

Jesus Ruiz
Mayor

Rene Rodriguez
At Large / Mayor ProTem

Maria Reyes
District 1



Gloria M. Rodriguez
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
City Manager

DATE: October 27, 2016

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Adriana Rodarte

SUBJECT: DISCUSSION AND ACTION ON APPROVING THE UNAUDITED FINANCIAL REPORTS FOR SEPTEMBER 2016.

SUMMARY

This action approves the unaudited financial reports through September 2016.

STATEMENT OF THE ISSUE

Section 3.12 (E) of the City of Socorro’s Charter states

The City Council shall, at the end of each month, prepare or have prepared under its direction, a statement as to financial receipts and disbursements for that particular month, and shall have such statement no later than the 25th day of the following month and shall have a copy of said statement available in the office of the City Secretary for examination and a copy will be made, at a reasonable charge, for those who request one.

FINANCIAL IMPACT

None

ALTERNATIVE

None

STAFF RECOMMENDATION

The Staff is recommending the approval of this item.

City of Socorro
General Fund Unaudited Trial Balance for September 30, 2016

Account Code	Account Title	Debit Balance	Credit Balance
01001	Wells Fargo- Debt Service	74,898.53	
01010	Wells Fargo-M&O	4,064,753.94	
01011	Wells Fargo-Payroll		3,706.22
01016	Petty Cash Fund	1,150.00	
01039	Logic-Investments	88,564.83	
01043	1st National-CD	147,667.03	
01100	Accounts Receivable	1,050.48	
01200	Property Taxes Receivable	910,078.38	
01201	Sales Taxes Receivable	237,499.00	
01202	Franchise Fees Receivable	80,399.00	
01203	Muni.Court Warrants Receivable	3,733,978.95	
01205	Allowance		761,411.06
01206	Gas Inventory	5,739.69	
01209	Prepaid Expenses	9,187.41	
01215	Prepaid Contracts	12,418.74	
01220	Allowance for Uncoll. Warrants		3,617,862.98
01248	Accounts Receivable	1.00	
01251	Inter-Fund Receivable	197,886.13	
01254	Returned Checks		50.00
02000	Accounts Payable Clearing Acct	11,016.00	
02001	Accounts Payable	110.00	
02004	Accounts Payable		95,003.48
02005	AFLAC Sup Ins. Withheld (Emp)	674.08	
02051	T.E.C. Payable		11,542.03
02100	Accrued Expenses Payable		118,792.50
02110	Accrued Salaries	174,177.08	
02115	State Fees Payable		36,905.14
02122	Accrued Vacation	67,051.00	
02126	Child Safety Seat/Belt Fines	247.81	
02200	Inter-Fund Payable		180,556.44
02598	Life Insurance Prem Withheld		1,012.84
02599	Dental Premiums Withheld		1,395.23
02600	SPOA	636.77	
02603	Insurance Premiums Withheld		15,820.36
02605	Dental Insurance Payable	1,523.92	
02606	Vision Ins. Payable (Benefit)	1,569.96	
02609	Accrued Salaries		202,870.11
02610	FICA Taxes Withheld/Payable		20,704.70
02611	Federal Income Taxes Withheld		12,381.44
02613	OMNI Collections		3,371.86
02614	Vision Payable (EmplDeduction)	169.74	
02617	Collection Agency COLL		11,429.65
02620	Deferred Compensation Payable	26.92	
03000	Fund Balance-Unrestricted		<u>3,813,390.89</u>
Report Total		<u>9,822,476.39</u>	<u>8,908,206.93</u>
Report Difference		<u>914,269.46</u>	

City of Socorro
Fixed Assets Unaudited Trial Balance
As of September 30, 2016

Account Code	Account Title	Debit Balance	Credit Balance
01300	Security Deposits	5,000.00	
01311	Machinery & Equipment	1,940,264.28	
01312	Vehicles	1,663,130.96	
01320	Buildings and Improvements	596,812.64	
01321	Buildings and Improvements	1,079,608.03	
01331	Office Furniture and Fixtures	428,897.10	
01341	Land	2,110,398.12	
01345	Software	55,377.19	
01352	Work in Progress	3,771,604.40	
01353	Infrastructure	19,385,909.99	
01366	Leasehold Improvements	212,942.34	
01511	Accum. Dep - Machinery & Equip		1,388,349.59
01512	Accum. Dep - Vehicles		1,175,998.04
01521	Accum. Dep - Buildings		496,970.96
01531	Accum. Dep - Office Furniture		304,820.58
01545	Accum. Dep - Software		55,377.57
01553	Accum. Dep - Infrastructure		7,655,095.72
01566	Accum. Dep - Leasehold Improve.		94,579.04
03100	Fund Balance-Restricted	6,697,442.42	
03250	Investment in Fixed Assets		<u>27,630,354.91</u>
Report Total		<u>37,947,387.47</u>	<u>38,801,546.41</u>
Report Difference			<u>854,158.94</u>

City of Socorro
Debt Service Fund Unaudited Trial Balance
As of September 30, 2016

<u>Account Code</u>	<u>Account Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
01001	Wells Fargo- Debt Service	379.87	
01050	Cash-2014 CO		580.46
01200	Property Taxes Receivable	378,559.42	
01205	Allowance		268,270.52
01215	Prepaid Contracts	1,810,906.46	
02200	Inter-Fund Payable		15,394.57
03000	Fund Balance-Unrestricted	<u>10,173,860.04</u>	
Report Total		<u>12,363,705.79</u>	<u>284,245.55</u>
Report Difference		<u>12,079,460.24</u>	

**City of Socorro
Historical and Fund Balance Projections:**

	2013	2014	2015	2016 Projected
Beginning Fund Balance	\$ 5,585,175.00	\$ 4,544,705.00	\$ 4,167,688.00	\$ 4,112,045.00
Net Change in Fund Balance (Revenues-Expenditures)	\$ (1,040,470.00)	\$ (377,017.00)	\$ (55,643.00)	\$ (300,184.00)
Ending Fund Balance	\$ 4,544,705.00	\$ 4,167,688.00	\$ 4,112,045.00	\$ 3,811,861.00

**City of Socorro
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Ending Fund Balance	\$ 4,544,705.00	\$ 4,167,688.00	\$ 4,112,045.00	\$ 3,811,861.00

City of Socorro
Capital Projects Unaudited Funds Trial Balance
As of September 30, 2016

<u>Account Code</u>	<u>Account Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
01048	Wells Fargo- Capital Projects	54,310.52	
01050	Cash-2014 CO	5,671,965.34	
01251	Inter-Fund Receivable	31,540.43	
02000	Accounts Payable Clearing Acct		215.82
02004	Accounts Payable		115,235.68
03000	Fund Balance-Unrestricted		19,530,950.16
03100	Fund Balance-Restricted	8,101,611.42	
03310	Fund Balance-Designated St.Pr		169,102.00
Report Total		<u>13,859,427.71</u>	<u>19,815,503.66</u>
Report Difference			<u>5,956,075.95</u>

City of Socorro
 Unaudited Budget Vs Expenditures
 General Fund
 For October 1, 2015 through September 30, 2016

Summary of Revenues vs Expenditures

	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
Total Revenues	8,004,158	205,687	510,126	930,655	2,051,990	1,862,183	465,549	335,255	268,637	125,831	151,444	644,809	389,978	7,942,144	(62,014)	99%
Total Expenditures	7,981,340	291,070	688,534	561,927	524,038	590,136	727,276	569,718	565,410	834,010	544,042	634,379	801,761	7,332,301	649,039	92%
Total Excess (Deficit)	22,818	(85,383)	(178,408)	368,728	1,527,952	1,272,047	(261,727)	(234,463)	(296,773)	(708,179)	(392,598)	10,430	(411,783)	609,843	587,025	7%

<i>Revenues</i>	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
Property Taxes	4,628,262	18,180	215,607	705,886	1,811,949	1,426,677	172,273	84,685	494	(63,577)	13,148	222,709	33,649	4,641,680	13,418	100%
Sales Taxes	1,700,000	95,747	141,752	104,368	93,753	266,498	99,359	92,501	169,705	-	-	205,304	266,279	1,535,268	(164,732)	90%
Franchise Taxes	319,000		30,134	22	49,421	29,711	40,651	47,201	29,023	80,468	57,654	81,301	6	445,593	126,593	140%
Property Taxes-Delinquent	150,000	25,756	17,370	16,878	18,286	25,355	20,026	3,783	2,221	1,903	4,439	59,116	16,147	211,279	61,279	141%
Mixed Beverage Tax		1,005											525	3,047	3,047	#DIV/0!
Interest Earned	1,200		135	66	65								863	1,130	(70)	94%
Other Plan Fees(Fireworks)	2,500	125	45		100	125	100	100		100	100	400	640	1,835	(665)	73%
Building Permits Business Registrations	220,000	26,259	43,848	39,168	24,419	21,094	19,560	15,433	13,370	20,168	9,128	20,503	19,817	272,765	52,765	124%
Registrations	50,000	3,698	2,158	1,628	2,426	3,950	14,034	7,004	5,441	9,530	7,511	3,543	2,321	60,722	10,722	121%
Rezoning Fees	36,000	2,950	1,180	4,580	2,145	2,150	1,550	62,520	1,460	5,005	3,200	5,434	750	92,924	56,924	258%
Adm Misc-Copies, City Clerk			3			7				48	15		15	88	88	
Mobile Home Permits	3,000	270	285	60	360	165	1,060	435	90	120	165	105	120	3,235	235	108%
Muni. Court Judgements	560,000	30,210	45,167	47,935	40,877	66,946	72,909	45,038	42,074	50,518	52,069	46,229	43,866	583,838	23,838	104%
Juvenile Case Mgmt Fee		957	1,171	1,421	1,657	1,842	1,989	1,568	1,371	1,783	1,774	1,666	1,498	18,697	18,697	
Municipal Court Tech Collection Agency Fees		(1,856)	846	1,011	1,147	1,278	1,432	1,059	959	1,208	1,211	1,143	994	10,431	10,431	
Fees		1,583	9,847	7,322	3,965	13,539	15,816	(28,827)		13,011				36,256	36,256	
Police Fees	4,000	587	586	309	420	664	596	1,076	1,185	68	1,641	1,015	85	8,231	4,231	206%
Rental Fees	12	1	1	1	1,001	2,001	1	1	1,001	5,540	(611)	(1,928)	1,002	8,011	7,999	
Other Revenue	24,000								62	(62)		129	1,401	1,530	(22,470)	
<i>Revenues</i>																
Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
Donations-Activities																

City of Socorro

Unaudited Budget Vs Expenditures
General Fund

For October 1, 2015 through September 30, 2016

Reimbursed cost	3,000							726						726	(2,275)				
Park Fees	1,000	180	(60)			180	1,220	150	180					-	(946)	904	(96)	90%	
Event Sponsorships							2,132							-	818	-	2,950		
Event Registrations							840	120						-	(960)	-	-		
Miscellaneous														-	(773)	-	0	(2,000)	0%
Income	2,000	38	51					684						-		-	-		
Prior Years Revenue	300,184													-		-	-	(300,184)	0%
Total Revenues	8,004,158	205,687	510,126	930,655	2,051,990	1,862,183	465,549	335,255	268,637	125,831	151,444	644,809	389,978	7,941,139.49	(65,969)		99%		

<i>Expenditures-City Manager</i>																
Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
Salaries	190,112	4,119	13,365	13,355	13,351	13,371	21,202	14,904	14,885	16,896	17,231	17,962	26,960	187,600	2,512.11	99%
Overtime	1,200	95	45	93	97	62	112	123	132	113	91	65	39	1,067	133.33	89%
FICA/Medicare Taxes	15,601	876	1,026	1,029	1,029	1,028	1,630	1,150	1,149	1,301	1,325	1,379	2,065	14,987	614.28	96%

City of Socorro

Unaudited Budget Vs Expenditures
General Fund

For October 1, 2015 through September 30, 2016

I.W.C. Payroll																	
Taxes Health Insurance	1,351				90	37	56	508	7	133	57	74	31	994	357.43	74%	
Premiums workers	27,400	2,960	1,581	1,602	569	1,377	3,487	2,056	2,056	2,056	4,336	(225)	3,413	25,267	2,132.95	92%	
Compensation Ins Health	373	30	30	23	23	23	23	23	23	0	0	69	42	308	65.46	82%	
Compensation	6,060	150	100	100	100	100	150	562	562	561	561	562	842	4,350	1,709.99	72%	
Life Insurance	382	32	20	5	(5)	(101)	67	86	24	32	33	33	46	272	109.99	71%	
Dental Insurance Expense	876	39	39	39	(39)	(1,079)	124	1,011	60	60	59	61	99	473	403.28	54%	
Life Insurance Expense	189		18	9	1	5	24	(11)	(4)	15	14	13	23	107	81.68	57%	
Total Personnel	243,544	8,301	16,223	16,255	15,215	14,824	26,874	20,412	18,893	21,167	23,707	19,993	33,560	235,423	8,121	97%	
Office Expense and Supplies	12,000	88	923	144	558	1,691	1,348	261	81	3,004	96	604	1,453	10,252	1,747.93	85%	
Postage Printing	2,805		504	0		403	0	248	45	0	0	301	152	1,652	1,153.10	59%	
Modifications Printing & Property Maint	550										0		0	0	550.00	0%	
Utilities	4,500	190	271	253	195	135	451	252	586	428	1,252	479	1,182	5,675	(1,174.50)	126%	
Telephone	6,388	211	772	565	330	1,092	255	319	296	257	516	194	394	5,201	1,186.93	81%	
Legal Fees	16,731	805	1,220	1,971	802	2,001	2,059	2,050	679	3,638	54	2,441	1,436	19,156	(2,424.61)	114%	
Legal Fees	100,000		8,581	6,475	2,167	6,482		23	2,728	603	0	10,630	8,420	46,108	53,892.15	46%	
Property Insurance	1,080	159	159	76	76	76	76	76	76	0	0	228	76	1,077	3.23	100%	
Testing	500				221					0	0	0	0	221	279.00	44%	
Dues/Subscriptions	6,000	221	110	1,887	0	1,604				0	0	0	338	4,161	1,839.12	69%	
Liability Insurance	2,061	813	813	38	38	38	38	38	38	0	0	114	38	2,007	53.81	97%	
Service Contracts	80,400		10,724	378	5,318	3,038	6,096	9,063	513	1,212	996	29,660	3,090	70,089	10,311.21	87%	
Support Activities equipment	7,600			457	(80)	106	4,132	100		144	0	250	0	5,109	2,491.27	67%	
Rental/Lease	3,000	189			189			199		0	181	0	917	1,675	1,325.30	56%	
Seminars/Training	3,000	150							300	250	0	0	995	1,695	1,305.00	57%	

Expenditures-City Manager	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
Marketing Exp	1,000	0										0		0	1,000.00	0%
equipment repair & Maint	1,500						273		120	430	0	(93)	0	730	769.57	49%
Travel/Airfare per Diem	10,000	148	800	221	251	208	688	766	857	823	810	925	1,061	7,557	2,443.26	76%
Property and Equipment	128,600		48,858			19,763		11,489		2,278	619	44,729	525	128,262	338.28	100%
emergency and Assist	500												0	0	500.00	0%
Contingency													0	0	0.00	#DIV/0!

