.23	190.18	284.30	25.00	107.49		722.20	3,777.80	16%
05211	Postage	200	0.00	0.00	0.00	0.00	0.00		0.00	200.00	0%
05314	Telephone	600	0.00	51.34	0.00	51.34	102.84	51.42	256.94	343.06	43%
05411	Legal Fees	14,970	0.00	0.00	285.00	1,838.36	6,294.70	1,948.79	10,366.85	4,603.15	69%
05511	Advertising/Drug Testing	30,000	0.00	1,204.53	1,367.85	3,593.55	1,151.87	1,145.76	8,463.56	21,536.44	28%
05515	County Elections	22,600	16,939.88	0.00	0.00	987.69	0.00		17,927.57	4,672.43	
05516	Dues/Subscriptions	600	0.00	0.00	0.00	0.00	0.00		0.00	600.00	0%
05520	Service Contracts	6,500	50.00	50.00	1,546.48	50.00	69.95		1,766.43	4,733.57	27%
05521	Support Activities	500	0.00	0.00	0.00	0.00	0.00	50.00	50.00	450.00	10%
05527	Seminars/Training	1,500	0.00	0.00	0.00	0.00	0.00		0.00	1,500.00	0%
05711	Travel/Mileage/Per Diem	3,000	0.00	0.00	0.00	0.00	0.00		0.00	3,000.00	0%
Total Operating		84,970	17,105.11	1,496.05	3,483.63	6,545.94	7,726.85	3,195.97	39,553.55	45,416.45	47%
Total Expenses		196,145	24,644.93	9,860.69	12,543.60	15,084.27	16,176.04	11,340.71	89,650.24	106,494.76	46%

City of Socorro
 Unaudited General Fund
 Budget Vs Revenues & Expenditures
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00015 - Finance Department

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted Balance	Percent of Budget
05101	Salaries	140,000	9,809.37	10,872.34	10,837.89	10,982.37	10,535.36	10,545.61	63,582.94	76,417.06	45%
05103	Overtime	4,000	437.32	1,051.00	819.78	284.44	104.47	218.68	2,915.69	1,084.31	73%
05111	FICA/Medicare Taxes	11,017	783.88	912.15	891.80	861.92	813.95	823.47	5,087.17	5,929.83	46%
05112	T.W.C. Payroll Taxes	810	-	-	-	326.75	200.64	81.65	609.04	200.96	75%
05113	Health Insurance Premiums	23,106	1,545.54	1,545.54	1,724.82	1,724.82	1,724.82	1,724.82	9,990.36	13,115.64	43%
05114	Workers Compensation	645	29.00	29.00	29.00	29.00	29.00	29.00	174.00	471.00	27%
05115	Deferred Compensation	5,085	538.42	538.42	538.42	538.42	538.42	538.42	3,230.52	1,854.48	64%
05116	Life Insurance	212	-	17.60	17.60	-	-	-	35.20	176.80	17%
05117	Dental Insurance Expense	780	56.10	56.10	49.92	49.92	49.92	49.92	311.88	468.12	40%
05118	Vision Insurance Expense	180	12.78	12.78	12.78	12.78	12.78	12.78	76.68	103.32	43%
Total Personnel		185,835	13,212.41	15,034.93	14,922.01	14,810.42	14,009.36	14,024.35	86,013.48	99,821.52	46%
05201	Office Expense and Supplies	4,500	0.00	541.96	123.50	31.11	71.44	0.00	768.01	3,731.99	17%
05314	Telephone	648	0.00	51.34	0.00	51.34	102.84	51.42	256.94	391.06	40%
05411	Legal Fees	2,500	0.00	0.00	1,235.00	1,317.50	720.00	94.44	3,366.94	(866.94)	135%
05512	Audit Fees	37,000	0.00	0.00	0.00	0.00	0.00	9,460.00	9,460.00	27,540.00	26%
05513	Central Appraisal Fees	60,000	0.00	0.00	20,027.81	0.00	0.00	18,352.26	38,380.07	21,619.93	64%
05516	Dues/Subscriptions	1,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
05517	Bank Charges	5,000	147.14	793.27	1,739.63	219.38	800.00		3,699.42	1,300.58	74%
05520	Service Contracts	8,000	0.00	0.00	7,301.25	0.00	0.00	1,705.44	9,006.69	(1,006.69)	113%
05522	Tax Collector Fees	11,000	0.00	0.00	0.00	0.00	10,611.88		10,611.88	388.12	96%
05527	Seminars/Training	2,500	0.00	0.00	129.00	0.00	0.00		129.00	2,371.00	5%
05538	Late Charge	100	0.00	0.00	0.00	0.00	0.00	10.55	10.55	89.45	11%
05711	Travel/Mileage/Per Diem	2,000	0.00	0.00	0.00	0.00	0.00	19.32	19.32	1,980.68	1%
Total Operating		134,248	147.14	1,386.57	30,556.19	1,619.33	12,306.16	29,693.43	75,708.82	58,539.18	56%
Total Expenses		320,083	13,359.55	16,421.50	45,478.20	16,429.75	26,315.52	43,717.78	161,722.30	158,360.70	51%

City of Socorro
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 Budget Vs Revenues & Expenditures
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00016 - Recreation Centers

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted	Percent of
										Balance	Budget
05101	Salaries	129,700	10,018.52	11,153.39	11,339.45	9,992.76	8,905.11	9,160.46	60,569.69	69,130.31	47%
05103	Overtime	2,000	224.59	-	155.96	67.80	107.29	166.62	722.26	1,277.74	36%
05111	FICA/Medicare Taxes	10,077	783.60	853.23	879.42	769.64	689.44	713.53	4,688.86	5,388.14	47%
05112	T.W.C. Payroll Taxes	1,620	-	-	-	291.75	261.37	152.66	705.78	914.22	44%
05113	Health Insurance Premiums	23,106	1,545.54	1,545.54	1,724.82	1,437.35	1,149.88	1,149.88	8,553.01	14,552.99	37%
05114	Workers Compensation	585	29.00	29.00	29.00	29.00	29.00	29.00	174.00	411.00	30%
05115	Deferred Compensation Be	1,290	-	-	-	-	-	-	0.00	1,290.00	0%
05116	Life Insurance	190	-	18.24	15.84	-	-	-	34.08	155.92	18%
05117	Dental Insurance Expense	780	56.10	56.10	49.92	41.60	33.28	33.28	270.28	509.72	35%
05118	Vision Insurance Expense	180	12.78	12.78	12.78	10.65	8.52	8.52	66.03	113.97	37%
Total Personnel		169,528	12,670.13	13,668.28	14,207.19	12,640.55	11,183.89	11,413.95	75,783.99	93,744.01	45%
05201	Office Expense and Supplies	5,000	358.80	0.00	321.99	294.26	329.77	349.34	1,654.16	3,345.84	33%
05213	Uniforms	850	0.00	0.00	810.00	0.00	0.00	0.00	810.00	40.00	95%
05311	Building & Property Maint	10,000	605.75	118.89	104.54	67.65	2,609.55	83.51	3,589.89	6,410.11	36%
05313	Utilities	18,000	948.69	699.84	787.87	1,221.10	1,071.81	1,329.06	6,058.37	11,941.63	34%
05314	Telephone	4,500	143.64	276.11	221.14	294.85	355.52	542.15	1,833.41	2,666.59	41%
05510	Property Insurance	3,925	329.00	329.00	329.00	329.00	329.00	329.00	1,974.00	1,951.00	50%
05516	Dues/Subscriptions	100	-	-	15.00	0.00	0.00	0.00	15.00	85.00	15%
05518	Liability Insurance	1,885	156.00	156.00	156.00	156.00	156.00	156.00	936.00	949.00	50%
05520	Service Contracts	10,000	1,292.60	1,614.19	132.95	871.80	2,757.40	1,088.55	7,757.49	2,242.51	78%
05521	Support Activities	8,000	15.00	0.00	2,905.51	(1,528.85)	1,792.28	211.33	3,395.27	4,604.73	42%
05523	Equipment Rental/Lease	500	135.32	0.00	0.00	0.00	0.00	0.00	135.32	364.68	27%
05527	Seminars/Training	2,500	0.00	0.00	0.00	0.00	200.00	0.00	200.00	2,300.00	8%
05612	Vehicle Repair & Maintenance	2,000	0.00	0.00	105.52	0.00	0.00	0.00	105.52	1,894.48	5%
05613	Equipment Repair & Maint	2,500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0%
05614	Vehicle Fuel	3,000	122.70	0.00	0.00	201.81	231.09	0.00	555.60	2,444.40	19%
05711	Travel/Mileage/Per Diem	2,200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,200.00	0%
05810	Property and Equipment	44,000	0.00	0.00	0.00	0.00	41,725.00	0.00	41,725.00	2,275.00	95%
Total Operating		118,960	4,107.50	3,194.03	5,889.52	1,907.62	51,557.42	4,088.94	70,745.03	48,214.97	59%
Total Expenses		288,488	16,777.63	16,862.31	20,096.71	14,548.17	62,741.31	15,502.89	146,529.02	141,958.98	51%

City of Socorro
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00017 - Recreation Parks

