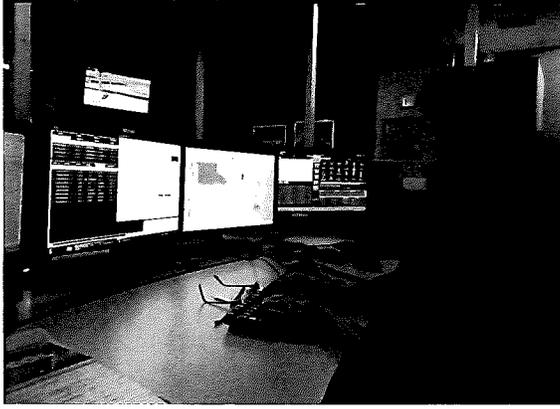


#23

# El Paso County 9-1-1 District



FY2016 Budget



## El Paso County 911 District FY2016 Budget Plan

Attached for your review is our proposed budget for FY2016. The El Paso County 911 District Board of Managers approved this budget at their June 25, 2015 meeting. Per our governing statute, we submit our plan to the entities we serve for their review and approval. The budget will then be formally adopted by the District's Board of Managers at their September 2015 meeting.

The creation of this budget has been accomplished with the help of the agencies and entities we serve. It reflects the District's ongoing responsibilities for our community's 9-1-1 phone system, computer aided dispatch system, notification systems, and for assisting our agencies in meeting new state requirements for telecommunicators.

Our major project for FY2016 is the construction of the new redundant site, a cornerstone of the NG911 system. This facility will be a prime site for area agencies that wish to locate there, and will be available as a backup site for all of our dispatching agencies. The redundant site is the culmination of several years of planning by the District and the jurisdictions we serve.

We look forward to meeting with you to discuss our budget. Should your jurisdiction choose to take no action, the budget is approved by operation of law on the sixty-first day following your receipt of this document.

We are proud of our nearly thirty years of service to our community. Please let us know if you have any questions, and thank you for reviewing our budget!

Sincerely,

A handwritten signature in black ink, appearing to read 'Mary Kozak'.

Mary Kozak, Director  
El Paso County 911 District  
200 N. Kansas Street  
El Paso, Texas 79901  
(915) 832-6811  
[MaryK@elpaso911.org](mailto:MaryK@elpaso911.org)

## **About the District**

### **District Mission**

The 9-1-1 system is often the very first responder to any emergency. Our budgetary priorities and strategic goals are set by our mission of working with our local agencies to facilitate an emergency response, an essential service to our community.

The El Paso County 911 District is a government entity created by the voters in 1987. Our core mission is to establish, maintain, update, and administer the 9-1-1 phone system in El Paso County. The District also provides a regional computer aided dispatch system which is used by local fire and law enforcement agencies to initiate and document their response. The services we provide are highly integrated into local emergency response and provide a platform for the interoperability of local public safety. We have proudly served our community for nearly thirty years.

### **Board of Managers**

The El Paso County 911 District is governed by a Board of Managers. The Board is appointed by local county and municipal entities. Per our governing statute, the Board consists of one member from the County of El Paso, two from our largest city (the City of El Paso), and one from our second largest city (the City of Socorro). An at-large member is appointed by the Board to represent all other entities. The Board sets the direction of the District.

### **District Funding**

The District is funded solely by 9-1-1 fees. Landline fees are remitted locally from the phone and trunk lines which exist in El Paso County. Wireless fees are collected by the State Comptroller's office which then distributes funds to local 9-1-1 entities based on their percentage of total state population (El Paso is currently 3% of the state population).

Wireless fees are set by the State. They are \$.50 per phone line or 2% of any sale of pre-paid equipment or service. Landline fees are set each year by the Board of Managers as part of our budget process. Thus, our community's 9-1-1 system is locally owned, controlled and deployed according to our needs. The current local fees are,

\$1.38 per residential line (\$16.56 per year),

\$3.96 per business line, (\$47.52 per year),

\$3.96 per business trunk (\$47.52 per year)

**District Programs**

In addition to the 911 phone system and the computer aided dispatch system, the District provides:

- Funding and support for our county-wide emergency notification system used for both responders and the community, the operation of which is overseen by the El Paso Office of Emergency Management
- Medical and fire call-management software which works with the CAD system and guides the processing and pre-arrival instruction given by call takers and dispatchers as they assist with emergencies
- Call taker and dispatcher training and certification on emergency medical dispatch and emergency fire systems, state-mandated training for dispatcher and call taker licensing, and continuing education training to support the professionalism of our public safety call takers and dispatchers
- Technology assistance to help local agencies improve response communications capabilities and interoperability
- CAD-connected software for responder’s mobile computers, tablets, and handhelds and smartphones.
- Software and connectivity to local, state and national information systems and databases
- Materials and resources for educating our community about calling 911

**District Facility**

The District’s facility houses,

- The primary public safety answering point (PSAP) for 9-1-1 and the core of the 9-1-1 phone system
- The County’s and the City of El Paso’s dispatch operations and 311 call center
- The El Paso Office of Emergency Management (OEM)
- The Border Regional Advisory Council on Trauma and Emergency Healthcare (the RAC)
- The Emergency Operations Center (EOC)
- The master sites for the City-County P25 Radio System

The District also provides equipment, connectivity, and support to the dispatch offices and operations in

The City of Socorro  
 The Town of Anthony  
 The Town of Horizon  
 The UTEP Police Department  
 The El Paso Independent School District PD  
 The Socorro Independent School District PD  
 The Ft. Bliss Directorate of Emergency Services

The Sheriff’s Department Backup Dispatch ofc.  
 The City of El Paso Backup Dispatch ofc.

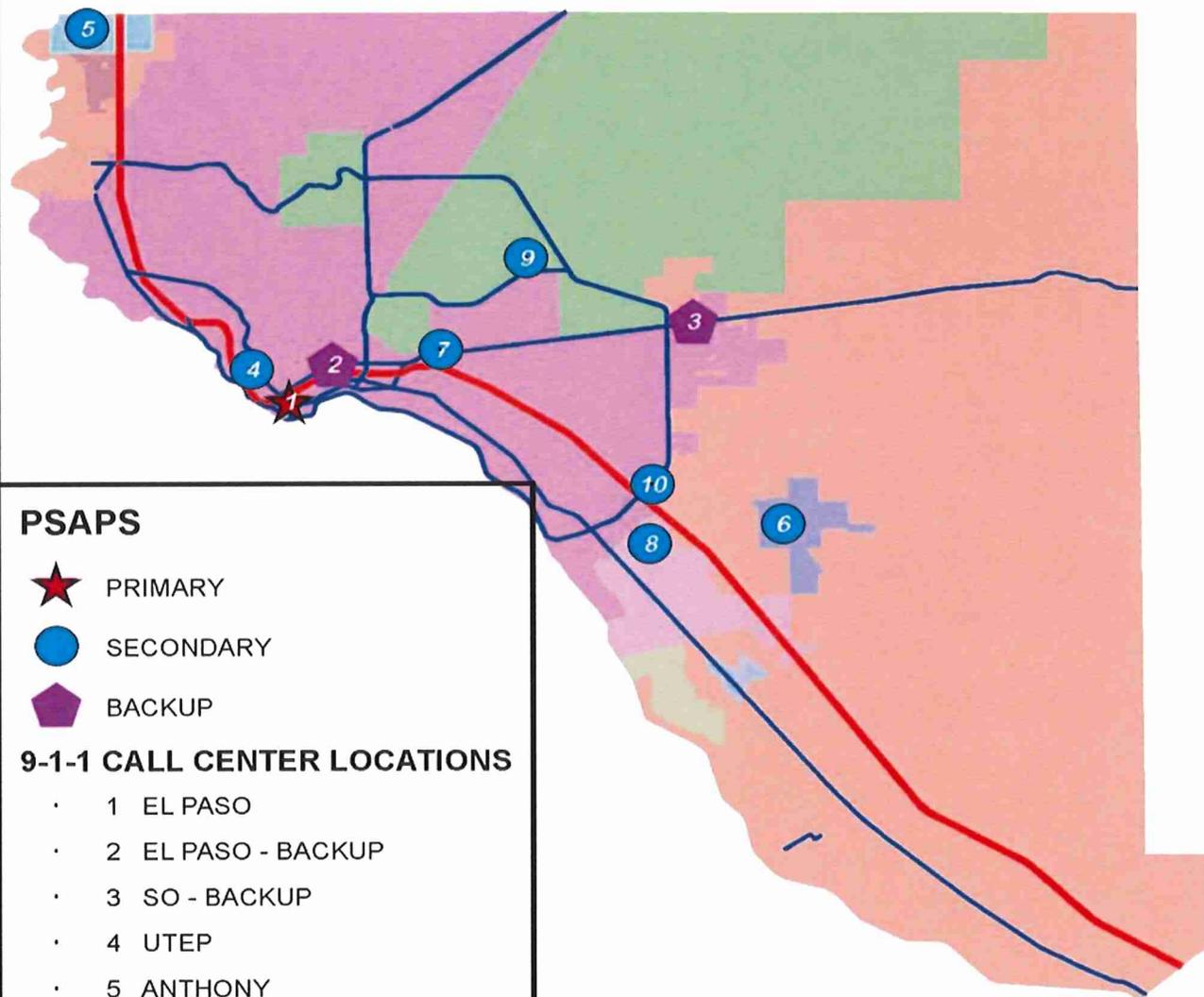
### Agencies Using District Response Technologies