City of Socorro
 Unaudited Budget Vs Expenditures
 General Fund

For October 1, 2015 through September 30, 2016

Total Operating	388,219	2,974	72,733	12,466	10,063	36,537	15,416	24,884	6,318	13,067	4,924	90,463	20,077	310,625	77,590.04	80%
Total Expenses	631,759	11,275	89,957	26,721	25,280	51,461	42,290	45,396	25,210	34,234	28,231	110,456	59,637	546,048	85,710.59	85%

City of Socorro

Unaudited Budget Vs Expenditures
General Fund

For October 1, 2015 through September 30, 2016

Expenditures- Public Works Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
Salaries	460,426	21,213	37,508	36,212	35,712	37,287	55,539	34,902	35,164	35,111	34,905	37,257	52,648	453,459	6,966.92	98%
Overtime	29,000	2,510	441	3,524	676	2,867	3,267	2,379	2,749	1,550	2,729	2,731	3,349	28,772	227.91	99%
Taxes	37,957	2,414	2,903	3,040	2,784	3,072	4,499	2,852	2,900	2,804	2,880	3,059	4,284	37,490	466.54	99%
Taxes	5,820				255	257	890	2,828	70	485	19	77	101	4,981	838.84	86%
Health Insurance	138,800	11,447	11,608	10,184	9,489	10,184	11,720	9,098	12,390	10,726	21,114	(1,018)	10,150	127,092	11,708.16	92%
Premiums	34,191	2,702	2,702	2,694	2,694	2,694	2,694	2,694	2,694	0	0	8,082	4,914	34,563	(372.23)	101%
Workers	14,867	1,533	890	890	986	986	1,493	1,013	1,109	1,109	1,110	1,263	1,772	14,153	713.83	95%
Compensation Ins	1,013	116	183	182	(239)	96	191	(81)	81	79	79	71	75	834	178.95	82%
Life Insurance	4,964	390	445	446	205	156	268	(57)	333	256	313	275	294	3,323	1,641.20	67%
Expense	1,071	0	91	91	32	72	48	(133)	(10)	78	73	64	68	475	596.00	44%
Expense																
Total Personnel	728,109	42,325	56,773	57,263	52,594	57,672	80,608	55,495	57,480	52,198	63,222	51,860	77,654	705,143	22,966.12	97%
Office Expense and Supplies	8,800	118	657	74	256	219	1,171	454	667	1,465	87	394	206	5,967	2,833.36	68%
Postage											0		0	0	0.00	
Tools and Supplies	18,981	409	2,588		1,094	1,908	2,192	1,455	2,353	3,645	792	1,146	(193)	17,391	1,590.16	92%
Uniforms	9,500	311	2,684	314	1,005	504	1,190	687	396	601	824	640	453	9,608	(107.54)	101%
Maintaining & Property Maint	23,100	8	342	245	1,383	3,920	433	980	632	788	383	284	320	9,718	13,382.23	42%
Street Maintenance	67,100		11,424		4,838	9,712	6,970	6,688	9,630	2,354	1,502	3,582	5,140	61,840	5,260.12	92%
Utilities	213,236	5,597	28,957	16,640	16,764	17,826	16,683	18,016	19,351	22,539	24,787	23,411	22,973	233,545	(20,309.17)	110%
Telephone	10,352	206	620	1,230	513	1,162	1,171	1,009	532	2,171	0	1,535	1,021	11,171	(819.04)	108%
Recycling Center	7,000					685	536	583	584	524	0	505	355	3,772	3,227.81	54%
Legal Fees	20,000		835		1,958	1,890	2,865	1,350		3,438	0	4,558	3,770	20,664	(663.79)	103%
Property Insurance	11,503	754	754	959	959	959	959	959	959	0	0	2,877	959	11,096	406.78	96%
Dues/Subscriptions	500	100	0		0		133			112	0	77	164	586	(85.94)	117%
Liability Insurance	12,981	723	814	1,082	1,082	1,082	1,082	991	1,082	0	0	3,245	1,082	12,265	716.24	94%
Service Contracts	63,100		8,246	595	525	1,096	2,283	1,495	1,221	37,882	0	2,143	1,061	56,546	6,553.62	90%
Rental/Lease	1,700												0	0	1,700.00	0%

City of Socorro
 Unaudited Budget Vs Expenditures
 General Fund
 For October 1, 2015 through September 30, 2016

<i>Expenditures</i> Public Works	Revised Budget	Oct-15	Nov- 15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June -16	July -16	Aug -16	Sept -16	YTD Actual	Budgeted Balance	Per. Of Bud
Seminars/Training	3,607		112		1,095					2,398	0	0	(164)	3,441	166.00	95%
Finance Charge miscellaneous Expense	0										0	0	0	0	0.00	
Fees & Penalties	1,250					1,250					0	0	0	1,250	0.00	
Office Furniture	500										0	0	0	0	500.00	0%
Communications	3,500				3,267						0	0	0	3,267	233.00	93%
Maint vehicle repair & equipment repair & Maint	15,200	729	1,669	57	1,346	854	716	2,101	1,478	1,035	384	3,793	383	14,545	655.38	96%
Maint	28,500		4,406		5,958	401	4,195	917	1,256	5,664	56	2,982	3,598	29,432	(932.24)	103%
Vehicle Fuel (average mileage per Diem property and Equipment emergency and Assist	41,000	3,740	1,728	210	1,009	1,130	1,113	2,781		50	0	14,926	13,120	39,806	1,193.59	97%
Street Improvements	1,101	160	69		662	110				0	0	43	0	1,044	57.50	95%
Equipment	2,200									1,019	0	900	0	1,919	280.75	87%
Assist	500											0	0	0	500.00	0%
Street Improvements	0											0	0	0	0.00	#DIV/0!
Total Operating	565,211	12,854	65,904	21,407	43,713	44,709	43,691	40,466	40,341	85,685	28,815	67,039	54,248	548,872	16,338.82	97%
Total Expenses	1,293,320	55,180	122,677	78,670	96,306	102,381	124,299	95,961	97,821	137,883	92,037	118,899	131,902	1,254,015	39,304.94	97%

<i>Police</i>	Revised Budget	Oct-15	Nov- 15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June -16	July -16	Aug -16	Sept -16	YTD Actual	Budgeted Balance	Per. Of Bud
Salaries	1,629,693	57,086	128,912	131,170	132,315	124,526	185,245	119,849	126,432	130,861	128,478	126,614	183,751	1,575,238	54,454.58	97%
Overtime	148,000	22,787	12,871	13,743	22,465	9,164	14,254	7,437	6,624	9,823	11,632	7,482	9,196	147,477	523.29	100%

City of Socorro

Unaudited Budget Vs Expenditures

General Fund

For October 1, 2015 through September 30, 2016

FICA/Medicare Taxes	148,387	8,581	10,846	11,086	11,841	10,227	15,265	9,737	10,179	10,763	10,718	10,259	14,760	134,262	14,125.02	90%
F.W.C. Payroll Taxes	13,474	17	81	53	1,110	603	700	6,454	260	761	221	119	114	10,493	2,981.09	78%
Health Insurance Premiums	349,600	24,687	29,647	31,203	1,040	24,402	33,394	25,126	25,497	25,536	59,464	(4,996)	27,072	302,071	47,529.10	86%
Workers Compensation	37,545	3,718	3,718	2,898	2,898	2,898	2,898	2,898	2,898	0	0	8,694	2,898	36,416	1,129.15	97%
Discretionary Compensation	24,392	1,873	1,242	1,217	1,239	1,166	1,679	1,130	1,202	1,275	1,126	1,245	2,083	16,477	7,915.44	68%
Life Insurance	3,505	880	345	564	(709)	237	426	(267)	270	289	311	296	285	2,927	577.71	84%
Dental Insurance Expense	12,848	1,493	953	1,211	(1,115)	629	1,129	(556)	131	786	848	749	787	7,045	5,802.97	55%
Life Insurance Expense	2,772		45	50	41	52	164	38	(73)	485	(127)	176	172	1,023	1,748.56	37%
Total Personnel	2,370,216	121,122	188,660	193,195	171,124	173,905	255,153	171,846	173,418	180,579	212,671	150,638	241,119	2,233,429	136,786.91	94%
Office Expense and Supplies	15,000	136	4,072	481	361	1,044	502	1,931	1,296	1,516	199	389	2,106	14,034	966.17	94%
Medical Supplies	500		124		0					0	0	0	169	294	206.39	59%
Postage	1,300			274		541	354			0	0	0	0	1,169	131.24	90%
Tools and Supplies	49,000	1,072	1,002	733		12,628	7,438	1,492	417	3,677	475	10,847	1,219	41,000	7,999.84	84%
Uniforms Purchasing & Property Maint	26,000	48	4,620	3,504	358	7,952	764	3,476	1,207	421	538	389	49	23,327	2,673.44	90%
Utilities	31,000		470	116	450	570	2,326	116	6,900	10,747	7,934	116	(510)	29,234	1,766.10	94%
Telephones	26,910	612	3,406	2,363	1,129	3,341	1,583	1,908	2,388	2,115	3,358	3,680	3,091	28,973	(2,063.24)	108%
Telephone	24,381	1,026	1,964	2,578	1,957	2,668	2,416	2,970	1,628	4,980	54	3,749	2,664	28,654	(4,272.85)	118%
Legal Fees	13,000		4,077		968	652	2,858	1,125		1,935	0	865	630	13,109	(108.91)	101%
Property Insurance	8,322	502	502	693	693	693	693	693	693	0	0	2,079	693	7,936	386.45	95%
Dues/Subscriptions	2,000		1,190		175	55		80	150	100	0	0	300	2,050	(50.00)	103%
Liability Insurance	72,101	2,711	2,711	5,894	3,508	4,904	3,508	3,508	3,508	23,345	2,000	10,524	28,508	94,629	(22,527.87)	131%
Service Contracts	19,200	84	1,605	672	713	817	1,043	1,370	1,662	4,543	337	2,322	1,508	16,676	2,524.15	87%
Support Activities	2,000		189		0	543	94			1,033	44	(3)	47	1,947	53.02	97%

<i>Police</i>	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
Equipment Rental/Lease	5,732	145	989	299		928	641	457		0	131	0	618	4,208	1,524.39	73%
Seminars/Training	7,000	625	1,168	167	600		170	575	400	269	0	0	2,458	6,433	567.28	92%
Auto Comm & Maint	0										0		0	0	0.00	#DIV/0!
Vehicle Repair & Maint	15,000	1,902	2,085	717	(12,402)	989	4,049	2,627	2,127	6,152	2,804	2,671	1,320	15,041	(40.63)	100%
Equipment Repair & Maint	5,000		160		0		598			0	0	2,979	0	3,736	1,263.66	75%
Vehicle Fuel	31,600	4,686	2,736	168	1,924	1,788	1,795	4,107		35	0	0	18,656	35,895	(4,295.21)	114%

City of Sevier
 Unaudited Budget Vs Expenditures
 General Fund

For October 1, 2015 through September 30, 2016

Harvey/Hallenger	13,000		855	5,169	197	761	325	726	1,099	1,256	0	0	65	10,452	2,547,69	80%
Diem	21,400		595		0	472			8,633	5,526	2,143	0	3,458	20,827	573,17	97%
Property & Equipment	97,200			11,700	0		5,839		53,864	1,091	0	10,215	53	82,761	14,438,52	85%
Settlements																
Total Operating	486,646	13,548	34,520	35,528	631	41,346	36,996	27,161	85,972	68,741	20,017	50,822	67,101	482,383	(10,748,89)	99%
Total Expenses	2,856,862	134,670	223,179	228,722	171,755	215,251	292,149	199,007	259,290	249,220	232,688	201,460	308,220	2,715,812	126,038,02	95%

City of Socorro

Unaudited Budget Vs Expenditures
General Fund

For October 1, 2015 through September 30, 2016

<i>Expenditures-Municipal Court</i>															Budgeted	
Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud
Salaries	102,331	3,077	8,361	8,680	8,303	8,528	10,297	7,986	8,481	8,636	8,767	8,471	12,770	102,357	(25.51)	100%
Overtime	12,295	1,078	525	1,154	17	368	2,032	1,830	371	575	1,184	1,024	821	10,979	1,315.75	89%
Taxes	9,627	501	680	753	636	681	943	751	677	704	761	727	1,040	8,853	773.84	92%
Taxes health insurance	1,434		6	8	60	62	116	477	77	243	72	44	0	1,166	268.28	81%
Premiums workers	24,700	2,037	2,005	2,037	2,037	2,037	1,643	1,358	1,358	1,358	4,074	0	2,036	21,979	2,720.67	89%
Compensation	747	38	38	46	46	46	46	46	46	0	0	138	46	535	212.15	72%
Compensation	1,806									0	0	0	0	0	1,806.00	0%
Life Insurance	207	27	15	0	(36)	15	8		11	11	20	20	6	100	107.40	48%
Expense	876	115	114	114	(121)	62	50	(52)	(10)	43	61	63	62	503	372.70	57%
Expense	189		26	18	10	10	9	(48)	(4)	10	14	14	14	72	117.47	38%
Total Personnel	154,212	6,873	11,771	12,810	10,952	11,809	15,144	12,348	11,007	11,580	14,953	10,500	16,796	146,543	7,668.75	95%
Office Expense and Supplies	4,417	(85)	558	1,022	369	460	541	13	303	639	20	255	226	4,322	94.85	98%
Postage	1,350				1,258					48	0	0	0	1,306	44.50	97%
Tools & Supplies	9				9					0	0	0	0	9	0.00	100%
Uniforms	750		745		0					0	0	0	0	745	5.00	99%
Building & Property Maint	3,000	92			435	587				1,116	470	0	0	2,700	300.10	90%
Telephone	14,722	954	953	1,356	217	1,432	1,426	1,357	1,852	1,956	925	1,772	582	14,782	(60.30)	100%
Legal Fees	8,000		1,496			910	1,365	700		1,155	0	2,275	910	8,811	(811.45)	110%
Property Insurance	2,641	216	216	220	220	220	220	220	220	0	0	660	220	2,633	7.78	100%
Advertising/PR/Testing	1,520		720		0					0	0	0	0	720	800.00	47%
Dues/Subscriptions	400		328		0			36		0	0	0	0	364	36.00	91%
Liability Insurance	445			37	37	37	37	37	37	0	0	111	37	370	74.82	83%
Service Contracts	58,300	4,525	11,086	3,542	5,773	3,539	3,293	7,438		34,796	5,696	3,719	3,681	87,087	(28,786.91)	149%
Support Activities	500		498		0					0	0	0	0	498	2.24	100%
Equipment Rental/Lease	3,528		309		380	234	169			0	0	327	636	2,055	1,473.35	58%
Seminars/Training	1,650				200				150	400	0	0	38	788	862.48	48%