Account Code	Expenditures Account Title	Original Budget	October	November	December	January	February	March	YTD Actual	Budgeted Balance	Percent of Budget
05101	Salaries	269,460	15,765.69	16,213.03	16,837.25	17,085.59	17,173.70	16,070.53	99,145.79	170,314.21	37%
05103	Overtime	6,000	755.11	457.31	675.95	144.29	690.65	445.27	3,168.58	2,831.42	53%
05111	FICA/Medicare Taxes	21,075	1,263.83	1,275.30	1,339.74	1,318.06	1,366.67	1,263.45	7,827.05	13,247.95	37%
05112	T.W.C. Payroll Taxes	2,970	150.22	113.57	143.24	897.72	518.09	317.54	2,140.38	829.62	72%
05113	Health Insurance Premiums	61,616	3,606.26	3,348.67	3,449.64	3,737.11	3,449.64	3,162.17	20,753.49	40,862.51	34%
05114	Workers Compensation	11,723	121.00	121.00	121.00	121.00	121.00	121.00	726.00	10,997.00	6%
05115	Deferred Compensation	3,500	100.00	130.00	100.00	100.00	100.00	100.00	630.00	2,870.00	18%
05116	Life Insurance	434	0.00	28.64	28.96	0.00	0.00	0.00	57.60	376.40	13%
05117	Dental Insurance Expense	2,080	130.90	121.55	99.84	108.16	99.84	91.52	651.81	1,428.19	31%
05118	Vision Insurance Expense	480	29.82	27.69	25.56	27.69	25.56	23.43	159.75	320.25	33%
Total Personnel		379,338	21,922.83	21,836.76	22,821.18	23,539.62	23,545.15	21,594.91	135,260.45	244,077.55	36%
05201	Office Expense and Supplies	3,000	146.88	0.00	10.00	163.98	519.96	0.00	840.82	2,159.18	28%
05212	Tools and Supplies	5,000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
05213	Uniforms	6,000	0.00	182.25	109.90	748.97	430.40	248.00	1,719.52	4,280.48	29%
05311	Building & Property Maint	10,000	0.00	0.00	0.00	0.00	0.00	50.68	50.68	9,949.32	1%
05313	Utilities	0					112.34	0.00	112.34	(112.34)	
05314	Telephone	1,500	0.00	178.66	0.00	31.04	178.82	89.41	477.93	1,022.07	32%
05317	Park Maintenance	24,000	306.93	1,905.21	2,421.72	1,762.96	2,439.87	1,285.67	10,122.36	13,877.64	42%
05411	Legal Fees	600			157.50	0.00	675.00	84.99	917.49	(317.49)	153%
05510	Property Insurance	1,020	85.00	85.00	85.00	85.00	85.00	85.00	510.00	510.00	50%
05516	Dues/Subscriptions	75			45.00	(15.00)	0.00	0.00	30.00	45.00	40%
05518	Liability Insurance	1,776	148.00	148.00	148.00	148.00	148.00	148.00	888.00	888.00	50%
05520	Service Contracts	8,000	0.00	219.72	433.68	(280.68)	271.00	188.00	831.72	7,168.28	10%
05521	Support Activities	82,000	0.00	3,226.14	3,724.00	997.46	3,390.06		11,337.66	70,662.34	14%
05527	Seminars/Training	0				50.00	0.00		50.00	(50.00)	
05612	Vehicle Repair & Maint	2,000	132.76	0.00	256.23	8.00	(54.98)		342.01	1,657.99	17%
05613	Equipment Repair & Maint	3,000	0.00	95.00	0.00	0.00	0.00		95.00	2,905.00	3%
05614	Vehicle Fuel	5,000	423.96	0.00	0.00	777.56	904.19		2,105.71	2,894.29	42%
05711	Travel/Mileage/Per Diem	2,300	0.00	0.00	0.00	0.00	0.00	61.50	61.50	2,238.50	3%
Total Operating		155,271	1,243.53	6,039.98	7,391.03	4,477.29	9,099.66	2,241.25	30,492.74	124,778.26	20%
Total Expenses		534,609	23,166.36	27,876.74	30,212.21	28,016.91	32,644.81	23,836.16	165,753.19	368,855.81	31%

Total Personnel-All Departments	5,192,732	316,946.10	349,636.34	369,352.75	386,840.12	365,693.63	357,081.75	2,145,550.69	3,047,181.31	41%
Total Operating-All Departments	2,598,747	71,121.19	79,737.22	186,024.90	106,171.37	457,841.52	216,784.99	1,117,681.19	1,481,065.81	43%
Total Expenditures-All Departments	7,791,479	388,067.29	429,373.56	555,377.65	493,011.49	823,535.15	573,866.74	3,263,231.88	4,528,247.12	42%

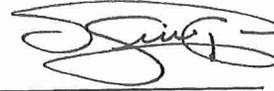
19

**CITY OF SOCORRO
REQUEST FOR CITY COUNCIL AGENDA ITEM**

Note: Regular Council meetings are held on the 1st and 3rd Thursday of each month. Requests **MUST** be submitted to the City Clerk by **12:00 p.m.** on the **THURSDAY** one week before the scheduled meeting date. **Late items (received by 5:00 p.m.) on the Friday prior the meeting will be placed as an Addendum. NO AGENDA ITEMS WILL BE RECEIVED AFTER 5:00 ON FRIDAY.**

Date Submitted April 9, 2015

Department: _____



4/9/15

Planning & Zoning

1st. Signature: _____

2nd. Signature: _____

DESCRIBE REQUEST:

DISCUSSION AND ACTION ON THE FINAL PLAT APPROVAL FOR JARDIN DE FLORES SUBDIVISION UNIT 2.

THE PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL.

_____ FOR OFFICE USE ONLY _____

Please check one:

- | | |
|--|--|
| <input type="checkbox"/> Executive Session | <input checked="" type="checkbox"/> Regular Agenda |
| <input type="checkbox"/> Presentation Agenda | <input type="checkbox"/> Consent Agenda |

This item is to be placed on the agenda for: April 16, 2015

Received by City Clerk on: _____, 2015. Time: _____

Approved to be placed on the agenda : _____
City Council / City Manager

- ACTION TAKEN:
- Approved
 - Not approved
 - Tabled
 - Other

Jesus A. Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodriguez
District 2 / Mayor Pro-Tem

Victor Perez
District 3

Anthony Gandara
District 4

Willie Norfleet Jr.
City Manager

DATE: April 16, 2015
TO: MAYOR AND CITY COUNCIL
FROM: Sam Leony, Planning and Zoning Director
CC: Willie Norfleet, City Manager

SUBJECT: Final Plat Approval for Jardin de Flores Subdivision Unit 2, being portion of Tracts 9, 9-A, and 16-C, Block 12, Socorro Grant.

LOCATION: The property is located to the north of Flor del Rio and Varela Subdivisions, and to the east of Jardin de Flores Unit One, in fact this project is a continuation of the Jardin de Flores Subdivision Unit One, in process. This subdivision project has an estimated area of 31.765 acres.

OWNER: Socorro Partners, Ltd.
6080 Surety Dr. Ste. 300
El Paso, TX 79905

ENGINEER: Conde, Inc.
6080 Surety Dr. Ste. 100
El Paso, TX 79905

HISTORY: The preliminary plat of this subdivision was approved by City Council in February 5, 2015, with a zoning classification of R-2

According to the Flood Insurance Rate Maps, the referenced property lies within an area determined to be outside of the 500-year flood plain, more particularly described as **Zone X**; this classification is the safest area with the less possibility of being flooded (Community Panels # 480212 0250-B / FEMA, September 4, 1991).

REMARKS: The proposed subdivision project will have 145 residential lots with:

1. Concrete Curb and Gutters
2. Asphalt Pavement
3. Utility Services (Electricity, Sanitary Sewer, Water Lines, Fire Protection, and Public Illumination).
4. Two Ponding areas

RECOMMENDATION:

