

Jesus Ruiz
Mayor

Rene Rodriguez
At Large/Mayor Pro Tem

Sergio Cox
District 1



Gloria M. Rodriguez
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
City Manager

**NOTICE OF REGULAR COUNCIL MEETING
OF THE CITY COUNCIL
OF THE
CITY OF SOCORRO**

.....
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.

.....
NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON THURSDAY THE 7th DAY OF APRIL, 2016 AT 6:00 P.M. AT THE CITY HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH TIME THE FOLLOWING WILL BE DISCUSSED:

1. Call to order
2. Pledge of Allegiance and a Moment of Silence
3. Establishment of Quorum

PUBLIC COMMENT

4. **Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

NOTICE TO THE PUBLIC

ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY

COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.

ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.

ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.

CONSENT AGENDA

5. *Excuse* absent Council Members. *Olivia Navarro*
6. *Approval* of Regular Council Meetings Minutes of March 3, and March 17, 2016. *Olivia Navarro*

PUBLIC HEARINGS/ORDINANCES

7. *Introduction, First Reading and Calling for a Public Hearing* of an Ordinance an Ordinance of the City of Socorro, Texas, amending Chapter 2, Article IV, Division 7, Section 2-266 of the Code of Ordinances of the City of Socorro, Texas, authorizing the Historical Landmark Commission to assume the powers and duties of the Museum Commission, eliminating the Museum Commission, and repealing Chapter 2, Article IV, Division 5, (Sections 2-233 to 2-256) of the Code of Ordinances of the City of Socorro, Texas. *Adriana Rodarte*

REGULAR AGENDA

HUMAN RESOURCES DEPARTMENT

8. *Discussion and action* to approve amendment to job title and job description from Assistant City Clerk to Executive Assistant with a salary ranging from \$30,000.00 to 40,000.00. *Rosio Marin*

GRANTS

9. *Discussion and action* on Resolution authorizing the City of Socorro to submit a grant application to 2017 Local Border Security Program (LBSP) in the amount of \$44,930.60 for police overtime. *Anibal Olague*

POLICE DEPARTMENT

10. *Discussion and action* regarding purchase of three police vehicles for a total amount of \$131,967.70. Two Chevolet Tahoes and one Ford Explorer. Purchasing Cooperative: Flood Preparedness Capital Plan. *Chief Maldonado/Victor Reta*

PLANNING AND ZONING

11. ***Discussion and action*** on the event fee waiver request for Saints Peter and Paul Church Bazaar from June 24 to June 26, 2016. ***Sam Leony***

CITY MANAGER

12. ***Discussion and action*** to approve the FY2016-2017 budget calendar. ***Adriana Rodarte***
13. ***Discussion and action*** regarding petition for paving, lighting and other improvements in District 1. ***Adriana Rodarte***
14. ***Discussion and action*** regarding acceptance of vehicle donated to the City of Socorro by The Travelers Indemnity Company and to authorize the City Manager or her designee to execute a vehicle transfer agreement. ***Adriana Rodarte***

MAYOR AND COUNCIL

15. ***Discussion and action*** to direct Dannenbaum Engineering to prepare a design for Passmore Expansion. ***Anthony Gandara***

EXECUTIVE SESSION

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY

Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT

Section 551.074 PERSONNEL MATTERS

Section 551.076 DELIBERATION REGARDING SECURITY

Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

Discussion on the following:

16. ***Discussion and action*** on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters. ***Adriana Rodarte***
17. ***Discussion and action*** on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters. ***Adriana Rodarte***
18. ***Discussion and action*** regarding pending litigation and receive status report regarding pending litigation. ***Adriana Rodarte***

19. The application by Texas Gas Service Company, a division of ONE Gas, Inc., to change rates [551.071]. *James A. Martinez*

20. Adjourn

DATED THIS 4TH DAY OF APRIL, 2016.

By: *Olivia Navarro*
Olivia Navarro, City Clerk

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

DATED THIS 4TH DAY OF APRIL, 2016.

By: *Olivia Navarro*
Olivia Navarro, City Clerk

Agenda posted: *4-4-16 @ 3:27 PM*
Removed: _____ Time: _____ by: _____

Jesus Ruiz
Mayor

Rene Rodriguez
At Large/Mayor Pro Tem

Sergio Cox
District 1



Gloria M. Rodríguez
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
City Manager

**REGULAR COUNCIL MEETING MINUTES
MARCH 3, 2016 @ 6:00 P.M.**

MEMBERS PRESENT:

Mayor Jesus Ruiz
Victor Perez
Sergio Cox
Gloria M. Rodriguez

MEMBERS ABSENT:

Rene Rodriguez (*Arrived to meeting at 6:06 p.m.*)
Anthony Gandara

STAFF PRESENT:

Adriana Rodarte, City Manager
Olivia Navarro, City Clerk
David Mirazo, City Attorney

Miguel Rosas, Interim Public Works Director
Victor Reta, Recreation Centers Supervisor
Chief Carlos Maldonado
Lt. Eddie Smith
Rosio Marin, Interim HR Director
Sgt Moore
Omar Guevara, IT

1. CALL TO ORDER

The meeting was called to order at: 6:00 p.m.

2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

Pledge of Allegiance was led by Miguel Rosas

3. ESTABLISHMENT OF QUORUM

A quorum was established with four members present.

4. PUBLIC COMMENT

Daniel Hernandez spoke during Public Comment.

Rene Rodriguez arrived to the meeting at 6:06 p.m.

PRESENTATION

5. PRESENTATION BY ROBERTO FLORES, REGARDING UPDATES TO THE CITY OF SOCORRO, TXDOT PROJECTS. ADRIANA RODARTE

Robert Flores made presentation.

CONSENT AGENDA

6. EXCUSE ABSENT COUNCIL MEMBERS. OLIVIA NAVARRO

7. APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF FEBRUARY 18, 2016. OLIVIA NAVARRO

8. APPROVAL TO APPOINT CRISTHYAN GUZMAN TO THE BOARD OF ADJUSTMENTS. MAYOR JESUS RUIZ

9. SWEARING IN OF NEWLY APPOINTED COMMISSIONER. MAYOR JESUS RUIZ

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to approve the Consent Agenda. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Anthony Gandara

Cristhyan Guzman was not present to be sworn in.

REGULAR AGENDA

GRANTS

10. DISCUSSION AND ACTION TO APPROVE RESOLUTION 495 AND AUTHORIZE THE CITY OF SOCORRO TO SUBMIT A GRANT APPLICATION TO THE HOMELAND SECURITY GRANTS DIVISION OF THE GOVERNOR'S OFFICE. ANIBAL OLAGUE

A motion was made by Victor Perez seconded by Rene Rodriguez to *approve item number ten (10)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Anthony Gandara

11. DISCUSSION AND ACTION TO AUTHORIZE THE CITY OF SOCORRO TO SUBMIT A GRANT APPLICATION TO THE EL PASO METROPOLITAN PLANNING ORGANIZATION 5310 SENIOR TRANSPORTATION PROGRAM IN THE AMOUNT OF \$65,300.00 TO PURCHASE ADA ACCESSIBLE VEHICLE FOR THE RIO VISTA COMMUNITY CENTER. THE CITY WILL MAKE A CONTRIBUTION OF \$13,060.00 AS MATCH FOR THE PROJECT.
ANIBAL OLAGUE

A motion was made by Gloria M. Rodriguez seconded by Victor Perez to *approve item number eleven (11)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Anthony Gandara

CITY MANAGER

12. DISCUSSION AND ACTION ON APPROVING RESOLUTION 494 FOR BANK SIGNATORIES.
ADRIANA RODARTE

A motion was made by Gloria M. Rodriguez seconded by Victor Perez to *approve item number twelve (12)*.

An amended motion was made by Gloria M. Rodriguez seconded by Victor Perez to *include the Chief of Police for bank signatories*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Anthony Gandara

MAYOR AND COUNCIL

A motion was made by Victor Perez seconded by Rene Rodriguez to *move up item number fifteen (15) to be next on the agenda*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Anthony Gandara

15. DISCUSSION AND ACTION ON THE 2016 OVERLAY PROJECT.

MAYOR JESUS RUIZ

Presentation by Miguel Rosas, Interim Public Works Director. *(See Exhibit "A")*.

A motion was made by Rene Rodriguez seconded by Victor Perez to *approve item number fifteen (15)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Anthony Gandara

13. DISCUSSION AND ACTION TO ADD FRAY HOLGUIN TO THE LIST OF STREETS TO BE PAVED IN 2016 FOR DISTRICT 4. MAYOR JESUS RUIZ

Presentation by Miguel Rosas, Interim Public Works Director. *(See Exhibit "A")*.

A motion was made by Rene Rodriguez seconded by Sergio Cox to *approve item number thirteen (13)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Anthony Gandara

14. DISCUSSION AND ACTION TO ADD STREETS IN MCADOO SUBDIVISION THAT HAVE NOT BEEN PAVED YET AND WERE RATED AS A 4 OR 5 TO THE LIST OF STREETS TO BE PAVED IN 2016 IN DISTRICT 1 AFTER THE FULL COMPLETION OF PAVING IN DISTRICTS 3 AND 4. MAYOR JESUS RUIZ

Presentation by Miguel Rosas, Interim Public Works Director. *(See Exhibit "A")*.

A motion was made by Gloria M. Rodriguez seconded by Rene Rodriguez to *approve item number fourteen (14)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Anthony Gandara

16. DISCUSSION AND ACTION REGARDING THE 30TH ANNIVERSARY OF THE INCORPORATION OF THE CITY OF SOCORRO.

MAYOR JESUS RUIZ

A motion was made by Rene Rodriguez seconded by Sergio Cox to *include the 30th anniversary with the Chile War Festival*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Anthony Gandara

A motion was made by Victor Perez seconded by Rene Rodriguez to *move into Executive Session at this time*. Motion passed

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Anthony Gandara

**THE CITY COUNCIL CONVENED INTO EXECUTIVE SESSION AT 6:51
P.M.**

EXECUTIVE SESSION

**THE CITY COUNCIL RECONVENED BACK IN OPEN SESSION AT 7:20
P.M.**

17. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS. *ADRIANA RODARTE*

18. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS. *ADRIANA RODARTE*

19. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION. *ADRIANA RODARTE*

20. CONSULTATION WITH LEGAL COUNSEL REGARDING PROPRIETY OF COMMUNICATIONS BETWEEN MEMBERS OF CITY COUNCIL AND CITY EMPLOYEES AND POLICIES AND PROCEDURES FOR AND LIMITS REGARDING SAME [551.071]. *MAYOR JESUS RUIZ*

A motion was made by Victor Perez seconded by Gloria M. Rodriguez to *delete items seventeen (17) through twenty (20)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Anthony Gandara

21. DISCUSSION AND ACTION REGARDING TERMS AND CONDITIONS OF EMPLOYMENT FOR THE CITY MANAGER AND TO AUTHORIZE THE MAYOR OR HIS DESIGNEE TO EXECUTE AN EMPLOYMENT CONTRACT [551.071 AND 551.074]. **JAMES A. MARTINEZ**

A motion was made by Gloria M. Rodriguez seconded by Victor Perez to *approve the contract with a salary of \$120,000.00, and up to 3% bonus increase after the first year and up to 5% bonus increase after the second year based on evaluations; and to notify council at least five days in advance of taking vacation and personal leave unless it is an emergency and to notify staff and council who will be left in charge of the city during her absence.* Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Anthony Gandara

22. DISCUSSION AND ACTION ON APPLICATION OF EL PASO ELECTRIC COMPANY TO CHANGE RATES FILED ON AUGUST 10, 2015 [557.071]. **JAMES A. MARTINEZ**

A motion was made by Rene Rodriguez seconded by Victor Perez to *accept the attorney's recommendation.* Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Anthony Gandara

23. ADJOURN

A motion was made by Victor Perez seconded by Rene Rodriguez to *adjourn at 7:24 p.m.*

Ayes: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Anthony Gandara

Jesus Ruiz, Mayor

Olivia Navarro
City Clerk

Date minutes were approved

Exhibit "A"



Paving Project 2016

Socorro
Public Works Department



PW

Serving the Community with Pride
Sirviendo a la Comunidad con Orgullo



STREETS TO BE PAVED



- Figueroa
- Dindinger
- Jolla del Valle
- Valle Buenavida
- Valle del Carmen
- Valle del Centro
- Valle del Este
- Valle del Paseo
- Valle del Rio
- Valle Hermoso
- Valle Lindo
- Valle Los Coronados
- Valle Los Nogales
- Valle Palos Verdes
- Valle Pintaresco
- Valle Rojo
- Valle Viejo
- Carrillo*
- Corinth
- Fresquez
- Galleon*
- Holguin
- Hovey
- Juanita Duran
- Page
- Samuel
- Fray olguin(pending)
- Sparks

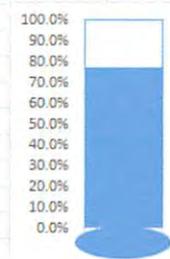
* Recommendations



Paving Schedule



2016 Overlays Cost Tracker							As of 3/3/2016		Cost/mile asphalt + oil	Cost/mile asphalt + base	Total Cost/Mile
Street	Loads	Tons	Asphalt Cost	Other Costs	Total	Length	Price per Mile				
D4	Figueroa	16	399.88	\$ 24,792.56	\$ 24,792.56	0.28	\$ 88,544.86			\$ 102,785.12	
	Dindinger					0.81					
	Jolla del Valle	8.50	211.16	\$ 13,091.92	\$ 13,091.92	0.14	\$ 93,513.71				
	Valle Buenavida	13	251.86	\$ 15,615.32	\$ 15,615.32	0.15	\$ 104,102.13				
	Valle del Carmen	14	310.95	\$ 19,278.90	\$ 19,278.90	0.20	\$ 96,394.50				
	Valle del Centro	18	434.92	\$ 26,965.04	\$ 26,965.04	0.36	\$ 74,902.89	Estimated completion cost		\$ 629,456.08	
	Valle del Este	9	216.23	\$ 13,406.26	\$ 13,406.26	0.15	\$ 89,375.07	loads/mile		65.3	
	Valle del Paseo	29	877.23	\$ 54,388.26	\$ 54,388.26	0.48	\$ 89,375.07				
	Valle del Rio	7	151.78	\$ 9,410.36	\$ 9,410.36	0.19	\$ 49,528.21	Year (est)	369	25	
	Valle Hermoso	16	343.49	\$ 21,296.38	\$ 21,296.38	0.19	\$ 112,086.21	Loads to date	309	21	
	Valle Lindo	31	641.80	\$ 39,791.60	\$ 39,791.60	0.51	\$ 78,022.75	Remaining	60	4	
	Valle Los Coronados	8	199.66	\$ 12,378.92	\$ 12,378.92	0.13	\$ 95,222.46	Days to complete		12	
	Valle Los Nogales	23	496.00	\$ 30,752.00	\$ 30,752.00	0.30	\$ 102,506.67	(incl. prep/follow-up)			
	Valle Palos Verdes	22	452.42	\$ 28,050.04	\$ 28,050.04	0.34	\$ 82,500.12				
	Valle Pintoresco	11	275.70	\$ 17,093.40	\$ 17,093.40	0.20	\$ 85,467.00				
	Valle Rojo	36	1508.13	\$ 93,504.06	\$ 93,504.06	0.37	\$ 252,713.68				
	Valle Viejo	10	216.32	\$ 13,411.84	\$ 13,411.84	0.13	\$ 103,168.00				
D3	Carillo			\$ -	\$ -	0.24	\$ -				
	Corinth	2	40.00	\$ 2,480.00	\$ 2,480.00	0.03	\$ 82,666.67				
	Fresquez	8	194.42	\$ 12,054.04	\$ 12,054.04	0.16	\$ 75,337.75				
	Galleon			\$ -	\$ -	0.15	\$ -				
	Holguin			\$ -	\$ -	0.19	\$ -				
	Hovey	10	234.20	\$ 14,520.40	\$ 14,520.40	0.14	\$ 103,717.14				
	Juanita Duran	2.5	59.33	\$ 3,678.46	\$ 3,678.46	0.08	\$ 45,980.75				
	Page	11.5	263.10	\$ 16,312.20	\$ 16,312.20	0.14	\$ 116,515.71				
	Samuel	3.5	62.93	\$ 3,901.66	\$ 3,901.66	0.06	\$ 65,027.67				
Shared	Base										
Costs	Tac Oil										
	Stabilization										
	Totals	309	7841.51	\$ 486,173.62	\$ -	\$ 486,173.62	6.12				
						Miles complete	4.73				
						% complete	77.2%				





