City of Socorro
Job Description

Position

Job Title:: **Municipal Court Judge**	Department: Municipal Court
FLSA Status: **Exempt**	Salary: 40,000.00
Approved: Yes on November 8, 2013	Last Revised: November 8, 2013

General Purpose and Description:
In accordance to the law, serve as a Municipal Judge reporting to City Manager. Serves on call as scheduled to, as judge for all cases coming before the Municipal Court and attend to the entry of appropriate rulings, orders, and judgments.

Duties, Functions and Responsibilities:
Serve on call, as scheduled, shall have jurisdiction within the territorial limits of the City for cases involving misdemeanor offenses with all powers and duties granted by laws of the State of Texas. The Municipal Court has jurisdiction over those matters provided by City Ordinance in addition to those powers conferred by State Law.

Minimum Qualifications:
Individual must be a licensed attorney in good standing in the State of Texas. Considerable knowledge of: of Texas State Law and City of Socorro Ordinances governing misdemeanor offenses, including conditions pertaining to juvenile defendants; court protocols and procedures. Ability to: adjudicate a significant volume of cases promptly and efficiently; clearly and concisely explain pertinent legal information to affected parties; fairly and impartially enforce judicial authority.

Other job Characteristics:
This is a contract on-call position for the City of Socorro Municipal Court

Mayor	Date
Willie Norflet Jr. City Manager	11-11-13 Date
Human Resource Director	11-11-13 Date
Employee	Date