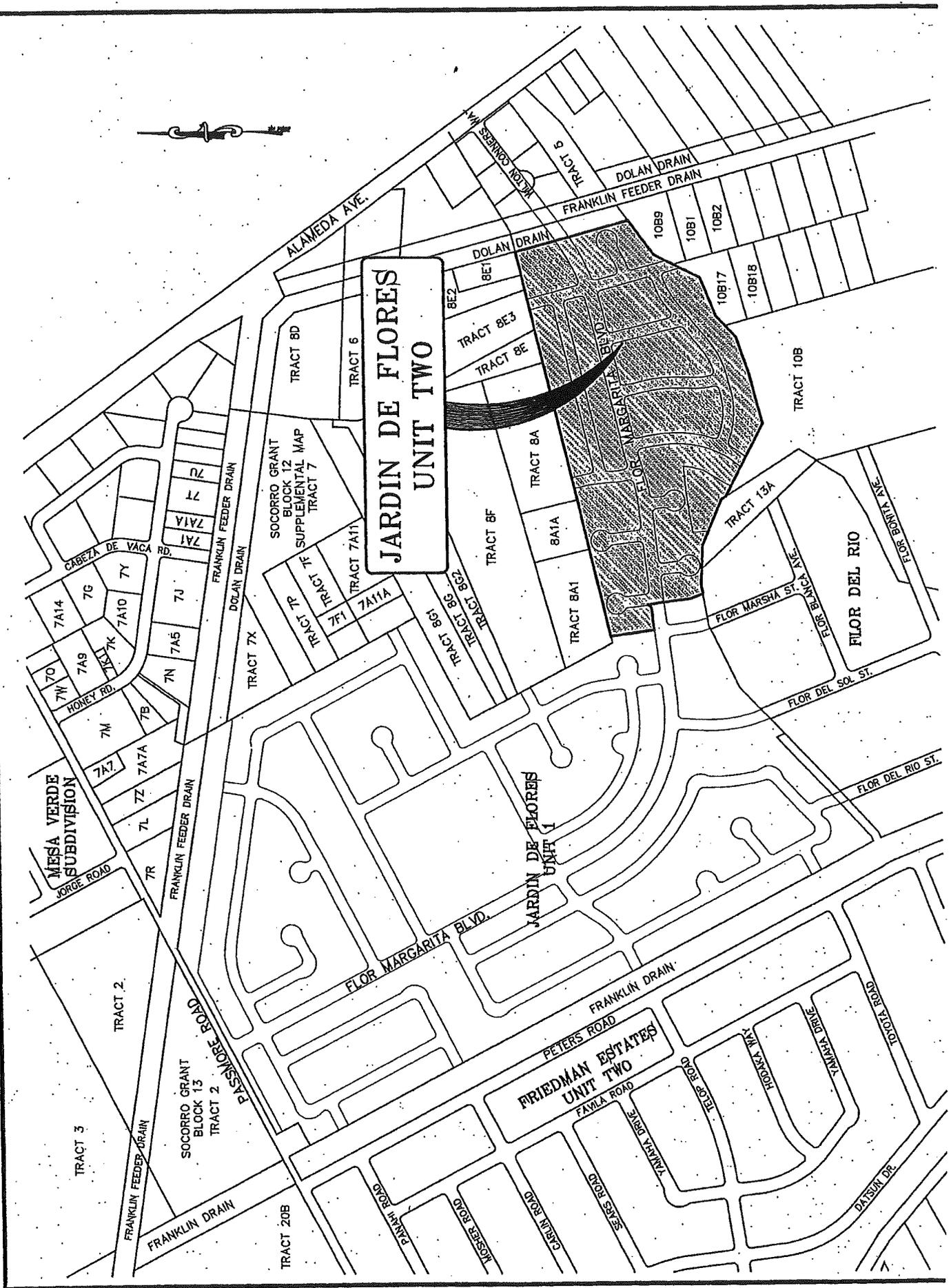
The Planning and Zoning Commission recommends APPROVAL.

FINANCIAL IMPACT:

Not Applicable.

AUTHORIZATION:

1. City Manager: _____ Date: _____
2. Attorney: _____ Date: _____
3. CFO: _____ Date: _____



**JARDIN DE FLORES
UNIT TWO**

**JARDIN DE FLORES
UNIT 1**

**FRIEDMAN ESTATES
UNIT TWO**

**MESA VERDE
SUBDIVISION**

**SOCORRO GRANT
BLOCK 12
SUPPLEMENTAL MAP
TRACT 7**

**SOCORRO GRANT
BLOCK 13
TRACT 2**

TRACT 3

TRACT 2

TRACT 20B

TRACT 8D

TRACT 6

TRACT 8E3

TRACT 8E

TRACT 8A

TRACT 8F

TRACT 8A1

8A1A

TRACT 13A

TRACT 10B

FLOR DEL RIO

PETERS ROAD

FAYLA ROAD

FRANKLIN DRAIN

FRANKLIN DRAIN

PASADENA ROAD

FRANKLIN FEEDER DRAIN

FRANKLIN FEEDER DRAIN

DOLAN DRAIN

TRACT 7X

TRACT 7E

TRACT 7F

TRACT 7G

TRACT 7H

TRACT 7I

TRACT 7J

TRACT 7K

TRACT 7L

TRACT 7M

TRACT 7N

TRACT 7O

TRACT 7P

TRACT 7Q

TRACT 7R

TRACT 7S

TRACT 7T

TRACT 7U

TRACT 7V

TRACT 7W

TRACT 7X

TRACT 7Y

TRACT 7Z

TRACT 7AA

TRACT 7AB

TRACT 7AC

TRACT 7AD

TRACT 7AE

TRACT 7AF

TRACT 7AG

TRACT 7AH

TRACT 7AI

TRACT 7AJ

TRACT 7AK

TRACT 7AL

TRACT 7AM

TRACT 7AN

TRACT 7AO

TRACT 7AP

TRACT 7AQ

TRACT 7AR

TRACT 7AS

TRACT 7AT

TRACT 7AU

TRACT 7AV

TRACT 7AW

TRACT 7AX

TRACT 7AY

TRACT 7AZ

TRACT 7BA

TRACT 7BB

TRACT 7BC

TRACT 7BD

TRACT 7BE

TRACT 7BF

TRACT 7BG

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TRACT 7BI

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TRACT 7BM

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TRACT 7BR

TRACT 7BS

TRACT 7BT

TRACT 7BU

TRACT 7BV

TRACT 7BW

TRACT 7BX

TRACT 7BY

TRACT 7BZ

TRACT 7CA

TRACT 7CB

TRACT 7CC

TRACT 7CD

TRACT 7CE

TRACT 7CF

TRACT 7CG

TRACT 7CH

TRACT 7CI

TRACT 7CJ

TRACT 7CK

TRACT 7CL

TRACT 7CM

TRACT 7CN

TRACT 7CO

TRACT 7CP

TRACT 7CQ

TRACT 7CR

TRACT 7CS

TRACT 7CT

TRACT 7CU

TRACT 7CV

TRACT 7CW

TRACT 7CX

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TRACT 7EJ

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TRACT 7FF

TRACT 7FG

TRACT 7FH

TRACT 7FI

TRACT 7FJ

TRACT 7FK

TRACT 7FL

TRACT 7FM

TRACT 7FN

TRACT 7FO

TRACT 7FP

TRACT 7FQ

TRACT 7FR

TRACT 7FS

TRACT 7FT

TRACT 7FU

TRACT 7FV

TRACT 7FW

TRACT 7FX

TRACT 7FY

TRACT 7FZ

TRACT 7GA

TRACT 7GB

TRACT 7GC

TRACT 7GD

TRACT 7GE

TRACT 7GF

TRACT 7GG

TRACT 7GH

TRACT 7GI

TRACT 7GJ

TRACT 7GK

TRACT 7GL

TRACT 7GM

TRACT 7GN

TRACT 7GO

TRACT 7GP

TRACT 7GQ

TRACT 7GR

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TRACT 7JA

TRACT 7JB

TRACT 7JC

TRACT 7JD

TRACT 7JE

TRACT 7JF

TRACT 7JG

TRACT 7JH

TRACT 7JI

TRACT 7JJ

TRACT 7JK

TRACT 7JL

TRACT 7JM

TRACT 7JN

TRACT 7JO

TRACT 7JP

TRACT 7JQ

TRACT 7JR



REC'D MAR 12 2015

CAJ

PLANNING AND ZONING DEPARTMENT APPLICATION FOR SUBDIVISION APPROVAL

Date: 11/24/14

REQUIRED DOCUMENTS

1. Plat of proposed subdivision done by a registered land surveyor showing easements.
2. Title guarantee by a Certified Abstractor showing that the applicant owns or controls the proposed property and that the property is free from any liens or other encumbrances.
3. Property deed of proposed subdivision.
4. Property Tax Certificate.

Application must be completed and validated prior to subdivision processing.

Subdivision Name: Jardin De Flores Unit Two

1. Legal description of Area: Being a Portion of Tracts 9, 9A, and 16C, Block 12, Socorro Grant, El Paso County, Texas.

2. Proposed Land Uses:

	Acres	Sites		Acres	Sites
Single Family	23.832	145	Office		
Duplex			Street & Alley	6.353	1
Apartment			Ponding/Drainage	1.58	2
Mobile Home			Institutional		
P.U.D.			Other (Specify)		
Park/Pond					
School					
Commercial			Total No. Sites	148	
Industrial			Total Acreage	31.765	

3. What is existing zoning of the above described property? R-3
4. Will the residential sites, as proposed, permit development in full compliance with all zoning requirements of the existing residential zone(s). Yes No

5. Which of the following public improvements will be installed in this development:

Pavement	<input checked="" type="checkbox"/>	Water Lines	<input checked="" type="checkbox"/>
Sidewalks, Curb and Gutter	<input checked="" type="checkbox"/>	Street Name Signs	<input checked="" type="checkbox"/>
Storm Sewer	<input checked="" type="checkbox"/>	Protective Fence	<input checked="" type="checkbox"/>
Flood Retention Pond	<input checked="" type="checkbox"/>	Guardrails	
Fire Protection	<input checked="" type="checkbox"/>	Street Lights	<input checked="" type="checkbox"/>
Survey Monuments	<input checked="" type="checkbox"/>	U/G Electric Lines	<input checked="" type="checkbox"/>
Sanitary Sewer	<input checked="" type="checkbox"/>	Other (Specify)	

6. Are sidewalks proposed along all dedicated streets? Yes No _____
 If only along some streets, which ones? _____

7. What type of telephone easements are proposed?
 Underground Overhead _____ Both _____

What type of electrical easements are proposed?
 Underground _____ Overhead _____ Both

What type of cable T.V. easements are proposed?
 Underground Overhead _____ Both _____