CONTINUED



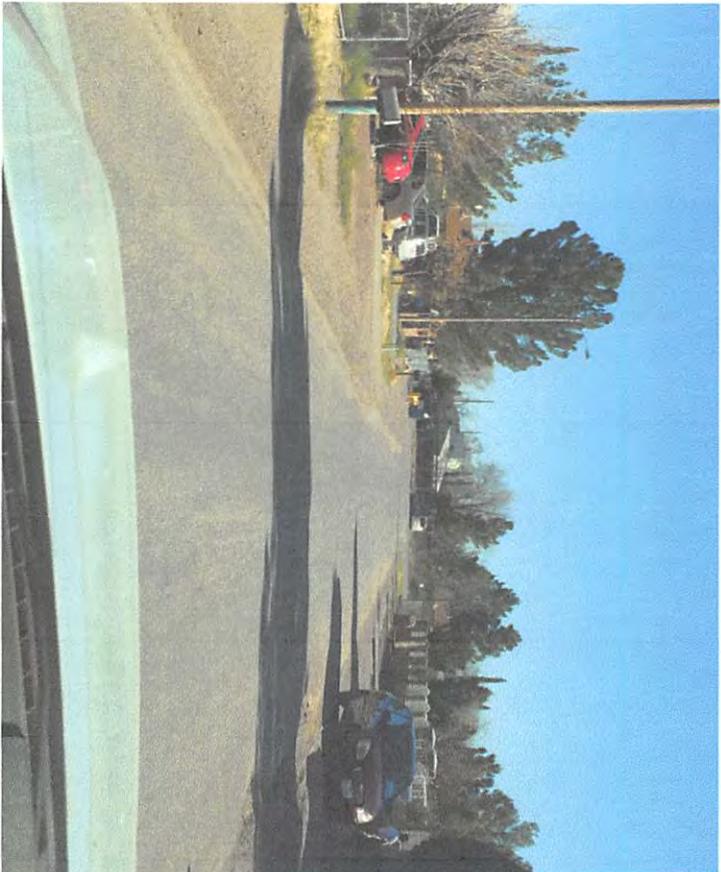
- Carrillo Ln. to be partially paved at intersection with Vara Ln. and consider paving Vara Ln.
- Paving 275 feet of Carrillo and 650' of Vara Ln. will yield a cost of \$15,630 vs. \$19,687 cost of paving all of Carrillo which is not needed.





Recommendations

- Remove Galleon Ln. from paving list due to acceptable condition.
- Recommend to pave Wellman dr. Est. cost \$222k





Fray Olguin

- Total length: 920 feet
- Cost: \$17,670 : 310 tons @ \$57 ea.
- Timeline ; 3-4 working days due to road being new construction





McAdoo Acres



Streets already paved :

- Jimmy Don
- Andy
- Wesley
- Russ
- Le Lois
- Justin
- Reese

To be paved :

- McAdoo
- Jervis
- Jim Bean
- Mark Mabon
- Jewel



McAdoo Acres



Costs and Time line

- McAdoo- 640 tons
- Jervis- 560 tons
- Jim Bean- 800 tons
- Mark Mabon- 150 tons
- Jewel- 640 tons
- Total 2,790 tons

Cost

- 2,790 tons =\$159,030

Timeline

- An exact timeline for the completion cannot be guaranteed, but the public works department anticipates a work schedule of 1 month to complete this project.
- Work schedule and timeline are impacted by weather and any other emergencies that may arise in the department in the future.

Jesus Ruiz
Mayor

Rene Rodriguez
At Large/Mayor Pro Tem

Sergio Cox
District 1



Gloria M. Rodriguez
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
City Manager

**REGULAR COUNCIL MEETING MINUTES
MARCH 17, 2016 @ 6:00 P.M.**

MEMBERS PRESENT:

Mayor Jesus Ruiz
Victor Perez
Sergio Cox
Gloria M. Rodriguez

MEMBERS ABSENT:

Rene Rodriguez (*Arrived to meeting at 8:31 p.m.*)
Anthony Gandara (*Arrived to the meeting at 6:11 p.m.*)

STAFF PRESENT:

Adriana Rodarte, City Manager
Olivia Navarro, City Clerk
James A. Martinez, City Attorney
Sam Leony, Planning and Zoning Director

Miguel Rosas, Interim Public Works Director
Victor Reta, Recreation Centers Supervisor
Chief Carlos Maldonado
Lt. Eddie Smith
Rosio Marin, HR Director
Anibal Olague, Grant Writer
Jesse Scott, Interim CFO

1. CALL TO ORDER

The meeting was called to order at: 6:00 p.m.

2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

Pledge of Allegiance was led by Miguel Rosas

3. ESTABLISHMENT OF QUORUM

A quorum was established with four members present.

4. PUBLIC COMMENT

Miriam Cruz, Martha Valles, Raul Luera and Rodolfo Peña spoke during Public Comment.

Anthony Gandara arrived to the meeting at 6:11 p.m.

PRESENTATION

5. RECOGNITION OF SOCORRO VOLUNTEER FIRE DEPARTMENT FOR THEIR SERVICE TO THE PEOPLE OF THE CITY OF SOCORRO.

MAYOR JESUS RUIZ

Recognition was made by Mayor Ruiz.

A motion was made by Gloria M. Rodriguez seconded by Victor Perez to *move up items twelve (12), fifteen (15), sixteen (16), eighteen (18) and twenty-three (23)*. Motion passed.

Ayes: Victor Perez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

12. DISCUSSION AND ACTION TO APPROVE AN INTERLOCAL AGREEMENT BETWEEN WITH EL PASO COUNTY FOR THE PROVISION OF PUBLIC WORKS SERVICES TO THE CITY OF SOCORRO AND TO AUTHORIZE THE CITY MANAGER OF HER DESIGNEE TO EXECUTE AGREEMENT.

ADRIANA RODARTE

A motion was made by Victor Perez seconded by Anthony Gandara to *approve item number twelve (12)*.

An amended motion was made by Victor Perez seconded by Anthony Gandara to *approve and authorize the city attorney to negotiate the agreement*.

Ayes: Victor Perez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

15. DISCUSSION AND ACTION TO APPROVE GENERAL ENGINEER SERVICES CONTRACT WITH DANNENBAUM AND AUTHORIZE THE CITY MANAGER OR HER DESIGNEE TO EXECUTE CONTRACT.

ADRIANA RODARTE

A motion was made by Gloria M. Rodriguez seconded by Anthony Gandara *to approve item number item number fifteen (15).*

An amended motion was made by Gloria M. Rodriguez seconded by Anthony Gandara *to approve the recommendation made by the city attorney to remove the wording of exclusive provider and change to two (2) years instead of four (4).* Motion passed.

Jose Reyes, Dannenbaum Engineer and Richard Zamora, Vice President of Dannenbaum spoke on this item.

Ayes: Victor Perez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

16. DISCUSSION AND ACTION TO APPROVE AN INTERLOCAL AGREEMENT WITH THE LOWER VALLEY WATER DISTRICT FOR WASTE WATER PROJECT FOR COTTON VALLEY ESTATES SUBDIVISION AND TO AUTHORIZE THE CITY MANAGER OR HER DESIGNEE TO EXECUTE AGREEMENT.

ADRIANA RODARTE

A motion was made by Gloria M. Rodriguez seconded by Victor Perez *to approve item number sixteen (16).*

An amended motion was made by Gloria M. Rodriguez seconded by Victor Perez *to authorize city attorney to negotiate and finalize the terms.* Motion passed.

Ayes: Victor Perez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

18. DISCUSSION AND ACTION TO APPROVE FRAY OLGUIN TO REMAIN A DEAD END.

ADRIANA RODARTE

A motion was made by Gloria M. Rodriguez seconded by Sergio Cox *to approve item number eighteen (18).* Motion passed.

Sergio Cox and Gloria M. Rodriguez withdrew their motion.

A motion was made by Sergio Cox seconded by Anthony Gandara *to open up Fray Olguin.* Motion passed.

A motion was made by Gloria M. Rodriguez seconded by Sergio Cox to *suspend the rule and allow speakers to speak*. Motion passed.

Ayes: Victor Perez, Anthony Gadara, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

Lydia Arrieta, Lorenzo Lopez, and Micaela Orozco spoke on this item.

Ayes: Victor Perez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

23. DISCUSSION AND ACTION ON PAVING SAN MIGUEL ST. IN 2016.

MAYOR JESUS RUIZ

Miguel Rosas, Interim Public Works Director made presentation (*See Exhibit "A"*)

A motion was made by Victor Perez seconded by Sergio Cox to *approve item number twenty-three (23)*. Motion passed.

Raul Luera spoke on this item.

Ayes: Victor Perez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

PRESENTATION

**6. PRESENTATION BY INTERIM CITY MANAGER REGARDING
FEBRUARY'S MONTHLY REPORT. ADRIANA RODARTE**

Presentation made by Adriana Rodarte.

CONSENT AGENDA

7. EXCUSE ABSENT COUNCIL MEMBERS. OLIVIA NAVARRO

**8. DISCUSSION AND ACTION ON APPROVING THE CASH RECEIPTS
TRANSACTION REPORT FOR FEBRUARY 2016. JESSE SCOTT**

**9. DISCUSSION AND ACTION ON APPROVING THE ACCOUNTS PAYABLE
TRANSACTION REPORT FOR FEBRUARY 2016. JESSE SCOTT**

A motion was made by Gloria M. Rodriguez seconded by Anthony Gandara to *approve the Consent Agenda*. Motion passed.

Ayes: Victor Perez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez

Nays:
Absent: Rene Rodriguez

REGULAR AGENDA

GRANTS

10. **RESOLUTION 496 AUTHORIZING THE CITY OF SOCORRO TO SUBMIT A GRANT APPLICATION TO THE METROPOLITAN PLANNING ORGANIZATION'S TRANSPORTATION ALTERNATIVE PROGRAM TO IMPLEMENT THE CITY'S SAFE ROUTES TO SCHOOLS PROGRAM PHASE III.** *ANIBAL OLAGUE*

A motion was made by Victor Perez seconded by Anthony Gandara to *approve item number ten (10)*.

Anibal Olague spoke on this item.

An amended motion was made by Victor Perez seconded by Anthony Gandara to *delete item number ten (10)*. Motion passed.

Ayes: Victor Perez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez
Nays:
Absent: Rene Rodriguez

PUBLIC WORKS

11. **DISCUSSION AND ACTION TO REJECT ALL BIDS RECEIVED FOR EQUIPMENT RENTAL TO PERFORM THE ONION FIELD EXCAVATION.** *MIGUEL ROSAS*

A motion was made by Sergio Cox seconded by Gloria M. Rodriguez to *approve and accept the denial of the BID*. Motion passed.

Ayes: Victor Perez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez
Nays:
Absent: Rene Rodriguez

CITY MANAGER

13. **DISCUSSION AND ACTION ON APPROVING THE UNAUDITED FINANCIAL REPORTS FOR FEBRUARY 2016** *ADRIANA RODARTE*

A motion was made by Gloria M. Rodriguez seconded by Victor Perez to *approve item number thirteen (13)*. Motion passed.

Ayes: Victor Perez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez
Nays:
Absent: Rene Rodriguez

14. DISCUSSION AND ACTION TO COMBINE HISTORICAL LANDMARK COMMISSION AND THE MUSEUM COMMISSION. ADRIANA RODARTE

A motion was made by Gloria M. Rodriguez seconded by Sergio Cox to *approve item number fourteen (14)*.

Ayes: Victor Perez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

A motion was made by Sergio Cox seconded by Gloria M. Rodriguez to *reconsider item number fourteen (14)*.

Ayes: Victor Perez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

A motion was made by Gloria M. Rodriguez seconded by Anthony Gandara to *clear the Museum Commission and it be absorbed by the Historical Landmark Commission and its members are not automatically members*. Motion passed.

Ayes: Victor Perez, Anthony Gadara, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

17. DISCUSSION AND ACTION TO DISSOLVE THE PARKS COMMISSION AND REPLACE IT WITH A PARKS TASK FORCE. ADRIANA RODARTE

A motion was made by Victor Perez seconded by Gloria M. Rodriguez to *approve item number seventeen (17)*.

An amended motion was made by Victor Perez seconded by Gloria M. Rodriguez to *follow the city attorney's recommendation and dissolve and the Parks Commission by ordinance*.

Ayes: Victor Perez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

19. DISCUSSION AND ACTION TO APPROVE AMENDMENT TO THE JOB TITLE AND JOB DESCRIPTION FROM CHIEF FINANCIAL OFFICER TO DIRECTOR OF FINANCE, SALARY RANGING FROM 65,000.00 TO 80,000.00. ADRIANA RODARTE

A motion was made by Gloria M. Rodriguez to *approve item number nineteen (19)*.
Motion passed.

Rosio Marin, HR Director spoke on this item.

