

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodríguez**  
District 2 / Mayor-Pro Tem

**Victor Perez**  
District 3

**Anthony Gandara**  
District 4

**Adriana Rodarte**  
Interim City Manager

**NOTICE OF REGULAR COUNCIL MEETING  
OF THE CITY COUNCIL  
OF THE  
CITY OF SOCORRO**

.....  
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.

.....  
NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON THURSDAY THE 16TH DAY OF JULY, 2015 AT 6:00 P.M. AT THE CITY HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH TIME THE FOLLOWING WILL BE DISCUSSED:

1. Call to order
2. Pledge of Allegiance and a Moment of Silence
3. Establishment of Quorum
4. **Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)
5. **Presentation** by Interim City Manager regarding monthly report. *Adriana Rodarte*
6. **Presentation** on City of Socorro Flood Plan. *Adriana Rodarte*

**NOTICE TO THE PUBLIC**

ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE

**DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.**

**ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.**

**ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.**

**CONSENT AGENDA**

7. *Excuse* absent Council Members. *Olivia Navarro*
8. *Approval* of Special Council Meeting Minutes of June 25, 2015. *Olivia Navarro*
9. *Approval* of the Accounts Payable transaction report for June 2015. *Karina Hagelsieb*
10. *Approval* of the Cash Receipts transaction report for June 2015. *Karina Hagelsieb*
11. *Approval* of travel to attend the TML IV Meeting in Odessa, Texas August 14, 2015. *Rene Rodriguez*

**REGULAR AGENDA**

**PUBLIC COMMENTS ARE NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS WILL BE ALLOWED AT THE DATE OF THE SCHEDULED PUBLIC HEARING – ORDINANCE 320.**

**ORDINANCES**

12. *Introduction, First Reading and Calling for a Public Hearing of Ordinance 346 Amendment No. 3*, an Ordinance of the City of Socorro, Texas adopting an amended budget to decrease FY2015 Budget. *Adriana Rodarte*
13. *Introduction, First Reading and Calling for a Public Hearing of Ordinance 373*, an Ordinance amending the City of Socorro Master Plan and changing the zoning of Lot 3, Block 2, Merida Subdivision at 9930 Floralia St., from R-1 (single Family Residential) to C-1 (Light Commercial). *Sam Leony*
14. *Public Hearing and Second Reading and Adoption* of Ordinance 369, and Ordinance amending the City of Socorro Master Plan and changing the Zoning of Lot 4, Block 2, Roseville Subdivision, at 450 Bauman Rd., from C-1 (Light Commercial) to R-3 (High Density Residential). *Sam Leony*

**15. *Public Hearing and Second Reading and Adoption*** on Ordinance 371, an Ordinance amending the City of Socorro Master Plan and changing the Zoning of Tract 3, 4 and 5, Block 20, Socorro Grant from A-1 (Agricultural) to R-2 (Medium Density Residential). ***Sam Leony***

**16. *Public Hearing and Second Reading and Adoption*** on Ordinance 372, an Ordinance amending the City of Socorro Master Plan and changing the zoning of Lot 3, Block 7, Aldama Estates Subdivision, at 238 Midnight Sun Dr., from R-1 (Single Family Residential) to R-2 (Medium Density Residential). ***Sam Leony***

#### **PLANNING AND ZONING**

**17. *Discussion and action*** on the proposed construction of a shade structure for the Rio Vista Community Center. ***Sam Leony***

**18. *Discussion and action*** on the proposed Change Order No. 4 in the increased amount of \$16,200.00 For the Leadership Bridge Project. ***Sam Leony***

**19. *Discussion and action*** on waiving permit fees for the Socorro High School Homecoming Parade that will be held on August 26, 2015 on Alameda from Horizon Blvd. to Socorro High School. ***Sam Leony***

**20. *Discussion and action*** on the approval of the conditional use permit for beer and wine sales for Lot 6, Block 2, Bagge Estates Subdivision at 10113 North Loop Dr. ***Sam Leony***

#### **PUBLIC WORKS**

**21. *Discussion and action*** on disposal of inoperable equipment ***Douglas Lobdell***

**22. *Discussion and action*** to authorize Public Works to repave Rio Vista near the intersection with Sparks and to pave a portion of Sparks once the final right-of-way issue is resolved. ***Douglas Lobdell***

#### **RECREATION CENTERS:**

**23. *Discussion and action*** to waive Park Ordinance to allow sale and consumption of alcohol at Cougar Park for the Chili War Festival on Saturday September 12, 2015. ***Victor Reta***

#### **HUMAN RESOURCES**

**24. *Discussion and action*** on approving an updated job description for City Clerk. ***Lorena Ruiz***

**25. *Discussion and action*** on approving an updated job description for Communication Dispatch Supervisor. ***Lorena Ruiz***

**26. *Discussion and action*** on changing benefits anniversary coverage date to align with fiscal year of October. ***Lorena Ruiz***

## **GRANTS**

27. ***Discussion and action*** to authorize the submission of a grant application to the Texas Department of Agriculture's Community Development Block Grant 2015 Community Enhancement (CE) Fund in the amount of \$325,000 to improve a total of 5 buildings in the Rio Vista Complex. The City will contribute a 10% match of the project in the amount of \$32,500.  
*Anibal Olague*

## **CITY MANAGER**

28. ***Discussion and action*** regarding Park Hill Smith & Cooper new design for Mauro Rosas Park and to authorize the Interim City Manager or her designee to execute the services agreement and other documents necessary to engage the company. *Adriana Rodarte*
29. ***Discussion and action*** on approving the unaudited Financial Reports for June 2015.  
*Adriana Rodarte*
30. ***Discussion*** on a budget for all City of Socorro departments including revenue projections for fiscal year 2015-2016.  
*Adriana Rodarte*
31. ***Reconsideration*** of Change Order No. 3 for the Leadership Bridge Project.  
*Adriana Rodarte*

## **MAYOR AND CITY COUNCIL**

32. ***Discussion and action*** on directing staff to hire an in House Engineer or an Engineering Firm for a city design.  
*Rene Rodriguez*
33. ***Discussion and action*** on directing staff to submit as status on annexation for the City of Socorro.  
*Rene Rodriguez*
34. ***Discussion and action*** on directing staff to amend Policy No. 37, Amendment No. 5, Travel, Mileage and related expenses.  
*Rene Rodriguez*

## **EXECUTIVE SESSION**

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY  
Section 551.072 DELIBERATION REGARDING REAL PROPERTY  
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT  
Section 551.074 PERSONNEL MATTERS  
Section 551.076 DELIBERATION REGARDING SECURITY  
Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

***Discussion on the following:***

**35. Discussion and action** on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters. ***Adriana Rodarte***

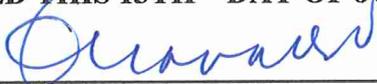
**36. Discussion and action** on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters.

**37. Discussion and action** regarding pending litigation and receive status report regarding pending litigation. ***Adriana Rodarte***

**38. Acquisition** of certain real property for the Old Hueco Tanks Road project, the consideration to be conveyed for it and to authorize the city attorney to finalize a contract for the acquisition of same and to authorize the mayor or his designee to sign said agreement [551.071 and 551.072]. ***James Martinez***

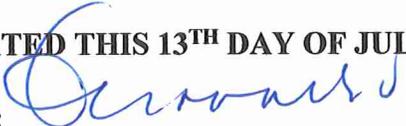
**39. Adjourn**

**DATED THIS 13TH<sup>nd</sup> DAY OF JULY 2015.**

By:   
Olivia Navarro, Assistant City Clerk

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

**DATED THIS 13<sup>TH</sup> DAY OF JULY 2015.**

By:   
Olivia Navarro, Assistant City Clerk

Agenda posted: 7-13-15 @ 3:12 pm  
Removed: \_\_\_\_\_ Time: \_\_\_\_\_ By: \_\_\_\_\_

**Jesus Ruiz**  
Mayor

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At Large

**Sergio Cox**  
District 1



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**Anthony Gandara**  
District 4

**Adriana Rodarte**  
Interim City Manager

July 10, 2015

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: Presentation by Interim City Manager, regarding June's monthly report.**

**SUMMARY**

**Interim City Manager will provide a brief report on all City of Socorro Departments for the month of June.**

**STATEMENT OF THE ISSUE**

**City Council requires Interim City Manager to present a monthly report.**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



## **Socorro Municipal Court**

### **June 2015 Report (Revised)**

1. **The Socorro Municipal Court has arraignments every Friday of the month from 8:00 am to 5:30 pm.**
2. **Monday June 8<sup>th</sup>, we had Showcause in the morning; DPS Pre-trials @ 2:30 PM.**
3. **Friday June 12<sup>th</sup>, I meet with Ms. Hagelsieb @ 1:30 to discuss the 2016 Budget.**
4. **Monday June 15<sup>th</sup>, we had the Juvenile Pre-trials, Ms. Chaparro our Juvenile Case Manager introduced herself to the parents/guardian without the minors in the court room before the trials started; offered them refreshments and answered all types of questions parents had in reference to the violations. She also passed out her business cards in case the parents/guardian have any questions after the trial. (Very Successful).**
5. **June 16<sup>th</sup> the conviction/dismissals report was exported to DPS; also the monthly report to the Texas Office of Court Administration was exported.**
6. **Friday June 19<sup>th</sup>, Judge Garcia was off, there were no arraignments.**
7. **Monday June 22<sup>nd</sup>, we had Ordinance pre-trials and showcause in the morning.**
8. **Tuesday June 23<sup>rd</sup>, I had a meeting with Ms. Ana Gonzalez court clerk from Horizon Municipal Court, she needed information and guidance on how to do a Jury Trial, they never had one before and she claims they have repeat offenders that know the system and continue requesting Jury Trials, so they want to start as soon as possible. I went step by step with her on how to set up the Jury trials. I gave her copies of the Jury Summons, Juror's batches, Charge of the Jury and the Vor Dier.**
9. **June 25<sup>th</sup>, met with Ms. Rodarte to discuss the 2016 budget.**
10. **June 26<sup>th</sup>, Judge Garcia with the help of UMC, DPS and Mr. Reta had the car seat inspection/installation. (Very Successful).**
11. **209 citations were issued by SPD, 10 citations from DPS, 39 Animal Control and 16 Ordinance citations.**

**\$58,406.63 total collected for the month of June, 2015**

**\$199,318.93 total collected 2<sup>nd</sup> quarter 2015**

**\$428,661.66 total collected first two quarters 2015**

# City of Socorro

2015 June HR Monthly Report

Lorena G. Ruiz

Interim Human Resources Director

June 30, 2015

## Human Resources June Report

Human resources department provides overall policy direction on human resources management issues and administrative support functions related to the management of employees for all City departments. The mission of the department is to be strategic partner by providing Human Resources programs that attract, develop, retain, and engage a skilled and diverse workforce.

1. Celebrated Anniversaries and Birthdates for the month of June 2015 on June 26th. Also, celebrated Employee of the Month, Job Terrazas.
2. Vacant Positions:
  - 2 Police Officer positions
3. Organized Insurance Orientation on June 26<sup>th</sup> for all new employees.
4. Assisted in coordinating a proposed yearly Assessment Center for Police Department-Sergeant recommendations on June 17 – 18.
5. Assisted with submittal of proposed 2016 Fiscal Year Budget's insurance totals and current and proposed employees.
6. 100 Leave Request for the month of June
  - Vacations - 29
  - Sick – 56
  - Missing Swipes - 58
7. 5 Injury reported 1 currently on Workers Compensation.
  - Enrique Hermosillo – DOI 02/26/14. 6/18/19 surgery and recovery.
8. Civil Service Meeting attended and presented 2 items:
  - Update to the Employee Handbook for regular part-time employees to get paid time-and-a-half on holidays they are scheduled to work.
  - Proposed Assessment Center to be conducted on a yearly basis to evaluate and promote internal PD to Sergeant open positions.
9. FMLA 3 employees out on leave
  - Gilbert Ray out on FMLA as of 11/03/14. Returned for 3 months of light-duty starting 06/15/15.
  - Andrew DeAngelo on FMLA as of 1/07/15. Granted extension of 12 additional weeks starting 6/08/15.
  - Tomas Solano began FMLA on 6/19/15 for emergency surgery.
  - Armando Mapula began FMLA on 6/16/15 to care for immediate family member.
10. Externship Student (Southwest University) & ( International Business College)
  - Alejandra Aguirre started her externship on 6/24/15 assisting Planning & Zoning's reception.
  - Maria Espinoza started her externship on 6/24/15 assisting Accounting Department.
11. Employment Separations for the month of June 2015
  - Joseph Sullivan last work day was 6/09/15.

- Ezekiel Schultz last work day was 6/17/15.
- Hector Miramontes last work day was 6/26/15.

12. New Hires for the month of May 2015:

No new hires.