<i>Expenditures-Municipal Court</i>															Budgeted	
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City of Socorro
 Unaudited Budget Vs Expenditures
 General Fund
 For October 1, 2015 through September 30, 2016

Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud
Office Furniture Equipment Repair & Maint	2,000	0	0		0	0	0	551	1,061	(1,612)	0	0	0	0	1,999.89	0%
Graves Management Diem	1,075						547			466	0	0	0	1,013		94%
Property And Equipment	5,300	0	376	355	0		0	440		2,355	495	304	31	4,356	944.15	82%
	1,700	0					0		1,061	0	0	0	600	1,661	38.89	98%
Total Operating	111,306	5,702	17,285	6,532	8,896	7,419	7,598	10,792	4,685	41,319	7,606	9,424	6,961	134,218	(22,974.61)	121%
Total Expenses	265,518	12,576	29,056	19,342	19,848	19,228	22,742	23,140	15,693	52,899	22,559	19,924	23,756	280,762	(15,305.85)	106%

City of Socorro

Unaudited Budget Vs Expenditures

General Fund

For October 1, 2015 through September 30, 2016

<i>Expenditures-Planning & Zoning</i>																Budgeted	
Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud	
Salaries	328,488	15,863	24,958	26,324	26,450	25,503	40,152	26,730	26,855	26,873	26,994	24,535	36,808	328,044	444	100%	
Overtime	9,560	430	714	739	657	816	978	1,229	918	551	512	781	1,011	9,335	225	98%	
FICA/Retiree																	
Taxes	27,917	1,804	1,964	2,070	2,074	2,013	3,146	2,139	2,125	2,098	2,104	1,937	2,893	26,367	1,550	94%	
I.W.C. Payroll																	
Taxes	3,335	1		11	191	162	490	1,757	1	112	0	0	1	2,725	610	82%	
Health Insurance																	
Premiums	95,000	6,789	8,744	8,849	4,738	8,024	10,631	6,858	6,858	6,858	13,861	(824)	6,179	87,565	7,435	92%	
Workers																	
Compensation	2,406	439	439	147	147	147	147	147	147	0	0	441	147	2,348	58	98%	
Workers																	
Compensation	9,366	1,105	737	737	737	737	1,105	737	737	737	736	686	1,030	9,819	(453)	105%	
Life Insurance	895	235	163	151	(240)	65	113	(127)	61	62	63	51	57	653	242	73%	
Health Insurance																	
Expense	2,920	378	377	377	(44)	259	206	(118)	84	203	203	183	183	2,292	628	78%	
Health Insurance																	
Expense	630	16	16	16	16	19	52	20	(17)	46	46	43	42	299	331	48%	
Total Personnel	480,517	27,044	38,113	39,421	34,724	37,744	57,021	39,372	37,767	37,540	44,519	27,831	48,350	469,447	11,070	98%	
Supplies	10,500	46	67	1,201	526	798	738	361	79	1,738	381	836	1,050	7,821	2,679	74%	
Postage	3,500		300	0	0	1,462			453	0	40	453	906	3,613	(113)	103%	
Tools and Supplies	700		41		0					15	0	506	0	562	138	80%	
Uniforms	1,000									0	0	0	2,500	2,500	(1,500)	250%	
Printing & Property																	
Maint	22,500		150		75	105	223	75	75	75	75	425	373	1,726	20,774	8%	
Utilities	4,693	309	396	431	310	414	58	32	32	34	32	82	79	2,209	2,485	47%	
Telephone	12,798	384	1,046	1,359	939	1,355	1,269	1,359	845	2,082	0	1,608	929	13,176	(378)	103%	
Legal Fees	49,500		1,710		3,852	3,232	3,325	2,803		9,182	0	9,395	4,929	38,428	11,072	78%	
Property Insurance	1,223	81	81	102	102	102	102	102	102	0	0	306	102	1,181	42	97%	
Advertising/Printing																	
Testing	4,000		117	213	0	258	123	342	400	0	203	332	305	2,293	1,707	57%	
Dues/Subscriptions	2,000		30		167		68	155	111	127	0	0	0	658	1,342	33%	
Liability Insurance	3,834	222	222	319	319	319	319	319	319	0	0	957	319	3,635	199	95%	
Service Contracts	29,000		216	4,599	0					7,050	377	0	0	12,242	16,758	42%	
Support Activities	1,600		34		120			219		0	0	0	0	373	1,227	23%	

City of Socorro

Unaudited Budget Vs Expenditures
General Fund

For October 1, 2015 through September 30, 2016

<i>Expenditures-Planning & Zoning</i>															Budgeted	
Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud
Equipment Rental/Lease	7,000	358	358	716	426	358	358	845	358	723	475	358	358	5,691	1,309	81%
Seminars/Training	3,000		70				525	55		580	0	0	121	1,351	1,649	45%
Office Furniture	1,000									0	0	0	0	0	1,000	0%
Vehicle Repair & Maint	2,000				211		75	284	29	118	0	31	10	758	1,242	38%
Equipment Repair & Maint	1,500						820			385	0	0	0	1,205	295	
Vehicle Fuel	3,800	621	188		155	197	205	378		0	0	0	1,476	3,220	580	85%
Diem	2,000		64							756	0	0	7	827	1,173	41%
Equipment	1,200							750	449	0	0	0	0	1,199	1	100%
Settlements	2,500	0	0	0	0	0	0	0	0	0	0	2,493	585	3,078	(578)	123%
Total Operating	170,848	2,020	5,091	8,941	7,203	8,599	8,208	8,079	3,254	22,865	1,933	17,729	13,826	107,747	63,101	63%
Total Expenses	651,365	29,065	43,204	48,362	41,927	46,343	65,229	47,451	41,020	60,405	46,452	45,561	62,176	577,194	74,171	89%

City of Socorro

Unaudited Budget Vs Expenditures

General Fund

For October 1, 2015 through September 30, 2016

<i>Expenditures</i>																
<i>Health Dept.</i>																
Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Total Personnel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Health Contract	484,279	0	38,383	20,191	66,988	51,722	20,191	32,532	19,191	69,913	18,811	33,911	19,192	391,025	93,254	81%
Total Operating	484,279	0	38,383	20,191	66,988	51,722	20,191	32,532	19,191	69,913	18,811	33,911	19,192	391,025	93,254	81%
Total Expenses	484,279	0	38,383	20,191	66,988	51,722	20,191	32,532	19,191	69,913	18,811	33,911	19,192	391,025	93,254	81%

<i>Expenditures</i>																
<i>Grants</i>																
Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
Total Personnel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0%
Office Expense and Supplies	800							293		0	0	0	519	812	(12)	102%
Postage	300									32	0	0	0	32	268	11%
Telephone Advertising/Drug Testing	600						39	38	38	76	0	38	38	267	333	45%
Dues/Subscriptions	250									0	0	0	0	0	250	0%
Service Contracts	90,000	6,154	7,692	6,922	6,923	6,922	6,923	10,385	3,462	10,384	6,923	6,923	10,000	89,612	388	100%
Seminars/Training	1,000									0		0	0	0	1,000	0%
Travel/Per Diem	500									0		0	0	0	500	0%
Grant Expense	78,780									0		0	0	0	78,780	0%
Total Operating	172,230	6,154	7,692	6,922	6,923	6,922	6,962	10,716	3,500	10,492	6,923	6,961	10,557	90,724	81,506	53%
Total Expenses	172,230	6,154	7,692	6,922	6,923	6,922	6,962	10,716	3,500	10,492	6,923	6,961	10,557	90,724	81,506	53%

City of Socorro

Unaudited Budget Vs Expenditures
General Fund

For October 1, 2015 through September 30, 2016

<i>Expenditures-Human Resources</i>															Budgeted	
Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud
Salaries	35,510						4,691	4,693	4,693	4,693	4,693	4,692	7,039	35,194	316	99%
Overtime	365						365			0	0	0	0	365	0	100%
FICA/Medicare																
Taxes	3,283						387	359	359	358	360	359	538	2,720	563	83%
t.w.c. portion																
Taxes	344						61	171		0	0	0	0	232	112	68%
Health Insurance																
Premiums	5,628	1,358	668	679	(260)	1,618	(3,413)	679	679	679	1,318	40	679	4,724	904	84%
Workers																
Compensation	287	14	14	11	11	11	11	11	11	0	0	33	11	139	148	48%
Retired																
Compensation	1,218									0	0	0	352	352	866	29%
Life Insurance	96	40	30	30	(63)	93	25	(121)	6	10	10	11	10	81	15	85%
Health Insurance																
Expense	492	50	50	50	(100)	150	39		19	19	19	20	19	334	158	68%
Employee Assistance																
Program	4,500		4,500										0	4,500	0	100%
Health Insurance																
Expense	63		17	9	17	9	(58)		18	4	5	4	5	29	34	46%
Total Personnel	51,786	1,463	5,279	779	(395)	1,880	2,107	5,810	5,767	5,763	6,405	5,159	8,653	48,670	3,116	94%
Office Expense and																
Supplies	1,500		34	214	169		16		208	418	0	93	100	1,253	247	84%
Postage	210									0	0	0	0	0	210	0%
Telephone	650		61	61	62	63		78	(98)	103	0	51	52	433	217	67%
Property Insurance	31			3	3	3	3	3	3	0	0	9	3	29	2	92%
Legal Fees	75,000		3,169		2,487	500	5,106	3,070		7,131	0	3,747	1,553	26,762	48,238	36%
Advertising/Drug																
Testing	7,800	48	308	650	585	140	2,197	1,422	570	218	0	460	1,158	7,755	45	99%
Dues/Subscriptions	2,000	150	35				170			0	0	0	0	355	1,645	18%
Liability Insurance	352			29	29	29	29	29	29	0	0	87	29	291	61	83%
Service Contracts	39,221	1,250	4,201	3,861	3,198	3,208	4,806	2,882	2,338	1,903	1,250	(3,250)	1,754	27,402	11,819	70%
Support Activities	2,674		15	121	1,064	(2)	69		25	55	0	308	19	1,673	1,001	63%
Seminars/Training	700								20	199	0	0	9	228	472	33%
Equipment Repair &																
Maint	600									0	0	0	0	0	600	0%
Travel/Management	6,000		7		357	792		2,525	1,638	96	0	0	0	5,415	585	90%
Diem																
Diem	1,600											0	0	0	1,600	0%
Total Operating	138,338	1,448	7,830	4,940	7,953	4,734	12,396	10,009	4,733	10,123	1,250	1,504	4,676	71,596	66,742	52%
Total Expenses	190,124	2,910	13,109	5,718	7,558	6,614	14,503	15,819	10,500	15,886	7,655	6,663	13,329	120,266	69,858	63%

<i>Expenditures-Mayor & Council</i>															Budgeted	
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City of Socorro
 Unaudited Budget Vs Expenditures
 General Fund
 For October 1, 2015 through September 30, 2016

Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud
Salaries	50,017	3,597	4,232	4,232	4,232	4,232	6,347	4,232	4,193	3,462	3,462	2,846	4,308	49,374	643	99%
FICA/Medicare																
Taxes	4,417	486	324	324	324	324	486	324	321	264	265	218	330	3,988	429	90%
I.W.C. Payroll																
Taxes	1,418	5	2	6	30	30	121	388	105	309	80	49	56	1,180	238	83%
Compensation	0												0	0	0	#DIV/0!
Total Personnel	55,852	4,087	4,558	4,561	4,585	4,585	6,954	4,944	4,619	4,035	3,807	3,113	4,694	54,541	1,311	98%
Office Expense and Supplies	4,400			237		68	58		94	56	0	0	109	622	3,778	14%
Telephone	3,601		257	257	258	258	360	159	309	492	0	258	258	2,865	737	80%
Property Insurance	153			13	13	13	13	13	13	0	0	39	13	129	24	85%
Liability Insurance	1,761			147	147	147	147	147	147	0	0	441	147	1,469	292	83%
Support Activities	100						50			0	0	0	0	50	0	50%
Legal Fees	20,000							4,948		14,769	0	0	0	19,717	283	
Advertising	0									0			0	0	0	
Dues/Subscriptions	6,700					1,683	337	337	337	0	0	0	0	2,693	4,007	40%
Bank Charges	0									0				0	0	
Seminars/Training	3,000						1,300			0	0	0	0	1,300	1,700	43%
Discretionary																
Fund/Mayor	0									0	0	0	0	0	0	#DIV/0!
Discretionary																
District 2	0									0	0	0	0	0	0	#DIV/0!
Discretionary																
District 1	0									0	0	0	0	0	0	#DIV/0!
Discretionary																
District 3	0									0	0	0	0	0	0	#DIV/0!
Discretionary																
District 4	0									0	0	0	0	0	0	#DIV/0!
Discretionary																
District At Lrg	0									0	0	0	0	0	0	#DIV/0!
Office Furniture	500									0	0	0	0	0	500	0%
Vehicle repair & Maint	0									0	0	0	0	0	0	#DIV/0!
Vehicle Fuel	0									0	0	0	0	0	0	#DIV/0!
Diem	5,000				483	(73)	776	1,910		(70)	0	0	0	3,026	1,974	61%
Total Operating	45,215	0	257	653	901	2,096	3,040	7,514	899	15,247	0	737	526	31,871	13,295	70%
Total Expenses	101,067	4,087	4,815	5,215	5,486	6,681	9,994	12,458	5,518	19,282	3,807	3,850	5,220	86,412	14,605	85%

Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
Salaries	59,375	4,107	6,243	5,418	5,960	6,237	5,770	3,846	3,846	3,847	3,847	3,845	5,770	58,736	639	99%