Ayes: Victor Perez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent: Rene Rodriguez

20. *DISCUSSION AND ACTION* REGARDING POND CONDITIONS, WELL, IRRIGATION SYSTEM AND RELATED EQUIPMENT AT BULLDOG CHAMPIONSHIP PARK AND METHODS TO ADDRESS SAME.

ADRIANA RODARTE

A motion was made by Victor Perez seconded by Sergio Cox to *approve the aeration, no fencing around the pond and remove all ducks*.

Presentation made by Miguel Rosas, Interim Public Works Director (*See Exhibit "B"*).

Ayes: Victor Perez, Anthony Gandara, Sergio Cox

Nays: Gloria M. Rodriguez

Absent: Rene Rodriguez

MAYOR AND COUNCIL

21. *DISCUSSION ON DEVELOPING EVALUATION PROCEDURES FOR CONTRACT EMPLOYEES OF THE CITY OF SOCORRO*

MAYOR JESUS RUIZ

No action on this item.

22. *DISCUSSION* REGARDING RULES AND REGULATIONS FOR NEW SUBDIVISIONS IN THE CITY OF SOCORRO.

MAYOR JESUS RUIZ

No action on this item.

24. *UPDATE AND DISCUSSION* REGARDING PREPARATIONS BEING DONE FOR 2016 MONSOON SEASON.

MAYOR JESUS RUIZ

Anthony Gandara stepped out of the meeting at 8:17 p.m.

Anthony Gandara stepped back into the meeting at 8:20

Miguel Rosas spoke on this item.

Rene Rodriguez arrived to the meeting at 8:31 p.m.

No action on this item.

A motion was made by Victor Perez seconded by Rene Rodriguez to *move into Executive Session at this time*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent:

THE CITY COUNCIL CONVENED INTO EXECUTIVE SESSION AT 8:34 P.M.

EXECUTIVE SESSION

THE CITY COUNCIL RECONVENED BACK IN OPEN SESSION AT 8:50 P.M.

25. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS. ADRIANA RODARTE

26. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.

ADRIANA RODARTE

27. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.

ADRIANA RODARTE

A motion was made by Rene Rodriguez seconded by Sergio Cox to *delete items twenty-five (25) thru (27)*. Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez

Nays:

Absent

28. CONSULTATION WITH LEGAL COUNSEL REGARDING PROPRIETY OF COMMUNICATIONS BETWEEN MEMBERS OF CITY COUNCIL AND CITY EMPLOYEES AND POLICIES AND PROCEDURES FOR AND LIMITS REGARDING SAME [551.071]. **MAYOR JESUS RUIZ**

A motion was made by Victor Perez seconded by Rene. Rodriguez to *create policy and procedure and bring back to council for final approval.* Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez
Nays:
Absent

29. ADJOURN

A motion was made by Victor Perez seconded by Rene Rodriguez to *adjourn at 8:53 p.m.*

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez
Nays:
Absent

Jesus Ruiz, Mayor

Olivia Navarro
City Clerk

Date minutes were approved

Exhibit "A"



San Miguel St.

SOCORRO

Public Works Department



PW

*Serving the Community with Pride
Sirviendo a la Comunidad con Orgullo*



Cost and Time line

- 550 ft. Long New construction
- Approx. 180 tons of asphalt @ \$57 = \$10260
- Approx. 75 tons of base @ \$10 = \$750
- Total Approx. cost = \$11,010
- 3-4 working days to prep and pave

Exhibit "B"



Bulldog Championship Park Pond

Socorro
Public Works Department



PW

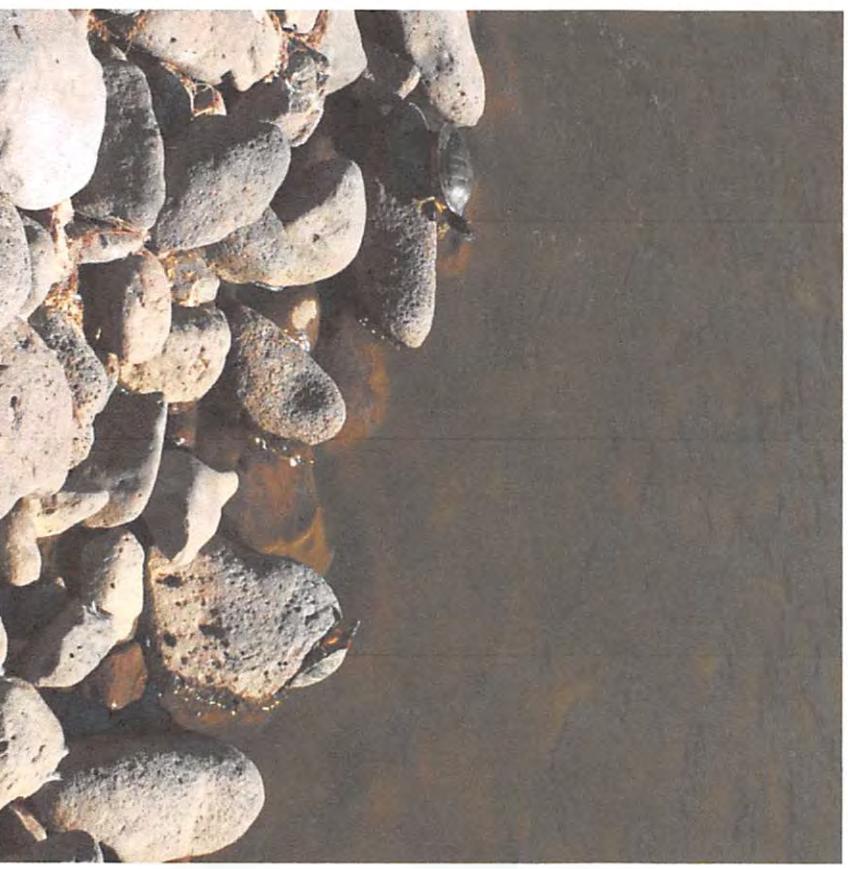
Serving the Community with Pride
Sirviendo a la Comunidad con Orgullo



Current State



Pond in need of cleaning and maintenance.





Recommended Plan Of Action



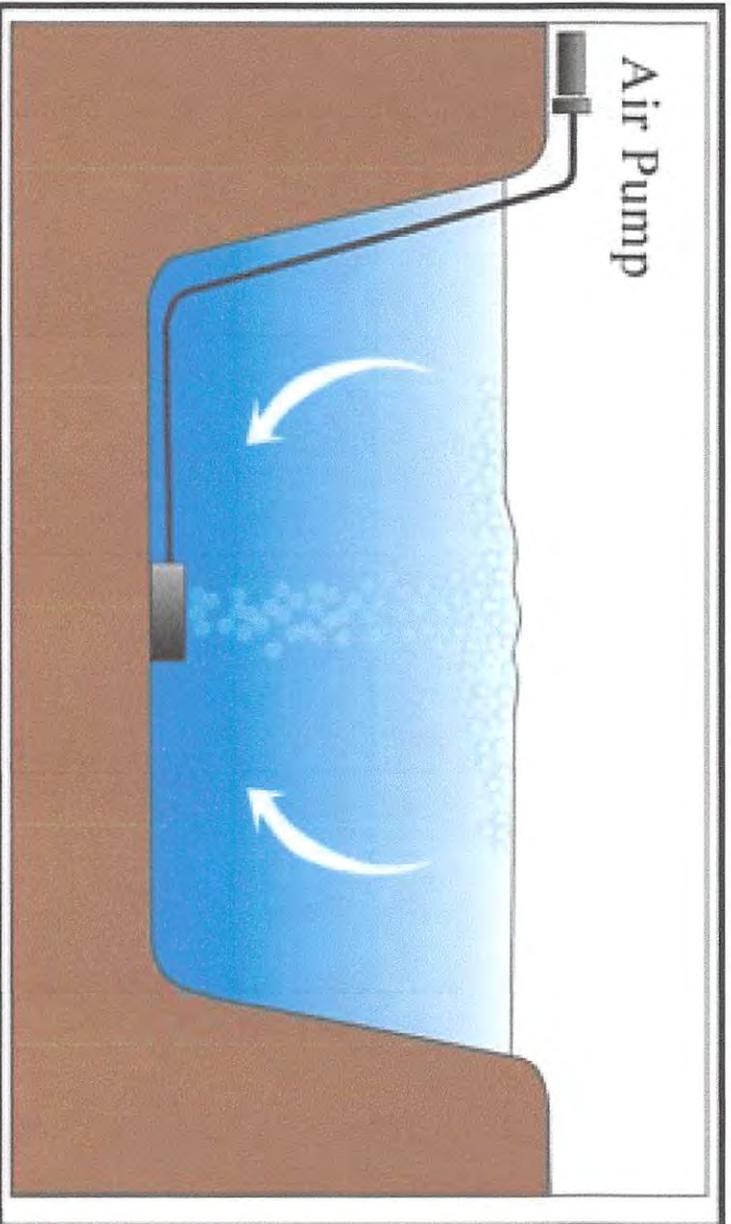
- Install Aeration system consisting of $\frac{1}{2}$ horsepower main unit and two diffuser units.
- Look into fencing in perimeter of pond with wrought iron to minimize disturbance of pond area
- Minimize bird population (ducks, geese, etc)



Aeration System (proposed)



Install aeration system to better provide oxygen to lower levels of pond and prevent current conditions.





Aeration System



SOCORRO
Public Works Department

PW

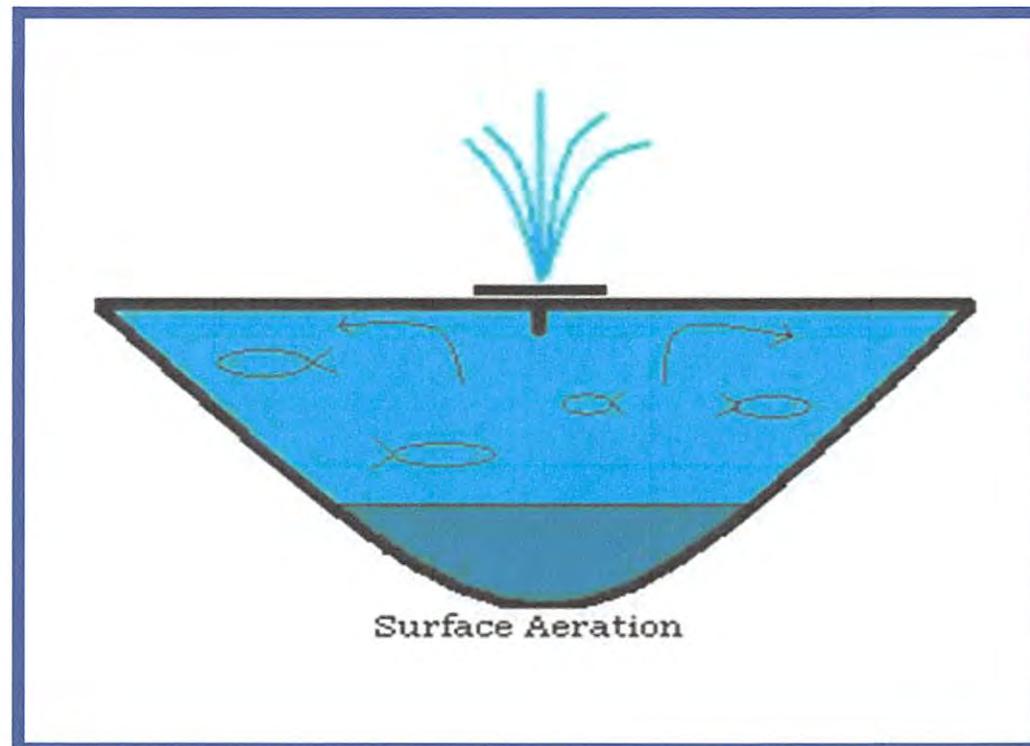
Serving the Community with Pride
Srvyendo a la Comunidad con Orgullo



Current filtration system



Current system only provides oxygen to surface of pond whenever it is on. Which causes all sediments to accumulate on bottom of pond.





Fence (proposed)



- Approx. 520' lineal feet of fence required with two gated access points.





Approximate costs



- Aeration system components...\$2,500-3000
- (in house labor)
- Fencing (materials and labor) ..\$14,000-16,000
- Electric bill will increase at Bulldog due to constant use of said systems
- Questions and reccomedations

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

S
Sergio Cox
District 1



Gloria M. Rodríguez
District 2

Mary B. García
District 3

Anthony Gandara
District 4

Adriana Rodarte
City Manager

DATE: April 7, 2016

TO: Mayor and Council

FROM: Olivia Navarro

SUBJECT: Adriana Rodarte

SUMMARY

3. ***Introduction, First Reading and Calling for a Public Hearing*** of an Ordinance an Ordinance of the City of Socorro, Texas, amending Chapter 2, Article IV, Division 7, Section 2-266 of the Code of Ordinances of the City of Socorro, Texas, authorizing the Historical Landmark Commission to assume the powers and duties of the Museum Commission, eliminating the Museum Commission, and repealing Chapter 2, Article IV, Division 5, (Sections 2-233 to 2-256) of the Code of Ordinances of the City of Socorro, Texas.

BACKGROUND

n/a

STATEMENT OF THE ISSUE

During the last meeting council approved to combine HCL and Museum Commission.

FINANCIAL IMPACT

None

ALTERNATIVE

No to proceed with charter changes

STAFF RECOMMENDATION

Approve

Jesus Ruiz
Mayor
Rene Rodriguez
At Large
Sergio Cox
District 1



Gloria M. Rodriguez
District 2
Victor Perez
District 3 / Mayor-Pro Tem
Anthony Gandara
District 4
Adriana Rodarte
City Manager

ORDINANCE 386

AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS, AMENDING CHAPTER 2, ARTICLE IV, DIVISION 7, SECTION 2-266 OF THE CODE OF ORDINANCES OF THE CITY OF SOCORRO, TEXAS, AUTHORIZING THE HISTORICAL LANDMARK COMMISSION TO ASSUME THE POWERS AND DUTIES OF THE MUSEUM COMMISSION, ELIMINATING THE MUSEUM COMMISSION, AND REPEALING CHAPTER 2, ARTICLE IV, DIVISION 5, (SECTIONS 2-233 TO 2-256) OF THE CODE OF ORDINANCES OF THE CITY OF SOCORRO, TEXAS

WHEREAS, Article XIII of the City Charter of the City of Socorro, Texas and Chapter 2, Article IV, Division 7, of the Code of Ordinances of the City of Socorro, Texas establish the Historical Landmark Commission; and,

WHEREAS, Chapter 2, Article IV, Division 5, of the Code of Ordinances of the City of Socorro, Texas establishes the Museum Commission; and,

WHEREAS, the City Council has determined that the Historical Landmark Commission should assume the powers and duties of the Museum Commission, and the Museum Commission should be eliminated; and,

WHEREAS, the City Council has determined that the following Ordinance is necessary for the proper administration of the City, as well as to protect the public health, safety, and welfare of its citizens.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS, THAT:

SECTION 1.