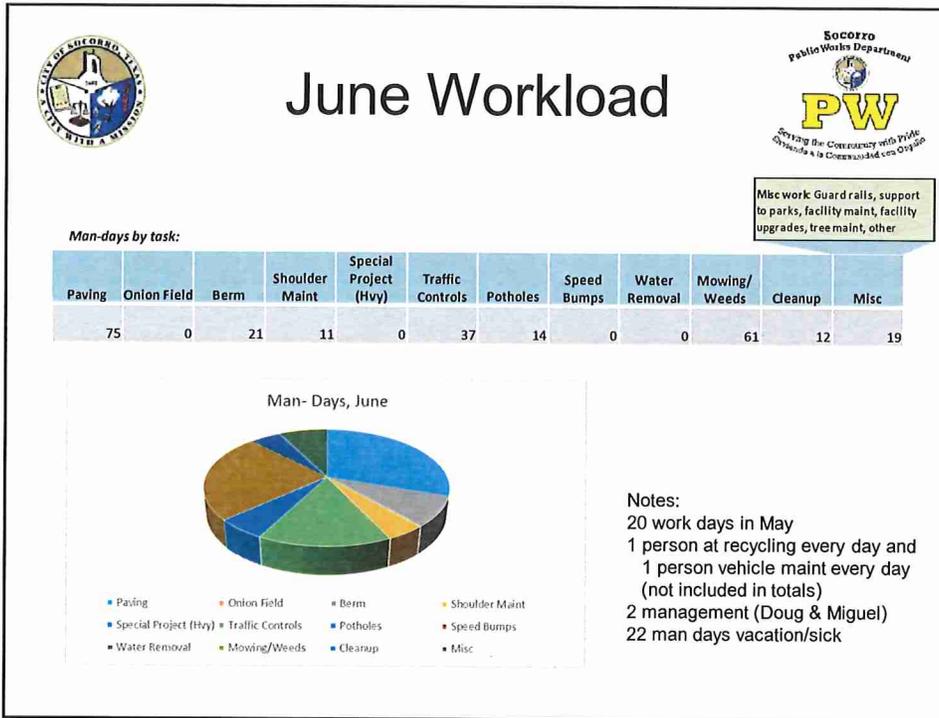


## Public Works & Parks June Update



## Agenda

- **Public Works**
  - Workload report
  - Paving
    - Asphalt complete
    - Poona Police Station
  - Mowing
  - Tire Day
  - Street lights update
- **Parks**
  - Splash Park
  - Bulldog Upgrade, Maintenance & Repairs
  - Pond maintenance
  - Maintenance section accomplishments

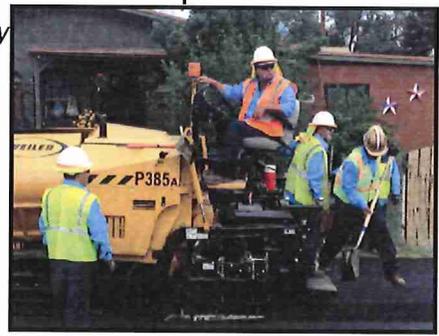




# Paving: Overlays



- With the completion of N. Nevarez and E. Burt, asphalt overlays for 2015 are complete
  - Last phase of project: Concrete pads at Stockyard *est. end of July*



# Paving Poona Police Station



- Public Works supported the Socorro Police Department with a new parking lot at the Poona station.



# Mowing



- Weed control throughout Socorro





## Tire Day



**Public Works hosted the last tire collection day of this fiscal year on 20 June**



*3 successful tire collection days and 100% obligation of grant funds means excellent prospects for solid waste grants in 2016.*



## Parks

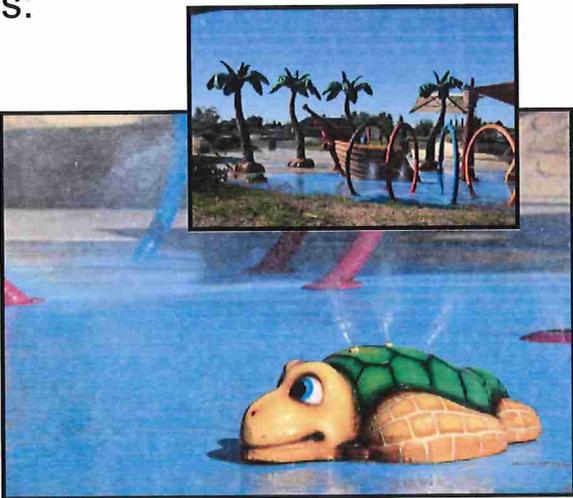


**City of Socorro  
Parks**

- Splash park operating
- Fence for pump & well at Bulldog
- Repairs at Bulldog
  - Sinks
  - Outlets
  - Fountain
- Other parks
  - Rio Vista Irrigation
  - Rio Vista tree maintenance
  - Cougar gate chain repair

 **Bulldog Splash Park** 

- Summer hours:
  - Thu/Fri, 4-7
  - Sat/Sun, 1-7



 **Pump/Well Fence, Upgrade at Bulldog** 



*Before*



*After*

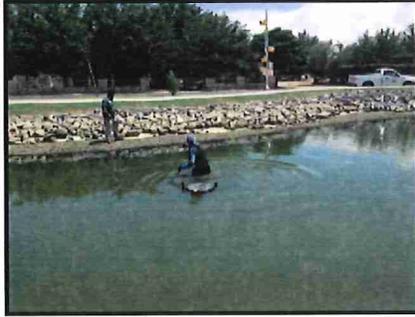




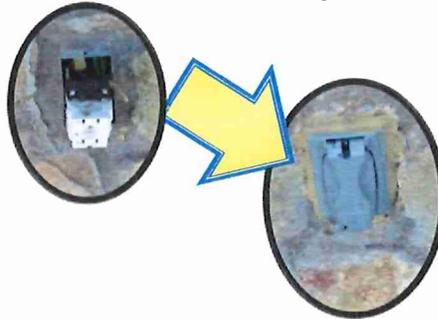
## Bulldog Maintenance & Repairs



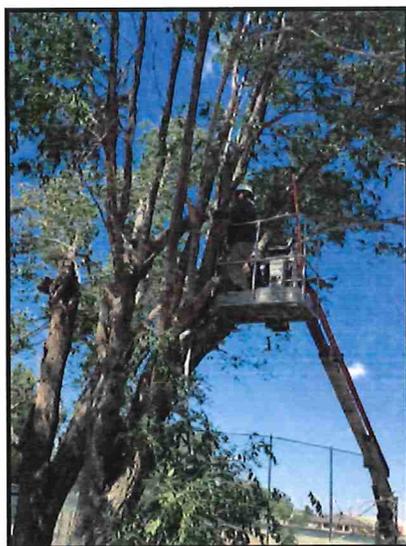
### Fountain maintenance



### Vandalism Repairs



## Trimming Trees Rio Vista





## Irrigating Rio Vista



City of Socorro  
**Parks**

- Rio Vista Park is the only one irrigated via the EPCWID#1 irrigation system
- Flooded 3X annually
- Ditch break has postponed irrigation #2
- We are working with Texas A&M (landowner) on repairs



## Great-looking Parks!



City of Socorro  
**Parks**

*Bulldog Championship Park*



*Del Valle Park*





## SOCORRO POLICE DEPARTMENT JUNE 2015 MONTHLY REPORT

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Date: July 9, 2015  
To: Adriana Rodarte (Interim City Manager)  
From: Chief Carlos R. Maldonado  
SUBJECT: June 2015 Monthly Report

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Attached are the crime statistics for the month of May 2015. Below are some case highlights which occurred during the month:

Case# 2015-001257 **517 Polep**, call came in at 03:49 hrs. Call came into dispatch as a motor vehicle accident involving a pedestrian. All callers advised the male victim was struck by a black SUV, which fled the area. Officers, Socorro Fire Dept. and Life Ambulance were dispatched, and found that the male victim had a fractured leg. The victim was transported to Del Sol by Life Ambulance. The officer attempted to locate the vehicle involved in the accident but was unsuccessful in finding it. The corresponding case number is being classified as an Aggravated Assault, pending further investigation.

Case# 2015-001284 **Socorro Rd./Winn**, call came into dispatch at 04:10 hrs. as a motor vehicle accident involving two vehicles. Callers advised the drivers and passengers of both vehicles were injured, and their vehicles were blocking the roadway. The officers, Life Ambulance and the Socorro Fire Department were dispatched, and found that the driver of one vehicle was pinned inside the vehicle. El Paso County Sherriff's Office assisted with traffic control. The officers determined that the driver of one vehicle seemed to be intoxicated, and was taken into custody. Life Ambulance transported the injured parties, to seek medical attention. The intoxicated male was booked into the El Paso County Jail.

Case# 2015-001339 **10710 Melinda**, call came in at 10:55 hrs. regarding a family violence dispute. The female caller/victim stated she had been assaulted by her ex boyfriend's new girlfriend. The officers were dispatched, and found that the couple had left the scene upon their arrival. Life Ambulance was requested for the victim, who now was complaining of back pain. She refused transport to any medical facility. The officer generated a warrant for the assailant.

Case# 2015-001383 **Alameda/Bovee**, call came in at 17:35 hrs. regarding a hit and run accident. One vehicle left the scene, after striking a traffic light pole as well as an additional vehicle. The officers, Life Ambulance and Fire Department were dispatched and tended to the

patients still at the scene. TXDOT was contacted, due to a damaged pole and exposed wires at the intersection. All parties refused transport to any medical facility by Life Ambulance.

### **June 2015 Officer Training**

On June 03, 2015 Officer Miramontes completed all of his mandatory courses and has advanced to his Intermediate Certification.

On June 08, 2015 I conducted Identity Theft (mandatory) and Human Trafficking (mandatory) training at EPCC/LETA for 22 Officers from various agencies in our area.

On June 09-10, 2015 I conducted Arrest, Search, and Seizure (mandatory) training at EPCC/LETA for 2 of our Officers and 20 Officers from various agencies in our area.

On June 11, 2015 I conducted Cultural Diversity (mandatory) training at EPCC/LETA for 12 Officers from various agencies in our area.

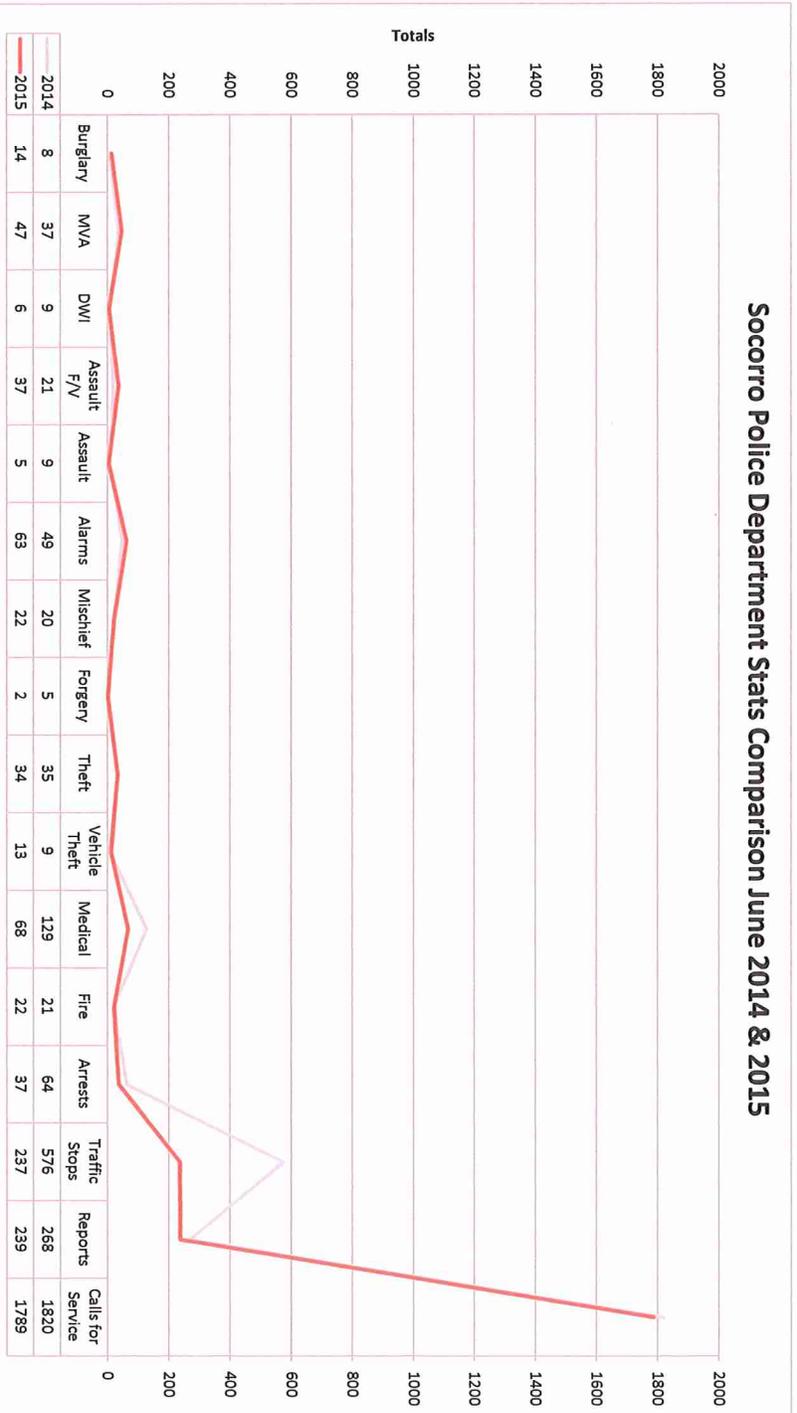
On June 12, 2015 I conducted 83<sup>rd</sup> Legal Updates (mandatory) training at EPCC/LETA for 22 Officers from various agencies in our area.