Agencies using technologies provided by the District include,

- |                                   |  |
|-----------------------------------|--|
| 1. Anthony Police Department      | 21. Clint Fire Department                |
| 2. Clint Police Department        | 22. El Paso Fire Department              |
| 4. Constable Office #1            | 23. Fabens Fire Department               |
| 5. Constable Office #2            | 24. Fort Bliss Fire Department           |
| 6. Constable Office #3            | 25. Horizon Fire Department (ESD2)       |
| 7. Constable Office #4            | 26. Montana Vista Fire Department (ESD1) |
| 8. Constable Office #5            | 27. San Elizario Fire Department (ESD1)  |
| 9. Constable Office #6            | 28. Socorro Fire Department (ESD1)       |
| 10. Constable Office #7           | 29. West Valley Fire Department (ESD1)   |
| 11. County Fire Marshal           |  |
| 12. El Paso ISD Police            |  |
| 13. El Paso Police Department     | <b>Pending or In Progress:</b>           |
| 14. El Paso Sheriff's Department  | El Paso Community College PD             |
| 15. Fort Bliss Military Police    | Texas Tech PD                            |
| 16. Horizon Police Department     | El Paso County Contract Ambulance Svc.   |
| 17. Socorro ISD Police Department |  |
| 18. Socorro Police Department     |  |
| 19. UT El Paso Police Department  |  |
| 20. Vinton Police Department      |  |



# EL PASO COUNTY 911 DISTRICT Public Safety Answering Points (PSAPs)



## PSAPS

-  PRIMARY
-  SECONDARY
-  BACKUP

## 9-1-1 CALL CENTER LOCATIONS

- 1 EL PASO
- 2 EL PASO - BACKUP
- 3 SO - BACKUP
- 4 UTEP
- 5 ANTHONY
- 6 HORIZON CITY
- 7 EPISD
- 8 SOCORRO
- 9 FT BLISS
- 10 SCISD



## El Paso County 9-1-1 District Board of Managers

### Board Member

Assistant Chief Tom Whitten,  
El Paso Sheriff's Office

Chief Samuel Pena,  
El Paso Fire Department

Assistant Chief Pete Pacillas,  
El Paso Police Department

Sgt. Bernie Salinas,  
Socorro Police Department

Chief Klaus Mansion,  
Vinton Police Department

Vacant, non-voting

### Representing

County of El Paso

City of El Paso

City of El Paso

City of Socorro

At-Large Representative

9-1-1 Service Provider (AT&T)

## Contacting El Paso County 9-1-1 District Offices and Staff

### **El Paso County 9-1-1 District**

200 N. Kansas Street  
El Paso, Texas 79901  
Phone: (915) 562-3911  
FAX: (915) 562-3932  
[Info@elpaso911.org](mailto:Info@elpaso911.org)  
[www.elpaso911.org](http://www.elpaso911.org)

### **Administrative Staff**

Mary Kozak, Director	(915) 832-6811	<a href="mailto:MaryK@elpaso911.org">MaryK@elpaso911.org</a>
Scott Calderwood, Deputy Director	(915) 832-6812	<a href="mailto:ScottC@elpaso911.org">ScottC@elpaso911.org</a>
Patricia Caldera, Fiscal Manager	(915) 832-6813	<a href="mailto:PatC@elpaso911.org">PatC@elpaso911.org</a>
Frances Jimenez, Programs Manager	(915) 832-6825	<a href="mailto:FrancesJ@elpaso911.org">FrancesJ@elpaso911.org</a>
Sonia Ruiz, Phone Systems Manager	(915) 832-6814	<a href="mailto:SoniaR@elpaso911.org">SoniaR@elpaso911.org</a>
Thelma Marron, GIS Manager	(915) 832-6816	<a href="mailto:ThelmaM@elpaso911.org">ThelmaM@elpaso911.org</a>
Rachel Gomez, CAD Manager	(915) 832-6810	<a href="mailto:RachelG@elpaso911.org">RachelG@elpaso911.org</a>

## FY 2016 Plans and Projects

Our FY2016 Budget plan reflects our ongoing responsibility to support the 9-1-1 System. The systems managed by the District are county-wide and multi-agency. The District maintains and administers the phone systems, the computer aided dispatch systems and emergency notification systems. We also assist our agencies with Telecommunicator training to address the new state-mandated requirements. We provide technical assistance to our local agencies for technology projects which support response. In addition to these ongoing responsibilities, we have a number of projects for FY2016 which are essential for long-planned redundant site.

### Redundant Site Projects

The redundant site is fast becoming a reality. The District took on fifteen million in bonds during fiscal years 2014 and 2015 to create its NG911 system. This project includes standing up a secondary site, a necessity for the resiliency of next generation 9-1-1. The facility will better accommodate the needs of public safety communications for all of El Paso County by providing a multi-agency backup site for our dispatching agencies.

The new site is envisioned as a place to house the day to day operations for the County and the City of El Paso's dispatch operations, the JOIC and Fusion centers, the Office of Emergency Management, and the Border RAC. It will be also be made available for use by all of our PSAPS as a backup, something only the City of El Paso and the El Paso County Sheriff's Department currently have. The new site, located on Threadgill Avenue in El Paso, will work with the present Kansas Street site to provide resiliency and redundancy for public safety communications operations in all of El Paso County.

The below list of projects are slated for FY2016. We have allocated five million out of our FY2016 budget to address these projects, which are in support of the redundant site. These funds are drawn from reserves which have been set aside over the last several years in anticipation of this project.

### **Projects:**

**Establishment of a SONET Ring** – The backbone of our ability to maintain redundant sites is our planned SONET Ring. A SONET ring is a self-healing network, meaning if any part of our network is disabled, the ring reverses direction and runs without missing a beat and with no interruptions in service. This means a more robust and resilient 9-1-1 system.

**Network, Network Redundancy, Desktop Equipment** - We will need to install a computer network at the redundant site, including racks, switches, routers, servers, network security, etc. These are necessary to support the phone, the CAD, and the administrative networks. They will also receive connections from our partner networks. Adding this equipment to the redundant site will provide much needed geo-diverse redundancy to the 9-1-1 network.

**Administrative Phone System** – The new center will need an administrative phone system in addition to the 9-1-1 system.

**Recording System** – we will need additional recording equipment for the phone system, and there may be additional decks needed for adding the radio positions. We already own the core software.

**Audio Visual Systems** – The new building will need a number of audio visual systems. For example, the classrooms will need projector systems, as will the Emergency Operations Center and the JOIC. The meeting rooms will need monitors.

**Safety and Security Systems** - The new center will need door and gate controls, and security cameras. The doors will need to be secured with swipe access.

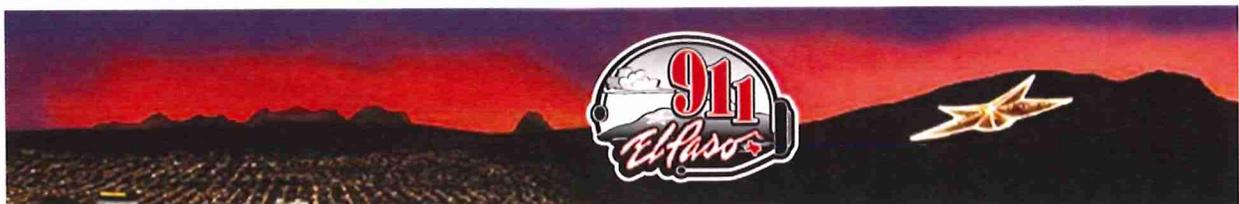
**Moving and Installing 9-1-1 CPE** – Moving existing equipment and providing for install of all new and reused 911 equipment.

**Office/Conference Room Furniture** – The new building will need some furniture; we plan to move certain items from the Kansas building and reuse as much as possible. However, we will have a number of new conference rooms and learning spaces, etc.

#### **Detailed Budget Plan**

Our overall budget plan is detailed on the following pages, along with a five-year summary of past and projected budgets. We look forward to meeting with our entities to review our plan and to answer any questions.

**We appreciate your review of our FY2016 Budget!**



## FY2016 Budget Overview

	<u>Adopted Budget FY2015</u>	<u>Proposed Budget FY2016</u>
<b>OPENING BALANCE</b>	7,689,915	8,500,000
<b>OPERATING REVENUE:</b>		
<b>Income - Service Fees</b>	9,800,000	9,800,000
<b>Income - Interest</b>	<u>13,000</u>	<u>13,000</u>
<b>Total OPERATING REVENUE</b>	9,813,000	9,813,000
<b>TOTAL FUND</b>	<u>17,502,915</u>	<u>18,313,000</u>
<b>TOTAL BUDGET</b>	<u>11,080,742</u>	<u>12,876,075</u>
<b>ENDING BALANCE</b>	<u>6,422,173</u>	<u>5,436,925</u>
<hr/>		
<b>Operating</b>		
District Administration	631,180	592,700
911 Phone Network	1,902,062	1,706,510
Computer / CAD Network	1,879,400	1,816,240
Facilities	<u>614,300</u>	<u>658,975</u>
Total	<u>5,026,942</u>	<u>4,774,425</u>
<b>NG911 Network Infrastructure</b>		
Bond Payment	<u>1,200,000</u>	<u>1,712,225</u>
<b>Operating Capital</b>		
Building Equipment - Repairs and Replacements	250,000	100,000
Network Hardware and Software > \$1000	400,000	200,000
Phone System Equipment	<u>200,000</u>	<u>150,000</u>
Total	<u>850,000</u>	<u>450,000</u>
<b>Agency Support</b>		
Agency Technology Assistance	500,000	500,000
Radio Systems Access Support	300,000	300,000
Agency Support Programs	<u>203,800</u>	<u>139,425</u>
Total	1,003,800	939,425
<b>Projects</b>		
Redundant Site/ NG911	1,500,000	5,000,000
Phone System Replacement	<u>1,500,000</u>	<u>0</u>
Total	<u>3,000,000</u>	<u>5,000,000</u>



## FY2016 Budget Detail

### Administration

	FY2015	FY2016	
Personnel Costs	406,480.00	418,000.00	Director, Deputy Director, Fiscal Manager
Office Supplies and Expenses	21,200.00	9,200.00	
Professional Services and Memberships	158,000.00	120,000.00	State 911 Alliance, Legal Counsel, Audit, Contractual
Public Meetings, Publications, Training	45,500.00	45,500.00	
<b>Total</b>	<b>631,180.00</b>	<b>592,700.00</b>	