8. What type of drainage is proposed?
Lots to streets to drainage structures to Pond.

9. Remarks and/or explanation of special circumstances:

10. Owner of record: Socorro Partners 6080 Surety Dr., Ste. 300 592-0290
 Name & address Zip Phone

11. Developer: Socorro Partners 6080 Surety Dr., Ste. 300 592-0290
 Name & address Zip Phone

12. Engineer: Conde, Inc. 6080 Surety Dr., Ste. 100 592-0283
 Name & address Zip Phone

Applicant's Signature: Conrad Conde
 Capacity: Rep

REC'D MAR 12 2015

SUBDIVISION FEES

Application Fee	\$150.00 or \$5.00 per lot (whichever is greater)
Preliminary Plat Review	\$100.00
Variance Request	\$100.00
Eng. Report Review	\$200.00
Construction Plans & Spec. Review	\$100.00
Construction Inspection & Testing	\$100.00
Final Plat Review	\$100.00
Capital Improvement Fee	\$400.00 per lot
Parkland Fee (if no physical park is provided)	2.5% of the total project cost

#20

**CITY OF SOCORRO
REQUEST FOR CITY COUNCIL AGENDA ITEM**

Note: Regular Council meetings are held on the 1st. and 3rd. Thursday of each month. Requests **MUST** be submitted to the City Clerk by **12:00 p.m.** on the **THURSDAY** one week before the scheduled meeting date. **Late items (received by 5:00 p.m.) on the Friday prior the meeting will be placed as an Addendum. NO AGENDA ITEMS WILL BE RECEIVED AFTER 5:00 ON FRIDAY.**

Date Submitted: April 9, 2015

Department: 
Planning & Zoning

1st. Signature: _____

2nd. Signature: _____

DESCRIBE REQUEST:

DISCUSSION AND ACTION ON THE PROPOSED AMENDMENT OF ORDINANCE NO. 362 OF THE CITY OF SOCORRO, REGULATING CREDIT ACCESS BUSINESSES.

PLANNING AND ZONING DEPARTMENT RECOMMENDS APPROVAL

_____ **FOR OFFICE USE ONLY** _____
Please check one:

- | | |
|--|--|
| <input type="checkbox"/> Executive Session | <input checked="" type="checkbox"/> Regular Agenda |
| <input type="checkbox"/> Presentation Agenda | <input type="checkbox"/> Consent Agenda |

This item is to be placed on the agenda for: _____ April 16, 2015

Received by City Clerk on: _____, 2015. Time: _____

Approved to be placed on the agenda: _____
City Council / City Manager

ACTION TAKEN: Approved
 Not approved
 Tabled
 Other

Jesus A. Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodriguez
District 2 / Mayor Pro-Tem

Victor Perez
District 3

Anthony Gandara
District 4

Willie Norfleet Jr.
City Manager

DATE: April 16, 2015
TO: MAYOR AND CITY COUNCIL
FROM: Sam Leony, Planning and Zoning Director
CC: Willie Norfleet Jr., City Manager

SUBJECT:

Proposed amendment to Ordinance # 362 of the City of Socorro, related to Credit Access Businesses.

SUMMARY:

The proposed amendment is to include the following requirement on Section 2.4.7 "The Credit Access Business shall provide to the applicant a copy of Ordinance No.362 of the City of Socorro with the regulations established for the Credit Access Businesses."

BACKGROUND:

The City of Socorro recently adopted this ordinance to protect the welfare of its citizens by monitoring credit access businesses in an effort to reduce abusive and predatory lending practices.

STATEMENT OF THE ISSUE:

The more information is available to the applicants, the more protected they will be in their transactions.

ALTERNATIVE:

Not Applicable.

STAFF RECOMMENDATION:

The Planning and Zoning Department recommends APPROVAL.

FINANCIAL IMPACT:

Not Applicable.

AUTHORIZATION:

1. City Manager: _____ Date: _____
2. Attorney: _____ Date: _____
3. CFO: _____ Date: _____

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodriguez
District 2 / Mayor Pro-Tem

Victor Perez
District 3

Anthony Gandara
District 4

Willie Norfleet, Jr.
City Manager

CURRENT

ORDINANCE NO. 362

AN ORDINANCE OF THE CITY OF SOCORRO, REGULATING CREDIT ACCESS BUSINESSES

CHAPTER 1 - DEFINITIONS

1.1 Usage and Interpretation

- 1.1.1. Usage. The following definitions are intended to provide descriptions for words and terms used within this title. Absent any conflict, words and terms used in this title shall have the meanings ascribed thereto in this title.
- 1.1.2. Conflicts. When words and terms are defined herein, and are also defined in other ordinance(s) of the city, shall be read in harmony unless there exists an irreconcilable conflict, in which case the definition contained in this title shall control.
- 1.1.3. Present and Past Tenses. Words used in the present tense include the future; words in the singular number include the plural number, and words used in the plural number include the singular number.
- 1.1.4. Specific Word Usage. The word shall is mandatory and not directory. The word structure includes the word building.
- 1.1.5. Words Not Defined. For any definition not listed in this chapter of this title, the definition found within the latest edition of Webster's Dictionary shall be used.

1.2 Definitions

- 1.2.1. "Certificate of registration" means a certificate of registration issued by the director under this article to the owner or operator of a credit access business.
- 1.2.1. "Consumer" means an individual who is solicited to purchase or who purchases the services of a credit access business.
- 1.2.2. "Consumer's language of preference" is the language the consumer understands best.
- 1.2.3. "Credit access business" has the meaning given that term in Section 393.601 of the Texas Finance Code.

- 1.2.4. "Deferred presentment transaction" has the meaning given that term in Section 393.601 of the Texas Finance Code.
- 1.2.5. "Director" means the director of the department designated by the city manager, or city manager's designee, to enforce and administer this chapter.
- 1.2.6. "Extension of consumer credit" has the meaning given that term in Section 393.001 of the Texas Finance Code.
- 1.2.7. "Freeway" means all U.S. interstate highways and other roadways designated as freeways in the master thoroughfare plan.
- 1.2.8. "Motor vehicle title loan" has the meaning given that term in Section 393.601 of the Texas Finance Code.
- 1.2.9. "Person" means any individual, corporation, organization, partnership, association, financial institution, or any other legal entity.
- 1.2.10. "Registrant" means a person issued a certificate of registration for a credit access business under this chapter and includes all owners and operators of the credit access business identified in the registration application filed under this chapter.
- 1.2.11. "State license" means a license to operate a credit access business issued by the Texas Consumer Credit Commissioner under Chapter 393, Subchapter G of the Texas Finance Code.

CHAPTER 2 – CREDIT ACCESS BUSINESS REGULATION

2.1 Purpose

- 2.1.1. The purpose of this article is to protect the welfare of the citizens of the City of Socorro by monitoring credit access businesses in an effort to reduce abusive and predatory lending practices. To this end, this article establishes a registration program for credit access businesses, imposes restrictions on extensions of consumer credit made by credit access businesses, imposes recordkeeping requirements on credit access businesses, and imposes restrictions on the locations of credit access businesses.

2.2 Violations; Penalty

- 2.2.1. A person who violates a provision of this chapter, or who fails to perform an act required of the person by this chapter, commits an offense. A person commits a separate offense for each and every violation relating to an extension of consumer credit, and for each day during which a violation is committed, permitted, or continued.
- 2.2.2. An offense under this chapter is punishable by a fine of not more than five hundred dollars.

2.2.3 A culpable mental state is not required for the commission of an offense under this article and need not be proved.

2.2.4 The penalties provided for in subsection (b) are in addition to any other remedies that the city may have under city ordinances and state law.

2.3 Defenses

2.3.1. It is a defense to prosecution under this article that at the time of the alleged offense the person was not required to be licensed by the state as a credit access business under Chapter 393, Subchapter G of the Texas Finance Code.

2.4 Registration

2.4.1. **Registration Application:** To obtain a certificate of registration for a credit access business, a person must submit an application on a form provided for that purpose to the director. The application must contain the following:

- A. The name, street address, mailing address, facsimile number, and telephone number of the applicant.
- B. The business or trade name, street address, mailing address, facsimile number, and telephone number of the credit access business.
- C. The names, street addresses, mailing addresses, and telephone numbers of all owners of the credit access business, and the nature and extent of each person's interest in the credit access business.
- D. A copy of a current, valid state license held by the credit access business pursuant to Chapter 393, Subchapter G of the Texas Finance Code.
- E. A copy of a current, valid certificate of occupancy showing that the credit access business is in compliance with the City of Socorro Code.
- F. A nonrefundable application fee for the amount established.

2.4.2. An applicant or registrant shall notify the director within forty-five days after any material change in the information contained in the application for a certificate of registration, including, but not limited to, any change of address and any change in the status of the state license held by the applicant or registrant.

2.4.3 **Issuance and display of certificate of registration; presentment upon request.**

- A. The director shall issue to the applicant a certificate of registration upon receiving a completed application under Section 2.4.1.
- B. A certificate of registration issued under this section must be conspicuously displayed to the public in the credit access business. The certificate of registration must be presented upon request to the director or any peace officer for examination.

2.4.4 Expiration and renewal of certificate of registration.

- A. A certificate of registration expires on the earliest of:
 - 1. One year after the date of issuance; or
 - 2. The date of revocation, suspension, surrender, expiration without renewal, or other termination of the registrant's state license.
- B. A certificate of registration may be renewed by making application in accordance with Section 2.4.1. A registrant shall apply for renewal at least thirty days before the expiration of the registration.