On June 17, 2015 I conducted the Spanish Test-out (mandatory) training at Socorro PD Headquarters for 1 of our officers and 2 officers from various agencies in our area.

On June 23, 24, 25, 2015 assisted A/Sgt. Flores with the Physical Fitness Assessment for the Department.

Call Type	2014	2015
Burglary	8	14
MVA	37	47
DWI	9	6
Assault F/V	21	37
Assault	9	5
Alarms	49	63
Mischief	20	22
Forgery	5	2
Theft	35	34
Vehicle Theft	9	13
Medical	129	68
Fire	21	22
Arrests	64	37
Traffic Stops	576	237
Reports	268	239
Calls for Service	1820	1789

### Socorro Police Department Stats Comparison June 2014 & 2015



**Jesus Ruiz**  
Mayor  
**Rene Rodriguez**  
Representative At-Large  
**Sergio Cox**  
Representative District 1



**Gloria M. Rodriguez**  
Representative District 2  
**Victor Perez**  
Representative District 3/Mayor Pro  
Tem  
**Anthony Gándara**  
Representative District 4  
**Willie Norfleet, Jr.**  
City Manager

## ***MONTHLY REPORT FOR CITY CLERK***

10 Open Records Requests  
Responded to 9  
5 Publications  
2 Regular Council Meetings  
1 Special Council Meeting  
Minutes for (3) meetings

**Jesus A. Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

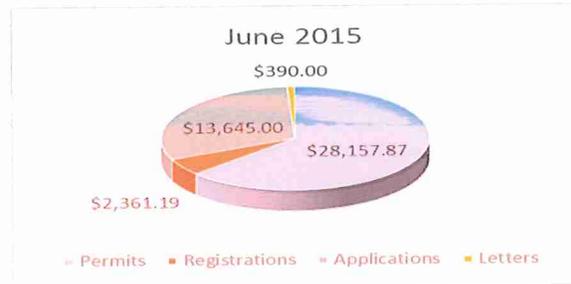
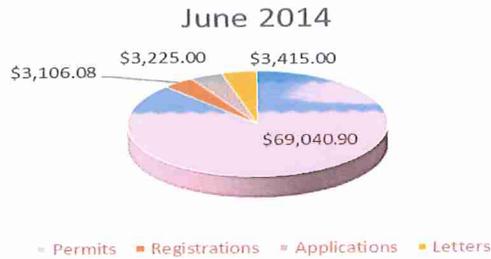
**Sergio Cox**  
District 1



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District 2 / Mayor Pro Tem

**Victor Perez**  
District 3

**Anthony Gandara**  
District 4



### **Planning & Zoning Department Monthly Report**

	June 2014		June 2015	
<b>Permits</b>				
<b>Residential Permits</b>	81	\$43,309.15	35	\$5,837.50
<b>Commercial Permits</b>	7	\$8,775.00	5	\$5,181.62
<b>Excavation and Grading Permits</b>	1	\$1,288.25	2	\$1,073.75
<b>Demolition Permits</b>			3	\$300.00
<b>Utility Gas Permits</b>	4	\$200.00	5	\$250.00
<b>Utility Water Permits</b>	6	\$300.00	2	\$100.00
<b>Utility Sewer Permits</b>	5	\$312.00	2	\$100.00
<b>Utility Plumbing Permits</b>	84	\$5,456.25	5	\$375.00
<b>Utility Electric Permits</b>	76	\$3,821.25	28	\$11,150.00
<b>Utility Mechanical Permits</b>	71	\$3,650.00	18	\$900.00
<b>Re-Inspection Fees</b>	1	\$35.00	6	\$270.00
<b>Vendor Permits</b>	5	\$172.50	5	\$105.00
<b>Event Permits</b>	1	\$125.00	3	\$375.00
<b>Sign Permits</b>			0	\$0.00
<b>Special Use Permits</b>			0	\$0.00
<b>Special Inspections</b>	1	\$750.00	2	\$120.00
<b>Park Fees</b>	6	\$510.00	16	\$1,650.00
<b>Beer &amp; Wine</b>	1	\$336.50	2	\$120.00
<b>Returned Check Fees</b>	0	0	0	\$0.00
<b>Building Card Replacement</b>	0	0	2	\$50.00
<b>Solar Panel Permit</b>			4	\$200.00
	<b>350</b>	<b>\$69,040.90</b>	<b>145</b>	<b>\$28,157.87</b>

<b>Registrations</b>				
<b>Business Registrations</b>	14	\$878.48	17	\$847.93
<b>Business Renewals</b>	26	\$2,102.60	18	\$1,213.26
<b>Car Dealership Annual Applications</b>	1	\$125.00	2	\$300.00
	<b>41</b>	<b>\$3,106.08</b>	<b>37</b>	<b>\$2,361.19</b>
<b>Applications</b>				
<b>Conditional Use Applications</b>			3	\$950.00
<b>Rezoning Applications</b>	3	\$2,550.00	2	\$500.00
<b>Lot Split Applications</b>			2	\$2,700.00
<b>Re-Plat Applications</b>			2	\$9,450.00
<b>Subdivision Applications</b>			0	\$0.00
<b>BOA Applications</b>	2	\$300.00	0	\$0.00
<b>Mobile Office</b>			0	\$0.00
<b>Mobile Home Placements</b>	4	\$240.00	0	\$0.00
<b>Mobile Home Transporters</b>	3	\$135.00	1	\$45.00
	<b>12</b>	<b>\$3,225.00</b>	<b>10</b>	<b>\$13,645.00</b>
<b>Letters</b>				
<b>Official Address Changes</b>	4	\$60.00	3	\$45.00
<b>Zoning Confirmation Letters</b>			3	\$135.00
<b>Certificate of Occupancy</b>	50	\$2,500.00	3	\$150.00
<b>Letters Of Zoning Compliance</b>	57	\$855.00	4	\$60.00
<b>Flood Determination Letter</b>			0	\$0.00
	<b>111</b>	<b>\$3,415.00</b>	<b>13</b>	<b>\$390.00</b>
<b>Grand Total</b>		<b>\$78,786.98</b>		<b>\$44,554.06</b>



City of Socorro  
Department of Recreation  
Centers  
June Monthly Report  
Issued by:  
Victor Reta-Recreation  
Centers Director

# July 8, 2015

## Goals:

- The Recreation Centers' goal is to establish themselves as a resource center in the community aimed at encouraging, educating, & empowering others through social, civic, and betterment opportunities for the people of Socorro.
- As Recreation Centers Director it is my ultimate goal that I meet the needs of the public in the City of Socorro, with solutions & answers; by creating good standing overarching partnerships I aim to provide an easily accessible network of aid. As such, I expect to have a highly effective team of employees who will receive continuing education & training so that they are capable of executing & facilitating the demands of the department with polite & welcoming community service.
- Goal of the month: Teamwork & Leadership

## RVCC (Rio Vista Community Center):

- June monthly report (supporting documentation attached)
- Father's Day Senior BBQ
- Community Garden Upkeep

## CACC (Chayo Apodaca Community Center):

- June Monthly Report Attached
- Contacted new Arcade Vendor
- Spoke with IT Regarding Computer Issues

## Department Supervisory, Staff, and Cross Department Collaboration

- Began Showing Movies Under the Stars Summer Program
- Executed Independence Day Festival w/ Support Staff
- Received Recommendation from Grants & Spec. Projects Re: Capital Proj
- Prepared Agenda Item for Alcohol Sales in the Park
- Attended Emergency Plan Mtg w. Staff
- Coordinated Community Meeting w/ HR Director

## Events:

- TX Advocates for Prevention Mtg – 6/24
- Community Meeting- 6/27
- Movies Under the Stars
  - June 13-Dawn of Planet of the Apes

- June 27- Maleficent
  - July 11- Book of Life
  - July 25- Home
- Independence Extravaganza
  - Friday July 3, 2015
  - Cougar Park
  - 6pm – 12 am
  - Free Admission:
    - Music
    - Rides
    - Games
    - Face Painting
    - Flag Giveaways
    - Games
    - Jumping Balloons
    - Food & Drink Vendors
- Kid's Camp
  - June Camp
  - 6/15-6/24
  - 9 AM – 1 PM
  - Activities Include:
    - Arts & Crafts
    - Movies
    - Sports
    - Science
    - Safety
    - Citizenship

# Rio Vista Community Center

## MONTHLY REPORT June 2015

<b>MONTHLY REPORT June 2015</b>					
<b>Fitness and Wellness</b>					
Class:	Instructor	Time(s):	Month Total:	<b>Calls &amp; Visitors</b>	
Aerobics	Adriana	M-F 8-9am	280	Phone Calls	227
Zumba	Alejandra	MTWR 6-7pm	220	Visitors	41
Senior Fitness	Mary	TTR 10-10:30am	34		268
Yoga	Idalia	MTWR 6-7pm	35		
			569		
<b>Community Enrichment</b>					
Class:	Instructor	Time(s):	Month Total:	<b>Events</b>	
Family Violence Support		W 1-2pm	6	Total Events	6
Al-Anon		F 12:30-2:30	11	Total Turnout	92
GED		MWTR 9am-12am	26		92
		MWTR 5pm-7pm	23		
Citizenship		TTR 6:30pm-8pm	0		
Texas Tech.		Varies	0		
ESL		WF 9am - 12pm	0		
Senior Nutrition		M-F 9am-1pm	603		
			669		
<b>Transportation</b>					
		<b>Month Total:</b>		<b>Volunteers</b>	
Pick Ups		121			Month Total:
Drop Offs		131		Volunteers / Community Service	5
Other		9			5
Church		15			
		276		<b>Total RVCC Visitor/Participant Traffic:</b>	
					1879

# E. G. "Chayo" Apodaca Community Center



## June Monthly Report

Day	Computer Use	Laptop Use	Arcade	Volunteers	Visitor	Conference	Total
1							
2	41	5	39	0	10	0	95
3	23	2	38	0	12	0	75
4	36	0	18	0	12	0	66
5	29	1	23	0	10	0	63
6	13	0	10	0	14	0	37
7							0
8							0
9	27	1	24	0	8	0	60
10	28	1	9	0	4	0	42
11	23	1	17	0	9	0	50
12	35	0	21	0	3	0	59
13	23	1	9	1	0	0	34
14							0
15							0
16	38	1	42	1	32	0	114
17	33	1	17	0	16	0	67
18	32	0	23	0	21	0	76
19	42	0	15	0	3	2	62
20	16	0	4	0	8	0	28
21							0
22							0
23	28	3	16	0	18	0	65
24	31	1	27	0	5	0	64
25	20	0	20	0	14	0	54
26	26	1	14	0	14	0	55
27	14	0	6	0	2	0	22
28							0
29							0
30	42	3	26	0	10	0	81
31							0
<b>Total</b>							
			<b>Monthly Total</b>				<b>1269</b>

# IT Projects and Improvements June, 2015.

## **Projects.**

Attended Security + Training.

AT&T Continues to Setup Fiber Equipment.

Met with Presidio for Disaster Recovery, Exchange and VoIP solutions.

## **Administration**

Managing the City's website.

Managing the work phones for the City.

Managing the Network.

Setup Finance Intern with email and access to a PC.

## **Police Department**

Assisted Molly with Evidence Program.

Setup printing and scanning for Front Computers.

Assisted Rosa and Angel with Time Clock Issues.

Assisted Officers with Ileads issues.

## **Parks**

Reconfigured the wireless for Bulldog Park.

Setup Mr. Enriquez with email and network access in Public Works Office.

## **Public works**

Setup Intern with email and access to Olivia's PC.

**Court.**

Assisted Judge Garcia with Wireless connection Issues.

New Camera system was installed in Court and Planning and Zoning.

Reconnected all computers and Printers as Court had renovation done.

**Planning and Zoning**

Assisted Myrna with Voice message system issues.

**Recreations Center**

Assisted Julissa with Chayo Apodaca Computers.

#6

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2 / Mayor Pro-Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Adriana Rodarte*  
Interim City Manager

July 13, 2015

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: Discussion on City of Socorro Flood Plan.**

**SUMMARY**

The following document is set forth to act as the emergency plan for the City of Socorro, Texas in the event of rainfall/flooding in or around the city, as well as the detailed account for actions to be taken once preventive measures have failed or prove to be ineffective

**STATEMENT OF THE ISSUE**

This plan is designed to act as an instructional manual for the City of Socorro's response to emergency situations in relation to environmental scenarios. The items covered in this document are broken up with an introductory lesson on vernacular, objectives, and keys to success. The procedures are broken up into stages with clear directive as to who, what, when and how things will take effect during these stages. The plan will only work if all parts are in accordance to following the directives set forth in here.

**FINANCIAL IMPACT**

Account Code (GF/GL/Dept): N/A

Funding Source:

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

**ALTERNATIVE**

N/A

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



# City of Socorro

## Emergency Response Protocols

124 S. Horizon Blvd.  
Socorro, TX 79927

p. (915) 858-2915  
f. (915) 858-9288

[citymanager@ci.socorro.tx.us](mailto:citymanager@ci.socorro.tx.us)  
Ci.Socorro.Tx,Us

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## Executive Summary

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This plan is designed to act as an instructional manual for the City of Socorro's response to emergency situations in relation to environmental scenarios. The items covered in this document are broken up with an introductory lesson on vernacular, objectives, and keys to success. The procedures are broken up into stages with clear directive as to who, what, when and how things will take effect during these stages. The plan will only work if all parts are in accordance to following the directives set forth in here.