City of Socorro

Unaudited Budget Vs Expenditures
General Fund

For October 1, 2015 through September 30, 2016

Overtime	2,000	350	478	173	245	348	0	0	0	0	0	0	0	0	0	0	0	0	0	1,594	406	80%	
PLA/Revenue	6,710	426	514	428	475	504	441	294	294	295	294	294	294	294	294	294	294	294	294	4,701	2,009	70%	
Taxes	567	18	20	11	51	42	1	171	0	0	0	0	0	0	0	0	0	0	0	314	253	55%	
Health insurance	16,800	1,358	1,337	1,358	1,357	1,357	1,695	679	679	679	679	679	679	679	679	679	679	679	679	11,179	5,621	67%	
Premiums	373	7	7	23	23	23	23	46	23	0	0	0	0	0	0	0	0	0	0	243	130	65%	
Compensation	1,556	160	115	115	115	115	173	154	192	0	192	192	192	192	192	192	192	192	1,814	(258)	117%		
Benefit	154	49	39	44	(117)	16	71	(33)	11	10	11	11	11	11	11	11	11	11	84	70	55%		
Life Insurance	584	20	39	39	39	39	39	19	19	19	19	19	19	19	19	19	19	19	271	313	46%		
Denial insurance	126	6	6	6	5	5	5	4	4	6	5	5	5	5	5	5	5	5	50	77	39%		
Expense	88,245	6,496	8,759	7,614	8,152	7,290	8,195	5,161	5,065	4,856	5,726	4,435	7,236	78,985	9,260	(218)	3,098	0	0	0	0	200	0%
Total Personnel	2,880	500	203	31	298	40	155	203	203	531	172	621	345	3,098	(218)	0	0	0	0	0	0	0	0%
Supplies	200																						
Postage	596		51	51	51	52	52	51	52	102	0	52	52	566	30	0	0	0	0	566	30	95%	
Telephone	15,000		1,358		0	1,260	2,805	973	973	2,713	0	554	1,213	10,975	4,025	0	0	0	0	10,975	4,025	73%	
Legal Fees	61		5	5	5	5	5	6	5	0	0	14	5	50	11	0	0	0	0	50	11	83%	
Property Insurance	20,000		921	1,272	2,040	1,838	825	2,065	2,065	1,637	0	1,116	1,817	13,530	6,470	0	0	0	0	13,530	6,470	68%	
Advertising/Printing	23,000																						
Testing	150		15		48		47	30	32	0	0	0	0	110	41	0	0	0	0	110	41	73%	
County Elections	383			32	32	33	32	30	32	0	0	97	32	320	63	0	0	0	0	320	63	83%	
Dues/Subscriptions	6,000		1,821		0					0	0	0	0	3,056	2,944	0	0	0	0	3,056	2,944	51%	
Liability Insurance	0																						
Service Contracts	0																						
Support Activities	0																						
Seminars/Training	0																						
Diem	4,620																						
Total Operating	72,890	500	4,369	1,391	2,474	3,228	3,921	1,263	2,154	4,983	172	2,453	14,534	41,441	31,449	(19)	19	0	0	41,441	31,449	57%	
Total Expenses	161,135	6,996	13,128	9,004	10,626	10,518	12,116	6,424	7,219	9,839	5,898	6,888	21,770	120,426	40,709	(19)	0	0	0	120,426	40,709	75%	

City of Socorro

Unaudited Budget Vs Expenditures
General Fund

For October 1, 2015 through September 30, 2016

Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
Salaries	91,859	2,412	4,762	4,722	4,713	4,786	7,124	4,673	4,685	4,734	7,228	10,053	15,128	75,020	16,839	82%
Overtime	3,600	638	273	126	282	273	369	225	203	360	166	236	141	3,291	309	91%
Taxes	7,048	335	385	371	382	387	573	375	374	389	566	787	1,168	6,092	956	86%
Taxes	851				35	35	117	342		11	61	130	23	754	97	89%
Premiums	25,200	1,358	1,729	1,750	(36)	1,388	1,921	1,388	1,388	1,387	3,139	(362)	1,388	16,439	8,761	65%
Compensation	560	21	21	34	34	34		68	34	0	0	102	34	382	178	68%
Compensation	3,004	346	231	231	231	231	346	231	231	230	231	365	750	3,653	(649)	122%
Life Insurance	212	20	10	(5)	9	9	10		9	9	10	9	10	100	112	47%
Expense	876	90	90	90	(78)	42	66	(47)	(5)	43	42	43	43	418	458	48%
Expense	189		2	2	(2)	6	3	3	(7)	10	0	19	10	45	144	24%
Total Personnel	133,399	5,219	7,502	7,319	5,570	7,192	10,530	7,258	6,912	7,173	11,443	11,382	18,694	106,195	27,204	80%
Office Expense and Supplies	5,800		502	1,120	483	358	277	816		606	0	529	374	5,065	735	87%
Telephone	398									57	0	(99)	52	10	388	2%
Legal Fees	2,000					158		585		113	0	904	608	2,367	(367)	118%
Property Insurance	61			5	5	5	5	5	5	0	0	15	5	50	11	83%
Audit Fees	36,000									32,000	0	0	0	32,000	4,000	89%
Fees	65,000			22,748			18,527			21,038	0	0	23,153	85,466	(20,466)	131%
Conferences							34	(34)		0	0	0	0	0	0	#DIV/0!
Dues/Subscriptions	1,200					1,194	2,154	(3,348)	1,194	0	0	0	185	1,379	(179)	115%
Bank Charges	22,100	1,209	2,314	1,820	1,981	1,890	1,666	8,235	1,040	33	32	3,589	3,412	27,220	(5,120)	123%
Liability Insurance	398			32	32	32	32	32	32	0	0	96	32	320	78	80%
Service Contracts	82,203		15,383	8,198	8,896	1,273	8,640	8,928	9,642	15,610	2,392	568	18	79,549	2,654	97%
Tax Collector Fees	13,300		58	10,456	0					0	0	12,249	5,783	28,546	(15,246)	215%
Seminars/Training	1,000								(10)	0	0	795	0	785	215	79%
Late Charge	350		44	59		75				0	0	0	108	286	64	82%
Fees & Penalties	0									0	0	0	0	0	0	#DIV/0!
Diem	250		20		0	44				0	0	16	28	107	143	43%
Total Operating	230,060	1,209	18,321	44,438	11,397	5,028	31,335	15,219	11,904	69,457	2,424	18,662	33,757	263,152	(33,092)	114%
Total Expenses	363,459	6,428	25,824	51,757	16,968	12,220	41,865	22,477	18,816	76,630	13,867	30,045	52,451	369,347	(5,888)	102%
Expenditures-Recreational Centers															Budgeted	
Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud

City of Socorro

Unaudited Budget Vs Expenditures

General Fund

For October 1, 2015 through September 30, 2016

Salaries	134,788	2,914	10,555	11,397	11,053	9,914	15,298	10,009	11,035	11,879	12,029	11,407	16,557	134,048	740	99%
Overtime	10,500	454	1,116	1,051	442	344	1,955	308	1,081	490	1,414	596	1,719	10,969	(469)	104%
Taxes	10,580	400	893	952	879	785	1,320	789	927	947	1,028	918	1,398	11,236	(656)	106%
Life Insurance	1,701		16	18	85	72	222	759	86	297	73	28	21	1,678	23	99%
Premiums	25,200	2,716	1,337	2,281	1,830	2,056	(1,072)	2,056	2,056	2,055	4,336	(225)	2,056	21,480	3,720	85%
Workers	187	21	21	11	11	11		23	11	0	0	33	11	153	34	82%
Compensation	2,302	260	173	173	173	173	260	173	173	173	173	173	260	2,336	(34)	101%
Life Insurance	190	27	16	5	(1)	15	18	(5)	15	16	16	16	16	154	37	81%
Expense	876	39	39	88	32	60	74	(28)	60	60	60	60	60	605	271	69%
Expense	189		18	9	204	14	16	(199)	(4)	15	14	13	14	113	76	60%
Total Personnel	186,513	6,831	14,183	15,985	14,708	13,443	18,090	13,885	15,440	15,932	19,143	13,021	22,111	182,773	3,740	98%
Office Expense and																
Supplies	5,610	95	1,326	303	771	613	274	70	222	1,152	382	0	12	5,223	387	93%
Uniforms	1,342		812			664	(332)			198	0	0	0	1,342	0	100%
Maint	10,000	119	670	102	412	2,006	112	406	1,159	1,814	102	138	533	7,574	2,426	76%
Utilities	12,303	521	2,549	1,236	242	1,762	578	388	392	488	483	545	804	9,990	2,314	81%
Telephone	14,738	277	813	1,899	185	1,860	1,899	2,389	499	3,568	0	2,275	1,786	17,450	(2,712)	118%
Legal Fees	2,000				547		473	90		0	0	0	0	1,110	890	55%
Property Insurance	3,579	294	294	298	298	298	298	298	298	0		894	298	3,568	11	100%
Conferences							11	(11)					9	9		#DIV/0!
Dues/Subscriptions	168		15		0		45	0		107	0	0	0	167	1	99%
Liability Insurance	2,763	149	149	230		230	230	460	230	0	0	781	230	2,690	73	97%
Service Contracts	20,000	284	6,221	2,543	344	816	1,483	497	193	1,806	365	1,054	944	16,551	3,449	83%
Support Activities	70,000		3,010	3,781	2,420	1,444	4,139	1,463	10,966	16,271	11,801	1,667	20,036	76,998	(6,998)	110%
Events	0										0	0	0	0	0	
Rental/Lease	500									271	0	0	0	271	229	54%
Seminars/Training	3,500						46	1,565		644	0	0	115	2,370	1,130	68%
Maintenance	1,156	142		19		47	150	85	203	0	110	0	165	920	235	80%

Expenditures-Recreational Centers															Budgeted	
Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud
Equipment Repair & Maint	1,656			475	73					486	124	0	487	1,645	10	99%

City of Socorro
 Unaudited Budget Vs Expenditures
 General Fund

For October 1, 2015 through September 30, 2016

Vehicle Fuel	2,680	174	121	111	94	103	200	0	0	0	0	0	1,097	1,900	781	71%
Travel/Out-of-Country	5,188		218	58			740	2,268	325	994	0	(1,122)	4,066	1,122	78%	
Equipment	4,275			2,506	2,165			2,568	0	0	0	0	9,388	(5,113)	220%	
Total Operating	161,458	2,056	16,198	13,451	7,569	9,511	8,640	31,641	13,692	8,249	25,295	163,232	(1,765)		101%	
Total Expenses	347,971	8,887	30,381	29,436	22,277	27,601	22,525	47,573	32,835	21,369	47,506	346,006	1,975		99%	

City of Socorro

Unaudited Budget Vs Expenditures

General Fund

For October 1, 2015 through September 30, 2016

Expenditures-Parks	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
Salaries	234,661	14,885	19,969	19,883	18,895	19,800	27,366	16,368	17,204	16,424	16,755	18,186	28,172	233,906	755	100%
Overtime	13,800	166	902	406	366	273	2,749	1,366	897	795	1,741	1,336	2,156	13,153	647	95%
FICA/Medicare																
Taxes	22,129	1,374	1,597	1,552	1,473	1,536	2,304	1,357	1,385	1,317	1,415	1,493	2,320	19,122	3,007	86%
I.W.C. Payroll																
Taxes	3,119	51	24	16	151	141	525	1,527	128	441	64	114	207	3,388	(269)	109%
Health Insurance																
Premiums	67,200	3,870	5,891	5,975	4,470	5,473	5,817	5,473	5,975	3,530	9,505	0	4,753	60,732	6,469	90%
Workers																
Compensation	10,755	550	550	656	656	656		1,311	656	0	0	1,968	656	7,659	3,096	71%
Deer																
Compensation	3,675	294	196	196	100	100	150	100	100	100	100	100	150	1,687	1,988	46%
Life Insurance																
Dental Insurance	434	54	38	23	(154)	15	127	(23)	35	28	29	29	29	231	203	53%
Expense	2,336	174	193	193	(216)	69	475	(123)	93	141	141	141	141	1,423	913	61%
Life Insurance																
Expense	604		85		472	42	46	(505)	(10)			33	32	236	368	39%
Total Personnel	358,713	21,418	29,445	28,900	26,213	28,104	39,560	26,851	26,461	22,776	29,792	23,400	38,616	341,536	17,177	95%
Office Expense and Supplies	3,000	(745)	110		57	386			587	120	100	0	765	1,380	1,620	46%
Tools and Supplies	8,725				136	305	152	930	1,829	4,097	475	350	970	9,244	(519)	106%
Uniforms	6,800	65	1,444	364	745	347	1,018	1,233	213	391	213	669	429	7,134	(334)	105%
Building & Property Maint	6,700	(1,106)	135		185	499		1,126		0	0	221	643	1,703	4,997	25%
Utilities	112										0	0	301	301	(188)	268%
Telephone	1,218		103	103	103	103	103	39	195	42	0	51	215	1,057	161	87%
Park Maintenance	27,900	(8,466)	13,440	251	3,639	3,907	3,500	4,219	1,076	2,293	1,097	1,817	5,154	31,927	(4,027)	114%
Legal Fees	2,900							1,040		518	0	0	607	2,165	735	75%
Property Insurance	2,124	116	116	177	177	177	177	177	177	0	0	531	177	2,003	121	94%
Dues/Subscriptions	75		30			15				0	0	0	0	45	30	60%
Conferences							656	(656)		0	0		540	540		#DIV/0!
Liability Insurance	5,108	274	274	426		426	426	852	426	0	0	1,278	426	4,807	301	94%
Service Contracts	24,500		448		105	48	1,142	(953)	153	19,306	569	(195)	306	20,930	3,570	85%
Support Activities	0		191	(376)				185		0	0		0	0	(0)	#DIV/0!
Rental/Lease	0									0	0		0	0	0	#DIV/0!
Seminars/Training	1,150									0	0			0	1,150	0%
Vehicle Repair & Maint	5,650	309	542		508	325	190	130	189	77	10	221	225	2,725	2,925	48%

Expenditures-Parks															Budgeted	
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City of Socorro

Unaudited Budget Vs Expenditures

General Fund

For October 1, 2015 through September 30, 2016

Account Title	Revised Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud
Equipment Repair & Maint	2,925		495		0	446				0	0	0	689	1,631	1,294	56%
Vehicle Fuel & Maintenance	4,000	976	357	21	229	319	413	653		0	0	0	1,923	4,891	(891)	122%
Diem	650							86		34	23	45	57	245	405	38%
Equipment														0	0	
Total Operating	103,538	(8,575)	17,686	966	5,884	7,303	7,777	9,061	4,845	26,878	2,487	4,989	13,427	92,728	11,350	90%
Total Expenses	462,251	12,842	47,131	29,866	32,098	35,407	47,337	35,912	31,306	49,654	32,279	28,390	52,043	434,264	28,526	94%
Total Personnel-All Departments	4,851,106	251,180	381,266	384,102	343,443	358,449	520,234	363,382	362,829	363,599	435,388	321,333	517,483	4,602,688	248,418	95%
Total Operating-All Departments	3,130,234	39,890	307,268	177,825	180,595	231,688	207,042	206,336	202,582	470,411	108,654	313,045	284,278	2,729,614	400,621	87%
Total Expenditures-All Departments	7,981,340	291,070	688,534	561,927	524,038	590,136	727,276	569,718	565,410	834,010	544,042	634,379	801,761	7,332,301	649,039	92%

Jesus Ruiz
Mayor

Rene Rodriguez
At Large/ Mayor Pro-Tem

Maria Reyes
District 1



Gloria M. Rodríguez
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
City Manager

October 31, 2016

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Rosio Marin, HR Director

SUBJECT: DISCUSSION AND ACTION TO APPROVE AMENDMENT TO THE JOB TITLE, JOB DESCRIPTION, AND SALARY OF POLICE DEPARTMENT ADMINISTRATIVE ASSISTANT. to executive Assistant.

SUMMARY

This action approves City of Socorro to amend the job title, job description, and salary of the Police Department Administrative Assistant.

STATEMENT OF THE ISSUE

This action approves City of Socorro to amend the job title and job description of Police Department Administrative Assistant to Executive Assistant. With this action, City of Socorro is looking to substantially update the description to represent current duties and responsibilities of the position.

FINANCIAL IMPACT

Account Code (GF/GL/Dept): 05101

Funding Source: General Fund

Amount: \$9,400

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

Decline modification

STAFF RECOMMENDATION

HR recommends approval for job title change, job description amendment, and salary adjustment.