2.4.5 Non-transferability. A certificate of registration for a credit access business is not transferable.

2.4.6 A person commits an offense if the person acts, operates, or conducts businesses as a credit access business without a valid certificate of registration. A certificate of registration is required for each physically separate credit access business.

2.5 Maintenance of records.

2.5.1. A credit access business shall maintain a complete set of records of all extensions of consumer credit arranged or obtained by the credit access business, which must include the following information:

- 1. The name and address of the consumer.
- 2. The principal amount of cash actually advanced.
- 3. The length of the extension of consumer credit, including the number of installments and renewals.
- 4. The fees charged by the credit access business to arrange or obtain an extension of consumer credit; and
- 5. The documentation used to establish a consumer's income under Section 2.6

2.5.2. A credit access business shall maintain a copy of each written agreement between the credit access business and a consumer evidencing an extension of a consumer credit (including, but not limited to, any refinancing or renewal granted to the consumer).

2.5.3. A credit access business shall maintain copies of all quarterly reports filed with the Texas Consumer Credit Commissioner under Section 393.627 of the Texas Finance Code.

2.5.4. The records required to be maintained by a credit access business under this section must be retained for at least three years and made available for inspection

by the city upon request during the usual and customary business hours of the credit access business.

2.6 Restriction on extension of consumer credit.

2.6.1. The cash advanced under an extension of consumer credit that a credit access business obtains for a consumer or assists a consumer in obtaining in the form of a deferred presentment transaction may not exceed twenty percent of the consumer's gross monthly income.

2.6.2. The cash advanced under an extension of consumer credit that a credit access business obtains for a consumer or assists a consumer in obtaining in the form of a motor vehicle title loan may not exceed the lesser of:

1. Three percent of the consumer's gross annual income; or
2. Seventy percent of the retail value of the motor vehicle.

2.6.3. A credit access business shall use a paycheck or other documentation establishing income to determine a consumer's income.

2.6.4. An extension of consumer credit that a credit access business obtains for a consumer or assists a consumer in obtaining and that provides for repayment in installments may not be payable in more than four installments. Proceeds from each installment must be used to repay at least twenty-five percent of the principal amount of the extension of consumer credit. An extension of consumer credit that provides for repayment in installments may not be refinanced or renewed.

2.6.5. An extension of consumer credit that a credit access business obtains for a consumer or assists a consumer in obtaining and that provides for a single lump sum repayment may not be refinanced or renewed more than three times. Proceeds from each refinancing or renewal must be used to repay at least twenty-five percent of the principal amount of the original extension of consumer credit.

2.6.6. For purposes of this section, an extension of consumer credit that is made to a consumer within seven days after a previous extension of consumer credit has been paid by the consumer will constitute a refinancing or renewal.

2.7 Requirement of consumer understanding of agreement.

2.7.1. Every agreement between the credit access business and a consumer evidencing an extension of consumer credit (including, but not limited to, any refinancing or renewal granted to the consumer), must be written in the consumer's language of preference. Every credit access business location must maintain on its premises, to be available for use by consumers, agreements in the English and Spanish languages.

- 2.7.2. For every consumer who cannot read, every agreement between the credit access business and a consumer evidencing an extension of consumer credit (including, but not limited to, any refinancing or renewal granted to the consumer) must be read to the consumer in its entirety in the consumer's language of preference, prior to the consumer's signature.
- 2.7.3. For every consumer who cannot read, every disclosure and notice required by law must be read to the consumers in its entirety in the consumer's language of preference, prior to the consumer's signature.
- 2.8 **Referral to consumer credit counseling.**
- 2.8.1 A credit access business shall provide a form, to be prescribed by the Director, to each consumer seeking assistance in obtaining an extension of consumer credit which references non-profit agencies that provide financial education and training programs and agencies with cash assistance programs. The form will also contain information regarding extensions of consumer credit, and must include the information required by Section 2.5 A.1.—5. specific to the loan agreement with the consumer. If the Director has prescribed a form in the consumer's language of preference, the form must be provided to the consumer's language of preference.
- 2.9 **Location of Credit Access Businesses.**
- 2.9.1 A. No credit access businesses may be located within 1,000 feet, measured from property line to property line, of any other credit access business.
- 2.9.2 No credit access businesses may be located within 300 feet, measured from property line to property line, of a lot within an area zoned for residential dwelling units.
- 2.9.3 No credit access business may be located within 500 feet of an existing freeway or new freeway, measured from the property line of the credit access business to the nearest freeway or new freeway travel lane.
- 2.9.4 A credit access business may only operate within a freestanding building.
- 2.9.5 Credit access businesses are prohibited as accessory uses and may not operate in the same freestanding building as any other use.
- 2.9.6 In zoning districts where credit access businesses are permitted, a conditional use permit shall be required, and an application must be made with the planning and zoning commission for the conditional use permit.

2.9.7 Failure to comply with the provisions of this Chapter or those contained within this Title shall subject the property to forfeiture of the conditional use permit.

2.9.8 Any credit access business not in conformance with the provisions of this Chapter at the time of the effective date of this ordinance shall be deemed to be nonconforming and subject to any penalties contained within this Chapter or any Chapter of the City of Socorro Code of Ordinances.

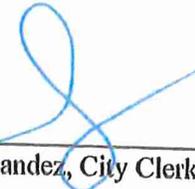
READ, ADOPTED AND APPROVED this 5th day of March, 2015.

CITY OF SOGORRO, TEXAS



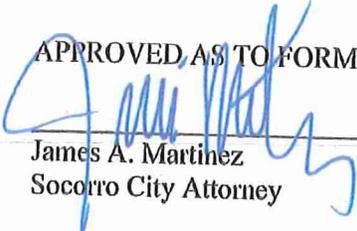
Jesus Ruiz, Mayor

ATTEST:



Sandra Hernandez, City Clerk

APPROVED AS TO FORM:



James A. Martinez
Socorro City Attorney

Introduction and First Reading: February 19, 2015
Second Reading and Adoption: March 5, 2015

#21

CITY OF SOCORRO
REQUEST FOR CITY COUNCIL AGENDA ITEM

Note: Regular Council meetings are held on the 1st. and 3rd. Thursday of each month. Requests **MUST** be submitted to the City Clerk by **12:00 p.m.** on the **THURSDAY** one week before the scheduled meeting date. **Late items (received by 5:00 p.m.) on the Friday prior the meeting will be placed as an Addendum. NO AGENDA ITEMS WILL BE RECEIVED AFTER 5:00 ON FRIDAY.**

Date Submitted: April 9, 2015

Department:  4/9/15
Planning & Zoning

1st. Signature: _____

2nd. Signature: _____

DESCRIBE REQUEST:

DISCUSSION AND ACTION ON THE PROPOSED CHANGE ORDER NO.1 IN THE AMOUNT OF \$40,097.88 FOR THE LEADERSHIP BRIDGE PROJECT.

PLANNING AND ZONING DEPARTMENT RECOMMENDS APPROVAL

_____ FOR OFFICE USE ONLY _____
Please check one:

- | | |
|--|--|
| <input type="checkbox"/> Executive Session | <input checked="" type="checkbox"/> Regular Agenda |
| <input type="checkbox"/> Presentation Agenda | <input type="checkbox"/> Consent Agenda |

This item is to be placed on the agenda for: _____ April 16, 2015

Received by City Clerk on: _____, 2015. Time: _____

Approved to be placed on the agenda: _____
City Council / City Manager

ACTION TAKEN: Approved
 Not approved
 Tabled
 Other

DANNENBAUM ENGINEERING CO. - EL PASO, LLC

10737 GATEWAY BLVD. WEST SUITE 112 • EL PASO, TEXAS 79935 • (915)629-0401

April 8, 2015

Mr. Willie Norfleet
City of Socorro, TX
City Manager
124 S. Horizon Blvd.
Socorro, TX 79927

RE: Wilton Conners Bridge - Contract No. 14-006
Change Order No.1

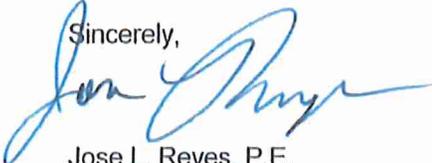
Dear Mr. Norfleet,

Attached is the Change Order No.1 signed by the contractor. Below is a description of Items included in this Change Order.

1. The Addition of 2,357 CY of Embankment Material to comply with the Embankment requirements in the General Notes of the Plan Documents. Unit cost includes furnishing embankment material, hauling, placing, mixing with material on site to meet PI and compacting.
2. As directed by the City of Socorro, Items in Bid Alternate No.1 to be superseded by Base Items for concrete Items 23, 37 - 44. Quantities in Bid Alternate No.1 already utilized and shall be paid at the corresponding Bid Alternate Unit Bid Cost. The remaining quantities shall be paid and the Base Bid Unit cost.
3. Reduce quantity of item 528-2001-Colored Textured Conc(4") from 118.03 SY to 12.00 SY to match Summary sheet in plans.

Please review attached Change Order No.1 and if you do not have any questions, please sign both copies for execution of change order. Please keep one original for your records and return one copy for the contractor.