### Key Terms

CACC-Chayo Apodaca Community Center

DHS- Department of Homeland Security

ERT- Emergency Response Team- Members of Parks, Planning & Zoning, Police, Public Works & Recreation Centers

EOC- Emergency Operations Center- will be held at CACC

FEMA- Federal Emergency Management Agency

ICS- Incident Command System

PIO- Public Information Officer

RVCC- Rio Vista Community Center

RVS- Rio Vista Substation

SOPs- Standard Operating Procedures

### Objectives

- Explain what environmental & emergency responses entail.
- Leave concrete, detailed, and clear instructions for all Staff, Supervisors, & Elected Officials to follow when dealing with preventing, responding, or controlling an environmental or emergency incident at any day/time.
- Provide transparency & continuity for our constituents so that they may see we are working diligently to serve and protect their best interests.

### Keys to Success

- Respect the Incident Commander; the highest ranking police person on the scene.
- Obtain necessary equipment, personnel, training, & creating interlocal/government relationships.
- Following the plan to completion, no undermining of authority or veering off.

- Keeping communication clear & concise.
- Following instructions as given; understanding the incident Commander has the authority in all levels of these situations.
- Understanding that this plan is set to keep the minimum amount of people in the danger zone, and the necessary people where they're needed.
- Trust in the staff to carry out the plan without interference.

## Inventory of Items by Department: Haves, Needs, Wants



Indicate whether your business is a sole proprietorship, corporation (type), or partnership. If appropriate, define the business type (such as manufacturing, merchandizing, or service).

If licenses or permits are required, describe the requirements for acquiring them and where you are in the process.

If you have not already stated whether this is a new independent business, a takeover, a franchise or an expansion of a former business, include that here.

## Stage One

- No State of Emergency
- It has barely begun raining in the City or in the surrounding area.
- This is for sprinkling to light rainfall which is dissipating and/or is no threat to the City.
- Police & City Manager only department's activated.
- Berm does not open.
- City is not in harm's way.

### Positions Engaged & Roles

- Chief/Lt. Smith- Communicate Information Received to City Manger
- City Manager- Relays Information Received to City Council
- Dispatch Police Officers- Ears to the City
- Patrol Police Officers- Eyes for the City

### Procedure

1. Patrol Officers will contact Dispatch with any signs of possible inclement weather
2. Dispatch will verify with local forecasts & relay reports to Patrol.
3. Should rainfall turn from light to moderate Dispatch will contact Horizon Police Department to get an update on the situation up north.
4. Patrol will drive up to the berm and assess the overall situation based on the measurement bar.
5. Patrol will contact Chief with data analysis.
6. Chief will contact City Manager
7. City Manager will relay information to Council.
8. These steps are repeated every 20 minutes unless a change in the forecast or significant occurrence.

If situation is resolved, no further action is required. If it is not we move into stage two.

## Stage Two

---

- No State of Emergency
- Incident Commander Role is Activated
- It has been raining in the City or in the surrounding area heavily or for quite some time.
- This is for light to moderate rainfall which is pooling and/requires action by the City.
- Public Works, Planning & Zoning, Police & City Manager only department's activated.
- Berm will be opened.
- City is not in harm's way.

### Positions Engaged & Roles

- Chief/Lt. Smith- Communicate Information Received to City Manger
- City Manager- Relays Information Received to City Council
- Dispatch Police Officers- Ears to the City & Connection to Patrol Units
- Patrol Police Officers- Setup Safety Protocols & Monitor City
- Public Works- Operation Engineers & Direct Staff in Process.

**\* Incident Commander Role Activated-** The highest ranking police authoritative official at the incident site will assume the role of Incident Commander, and take full control of the situation; assuming the right to give direct orders to City Staff, Elected Officials, & Support Agencies. The Incident Commander will designate who has clearance to be at the berm and surrounding area. \*

### Procedure

9. Police will inform City Manager that the situation is growing and will deem a stage two response; at this stage police radios will be issued out to necessary personnel to make lines of communication clear and concise.
10. City Manager will contact Public Work Director & Supervisor to arrive on the scene and begin making arrangements as to how to proceed with opening the berm. Only necessary & designated city employees will be allowed at the berm once a possible emergency is suspected. Council will stay in communication with the City Manager, however Council's presence will not be allowed at the work site.
11. Safety measures will be taken before opening the berm:
  - a. Police will setup traffic controls, barricades, and oversee affected area evacuations.
  - b. Police will close off Horizon at Thunder.
  - c. Public Works will create a barrier across Thunder to direct water flow from the berm to the onion field.
12. Once the berm has been opened Public Works will check to make sure the water is flowing at the following sites, and if any obstructions are found will be notified to the Public Works Director & El Paso Water Irrigation District #1 :
  - a. The Mesa Spur Drain at Rio Vista across Horizon Blvd.
  - b. The Mesa Spur Drain at Coker
13. City Manager will continue to communicate information to Council.
14. These steps are repeated every 20 minutes unless a change in the forecast or significant occurrence.

If situation is resolved, no further action is required. If it is not we move into stage three.

## Stage Three

---

- This is for heavy rainfall in the City or in the surrounding area for an extended period of time causing flooding and need to begin small scale evacuations
- Emergency Response Team & Department Heads Activated.
- Berm opened, onion field overflowing, water flooding city streets, homes, & roadways.
- City is in harm's way.
- Activate Emergency Responses
- Open up City's Emergency Operations Center

### Positions Engaged & Roles

- CFO- Report to EOC and help with financials
- Chief/Lt. Smith- Communicate Information Received to City Manger
- City Clerk- Report to EOC at CACC act as scribe
- City Manager- Relays Information Received to City Council
- Court Clerk, City Attorney, HR, Council, Grants/Special Projects, - Report to CACC for briefing & await further directions
- Dispatch Police Officers- Ears to the City & Connection to Patrol Units
- IT- Report to EOC for Set-up Procedures
- Parks- Assist w/ Sandbags.
- Patrol Police Officers- Setup Safety Protocols & Monitor City
- Public Works- Operation Engineers & Direct Staff in Process.
- Recreation Center Supervisor- Act as Incident PIO
- Recreation Centers- Evacuation Center

### Procedure

15. Incident Commander will notify City Manager to open the EOC & activate the City's Emergency Response.
16. Incident Commander will contact supporting agencies to bring in necessary equipment and utilities to assist in the evasive maneuvers. Customs & Border Protection & Tigua Police will assist with ground troops.
17. City Manager will contact the Emergency Response Team & All Department Heads to report to the City for action:
  - a. CFO, City Clerk, Court Clerk, HR, & Grants will report to EOC for further directions.
  - b. IT- Set up (7) seven phone lines each labeled with their corresponding number & Wi-Fi passwords. Issue out Emergency Alert Texts/ Radio PSA's.
  - c. Parks will prep vehicles and make available for use, open the fueling yard for city vehicles, close Bulldog Park, and begin preparing sand bags for distribution.
  - d. PIO will serve as connection to information for Council & will serve as middle man to set up appearances/statements with media & council. PIO will transport Council to designated & authorized sites. City Manager & Incident Commander will update PIO.
  - e. Police will bring in more personnel and assist in keeping peace, safety & control within the City.
  - f. Public Works will come in to execute scope of work designated by Public Works Director & Incident Commander.

- g. Recreation Centers will open to await the arrival of displaced families, record people seen, prepare activities for children, and ready vehicles to await transportation routes.

**18. Evasive Maneuvers**

- a. Public Works, Planning & Zoning, and Police will create a plan as to:
  - i. Direct the flow of water away from the masses
  - ii. Engineer channels, barriers & viable resources to prevent larger scale devastation.
  - iii. Keep the safety & peace to the City.
- b. Incident Commander will designate teams to fulfill using resources to their full potential.

**19. Evacuations** will go forwards as follows:

- a. Public Works & Police will determine the safest routes for transporting citizens and designate if off road capable vehicles are necessary for the terrain.
- b. Rio Vista has (2) two twelve passenger vans capable for transporting people to RVCC; If 4X4 is required Parks has some fleet available & Planning & Zoning has AWD.
- c. RVCC will serve as a preliminary evacuation site documenting people seen, providing provisions, first aid, and shelter.
  - i. Recreation Staff will be documenting the people, families, & create a report for missing persons.
  - ii. Recreation Staff will also do perimeter checks every 20 minutes for security and safety.
  - iii. Once RVCC has reached (100) one hundred people, the Recreation Coordinator will alert the incident Commander to alert Red Cross & begin looking at opening a secondary shelter so as to begin treating a larger group. Available are: SISD Schools, Tigua Entertainment Center, & Socorro Fire Department.

**20. Sand Bag Distribution:**

- a. Parks will oversee the distribution of sand bags.
- b. City Staff & Socorro Volunteer Fire Dept. can assist in helping make sandbags.
- c. Sandbags will be restricted to (10) ten bags per resident.
- d. Staff will need to record the bags by getting the driver's license information from the requestor.
- e. Only Socorro Residents can collect sand bags from our distribution sites.
- f. The city should have (2,000) two thousand filled sand bags at all time & (3,000) three thousand empty bags.
- g. Distribution sites include: RVCC, Socorro Recycling, and Tigua Entertainment Center.

**21. Council Responsibilities:**

- a. Mayor & Council will report to the EOC to meet with the City Manager & PIO
- b. PIO will serve as the connection of information to council
- c. Council can help answer questions/concerns from constituents, help make & distribute sand bags, and meet with media at a designated meeting place set up by the PIO, and help out with the evacuation center at RVCC.

- 22. Incident Teams will give status reports to the Incident Commander every 15 minutes who will trickle information down to City Manager & PIO.

If situation is resolved, no further action is required. If it is not we move into stage four.

## Stage Four

---

- This is for heavy rainfall causing drastic flooding which the City can no longer fight off alone.
- The Mayor must call into the County & declare a state of emergency
- Ask to activate the EMC & begin talks for aid. City's Emergency Operations Center no longer adequate.
- Berm opened, onion field overfilling, water flooding city streets, homes, & roadways.
- City is in harm's way. Begin preparing for large scale evacuations.
- Activate State of Emergency

### Positions Engaged & Roles

- Incident Commander will assign Teams & Team Leaders
- All Department Heads & Members of Council report to EOC for Assignments
- Employees will be put on an emergency shift rotation with assignments given as they arrive.

### Procedure

23. The county declare the opening of the EMC, Mayor will need to travel to begin obtaining resources.
24. EMC is located at 200 N. Kansas El Paso TX (915) 838-3263; Lt. Ricardo Gonzalez, Asst. EMC Coordinator (915) 838-3266/ (915) 240-3172
25. Incident Commander will notify City Manager as to what resources we are needing & to what extent.
26. City Manager will deliver supply list to Mayor
27. Incident Commander will delegate teams as how to assist in distributing gained resources & equipment.
28. Incident Commander will direct the Emergency Response Team & All Department Heads to:
  - a. City Clerk will take detailed records of all items received
  - b. CFO will begin compiling reports in correlation to effects on the city financials.
  - c. HR/Court will assist in running the EOC
  - d. Grants will organize a plan as to helping the displaced post storm & find relief efforts.
  - e. Parks will continue distributing sand bags and assist as designated.
  - f. PIO will serve as connection to information for Council & will serve as middle man to set up appearances/statements with media & council. PIO will transport Council to designated & authorized sites. City Manager & Incident Commander will update PIO.
  - g. Police will bring in more personnel and assist in keeping peace, safety & control within the City.
  - h. Public Works will come in to execute scope of work designated by Public Works Director & Incident Commander.
  - i. Recreation Centers will begin moving families to secondary site.
29. **Evasive Maneuvers**
  - a. Public Works, Planning & Zoning, and Police with the help of supporting agencies, will create a plan as to:
    - i. Direct the flow of water away from the masses
    - ii. Engineer channels, barriers & viable resources to prevent larger scale devastation.
    - iii. Keep the safety & peace to the City.

- b. Incident Commander will designate teams to fulfill using resources to their full potential.
  - c. Team Leaders will report to Incident Commander every 15 minutes.
30. **Evacuations** will go forwards as follows:
- a. Once RVCC proves to be inadequate for the number of refugees”
    - i. SISD school buses can be used to transport.
    - ii. Public Works & Police will determine the safest routes for transporting citizens and designate if off road capable vehicles are necessary for the terrain
    - iii. Recreation Staff will compile a report siting the people seen, treated, and moved to a secondary location’ as well as a report for missing persons to give to the Red Cross & keep for City records.
    - iv. Recreation Staff will continue to do perimeter checks every 20 minutes for security and safety.
31. **Sand Bag Distribution:**
- a. Parks will oversee the distribution of sand bags.
  - b. Sandbags will be restricted to a given amount based on the supply on hand.
  - c. Should distribution stop in order to restock a directive will be given by the Incident Commander.
  - d. Staff will need to record the bags by getting the driver’s license information from the requestor.
  - e. Only Socorro Residents can collect sand bags from our distribution sites.
  - f. We will need to look at secondary supplies for bags.
  - g. Distribution sites include: RVCC, Socorro Recycling, and Tigua Entertainment Center.