The recitals set forth above are hereby found to be true and correct and are incorporated into the body of this Ordinance for all purposes as if fully set forth herein.

SECTION 2.

Chapter 2, Article IV, Division 7, Section 2-266, of the Code of Ordinances of the City of Socorro, Texas is hereby amended, as follows.

DIVISION 7. - HISTORICAL LANDMARK COMMISSION

Sec. 2-266. - Established.

- (a) The City has established the Historic Landmark Commission (HLC). To the extent possible, the City Council shall appoint members to the HLC who have a background in architecture, urban design, history, or similar professions, or have an interest in historic preservation. Members of the HLC must be residents of El Paso County.
- (b) The purpose of the HLC shall be as follows: (1) to review and approve historical sites as provided in Article XIII of the City Charter; (2) to ensure the protection, enhancement, preservation and use of historic areas, places, buildings and structures as provided in Chapter 20 of this Code; (3) to establish policy and direction for the City Museum and to work towards the establishment of same through the City, surrounding county, state, and federal governments, the City community, and the general public; and (4) to collect, preserve, and exhibit objects valuable to the art and history of the City community.
- (c) The commission consists of seven members appointed to four-year terms by the members of the city council as follows:
 - (1) Place 1—District 1.
 - (2) Place 2—District 2.
 - (3) Place 3—District 3.
 - (4) Place 4—District 4.
 - (5) Place 5—District 5.
 - (6) Place 6—Mayor.
 - (7) Place 7—Mayor.
- (d) The initial terms of the members in Places 1, 2 and 3 shall expire December 1, 2013. The initial term of members in Places 4, 5, 6, and 7 shall expire on December 1, 2016. Thereafter, all members shall serve four-year terms.
- (e) Any vacancy occurring shall be filled by appointment only for the unexpired portion of the term. Commissioners may be removed by the nominating member of city council for any reason at any time by posting the removal and announcing same into the record of any city council meeting.

SECTION 3.

The Museum Commission of the City of Socorro, Texas is hereby eliminated. Chapter 2, Article IV, Division 5, of the Code of Ordinances of the City of Socorro, Texas establishing the Museum Commission, is hereby repealed. The Historical Landmark Commission shall assume all powers and duties of the Museum Commission, as set forth in Section 2 above.

SECTION 4.

Any provision of any prior ordinance of the City of Socorro, Texas, whether codified or uncodified, which is in conflict with any provision of this Ordinance is hereby repealed to the extent of the conflict; however, all other provisions of the ordinances of the City, whether codified or uncodified, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

SECTION 5.

It is the intent of the City Council that each word, paragraph, sentence, subdivision, clause, phrase or section of this Ordinance be deemed severable, and should such word, paragraph, sentence, subdivision, clause, phrase or section be declared invalid or unconstitutional for any reason, such declaration of invalidity or unconstitutionality shall not be construed to affect the validity of those provisions of this Ordinance left standing, or the validity of any other ordinances of the City of Socorro, Texas.

SECTION 6.

This Ordinance shall take effect and shall be in full force from and after its adoption and publication as provided by law.

SECTION 5.

The City Clerk is hereby ordered to cause this Ordinance to be incorporated into the Code of Ordinances of the City of Socorro, Texas.

READ, ADOPTED AND APPROVED this ___ day of _____, 2016.

CITY OF SOCORRO, TEXAS

Jesus Ruiz, Mayor

ATTEST:

Olivia Navarro, City Clerk

APPROVED AS TO FORM:

James A. Martinez
Socorro City Attorney

Introduction and First Reading: April 7, 2016

Second Reading and Adoption: _____

Jesus Ruiz
Mayor

Rene Rodriguez
At Large / Mayor Pro-Tem

Sergio Cox
District 1



Gloria M. Rodriguez
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
City Manager

April 4, 2016

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Rosio Marin

SUBJECT: DISCUSSION AND ACTION TO APPROVE AMENDMENT TO THE JOB TITLE AND JOB DESCRIPTION OF ASSISTANT CITY CLERK TO EXECUTIVE ASSISTANT WITH SALARY RANGING FROM 30,000.00 TO 40,000.00.

SUMMARY

This action approves City of Socorro to amend the job title and job description of Assistant City Clerk to Executive Assistant with a salary range from 30,000.00 to 40,000.00 depending on experience and qualifications.

STATEMENT OF THE ISSUE

This action approves City of Socorro to amend the job title and job description of Assistant City Clerk to Executive Assistant with a salary range of 30,000.00 to 40,000.00. With this action, City of Socorro is looking to provide comprehensive, paraprofessional support for City of Socorro Administration.

FINANCIAL IMPACT

Account Code (GF/GL/Dept.): 05101 / 0002

Funding Source: General Fund

Amount: 30,000.00 – 40,000.00

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

Decline modification

STAFF RECOMMENDATION

Ms. Marin recommends approval for the changes to job title and job description with a salary range of 30,000.00 to 40,000.00.

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

**City of Socorro
Job Description**

Position

Job Title: Executive Assistant	Department: Administration
FLSA Status: Exempt	Salary: \$30,000.00 to \$40,000.00
Approved: Pending	Last Revised:

General Purpose and Description:

Under general supervision, provide administrative support functions and tasks to Administration including the offices of the City Manager, City Clerk and the Human Resources Director.

Duties, Functions and Responsibilities:

- Plan and direct or independently perform diverse and highly responsible personal secretarial support duties to ensure efficient planning of the Administration's day-to-day time, as well as that of governing or advisory boards as required, and to ensure accurate documentation and proper dissemination of directives and other management information to numerous subordinate organization levels, other departments, external organizations and the public.
- Provide administrative support, assist the public, coordinate purchasing activities, compile and distribute press releases, and maintain records and databases. Other duties may include assisting with meeting and presentation preparation which includes gathering and compiling pertinent information and exhibits, negotiating and arranging times and places of board and committee meetings with attendees, send reminders and confirmations; prepare and post the agenda, meeting coordination and materials or documentation for City Council meetings subject to multiple deadlines, ensuring a high degree of accuracy and providing customer service to elected officials, city staff and the public. Attend public meetings. Participate in or arrange for special projects, events and meetings as assigned. Transcribe, edit and finalize correspondence authored by supervisor.
- Direct and provide general paraprofessional administrative support for programs or staff functions, if assigned. Involves: assisting in the development and implementation of standardized long and short-range business and planning initiatives. Research, prepare, conduct, interviews, and analyze studies and surveys. Make recommendations for new and changed program, office and administrative processes. Discuss proposals with supervisors. Implement approved operational procedures. Identify employee training needs and schedule training programs. Oversee establishment and maintenance of department or program databases and records which includes implementing and applying retention and retrieval procedures to meet regulations. Prepare and assemble specific reports and assist in financial planning and budget preparation, including projections and statistics.
- Type letters, statements, memorandums, minutes, and other documents. Responsible for logging in of agenda items and the preparation of City Council agenda and workshop agendas; post notice of meetings on the main City Hall bulletin board and other designated areas. Assist in the maintenance of official City records. Assist with indexing of minutes, ordinances, resolutions, contracts, lease agreements, open records requests, etc. Set up for council meetings and workshop sessions. Attend all bid openings. Research of certain city records requested by the general public or city staff. Prepare and types purchase orders, contacts vendors, solicits bids and quotes for purchases, enter data into the computer systems, obtain approval for purchases. Copy and forward the originals to the appropriate departments.
- Perform a variety of support duties related to file and records maintenance including: personnel files, training records, worker's compensation, unemployment, FMLA, employee benefits and other documentation. Respond to requests for information, including employment verification.
- Act as Civil Service Secretary for the Civil Service Commission. Attend Civil Service Commission meetings; responsible for the meeting's agenda, minutes and record keeping.
- Update and maintain calendars and meeting schedules; make travel arrangements and prepare itineraries. May serve as receptionist for department or unit or may assist receptionist on a relief or temporary basis in that person's absence.
- Must maintain a high level of confidentiality and deal properly with sensitive documents and personally identifiable information. Maintain confidentiality of highly sensitive information

The City of Socorro

The City of Socorro

**City of Socorro
Job Description**

Position

pertaining to contemplated new or changed strategies. Organize and handle multiple job functions; work proficiently with mandated and important deadlines.

- **Comprehensive knowledge of office practices and procedures; accounting and budget preparation. Working knowledge of supervisory techniques, and pertinent policies and procedures; keep records, prepare reports, maintain filing systems, compile and organize information. Ability to type at the rate of 50 wpm. Operate modern office equipment including Microsoft Office applications such as Outlook, Excel and Power Point.**
- **Clear, concise and tactful oral and written communication to present reports. Ability to maintain effective working relationships with department, subordinates, coworkers, supervisors, directors, City Officials, City Council members, vendors, the public and other outside/government agencies.**
- **Highly organized and dependable. Serve as a representative of the City of Socorro demonstrating a positive attitude and progressive actions through the display of professionalism, courtesy, and appropriate tact and discretion in all interactions with other employees and the public. Provide customer service in assigned areas. Communicate in person, over the telephone or by correspondence.**
- **Responsible for any assignments issued by the City of Socorro.**
- **Attendance is an essential function of the job.**

Minimum Qualifications:

- **Bachelor's Degree in Business, Public Administration or related field.**
- **Minimum of four years of administrative office support and clerical experience.**
- **Two years of Paraprofessional Administrative support functions.**
- **Possess a valid Texas class "C" Drivers License.**

Equipment:

- **Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.**

Physical Requirements:

- **Must be able to lift a minimum of 25 pounds.**
- **Sits, stands for extended periods of time.**

Conditions of Employment:

- **Pass Pre-Employment Drug Screening.**
- **Pass Background Check.**
- **Work flexible hours and overtime as required.**
- **Bilingual Skills: English & Spanish preferred.**

Mayor

Date

City Manager

Date

Human Resource Director

Date

Employee

Date



JOB TITLE: Assistant City Clerk
DEPARTMENT: City Clerk
REPORTS TO: City Clerk
CIVIL SERVICE: X
COMPETITIVE: X
EXEMPT:
FULL TIME: X

NON-CIVIL SERV.:
NON-COMPETITIVE:
NON-EXEMPT: X
PART-TIME:

City Council Approved: ___/___/2012

JOB SUMMARY:

Under general supervision, to perform highly responsible administrative work developing procedures and practices of the activities of the City Clerk’s department within the limits of the City Charter, State Statutes and Federal Laws.

ESSENTIAL JOB FUNCTIONS:

- The purpose of this position is to support the City Clerk’s department. This is accomplished by providing administrative support, assisting the public, coordinating purchasing activities, compiling and distributing press releases, and maintaining records and databases. Other duties may include assisting with meeting preparations: preparing the agenda, meeting coordination and materials or documentation for City Council meetings, subject to multiple deadlines, ensuring a high degree of accuracy; and providing customer service to elected officials, city staff and the public. Serve as Acting City Clerk in the absence of City Clerk. Works with the City Clerk to organize, develop and evaluate various reports, projects and correspondence, which includes maintaining and updating member rosters on Council-appointed boards and commissions. Familiarity with Code of Ordinances, the Texas Municipal Election Code and the records management laws. Work assignments are performed in accordance with established laws, rules, regulations and procedures, but the employee must be able to work with considerable independence in determining work methods and carrying out work assignments. Assists the City Clerk with many department operations and train all new employees as directed by the City Clerk.
- Research archives for specialized studies. Interpret policies, procedures and laws as applies to office activities. Coordinates information with staff support and generates personnel notebooks for Council for annual appointment process. Record official appointments. Assist in supervision and instruction of support staff, and assumes management responsibility to include attendance at City Council meetings in the City Clerk’s absence. Assist in providing administrative support to other City boards as required. Assist the City Clerk in working with the County for the administration of City elections. Assist in monitoring elections for compliance with state election rules and procedures. Assist in or oversee records retention. Coordinates with the Mayor on board and commission appointments; maintains the board and commission list and applicants which include review of files for accurate information. Take and transcribe accurate minutes of meetings from digital audio equipment for approval by the City Council. Monitor the agenda collection process and preparation of Council packet. Provide customer service assistance to members of the public requesting information or records. Resolve customer complaints or issues. Provide secretarial services to City Clerk, composing correspondence, and maintain office supply inventory. Work in a safe manner and reports unsafe activity and conditions. Follows City-wide safety policy and practices and adheres to responsibilities concerning safety prevention, reporting and monitoring as outlined in the City’s Safety Handbook.
- Type letters, statements, memorandums, minutes, and other documents. Stuff, seal and post outgoing mail relating to a specific function. May respond to routine inquiries about the programs administered by the department or unit and maybe assigned primary responsibility for processing work relating to a specific function. Performs copying functions using standard office copier or various other copy equipment; may create and maintain office filing system; responsible for maintaining official files on publisher’s affidavits. Responsible for contacting individual. Assist with the preparation of proclamations, certificates and plaques requested by the public. May clip legal notices and other city government related or other articles pertaining to city government from newspaper and maintain a file on same. Responsible for logging in of agenda items and the preparation of City council agenda and workshop agendas; post notice of meetings on the main city hall bulletin board and other designated areas. Responsible for the taping of each council meeting and for the preparation of minutes for same. Responsible for contacting city council to remind them of Council meeting; and others that need to be present for a particular item on the agenda. Assist in the maintenance of official city records. Assist in making sure all penalty ordinances are sent to local newspaper for publication as required by law. Assist the City Clerk with indexing of minutes, ordinances, resolutions, contracts, lease agreements, open records request, etc. Set up for council meetings and workshop sessions, attend all bid openings, and the research of certain city records requested by the general public or city staff. Prepares and types purchase orders, contact vendors,

solicits bids and quotes for purchases, enters data into the computer systems, obtains approval for purchases and copying and forwarding the originals to the appropriate departments.

- Must maintain a high level of confidentiality and deal properly with sensitive documents and information; organize and handle multiple job functions; work proficiently with mandated and important deadlines. Operate modern office equipment, type accurately at a speed of at least 55 words per minute. Ability to understand and follow oral and written instructions and to request clarification when needed. Plan, schedule, to analyze complex documents, to evaluate and organize facts, to file and index and retrieve documents accurately; ability to proof read lengthy documents. Must be able to prepare various complex documents and with strong independence.
- Communicate effectively and courteously with the public and other city employees; must be able to communicate with tact and diplomacy under often very stressful situations. Assist the public, by telephone or in person, with questions requiring knowledge of policies and procedures. May serve as receptionist for the department or unit or may assist receptionist on a relief or temporary basis in that person's absence.
- Highly organized, dependable, and ability to keep matters confidential. Clear, concise oral and written communication to present reports. Establish and maintain effective working relationships with department, directors or supervisors, employees, and coworkers.
- Responsible for any assignments issued by the City of Socorro.