### Phone Network

Personnel Costs	187,112.00	289,410.00	Ph. System Manager, GIS Manager, Network Admin
Phone system, CPE, Maintenance	827,600.00	643,150.00	911 Phone, equipment and maintenance
Phone Lines, trunks, network connections	467,000.00	327,000.00	911 trunks, PRIs, Phone system network
Phone Services	50,600.00	61,200.00	contractual services
Recurring - Wireless/Wireline Cost Recovery	136,500.00	140,000.00	Statutory- paid for infrastructure costs
Emergency Notification Systems	233,250.00	245,750.00	Community and Responder Notification systems
<b>Total</b>	<b>1,902,062.00</b>	<b>1,706,510.00</b>	

### NG911 Network Infrastructure

Bond Payments/Interest	1,200,000.00	1,712,225.10	NG911 System, redundant site, network, equipment
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**Computer Networks/CAD**

	<b>FY2015</b>	<b>FY2016</b>	
Personnel Costs	470,400.00	482,240.00	CAD Manager, CAD/Network Support Personnel
Training and Professional Services	110,000.00	110,000.00	
Computer and Network Equipment	35,000.00	40,000.00	e.g. Cable, connections, PCs, Monitors
Network and CAD Maintenance	1,130,000.00	1,120,000.00	CAD and Network Maintenance
Network Connections	134,000.00	64,000.00	Data / Operating Connections
Total	1,879,400.00	1,816,240.00	

**Facilities- Kansas and Threadgill sites**

Personnel Costs	53,400.00	53,975.00	Admin Support Specialist
Building Supplies and Equipment	32,250.00	35,000.00	
Services - Custodial / Janitorial	132,000.00	136,000.00	
Utilities	196,450.00	200,000.00	Electric, Water, Gas, Generators, UPSs
Insurance - Property and Liability	37,000.00	60,000.00	Threadgill Facility added
Maintenance - Building	96,200.00	100,000.00	
Parking- Agencies	67,000.00	74,000.00	Agency and employee parking - Kansas facility
	614,300.00	658,975.00	

**Operating Capital**

Building Equipment - Repairs and Replacements	250,000.00	100,000.00	
Network Hardware and Software > \$1000	400,000.00	200,000.00	
Phone System Equipment	200,000.00	150,000.00	
Total	850,000.00	450,000.00	

	<b>FY2015</b>	<b>FY2016</b>
<b>Agency Support</b>		
Personnel Costs	63,800.00	64,425.00
Agency Technology Assistance	500,000.00	500,000.00
Radio Systems Access Support	300,000.00	300,000.00
Telecommunicator Training and Public Education	<u>140,000.00</u>	<u>75,000.00</u>
	1,003,800.00	939,425.00
Total		

<b>Projects</b>		
Redundant Site/ NG911	1,500,000.00	5,000,000.00
Phone System Replacement	<u>1,500,000.00</u>	<u>0.00</u>
	3,000,000.00	5,000,000.00
Total		

		Systems for Threadgill redundant site
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## Five Year Summary

### Budgets Overview

	Adopted Budget FY2014	Adopted Budget FY2015	Proposed Budget FY2016	Projected Budget FY2017	Projected Budget FY2018
OPENING BALANCE	6,484,955	7,689,915	8,500,000	5,500,000	2,100,000
OPERATING REVENUE					
Income - Service Fees	9,350,000	9,800,000	9,800,000	9,800,000	9,800,000
Income - Interest	10,000	13,000	13,000	13,000	15,000
Total OPERATING REVENUE	9,360,000	9,813,000	9,813,000	9,813,000	9,815,000
TOTAL FUND	15,844,955	17,502,915	18,313,000	15,313,000	11,915,000
TOTAL OPERATING AND DEBT SERVICE	5,850,390	6,226,942	6,486,650	6,821,400	6,950,755
TOTAL CAPITAL AND PROJECTS	2,850,000	3,850,000	5,450,000	5,450,000	450,000
TOTAL AGENCY SUPPORT	1,754,650	1,003,800	939,425	941,600	946,175
TOTAL BUDGET	10,455,040	11,080,742	12,876,075	13,213,000	8,346,930
ENDING BALANCE	5,389,915	6,422,173	5,436,925	2,100,000	3,568,070

### Budgets Detail

NG911 Network Infrastructure					
Bond Debt	1,435,000	1,200,000	1,712,225	1,712,225	1,712,225
Total NG911 Network Infrastructure	1,435,000	1,200,000	1,712,225	1,712,225	1,712,225
OPERATING					
District Administration	671,800	631,180	592,700	615,100	644,700

911 Phone Network	1,454,140	1,902,062	1,706,510	1,771,150	1,803,950
Computer / CAD Network	1,729,050	1,879,400	1,816,240	1,842,025	1,888,130
Facilities	<u>560,400</u>	<u>614,300</u>	<u>658,975</u>	<u>880,900</u>	<u>901,750</u>
Total OPERATING	<u>4,415,390</u>	<u>5,026,942</u>	<u>4,774,425</u>	<u>5,109,175</u>	<u>5,238,530</u>
OPERATING CAPITAL					
Building Equipment - Repairs and Replacements	250,000	250,000	100,000	100,000	100,000
Network Hardware and Software > \$1000	400,000	400,000	200,000	200,000	200,000
Phone System Equipment	<u>200,000</u>	<u>200,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
Total OPERATING CAPITAL	<u>850,000</u>	<u>850,000</u>	<u>450,000</u>	<u>450,000</u>	<u>450,000</u>
AGENCY SUPPORT PROGRAMS					
Agency Support Programs	204,650	203,800	139,425	141,600	146,175
Call Center Mgmt.	300,000	0	0	0	0
Agency Technology Assistance	500,000	500,000	500,000	500,000	500,000
Radio Systems Access Support	<u>750,000</u>	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>
Total AGENCY SUPPORT PROGRAMS	<u>1,754,650</u>	<u>1,003,800</u>	<u>939,425</u>	<u>941,600</u>	<u>946,175</u>
PROJECTS (from reserves)					
Redundant Site/ NG911	0	1,500,000	5,000,000	5,000,000	0
Phone System Replacement	<u>2,000,000</u>	<u>1,500,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total PROJECTS (from reserves)	<u>2,000,000</u>	<u>3,000,000</u>	<u>5,000,000</u>	<u>5,000,000</u>	<u>0</u>

# El Paso County 911 District

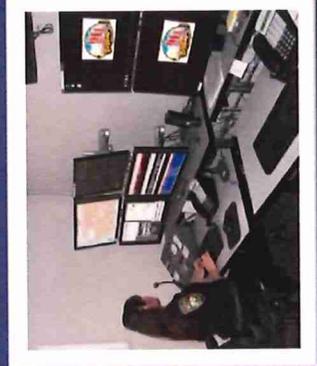
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FY2016

# District Mission

Working cooperatively with our local public safety agencies, we will provide the most reliable 9-1-1 technologies achievable to facilitate emergency response for our community.

