

City of Socorro, Texas

Request for Qualifications RFQ 21-01

For Professional Engineering / Architectural Services related to a grant application to the Economic Development Administration

SUBMITTAL DEADLINE: October 1, 2021 at 2:00 PM

ATTN:
CITY OF SOCORRO
CITY CLERK
124 Horizon Blvd.
Socorro, Texas 79927
915-858-2915

ANNOUNCEMENT

The City of Socorro, Texas (hereafter “the City”) is soliciting Statements of Qualifications from qualified Engineering Firms to provide Professional Engineering Services related to the City of Socorro’s grant application to the Economic Development Administration and requirements listed in Section C and Section G of Form ED-900C – EDA Application Supplement for Construction Programs.

The Request for Qualifications is pursuant to the Professional Services Procurement Act, Subchapter A, Chapter 2254, of the Texas Local Government Code.

Statements of Qualifications are due by **2:00 P.M. October 1, 2021**. Statements of Qualifications must be marked with description on lower front left corner of envelope "**RFQ FOR PROFESSIONAL ENGINEERING SERVICES**". Statements may be hand delivered to the following location:

City of Socorro, Texas

124 Horizon Blvd.
Socorro, Texas 79927
ATTN: City Clerk, City of Socorro, Texas

Any statements received after the stated closing time will not be accepted. Statements sent by mail must be received by the City of Socorro no later than the deadline provided above.

Statements will be publicly opened and reviewed on October 1, 2021 at 2:30 PM.

Until the final award of contract by the City of Socorro, the City reserves the right to reject any and/or all statements, to waive technicalities, to re-advertise, to proceed otherwise when the best interest of the City will be realized hereby.

Statements must be signed by someone having the authority to bind the entity submitting the Statement.

For more information or questions regarding submission requirements, please contact the City of Socorro City Clerk Office at (915) 858-2915 at cityclerk@costx.us.

Technical questions or comments can be directed to Alejandra Valadez, Grants Coordinator for the City of Socorro at 915-858-2915, Monday through Friday, during regular business hours of 8:00 AM to 5:00 PM.

INTRODUCTION

The City of Socorro desires to select a qualified Engineering Firm that is capable and qualified to complete all the requirements listed in Section C and Section G of Form ED-900C – EDA Application Supplement for Construction Programs included in the FY 2021 American Rescue Plan Act Economic Adjustment Assistance Notice of Funding Opportunity. Engineering services include a preliminary engineering report, budget, and environmental narrative for a grant application for the development of a small business incubator at the Rio Vista Farm Historic District National Register site in Socorro, Texas.

SCOPE OF SERVICES

The scope of services for the proposed professional engineering services will include, **but are not limited to**, the following tasks, as they relate to the development of a small business incubator at the Rio Vista Farm Historic District National Register site in Socorro, Texas:

- Preparation of a preliminary engineering report and budget breakdown in accordance to Section C of Form ED-900C – EDA Application Supplement for Construction Programs within three (3) weeks of notice to proceed.

- Preparation of an environmental narrative in accordance to Section G of Form ED-900C – EDA Application Supplement for Construction Programs within three (3) weeks of notice to proceed.

This project will focus on grant application requirements for the development of a small business incubator at the Rio Vista Farm Historic District National Register site in Socorro, Texas. As such, consultation with the City of Socorro and experience working with the Texas Historical Commission and the Secretary of Interior's Standards for the Treatment of Historic Properties will be required.

STATEMENT OF QUALIFICATIONS

The Statement of Qualifications must include the following elements:

- Letter of interest
- Demonstration and recognition of accomplished design experience
- Identification and qualifications of personnel and subcontractors to be directly involved in the project described herein
- Principal and direct contact engineer for the expected completion of scope of services described herein
- Experience of the firm working under 2 CFR Part 200 Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards
- Experience of the firm in the local government sector
- Demonstrated experience related to historic properties
- Demonstrated experience related to grant-funded projects

The Statement of Qualifications may not exceed 5, 8 ½ x 11 inch double-sided pages in length, including photos or graphic material.

GENERAL CONDITIONS

Limitations - This request for qualifications does not commit the City of Socorro to award a contract or to pay any costs incurred as a result of preparing such a response. The City reserves the right to accept or reject any and all responses received in response to this request, to negotiate with all qualified respondents or to cancel in part or in its entirety this request for proposal if it is in the best interest of the City. The Consultant Selection Committee may require consultant/attorney participation in negotiations, the result of which may require revisions to the response as submitted.