REQUIRED EDUCATION, DEGREES, CERTIFICATES, AND/OR LICENSES:

- A High school diploma or GED.
- Four years of Clerical Administrative experience, or Associate's degree in Business, Public Administration, or a closely related field from an accredited college/university.
- Must have State of Texas Notary Public Commission or must obtain it within two months of date of hire or assignment to position.
- Possess a valid Texas class "C" Drivers License.

EQUIPMENT:

- Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

PHYSICAL REQUIREMENTS:

- Must be able to lift a minimum of 25 pounds.
- Sits, stands for extended periods of time.
- Physical skills including but not limited to: filing, sorting, stooping, carrying, twisting body and typing for extended periods of time.

CONDITIONS OF EMPLOYMENT:

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.

Mayor / Mayor Pro Tem

Employee Signature

Date



DATE: March 30, 2016

TO: Olivia Navarro, City Clerk

FROM: Anibal Olague, Border Community Development Consultants Inc.

SUBJECT: Resolution authorizing the City of Socorro to submit a grant application to 2017 Local Border Security Program (LBSP) in the amount of \$44,930.60 to pay for police officers overtime.

SUMMARY

Grant will provide financial support to cover overtime expenditures for police officer. This initiative will provide additional police officers to patrol the City and implement security operation in partnership with other local law enforcement agencies.

BACKGROUND

The City of Socorro has been participating in this operations for the last 3 years to cover overtime expenses for police officers.

STATEMENT OF THE ISSUE

Police Department is in need of additional funds to increase the number of police officer to patrol the City.

FINANCIAL IMPACT

No match required.

ALTERNATIVE

STAFF RECOMMENDATION

Approve

Jesus Ruiz
Mayor
Rene Rodríguez
Representative At-Large
Sergio Cox
Representative District 1



Gloria M. Rodríguez
Representative District 2
Victor Perez
Representative District 3/Mayor Pro
Tem
Anthony Gándara
Representative District 4
Willie Norfleet, Jr.
City Manager

RESOLUTION 497

WHEREAS, The City Council of the City of Socorro finds it in the best interest of the citizens of Socorro that the City of Socorro Borderstar Program be operated for the 2017 fiscal year; and

WHEREAS, The City Council of the City of Socorro agrees to provide applicable matching funds for the said project as required by the Local Border Security Program (LBSP) grant application; and

WHEREAS, The City Council of the City of Socorro agrees that in the event of loss or misuse of the Office of the Governor funds, The City Council of the City of Socorro assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The City Council of the City of Socorro designates the Mayor as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that The City Council of the City of Socorro approves submission of the grant application for the Local Border Security Program (LBSP) to the Office of the Governor.

Passed and Approved this 7TH day of April, ____ 2016

Jesus Ruiz, Mayor

ATTEST:

Olivia Navarro, City Clerk

APPROVED AS TO FORM

James A. Martinez, City Attorney

Grant Number _____

Jesus Ruiz
Mayor

Rene Rodriguez
At Large – Mayor Pro Tem

Sergio Cox
District 1



Gloria M. Rodríguez
District 2

Victor Perez
District 3

Jose Anthony Gandara
District 4

Adriana Rodarte
City Manager

DATE: 4/1/16

TO: Olivia Navarro, City Clerk

FROM: Victor Reta, Recreations Centers Supervisor & Carlos Maldonado; Socorro Chief of Police

SUBJECT: Discussion & Action to move forward on Flood Improvement Vehicles from Capital Plan

SUMMARY: The City of Socorro’s Police Department was allocated funding to purchase vehicles that would help the City respond better to its constituents during an emergency.

BACKGROUND: Currently the department’s response time & capability is plagued by environmental conditions & fleet performance restrictions. As part of the City’s Flood Improvement Plan, council allocated \$140,000 for the purchase of vehicles capable of addressing the City’s needs. The equipment being proposed for purchase include: (2) 4x4 Tahoe’s, & (1) Explorer.

STATEMENT OF THE ISSUE: As to follow the guidelines in the City’s Purchasing Policy we are bring this item to council for approval & transparency.

FINANCIAL IMPACT: \$131,967.70 (\$104,231.52- Tahoe’s & \$27,736.18- Explorer)

ALTERNATIVE: Not Purchasing

STAFF RECOMMENDATION: City Staff Recommends Approval.

REQUIRED AUTHORIZATION:

1. City Manager Absent _____ Date _____

2. CFO _____ Date _____

3. Attorney _____ Date _____

2016 Tahoe & Explorer Quotes for Flood Improvements Under Capital Plan

Vendor Name	Point of Contact	Phone Number	On Buy Board	Vehicle	Price
Gunn Chevrolet	Danny Mirales	210-889-8356	YES	Tahoe 4 X 4	\$104,231.52
Cowboy Chevrolet	Rick Brown	409-659-1555	Yes	Tahoe 4 X 4	\$104,396
Codwell County	Averyt Knapp	979-567-6116	YES	Tahoe 4 X 4	\$104,840.00

Vendor Name	Point of Contact	Phone Number	On Buy Board	Vehicle	Price
Casa Ford	Danny Martinez	915-251-2730	NO	Explorer 4WD	\$27,736.18
Shamaley Ford	Bryte Sellers	915-629-4203	NO	Explorer FWD	\$29,607.00
Viva Ford	Robert Knox	915-252-1872	NO	Explorer 4 x 4	\$32,386.00.
Viva Ford	Robert Knox	915-252-1872	NO	Explorer 4WD	No Quote Submitted
Viva Ford Website	-	http://www.vivaford.com/new/Ford/2016-Ford-Explorer-a90074db0a0e0a176100fb45bebc85df.htm?searchDepth=1:22	NO	2016 Ford Explorer XLT SUV EcoBoost	\$43,640

Recommendation					
Gunn Chevrolet	Danny Mirales	210-889-8356	YES	Tahoe 4 X 4	\$104,231.52
Casa Ford	Danny Martinez	915-251-2730	NO	Explorer 4WD	\$27,736.18
				Total	\$131,967.70
				Savings	\$8,032.30

Buy Board

Creditentials

RE: TEST

From: Danny Martinez

Sent: Thu, Mar 10, 2016 at 3:10 pm

To: 'Victor'

SOCORRO MARKED VEHICLE SUV 001.jpg (288.1 KB)

Victor,

Please see attached for quote.

Thanks

From: Victor [mailto:vreta@ci.socorro.tx.us]

Sent: Thursday, March 10, 2016 12:13 PM

To: Danny Martinez <danny@casaford.com>

Subject: Re: TEST

Received

iPhone Office Reply

Victor Reta

City of Socorro

Recreation Center Supervisor

124 S. Horizon Blvd.

Socorro, TX 79927

(915) 319-0125

Vreta@ci.socorro.tx.us

DISCLAIMER: This information has been designated FOR OFFICIAL USE ONLY (FOUO) and contains GOVERNMENT SENSATIVE INFORMATION. It is provided for information purposes only. The recipient is responsible for the security and protection of this information. Recipients are authorized to disseminate this report to appropriate personnel on a need to know basis. This information may not be released to any other person, office, or agency without prior approval from the originating Agency/Officer.

On Mar 10, 2016, at 12:13 PM, Danny Martinez <danny@casaford.com> wrote:

TEST

DANNY MARTINEZ

CASA FORD LINCOLN, INC.

Cell: 915-355-2201

Fax: 915-782-3385

Office: 915-775-8211

danny@casaford.com

Vendor	Address1	City	State	Zip	Effective	Expiration	Phone Number	Fax Number	Contract Name	Contract Number	MWBE
Cowboy Chevrolet - GMC	1415 Hwy 96 BYP	Silsbee	TX	77656	12/1/2013	11/30/2016	4098953858	4098953884	Vehicles, Heavy Duty Trucks & Options	430-13	No
Gunn Chevrolet	16550 IH 35 North	Selma	TX	78154	12/1/2013	11/30/2016	2105995000	2105994251	Vehicles, Heavy Duty Trucks & Options	430-13	No

Related Links

- [CMBL/HUB Directory Search Tips](#)
- [Register For CMBL - HUB](#)
- [HUB Mentor Protege Agreement Listing](#)
- [System for Award Management \(EPLS\)](#)
- [Debarred Vendors List](#)

CALDWELL COUNTRY CHEVROLET

CMBL/HUB Vendor Detail	
Vendor ID / Vendor Number	1141856872800 / 39479
Vendor Name	CALDWELL COUNTRY CHEVROLET
Vendor Address	PO BOX 27 CALDWELL,TX 77836-0027 USA
County	BURLESON
Contact	Averyt Knapp
Phone/Fax	979-567-6116/979-567-0853
Email Address	aknapp@caldwellcountry.com
Website	http://www.caldwellcountry.com
Business Description	Automotive Dealer Business Name: Caldwl County Chevrolet Doing Business as Baby Jack II Automobile LTD.
Business Category	<u>Commodities Wholesaler/Reseller (07)</u>
Small Business	<u>Yes</u>
CMBL Status	<u>Active Bidder</u>
CMBL Expires	11-OCT-2016
HUB Status	<u>Inactive (N - Never been certified as a HUB)</u>

Vendor Performance
Commodity Delivery
Commodity Performance
Service Delivery
Service Performance
Non-Scored Reports:
Delegated, Exempt, and Blanket POs
Exceptional Performance Reports

Class Commodity Description (bold for all items in class)

Item	
060	AUTOMOTIVE AND TRAILER EQUIPMENT AND PARTS
060-70	Replacement Parts for Chrysler (Mopar)
060-71	Replacement Parts for Ford
060-72	Replacement Parts for General Motors
065	AUTOMOTIVE AND TRAILER BODIES, BODY ACCESSORIES, AND PARTS
065-05	Aerial Ladders and Towers (Including Buckets for Personnel)
065-10	Bodies, Utility
065-67	Platform Bodies (Including Elevating Type)
065-80	Stake Bodies and Parts
065-90	Van Truck Bodies
071	AUTOMOBILES, SCHOOL BUSES, SUVs, AND VANS (INCLUDING DIESEL, GASOLINE, ELECTRIC, HYBRID, AND ALL OTHER FUEL TYPES)
071-03	Ambulances and Rescue Vehicles (See 072-30 for Fire Protection and Crash Rescue Trucks)
071-04	Automobiles and Station Wagons
071-05	Automobiles, Police and Security Equipped
071-14	Bus Chassis, School
071-15	Buses Complete, School (Conventional Type) (See Classes 556 thru 559 for Mass Transit Vehicles)
071-16	Buses Complete, School (Small Vehicle Type)
071-17	Buses and Vans, Prisoner Transport (Incl. Special Components)
071-77	Specialty Vehicles
071-80	SUV Type Vehicles (Incl. Carryalls)
071-90	Vans, Cargo

PAHOE

QUOTES

Allison Chevrolet

Government and Commercial Sales

2152 N. Wheeler, Jasper, Tx 75951

Date: 3/14/2016

Prepared by: Rick Brown
 phone: 409.659.1555
 email: rbrown.silsbee@fleet@gmail.com

Prepared for: CITY OF SOCORRO
 Victor Reta
 (915) 319-0125
Vreta@ci.socorro.tx.us

Proposal:

# of items	Description	Price	Extension
2	2016 CHEVROLET TAHOE PPV 4X4 5.3L V8 ENGINE W/AUTOMATIC HD LOCKING REAR, FRONT / REAR AIR VINYL FLOORING, KEYLESS ENTRY FRONT / REAR AIR, POWER WINDOWS / LOCKS KEYLESS ENTRY, RUNNING BOARDS TRAILER TOW PACKAGE, REAR VIEW CAMERA FLASHER SYSTEM HEADLAMP / TAILLAMP	\$37,237.00	\$ 74,474.00
2	20" HAVIS CONSOLE	\$ 534.00	\$ 1,068.00
2	HAVIS COMPUTER MOUNT	\$ 296.00	\$ 592.00
2	HAVIS PANASONIC DOCKING STATION (NO RF)	\$ 659.00	\$ 1,318.00
2	SETINA STEEL PUSHBUMPER	\$ 279.00	\$ 558.00
2	PROGARD PARTITION	\$ 497.00	\$ 994.00
2	RECESS PANEL	\$ 75.00	\$ 150.00
2	2PC EXTENSION PANELS	\$ 79.00	\$ 158.00
2	CARGO BARRIER 7GA SCNREEN	\$ 349.00	\$ 698.00
2	SETINA DUAL T-RAIL GUN RACK	\$ 298.00	\$ 596.00
2	XLP INNER EDGE 12 LAMPS	\$ 697.00	\$ 1,394.00
4	CORNER LED RED (TAILLAMP) (2 PER UNIT)	\$ 79.00	\$ 316.00
4	DOMINATOR + 4 MODULE (QTR GLASS) (2 PER U)	\$ 419.00	\$ 1,676.00
4	DOMINATOR SWIVEL MOUNT	\$ 23.00	\$ 92.00
4	LINZ6 SUPER LED RED (2 PER UNIT)	\$ 119.00	\$ 476.00
4	LINZ6 SUPER LED BLUE (2 PER UNIT)	\$ 119.00	\$ 476.00
4	LINZ6 DUAL BRACKET	\$ 14.50	\$ 58.00
2	CORNER LED RED (HEADLAMP)	\$ 84.00	\$ 168.00
2	CORNER LED BLUE (HEADLAMP)	\$ 84.00	\$ 168.00
2	FOG LAMP HOUSINGS	\$ 49.00	\$ 98.00
2	M4 SERIES RED	\$ 137.00	\$ 274.00
2	M4 SERIES BLUE	\$ 137.00	\$ 274.00
2	DOMINATOR+ 6 LAMP TRAFFIC ADVISOR	\$ 654.00	\$ 1,308.00
2	DOMINATOR MOUNTING BRACKET	\$ 16.00	\$ 32.00
2	WHELEN SIREN / SWITCH COMBO	\$ 426.00	\$ 852.00
2	100 WATT SPEAKER	\$ 152.00	\$ 304.00
2	SPEAKER BRACKET	\$ 24.00	\$ 48.00
2	WHELEN HEADLAMP / TAILLAMP FLASHER	\$ 79.00	\$ 158.00
2	STALKER PATROL2 DUAL K-BAND	\$ 1,649.00	\$ 3,298.00
2	DIGITAL ALLY VIDEO	\$ 3,495.00	\$ 6,990.00
2	EQ SERVICES	\$ 2,665.00	\$ 5,330.00
	ESTIMATED DELIVERY 120-160 DAYS		
ALL VEHICLES BID SUBJECT TO AVAILABILITY		TOTAL:	\$ 104,396.00

Notes: Please call if you have any questions. Thank you

Prepared For:
 Victor Rita
 City Of Socorro
 901 Rio Vista
 Socorro, TX 79927
 Phone: (915) 319-0125
 Email: vreta@ci.socorro.tx.us
 Primary FAN: 000873559
 Requested Quantity: 2