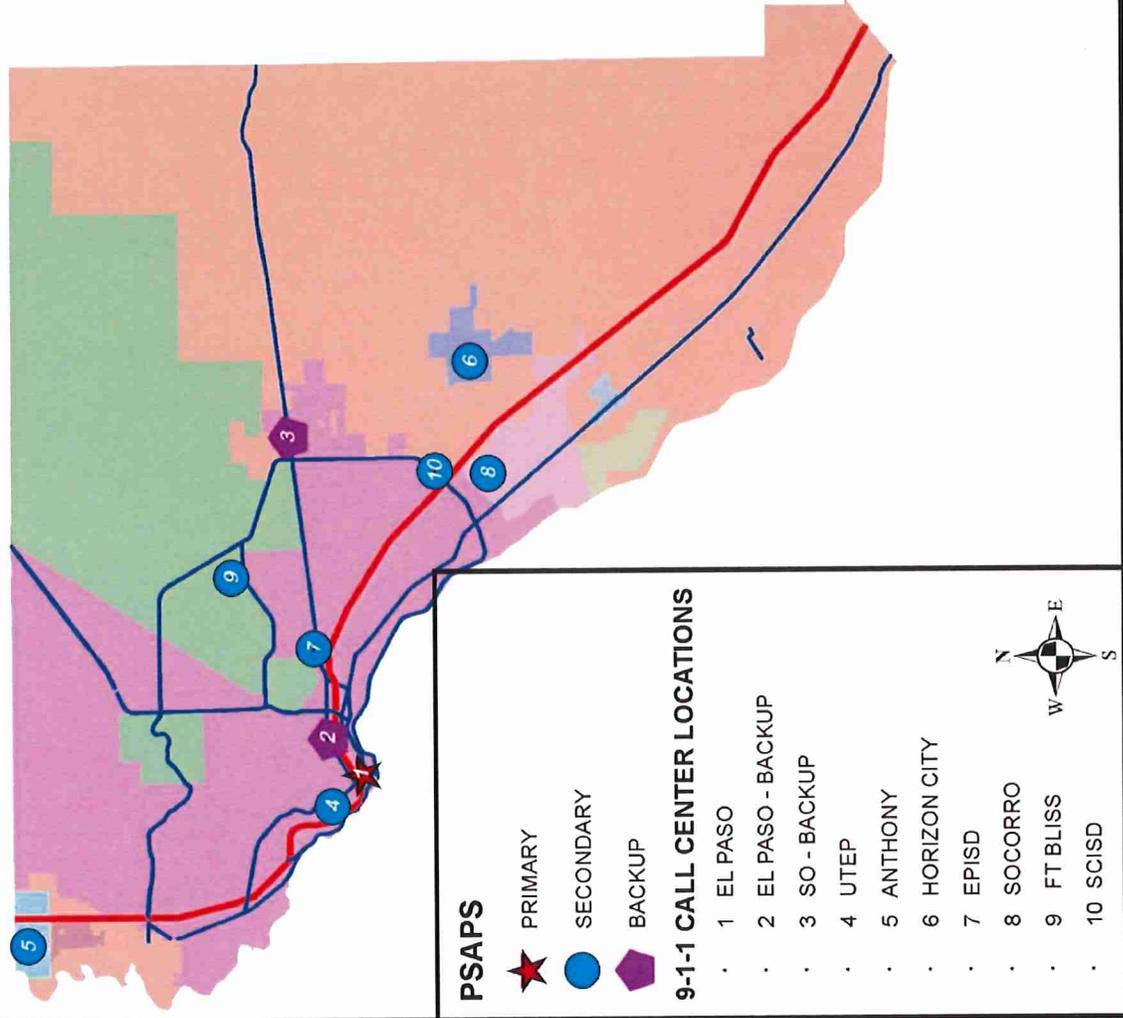


# Public Safety Answering Points in El Paso County



Public Safety Call Centers utilizing infrastructure and services

## EL PASO COUNTY 911 DISTRICT Public Safety Answering Points (PSAPs)



# District Tasks

- **911 Phone System**
  - NG911-Ready Phone system was installed FY2015, Texting to 9-1-1 coming in FY2016
- **Computer Aided Dispatching System**
  - 29 local agencies share one system, providing for better interoperability
- **Emergency Notification Systems**
  - Notifying responders, soon to provide notifications to the public
- **Telecommunicator Training and Pub Ed**
  - Providing access to state-mandated and other training for all Telecommunicators in the El Paso 911 District and Public Education about 9-1-1 to the Community

# District FY2016 Project

- **Redundant Site**

- District is building a regional site that will be available to local area agencies as either a prime site or a backup
- Construction is underway, estimated completion is January 2017

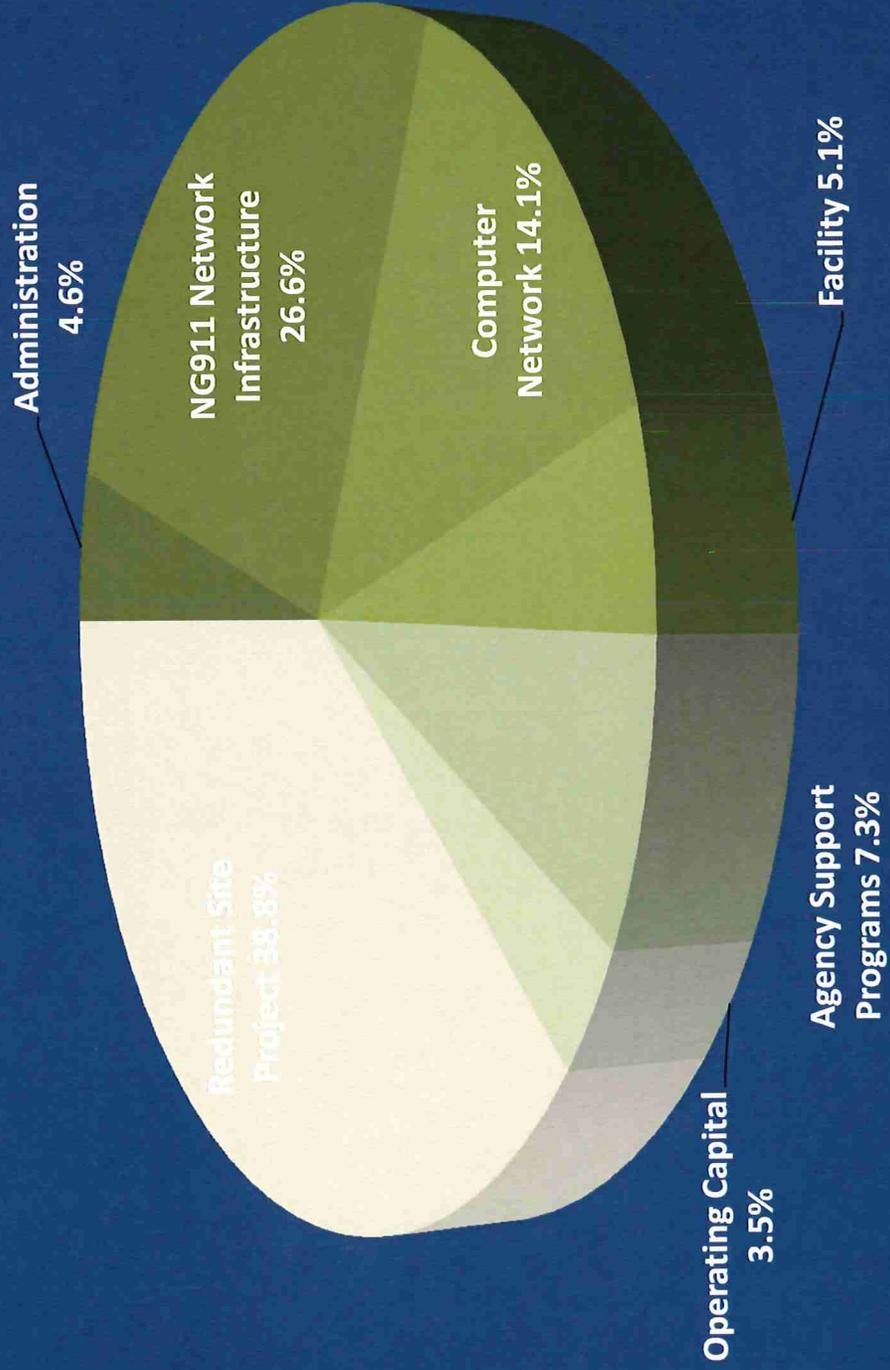


# FY2016 Priorities

- Continue work on NG911, adding texting during FY2016
- Continue Construction of the Redundant Site – Estimated Completion, January 2017
- Enhance Telecommunicator Training
- Implement an upgrade of the Emergency Notifications Systems



## FY2016 Budget Allocations





FY2016  
BUDGET SUMMARY

	<u>Adopted Budget FY2015</u>	<u>Proposed Budget FY2016</u>	<u>PERCENTAGE IN BUDGET CHANGE</u>
<b>BEGINNING BALANCE</b>	7,689,915	8,500,000	
<b>REVENUE</b>			
Income - Service Fees	9,869,700	9,869,700	
Service Fees - less Administrative Fees	(55,700)	(55,700)	
Service Fees - less Allowance for Uncollectables	(14,000)	(14,000)	
<b>Total REVENUE</b>	<u>9,800,000</u>	<u>9,800,000</u>	
Investment Income	13,000	13,000	
<b>TOTAL FUND</b>	<u>17,502,915</u>	<u>18,313,000</u>	<u>4.62%</u>
<b>TOTAL OPERATING</b>	5,026,942	4,774,425	(5.02)%
<b>TOTAL NG911 NETWORK INFRASTRUCTURE</b>	1,200,000	1,712,225	42.69%
<b>TOTAL OPERATING CAPITAL</b>	850,000	450,000	(47.06)%
<b>TOTAL AGENCY SUPPORT</b>	1,003,800	939,425	(6.41)%
<b>TOTAL PROJECTS (from reserves)</b>	<u>3,000,000</u>	<u>5,000,000</u>	<u>66.67%</u>
Proposed Budget	<u>11,080,742</u>	<u>12,876,075</u>	<u>16.20%</u>
<b>ENDING BALANCE</b>	<u>6,422,173</u>	<u>5,436,925</u>	<u>(15.34)%</u>



FY2016  
OPERATING AND DEBT SERVICE

	<u>Adopted FY2015</u>	<u>Proposed FY2016</u>	<u>Variance</u>	<u>PERCENTAGE IN BUDGET CHANGE</u>
<b>OPERATING</b>				
District Administration	631,180	592,700	(38,480)	(6.09)%
911 Phone Network	1,902,062	1,706,510	(195,552)	(10.28)%
Computer / CAD Network	1,879,400	1,816,240	(63,160)	(3.36)%
Facilities	<u>614,300</u>	<u>658,975</u>	<u>44,675</u>	<u>7.27%</u>
<b>Total OPERATING</b>	<u>5,026,942</u>	<u>4,774,425</u>	<u>252,517</u>	<u>(5.02)%</u>
<b>NG911 Network Infrastructure (Debt Service)</b>	<u>1,200,000</u>	<u>1,712,225</u>	<u>512,225</u>	<u>42.69%</u>



# FY2016 CAPITAL

	<u>Adopted FY2015</u>	<u>Proposed FY2016</u>	<u>Variance</u>	<u>PERCENTAGE IN BUDGET CHANGE</u>
<b>Building Equipment - Repairs and Replacements</b>	250,000	100,000	(150,000)	(60.00)%
<b>Network Hardware and Software &gt; \$1000</b>	400,000	200,000	(200,000)	(50.00)%
<b>Phone System Equipment</b>	<u>200,000</u>	<u>150,000</u>	<u>(50,000)</u>	<u>(25.00)%</u>
<b>Total OPERATING CAPITAL</b>	<u>850,000</u>	<u>450,000</u>	<u>400,000</u>	<u>(47.06)%</u>



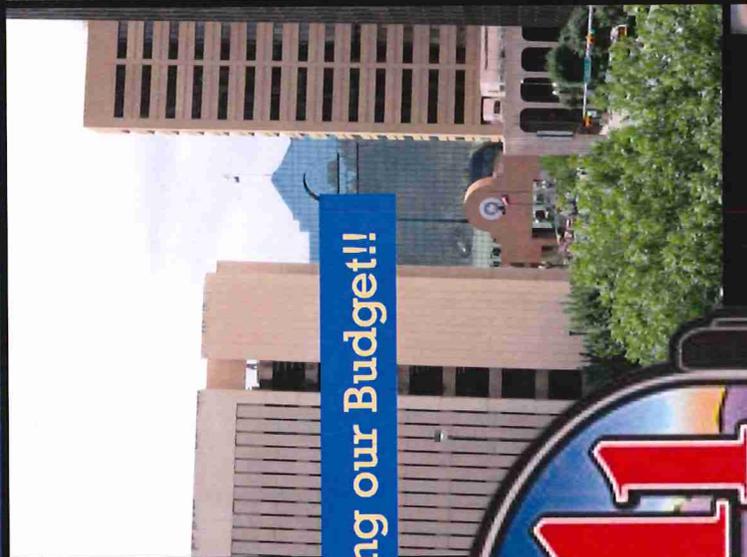
FY2016  
PROJECTS / NG911 INFRASTRUCTURE