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

**City of Socorro
Job Description**

Position

Job Title: Executive Assistant	Department: Police
FLSA Status: Non-Exempt	Salary: \$40,000.00
Approved: Pending	Last Revised:

General Purpose and Description:

Under general supervision, provide administrative support functions and tasks to Police Department including the offices of the Chief of Police, Lieutenant, Communications Dispatch, and Records.

Duties, Functions and Responsibilities:

- **Plan and direct or independently perform diverse and highly responsible personal secretarial support duties to ensure efficient planning of the Police Department's day-to-day functions. Ensure accurate documentation and proper dissemination of directives and other management information to subordinate organization levels, other departments, external organizations and the public.**
- **Provide administrative support, assist the public, coordinate purchasing activities, and maintain records and databases. Other duties may include assisting with meeting and presentation preparation which includes gathering and compiling pertinent information and exhibits, negotiating and arranging times and places of board and committee meetings with attendees, send reminders and confirmations. Participate in or arrange for special projects, events and meetings as assigned. Transcribe, edit and finalize correspondence authored by supervisor.**
- **Direct and provide general paraprofessional administrative support for programs or staff functions, if assigned. Involves: assisting in the development and implementation of standardized long and short-range planning initiatives. Make recommendations for new and changed program, office and administrative processes. Discuss proposals with supervisors. Implement approved operational procedures. Oversee establishment and maintenance of department or program databases and records which includes implementing and applying retention and retrieval procedures to meet regulations. Prepare and assemble specific reports and assist in financial planning and budget preparation, including projections and statistics.**
- **Oversee or engage in diverse accounting clerical duties pertaining to any combination of payroll, accounts payable or receivable, or automated billing or collection. Involves: Prepare and process payroll. Enter data and research discrepancies. Open and close payroll cycles and respond to payroll related inquiries. Ensure accuracy of records. Receive documents, check for accuracy and route for timely payment; receipt, collection, counting and deposit of cash, checks or other negotiable instruments as authorized; respond to ordinary inquires and compile by conferring or corresponding with colleagues, vendors, customers and other departments to trace and furnish information, detect discrepancies, explain account status or correct errors. Verify bank deposits of collections. Assist in the development, implementation and maintenance of Police budget an assist in preparation of the annual operating or capital budget or other regular reports. Assist in year-end closing activities for budget. Sorts, files and maintains payroll, cash receipts and miscellaneous filings.**
- **Keep informed of the new laws and policies pertaining to personnel and payroll. Provide backup assistance to other staff to ensure continuity of services. Including: Application of considerable knowledge or payroll principles and practices, codes and laws pertinent to area of assignment, regulations and standards of public entity payroll expenditure controls, problem solving, public contact and customer service techniques, modern municipal accounting principles and practices.**
- **Type letters, statements, memorandums, minutes, and other documents. Prepare and type purchase orders, contact vendors, solicit bids and quotes for purchases, enter data into the computer systems, obtain approval for purchases. Copy and forward the originals to the appropriate department.**
- **Perform a variety of support duties related to file and records maintenance including: personnel files, training records, and other documentation.**

**City of Socorro
Job Description**

Position

- **Update and maintain calendars and meeting schedules; make travel arrangements and prepare itineraries. May serve as receptionist for department or unit or may assist receptionist on a relief or temporary basis in that person's absence.**
- **Must maintain a high level of confidentiality and deal properly with sensitive documents and personally identifiable information. Maintain confidentiality of highly sensitive information pertaining to contemplated new or changed strategies. Organize and handle multiple job functions; work proficiently with mandated and important deadlines.**
- **Comprehensive knowledge of office practices and procedures; accounting and budget preparation. Working knowledge of supervisory techniques, and pertinent policies and procedures; keep records, prepare reports, maintain filing systems, compile and organize information. Ability to type at the rate of 50 wpm. Operate modern office equipment including Microsoft Office applications such as Outlook, Excel and Power Point.**
- **Clear, concise and tactful oral and written communication to present reports. Ability to maintain effective working relationships with department, subordinates, coworkers, supervisors, directors, City Officials, City Council members, vendors, the public and other outside/government agencies.**
- **Highly organized and dependable. Serve as a representative of the City of Socorro demonstrating a positive attitude and progressive actions through the display of professionalism, courtesy, and appropriate tact and discretion in all interactions with other employees and the public. Provide customer service in assigned areas. Communicate in person, over the telephone or by correspondence.**
- **Responsible for any assignments issued by the City of Socorro.**
- **Attendance is an essential function of the job.**

Minimum Qualifications:

- **A high school diploma or GED.**
- **Minimum of four years of administrative office support and clerical experience.**
- **Two years of Paraprofessional Administrative support functions.**
- **Possess a valid Texas class "C" Drivers License.**

Equipment:

- **Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.**

Physical Requirements:

- **Must be able to lift a minimum of 25 pounds.**
- **Sits, stands for extended periods of time.**

Conditions of Employment:

- **Pass Pre-Employment Drug Screening.**
- **Pass Background Check.**
- **Work flexible hours and overtime as required.**
- **Bilingual Skills: English & Spanish preferred.**

Mayor

Date

City Manager

Date

**City of Socorro
Job Description**

Position

Human Resource Director

Date

Employee

Date

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Maria Reyes
District 1



Gloria M. Rodríguez
District 2

Victor Perez
District 3 – Mayor Pro Tem

Anthony Gandara
District 4

Adriana Rodarte.
City Manager

DATE: 28 October 2016

TO: Mayor and Council, City of Socorro, Texas

FROM: Miguel Rosas., Parks, & Public Works Director

SUBJECT: *Discussion and action* to approve recommend streets to be paved and to receive instructions on any other possible candidates for paving.

SUMMARY: Parks& Public works recommends the approval of proposed paving list

BACKGROUND

The public works department reviewed the streets around the city and came up with the following list of streets in need paving and or repairs. Presented is the proposed list of streets to be paved.

STATEMENT OF THE ISSUE

See attached documentation

FINANCIAL IMPACT

Account Code (GF/GL/ Dept.): n/a

Funding Source: Capital funds,

Amount: \$631,508.00

Quotes (Name/Commodity/Price)

Co-op Agreement (Name/Contract#) Buy board pricing will be used, when available, for all materials and services for these projects.

ALTERNATIVE

N/A

STAFF RECOMMENDATION

Recommend that City Council approves the proposed paving list as well to provide any recommendation or alterations to such as council sees fit.

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____

2. CFO _____ Date _____

3. Attorney _____ Date _____



Paving 2017

SOCORRO

Public Works Department



PW

*Serving the Community with Pride
Sirviendo a la Comunidad con Orgullo*



Streets to be paved



- PASSMORE
- YAMAHA PARTIAL
- TELOP PARTIAL
- PIRO CT
- ERNEST
- VALLE FLORIDO
- KEAGLE
- SAN MIGUEL
- OSLO
- ANDERSON
- ALLISON
- DALJIT
- JO WAY
- DELILAH
- MELWARD
- AVONDALE
- MIDDLE DRAIN PARTIAL
- BROWN PARTIAL
- SPARKS PARTIAL
- GUERRA



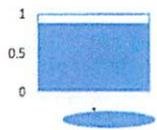
2017 PROPOSED PAVING



2017 Overlays production tracker

DISTRICT	Street	Loads	Tons	Asphalt Cost	Condition	Total	Length	Price per Mile
D4	Passmore		2800.00	\$ 173,600.00	3,4	\$ 173,600.00	1.25	\$ 138,880.00
	Yamaha		210.00	\$ 13,020.00	3,4	\$ 13,020.00	0.10	
	Telop		250.00	\$ 15,500.00	3,4	\$ 15,500.00	0.12	\$ 126,016.26
	Piro ct		660.00	\$ 40,920.00	5	\$ 40,920.00	0.39	\$ 104,923.08
	Ernest		314.00	\$ 19,468.00	5	\$ 19,468.00	0.16	\$ 121,675.00
	Valle florida		340.00	\$ 21,080.00	3,4	\$ 21,080.00	0.19	\$ 110,947.37
TOTALS						\$ 283,588.00		
D3	Keagle		195.00	\$ 12,090.00	5	\$ 12,090.00	0.09	\$ 134,333.33
	San Miguel		180	\$ 11,160.00	5	\$ 11,160.00	0.48	\$ 134,333.33
	Guerra		115	\$ 7,130.00	5	\$ 7,130.00	0.07	
TOTALS						\$ 30,380.00		
D2	oslo		150.00	\$ 9,300.00	3,4	\$ 9,300.00	0.19	\$ 48,947.37
TOTALS						\$ 9,300.00		
D1	Anderson		1130.00	\$ 70,060.00	3,4	\$ 70,060.00	0.40	\$ 175,150.00
	Allison		575.00	\$ 35,650.00	4	\$ 35,650.00	0.33	\$ 108,030.30
	Daljtit		115.00	\$ 7,130.00	3,4	\$ 7,130.00	0.06	\$ 118,833.33
	Jo way		710.00	\$ 44,020.00	4	\$ 44,020.00	0.39	\$ 112,871.79
	Delilah		170.00	\$ 10,540.00	3,4	\$ 10,540.00	0.08	\$ 131,750.00
	Melward		730.00	\$ 45,260.00	3,4	\$ 45,260.00	0.27	\$ 167,629.63
	Avondale		100.00	\$ 6,200.00	3,4	\$ 6,200.00	0.08	\$ 77,500.00
	Middle drain		350	\$ 21,700.00	4	\$ 21,700.00	0.17	\$ 127,647.0588
	Brown		390.00	\$ 24,180.00	4	\$ 24,180.00	0.22	\$ 109,909.09
	sparks		250	\$ 15,500.00	4	\$ 15,500.00	0.12	\$ 129,166.6667
TOTALS						\$ 280,240.00	5.17	
COMPLETE TOTAL						\$ 603,508.00		
shared costs	base					\$ 20,000.00		
	tac oil					\$ 8,000.00		

loads/mile	#REF!
Loads	Days
Year (est)	0 0
Loads to date	0 0
Remaining	0 0
Days to complete (incl. prep/follow-up)	0

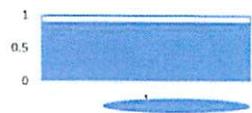


Totals	0	9734.00	\$ 603,508.00	\$ 631,508.00	Miles complete #REF!	% complete #REF!
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2017 Overlays production tracker

DISTRICT	Street	Loads	Tons	Asphalt Cost	Condition	Total	Length
D4	Passmore		2800.00	\$ 173,600.00	3,4	\$ 173,600.00	1.25
	Yamaha		210.00	\$ 13,020.00	3,4	\$ 13,020.00	0.104
	Telop		250.00	\$ 15,500.00	3,4	\$ 15,500.00	0.123
	Piro ct		660.00	\$ 40,920.00	5	\$ 40,920.00	0.39
	Ernest		314.00	\$ 19,468.00	5	\$ 19,468.00	0.16
	Valle florido		340.00	\$ 21,080.00	3,4	\$ 21,080.00	0.19
TOTALS				\$ 283,588.00		283588	
D3	Keagle		195.00	\$ 12,090.00	5	\$ 12,090.00	0.09
	San Miguel		180	\$ 11,160.00	5	\$ 11,160.00	0.48
	arvana ct		110	\$ 6,820.00	3,4	\$ 6,820.00	0.05
	friona		325	\$ 20,150.00	3,4	\$ 20,150.00	0.16
	crowell		770	\$ 47,740.00	3,4,5	\$ 47,740.00	0.37
	Guerra		115	\$ 7,130.00	5	\$ 7,130.00	0.07
TOTALS				\$ 105,090.00		105090	
D2	Boothwell		190	\$ 11,780.00	3,4	\$ 11,780.00	0.1
	dumas		240	\$ 14,880.00	3,4	\$ 14,880.00	0.12
	Falk		240	\$ 14,880.00	3,4	\$ 14,880.00	0.12
	oslo		150.00	\$ 9,300.00	3,4	\$ 9,300.00	0.19
TOTALS				\$ 50,840.00		50840	
D1	Anderson		1130.00	\$ 70,060.00	3,4	\$ 70,060.00	0.40
	Allison		575.00	\$ 35,650.00	4	\$ 35,650.00	0.33
	Daljit		115.00	\$ 7,130.00	3,4	\$ 7,130.00	0.06
	Jo way		710.00	\$ 44,020.00	4	\$ 44,020.00	0.39
	Delliah		170.00	\$ 10,540.00	3,4	\$ 10,540.00	0.08
	Melward		730.00	\$ 45,260.00	3,4	\$ 45,260.00	0.27
	Avondale		100.00	\$ 6,200.00	3,4	\$ 6,200.00	0.08
	Middle drain		350	\$ 21,700.00	4	\$ 21,700.00	0.17
	Brown		390.00	\$ 24,180.00	4	\$ 24,180.00	0.22
	sparks		250	\$ 15,500.00	4	\$ 15,500.00	0.12
	TOTALS			11609.00	\$ 280,240.00		\$ 280,240.00
COMPLETE TOTAL			11609.00	\$ 719,758.00		\$ 719,758.00	
shared costs	base					\$ 20,000.00	
	tac oil					\$ 8,000.00	

loads/mile	80.0
Loads	Days
Year (est)	487 32
Loads to date	0 0
Remaining	487 32
Days to complete with prep	97



Totals	0	11609.00	\$ 719,758.00	\$ 747,758.00	6.09
				Miles complete	#REF!
				% complete	#REF!

**CITY OF SOCORRO
REQUEST FOR CITY COUNCIL AGENDA ITEM**

Note: Regular Council meetings are held on the 1st and 3rd Thursday of each month. Requests **MUST** be submitted to the City Clerk by **12:00 p.m.** on the **THURSDAY** one week before the scheduled meeting date. **Late items (received by 5:00 p.m.) on the Friday prior the meeting will be placed as an Addendum. NO AGENDA ITEMS WILL BE RECEIVED AFTER 5:00 ON FRIDAY.**

Date Submitted: October 26, 2016 Department:  10/27/2016
Planning & Zoning

1st. Signature: _____ 2nd. Signature: _____

DESCRIBE REQUEST:

REQUEST TO WAIVE AN EVENT PERMIT FOR SAN FELIPE DE JESUS CATHOLIC CHURCH BAZAAR TO BE HELD ON MAY 19-21, 2017 LOCATED AT 401 PASSMORE, SOCORRO, TEXAS 79927.

_____ FOR OFFICE USE ONLY _____
Please check one:

- Executive Session
- Regular Agenda
- Presentation Agenda
- Consent Agenda

This item is to be placed on the agenda for: November 3, 2016

Received by City Clerk on: _____, 2016. Time: _____

Approved to be placed on the agenda : _____
City Council / City Manager

ACTION TAKEN: Approved
 Not approved
 Tabled
 Other

Jesus A. Ruiz
Mayor

Rene Rodriguez
At Large
Mayor Pro Tem

Maria Reyes
District 1



Vacant
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
City Manager

DATE: November 3, 2016
TO: MAYOR AND CITY COUNCIL
FROM: Sam Leony, Planning and Zoning Director
CC: Adriana Rodarte, City Manager

SUBJECT: Approval request to waive the Event Permit fee for the Annual Bazaar of San Felipe de Jesus Catholic Church.