Buy Board Contract
- Vehicles, Heavy Duty Trucks & options
- Contract # 436-12
Exp. Date - 11/30/16

Prepared By:
 Danny Mireles
 Gunn Chevrolet Ltd
 16550 IH35 N
 Selma, TX 78154
 Phone: (210) 599-5000
 Fax: (210) 599-4251
 Email: dmireles@gunnauto.com

2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

WINDOW STICKER

2016 Chevrolet Tahoe 4WD 4dr Commercial		Interior: - No color has been selected.
5.3L/325 CID Gas/Ethanol V8		Exterior 1: - No color has been selected.
6-Speed Automatic		Exterior 2: - No color has been selected.
CODE	MODEL	MSRP
CK15706	2016 Chevrolet Tahoe 4WD 4dr Commercial	\$50,000.00
OPTIONS		
Z56	SUSPENSION, HEAVY-DUTY, POLICE-RATED	INC
FE9	EMISSIONS, FEDERAL REQUIREMENTS	\$0.00
L83	ENGINE, 5.3L ECOTEC3 V8 WITH ACTIVE FUEL MANAGEMENT, DIRECT INJE	\$0.00
MYC	TRANSMISSION, 6-SPEED AUTOMATIC, ELECTRONICALLY CONTROLLED	\$0.00
GU4	REAR AXLE, 3.08 RATIO	\$0.00
1FL	COMMERCIAL PREFERRED EQUIPMENT GROUP	\$0.00
RAP	WHEELS, 17" X 8" (43.2 CM X 20.3 CM) STEEL, POLICE, BLACK	INC
QAR	TIRES, P265/60R17 ALL-SEASON, POLICE, V-RATED	INC
ZAK	TIRE, SPARE, P265/60R17 ALL-SEASON, POLICE, V-RATED	INC
ZY1	PAINT SCHEME, SOLID APPLICATION	\$0.00
GBA	BLACK	\$0.00
AZ3	SEATING, FRONT 40/20/40 SPLIT-BENCH, 3-PASSENGER	\$0.00
H0U	JET BLACK, CLOTH SEAT TRIM	\$0.00
IO3	AUDIO SYSTEM, AM/FM STEREO WITH CD PLAYER AND AUXILIARY INPUT J	\$0.00
C5Y	GVWR, 7100 LBS. (3221 KG)	INC
9C1	IDENTIFIER FOR POLICE PATROL VEHICLE	-\$4,985.00
NQH	TRANSFER CASE, ACTIVE, 2-SPEED ELECTRONIC AUTOTRAC	INC
NZZ	FRONT UNDERBODY SHIELD	INC
K4B	BATTERY, AUXILIARY, 730 CCA	INC
---	POWER SUPPLY, 100-AMP, AUXILIARY BATTERY, REAR ELECTRICAL CENTE	INC

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 429.0, Data updated 3/8/2016
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Customer File:

Prepared For:
 Victor Rita
 City Of Socorro
 901 Rio Vista
 Socorro, TX 79927
 Phone: (915) 319-0125
 Email: vreta@ci.socorro.tx.us
 Primary FAN: 000873559
 Requested Quantity: 2

Prepared By:
 Danny Mireles
 Gunn Chevrolet Ltd
 16550 IH35 N
 Selma, TX 78154
 Phone: (210) 599-5000
 Fax: (210) 599-4251
 Email: dmireles@gunnauto.com

2016 Fleet/Non-Retail Chevrolet Tahoe 4WD 4dr Commercial CK15706

WINDOW STICKER

___	POWER SUPPLY, 50-AMP, POWER SUPPLY, AUXILIARY BATTERY	INC
___	POWER SUPPLY, 120-AMP, (4) 30-AMP CIRCUIT, PRIMARY BATTERY	INC
KW7	ALTERNATOR, 170 AMPS, HIGH OUTPUT	INC
RM7	WHEEL, 17" X 8" (43.2 CM X 20.3 CM) FULL-SIZE, STEEL SPARE	INC
___	LUGGAGE RACK, DELETE	INC
7X6	SPOTLAMP, LEFT-HAND	\$490.00
___	EXTERIOR ORNAMENTATION DELETE	INC
___	DOOR HANDLES, BODY-COLOR	INC
UN9	RADIO SUPPRESSION PACKAGE, WITH GROUND STRAPS	INC
ATD	SEAT DELETE, THIRD ROW PASSENGER	INC
___	INSTRUMENTATION, ANALOG	INC
___	KEY, 2-SIDED	INC
6E2	KEY COMMON, COMPLETE VEHICLE FLEET	\$25.00
___	THEFT-DETERRENT SYSTEM, VEHICLE, PASS-KEY III	INC
___	POWER OUTLETS, 4 AUXILIARY, 12-VOLT	INC
SPECIAL EQUIPMENT OPTIONS		
VPV	SHIP THRU, PRODUCED IN ARLINGTON ASSEMBLY	INC
SUBTOTAL		\$45,530.00
	Advert/Adjustments	\$0.00
	Destination Charge	\$1,195.00
	TOTAL PRICE	\$46,725.00

Est City: 16.00 mpg
 Est Highway: 22.00 mpg
 Est Highway Cruising Range: 572.00 mi

(SEE CAP QUOTE)

SALE PRICE W/BID ASSISTANCE \$37,061.40
REQUESTED ADDED EQUIPMENT \$14,547.30
INSPECTION 7.00
DELIVERY FEE 500.00
\$51,615.70
\$52,115.70

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 429.0, Data updated 3/8/2016
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 Customer File:

0.1 of 1

Buy Board Contract Name:
- Vehicles, Heavy Duty Trucks,
& Options

COWBOY CHEVROLET

Government and Commercial Sales

1415 HWY 96 BYPASS, SILSBEE, TX 77656

Contract #

430-13

Buy Board Exp.
11/30/16.

Date: 3/14/2016

Prepared by: Rick Brown
phone: 409.659.1555
email: rbrown.silsbeefleet@gmail.com

Prepared for: CITY OF SOCORRO
Victor Reta
(915) 319-0125
Vreta@ci.socorro.tx.us

Proposal:

# of items	Description	Price	Extension
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2	HAVIS COMPUTER MOUNT	\$ 296.00	\$ 592.00
2	HAVIS PANASONIC DOCKING STATION (NO RF)	\$ 659.00	\$ 1,318.00
2	SETINA STEEL PUSHBUMPER	\$ 279.00	\$ 558.00
2	PROGARD PARTITION	\$ 497.00	\$ 994.00
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2	FOG LAMP HOUSINGS	\$ 49.00	\$ 98.00
2	M4 SERIES RED	\$ 137.00	\$ 274.00
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2	EQ SERVICES	\$ 2,665.00	\$ 5,330.00
	ESTIMATED DELIVERY 120-160 DAYS		
ALL VEHICLES BID SUBJECT TO AVAILABILITY		TOTAL:	\$ 104,396.00

Notes: Please call if you have any questions. Thank you

QUOTE# 001-CAPQ9647

CONTRACT PRICING WORKSHEET

End User: CITY OF SOCORRO	Contractor: CALDWELL COUNTRY
Contact Name: LT. EDDIE SMITH	CALDWELL COUNTRY
Email: ESMITH@CI.SOCORRO.TX.US	Prepared By: Averyt Knapp
Phone #: 915-858-2915 915-235-7614 -C	Email: aknapp@caldwellcountry.com
Fax #:	Phone #: 979-567-6116
Location City & State: SOCORRO, TX	Fax #: 979-567-0853
Date Prepared: FEBRUARY 10, 2016	Address: P. O. Box 27, Caldwell, TX 77836
Contract Number: BUY BOARD #430-13	Tax ID # 14-1856872

Product Description: 2016 CHEVROLET TAHOE 4X4 PPV CK15706

A Base Price & Options:

\$52,220

B Fleet Quote Option:

Code	Description	Cost	Code	Description	Cost
	LH SPOTLIGHT, 4X4-PPV, 5.3L-V8, 6-SPD AUTOMATIC, DUAL BATTERIES, LOCKING REAR AXLE DIFFERENTIAL, CLOTH BUCKET FRONT/VINYL REAR BENCH, FULL RUBBER FLOOR, FRONT & REAR AIR CONDITION, AMFM-STEREO W/BLUETOOTH, TILT, CRUISE, POWER SEAT, POWER WINDOWS, POWER LOCKS, POWER MIRRORS, KEYLESS ENTRY, DEEP TINT GLASS, RUNNING BOARDS, TRAILER TOW PACKAGE, REAR VISION CAMERA, FRAME MOUNTED FRONT TOW HOOKS, FLASHER SYSTEM HEADLAMP AND TAILLAMP DRL COMPATIBLE, GRILLE LAMP AND SIREN SPEAKER WIRING, HORN AND SIREN CIRCUIT WIRING, ADDITIONAL KEYS, ADDITIONAL REMOTES, HAVIS 20" LONG, 12.5" WIDE CONSOLE, POLE ONLY TELESCOPING DEVICE MOUNTING BASE HEAVY DUTY MOUNT, 8.5" HIGH WITH SHORT HANDLE, HEAVY DUTY FIXED TOP OFFSET PLATFORM 9" OFFSET,			<p>CMBL/HUB Vendor ID 114 1856872800 / 39479 Expires: 10/11/16</p>	

HEAVY DUTY STABILITY
SIDE SUPPORT ARM,
MOUNTS TO OEM FRAME
UNDER PASSENGER
GLOVE BOX DOOR, 4
LIGHTER PLUG
OUTLETS, DUAL
INTERNAL 6 ANGLED
CUP HOLDER, SIDE
MOUNT ARMREST,
DOKCING STATION
PANASONIC TOUGHBOOK
30/31, PB400 VS
STEEL BUMPER FULL,
SPACE SAVER
PARTITION,
POLYCARBONATE CENTER
SLIDER WINDOW WITH
EXPANDED METAL
INSERT (INCLUDES
RECESSED PANEL AND
PAIR OF BUCKET SEAT
EXTENSION PANELS), 7
GAUGE STEEL WIRE
CARGO BARRIER WITH
FILLER PANELS, DUAL
T-RAIL GUN MOUNT 1
SMALL 1 UNIVERSAL,
INNER EDGE XLP
LIGHTBAR 12-LT, 2-
VERTEX RED (INSIDE
BRAKE LIGHTS), 2-
DOMINATOR PLUS 4-
LINZ6 R/R/B/B
(INSIDE REAR
WINDOWS), 2-
DOMINATOR D2/D4
SWIVEL MOUNT, 4-
LINZ6 LED HORIZ SYNC
RED/BLUE (PUSH
BUMPER), 4-BRACKET
LINZ6, VERTEX RED
(DRIVERS SIDE
HEADLIGHT HOUSING),
VERTEX BLUE (PASS
SIDE HEADLIGHT
HOUSING), 3" ROUND
FLASHER BLUE, 3"
ROUND FLASHER RED,
3" ROUND BODY MOUNT
GROMMET, DOMINATOR
PLUS 6-LINZ6 AMBER
(REAR WINDOW), UPPER
WINDOW BRKT
DOMINATOR, 295SLSA6
SIREN/CONTROL
CENTER, SPEAKER
WHELEN, SA315 MT
KIT, SOLID STATE
HEADLIGHT FLASHER,
STALKER PATROL
COUNTING UNIT K-BAND
ANTENNA REMOTE
CONTROL K-BAND

	TUNNING FORKS DISPLAY TALL, DVM- 800 COMPLETE KIT, CUSTOMER HARNESS, COAX/ANTENNA, TOTAL INSTALL				
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY PO BOX 27 CALDWELL, TEXAS 77836	
Subtotal B					INCL
C Unpublished Options					
Code	Description	Cost	Code	Description	Cost
Subtotal C					
D Other Price Adjustments (Installation, Delivery, Etc...)					
Subtotal D					INCL
E Unit Cost Before Fee & Non-Equipment Charges (A+B+C+D)					\$52,220
Quantity Ordered					2
Subtotal E					\$104,440
F Non-Equipment Charges (Trade-In, Warranty, Etc...)					
BUY BOARD					\$400
G. Color of Vehicle: BLACK					
H. Total Purchase Price (E+F)					\$104,840
Estimated Delivery Date:					120 DAYS APPX

EXPLORER

QUOTES

Re: Thank you for your request

From: Sellers, Bryte

Sent: Wed, Mar 9, 2016 at 5:38 pm

To: Victor

My apologies,

on a FWD base explorer stock number GGC12250, the MSRP is \$32,190.00. The internet special is \$29,607.00
on a 4WD base explorer, stock number GGB61745, the MSRP is \$35,260.00. The internet special is \$32,386.00.

Please note all these vehicles exclude tax, title, and license fees. However it looks like this is going to be a recreational vehicle for the city? Any additional equipment you need on these vehicles?

Bryte Sellers
Internet Manager
Shamaley Ford
Group 1 Automotive
11301 Gateway West
El Paso, TX 79936
915.629.4203
bsellers@group1auto.com
www.shamaleyford.com

Integrity, Transparency, Professionalism & Teamwork

P : Please consider the environment before printing this e-mail

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From: Victor <vreta@ci.socorro.tx.us>
Sent: Wednesday, March 9, 2016 4:58 PM
To: Sellers, Bryte
Subject: Re: Thank you for your request

Hi Bryte,

Just wanted to see how the quote was coming along.

iPhone Office Reply
Victor Reta
City of Socorro
Recreation Center Supervisor
124 S. Horizon Blvd.
Socorro, TX 79927
(915) 319-0125
Vreta@ci.socorro.tx.us

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> On Mar 5, 2016, at 4:46 PM, Sellers, Bryte <bsellers@group1auto.com> wrote:

>
>
> No problem, do you need 4X4?

>
> Bryte Sellers
> Internet Manager
> Shamaley Ford
> Group 1 Automotive
> 11301 Gateway West
> El Paso, TX 79936
> 915.629.4203
> bsellers@group1auto.com
> www.shamaleyford.com

>
> Integrity, Transparency, Professionalism & Teamwork

>
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>
>
> From: Victor <vreta@ci.socorro.tx.us>
> Sent: Saturday, March 5, 2016 2:14 PM
> To: Sellers, Bryte
> Subject: Re: Thank you for your request

>
> Hi Bryte,
>
> I need a quote for an explorer base model please.

>
>
> Thank you
>
> iPhone Office Reply
> Victor Reta
> City of Socorro

> Recreation Center Supervisor
> 124 S. Horizon Blvd.