	<u>Adopted FY2015</u>	<u>Proposed FY2016</u>	<u>Variance</u>	<u>PERCENTAGE IN BUDGET CHANGE</u>
<b>AGENCY SUPPORT PROGRAMS</b>				
Agency Support Programs	203,800	139,425	(64,375)	(31.58)%
Agency Technology Assistance	500,000	500,000	0	0.00%
Radio Systems Access Support	<u>300,000</u>	<u>300,000</u>	<u>0</u>	<u>0.00%</u>
<b>Total AGENCY SUPPORT PROGRAMS</b>	<b>1,003,800</b>	<b>939,425</b>	<b>64,375</b>	<b>(6.41)%</b>
<b>PROJECTS (from reserves)</b>				
Redundant Site/ NG911	1,500,000	5,000,000	3,500,000	233.33%
Phone System Replacement	<u>1,500,000</u>	<u>0</u>	<u>(1,500,000)</u>	<u>(100.00)%</u>
<b>Total PROJECTS (from reserves)</b>	<b>2,955,000</b>	<b>5,000,000</b>	<b>(2,045,000)</b>	<b>66.67%</b>

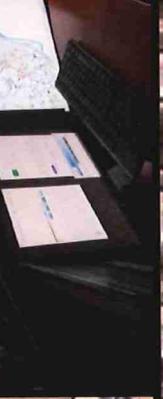


# FY2016 Budget Rollup by Character

	<u>Adopted Budget FY2015</u>	<u>Proposed Budget FY2016</u>	<u>rollup percent variance</u>
<b>Operating Expenditures</b>			
Personnel Costs	1,117,392	1,243,625	11.29%
Training	100,000	100,000	0.00%
Materials and Supplies	26,700	24,700	(7.49)%
Equipment	95,000	65,000	(31.57)%
Contractual	218,000	190,000	(12.84)%
Network System	1,264,000	1,184,000	(6.32)%
9-1-1 Phone System	1,654,950	1,372,100	(17.09)%
Facility	595,900	550,000	(7.70)%
Debt Service	<u>1,200,000</u>	<u>1,712,225</u>	<u>42.68%</u>
<b>Total Expenditures</b>	<u>6,271,942</u>	<u>6,441,650</u>	<u>2.71%</u>



Thank you for reviewing our Budget!!



# 24

**DANNENBAUM ENGINEERING COMPANY — El Paso, LLC**

10737 GATEWAY BLVD WEST, SUITE 112 EL PASO, TEXAS 79935 (915) 629-5077

Change Order No.3  
Date: June 22, 2015

Project: **Socorro Wilton Conners Bridge**

Contractor: International Eagle Enterprises, Inc.  
P.O. Box 26336  
El Paso, Texas 79936

You are hereby requested to comply with the following changes from the contract plans and specifications. This document shall become an amendment to the contract and all provisions of the contract shall apply thereto.

No	ITEM	DESC CODE	DESCRIPTION	UNIT	UNIT PRICE	Original + Previously Revised		New		OVERRUN / UNDERRUN
						QUANTIT Y	ITEM COST	QUANTIT Y	ITEM COST	
1	427		SURFACE FINISH FOR CONCRETE (CONCRETE PAINT)(SURFACE II)	SF	2.75			807.77	2,221.37	2,221.37
2	644		INSTALL SMALL ROADWAY SIGN TY80(1)SA(P)( 30"X30" STOP )	EA	350.00		-	4	1,400.00	1,400.00
3	618		CONDUIT (RM)(2" )(REMOVE)(INSTALL)	LF	140.00			40	5,600.00	5,600.00
4	529	2024	CONCRETE CURB (MOUNTABLE)	LF	5.50	60.0	330.00	-	0	(330.00)
5	531	2015	CONCRETE SIDEWALKS ( 4" )	SY	34.50	732.4	25,267.80	663.40	22,887.30	(2,380.50)
SUM CHANGE ORDER No.3=										6,510.87

**DECREASE IN CONTRACT DOCUMENT**

Sub-total \$0

**INCREASE IN CONTRACT DOCUMENT**

Sub-total \$ 6,510.87

Original Contract: \$ 1,353,760.06  
 General Allowance: \$ 0.00  
 Change Order No. 1 – Plus \$ 40,097.88  
 Change Order No. 2 – Minus \$ (43.20)  
 Change Order No. 3 - Plus \$ 6,510.87  
 Change Order No. 4 – \$  
 General Allowance Balance: \$

Original Contract Time: 174 Working Days  
 Contract time for previous change orders 0 Working Days  
 Contract time this C.O. 3 Working Days  
 Current contract time including this change order: 177 Working Days

**Updated Contract Amount: \$ 1,400,323.61**

**Change Order Justification:**

- 1) Paint Concrete Bridge Rails (Not included in original Bid).
- 2) Install Stop signs at 4 access driveways as requested by EPCWID.
- 3) Relocate 1" Rigid Conduit due to removal of Sidewalks at access driveways at request of EPCWID.
- 4) Omit mountable curb as requested by EPCWID.
- 5) Omit Concrete Sidewalks at access driveways as requested by EPCWID.

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
**Alfredo Corral, President**  
International Eagle Enterprises

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
**Jose L. Reyes, P.E.**  
Senior Project Manager  
Dannenbaum Engineering, El Paso, LLC

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
**Adriana Rodarte**  
City of Socorro Interim City Manager

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2 / Mayor Pro-Tem

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Adriana Rodarte*  
Interim City Manager

# 25

August 17, 2015

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: Discussion and action on the approval of the Interlocal Agreement between the City of Socorro and City of El Paso Environmental Services.**

**SUMMARY**

City of Socorro received the interlocal agreement for environmental services that is pending City Council Approval.

**STATEMENT OF THE ISSUE**

City of Socorro received Interlocal Agreement for Environmental Services, we are still pending the Health Service Agreement.

**FINANCIAL IMPACT**

Account Code (GF/GL/Dept): 08/ 05525

Funding Source:

Amount: \$218,296.00

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

**ALTERNATIVE**

N/A

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

STATE OF TEXAS            )  
  )  
COUNTY OF EL PASO        )

**INTERLOCAL AGREEMENT**

**THIS AGREEMENT** is entered into on the last listed approved date below between the CITY OF EL PASO, TEXAS (“City of El Paso”) and the CITY OF SOCORRO, TEXAS (“City of Socorro”) by and through its duly authorized officials, pursuant to the Interlocal Cooperation Act.

**RECITALS**

**WHEREAS**, the City of El Paso and City of Socorro are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Chapter 791, Texas Government Code; and

**WHEREAS**, the City of El Paso has a Department of Environmental Services; and

**WHEREAS**, this Agreement for interlocal cooperation for the City of El Paso to provide certain environmental services to the City of Socorro is necessary for the mutual advancement of the health and general welfare of the citizens of all jurisdictions concerned; and

**WHEREAS**, the City of Socorro desires to have the City of El Paso’s designated Local Rabies Control Authority serve as the City of Socorro’s designated authority, as necessary pursuant to state law.

**WHEREAS**, the City of Socorro requests assistance from the City’s Animal Services Division as the City of Socorro has no location to house animals that it retrieves or other individuals or entities retrieve within the jurisdictional boundaries of the City of Socorro; and

**WHEREAS**, the City of Socorro will make available and/or transfer to the City of El Paso certain information, in conjunction with goods or services that are being provided by the City of El Paso to the City of Socorro, which is confidential and must be afforded special treatment and protection.

**FOR THESE REASONS**, and in consideration of the mutual promises contained in this Agreement, the City of Socorro and the City of El Paso mutually agree as follows:

1. **SCOPE OF SERVICES.**

1.1 The City of El Paso shall perform the following environmental services by and through its Department of Environmental Services under the terms and conditions hereinafter stated, and the City of Socorro hereby accepts and agrees to the following terms and conditions:

1.1.1 The City of El Paso will provide mosquito control services, including but not limited to, collecting and identifying mosquito species, larviciding, adulticiding, providing enforcement of violations that create mosquito harborage as appropriate, tracking of vector-borne disease, and educating the public regarding disease prevention strategies. Services will be provided in a manner and at a frequency that is consistent with standard public health practices.

1.1.2 The City of El Paso agrees to provide the following animal control services:

1.1.2.1 The City of El Paso will receive at the City's Animal Shelter located at 5001 Fred Wilson Road, El Paso, Texas 79906 (the "Shelter") each animal that the City of Socorro either delivers or requests to be delivered to said Shelter, or that each resident of the City of Socorro delivers to said Shelter. The City of El Paso will board each animal that the City of Socorro delivers or requests to be delivered to said Shelter, or that each resident of the City of Socorro delivers to said Shelter, whether it be in order to reunite said animal with its owner, quarantine, maintain evidence for a legal proceeding, or euthanize and dispose of said animal.

1.1.2.1.1 The City shall recoup from all animal owners who reclaim their animal at the Shelter, prior to releasing an animal to the owner, all applicable fees in order to mitigate charges to the City of Socorro to include the one time impound fee of \$55.00/animal; kenneling fee of \$10.00/day for a dog or cat, and \$15.00/day for an animal other than a dog or cat; and the quarantine fee of \$10.00/day. On a monthly basis, the City will keep track of the amounts recouped directly from City of Socorro animal owners who reclaimed their animal(s) at the Shelter, and shall issue a refund in that amount to the City of Socorro by September 30, 2016.