Sincerely,



Jose L. Reyes, P.E.
Project Manager
DANNENBAUM ENGINEERING COMPANY-El Paso, LLC



International Eagle Enterprises, Inc.
PO Box 26336, El Paso, TX 79926
(915) 727-9766 FAX 915-633-8588

March 30, 2015

DANNENBAUM
10737 GATEWAY WEST STE 112
El Paso, TX 79936

PROJECT: WILTON CONNERS WAY
HIGHWAY: SH 20 / WILTON CONNERS WAY
COUNTY: EL PASO

ATTN: Mr. Jose Reyes, P.E.

ITEM NO.	DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL
1	SPECIAL EMBANKMENT MATERIAL	TON	2357	\$ 9.50	\$ 22,391.50
2	TRUCKING AND HAULING	TON	2357	\$ 1.90	\$ 4,478.30
				TOTAL	\$ 26,869.80

Dear Jose,

We are proposing to use the above mentioned material to mix with the material on site to meet the PI requirements on embankment for the road way on project mentioned above. I am available at your convenience if additional information or clarification is required.

Sincerely,

Marcos Molina
Project Manager

DANNENBAUM ENGINEERING COMPANY — El Paso, LLC

10737 GATEWAY BLVD WEST, SUITE 112 EL PASO, TEXAS 79935 (915) 629-5077

Change Order No. 1
Date: April 7, 2015

Project: **Socorro Wilton Conners Bridge**

Contractor: International Eagle Enterprises, Inc.
P.O. Box 26336
El Paso, Texas 79936

You are hereby requested to comply with the following changes from the contract plans and specifications. This document shall become an amendment to the contract and all provisions of the contract shall apply thereto.

Bid Item No.	ITEM	Desc Code	DESCRIPTION	UNIT	UNIT PRICE	Original + Previously Revised		New		OVERRUN / UNDERRUN
						QUANTITY	ITEM COST	QUANTITY	ITEM COST	
	132	XXXX	Embankment (Special Material)	TON	11.40	0	0	2,357.00	26,869.80	26,869.80
23A	432	2002	Rip Rap (CONC)(5in)	CY	240.00	187.00	44,880.00	103.71	24,892.80	(19,987.20)
23	432	2002	Rip Rap (CONC)(5in)	CY	300.00	0	0	83.28	24,984.00	24,984.00
37A	528	2001	Colored Textured Conc (4")	SY	29.00	118.03	3,422.87	0	0	(3,422.87)
37	528	2001	Colored Textured Conc (4")	SY	38.50	0	0	12.00	462.00	462.00
38A	529	2002	Conc Curb (TYII)	LF	4.80	118.03	566.54	0	0	(566.54)
38	529	2002	Conc Curb (TYII)	LF	6.50	0	0	118.03	767.20	767.20
39A	529	2004	Conc Curb & Gutter(TYII)	LF	29.00	2,368.00	24,864.00	1,912.00	20,076.00	(4,788.00)
39	529	2004	Conc Curb & Gutter(TYII)	LF	13.00	0	0	456.00	5,938.00	5,928.00
40A	529	2024	Conc Curb (Mountable)	LF	4.00	60.00	240.00	0	0	(240.00)
40	529	2024	Conc Curb (Mountable)	LF	5.50	0	0	60.00	330.00	330.00
41A	530	2010	Driveways (Conc)	SY	32.00	223.00	7,136.00	0	0	(7,136.00)
41	530	2010	Driveways (Conc)	SY	43.00	0	0	223.00	9,589.00	9,589.00
42A	531	2006	Curb Ramps (TY 2)	EA	750.00	2.00	1,500.00	0	0	(1,500.00)
42	531	2006	Curb Ramps (TY 2)	EA	975.00	0	0	2.00	1,950.00	1,950.00
43A	531	2015	Conc Sidewalks (4")	SY	25.75	830.70	21,390.53	98.30	2,531.23	(18,859.30)
43	531	2015	Conc Sidewalks (4")	SY	34.50	0	0	732.40	25,267.80	25,267.80
44A	531	2040	Curb Ramps(TY5)	EA	750.00	2.00	1,500.00	0	0	(1,500.00)
44	531	2040	Curb Ramps(TY5)	EA	975.00	0	0	2.00	1,950.00	1,950.00
TOTALS										40,097.88

DECREASE IN CONTRACT DOCUMENT

Sub-total \$0

INCREASE IN CONTRACT DOCUMENT

Sub-total \$ **40,097.88**

Original Contract: \$ 1,353,760.06
 General Allowance: \$ 0.00
 Change Order No. 1 - Plus \$ 40,097.88
 Change Order No. 2 - \$
 Change Order No. 3 - \$
 Change Order No. 4 - \$
 General Allowance Balance: \$

Original Contract Time: 174 Working Days
 Contract time for
 previous change orders 0 Working Days
 Contract time this C.O. -0- Working Days
 Current contract time 174 Working Days
 including this change order: 174 Working Days

Updated Contract Amount: \$ 1,393,767.94

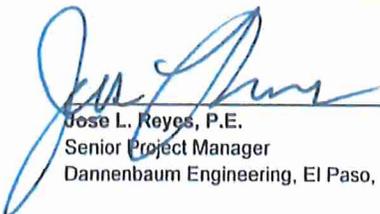
Justification:

- 1) The Added special material to comply with the Item 132 General Note Embankment requirements. Unit cost includes furnishing embankment material, hauling, placing, mixing with material on site to meet PI and compacting.
- 2) Pay remaining concrete Bid Alternate I Items using concrete Base Bid Unit Costs due to lacked of donated concrete supply.
- 3) Reduce quantity of Item 528-2001-Colored Textured Conc (4") from 118.03 SY to 12 SY to match Landscape Summary sheet in plans.

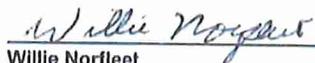
Accepted by: _____ Date: 04/08/15


 Alfredo Corral, President
 International Eagle Enterprises

Approved by: _____ Date: _____


 Jose L. Reyes, P.E.
 Senior Project Manager
 Dannenbaum Engineering, El Paso, LLC

Approved by: _____ Date: 4-8-15


 Willie Norfleet
 City of Socorro City Manager

TRANSMITTAL LETTER

DEC DANNENBAUM ENGINEERING CO. – El Paso, LLC

10737 Gateway West, Suite 112 * El Paso, Texas 79935 * (915)629-0401 O (915) 629-0402 F

PROJECT:

**Wilton Connors Way
Street and Bridge**

TO: **City Manager
124 S. Horizon Blvd.
Socorro, TX 79927**

PROJECT NO. **4701-02**

LOG NO **011**

DATE: **4.08.15**

If enclosures are not noted, please inform us immediately.

If checked below, please:

ATTN: **Mr. Norfleet**

Acknowledge receipt of enclosures.

Return enclosures to us.

WE TRANSMIT:

herewith _____ under separate cover via: _____

in accordance with your request _____

FOR YOUR:

approval distribution to parties information use

review & comment record (s)

Other: **Contract No. 14-006 Change Order No.1 for International Eagle Enterprises, Inc.**

THE FOLLOWING:

Drawings Shop Drawings Prints Samples

Specifications Shop Drawing Reproducibles Product Literature

Change Order Other _____

Copies	Date	Rev. No.	Description	Action Code
2	4.08.2015		DEC Letter describing the need for a Change order from Contractor, Proposal and Change Order No. 1.	E

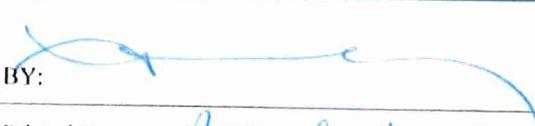
ACTION CODE

A. Action indicated on item transmitted
B. No Action Required
C. For signature and return to this office

D. For signature and forwarding as noted below under remarks
E. For Processing
F. SEE REMARKS BELOW

REMARKS: **Please call our office at (915) 629-0401 should you have any questions. Thank you.**

COPIES TO: **4701-02/file**

BY: 

Hand-Delivery
Signature

Printed Name: **Rossy Cardenas**

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodriguez
District 2

Gloria M. Rodriguez
District 3 – Mayor Pro Tem

Anthony Gandara
District 4

Willie Norfleet, Jr.
City Manager

#22

DATE: April 8, 2015
TO: MAYOR AND CITY COUNCIL
FROM: CHIEF CARLOS R. MALDONADO
SUBJECT: Promotion of Sergeant Eddie Smith to the rank of Lieutenant

SUMMARY

Discussion and Action supporting Chief Carlos R. Maldonado's recommendation that Sergeant Eddie Smith be promoted to the rank of Lieutenant.

BACKGROUND

Sergeant Eddie Smith has been serving as "Acting Lieutenant" for the position that was vacated by the previous Lieutenant, Edmundo Montoya. The vacated position was advertised internally for those eligible and wishing to participate in the selection process. Sergeant Smith's performance has been assessed while serving in this capacity and after a final interview Chief Maldonado has concluded, after careful deliberation, that Sergeant Eddie Smith has and will perform admirably in the capacity of Lieutenant.

STATEMENT OF THE ISSUE

N/A

FINANCIAL IMPACT

It is recommended that Sergeant Eddie Smith's salary be raised to that of Lieutenant rank, which is an annual rate of \$74, 880.00, as prescribed by authorized budget FY 10/01/14-09/30/15.

ALTERNATIVE

N/A

STAFF RECOMMENDATION

Chief Carlos R. Maldonado is recommending promotion.

