Jesus A. Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1

Gloria M. Rodríguez
Mayor Pro Tem/District 2

Victor Perez
District 3

Anthony Gandara
District 4

REQUEST FOR FACILITY USE - PARKS

All requests submitted will be reviewed and require approval. Only one party or event per day, per park will be approved. All reservations are subjected to first come first serve basis. The attached facility usage guidelines are incorporated into this agreement.

Organization/Club/Group Name: _____

Responsible Party Name: _____

Address: _____

City, State, Zip: _____

Phone: _____ E-mail: _____

Facility Requested: _____

Desired Date/Time: _____

_____

Describe activity:

_____

_____

_____

_____

_____

Any special arrangements, uses outside normal and reasonable activities, or unusual requests will be documented on this request form and requires the approval of the Department Director.

Today's Date: _____ Verifying ID: _____

INDEMNIFICATION AGREEMENT

The undersigned organization, Its officers and agents hereby indemnify, release and discharge the City of Socorro, it's representative officers, directors, agents and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered or which may arise out of the use of City property and services.

I agree to the attached guidelines and regulation.

User Name (Printed)	Received By: (Printed)	Approved By: _____
User Signature	Received Signature	Date

INITIALS _____

Facility Usage Guidelines

1. The activity must not exclude the public from other use of the park.

2. The use is not for profit entity, and the event is not for commercial purposes.

3. The activity is not being conducted for the purpose of fund-raising or financial supporting commercial activities.

4. Any special arrangements, uses outside normal and reasonable activities, or unusual requests will be documented on this request form and requires the approval of the Responsible Department Director.

5. User must communicate and coordinate the details of usage on Request Form.

6. All users will comply with all Federal, State and City laws and ordinances, and any and all rules and regulations applicable to the particular park.

7. User agrees it will not use the premises for any purpose that is contrary to the mission, purpose or belief of the designated facility.

8. The City of Socorro does not sanction or endorse any activity taking place at the facility.

9. The responsible department or City of Socorro, does not guarantee availability of an exact location. All parks are for public use and as such, cannot restrict a specific area for individual use.

10. Occupancy limits, as posted, will be strictly enforced.

11. The user must not place any materials in a place where traffic will be obstructed, unless a special permission by The City of Socorro has been granted.

12. Grills are permitted, as long as the user acknowledges that they must properly discard of any waste, and must keep all hot utensils away from the public, benches, tables, walls, poles, electrical sockets, playground, trees, plants, grass, animals and anything else that might be viewed as dangerous or a fire hazard.

13. User is committed to enforce the Unattended Children and Disruptive Behavior Policy. Parents may not leave young children unattended, especially in the water park. Disruptive children, attended or unattended, may be asked to leave after one warning. Parents are responsible for the behavior of their children, whether or not the parent is present. Disruptive behavior is any form of behavior that seriously or constantly disrupts patrons or staff, damages property, interferences with services or endangers the well-being of the disruptive child or others.

14. City of Socorro staff and security will have access to any facility and may enter at any time.

15. User must comply with specified dates and times of usage request.

16. No parties over 50 people are allowed. In case of an event, if more than 80 people will be attending, the responsible party must provide adequate security. This means an outside contracted security officer or hired police officer must be hired by the requesting party in order to maintain order.

17. Usage request changes will only be accommodated pending the availability of the alternate site.

18. The City of Socorro is not responsible for facility set up or clean up.

19. User accepts premises in its current state and agrees to return it in a clean condition.

20. It is not permitted to hang anything from the pavilion posts or ceilings, shade covers, trees, or amphitheater trusts (unless special city permit has been issued). Please do not use tape, double-sided tape, or putty since these are very hard to remove and require repainting and repair.

21. The user acknowledges that the use of city resources such as water or electricity is not for individual use, unless a city permit has been issued prior to the event. Unless there is such permit available, the user must provide their own generators for the use of electricity.

22. Responsible party understands that they are responsible for the cost of repairs and repaint of any material that is damaged by party or event guests attending the event.

23. Individual and group users are responsible for any and all damages during the use of the facility and for the cost of any cleaning or repair that may be necessary as a result of the use of the facility.

24. The responsible party will be on-site during the entire use of facilities.

25. User assures equipment and facilities belonging to The City of Socorro are safeguarded against damage, destruction, loss, removal, or theft.

26. User will assure conduct of all involved will not disturb others.

27. Consumption of alcohol is **not** permitted.

28. Piñatas or Jumping Balloons are not permitted.

29. The City of Socorro reserves the right to add a fee to the usage of this park. If such a fee exists, it will be notified to the responsible party at the time the request is approved.

30. User warrants that he/she will meet the above conditions in every respect, and acknowledges failure to do so will be grounds for termination of this agreement.

31. The City of Socorro is not responsible for any injuries or damages that might have occurred to a guest during their visit to our facilities.

32. The City of Socorro reserves the right to cancel any facility use without notice in the event the facility is needed for an emergency or higher priority use as deemed by City of Socorro Officials.

33. **NO SMOKING**: Neither cigarette's or E-cigarettes are permitted.

34. If deposit and fee are paid and there is a **no show** on day of reservation from responsible party – **deposit and fee will be forfeited.**

35. Park Ordinance #303 is available for review online at city website: www.ci.socorro.tx.us or our office at City Hall.