1.1.2.2 The City of El Paso agrees to provide animal control services as determined to be appropriate by City of El Paso staff and as required

by law, including but not limited to, investigating citizen complaints, conducting periodic patrols to proactively enforce appropriate State animal-related rules and laws and engaging in the impoundment of stray animals, investigation of animal bite reports, quarantine of animals involved in bites, investigation of allegations of animal cruelty, and the euthanasia of animals as necessary.

- 1.1.3 The City of El Paso will include the jurisdictional areas of the City of Socorro within its programs and services for the purpose of the enhancement of the air quality, to include but not be limited to, routine ambient air monitoring, analysis of gasoline samples to ensure compliance with oxygen content, and investigation and enforcement of air related nuisances and other requirements as set forth by the Texas Commission on Environmental Quality and/or the United States Environmental Protection Agency as appropriate.
- 1.2 The City of El Paso agrees that in accordance with the provisions of any and all grants from federal and state agencies that are awarded on a county-wide basis, the City of El Paso will provide services in the jurisdictional areas of the City of Socorro as required under these grant provisions. Provided however, nothing in this Agreement shall obligate the City of El Paso to perform services if the grant funds relating to a particular grant are not currently being paid to the City of El Paso, and in any such instances, the Director of the City of El Paso's Department of Environmental Services shall give written notice to the City of Socorro that the City of El Paso is not providing the particular services for the reason that it has not received funding under the applicable grant. The City of El Paso will provide written notice to the City of Socorro of grant funding which becomes discontinued or terminated, and any election by the City of El Paso not to seek the renewal of grants existing at the effective date of this Agreement.
- 1.3 To the extent allowed by law, the City of Socorro agrees to pass all ordinances and resolutions necessary to give the City of El Paso and City of El Paso personnel jurisdiction to provide environmental service functions in the City of Socorro pursuant to the terms of this Agreement, including its extraterritorial jurisdiction, if

any, where the providing of environmental services is authorized by law, and including the power to issue citations for violations of any ordinances pertaining to the protection of the public health and which pertain to services the City of El Paso agrees to render in accordance with the terms of this Agreement.

- 1.4 The City of El Paso agrees that it will file citations and complaints regarding applicable violations occurring within the territorial limits of the City of Socorro through the City of Socorro Municipal Court. It is agreed that the appropriate personnel from the City of El Paso will be administratively directed to be present at such times as court sessions are set and cases involving said citations and complaints are on the court's docket, without the necessity for the issuance of a subpoena. The City of Socorro Municipal Court will provide reasonable notice of any case settings to the City of El Paso.
- 1.5 The City of El Paso will provide necessary training for employees utilized in providing services under this Agreement, as may be required by law or determined to be appropriate by the City of El Paso, and shall require all such personnel to maintain all required licenses and certifications in accordance with State and Federal laws.
- 1.6 Nothing within the terms of this Agreement shall require the City of El Paso to purchase additional equipment or hire additional personnel in order to comply with the terms of this Agreement.
- 1.7 The City of El Paso agrees that it will keep accurate records of all services provided to the City of Socorro pursuant to this Agreement as part of its routine data collection processes and shall report such activities in its standardized records format to City of Socorro officials, as requested. However, the City of El Paso will not be required to furnish copies of any reports that are maintained on the City's website and available to the City of Socorro from the website.
- 1.8 On or before July 1, 2016, the City of El Paso shall provide to the City of Socorro an initial projection based on the City Manager's filed proposed budget of City of Socorro's potential costs for a new Interlocal Agreement that, if agreed upon, would be effective September 1, 2016. The provision of this initial projection of potential

costs will be used solely for the purposes of facilitating the budgeting process for the City of Socorro for its FY2017 budget.

1.9 It is understood and agreed to between the parties that any portion of this Agreement providing for the delivery of environmental services for which the City of Socorro does not grant legal authority shall be null and void and of no force and effect, and the City of El Paso shall not be obligated to provide those services.

2. **LOCATION OF PERFORMANCE.** The place where most services are to be performed is in the City of Socorro, Texas, and any extraterritorial jurisdiction thereof where the City of El Paso may lawfully provide environmental services as delegated and authorized under this Interlocal Agreement (jurisdictional areas of the City of Socorro). The place where the specific services described in Subsections 1.1.2.1 are to be performed is at the Shelter.

3. **DESIGNATION OF LOCAL RABIES CONTROL AUTHORITY.** The Parties agree that the individual or entity designated by the City to serve as the Local Rabies Control Authority will serve as the Local Rabies Control Authority for the City of Socorro, as necessary pursuant to Section 826.017, Texas Health and Safety Code.

4. **RABIES ORDER.** The Parties expressly agree that the February 15, 1974 Rabies Order of the El Paso County Commissioners' Court, and any lawfully adopted successor orders, shall apply within the jurisdictional areas of the City of Socorro.

5. **TIMES OF PERFORMANCE.** The City of El Paso shall commence the provision of its services on the 1st day of September 2015, and shall terminate on the 31st day of August 2016, regardless of the date of execution of this Agreement.

5.1 In the event of an environmental emergency, such as, but not limited to, a disaster declaration of the City of Socorro, requiring, as a result of the emergency, specific environmental services from the City of El Paso after August 31, 2016, and prior to the signing of a subsequent Interlocal for environmental services between the parties to this Agreement, the required services shall be provided by the City of El Paso to the City of Socorro at the rate described in the present Agreement, and the City of Socorro shall pay for said services at said rate within thirty (30) days of receipt of an invoice from the City of El Paso for said services.

6. **COMPENSATION.**

6.1 The City of Socorro agrees to pay the amount not to exceed TWO HUNDRED EIGHTEEN THOUSAND TWO HUNDRED NINETY SIX AND 00/100 DOLLARS (\$218,296.00) for services rendered in accordance with this Agreement, excluding the services described in Section 5.1. Payments shall be made in equal monthly installments, each in the amount of EIGHTEEN THOUSAND ONE HUNDRED NINETY ONE AND 33/100 DOLLARS (\$18,191.33), with the first payment becoming due and payable on the 1<sup>st</sup> day of September 2015 or within 10 days after the date that the City of Socorro signs this Agreement, whichever is later. The monthly installment described in this Section 6.1 does not include the services described in Section 5.1.

6.2 The Parties acknowledge that the funds paid by the City of Socorro pursuant to Section 6.1 above may not be sufficient in the event of an unexpected occurrence such as an outbreak or epidemic (i.e. rabies, cholera) in the jurisdictional areas of the City of Socorro. The City of Socorro shall name a person to serve as a point of contact to discuss these types of threats, its intervention, and any additional costs that the City of Socorro will need to pay to defray the resulting expenses. Such contact person shall be designated and disclosed to the director of the Department of Environmental Services as of the signing of this Agreement. The comparative Cost Model attached hereto as Appendix A lists the cost per service offered by the City of El Paso to the City of Socorro pursuant to this Agreement.

7. **PAYMENTS PURSUANT TO THIS AGREEMENT.** Payments submitted under this Agreement shall be made payable to the City of El Paso, Attn: Comptroller, PO Box 1890, El Paso, TX 79950-1890. In event that the City of Socorro accrues an arrearage on payment, the City of El Paso Comptroller or any collection agency retained by the City to collect delinquent accounts may add a collection fee of 21% to the account receivable if owing to the City for more than 60 days, pursuant to the El Paso City Code, Ordinance 14700.

8. **LAW GOVERNING CONTRACT.** For purposes of determining the law governing the same, this Agreement is entered into in the City and County of El Paso, State of Texas, and shall be governed by the laws of the State of Texas. Venue shall be in El Paso County, Texas.

8.1 *Authority of the City of El Paso.* The City of Socorro expressly agrees that the City of El Paso shall have authority to enforce all laws and ordinances applicable to

environmental law, including animal regulation, within the city limits and extraterritorial jurisdiction of the City of Socorro, Texas. The City of Socorro further agrees that, in the absence of any conflicting city ordinance, the City of El Paso shall have authority to enforce the laws of the State of Texas and the County of El Paso applicable to environmental law to include animal regulation, within the incorporated limits and extraterritorial jurisdiction of the City of Socorro, Texas. The City of Socorro shall provide certified copies of all the City of Socorro, Texas Ordinances affecting environmental law, including animal regulation upon execution of this Agreement and as requested by the City of El Paso, and to provide copies of all such newly adopted or amended ordinance within 10 days after adoption or amendment. Copies of such ordinances shall be sent to the Director of the City of El Paso Department of Environmental Services.

- 8.2 *Privileges and Immunities.* All privileges and immunities from liability, exemptions from laws, ordinances and rules, pension, relief, disability, worker's compensation, and other benefits which apply to the activities of officers, agents, or employees of the City of El Paso when performing a function shall apply to such officers, agents, or employees to the same extent while engaged in the performance of any of their functions and duties under the terms and provisions of this Agreement. Each party reserves, and does not waive, its rights of sovereign immunity and rights under the Texas Tort Claims Act.
- 8.3 *Governmental Function.* The Parties expressly agree that, in all things relating to this Agreement, the City of El Paso is performing a governmental function, as defined by the Texas Tort Claims Act. The Parties further expressly agree that every act or omission of the City of El Paso, which, in any way, pertains to or arises out of this Agreement falls within the definition of governmental function.
- 8.4 *Exclusion of Incidental and Consequential Damages.* Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, NEITHER PARTY WILL BE LIABLE TO THE OTHER PARTY (NOR TO ANY PERSON CLAIMING RIGHTS DERIVED FROM THE LATTER PARTY'S RIGHTS) FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF

ANY KIND including lost profits, loss of business, or other economic damage, and further including injury to property, mental anguish and emotional distress AS A RESULT OF BREACH OF ANY TERM OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CITY WAS ADVISED, HAD OTHER REASON TO KNOW, OR IN FACT KNEW OF THE POSSIBILITY THEREOF.