EVENT LOCATION:
401 Passmore Rd.,
Socorro, Texas 79927

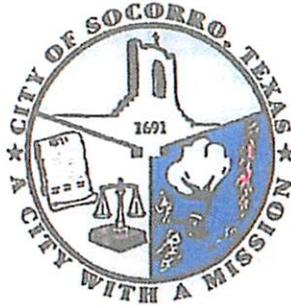
DATE OF EVENT:
May 19, 20 and 21, 2017.

APPLICANT:
Father Ralph Solis
401 Passmore Rd.,
Socorro, Texas 79927
(915) 851-3039

RECOMMENDATION:

The Planning and Zoning Department recommends APPROVAL contingent to the following:

The facilities designated for the Bazaar shall pass the necessary inspections (electrical, plumbing, and fire) performed by the Socorro Planning Department and the El Paso County Fire Marshal (El Paso County E.S.D. # 2).



WAIVER REQUEST FORM

Applicant's Name: Father Ralph Solis (San Felipe de Jesus Catholic Church)

Applicant's Address: 401 Passmore

City: El Paso State: Texas Zip: 79827

Address of Proposed Waiver: 401 Passmore, El Paso Tx 79827

Reason for request and circumstance causing conflict: San Felipe de Jesus Catholic Church is a non-profit religious institution which is situated in one of the lowest socio-economic areas in El Paso County and for these two reasons we humbly ask for a waiver of the fee. The approval of this request would greatly appreciated by our church community.

x Rev. Ralph M. Solis
Applicant's Signature

x 10-22-16
Date

City Council Action: Approved _____ Disapproved _____

Date: _____

Planning and Zoning Director: _____



Event Permit # _____

1. Applicant's Name: Father Ralph Solis
2. Applicant's Address: 401 Passmore
3. Date of Event: May 19, 20 and 21, 2017
4. Address of Event: 401 Passmore, El Paso TX
5. Phone Number: 915 851-3039
6. Legal Description Subdivision: _____
Tract: 20-A-1 Lot: _____ Block: 13
7. Zoning: (R)

This permit is issued on the express condition that the event authorized shall be in compliance with the provision set forth in Ordinance #48, and all amendments to said ordinance.

This application becomes a permit upon receipt of the permit fee and signed approvals.

Ralph M. Solis
Applicant's Signature

10-22-16
Date

\$ _____
Fee

Planning Department Approval

Date

**CITY OF SOCORRO
REQUEST FOR CITY COUNCIL AGENDA ITEM**

Note: Regular Council meetings are held on the 1st. and 3rd. Thursday of each month. Requests **MUST** be submitted to the City Clerk by **12:00 p.m.** on the **THURSDAY** one week before the scheduled meeting date. **Late items (received by 5:00 p.m.) on the Friday prior the meeting will be placed as an Addendum. NO AGENDA ITEMS RECEIVED AFTER 5:00 ON THE FRIDAY prior to the Regular Agenda will be placed on the agenda.**

Date Submitted: October 27, 2016

Department:  10/27/2016
Planning & Zoning

Signature: _____

Approved by: _____

DESCRIBE REQUEST:

CONSIDER AND TAKE ACTION ON THE PRELIMINARY PLAT APPROVAL FOR PUNTA DEL ESTE SUBDIVISION, BEING ALL TRACT 5-B, BLOCK 78, TOWNSHIP 4, SECTION 7, TEXAS & PACIFIC SURVEY.

THE PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL

_____ FOR OFFICE USE ONLY _____
Please check one:

- Presentation Agenda Consent Agenda
- Regular Agenda Executive Session

This item is to be placed on the agenda for: November 3, 2016

Received by City Clerk on: _____, 2016. Time: _____

Approved to be placed on the agenda : _____
City Council / City Manager

ACTION TAKEN: Approved
 Not approved
 Tabled
 Other

Jesus A. Ruiz
Mayor

Rene Rodriguez
At Large
Mayor Pro Tem

Maria Reyes
District 1



Vacant
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
City Manager

DATE: November 3, 2016
TO: MAYOR AND CITY COUNCIL
FROM: Sam Leony, Planning and Zoning Director
CC: Adriana Rodarte, City Manager

SUBJECT:

Consider and Take Action on the Preliminary Plat Approval for Punta del Este Subdivision, being all of Tract 5-B, Block 78, Township 4, Section 7, Texas & Pacific Survey.

SUMMARY:

The property is southerly located at 2.8 miles from the limit of Socorro, within the City's ETJ with a total area of 5.001 acres, owned by Kasco Ventures Inc., 1600 E. Fourth St., El Paso, TX. 79901.

BACKGROUND:

The property is in the east part of El Paso County, east of Darrington Rd., north of Las Colinas Rd, west of Ascencion Rd., and south of Roaring Spring Rd.

Punta del Este Business Park lies approximately 1.0 mile east of the City of Socorro city limits, and falls within the City of Socorro five-mile Extraterritorial Jurisdiction (ETJ), under Local Government Code 212.001.

Punta del Este Business Park has 31 commercial sites, in a total area of 58.2850 acres. This subdivision is restricted for commercial development use only (non-residential).

STATEMENT OF THE ISSUE:

The proposed subdivision project will have 3 residential lots and 2 commercial lots with the following improvements:

- 1) Each lot shall have underground and overhead easements for:
 - a. Electrical
 - b. Telephone
 - c. Cable T.V.

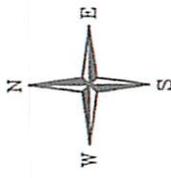
The Planning and Zoning Department has received the following information:

- 1) Preliminary Subdivision plat
- 2) Application.

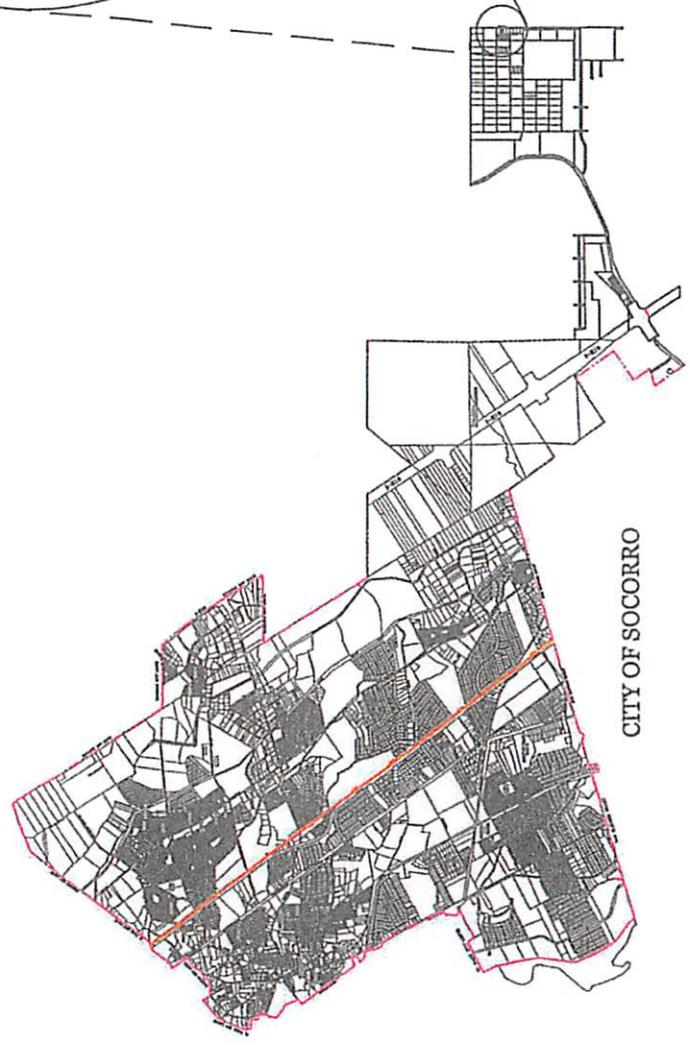
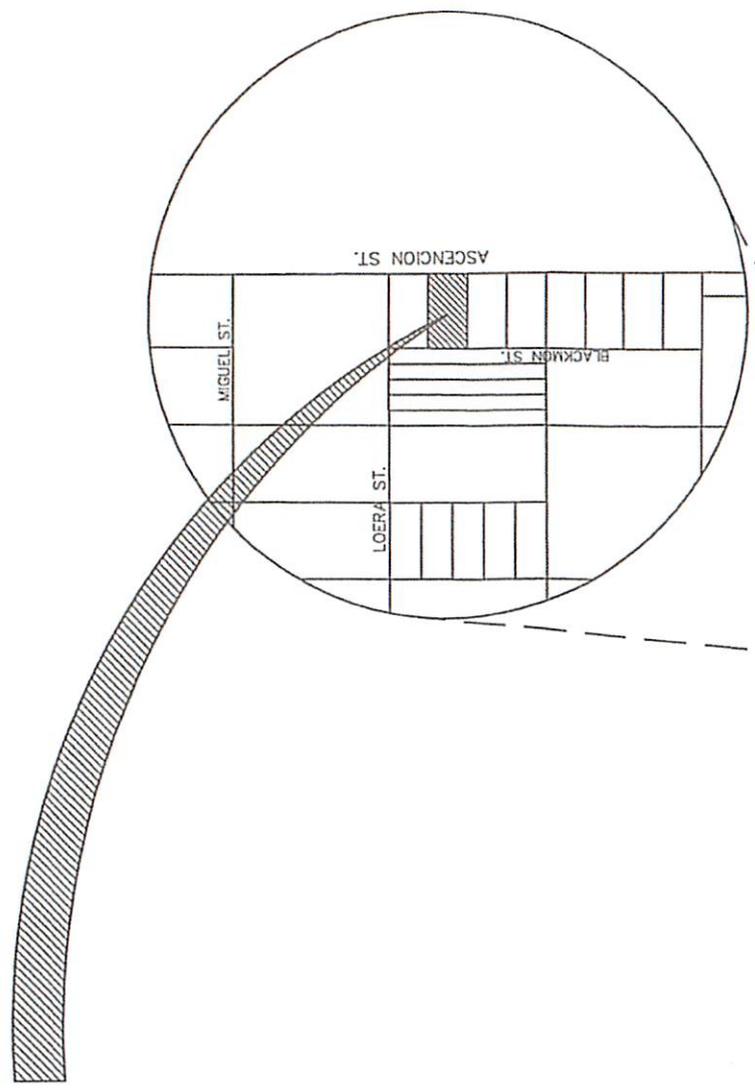
STAFF RECOMMENDATION:

The Planning and Zoning Commission recommends APPROVAL contingent upon the following:

- 1) Each lot shall have on-site ponding



PROJECT SITE;
Punta Del Este U-2
Tract 5-A3 , Block 78
Township 4, Section 7
Texas & Pacific Survey



CITY OF SOCORRO



LOCATION MAP

Scale: AS SHOWN



PLANNING AND ZONING DEPARTMENT
APPLICATION FOR SUBDIVISION APPROVAL

Date: _____

Application must be completed and validated prior to subdivision processing.

Subdivision Name: PUNTA DEL ESTE UNIT TWO

1. Legal description of Area: BEING A PORTION OF TRACT 5-A3, BLOCK 78
TOWNSHIP 4, SECTION 7, TEXAS AND PACIFIC RAILWAY SURVEYS
El Paso County, Texas.

2. Proposed Land Uses:

	Acres	Sites		Acres	Sites
Single Family	1.767	3	Office		
Duplex			Street & Alley		
Apartment			Ponding/Drainage		
Mobile Home			Institutional		
P.U.D.			Other (Specify)		
Park/Pond					
School					
Commercial	3.235	2	Total No. Sites		5
Industrial			Total Acreage	5.001	

3. What is existing zoning of the above described property? _____
4. Will the residential sites, as proposed, permit development in full compliance with all zoning requirements of the existing residential zone(s). Yes No _____
5. Which of the following public improvements will be installed in this development:

Pavement		Water Lines	
Sidewalks		Street Name Signs	
Storm Sewer		Protective Fence	
Flood Retention Pond		Guardrails	
Bridge		Street Lights	
Survey Monuments		U/G Electric Lines	
Sanitary Sewer		Other (Specify)	

6. Are sidewalks proposed along all dedicated streets? Yes _____ No
 If only along some streets, which ones? _____

7. What type of telephone easements are proposed?

Underground _____ Overhead _____ Both

What type of electrical easements are proposed?

Underground _____ Overhead _____ Both

What type of cable T.V. easements are proposed?

Underground _____ Overhead _____ Both

8. What type of drainage is proposed?

ON-SITE PONDING

9. Remarks and/or explanation of special circumstances:

10. Owner of record: KASCO VENTURES INC. 1600 E. FOURTH STREET EL PASO TX 79901

Name & address Zip Phone

11. Developer: _____

Name & address Zip Phone

12. Optioned by: _____

Name & address Zip Phone

13. Engineer: DORADO ENGINEERING, INC. 2717 E. YANDELL STREET EL PASO TX 79903 (915) 562-0002

Name & address Zip Phone

Applicant's Signature: _____

Capacity: ENGINEER

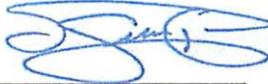
Subdivision Fees

Application Fee	\$150.00 or \$5.00 per lot (whichever is greater)
Preliminary Plat Review	- \$100.00
Variance Request	\$100.00
Eng. Report Review	- \$200.00
Construction Plans & Spec. Review	- \$100.00
Construction Inspection & Testing	\$100.00 Testing Cost
Final Plat Review	- \$100.00
Recording Fee	Determined by County of El Paso

**CITY OF SOCORRO
REQUEST FOR CITY COUNCIL AGENDA ITEM**

Note: Regular Council meetings are held on the 1st. and 3rd. Thursday of each month. Requests **MUST** be submitted to the City Clerk by **12:00 p.m.** on the **THURSDAY** one week before the scheduled meeting date. **Late items (received by 5:00 p.m.) on the Friday prior the meeting will be placed as an Addendum. NO AGENDA ITEMS RECEIVED AFTER 5:00 ON THE FRIDAY prior to the Regular Agenda will be placed on the agenda.**

Date Submitted: October 27, 2016

Department:  10/27/16
Planning & Zoning

Signature: _____

Approved by: _____

DESCRIBE REQUEST:

CONSIDER AND TAKE ACTION ON THE FINAL PLAT APPROVAL FOR VILLAS DEL VALLE UNIT 3 SUBDIVISON, BEING ALL BEING TRACTS 3, 4, 5, SOCORRO GRANT, BLOCK 20.

THE PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL

_____ FOR OFFICE USE ONLY _____
Please check one:

- () Presentation Agenda () Consent Agenda
- (X) Regular Agenda () Executive Session

This item is to be placed on the agenda for: November 3, 2016

Received by City Clerk on: _____, 2016. Time: _____

Approved to be placed on the agenda : _____
City Council / City Manager

ACTION TAKEN: () Approved
() Not approved
() Tabled
() Other

Jesus A. Ruiz
Mayor

Rene Rodriguez
At Large
Mayor Pro Tem

Maria Reyes
District 1



Vacant
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
City Manager

DATE: November 3, 2016
TO: MAYOR AND CITY COUNCIL
FROM: Sam Leony, Planning and Zoning Director
CC: Adriana Rodarte, City Manager

SUBJECT:

Consider and Take Action on the Final Subdivision Plat Approval for Villas del Valle Subdivision Unit 3, being Tracts 3, 4, and 5, Block 20, Socorro Grant.