## After the Storm

---

- State of Emergency is over.
- Gather information
- Prepare relief plan
- Designate safe zones & information centers

### Positions Engaged & Roles

- All City Staff, Support Agencies, Team Leaders & Incident Commander

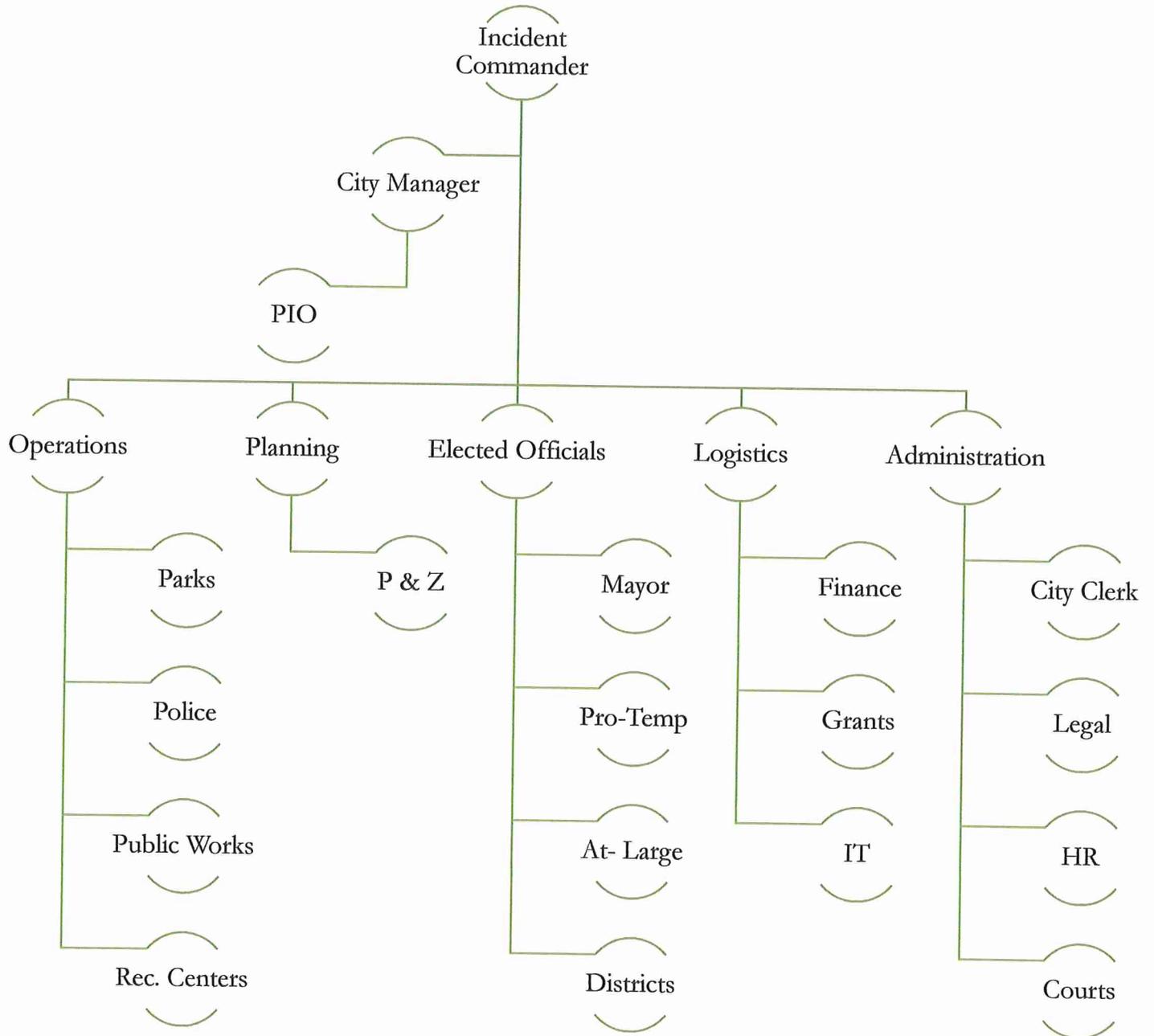
### Procedure

- 32. Upon calling off the state of the emergency:
  - a. Incident Commander will call for a meeting of all emergency workers at a designated site
  - b. Organize a debrief for designees
  - c. Assign PIO to meet with Council for media release.
  - d. Have Support Agencies meet with City Clerk for records prior to leaving.
- 33. Hold a debrief with Department Heads inform them of overall plan & situation
  - a. Sit down and discuss the play back of the event.
    - i. What went well/wrong
    - ii. What did we learn
    - iii. What condition is our city in
  - b. Have each Department Return to their office and prep a status report in one hour.
    - i. Site condition of equipment & property
    - ii. Create list of total loss items

- iii. Create list of things involving information technology, sanitation, & utilities.
  - c. Create a viable idea as to when services for the departments will be retuning
  - d. Report to City Manager if office is in working condition
- 34. **Event Report:**
  - a. **This report should be created by each department and sent to City Manager for Presentation**
    - i. Finalize a report showing:
      - 1. All items borrowed to items returned
      - 2. Items used & items used owed back to a support agency
      - 3. Contact information to all support agencies, volunteers, & relief efforts.
      - 4. Time & date of storm's start to end
      - 5. Total Financial Impact on:
        - a. Resources
          - i. Personnel
          - ii. Supplies
          - iii. Equipment
          - iv. Utilities
        - b. Damage
          - i. Land
          - ii. Buildings
          - iii. Vehicles
          - iv. Infrastructure
- 35. City Manager will present to Council overall state of the city
  - a. Make recommendation on operating solutions
  - b. Site inoperable departments
  - c. Present preliminary idea for rebuilding
- 36. PIO will organize a media appearance for council

# Appendix

## Emergency Response Organization Chart



**Public Works Phone Tree**

Public Works Director	493-3445
Public Works Supervisor	5392049
Juan Del Villar	588-2936
Jose Fuentes Fred	[REDACTED]
David Gonzalez	472-4427
Tomas Solano	[REDACTED]
Enrique Hermosillo Henry	[REDACTED]
Jesus Perez Tony	[REDACTED]
Juan Garcia Johnny	[REDACTED]
Liliana Natale	[REDACTED]
Moises Rosales	[REDACTED]
Ramon Marquez	[REDACTED]
Ricardo Ordonez	[REDACTED]
Rogelio Soto	[REDACTED]
Rommel Martinez	[REDACTED]
Samuel Jurado Sam	[REDACTED]
Santiago Montelongo	[REDACTED]

**Recreation Centers Phone Tree**

Recreation Supervisor	915-319-0125
Jerry Banuelos	[REDACTED]
Lizbeth Castro	[REDACTED]
Rocio Hinojosa	[REDACTED]
Erika Galvan	[REDACTED]
Juliza Perez	[REDACTED]

**Support Agencies Directory**

Emergency Shelters & Assistance	Red Cross 915-592-0208 X 223
Property Clean Up	Jim Conway Texas Baptist Men 915-252-5359 <a href="mailto:txirishmen@iglide.net">txirishmen@iglide.net</a>

Emergency Alerts	Sign up for emergency alerts at <a href="http://elpasotexas.gov">elpasotexas.gov</a> -> Emergency Preparedness
Basic Needs	Red Cross 592-0208 x223 Salvation Army 915-544-9811 St. Vincent de Paul 915-564-4357 or 915-872-8407 x 3
American Red Cross	Mike Haslacker- Dispatch Chair O: 915-592-0208 x 226 C: 915-519-7289 E: <a href="mailto:Mike.Haslacker@redcross.org">Mike.Haslacker@redcross.org</a> A: 3620 Admiral El Paso, TX 79925
SISD	Lt. Jose Castorena C: 915-227-0390
TX DOT	Edgar Fino C: 915-227-0390
Tiguas	Steve Cordova Emergency Management Planner O:859-7913 C: 487-5777
El Paso Water Irrigation District #1	915-872-3400
El Paso Voluntary Organization Active in Disaster (El Paso VOAD)	Long Term Recovery Assistance

## Declaration of Disaster

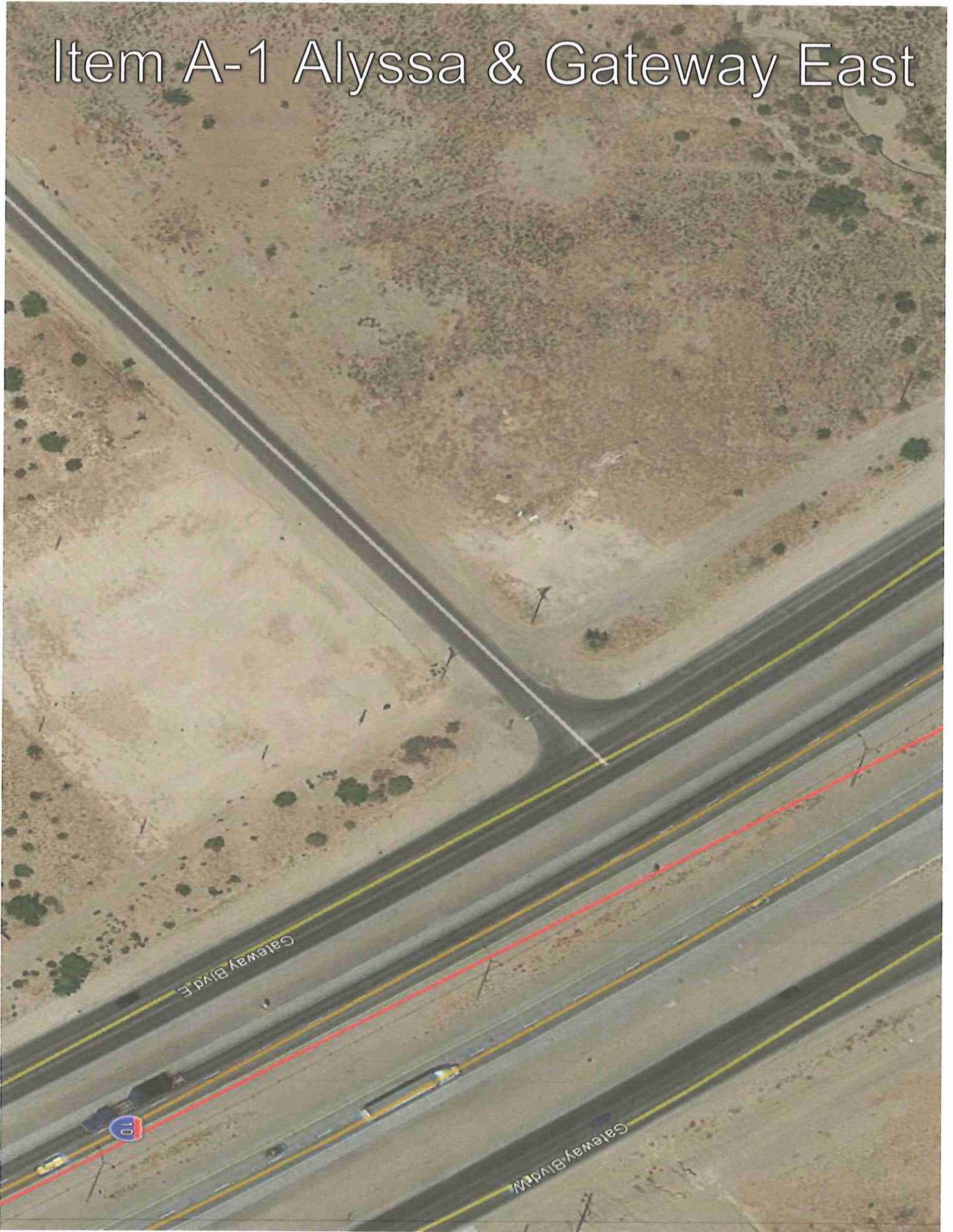


*In order to back up the statements you may have made in your business plan, you may need to include any or all of the following documents in your appendix:*

- *Personal resumes*
- *Personal financial statements*
- *Credit reports, business and personal*
- *Copies of leases*
- *Letter of reference*
- *Contracts*
- *Legal documents*
- *Personal and business tax returns*
- *Miscellaneous relevant documents.*
- *Photographs*