8.5 *Intentional Risk Allocation.* Each of the Parties acknowledges that the provisions of this Agreement were negotiated to reflect an informed, voluntary allocation between them of all risks (both known and unknown) associated with the transactions associated with this Agreement. The disclaimers and limitations in this Agreement are intended to limit the circumstances of liability. The remedy limitations, and the limitations of liability, are separately intended to limit the forms of relief available to the Parties.

9. **TERMINATION.** This Agreement may be terminated in whole or in part by either party upon sixty days written notice to the other party at the following addresses, or at a new address as provided in writing to the nonmoving party by a party which has moved its physical location within thirty (30) days of said relocation without the necessity of amending this contract:

CITY OF EL PASO:           City of El Paso  
                                  Attn: City Manager  
                                  P.O. Box 1890  
                                  El Paso, Texas 79950-1890

CITY OF SOCORRO:        City of Socorro  
                                  Attn: Mayor  
                                  124 South Horizon Blvd.  
                                  Socorro, Texas 79927

All payments by the City of Socorro under this Agreement are payable only out of current City of Socorro revenues. In the event that funds relating to this Agreement do not become available, such as by City of Socorro City Council not appropriating the funds, the City of Socorro shall have no future obligation to pay or perform any future services related herein to the City of El Paso for the City of Socorro's fiscal year during which time such funding is not available or appropriated; however, all services that have been provided by the City of El Paso shall be paid in accordance with Sections 6 and 7 of this Agreement. Should the City of Socorro experience a funding unavailability related to the services described in this Agreement, the City of Socorro shall

immediately provide written notification to the City of El Paso of such case and either party may choose to terminate the Agreement subject to this Section 9. In the event that the City of Socorro notifies the City of El Paso that the City of Socorro is experiencing a funding unavailability related to this Agreement, the City of El Paso shall immediately cease providing the services described in this Agreement to the City of Socorro except as required by related grant funding requirements to which the City of El Paso must adhere.

10. **INDEPENDENT CONTRACTORS.** The City of El Paso and the City of Socorro are independent legal entities. Nothing in this Agreement shall be construed to create the relationship of employer and employee, or principal and agent, or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms of this Agreement. Neither the City of El Paso nor the City of Socorro nor any of their respective agents or employees shall control or have any right to control the activities of the other party in carrying out the terms of this Agreement.

11. **SEVERABILITY.** Every provision of this Agreement is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

12. **HEADINGS.** The headings of sections and subsections of this Agreement are for reference only and will not affect in any way the meaning or interpretation of this Agreement.

13. **ENTIRE AGREEMENT; AMENDMENTS.** This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and no amendment, modification or alteration of the terms shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties hereto. The parties reserve the right to amend this Agreement in the event either party should experience an unforeseen, significant impact to their respective budget allocated for the services addressed in this Agreement.

*(Signature pages follow)*

STATE OF TEXAS        )  
                                  )  
COUNTY OF EL PASO    )

**INTERLOCAL AGREEMENT**

Signature page for the City of El Paso, Interlocal Agreement between the City of El Paso and the City of Socorro.

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**CITY OF EL PASO**

\_\_\_\_\_  
Oscar Leeser  
Mayor

ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Josette Flores  
Assistant City Attorney

\_\_\_\_\_  
Ellen A. Smyth, P.E., Director  
Environmental Services Department

*(Signatures continue on the following page)*

STATE OF TEXAS        )  
                                  )  
COUNTY OF EL PASO    )

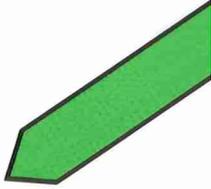
**INTERLOCAL AGREEMENT**

Signature page for the City of Socorro Interlocal Agreement between the City of El Paso and the City of Socorro.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**CITY OF SOCORRO**

\_\_\_\_\_  
The Hon. Jesse Ruiz, Mayor  
Mayor



ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
City of Socorro Clerk

\_\_\_\_\_  
City of Socorro Attorney

**APPENDIX A**  
**DEPARTMENT OF ENVIRONMENTAL SERVICES**  
**COST MODEL – PER ACTIVITY (ANIMAL SERVICES & VECTOR CONTROL)**  
**/PER CAPITA (AIR QUALITY)**

FY16	El Paso	Anthony	Clint	Horizon	Socorro	Vinton	El Paso County	San Elizario	Total Operational Cost
Animal Shelter	2,856,073	17,568	13,851	87,838	102,702	4,730	270,322	21,959	3,375,043
Animal Control Officers	2,295,098	12,420	5,796	42,129	75,248	4,383	-	146	2,435,221
Vector Control	602,112	11,191	6,432	10,277	32,041	2,078	114,136	92	778,359
Air Quality (per capita)	168,380	1,300	240	4,341	8,304	524	24,609	2,433	210,131
<b>Grand Total</b>	<b>5,921,664</b>	<b>42,478</b>	<b>26,319</b>	<b>144,585</b>	<b>218,296</b>	<b>11,715</b>	<b>409,067</b>	<b>24,630</b>	<b>6,798,754</b>
<b>Percent of Total Cost</b>	<b>87.10%</b>	<b>0.62%</b>	<b>0.39%</b>	<b>2.13%</b>	<b>3.21%</b>	<b>0.17%</b>	<b>6.02%</b>	<b>0.36%</b>	<b>100.00%</b>

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodriguez**  
District 2-Mayor ProTem

**Victor Perez**  
District 3

**Vacant**  
District 4

**Adriana Rodarte**  
Interim-City Manager

#20

**DATE: August 20, 2015**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: KARINA HAGELSIEB**

**SUBJECT: DISCUSSION AND ACTION ON APPROVING THE UNAUDITED FINANCIAL REPORTS FOR JULY 2015.**

**SUMMARY**

This action approves the unaudited financial reports through July 31, 2015.

**STATEMENT OF THE ISSUE**

Section 3.12 (E) of the City of Socorro's Charter states

*The City Council shall, at the end of each month, prepare or have prepared under its direction, a statement as to financial receipts and disbursements for that particular month, and shall have such statement no later than the 25<sup>th</sup> day of the following month and shall have a copy of said statement available in the office of the City Secretary for examination and a copy will be made, at a reasonable charge, for those who request one.*

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

None

**STAFF RECOMMENDATION**

The Staff is recommending the approval of this item.

**City of Socorro**

**General Fixed Assets Unaudited Trial Balance**

**For the period ending July 31, 2015**

Account Code	Account Title	Debit Balance	Credit Balance
01300	Security Deposits	5,000.00	
01311	Machinery & Equipment	1,934,467.98	
01312	Vehicles	1,538,541.96	
01320	Buildings and Improvements	596,812.64	
01321	Buildings and Improvements	1,048,693.23	
01331	Office Furniture and Fixtures	416,177.11	
01341	Land	2,110,398.33	
01345	Software	55,377.19	
01352	Work in Progress	1,661,387.13	
01353	Infrastructure	19,090,498.39	
01366	Leasehold Improvements	212,942.34	
01511	Accum. Dep - Machinery & Equip		1,288,162.94
01512	Accum. Dep - Vehicles		1,225,735.82
01521	Accum. Dep - Buildings		454,892.37
01531	Accum. Dep - Office Furniture		252,059.42
01545	Accum. Dep - Software		55,377.57
01553	Accum. Dep - Infrastructure		7,252,395.05
01566	Accum. Dep - Leasehold Improve.		89,281.86
03100	Fund Balance-Restricted	6,697,442.42	
03250	Investment in Fixed Assets		<u>24,749,833.69</u>
Report Total		<u>35,367,738.72</u>	<u>35,367,738.72</u>
Report Difference		<u>0.00</u>	

**City of Socorro**  
**Debt Service Unaudited Trial Balance**  
**For the period ending July 31, 2015**

Account Code	Account Title	Debit Balance	Credit Balance
01001	Wells Fargo- Debt Service	523,035.62	
01200	Property Taxes Receivable	262,186.98	
01205	Allowance		251,956.08
02200	Inter-Fund Payable		15,394.57
03000	Fund Balance-Unrestricted	10,173,860.04	
03100	Fund Balance-Restricted		10,264,198.27
04201	Property Taxes		1,720,790.45
04206	Delinquent Prop Tax Rev		61,064.39
05528	Interest Charges	514,321.12	
05529	Principal Payments	<u>840,000.00</u>	
Report Total		<u>12,313,403.76</u>	<u>12,313,403.76</u>
Report Difference			<u>0.00</u>

**City of Socorro**  
**Capital Assets Unaudited Trial Balance**  
**For the period ending July 31, 2015**

Account Code	Account Title	Debit Balance	Credit Balance
01022	Unrealized Appreciation	0.61	
01040	CO-2001 Series	315.00	
01048	Wells Fargo- Capital Projects	157,223.97	
01050	Cash-2014 CO	9,830,337.67	
01100	Accounts Receivable	147,998.00	
02000	Accounts Payable Clearing Acct		293,993.82
02004	Accounts Payable		11,060.49
03000	Fund Balance-Unrestricted		19,236,956.16
03100	Fund Balance-Restricted	8,101,611.42	
03310	Fund Balance-Designated St.Pr		169,102.00
04404	Interest Earned		72.71
04903	Miscellaneous Income		15.68
07150	01CO's Rio Vista Renov Exp.	23,864.80	
07550	CERTIFICATE OF OBLIGATION 2012	1,444,262.88	
07551	Certificate of Obligation 2014	5,586.51	
01050	Cash-2014 CO		1,287,820.17
04404	Interest Earned		3,476.94
07551	Certificate of Obligation 2014	<u>1,291,297.11</u>	
Report Total		<u>21,002,497.97</u>	<u>21,002,497.97</u>
Report Difference		<u>0.00</u>	

#27

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodriguez**  
District 2

**Victor Perez**  
District 3 – Mayor Pro Tem

**Joseph E. Bowling**  
District 4

**Willie Norfleet, Jr.**  
City Manager

**DATE: 05/28/2015**

**TO: Council**

**FROM: Mayor Jesus Ruiz**

**SUBJECT: Approval to allow District 1 Representative Sergio Cox and other City staff to TML Annual Conference on September 22-25 in San Antonio, TX**

**SUMMARY**

TML will be having their annual conference in September and Mr. Cox would like to attend. I will not be attending this conference and we can allow other staff members or Council members to attend as well.