P. 181



5550 North Desert Blvd. El Paso, TX 79932

Sales: (888) 637-9497
Service: (888) 637-9571
Parts: (888) 638-0723

New Vehicle Inventory

22 Vehicles matching: Model: Explorer Body Style: SUV

Price: Low to High

Page 1 of 1

2016 Ford Explorer XLT SUV EcoBoost



Engine: 2.3L EcoBoost
Transmission: 6-Speed Automatic Transmission
EPA-Est MPG⁶: 18/26
Exterior Color: Magnetic
Interior Color: Ebony Black
Vehicle Status: Dealer Ordered
VIN: 1FM5K8DH8GGC71335

MSRP¹ \$45,090
Viva Ford Price \$43,640

Get Quote

LIVE CHAT

Manufacturer Offers¹⁰:

2016 Ford Explorer Sport SUV EcoBoost V6

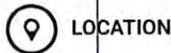
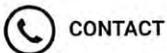


Engine: 3.5L EcoBoost V6
Transmission: 6-Speed SelectShift Automatic Transmission-Ecoboos
EPA-Est MPG⁶: 16/22
Exterior Color: White Platinum
Interior Color: Ebony Black
Vehicle Status: Dealer Ordered
VIN: 1FM5K8GT5GGC85659

MSRP¹ \$51,280
Viva Ford Price \$49,830

Get Quote

Manufacturer Offers¹⁰:



LIVE CHAT

pl 81

2016 Ford Explorer XLT SUV Ti-VCT V6



Engine: **3.5L Ti-VCT V6**
 Transmission: **6-Speed SelectShift Automatic Transmission**
 EPA-Est MPG⁶: **17/24**
 Exterior Color: **Shadow Black**
 Interior Color: **Ebony Black**
 Vehicle Status: **Dealer Ordered**
 VIN: **1FM5K7D83GGC71334**

MSRP¹ **\$38,130**
 Viva Ford Price **\$36,680**

[Get Quote](#)

Manufacturer Offers¹⁰: ,

2016 Ford Explorer Sport SUV EcoBoost V6



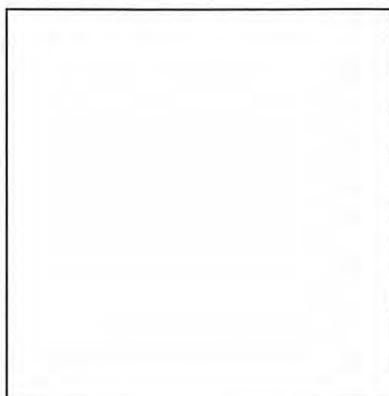
Engine: **3.5L EcoBoost V6**
 Transmission: **6-Speed SelectShift Automatic Transmission-EcoBoos**
 EPA-Est MPG⁶: **16/22**
 Exterior Color: **Shadow Black**
 Interior Color: **Ebony Black**
 Vehicle Status: **In Stock**
 VIN: **1FM5K8GT4GGA25091**

MSRP¹ **\$50,785**
 Viva Ford Price **\$49,335**

[Get Quote](#)

Manufacturer Offers¹⁰: ,

2016 Ford Explorer XLT SUV Ti-VCT V6



Engine: **3.5L Ti-VCT V6**
 Transmission: **6-Speed SelectShift Automatic Transmission**
 EPA-Est MPG⁶: **17/24**
 Exterior Color: **Ingot Silver**
 Interior Color: **Ebony Black**
 Stock #: **F16643**
 Vehicle Status: **In Stock**
 VIN: **1FM5K7D80GGC33155**

MSRP¹ **\$36,290**
 Viva Ford Price **\$34,840**

[Get Quote](#)

Manufacturer Offers¹⁰: ,

2016 Ford Explorer XLT SUV Ti-VCT V6

Manufacturer Offers¹⁰: ,

**CITY OF SOCORRO
REQUEST FOR CITY COUNCIL AGENDA ITEM**

Note: Regular Council meetings are held on the 1st and 3rd Thursday of each month. Requests **MUST** be submitted to the City Clerk by **12:00 p.m.** on the **THURSDAY** one week before the scheduled meeting date. **Late items (received by 5:00 p.m.) on the Friday prior the meeting will be placed as an Addendum. NO AGENDA ITEMS WILL BE RECEIVED AFTER 5:00 ON FRIDAY.**

Date Submitted: March 9, 2016

Department:  3/31/16
Planning & Zoning

1st. Signature: _____

2nd. Signature: _____

DESCRIBE REQUEST:

DISCUSSION AND ACTION ON THE EVENT FEE WAIVER REQUEST FOR THE STS. PETER & PAUL CHURCH BAZAAR FROM JUNE 24, 2016 TO JUNE 26, 2016.

_____ FOR OFFICE USE ONLY _____

Please check one:

- | | |
|--|--|
| <input type="checkbox"/> Executive Session | <input checked="" type="checkbox"/> Regular Agenda |
| <input type="checkbox"/> Presentation Agenda | <input type="checkbox"/> Consent Agenda |

This item is to be placed on the agenda for: March 17, 2016

Received by City Clerk on: _____, 2016. Time: _____

Approved to be placed on the agenda : _____
City Council / City Manager

ACTION TAKEN: Approved
 Not approved
 Tabled
 Other

Jesus A. Ruiz
Mayor

Rene Rodriguez
At Large / Mayor Pro-Tem

Sergio Cox
District 1



Gloria M. Rodriguez
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
City Manager

DATE: April 7, 2016

TO: MAYOR AND CITY COUNCIL

FROM: Sam Leony, Planning and Zoning Director

CC: Adriana Rodarte, City Manager

SUBJECT:

Approval request to waive the Event Permit fee for the Annual Bazaar at Saints Peter and Paul Catholic Church.

EVENT

LOCATION:

673 Old Hueco Tanks Rd.,
Socorro, Texas 79927

DATE OF

EVENT: June 24, 25, and 26, 2016.

APPLICANT:

Rev. Raul Trigueros
673 Old Hueco Tanks Rd.
Socorro, Texas 79927
(915) 859-3758

RECOMMENDATION:

The Planning and Zoning Department recommends APPROVAL with the following condition:

The facilities designated for the Bazaar shall pass the necessary inspections (electrical, plumbing, and fire) performed by the Socorro Planning Department and the Fire Marshal (El Paso County E.S.D. # 2).



Event Permit # _____

1. Applicant's Name: DAVID PROVENCIO (Sts. Peter & Paul Church)
2. Applicant's Address: 673 Old Hueco Tanks Rd. EL PASO TX. 79927
3. Date of Event: JUNE 24, 25, 26 of 2016
4. Address of Event: 673 Old Hueco Tanks Rd. EL PASO TX. 79927
5. Phone Number: 915-859-3758
6. Legal Description Subdivision: _____
Tract: _____ Lot: _____ Block: _____
7. Zoning: _____

This permit is issued on the express condition that the event authorized shall be in compliance with the provision set forth in Ordinance #48, and all amendments to said ordinance.

This application becomes a permit upon receipt of the permit fee and signed approvals.


Applicant's Signature

3-4-16
3-4-16
Date

\$ _____
Fee

Planning Department Approval

Date



WAIVER REQUEST FORM

Applicant's Name: Daniel Provencio (Sts. Peter & Paul Church)

Applicant's Address: 673 Old Hueco Tanks Rd. El Paso Tx. 79927

City: El Paso Tx. State: Tx. Zip: 79927

Address of Proposed Waiver: 673 Old Hueco Tanks Rd. El Paso Tx. 79927

Reason for request and circumstance causing conflict: _____

KEEPER'S EVENT ON 6-24, 25, 26 - 2016

Daniel Provencio

Applicant's Signature

3-4-16

Date

City Council Action: Approved _____ Disapproved _____

Date: _____

Planning and Zoning Director: _____

Jesus Ruiz
Mayor
Rene Rodriguez
At Large
S
Sergio Cox
District 1



Gloria M. Rodriguez
District 2
Mary B. Garcia
District 3
Anthony Gandara
District 4
Adriana Rodarte
City Manager

DATE: April 7, 2016
TO: Mayor and Council
FROM: Olivia Navarro
SUBJECT: Budget Calendar

SUMMARY

Discussion and action to approve FY 2016-2017 Budget Calendar

BACKGROUND

n/a

STATEMENT OF THE ISSUE

In preparation of the FY2016-2017 Budget and Tax Rate, also includes two (2) capital program workshops and two budget workshops.

FINANCIAL IMPACT

None

ALTERNATIVE

No to proceed with charter changes

STAFF RECOMMENDATION

Approve

BUDGET/TAX DATES

1. Capital Program Workshop 1- Special CC Meeting May 19, 2016 at 4:00 p.m.
2. Capital Program Workshop 2- Special CC Meeting June 2, 2016 at 4:00 p.m.
3. Budget Workshop 3 – Special CC Meeting July 7, 2015 at 4:00 p.m.
4. Budget Workshop 4 – Special CC Meeting July 21, 2015 at 4:00 p.m.

1. August 4, 2016 City Council Meeting

- Discussion and action to approve the anticipated proposed Tax Rate for Fiscal year commencing October 1, 2016 thru September 30, 2017 for the City of Socorro, Texas.
- Discussion and action to approve the scheduling of two (2) public hearings on August 18 and September 1, 2016 for the anticipated proposed tax rate for the fiscal year commencing October 1, 2016 thru September 30, 2017.

2. August 15, 2016 – City Manager must file the proposed budget with the city clerk the 30th day before the date of the governing body of the municipality makes its tax levy for the fiscal year. City Clerk shall take action to ensure that the proposed budget is posted on the website. (LGC 102)

3. August 18, 2016 Regular City Council Meeting

- Discussion and action on to announce the date on which City Council will take final action on the Tax Rate and on the Municipal Budget.
- 1st **Public Hearing** on city of Socorro's Property Tax Rate
- *Presentation and discussion* regarding tax rate calculations, revenues and expenditures for the City of Socorro's proposed budget for fiscal year 2017.

4. September 1, 2015 Regular City Council Meeting

- 2nd **Public Hearing** on city of Socorro's Property Tax Rate
- *Public Hearing* regarding the Five-Year Capital Improvement Program and approve Resolution ____ pursuant to Sections 5.08 and 5.09 of the Socorro City Charter.
- *Presentation and discussion* regarding tax rate calculations, revenues and expenditures for the City of Socorro's proposed budget for fiscal year 2017.
- Discussion and action on to announce the date on which City Council will take final action on the Tax Rate and on the Municipal Budget.

- **Introduction, First Reading and Calling for a Public Hearing on an Ordinance authorizing the assessment and collection of property taxes within the City of Socorro, Texas and further authorizing the El Paso City Tax Office to perform the actual assessment and collection of said property taxes on behalf of the City of Socorro, Texas for the fiscal year commencing on October 1, 2016 and ending on September 30, 2017.**
- **Introduction, First Reading and Calling for a Public Hearing on an Ordinance adopting a budget for the fiscal year commencing October 1, 2016 and ending on September 30, 2017 for the City of Socorro, Texas.**
- *Introduction, First Reading and Calling for a Public Hearing* on an Ordinance of the City of Socorro, Texas adopting the amended Organizational Chart for the City of Socorro.

5. September 15, 2016 Special City Council Meeting

- **Public Hearing** – An Ordinance adopting a budget for the fiscal year commencing October 1, 2016 and ending on September 30, 2017 for the City of Socorro, Texas.
- **Public Hearing** On an Ordinance authorizing the assessment and collection of property taxes within the City of Socorro, Texas and further authorizing the El Paso City Tax Office to perform the actual assessment and collection of said property taxes on behalf of the City of Socorro, Texas for the fiscal year commencing on October 1, 2016 and ending on September 30, 2017.
- **Public Hearing** on an Ordinance of the City of Socorro, Texas adopting the amended Organizational Chart for the City of Socorro
- **Second Reading and Adoption of an Ordinance adopting a budget for the fiscal year commencing October 1, 2016 and ending on September 30, 2017 for the City of Socorro, Texas.**
- **Second Reading and Adoption of an Ordinance authorizing the assessment and collection of property taxes within the City of Socorro, Texas and further authorizing the El Paso City Tax Office to perform the actual assessment and collection of said property taxes on behalf of the City of Socorro, Texas for the fiscal year commencing on October 1, 2016 and ending on September 30, 2017.**
- *Second Reading and Adoption* on an Ordinance of the City of Socorro, Texas adopting the amended Organizational Chart for the City of Socorro
- **Discussion and action to ratify the tax increase set forth in Ordinance adopting a budget for the City of Socorro.**

Jesus Ruiz
Mayor

Rene Rodriguez
At Large / Mayor Pro-Tem

Sergio Cox
District 1



Gloria M. Rodríguez
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
Interim City Manager

April 4, 2016

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Adriana Rodarte

SUBJECT: Discussion and action to regarding petition for paving, lighting and other improvements in District 1.

SUMMARY

A Constituent Sergio Jaime came in with a petition for District 1 (Please see attached petition)

STATEMENT OF THE ISSUE

Traveler's insurance is donating 2003 Hummer to the City of Socorro Police Department. This Agreement to transfer and accept title is entered into as of the 23 day of March 2016, by and between the Socorro Police Department and The Travelers Indemnity Company on behalf of itself and its property casualty affiliates (collectively, "Travelers"), a Connecticut corporation with its principal place of business located at One Tower Square, Hartford, CT 06183

FINANCIAL IMPACT

Account Code (GF/GL/Dept): N/A

Funding Source:

Amount: N/A

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

STAFF RECOMMENDATION

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____

2. CFO _____ Date _____

3. Attorney _____ Date _____

RECEIVED
APR 01 2016
By no 2:58pm

Fecha:

Para: El Concilio de la Ciudad de Socorro

De: Sergio Jaime

A Signatura: Peticion para Paviemnto de Calles, Luces y Banquetas

Nosotros como residentes de la Ciudad de Socorro que vivimos en el area del Distrito 1 estamos exigiendo nuestra parte de los impuestos que se gastan por cada distrito. Hemos esperado mucho tiempo y creemos que este concilio debe desidir en los meritos de nuestras ideas de como cuidar nuestra cuidad, no en que nos guste cual persona de el concilio ganara la re-eleccion.

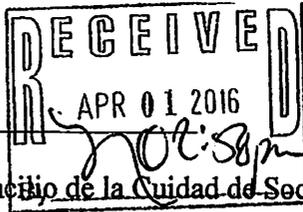
Los que estamos aqui firmando, estamos exiguiendo que la Ciudad de Socorro gaste en el Distrito 1 como hicieron en distrito 2, 3 y 4 en pavimentar calles, poner luces en las calles y banquetas.

Su mas pronto respuesta por escrita pongan el tiempo en que van a traer estos proyestos para el Distrito 1 en la misma cnatidad que gastaron en Distrito 2, 3 y 4 se los apreciaremos mucho. La direccion al que pueden enviar la respuesta es 654 Milo Dr. Socorro, TX 79927.