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodriguez
District 2

Victor Perez
District 3 – Mayor Pro Tem

Anthony Gandara
District 4

Willie Norfleet, Jr.
City Manager

#23

DATE: April 16, 2015

TO: MAYOR AND CITY COUNCIL

FROM: CHIEF CARLOS MALDONADO

SUBJECT: K-9 Position Job Description and Stipend for K-9 Handler.

SUMMARY

DISCUSSION AND ACTION TO PRESENT A K-9 JOB DESCRIPTION AND AUTHORIZE A STIPEND FOR THE K-9 POSITION. THE STIPEND WILL AMOUNT TO 2 HOURS OF OVERTIME ON EACH OF THE OFFICER'S DAYS OFF. THIS WILL AMOUNT TO TWELVE HOURS OF OVERTIME EACH PAY PERIOD. THIS IS IN COMPLIANCE WITH STANDARD K-9 PRACTICES ACROSS THE NATION.

BACKGROUND

The Socorro Police Department is in the process of developing Policies and Procedures for the K-9 program. The job description is attached to this summary.

STATEMENT OF THE ISSUE

The K-9 Officer is nearing the end of training and the Socorro Police Department is presenting the job description and stipend for approval from City Council.

FINANCIAL IMPACT

There will be minimal funding needed for a stipend for the K-9 Officer for the care and training of the animal. The funding will be equivalent to 12 hours of overtime per pay period

ALTERNATIVE

Pay kenneling fees for daily kenneling of the canine.

STAFF RECOMMENDATION

It is recommended to approve the request.

REQUIRED AUTHORIZATION

- 1. City Manager _____ Date _____
- 2. CFO _____ Date _____
- 3. Attorney _____ Date _____

**City of Socorro
Job Description**

Position

Job Title: Canine Officer	Department: Police Department
FLSA Status: Exempt	Salary: 20.04 - 27.27 hr
Approved: Pending	Last Revised: N/A

General Purpose and Description:

Under minimal supervision, responsible to manage, direct and control police department K-9 operations. Continuous training and re-certification of the position.

Duties, Functions and Responsibilities:

- Continuous training with the canine in order to maintain certification.
- Plan, organize, control and provide overall direction of police department K-9 program.
- Assist with the development and updating of policies and procedures for the K-9 program.
- Assist patrol officers when a canine is needed for utility work, using a canine alert on suspected narcotics, and testify as an expert witness in the field of canine handling.
- Conduct public presentations about the canine and the K-9 program.
- Maintain a kennel at the officer's home, to ensure the health and well-being of the canine
- Maintain a take home Police vehicle as well as other necessary equipment
- Attend mandatory training with the canine partner in order to keep a proficient training rating
- Maintain accurate training, deployment and kenneling records
- Maintain handler certifications and be able to pass handler/canine evaluations
- Be able to work frequently changing work schedules and must be available for call outs
- Application of some knowledge of computer hardware and software pertinent to law enforcement and administrative tasks.
- Clear, concise and persuasive oral and written communication to develop and present reports to management.
- Responsible for any assignments issued by the Chief of Police or his designee.

Minimum Qualifications:

- A candidate must have at least two years of experience as a police officer with the Socorro Police Department
- A Texas Commission on Law Enforcement Officer Standards and Training certification as a peace officer required. (Must maintain all licenses and certifications throughout the course of employment).
- Possess a valid Texas class "C" Driver's License.
- Must maintain good physical fitness with the ability to exert varying degrees of physical stamina
- Must own home with a secured yard large enough to house a (7) foot by (13) foot kennel and provide for the health and security of the canine
- Cannot be a member of any other special team or unit

Equipment:

- Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.
- Application of modern methods, practices and procedure of police work and in the use of firearms.
- Operation of Motor Vehicles.

Physical Requirements:

- Must be able to lift over 100 pounds.
- Must be able to handle the demands of K-9 training and certification
- Physical demands common to duties of a Police Officer

Conditions of Employment:

- Must be a United States citizen.

**City of Socorro
Job Description**

Position

Mayor

Date

City Manager

Date

Human Resource Director

Date

Chief of Police

Date

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodriguez
District 2 / Mayor Pro-Tem

Victor Perez
District 3

Anthony Gandara
District 4

Willie Norfleet, Jr.
City Manager

#24

April 9, 2015

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Adriana Rodarte

SUBJECT: Discussion and action to approve amendment to IT job description, salary and Fair Labor Standard Act exempt status.

SUMMARY

This action approves City of Socorro to amend IT Departments job description, FLSA Status to exempt status and salary adjustment.

STATEMENT OF THE ISSUE

City of Socorro IT Department job description, FLSA status currently have discrepancies that need to be addressed.

FINANCIAL IMPACT

Account Code (GF/GL/Dept): 05101 / 001

Funding Source: General Fund

Amount: \$10,000.00 – \$25,000

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

Decline modification

STAFF RECOMMENDATION

Mr. Norfleet and Ms. Rodarte recommend approval for job description amendment and FLSA Status to be modified to exempt status. Mr. Norfleet recommends a salary increase of \$40,000.00 a year.

REQUIRED AUTHORIZATION

1. City Manager Willie Norfleet Date 4-9-15
2. CFO _____ Date _____
3. Attorney _____ Date _____



City of Socorro

SALARY ANALYSIS

SALARY COMPARISON SHEET 1					
	Our Organization	Burleson	Cleburne	Nacogdoches	Statewide TX LMCI Tracer
Position Title	IT	IT Director	IT Director	IT Director	IT Director
Recommended Base Salary	\$14.42	\$54.28	\$47.44	\$25.18	\$37.46
Benefits (check if employer provides)					
Medical	X	X	X	X	X
Dental	X	X	X	X	X
Vision	X	X	X	X	X
Life Insurance	X	X	X	X	X
Other (specify)	X	X	X	X	X
Population	32,693	36,692	29,764	32,906	N/A
Retirement Benefits	N/A	Yes	No	Yes	N/A
Employees	96 full time Employees oversees 0	395 full time employees OVERSEES 7	310 full time employees OVERSEES 4	321 full time employees OVERSEES 2	

References:

Salary analysis . (n.d.). Retrieved from <http://texaswages.com/OccWagesAndProj/MSAWages2.aspx>
 Please see attached emails from varies cities with same population as Socorro Texas

JOB TITLE: Information Technology Technician
DEPARTMENT: Administration
REPORTS TO: City Manager
CIVIL SERVICE: X NON-CIVIL SERV.: City Council Approved: xx/xx/2011
COMPETITIVE: X NON-COMPETITIVE:
EXEMPT: X NON-EXEMPT:
FULL TIME: X PART-TIME:

JOB SUMMARY:

Under general supervision, plan, organize and manage the day-to-day projects and activities of the Information Technology department.

ESSENTIAL JOB FUNCTIONS:

Assist in planning, directing, and reviewing the activities and operations of the Information Technology department. Ensure that testing, repair, upgrades and preventative service of systems software and hardware are completed with minimal disruption of city and departmental services. Maintain compliance with required operating permits and licenses. Develop, plan and implement department goals and objectives. Recommend, implement and administer policies and procedures. Direct, oversee and participate in the development of the department work plan. Analyze department personnel, equipment and procedures and recommend and implement improvements, automation or streamlining of work activities.

Communicate clearly orally and in writing, including presenting technically complex information to an audience. The application of considerable knowledge: of information technology theories, strategies and practices, project management, automated telephones, radio frequency theories and related communications equipment. To establish and maintain effective working relationships with employees, officials, vendors, contractors, consultants and the general public.

Represent the City in a professional manner. Involves: Interacting with department heads, supervisors, employees and the public to provide and gather accurate information for all departments. Prepare and deliver presentations at City Council, Civil Service Commission and other boards, commissions and community organizations.

Responsible for any assignments issued by the City of Socorro.

REQUIRED EDUCATION, DEGREES, CERTIFICATES, AND/OR LICENSES:

A Bachelor's degree in information technology, management information systems, computer science or a related field, or (4) years of system administration or system design, analysis and implementation experience, or a closely related field from an accredited college/university.

Possess a valid Texas class "C" Drivers License.

EQUIPMENT:

Operates office equipment such as typewriter, computers and software, calculator, copy machine, shredder and fax machine.

Considerable knowledge of computer hardware and software pertinent to administrative support services.

Considerable knowledge of pertinent federal, state and local systems installation and operations regulations pertaining to communications systems.

Considerable knowledge of geographic information systems and software, data and voice communication systems, Internet/Intranet, related systems hardware.

PHYSICAL REQUIREMENTS:

Must be able to lift a minimum of 25 pounds.

CONDITIONS OF EMPLOYMENT:

Pass a pre-employment drug screening.

Pass a background check.

Work flexible hours and overtime as required.