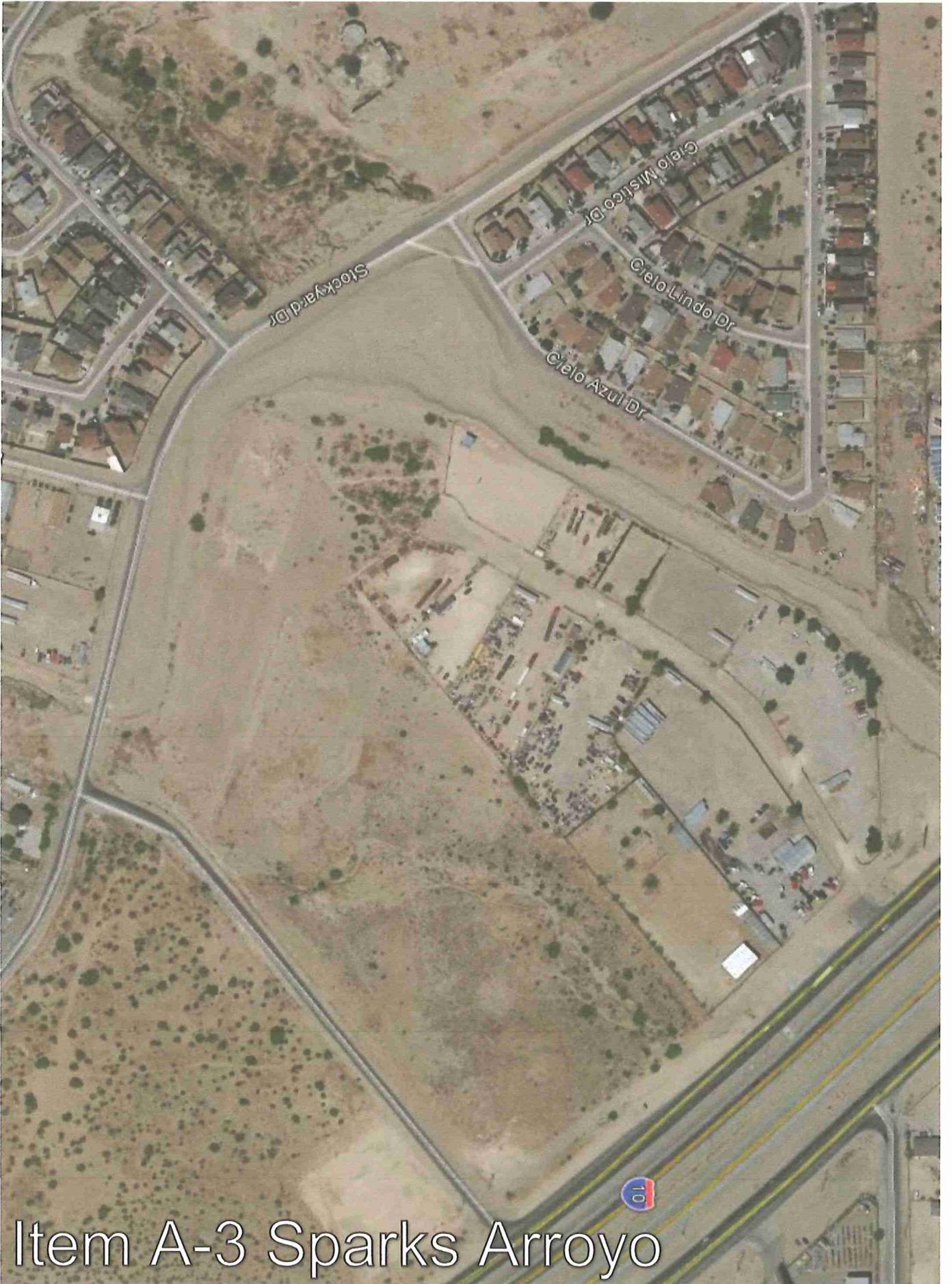
Appendix of Items

Item A-1 Alyssa & Gateway East

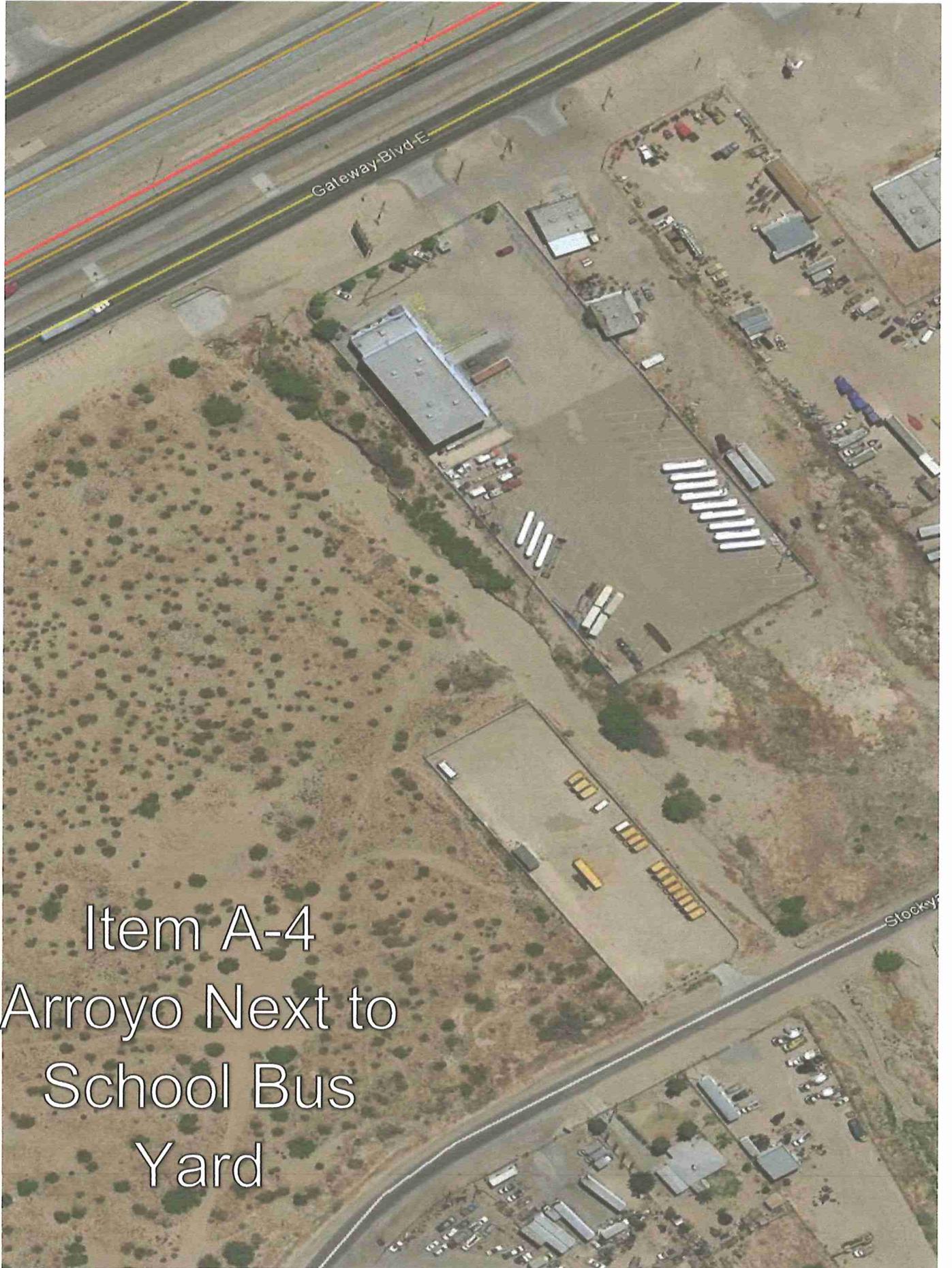




Item A-2 Sparks Arroyo Culverts

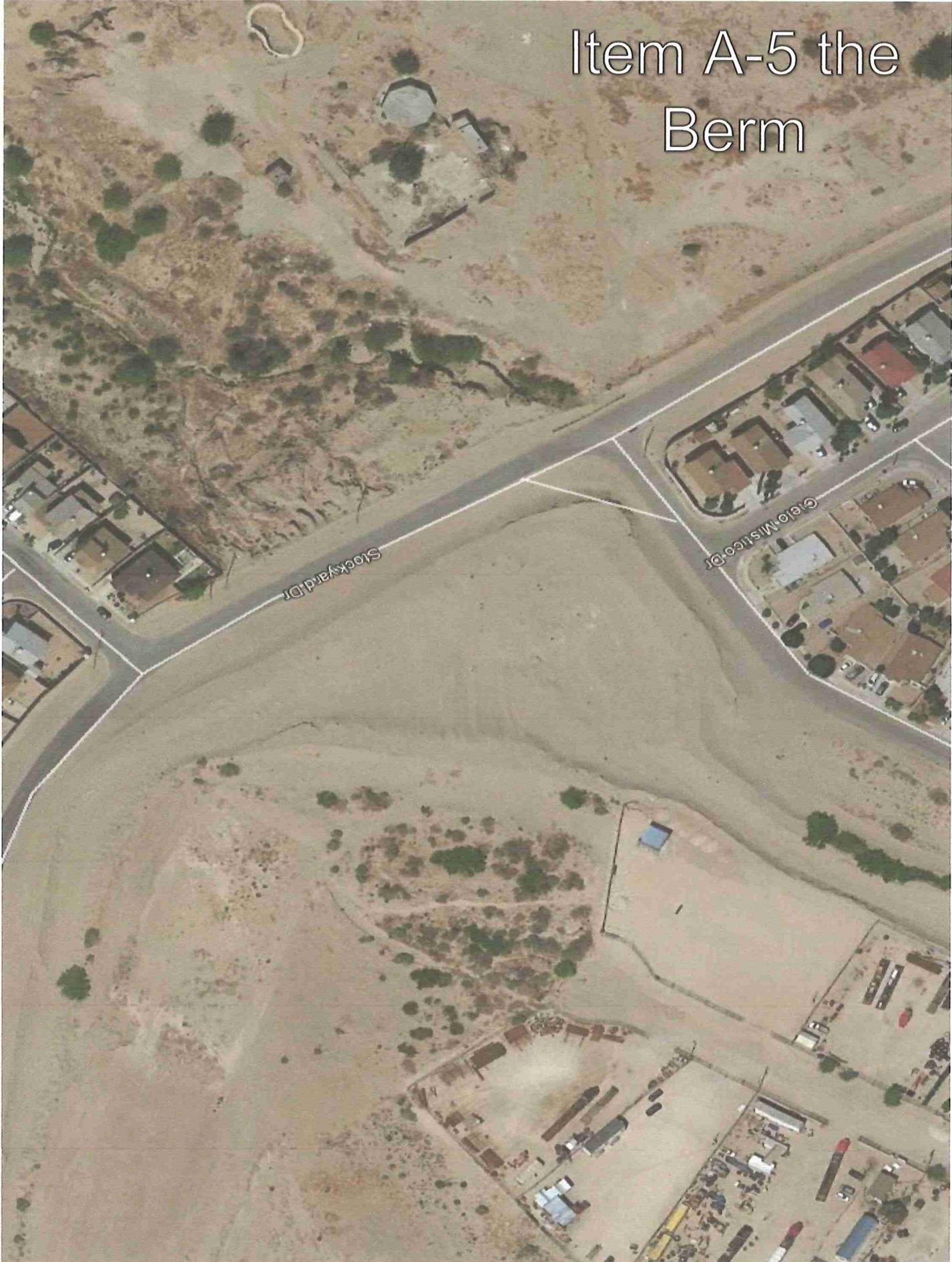


Item A-3 Sparks Arroyo

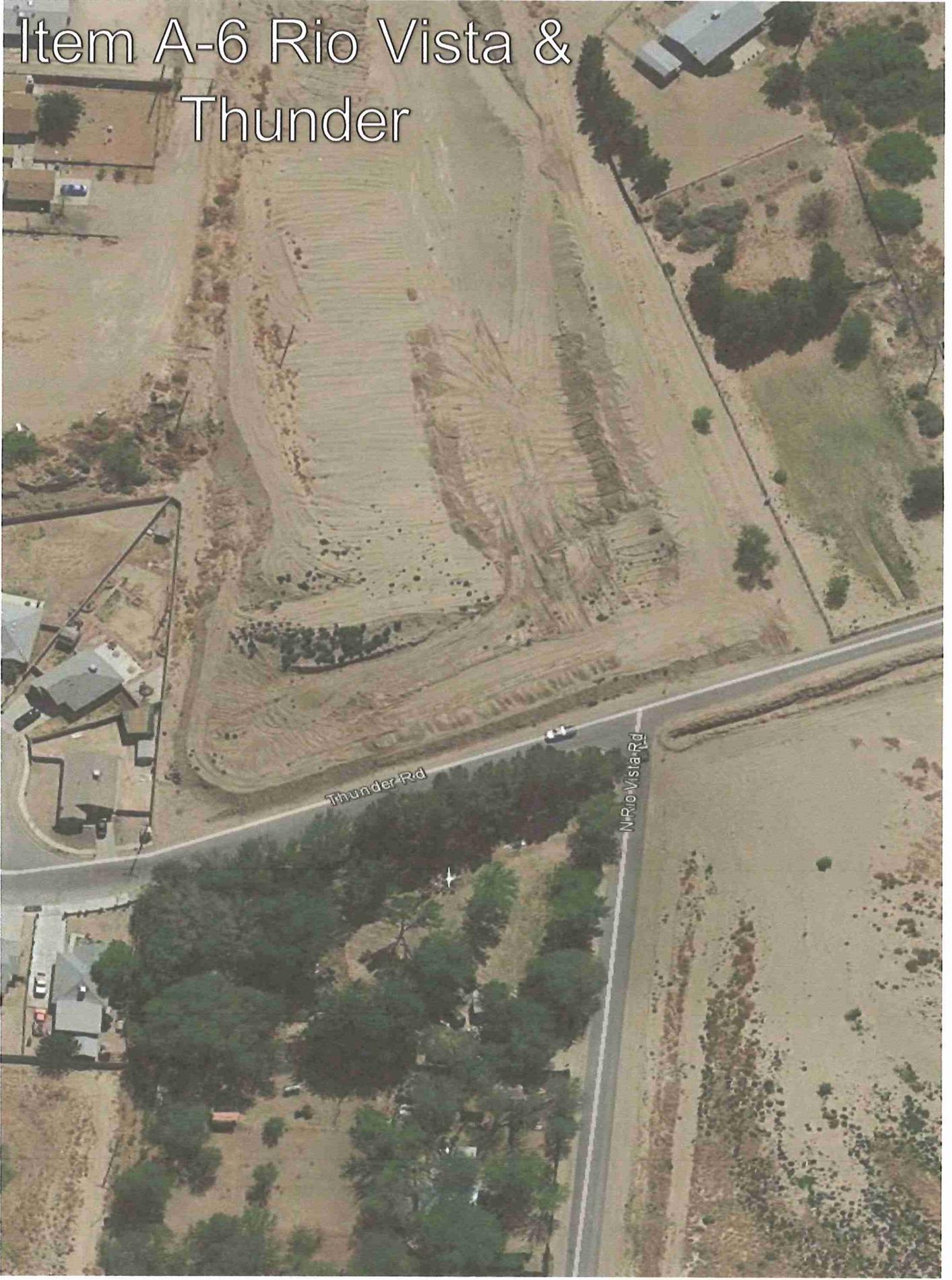


Item A-4  
Arroyo Next to  
School Bus  
Yard

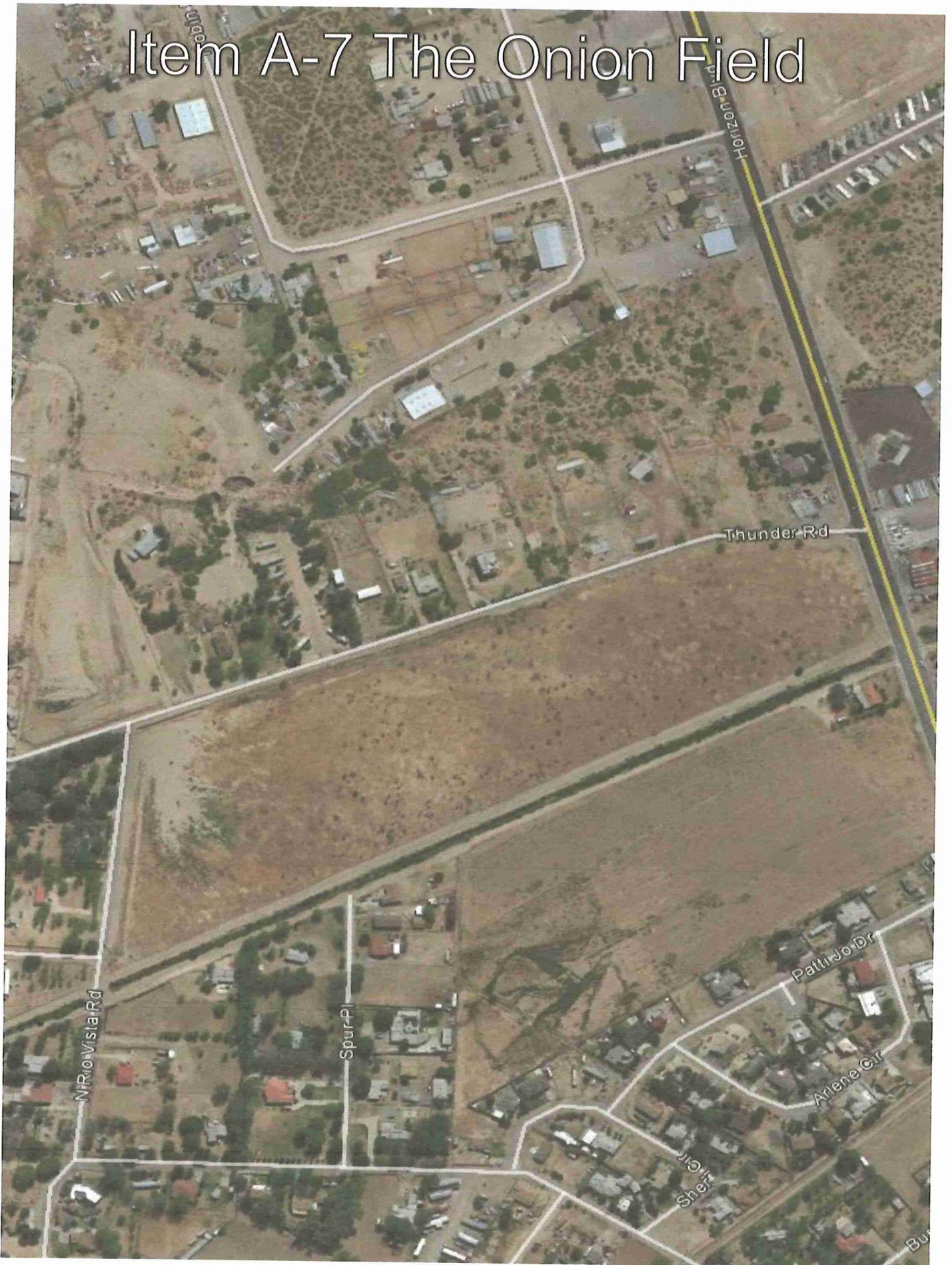
Item A-5 the Berm



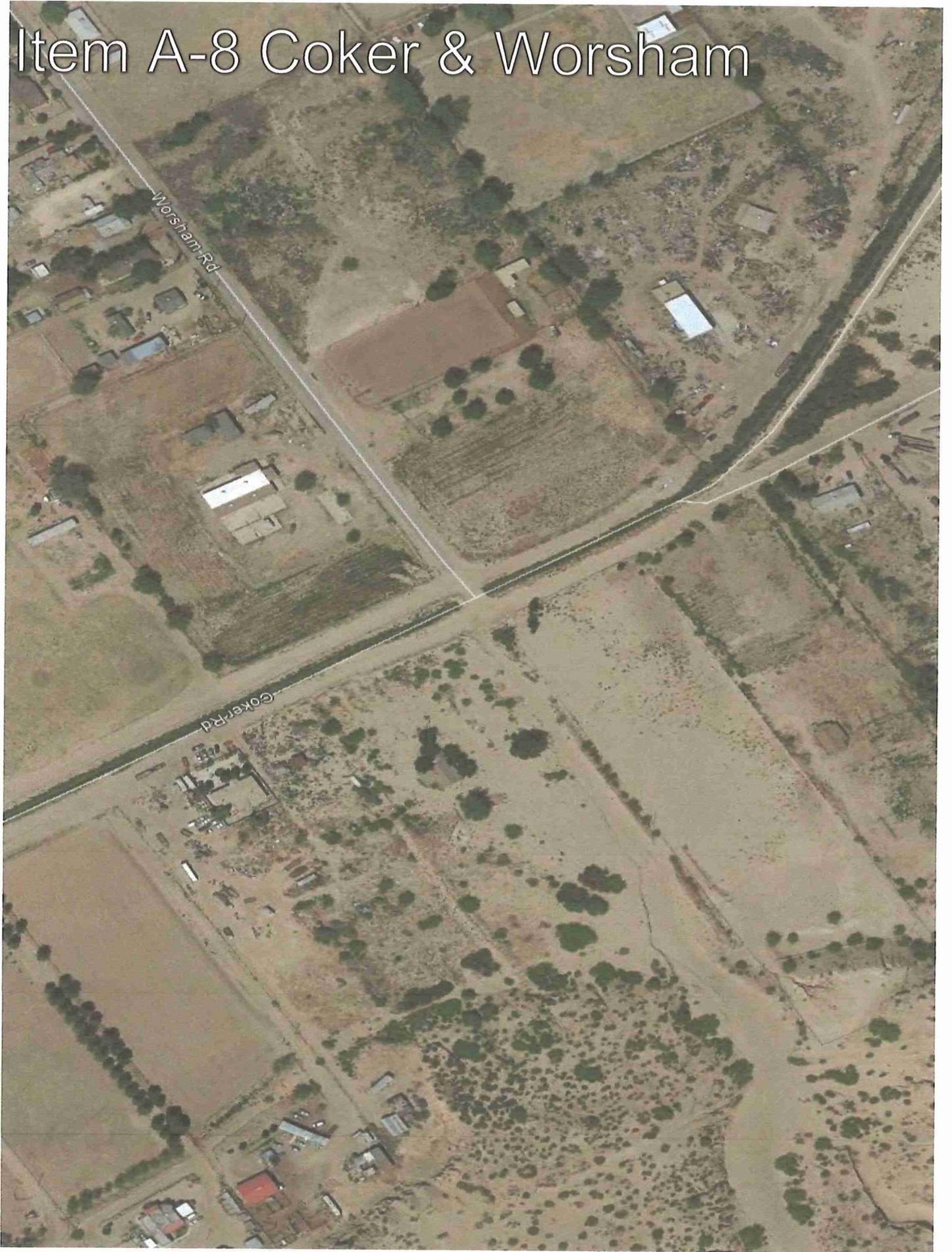
# Item A-6 Rio Vista & Thunder



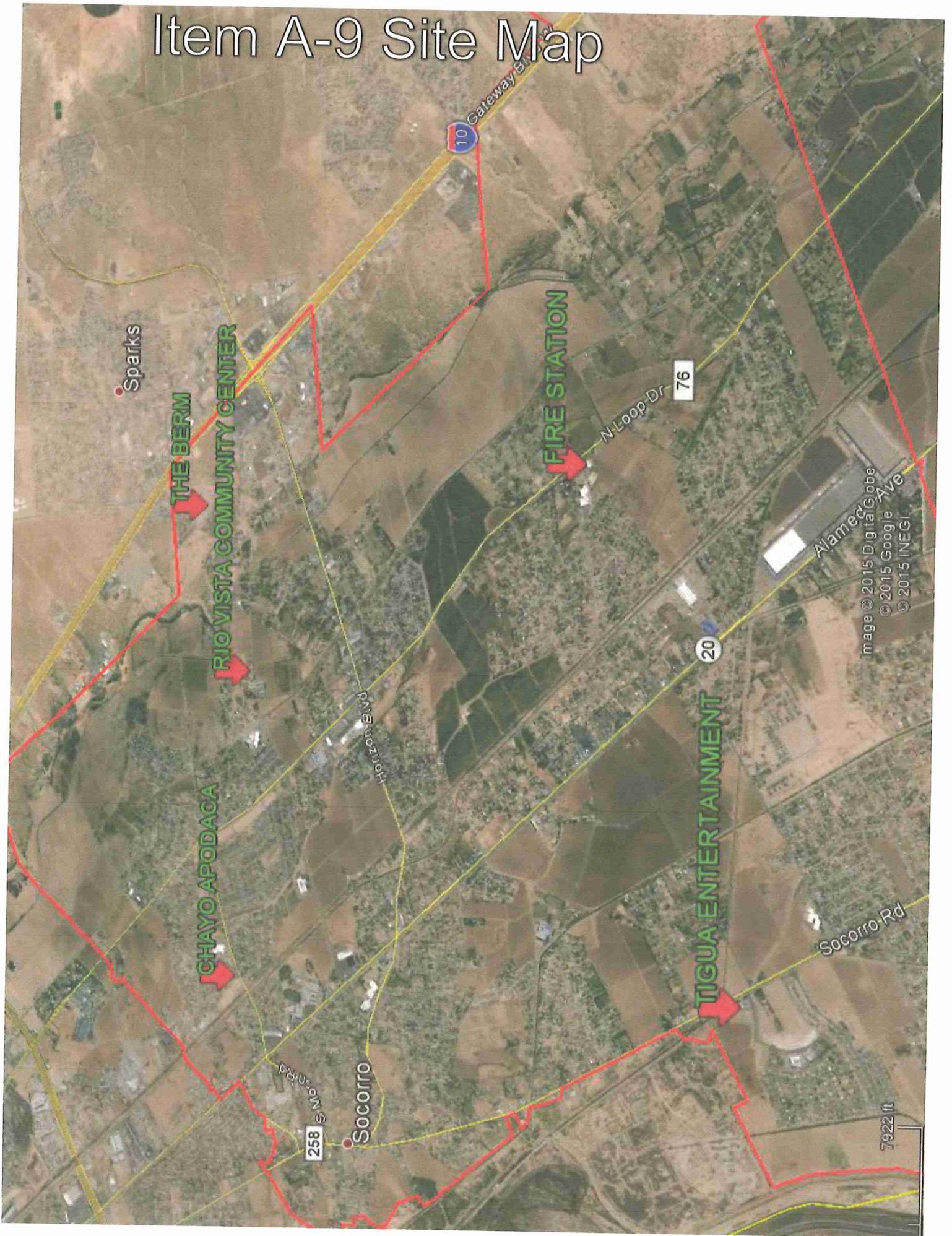
# Item A-7 The Onion Field



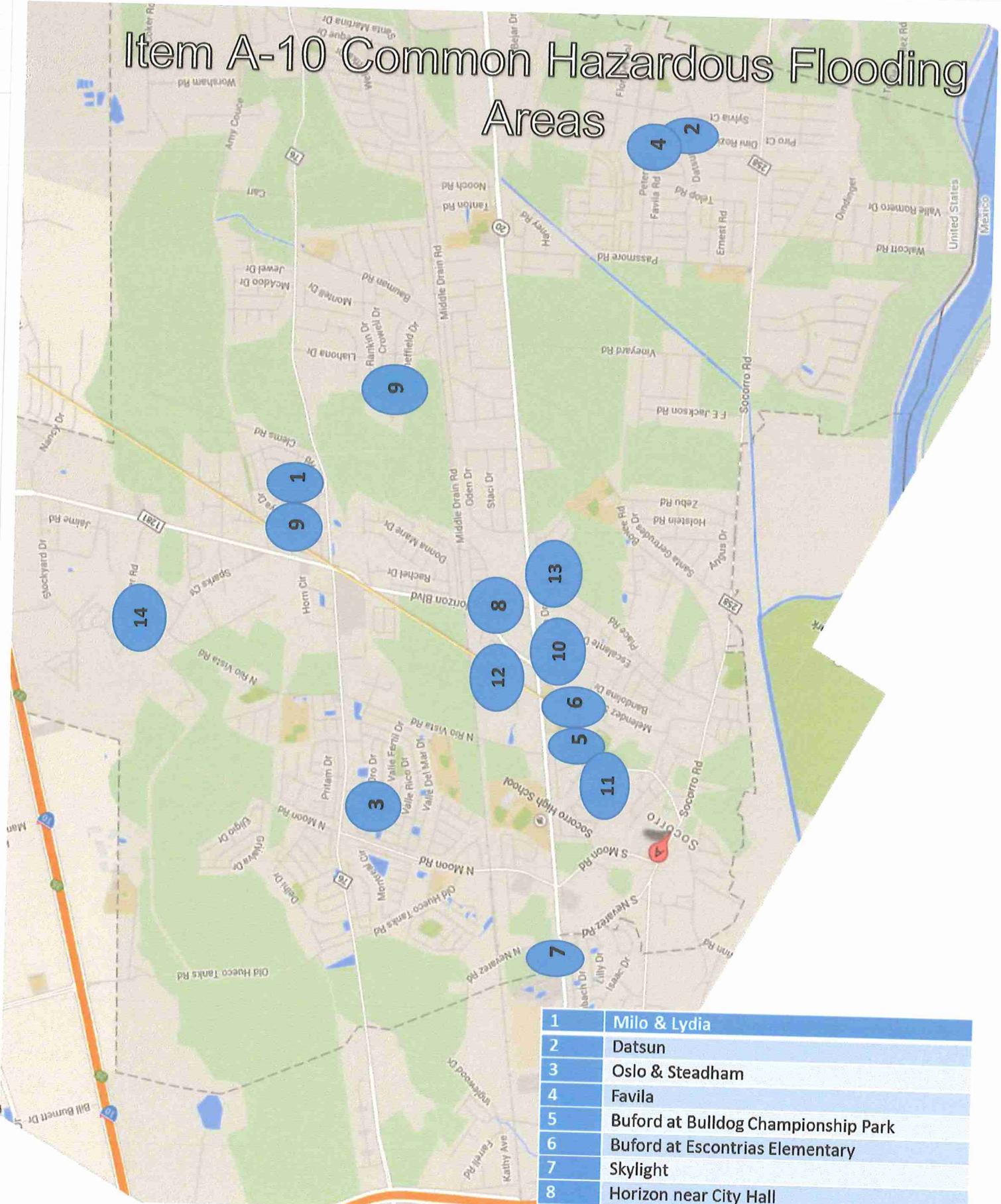
# Item A-8 Coker & Worsham



# Item A-9 Site Map



# Item A-10 Common Hazardous Flooding Areas



1	Milo & Lydia
2	Datsun
3	Oslo & Steadham
4	Favila
5	Buford at Bulldog Championship Park
6	Buford at Escontrias Elementary
7	Skylight
8	Horizon near City Hall
9	Delilah
10	Escudo
11	Haynes
12	Montevideo
13	Conquistador
14	Thunder Rd. vic Valley Ridge



AS

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1

**Gloria M. Rodriguez**  
District 2 / Mayor Pro Tem

**Victor Perez**  
District 3

**Anthony Gandara**  
District 4

**Adriana Rodarte**  
Interim City Manager

## SPECIAL COUNCIL MEETING MINUTES

JUNE 25, 2015 at 6:00 P.M.

### MEMBERS PRESENT:

Mayor Jesus Ruiz  
Anthony Gandara  
Sergio Cox  
Gloria M. Rodriguez

### MEMBERS ABSENT:

Rene Rodriguez  
Victor Perez

### STAFF PRESENT

Adriana Rodarte, Interim City Manager  
Olivia Navarro, Assistant City Clerk  
Jim Martinez, City Attorney  
Sam Leony, Planning and Zoning Director

Douglas Lobdell, Public Works Director  
Carlos Maldonado, Police Chief  
Lt. Eddie Smith  
Victor Reta, Recreation Centers Supervisor  
Karina Hagelsieb  
Daniel Magallanes

### 1. CALL TO ORDER

The meeting was called to order at 6:03p.m. by Mayor Jesus Ruiz.

### 2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE.

The Pledge of allegiance was led by Chief Carlos Maldonado

### 3. ESTABLISHMENT OF QUORUM.

Quorum was established with four members present.

### 4. PUBLIC COMMENT

No speakers for public comment.

5. **PRESENTATION BY INTERIM CITY MANAGER REGARDING MONTHLY REPORT.** **ADRIANA RODARTE**

Presentation by Adriana Rodarte.

**CONSENT AGENDA**

6. **EXCUSE ABSENT COUNCIL MEMBERS.** **OLIVIA NAVARRO**

7. **APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF JUNE 4, 2015.** **OLIVIA NAVARRO**

8. **APPROVAL OF APPOINTMENT AND SWEARING IN OF ARTURO LAFUENTE TO THE PLANNING AND ZONING COMMISSION PLACE 4.** **ANTHONY GANDARA**

A motion was made by Anthony Gandara seconded by Gloria M. Rodriguez to *approve the Consent Agenda*. Motion passed.

Ayes: Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez and Rene Rodriguez

During this time Arturo Lafuente was sworn in by Mayor Jesus Ruiz.

**REGULAR AGENDA**

**ORDINANCES**

9. **INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF ORDINANCE 369, AND ORDINANCE AMENDING THE CITY OF SOCORRO MASTER PLAN AND CHANGING THE ZONING OF LOT 4, BLOCK 2, ROSEVILLE SUBDIVISION, AT 450 BAUMAN RD., FROM C-1 (LIGHT COMMERCIAL) TO R-3 (HIGH DENSITY RESIDENTIAL).** **SAM LEONY**