Firmas de loas residentes de Distrito 1:

- 1 Maria Lourdes Leon Maria Lourdes Leon 907-21946
- 2 Elica Orellana
- 3 Lydia Orellana
- 4 Leonardo Landa
- 5 Krodolup Harbo
- 6 Ramon P. Dominguez
- 7 Francisco P. Dominguez
- 8 Calypso Huls
- 9 Carmen Orellana
- 10 Enzo Hodoeca
- 11 Hector Capcin
- 12 Losa Rodriguez
- 13 Oleg. Flores
- 14 Roberto Flores
- 15 Rosendo Parra
- 16 Juan Delgado
- 17 Juan Velazquez

Fecha: _____



Para: El Concilio de la Ciudad de Socorro

De: Sergio Jaime

A Signatura: Peticion para Paviemnto de Calles, Luces y Banquetas

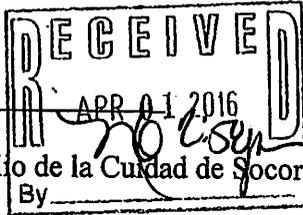
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Firmas de loas residentes de Distrito 1:

- 1 Andy Soto
- 2 Elvira Figueroa
- 3 Imelda Campos
- 4 Maria Rodriguez
- 5 Raquel Ontiveros
- 6 José Rivalcoba E.
- 7 Mario Rivalcoba A
- 8 Maria de la Rosa
- 9 Dario elardunoren
- 10 Ruby Ma Lopez
- 11 Riz Barrios
- 12 Angelina Sigala
- 13 Maria Ana Vasquez
- 14 Eulalio Batla
- 15 [Signature]
- 16 Diego Munillo
- 17 Jessica Barajas



Fecha: _____

Para: El Concilio de la Ciudad de Socorro
By _____

De: Sergio Jaime

A Signatura: Peticion para Paviemnto de Calles, Luces y Banquetas

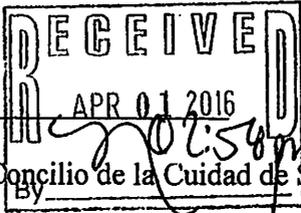
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Firmas de loas residentes de Distrito 1:

- 1 [Handwritten Signature]
- 2 Fernando Chaparro
- 3 Maria Fernandez
- 4 [Handwritten Signature]
- 5 [Handwritten Signature]
- 6 [Handwritten Signature]
- 7 Esperanza Valenzuela
- 8 Eriberto VALENZUELA
- 9 Sandra Villa.
- 10 Dario Hernandez
- 11 Angelica Rodriguez
- 12 [Handwritten Signature]
- 13 Pablo Chavez
- 14 [Handwritten Signature]
- 15 [Handwritten Signature]
- 16 [Handwritten Signature]
- 17 [Handwritten Signature]



Fecha:

APR 01 2016

Para: El Concilio de la Ciudad de Socorro

De: Sergio Jaime

A Signatura: Peticion para Paviemnto de Calles, Luces y Banquetas

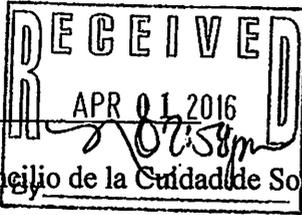
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Firmas de loas residentes de Distrito 1:

- 1 [Signature]
- 2 [Signature]
- 3 [Signature]
- 4 [Signature]
- 5 [Signature]
- 6 [Signature]
- 7 [Signature]
- 8 [Signature]
- 9 [Signature]
- 10 [Signature]
- 11 [Signature]
- 12 [Signature]
- 13 [Signature]
- 14 [Signature]
- 15 [Signature]
- 16 [Signature]
- 17 [Signature]



Fecha:

Para: El Concejo de la Ciudad de Socorro

De: Sergio Jaime

A Signatura: Peticion para Paviamnto de Calles, Luces y Banquetas

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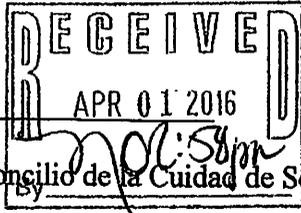
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Firmas de loas residentes de Distrito 1:

- 1 [Signature]
- 2 [Signature]
- 3 [Signature]
- 4 [Signature]
- 5 [Signature]
- 6 [Signature]
- 7 [Signature] 10.316 Mc KESSON
- 8 [Signature] 10.314 Mc KESSO
- 9 [Signature] 10.314 Mc KESSON
- 10 [Signature]
- 11 FRANCISCO VILLA
- 12 [Signature]
- 13 [Signature]
- X14 [Signature]
- X15 [Signature]
- X16 [Signature]
- X17 [Signature]

END



Fecha:

APR 01 2016

Para: El Concilio de la Ciudad de Socorro

De: Sergio Jaime

A Signatura: Peticion para Paviemnto de Calles, Luces y Banquetas

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Firmas de loas residentes de Distrito 1:

1 Ma. Jesus Canal

2 MARIA MATA

3 Agustina Padilla

4 Salvador Luna

5 Sonia Chavez

6 Veronica Molina

7 Martha Bacc

8 MARDEL BACA

9 Abel Hernández

10 Hipolito Mata

11 LETICIA P. HERNANDEZ

12 Antonio Lopez

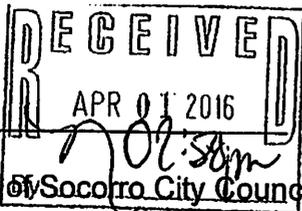
13 Enrique Lopez

14 Yllustre

15 Carlos Velazquez

16 Carlos Velazquez

17 Olivia Torres



Date:

APR 01 2016

To: City of Socorro City Council

From: Jaime Sergio

Subject: Petition for Street Paving, lighting and Sidewalks

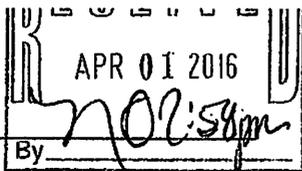
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Your prompt attention and written response to set the time when the projects will start to bring in District 1 to an equal amount of taxes spent as that of District 2, 3 and 4 would be greatly appreciated. The address where to mail the written response is 654 Milo.

Signature of Residents of District 1:

- 1 *[Signature]*
- 2 *[Signature]*
- 3 *[Signature]*
- 4 *[Signature]*
- 5 *[Signature]*
- 6 *[Signature]*
- 7 *[Signature]*
- 8 *[Signature]*
- 9 *[Signature]*
- 10 *[Signature]*
- 11 *[Signature]*
- 12 *[Signature]*
- 13 *[Signature]*
- 14 *[Signature]*
- 15 *[Signature]*
- 16 *[Signature]*
- 17 *[Signature]*



2

Date:

To: City of Socorro City Council

From: Jaime Sergio

Subject: Petition for Street Paving, lighting and Sidewalks

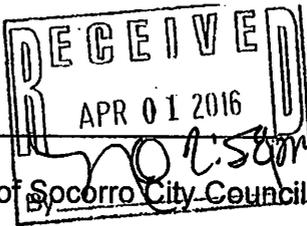
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Signature of Residents of District 1:

- 1 Jucy Flores
- 2 [Signature]
- 3 [Signature]
- 4 [Signature]
- 5 [Signature]
- 6 [Signature]
- 7 Sandra Villegas
- 8 Rodrigo Lopez
- 9 [Signature]
- 10 [Signature]
- 11 Gerardo Estrada
- 12 Ricardo Espinoza
- 13 [Signature]
- 14 [Signature]
- 15 [Signature]
- 16 [Signature]
- 17 Julian Garcia



Date:

APR 01 2016

To: City of Socorro City Council

From: Jaime Sergio

Subject: Petition for Street Paving, lighting and Sidewalks

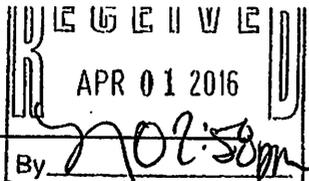
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Signature of Residents of District 1:

- 1 Veronica Rodriguez
- 2 Anita Del Toro Anita del Toro
- 3 Maria Garcia
- 4 [Signature]
- 5 Concepcion Garcia
- 6 Olivia Lopez
- 7 Angie Vazquez
- 8 Francisca Valdes
- 9 Jose Vazquez Jr.
- 10 [Signature]
- 11 Victor Escandon
- ✓ 12 Paul Galdean
- 13 Edie Torres
- 14 Ed [Signature]
- 15 Maura Hernandez
- 16 Bertina Acosta
- 17 Ciro Acosta
- 18 Carlos Lopez



Date:

To: City of Socorro City Council

From: Jaime Sergio

Subject: Petition for Street Paving, lighting and Sidewalks

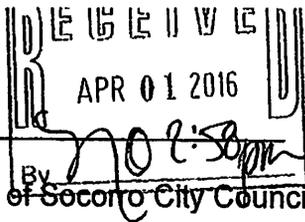
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- 3 [Signature]
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- 5 [Signature]
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- 8 [Signature]
- 9 [Signature]
- 10 [Signature]
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- 15 [Signature]
- 16 [Signature]
- 17 [Signature]



Date:

To: City of Socorro City Council

From: Jaime Sergio

Subject: Petition for Street Paving, lighting and Sidewalks

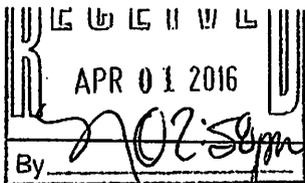
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- 1 [Signature]
- 2 [Signature]
- 3 [Signature]
- 4 [Signature]
- 5 [Signature]
- 6 [Signature]
- 7 Maria Lucia
- 8 Alicia Ruelan
- 9 Agnita del Toro
- 10 George Zamora
- 11 [Signature]
- 12 [Signature]
- 13 Rafael Padilla
- 14 Rita Hor
- 15 Maria J. Flores
- 16 [Signature]
- 17 [Signature]



Date:

To: City of Socorro City Council

From: Jaime Sergio

Subject: Petition for Street Paving, lighting and Sidewalks

We as residents of the City of Socorro and residents who live in the area of District 1 are hereby requesting our fair share of taxes spent per District. We have been waiting too long and we believe that this New City Council should decide on the merits of our ideas on how to take care of our City—not on whether you will win your re-election.

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Signature of Residents of District 1:

- 1 Josefina Carrasco il
- 2 Manuel Medina
- 3 [Signature]
- 4 [Signature]
- 5 Maria Bustamante
- 6 [Signature]
- 7 Rita E. Hernandez
- 8 [Signature]
- 9 [Signature]
- 10 [Signature]
- 11 RUBEN CHAVEZ JR. 10
- 12 Eva Penaflores
- 13 [Signature]
- 14 Bertha Dantes
- 15 [Signature]
- 16 [Signature]
- 17 M^{rs} Lourdes Licon

205 FIRMAS

Jesus Ruiz
Mayor

Rene Rodriguez
At Large / Mayor Pro-Tem

Sergio Cox
District 1



Gloria M. Rodriguez
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
Interim City Manager

April 4, 2016

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Adriana Rodarte

SUBJECT: Discussion and action to approve 2003 Hummer vehicle transfer agreement to Socorro Police Department.

SUMMARY

This Agreement to transfer and accept title is entered into as of the 23 day of March 2016, by and between the Socorro Police Department and The Travelers Indemnity Company on behalf of itself and its property casualty affiliates (collectively, "Travelers"), a Connecticut corporation with its principal place of business located at One Tower Square, Hartford, CT 06183

STATEMENT OF THE ISSUE

Traveler's insurance is donating 2003 Hummer to the City of Socorro Police Department. This Agreement to transfer and accept title is entered into as of the 23 day of March 2016, by and between the Socorro Police Department and The Travelers Indemnity Company on behalf of itself and its property casualty affiliates (collectively, "Travelers"), a Connecticut corporation with its principal place of business located at One Tower Square, Hartford, CT 06183

FINANCIAL IMPACT

Account Code (GF/GL/Dept): N/A

Funding Source:

Amount: N/A

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

Decline agreement.

STAFF RECOMMENDATION

Ms. Rodarte recommends approval.

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

VEHICLE TRANSFER AGREEMENT

This Agreement to transfer and accept title is entered into as of the 23 day of March 2016, by and between the Socorro Police Department and The Travelers Indemnity Company on behalf of itself and its property casualty affiliates (collectively, "Travelers"), a Connecticut corporation with its principal place of business located at One Tower Square, Hartford, CT 06183

WHEREAS, Travelers is the owner of a 2003 Hummer bearing vehicle identification 5GRGN23U33H105193.

WHEREAS, Travelers intends to transfer and Socorro Police Department agrees to accept all rights, title and ownership to said automobile.

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein and for other good and valuable considerations the parties hereby agree as follows:

1. Travelers hereby transfers and Socorro Police Department hereby accepts all rights, title and ownership of the automobile subject to and in accordance with the terms of this agreement
2. The Socorro Police Department agrees to accept the aforementioned automobile "as is" and acknowledges that there are no warranties expressed or implied as to the condition of the above referenced automobile, including, but not limited to the implied warranties of merchantability and fitness for a particular purpose.
3. In no event will Travelers be liable for any direct, indirect, incidental, special or consequential damages or for any lost profits or other economic loss arising out of this Agreement even if Travelers has been advised of the possibility of such damages.
4. The Socorro Police Department hereby irrevocably and unconditionally consents to submit to the exclusive jurisdiction of the state or federal courts of the State of Connecticut for any actions, suits, or proceedings arising out of or relating to this Agreement.
5. The terms and conditions of this Agreement may be waived or modified only by a separate writing signed by both parties. No failure or delay by either party in exercising any right, power or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any right, power or privilege hereunder in the future.
6. This Agreement represents the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes all prior agreements, arrangements and understandings, whether oral or written, and all other communications between the parties hereto concerning the subject matter hereof.
7. This Agreement shall be governed by and construed in accordance with the laws of the State of Connecticut without regard to the principles of conflicts of law.

IN WITNESS WHEREOF, each of the parties has caused this Agreement to be executed in duplicate originals by its duly authorized representatives as of the date first written above.

The Travelers Indemnity Company

By: _____

Title: _____

TRANSFeree,

By: _____

Title: _____

Jesus Ruiz
Mayor

Rene Rodriguez
At Large / Mayor Pro-Tem

Sergio Cox
District 1



Gloria M. Rodríguez
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
Interim City Manager

April 1, 2016

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: ANTHONY GANDARA

**SUBJECT: DISCUSSION AND ACTION TO DIRECT DANNENBAUM
ENGINEERING TO PREPARE A DESIGN FOR PASSMORE EXPANSION.**

SUMMARY

Passmore in need of an expansion due to the growth with new subdivisions.

STATEMENT OF THE ISSUE

Intent is to have shovel ready projects to go after funding sources.

FINANCIAL IMPACT

Account Code (GF/GL/Dept): CO 2014

Funding Source: N/A

Amount: pending Dannenbaum's budget quote

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

N/A

STAFF RECOMMENDATION

N/A

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____