**BACKGROUND**

n/a

**STATEMENT OF THE ISSUE**

See above

**FINANCIAL IMPACT**

Attached in back up

**ALTERNATIVE**

None

**COUNCIL MEMBER RECOMMENDATION**

**Approve item**

## Navigation



## Registration

### Registration and housing for the TML 103rd Annual Conference opens on Tuesday, July 14, at 10:00 a.m. CDT.

The conference will be held September 22-25 at the Henry B. Gonzalez Convention Center in San Antonio. Visit [www.tmlconference.org/registerinfo](http://www.tmlconference.org/registerinfo) to see complete registration information. Visit [www.tmlconference.org/housing](http://www.tmlconference.org/housing) to see complete housing information.

Conference delegates must register for the conference before booking a hotel room. **You will need your member ID to register.** Visit the [TML Member ID Search](#) to find your personal Member ID. For assistance, please contact us at [database@tml.org](mailto:database@tml.org).

**Important Note:** If you cancel your conference registration, you must also cancel your room reservation separately.

### To Register Online:

[Click Here](#)

### To Register by Mail:

[Click Here](#)

## 2015 TML Annual Conference and Exhibition Registration Fees

Registration	TML Member	Non-TML Member
Full Registration, Online by August 19	\$295	\$445
Full Registration, Online after August 19	\$345	\$495
Full Registration, Mail/Fax by August 19	\$320	\$470
Full Registration, Mail/Fax after August 19	\$370	\$520
One-Day Registration, Online	\$160	\$285
One-Day Registration, Mail/Fax	\$185	\$310
Spouse/Guest (does not apply to city official or employee)	\$50	\$50
Thursday TML Risk Pools' Breakfast	N/C	N/C
Thursday Delegate Luncheon	\$40	\$40
Friday Delegate Brunch	\$35	\$35

Texas Municipal League 103rd Annual Conference and Exhibition

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# Select Departing Flight: El Paso, TX to San Antonio, TX

Modify Search  Round Trip  One-Way

Additional Search Options

From:  To:

+ Add another flight

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SEP 16 WED  
SEP 17 THU  
SEP 18 FRI  
SEP 19 SAT  
SEP 20 SUN  
**SEP 21 MON**

SEP 22 TUE  
SEP 23 WED  
SEP 24 THU  
SEP 25 FRI  
SEP 26 SAT

**Flexible dates?**  
Search the low fare calendar.

All fares are rounded up to the nearest dollar.

Depart	Arrive	Flight #	Routing	Travel Time	Business Select \$326 - \$335	Anytime \$310 - \$319	Wanna Get Away \$106 - \$205
5:45 AM	10:45 AM	9 8	1 stop Change Planes DAL	4h 00m	<input type="radio"/> \$335	<input type="radio"/> \$319	<input type="radio"/> \$205
→ 6:15 AM	8:40 AM	1559	Nonstop	1h 25m	<input type="radio"/> \$326	<input type="radio"/> \$310	<input type="radio"/> \$106
8:55 AM	2:25 PM	1985 466	1 stop Change Planes DAL	4h 30m	<input type="radio"/> \$335	<input type="radio"/> \$319	<input type="radio"/> \$173
9:00 AM	2:55 PM	425 172	1 stop Change Planes PHX	4h 55m	<input type="radio"/> \$335	<input type="radio"/> \$319	Unavailable
→ 10:20 AM	12:45 PM	2108	Nonstop	1h 25m	<input type="radio"/> \$326	<input type="radio"/> \$310	<input type="radio"/> \$106
11:10 AM	6:35 PM	1374 614	1 stop Change Planes PHX	6h 25m	<input type="radio"/> \$335	<input type="radio"/> \$319	<input type="radio"/> \$205
1:30 PM	7:10 PM	2570 41	1 stop Change Planes HOU	4h 40m	<input type="radio"/> \$335	<input type="radio"/> \$319	<input type="radio"/> \$114
→ 4:50 PM	7:10 PM	382	Nonstop	1h 20m	<input type="radio"/> \$326	<input type="radio"/> \$310	<input type="radio"/> \$106
6:20 PM	10:35 PM	3211 171	1 stop Change Planes DAL	3h 15m	<input type="radio"/> \$335	<input type="radio"/> \$319	<input type="radio"/> \$114

earn 3,482 pts

# Select Returning Flight: San Antonio, TX to El Paso, TX

First 2 Bags Fly Free®. Weight, size & excess limits apply. | Gov't taxes & fees now included

SEP 20 SUN  
SEP 21 MON  
SEP 22 TUE  
SEP 23 WED  
SEP 24 THU  
**SEP 25 FRI**

SEP 26 SAT  
SEP 27 SUN  
SEP 28 MON  
SEP 29 TUE  
SEP 30 WED

**Flexible dates?**  
Search the low fare calendar.

All fares are rounded up to the nearest dollar.

Depart	Arrive	Flight #	Routing	Travel Time	Business Select \$326 - \$335	Anytime \$310 - \$319	Wanna Get Away \$116 - \$173
6:05 AM	8:25 AM	1278	1 stop No Plane Change	3h 20m	<input type="radio"/> \$330	<input type="radio"/> \$314	<input type="radio"/> \$143

6:25 AM	6:55 AM	384	Nonstop	1h 30m	<input type="radio"/> \$326	<input type="radio"/> \$310	<input type="radio"/> \$116
10:35 AM	1:05 PM	927 2569	1 stop Change Planes DAL	3h 30m	<input type="radio"/> \$335	<input type="radio"/> \$319	Unavailable
11:30 AM	12:00 PM	8	Nonstop	1h 30m	<input type="radio"/> \$326	<input type="radio"/> \$310	<input type="radio"/> \$116
11:55 AM	3:35 PM	3074 604	1 stop Change Planes HOU	4h 40m	<input type="radio"/> \$335	<input type="radio"/> \$319	<input type="radio"/> \$147
12:45 PM	4:15 PM	3104 379	1 stop Change Planes DAL	4h 30m	<input type="radio"/> \$335	<input type="radio"/> \$319	Unavailable
1:20 PM	5:00 PM	350 1647	1 stop Change Planes PHX	4h 40m	<input type="radio"/> \$335	<input type="radio"/> \$319	Unavailable
2:00 PM	4:15 PM	261 379	1 stop Change Planes DAL	3h 15m	<input type="radio"/> \$335	<input type="radio"/> \$319	Unavailable
5:15 PM	5:45 PM	32	Nonstop	1h 30m	<input type="radio"/> \$326	<input type="radio"/> \$310	<input type="radio"/> \$116
7:10 PM	9:55 PM	614 502	1 stop Change Planes DAL	3h 45m	<input type="radio"/> \$335	<input type="radio"/> \$319	<input type="radio"/> \$173
8:15 PM	10:35 PM	1003 1283	1 stop Change Planes HOU	3h 20m	<input type="radio"/> \$335	<input type="radio"/> \$319	<input type="radio"/> \$124

*Best options*

Save up to \$375\* with Flight + Hotel or Price selected flight(s)

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**Important Fare & Schedule Information**

All fares and fare ranges are subject to change until purchased.  
 Flight ontime performance statistics can be viewed by clicking on the individual flight numbers.  
 All fares and fare ranges listed are per person for each way of travel.  
 "Unavailable" indicates the corresponding fare is unavailable for the selected travel date(s), the search did not meet certain fare requirements, or the flight has already departed.  
 "Sold Out" indicates that flight is sold out for the corresponding fare type.  
 "Invalid w/ Depart or Return Dates" indicates that our system cannot return a valid itinerary option(s) with the search criteria submitted. This can occur when flights are sold out in one direction of a roundtrip search or with a same-day roundtrip search. These itineraries may become valid options if you search with a different depart or return date and/or for a one way flight instead.  
 "Travel Time" represents the total elapsed time for your trip from your departure city to your final destination including stops, layovers, and time zone changes.  
 Along with our everyday low fares you may inquire about our discounts off the "Anytime" fare for [infant](#), [child \(2-11\)](#), and [military](#) fares by calling 1-800-I-FLY-SWA (1-800-435-9792).  
**Group Reservations:** Ten or more Customers traveling from/to the same origin/destination. Discounts vary. Call 1-800-433-5368.  
 \*Savings based on Southwest Vacations Flight + Hotel package bookings of 5 or more nights on [www.southwestvacations.com](http://www.southwestvacations.com) from June 1, 2015 through October 31, 2015, as compared to the price of the same components booked separately on southwest.com. Savings on any given package will vary based on the selected origin, destination, travel dates, number of passengers, hotel property, length of stay, car rental, and activity tickets. Savings may not be available on all packages.

# 28

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Maria Reyes**  
District 1 / Mayor Pro-Tem



**Gloria M. Rodríguez**  
District 2

**Mary B. García**  
District 3

**Anthony Gandara**  
District 4

**Adriana Rodarte**  
City Manager

**DATE: August 13, 2015**

**TO: Mayor and Council**

**FROM: Rene Rodriguez**

**SUBJECT: Charter Commission**

**SUMMARY**

**Discussion and action to appoint Suky Ramos to the Charter Commission.**

**BACKGROUND**

**The council had discussed possible changes to the charter and need to start appoint commissioners to review and suggest changes.**

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**None**

**ALTERNATIVE**

**No to proceed with charter changes**

**STAFF RECOMMENDATION**

**Approve**