A motion was made by Anthony Gandara seconded by Sergio Cox to *approve item number nine*. Motion passed.

Ayes: Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez and Rene Rodriguez

**10. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE AMENDING THE CITY OF SOCORRO MASTER PLAN AND CHANGING THE ZONING OF PORTION OF LOT 3, BLOCK 2, ELLEN PARK SUBDIVISION, AT 457 HORIZON BLVD., FROM LNC/C-1 (LEGAL NON-CONFORMING LIGHT COMMERCIAL) TO FORMAL C-1 (LIGHT COMMERCIAL). *SAM LEONY***

A motion was made by Gloria M. Rodriguez seconded by Anthony Gandara *to delete item number ten (10)*. Motion passed.

Ayes: Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez and Rene Rodriguez

**PLANNING AND ZONING**

**11. DISCUSSION AND ACTION ON THE PROPOSED CONSTRUCTION OF A SHADE STRUCTURE FOR THE RIO VISTA COMMUNITY CENTER. *SAM LEONY***

A motion was made by Gloria M. Rodriguez seconded by Sergio Cox *to approve item for discussion*.

Gloria M. Rodriguez withdrew her motion.

A motion was made by Gloria M. Rodriguez seconded by Sergio Cox *to postpone item number eleven for the meeting of July 16, 2015*. Motion passed.

Ayes: Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez and Rene Rodriguez

**PUBLIC WORKS**

**12. DISCUSSION AND ACTION TO APPROVE A REQUEST BY TXDOT TO CHANGE PLANS FOR HORIZON BLVD. EXPANSION TO ALLOW A SECTION OF THE ROADWAY TO DRAIN INTO A DITCH ALONG THE CITY'S PROPERTY BEHIND WALGREENS. *DOUGLAS LOBDELL***

A motion was made by Gloria M. Rodriguez seconded by Sergio Cox *to approve item number twelve (12) for discussion*. Motion amended *to approve item number twelve (12) with the recommendation made by Mr. Lobdell*.

Ayes: Anthony Gandara, and Gloria M. Rodriguez

Nays: Sergio Cox

Absent: Victor Perez and Rene Rodriguez

**RECREATION CENTERS**

**13. DISCUSSION AND ACTION TO WAIVE PARK ORDINANCE TO ALLOW SALE AND CONSUMPTION OF ALCOHOL AT COUGAR PARK FOR JULY 3<sup>RD</sup> INDEPENDENCE DAY EXTRAVAGANZA. VICTOR RETA**

A motion was made by Gloria M. Rodriguez seconded by Anthony Gandara to *approve item number thirteen (13)*.

Gloria M. Rodriguez withdrew her motion.

A motion was made by Gloria M. Rodriguez seconded by Sergio Cox to *approve the issuance of a special permit by city council for the July 3, 2015 event from 6 pm to 12 am*. Motion passed.

Ayes: Anthony Gandara and Sergio Cox  
Abstain: Gloria M. Rodriguez  
Absent: Victor Perez and Rene Rodriguez

**14. DISCUSSION AND ACTION TO AUTHORIZE THE CITY MANAGER OR DESIGNEE TO ENTER INTO A SERVICE AGREEMENT WITH THE DALLAS COWBOY CHEERLEADERS FOR THE JULY 3<sup>RD</sup> INDEPENDENCE DAY EXTRAVAGANZA. VICTOR RETA**

A motion was made by Sergio Cox seconded by Anthony Gandara to *delete item number fourteen (14)*. Motion approved.

Ayes: Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez  
Nays:  