Employee Signature

Date

**City of Socorro
Job Description**

Position

Job Title: Information Technology	Department: City Manager
FLSA Status: Exempt	Salary: \$19.23/\$40,000 – \$26.44/55,000
Approved:	Last Revised: 2011

General Purpose and Description:

Maintains information technology researching and implementing technological strategic solutions. Technical Management, Technical Understanding, Analyzing Information Informing Others, Staffing, Problem Solving, Data Center Management, Developing Budgets, Coordination, Strategic Planning, Quality Management

Duties, Functions and Responsibilities:

- Maintaining a safe and secure work environment; developing personal growth opportunities enforcing systems, policies, and procedures.
- Maintains organization's effectiveness and efficiency by defining, delivering, and supporting strategic plans for implementing information technologies.
- Maintains city website current for all departments.
- Responsible for cell phone contract for the city.
- Directs technological research by studying organization goals, strategies, practices, and user projects.
- Completes projects by coordinating resources and timetables with user departments and data center.
- Verifies application results by conducting system audits of technologies implemented.
- Preserves assets by implementing disaster recovery and back-up procedures and information security and control structures.
- Recommends information technology strategies, policies, and procedures by evaluating organization outcomes; identifying problems; evaluating trends; anticipating requirements.
- Accomplishes financial objectives by forecasting requirements; preparing an annual budget; scheduling expenditures; analyzing variances; initiating corrective action.
- Maintains quality service by establishing and enforcing organization standards.
- Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications; establishing personal networks; benchmarking state-of-the-art practices; participating in professional societies.
- Contributes to team effort by accomplishing related results as needed.
- Assist in planning, directing, and reviewing the activities and operations of the Information Technology department.
- Ensure that testing, repair, upgrades and preventative service of systems software and hardware are completed with minimal disruption of city and departmental services.
- Maintain compliance with required operating permits and licenses.
- Develop, plan and implement department goals and objectives.
- Recommend implement and administer policies and procedures. Direct, oversee and participate in the development of the department work plan.
- Communicate clearly orally and in writing, including presenting technically complex information to an audience. The application of considerable knowledge: of information technology theories, strategies and practices, project management, automated telephones, radio frequency theories and related communications equipment.
- To establish and maintain effective working relationships with employees, officials, vendors, contractors, consultants and the general public.
- Represent the City in a professional manner. Involves: Interacting with department heads, supervisors, employees and the public to provide and gather accurate information for all departments.
- Responsible for any assignments issued by the City of Socorro.

**City of Socorro
Job Description**

Position

Minimum Qualifications:

- A Bachelor's degree in information technology, management information systems, computer science or a related field, or (4) years of system administration or system design, analysis and implementation experience, or a closely related field from an accredited college/university.
- Possess a valid Texas class "C" Drivers License.

Equipment:

- Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

Physical Requirements:

- Must be able to lift a minimum of 25 pounds.
- Sits, stands for extended periods of time.

Conditions of Employment:

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.

City Manager

Date

Mayor

Date

Human Resource Director

Date

Professional Exemption

To qualify for the **learned professional** employee exemption, all of the following tests must be met:

- The employee must be compensated on a salary or fee basis (as defined in the regulations) at a rate not less than \$455 per week;
- The employee's primary duty must be the performance of work requiring advanced knowledge, defined as work which is predominantly intellectual in character and which includes work requiring the consistent exercise of discretion and judgment;
- The advanced knowledge must be in a field of science or learning; and
- The advanced knowledge must be customarily acquired by a prolonged course of specialized intellectual instruction.

To qualify for the **creative professional** employee exemption, all of the following tests must be met:

- The employee must be compensated on a salary or fee basis (as defined in the regulations) at a rate not less than \$455 per week;
- The employee's primary duty must be the performance of work requiring invention, imagination, originality or talent in a recognized field of artistic or creative endeavor.

Computer Employee Exemption

To qualify for the computer employee exemption, the following tests must be met:

- The employee must be compensated **either** on a salary or fee basis (as defined in the regulations) at a rate not less than \$455 per week **or**, if compensated on an hourly basis, at a rate not less than \$27.63 an hour;
- The employee must be employed as a computer systems analyst, computer programmer, software engineer or other similarly skilled worker in the computer field performing the duties described below;
- The employee's primary duty must consist of:
 - 1) The application of systems analysis techniques and procedures, including consulting with users, to determine hardware, software or system functional specifications;
 - 2) The design, development, documentation, analysis, creation, testing or modification of computer systems or programs, including prototypes, based on and related to user or system design specifications;
 - 3) The design, documentation, testing, creation or modification of computer programs related to machine operating systems; or
 - 4) A combination of the aforementioned duties, the performance of which requires the same level of skills.

Outside Sales Exemption

To qualify for the outside sales employee exemption, all of the following tests must be met:

- The employee's primary duty must be making sales (as defined in the FLSA), or obtaining orders or contracts for services or for the use of facilities for which a consideration will be paid by the client or customer; and
- The employee must be customarily and regularly engaged away from the employer's place or places of business.

Highly Compensated Employees

Highly compensated employees performing office or non-manual work and paid total annual compensation of \$100,000 or more (which must include at least \$455 per week paid on a salary or fee basis) are exempt from the

FLSA if they customarily and regularly perform at least one of the duties of an exempt executive, administrative or professional employee identified in the standard tests for exemption.

Blue Collar Workers

The exemptions provided by FLSA Section 13(a)(1) apply only to “white collar” employees who meet the salary and duties tests set forth in the Part 541 regulations. The exemptions do not apply to manual laborers or other “blue collar” workers who perform work involving repetitive operations with their hands, physical skill and energy. FLSA-covered, non-management employees in production, maintenance, construction and similar occupations such as carpenters, electricians, mechanics, plumbers, iron workers, craftsmen, operating engineers, longshoremen, construction workers and laborers are entitled to minimum wage and overtime premium pay under the FLSA, and are not exempt under the Part 541 regulations no matter how highly paid they might be.

Police, Fire Fighters, Paramedics & Other First Responders

The exemptions also do not apply to police officers, detectives, deputy sheriffs, state troopers, highway patrol officers, investigators, inspectors, correctional officers, parole or probation officers, park rangers, fire fighters, paramedics, emergency medical technicians, ambulance personnel, rescue workers, hazardous materials workers and similar employees, regardless of rank or pay level, who perform work such as preventing, controlling or extinguishing fires of any type; rescuing fire, crime or accident victims; preventing or detecting crimes; conducting investigations or inspections for violations of law; performing surveillance; pursuing, restraining and apprehending suspects; detaining or supervising suspected and convicted criminals, including those on probation or parole; interviewing witnesses; interrogating and fingerprinting suspects; preparing investigative reports; or other similar work.

Other Laws & Collective Bargaining Agreements

The FLSA provides minimum standards that may be exceeded, but cannot be waived or reduced. Employers must comply, for example, with any Federal, State or municipal laws, regulations or ordinances establishing a higher minimum wage or lower maximum workweek than those established under the FLSA. Similarly, employers may, on their own initiative or under a collective bargaining agreement, provide a higher wage, shorter workweek, or higher overtime premium than provided under the FLSA. While collective bargaining agreements cannot waive or reduce FLSA protections, nothing in the FLSA or the Part 541 regulation relieves employers from their contractual obligations under such bargaining agreements.

Where to Obtain Additional Information

For additional information, visit our Wage and Hour Division Website: <http://www.wagehour.dol.gov> and/or call our toll-free information and helpline, available 8 a.m. to 5 p.m. in your time zone, 1-866-4USWAGE (1-866-487-9243).

When the state laws differ from the federal FLSA, an employer must comply with the standard most protective to employees. Links to your state labor department can be found at www.dol.gov/whd/contacts/state_of.htm.

This publication is for general information and is not to be considered in the same light as official statements of position contained in the regulations.

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[Contact Us](#)

Fact Sheet #17A: Exemption for Executive, Administrative, Professional, Computer & Outside Sales Employees Under the Fair Labor Standards Act (FLSA)

This fact sheet provides general information on the exemption from [minimum wage](#) and [overtime pay](#) provided by Section 13(a)(1) of the Fair Labor Standards Act as defined by Regulations, [29 CFR Part 541](#).

The [FLSA](#) requires that most employees in the United States be paid at least the [federal minimum wage](#) for all hours worked and [overtime pay](#) at time and one-half the regular rate of pay for all hours worked over 40 hours in a workweek.

However, Section 13(a)(1) of the FLSA provides an exemption from both [minimum wage](#) and [overtime pay](#) for employees employed as bona fide executive, administrative, professional and outside sales employees. Section 13(a)(1) and Section 13(a)(17) also exempt certain computer employees. To qualify for exemption, employees generally must meet certain tests regarding their job duties and be paid on a salary basis at not less than \$455 per week. Job titles do not determine exempt status. In order for an exemption to apply, an employee's specific job duties and salary must meet all the requirements of the Department's regulations.

See other fact sheets in this series for more information on the exemptions for [executive](#), [administrative](#), [professional](#), [computer](#) and [outside sales](#) employees, and for more information on the [salary basis](#) requirement.

Executive Exemption

To qualify for the executive employee exemption, all of the following tests must be met:

- The employee must be compensated on a [salary](#) basis (as defined in the regulations) at a rate not less than \$455 per week;
- The employee's primary duty must be managing the enterprise, or managing a customarily recognized department or subdivision of the enterprise;
- The employee must customarily and regularly direct the work of at least two or more other full-time employees or their equivalent; and
- The employee must have the authority to hire or fire other employees, or the employee's suggestions and recommendations as to the hiring, firing, advancement, promotion or any other change of status of other employees must be given particular weight.

Administrative Exemptions

To qualify for the administrative employee exemption, all of the following tests must be met:

- The employee must be compensated on a [salary](#) or fee basis (as defined in the regulations) at a rate not less than \$455 per week;
- The employee's primary duty must be the performance of office or non-manual work directly related to the management or general business operations of the employer or the employer's customers; and
- The employee's primary duty includes the exercise of discretion and independent judgment with respect to matters of significance.