



**CITY OF SOCORRO**  
REQUEST FOR PROPOSALS  
BID 16-006

EXCAVATION SERVICES FOR DETENTION POND PROJECT  
AT INTERSECTION OF NORTH RIO VISTA AND THUNDER RD.

**PROJECT DESCRIPTION**

The City Of Socorro is accepting proposals for the excavation of a large detention pond located at the intersection of N. Rio Vista rd. and Thunder rd. The project is known as the "onion field project." The purpose of the project is to provide a large enough detention pond to hold rain water during the rainy season. The project includes excavation of Approximately 18 acres of land to a depth of five (6) feet with berm all around the project site. This project is very important from a safety stand point because this detention pond will reduce dramatically the potential risk of flooding to the surrounding area residents.

Design will be provided by the city, while construction stake out will need to be provided by the Contractor. This RFP is for the complete excavation and berm portions of the project.

**SUBMITTALS:**

This RFP and all supporting documents (including bid schedule) can be viewed and downloaded from the CITY'S website.

Request for Proposals are due by **2:00 P.M. July 29, 2016**, Proposals must be marked with description on lower front left corner of envelope "**RFP FOR EXCAVATION SERVICES FOR DETENTION POND PROJECTS**", an Original and four (4) copies. Statements may be hand delivered to the following location:

Any proposal received after the stated closing time will not be accepted. RFQ's sent by mail must be received by the City of Socorro no later than the deadline provided above.

Statements will be publicly opened and reviewed on July 29, 2016 at 2:00 p.m.

Mail: **City of Socorro, 124 Horizon Blvd, Socorro, TX, 79927, Attn: Olivia Navarro, City Clerk**

Delivery: City of Socorro City Hall ,124 Horizon Blvd , Socorro,Tx,79927, Attn: Olivia Navarro, City Clerk

Between the hours of 8:00 a.m and 5:00 p.m Monday thru Friday

Please limit the written response to 10 pages or less. Relevant back up material can also be attached. The total submittal is limited to 25 pages.

The response must include name of Contractor, address, e-mail address, phone number, fax number, and prime contact person on the first page. The response must address each of the selection criteria listed on page 3 of this RFP.

Submittals received after the specified date and time will be deemed non responsive and will not be considered for this project. If the submittal package does not meet all requirements, it may be deemed non-responsive and may not be eligible for consideration of this work. All submittals become property of the city and will not be returned.

### **PROPOSAL INQUIRIES**

Questions regarding this RFP must be submitted in writing and received no later than July 22, 2016.

Questions must be addressed to Samuel Leony ([sleony@ci.socorro.tx.us](mailto:sleony@ci.socorro.tx.us)) or Miguel Rosas ([mrosas@ci.socorro.tx.us](mailto:mrosas@ci.socorro.tx.us)) with the City Of Socorro.

### **APPLICABLE STANDARDS AND SPECIFICATIONS:**

The project shall comply with the specifications given by the city's of Socorro planning and zoning department.

### **SELECTION CRITERIA**

Respondents must address each of the evaluation criteria listed below. Responses to criteria will be scored per the point system noted below and ranked according to scores.

In addition to criteria listed below, the City may seek additional information or perform further Investigations as it deems necessary.

#### **1. Experience on Similar Projects(50 Points)**

Provide a specific list of similar projects that the bidding Contractor and any sub Contractors have completed, including name of project, location, and year completed. Bidders may include a company statement of qualifications with their proposals.

#### **2. Qualifications of staff that will be involved with the project(20 points):**

Provide name and qualifications of all key professional personnel that will be working on the project. Resumes may be attached, referencing experience relevant to project scope of work described in this RFP.

#### **3. RESPONSIVENESS TO PROJECT OVERALL(30 points):**

Summarize why your firm or team should be selected to perform the work on this project.

### **COST TO PROVIDE REQUESTED SERVICES**

The bid schedule must include all fees, including sub consultant fees, reimbursable and all other anticipated costs incidental to the project.

### **GENERAL TERMS AND CONDITIONS:**

Incorporation of RFP or Proposal in Contract Agreement.

This RFP and the firms or individuals response, including all promises, warranties, commitment and representations made in the successful proposal shall be binding and shall become contractual in conjunction with the execution of the consulting contract, unless otherwise amended thru final negotiation of and prior to execution of a consulting contract.

### **RIGHT TO REJECT PROPOSALS**

The city reserves the right to reject any or all proposals, to waive any irregularities or informality in any proposals, and to accept or reject any item or combination of items. The city may, at their sole discretion, modify or amend any and all provisions herein. The city reserves the right to award this Contract top the firm that demonstrates the best ability to fulfill the requirements of the project. The successful firm will be chosen based on the proposal, selection criteria evaluation, possible interview, and any other review deemed prudent by the city.

Following evaluation of submittals, the proposal review team may select a Firm or firms to provide the described services or opt to interview one or more firms to determine final selection.

In the event that the firm or individual to whom the contract is awarded does not execute the contract, the city may give notice to such firm of intent to award the contract to the next most qualified firm, or to call for new proposals, and may proceed to act accordingly.

### **COST OF PREPARING PROPOSALS:**

The city assumes no obligation of any kind for expenses incurred by any respondent to this RFP solicitation and will not reimburse any firm submitting a proposal.

### **INSURANCE**

The firm shall secure and maintain, prior to commencing any activities related to this RFP, insurance coverage as required by the City of Socorro and the county of El Paso Texas.

### **NONDISCRIMINATION**

Respondents to this RFP must agree they will not engage in any discrimination of the basis of sex, race, color, creed, national origin, age (except minimum age provisions), marital status, or disabilities in dealing with the city or its employees. Any violations of these provisions shall be considered a violation

of a material provision and shall be grounds for cancellation, termination, or suspension in whole or in part of the contract with the city, county, state, and federal anti-discrimination laws, rules, regulations and requirements.