Absent: Victor Perez and Rene Rodriguez

**GRANTS**

**15. DISCUSSION AND ACTION TO AUTHORIZE THE CITY OF SOCORRO TO AWARD SAFE ROUTES TO SCHOOL PHASE II ENGINEERING SERVICES CONTRACT TO MORENO CARDENAS ENGINEERING. ANIBAL OLAGUE**

Presentation made by Alejandra Valadez, Grants Department.

A motion was made by Gloria M. Rodriguez seconded by Anthony Gandara to *approve item number fifteen (15)*. Motion passed.

Ayes: Sergio Cox and Gloria M. Rodriguez  
Abstain: Anthony Gandara  
Absent: Victor Perez and Rene Rodriguez

**MAYOR AND CITY COUNCIL**

**16. DISCUSSION AND ACTION ON APPROVAL FOR DISTRICT 1 REPRESENTATIVE TO ATTEND THE TEXAS MUNICIPAL LEGISLATIVE SERIES ON JUNE 29, 2015 IN AUSTIN, TEXAS.**

***SERGIO COX***

A motion was made by Sergio Cox seconded by Anthony Gandara to *delete item number sixteen (16)*. Motion passed.

Ayes: Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez and Rene Rodriguez

**17. DISCUSSION AND ACTION ON TEXAS GAS SERVICE METERS ON A RESIDENTIAL AREA.**

***GLORIA M. RODRIGUEZ***

No action on this item.

A motion was made by Gloria M. Rodriguez seconded by Anthony Gandara to *move into Executive Session at this time*. Motion passed.

Ayes: Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez and Rene Rodriguez

**THE CITY COUNCIL CONVENED INTO EXECUTIVE SESSION AT 6:53 PM**

**EXECUTIVE SESSION**

**THE CITY COUNCIL RECONVENED IN OPEN SESSION AT 7:14 PM**

**18. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS.**

***ADRIANA RODARTE***

**19. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.**

***ADRIANA RODARTE***

**20. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.**

**ADRIANA RODARTE**

A motion was made by Gloria M. Rodriguez seconded by Anthony Gandara to *delete items number eighteen (18) thru twenty (20)*. Motion passed.

Ayes: Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez and Rene Rodriguez

**21. ACQUISITION OF CERTAIN REAL PROPERTY FOR THE OLD HUECO TANKS ROAD PROJECT, THE CONSIDERATION TO BE CONVEYED FOR IT AND TO AUTHORIZE THE CITY ATTORNEY TO FINALIZE A CONTRACT FOR THE ACQUISITION OF SAME AND TO AUTHORIZE THE MAYOR OR HIS DESIGNEE TO SIGN SAID AGREEMENT [551.071 AND 551.072].**

**JAMES MARTINEZ**

A motion was made by Gloria M. Rodriguez seconded by Sergio Cox to *instruct city attorney to proceed as proposed by Mr. Cox with respect to parcels 7 and 9 properties*. Motion passed.

Ayes: Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez and Rene Rodriguez

**22. ADJOURN**

A motion was made by Sergio Cox seconded by Gloria M. Rodriguez to *adjourn at 7:16 pm*. Motion passed.

Ayes: Anthony Gandara, Sergio Cox, and Gloria M. Rodriguez

Nays:

Absent: Victor Perez and Rene Rodriguez

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**Jesus Ruiz, Mayor**

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Olivia Navarro  
Assistant City Clerk

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Date minutes approved