SUMMARY:

The property is located to the west of the existing Villas del Valle Subdivision unit 2, in between Place Rd. and Bovee Rd. with a total area of 14.8460 acres owned by V.D.V. LLC, 4031 Roadside Ct., El Paso, TX. 79922, represented by Del Rio Engineering, Inc.

BACKGROUND:

Per the Flood Insurance Rate Maps, the referenced property lies within an area determined to be outside of the 500-year flood plain, more particularly described as Zone X; this classification is the safest area with the less possibility of being flooded (Community Panels # 480212 0250B-B / FEMA September 4, 1991).

This property was rezoned from A-1 (Agricultural) to R-2 (Medium Density Residential) on July 16, 2015.

STATEMENT OF THE ISSUE:

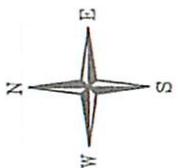
The proposed subdivision has 59 residential lots for duplex structures, and 2 ponding areas, no park included, with asphalt pavement, storm sewer, concrete sidewalks, water lines, signalization, street lights, and electric lines.

INFORMATION SUBMITTED:

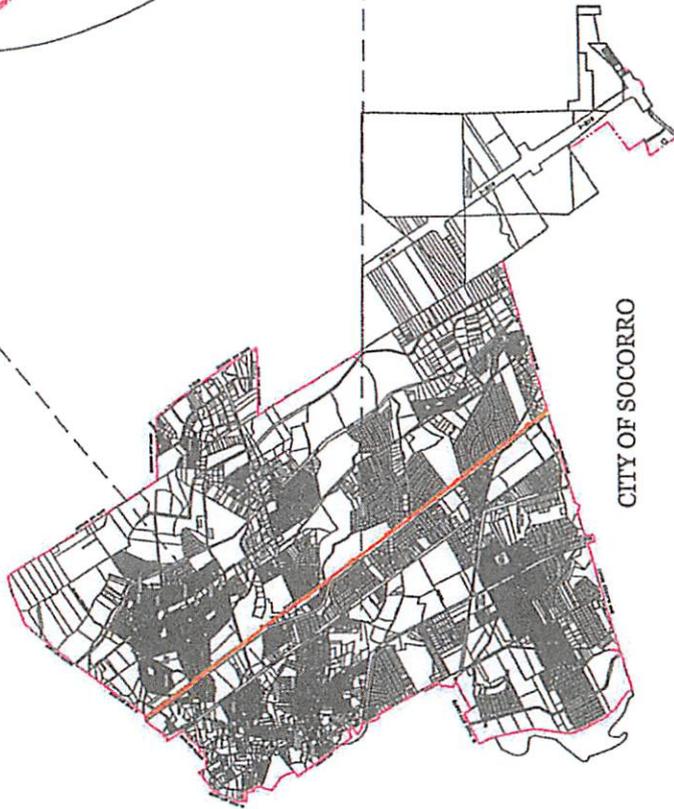
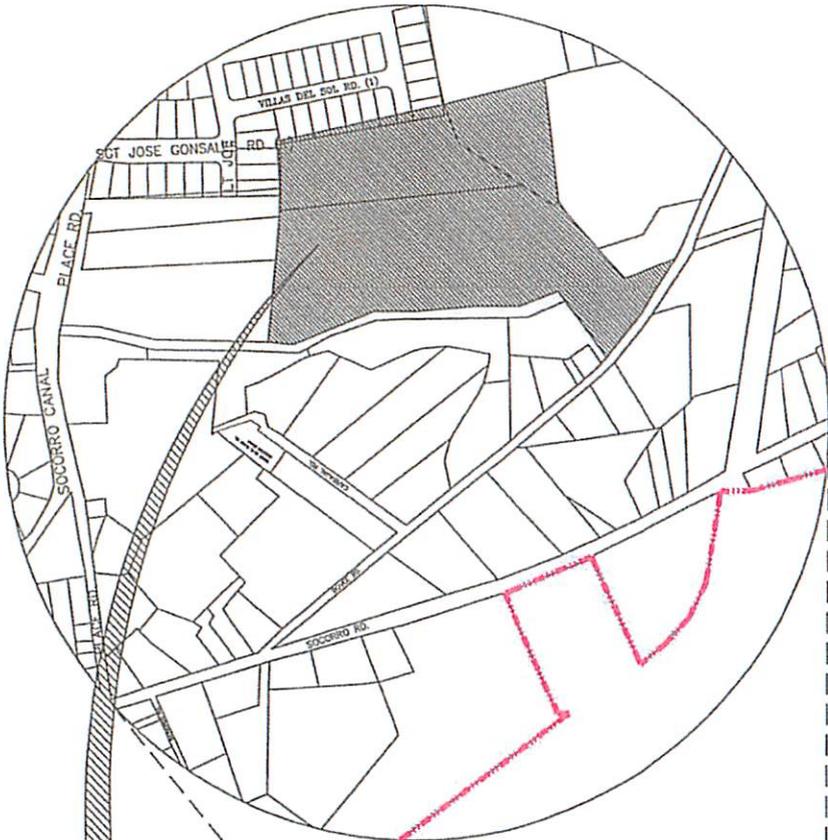
1. Storm Drainage Report
2. Soils Analysis Report
3. Traffic Volume Report
4. Environmental Site Assessment

PENDING INFORMATION:

1. Construction Schedule
2. Covenants and Restrictions



PROJECT SITE:
TRACTS 3,4,5, BLK. 20
SOCORRO GRANT



CITY OF SOCORRO



LOCATION MAP

Scale: AS SHOWN

**CITY OF SOCORRO
REQUEST FOR CITY COUNCIL AGENDA ITEM**

Note: Regular Council meetings are held on the 1st. and 3rd. Thursday of each month. Requests **MUST** be submitted to the City Clerk by 12:00 p.m. on the **THURSDAY** one week before the scheduled meeting date. **Late items (received by 5:00 p.m.) on the Friday prior the meeting will be placed as an Addendum. NO AGENDA ITEMS RECEIVED AFTER 5:00 ON THE FRIDAY prior to the Regular Agenda will be placed on the agenda.**

Date Submitted: October 27, 2016

Department:  10/27/2016
Planning & Zoning

Signature: _____

Approved by: _____

DESCRIBE REQUEST:

CONSIDER AND TAKE ACTION ON THE PRELIMINARY PLAT APPROVAL FOR LEONOR ESTATES SUBDIVISION, BEING ALL PINECREST ESTATES UNIT 1 REPLAT A.

THE PLANNING AND ZONING COMMISSION RECOMMENDS APPROVAL

_____ FOR OFFICE USE ONLY _____
Please check one:

- Presentation Agenda Consent Agenda
- Regular Agenda Executive Session

This item is to be placed on the agenda for: November 3, 2016

Received by City Clerk on: _____, 2016. Time: _____

Approved to be placed on the agenda : _____
City Council / City Manager

ACTION TAKEN: Approved
 Not approved
 Tabled
 Other

Jesus A. Ruiz
Mayor

Rene Rodriguez
At Large
Mayor Pro Tem

Maria Reyes
District 1



Vacant
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
City Manager

DATE: November 3, 2016
TO: MAYOR AND CITY COUNCIL
FROM: Sam Leony, Planning and Zoning Director
CC: Adriana Rodarte, City Manager

SUBJECT:

Preliminary Plat Approval for Leonor Estates Subdivision, being all Pinecrest Estates Unit 1 Replat A.

SUMMARY:

The property matter of this request is located at 2500 feet southeast from the intersection of North Loop and Bauman Rd. This property has an estimated area of 52.82 acres, owned by Silvers and Land, LLC, 11395 James Watt Dr., El Paso, TX. 79936.

BACKGROUND:

Per the Flood Insurance Rate Maps, the referenced property lies within an area determined to be outside of the 500-year flood plain, more particularly described as **Zone X**; this classification is the safest area with the less possibility of being flooded (Community Panel # 480212 0239-B / FEMA, September 4, 1991).

On September 1, 2016, a request to rezone this property from R-2 and C-1 to R-3 and C-2, was denied by City Council, leaving the property with its original zoning (R-2/C-1).

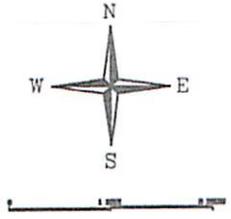
STATEMENT OF THE ISSUE:

A re-plot of Pinecrest was submitted to vacate the old subdivision. The proposed project will consist of 202 residential lots classified as R-2. The approximate residential area is 48.76 acres as described in the survey (see exhibit A). This project will also consist of a commercial portion classified as C-1. The approximate commercial area is 4.06 acres as described in the survey (see exhibit B).

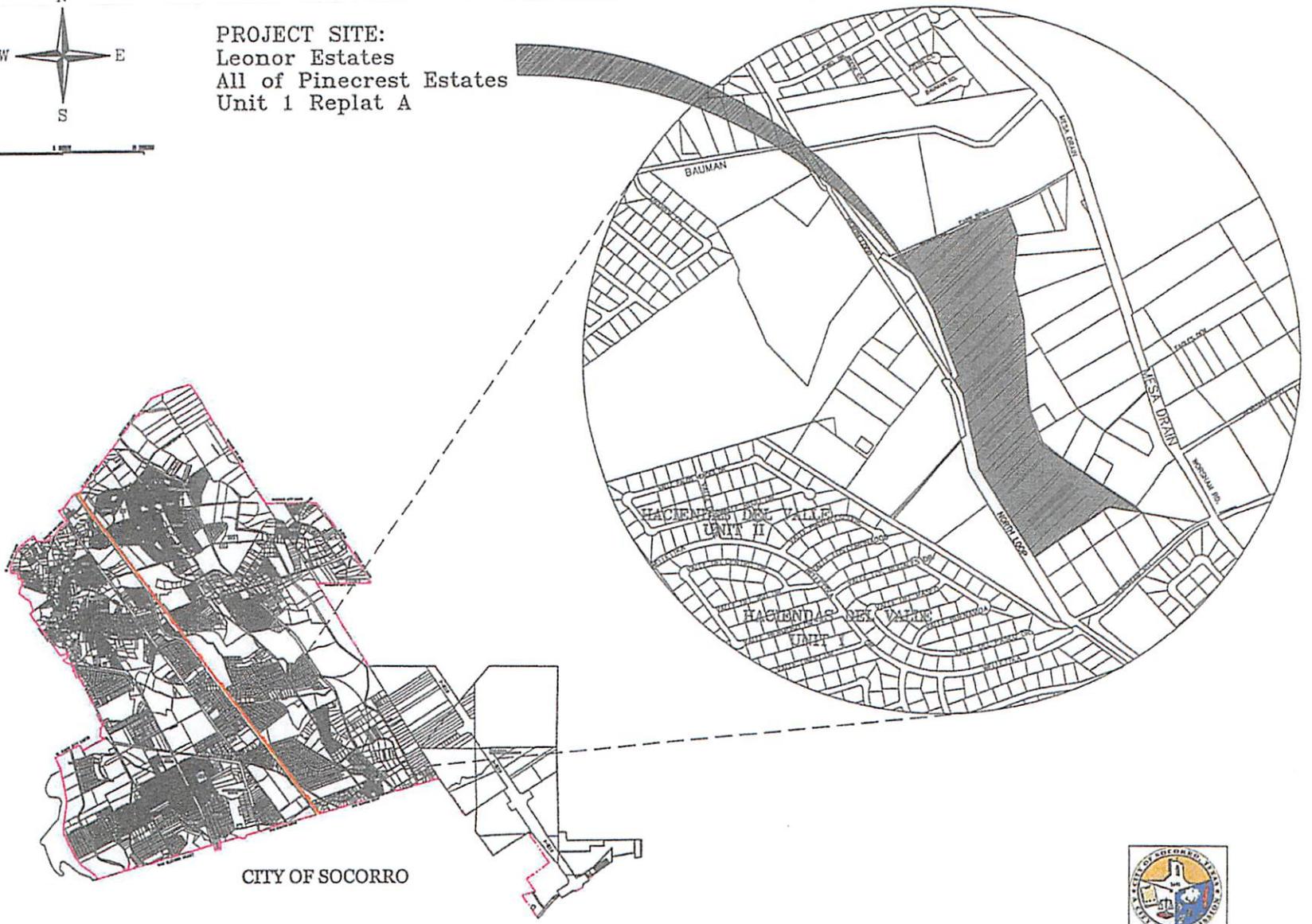
STAFF RECOMMENDATION:

The Planning and Zoning Commission recommends APPROVAL with the following conditions.

1. In order to create provisions for future connectivity behind this subdivision, two road connections (stub-outs) are recommended in block # 3.
2. For future road widening on FM-76 (North Loop Dr.), additional ROW is required
3. Provide the following information:
 - a) Proposed park design,
 - b) Storm Drainage Report,
 - c) Soil Analysis Report,
 - d) Traffic Impact Analysis,
 - e) Development Schedule,
 - f) Environmental Site Assessment Phase-1,
 - g) Covenants and Restrictions, and
 - h) Proposed Construction Schedule.



PROJECT SITE:
Leonor Estates
All of Pinecrest Estates
Unit 1 Replat A



CITY OF SOCORRO

LOCATION MAP
Scale: AS SHOWN



Planning and Zoning Department

650 N. Elia Vista Socorro, Texas 79927 Tel. (915) 872-4531 Fax (915) 872-4673



REC'D OCT 21 2016-80

PLANNING AND ZONING DEPARTMENT
APPLICATION FOR SUBDIVISION APPROVAL

Date: 10/21/2016

REQUIRED DOCUMENTS

- 1. Plat of proposed subdivision done by a registered land surveyor showing easements.
2. Title guarantee by a Certified Abstractor showing that the applicant owns or controls the proposed property and that the property is free from any liens or other encumbrances.
3. Property deed of proposed subdivision.
4. Property Tax Certificate.

Application must be completed and validated prior to subdivision processing.

Subdivision Name: Leonor Estates

1. Legal description of Area: Benyal of Pinecrest Estates Unit One Replat A El Paso County, Texas.

2. Proposed Land Uses:

Table with 6 columns: Land Use, Acres, Sites, Land Use, Acres, Sites. Rows include Single Family, Duplex, Apartment, Mobile Home, P.U.D., Park/Pond, School, Commercial, Industrial, Office, Street & Alley, Ponding/Drainage, Institutional, Other (Specify), Total No. Sites, Total Acreage.

- 3. What is existing zoning of the above described property? R-2
4. Will the residential sites, as proposed, permit development in full compliance with all zoning requirements of the existing residential zone(s). Yes [checked] No

5. Which of the following public improvements will be installed in this development:

Pavement	<input checked="" type="checkbox"/>	Water Lines	<input checked="" type="checkbox"/>
Sidewalks, Curb and Gutter	<input checked="" type="checkbox"/>	Street Name Signs	<input checked="" type="checkbox"/>
Storm Sewer	<input checked="" type="checkbox"/>	Protective Fence	
Flood Retention Pond	<input checked="" type="checkbox"/>	Guardrails	
Fire Protection		Street Lights	<input checked="" type="checkbox"/>
Survey Monuments	<input checked="" type="checkbox"/>	U/G Electric Lines	<input checked="" type="checkbox"/>
Sanitary Sewer	<input checked="" type="checkbox"/>	Other (Specify)	

6. Are sidewalks proposed along all dedicated streets? Yes No
If only along some streets, which ones? _____

7. What type of telephone easements are proposed?
Underground Overhead Both

What type of electrical easements are proposed?
Underground Overhead Both

What type of cable T.V. easements are proposed?
Underground Overhead Both

8. What type of drainage is proposed?

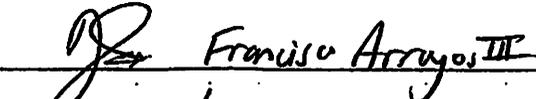
Storm

9. Remarks and/or explanation of special circumstances:

10. Owner of record: Silversand Land 11395 James Whitsett A-11 79936
Name & address Zip Phone (915) 633-8002

11. Developer: INC Land Development 12300 Montwood 79938 (915) 855-1005
Name & address Zip Phone (915)

12. Engineer: CEA Engineering 4712 Woodrow Bean Ste F. 79924 544-5232
Name & address Zip Phone

Applicant's Signature:  Francisco Arroyos III

Capacity: President / Silversand Land

SUBDIVISION FEES

Application Fee	\$150.00 or \$5.00 per lot (whichever is greater)
Preliminary Plat Review	\$100.00
Variance Request	\$100.00
Eng. Report Review	\$200.00
Construction Plans & Spec. Review	\$100.00
Final Plat Review	\$100.00
Capital Improvement Fee	\$400.00 per lot
Parkland Fee (if no physical park is provided)	2.5% of the total project cost

SUBDIVISION FEES

Application Fee	\$150.00 or \$5.00 per lot (whichever is greater)
Preliminary Plat Review	\$100.00
Variance Request	\$100.00
Eng. Report Review	\$200.00
Construction Plans & Spec. Review	\$100.00
Final Plat Review	\$100.00
Capital Improvement Fee	\$400.00 per lot
Parkland Fee (if no physical park is provided)	2.5% of the total project cost

Jesus Ruiz
Mayor

Rene Rodriguez
At Large/ Mayor Pro Tem

Maria Reyes
District 1



Gloria M. Rodríguez
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
City Manager

DATE: October 27, 2016

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: ADRIANA RODARTE

SUBJECT: DISCUSSION AND ACTION ON APPROVING POLICIES AND PROCEDURES OF CITY COUNCIL WITH CITY STAFF.

SUMMARY

On March 17th council approved to create a policy and procedures for the interaction of Mayor & Council with City Staff.

Please see attached draft.

STATEMENT OF THE ISSUE

On March 17th council approved to create a policy and procedures for the interaction of Mayor & Council with City Staff.

Please see attached draft

FINANCIAL IMPACT

N/A

ALTERNATIVE

Deny

STAFF RECOMMENDATION

The staff recommends approving this item.

28. CONSULTATION WITH LEGAL COUNSEL REGARDING PROPRIETY OF COMMUNICATIONS BETWEEN MEMBERS OF CITY COUNCIL AND CITY EMPLOYEES AND POLICIES AND PROCEDURES FOR AND LIMITS REGARDING SAME [551.071]. *MAYOR JESUS RUIZ*

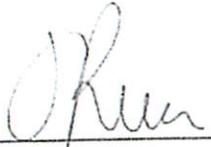
A motion was made by Victor Perez seconded by Rene Rodriguez to *create policy and procedure and bring back to council for final approval.* Motion passed.

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez
Nays:
Absent

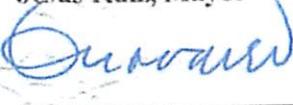
29. ADJOURN

A motion was made by Victor Perez seconded by Rene Rodriguez to *adjourn at 8:53 p.m.*

Ayes: Victor Perez, Rene Rodriguez, Anthony Gandara, Sergio Cox and Gloria M. Rodriguez
Nays:
Absent



Jesus Ruiz, Mayor



Olivia Navarro
City Clerk

April 7, 2016

Date minutes were approved

Jesus Ruiz
Mayor
Rene Rodríguez
At-Large
Mayor ProTem
Maria Reyes
District 1



Gloria M. Rodríguez
District 2
Victor Perez
District 3
Anthony Gándara
District 4
Adriana Rodarte
City Manager

RESOLUTION NO. 507

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS, OPPOSING ANY LEGISLATION THAT INCREASES THE MAXIMUM TRANSPORT HAUL WEIGHTS OVER ROADWAYS IN THE CITY OF SOCORRO AND STATEWIDE.

WHEREAS, legislation may be proposed in the 2017 Texas Legislative Session to allow trucks to increase their maximum haul weight from 80,000 pounds to 97,000 pounds along certain roadways within the City of Socorro and State of Texas; and

WHEREAS, the City of Socorro is concerned about the safety of Texas citizens as a result of increasing maximum transport haul weights; and

WHEREAS, the City of Socorro is concerned about the negative effects to the transportation infrastructure from any additional maximum transport haul weights;

WHEREAS, the City of Socorro is concerned that negative impacts in other Texas municipalities will require the State to divert funding that would otherwise be invested in Socorro transportation infrastructure projects;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:

Section 1. The City of Socorro opposes any legislation that would increase the maximum transport haul weights for trucks on roads and bridges in the City of Socorro and Texas.

Section 2. This Resolution shall be effective upon its passage and approval.

PASSED AND APPROVED this _____ day of _____, 2016

City of Socorro

By: _____

Mayor

ATTEST:

APPROVED:

City Secretary

Assistant City Attorney

Jesus Ruiz
Mayor

Rene Rodriguez
At Large / Mayor Pro-Tem

Maria Reyes
District 1



Gloria M. Rodriguez
District 2

Victor Perez
District 3

Anthony Gandara
District 4

Adriana Rodarte
City Manager

October 31, 2016

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Gloria Rodriguez

SUBJECT: DISCUSSION AND ACTION TO INVESTIGATE REPRESENTATIVE MARIA REYES REGARDING HER ALLEGED MIS USE OF PUBLIC.

SUMMARY

It has been brought up Maria Reyes has alleged misuse public funds in the previous council, would like to request an investigation.

STATEMENT OF THE ISSUE

It has been brought up Maria Reyes has alleged misuse public funds in the previous council, would like to request an investigation.

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source: N/A

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

THE CITY COUNCIL CONVENED INTO EXECUTIVE SESSION AT 7:49 P.M.

EXECUTIVE SESSION

THE CITY COUNCIL RECONVENED BACK IN SESSION AT 8:23 P.M.

**22. DISCUSSION AND ACTION ON POSSIBLE GIFT OF PUBLIC FUNDS BY
REPRESENTATIVE DISTRICT 1. MARY B. GARCIA**

A motion was made by Mary B. Garcia seconded by Guillermo Madrid, Jr., *that the Socorro City Council makes the following findings: 1) That expenditure of City discretionary funds by Maria Reyes were illegal expenditures of public funds for private gifts for heaters, blankets, and fans. 2.) that individual heaters, blankets and fans to constituents by Maria Reyes that were purchased with City of Socorro, District 1 discretionary funds were illegal gifts. Therefore, the City Manager is requested to submit a written request to the El Paso County Sheriff's Office to investigate the expenditure by Maria Reyes from the City of Socorro Discretionary funds for distribution of blankets, heaters and fans to private individuals in the amount of \$1,500 and to include in said request all city records and correspondence available regarding these purchases.* Motion carried with Guillermo Madrid, Jr., Mary B. Garcia, Gloria M. Rodriguez, and Jesus Gandara, voting aye. Motion passed.

A motion was made by Jesus Gandara, Jr., seconded by Mary B. Garcia., *that should Maria Reyes choose to refund public money spent for private gifts of heaters, blankets, and fans, that the City of Socorro will require reimbursements of the amount of funds expended and will not accept merchandise or used heaters, blankets, and fans as reimbursement.* Motion carried with Guillermo Madrid, Jr., Mary B. Garcia, Gloria M. Rodriguez, and Jesus Gandara, voting aye. Motion passed.

A motion was made by Jesus Gandara, Jr., seconded by Mary B. Garcia to *move into Executive Session at this time.* Motion carried unanimously. Motion passed.

THE CITY COUNCIL CONVENED INTO EXECUTIVE SESSION AT 8:26 P.M.

EXECUTIVE SESSION

THE CITY COUNCIL RECONVENED BACK IN SESSION AT 8:51 P.M.

**29. DISCUSSION AND ACTION ON ADVISE RECEIVED FROM CITY
ATTORNEY IN CLOSED SESSION. WILLIE NORFLEET, JR.**

A motion was made by Jesus Gandara Jr., seconded by Mary B. Garcia to *delete item number twenty-nine (29).* Motion carried unanimously. Motion passed.

A motion was made by Jesus Gandara, Jr., seconded by Mary B. Garcia to *approve item number sixteen (16)*. Motion carried with Guillermo Madrid, Jr., Mary B. Garcia, and Jesus Gandara, Jr., voting aye, Gloria M. Rodriguez, absent, and Maria Reyes, voting nay. Motion passed.

17. DISCUSSION AND ACTION ON APPROVAL FOR A RESOLUTION AUTHORIZING THE CITY OF SOCORRO TO SUBMIT AN APPLICATION TO THE TEXAS HISTORICAL COMMISSION TO PARTICIPATE IN THE STATES' TEXAS MAIN STREET PROJECT. WILLIE NORFLEET, JR.

Gloria M. Rodriguez returned to the meeting at 7:18 p.m.

A motion was made by Gloria M. Rodriguez seconded by Mary B. Garcia, to *approve item number seventeen (17)*. Motion carried unanimously. Motion passed.

18. EXCUSE ABSENT COUNCIL MEMBERS. WILLIE NORFLEET, JR.

A motion was made by Jesus Gandara, Jr. seconded by Gloria M. Rodriguez to *delete item number eighteen*. Motion carried unanimously.

ADDENDUM TO THE REGULAR AGENDA:

21. DISCUSSION AND ACTION ON THE APPROVAL OF JOB DESCRIPTION FOR CHIEF FINANCIAL OFFICER. WILLIE NORFLEET, JR.

A motion was made by Gloria M. Rodriguez seconded by Jesus Gandara, Jr., to *approve item number twenty-one (21)*. Motion was made by Guillermo Madrid, Jr., Mary B. Garcia, Gloria M. Rodriguez, and Jesus Gandara, Jr., voting aye, and Maria Reyes, voting nay. Motion passed.

Suky Ramos and Ralph Duran spoke on this item.

A motion was made by Jesus Gandara, Jr., seconded by Mary B. Garcia to *move into Executive Session at this time*. Motion carried with Guillermo Madrid, Jr., Mary B. Garcia, Gloria M. Rodriguez and Jesus Gandara, Jr., voting aye, and Maria Reyes, voting nay. Motion passed.

A motion was made by Guillermo Madrid, Jr., seconded by Mary B. Garcia to *exclude District Representative 1 from Executive Session*. Motion carried with Guillermo Madrid, Jr., Mary B. Garcia, Gloria M. Rodriguez, and Jesus Gandara, voting aye. Motion passed.

30. DISCUSSION AND ACTION TO AUTHORIZE AND DIRECT THE CITY ATTORNEY TO PURSUE THE RETURN OF CITY PROPERTY AND PUBLIC RECORDS REMOVED FROM THE SOCORRO CITY OFFICES BY DEPUTIES OF THE EL PASO COUNTY SHERIFF AND BELIEVED TO BE HELD BY THE EL PASO COUNTY SHERIFF'S DEPARTMENT PURSUANT TO SEARCH WARRANT(S) AUTHORIZED BY THE EL PASO COUNTY SHERIFF'S MAGISTRATE, AND TO AUTHORIZE THE CITY ATTORNEY OR OTHER SPECIAL COUNSEL, WHICH THE CITY ATTORNEY AND/OR CITY MANAGER IS AUTHORIZED TO RETAIN, TO PURSUE LEGAL ACTION ASSOCIATED WITH THE WRONGFUL REMOVAL AND POSSESSION OF SOCORRO PROPERTY OR OTHER WRONGFUL ACTIONS BY EL PASO COUNTY SHERIFF'S DEPARTMENT AND TO SEEK APPROPRIATE LEGAL ACTION REGARDING SAME.
JESUS GANDARA, JR.

A motion was made by Gloria M. Rodriguez, seconded by Jesus Gandara, Jr., to *approve item number thirty (30)*. Motion carried with Guillermo Madrid Jr., Mary B. Garcia, Gloria M. Rodriguez, and Jesus Gandara Jr., voting aye, and Maria Reyes, voting nay. Motion passed.

A motion was made by Jesus Gandara, Jr., seconded by Mary B. Garcia to *reconsider the motion for item number twenty-two (22) which was that should Maria Reyes choose to refund public money spent for private gifts of heaters, blankets, and fans, that the City of Socorro will require reimbursements of the amount of funds expended and will not accept merchandise or used heaters, blankets, and fans as reimbursement*. Motion carried with Guillermo Madrid Jr., Mary B. Garcia, Gloria M. Rodriguez, and Jesus Gandara, voting aye. Motion passed.

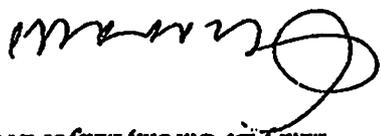
22. DISCUSSION AND ACTION ON POSSIBLE GIFT OF PUBLIC FUNDS BY REPRESENTATIVE DISTRICT 1.
MARY B. GARCIA

A motion was made by Jesus Gandara, Jr., seconded by Mary B. Garcia to *reread that should Maria Reyes choose to refund public money spent for private gifts of heaters, blankets, and fans, that the City of Socorro will require reimbursement of the amount of funds expended and will not accept merchandise or used heaters, blankets, and fans as reimbursements. The City of Socorro will grant fourteen (14) calendar days for full reimbursement of the heaters, blankets, and fans beginning from July 20, 2012 and ending fourteen (14) calendar days later for Maria Reyes. Failure to meet the fourteen (14) days full payment will declare Maria Reyes as being in arrearage for the City of Socorro for a liability*. Motion carried with Guillermo Madrid Jr., Mary B. Garcia, and Jesus Gandara, Jr., voting aye and Gloria M. Rodriguez voting nay. Motion passed.

31. ADJOURN

A motion was made by Mary B. Garcia, seconded by Gloria M. Rodriguez to adjourn at 8:56 p.m. Motion carried unanimously. Motion passed.

Olivia Navarro, Assistant City Clerk



Mary B. Garcia, Mayor Pro-Tem



Date when minutes were approved

